



CITY OF CRAIG

2021

ANNUAL BUDGET

Adopted on 11/24/2020



**CITY OF CRAIG
COLORADO
2021 MUNICIPAL BUDGET**

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Marlin Eckhoff, Building Inspector

**CITY OF CRAIG
2021 ANNUAL BUDGET**

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CITY OF CRAIG FISCAL YEAR 2020 EXECUTIVE SUMMARY

The City of Craig Municipal Budget for fiscal year 2021 is hereby submitted in accordance with the “Local Government Budget Law” of the State of Colorado and the Craig Municipal Charter. The budget sets forth projections of City revenues and expenditures for the period January 1, 2021 through December 31, 2021.

The Municipal Budget establishes expenditure limits for all departments and operations, and reflects the goals, priorities and policies established by the Craig City Council for fiscal year 2021.

The daunting nature of the economic storm clouds on our horizon are in a word, foreboding. The construct of the 2021 budget has been both aggressive and deliberate in the formation of its goals and outcomes. Many of the capital projects are intended to further a much longer-term economic vision for the City of Craig.

The 2021 Budget is a compilation of effort that reflects the vision of the City Council as they represent the Citizens of Craig and the contributions of administrative staff, department leaders and the skillful preparation of Finance Director, Bruce Nelson. The budget not only addresses the City’s financial stability regarding the management of projected revenues and expenses, but it also addresses the completion of projects that are essential to maintaining our infrastructure and service delivery to the community. The City department directors, administrative staff and finance specialists proposed their operating and capital budgets for 2021, detailing equipment, machinery and facilities necessary to deliver expected services, infrastructure improvements and projects during the 2021 fiscal year. These expenditures have been reviewed through a public process with the oversight of the Mayor and City Council through a process of deliberation and evaluation.

In 2020 Federal Mineral Lease Payments and Severance Payments were increased over expectations, however 2021 projections provided by the Department of Local Affairs predicts payments as low as one seventh of the 2020 direct payouts. Sales tax revenues in 2020 were robust and somewhat surprising given the shut-down and limited capacity restrictions imposed as a result of CV19, but the increases in sales tax related local retail spend became understandable later in the year, given these imposed restrictions on travel and events.

TABLE 1 - REVENUE SOURCE COMPARISONS

DIRECT PAYMENTS		
Fiscal Year	Severance	FML
2021 Budget	\$75,000	\$50,000
2020 Actual	\$525,612	\$336,340
2019	\$476,440	\$503,440
2018	\$238,620	\$299,670
2017	\$206,382	\$581,085
2016	\$182,146	\$637,846
2015	\$520,512	\$574,849
2014	\$530,449	\$913,081
2013	\$359,973	\$756,991
2012	\$534,162	\$919,067
2011	\$387,877	\$1,006,660
2010	\$273,619	\$989,031
2009	\$875,862	\$1,107,757
10 Yr. Act. Ave.	\$396,217	\$652,903

CITY SALES TAX			
Monthly	2020 Budget	2020 Actual	2021 Budget
Jan	\$441,795	\$464,926	\$465,000
Feb	\$429,871	\$447,497	\$450,000
Mar	\$491,231	\$533,562	\$534,000
Apr	\$476,971	\$522,691	\$523,000
May	\$561,613	\$620,865	\$621,000
Jun	\$583,722	\$645,418	\$646,000
Jul	\$567,171	\$618,600	\$620,000
Aug	\$579,754	\$612,911	\$634,000
Sep	\$592,199	\$664,318	\$650,000
Oct-Est.	\$568,000	\$670,000	\$670,000
Nov-Est.	\$624,000	\$600,000	\$600,000
Dec-Est.	\$643,000	\$720,000	\$720,000
TOTAL	\$6,559,327	\$7,120,788	\$7,133,000

The 2021 General Fund Capital Budget at the time of this writing in November of 2020 was forecast after grants at \$3,292,010 as compared to the same budget in 2020 of \$2,513,095 or an increase of 31% year over year. This is largely explained with the inclusion of the Yampa River Corridor Project, replacement HVAC systems for City Hall and the Boys and Girls Club, the inclusion of four PD cruisers, a paving machine for R&B and substantial improvements to the Woodbury Park sports complex and amenities.

Year 2020 had many unexpected and unique events that included the pandemic lockdown, the permitting of half a dozen retail marijuana shops, of which it appears four may have the doors open in 2020, and the replacement of three key staff positions in R&B, P&R and City Attorney.

In year 2021 we anticipate the hiring of a new Economic Development Manager, made possible with the award of a REDI Capacity grant from DOLA of \$124K and an Economic Development Enhancement grant of \$67,000 from El Pomar which will be utilized to support the position during the first 2 years.

We will continue to have a strong focus on the health of the community's economy in 2021 as we anticipate that our small businesses may once again be pressured to limit indoor capacity. In 2020, our small businesses were able to benefit from CVRF grants allocated through CARES Act funding as a result of Opt-In Agreements with Moffat County. Initial funding provided was \$446K. The City also concurrently managed the Business Grant Program for façade and capital project enhancements, providing grants of another \$85k. We cannot predict the amounts of available CVRF dollars for 2021, but the City Council plans to fund the Business Façade Grant program in 2021. As of this writing, our beginning fund balance in 2021 is forecast at 94% of our operating budget and we anticipate finishing the fiscal year with a reserve balance of 65% of operating expenditures, less our Tabor Reserve.

General Fund

Most significant is the Capital Outlay increases as you look at the historical information in Table 2 below. Capital outlay as mentioned previously, mostly reflects the budget established for the Yampa River Corridor. This project will be underspent in 2021 as we primarily complete Engineering for the project and move to construction in 2022.

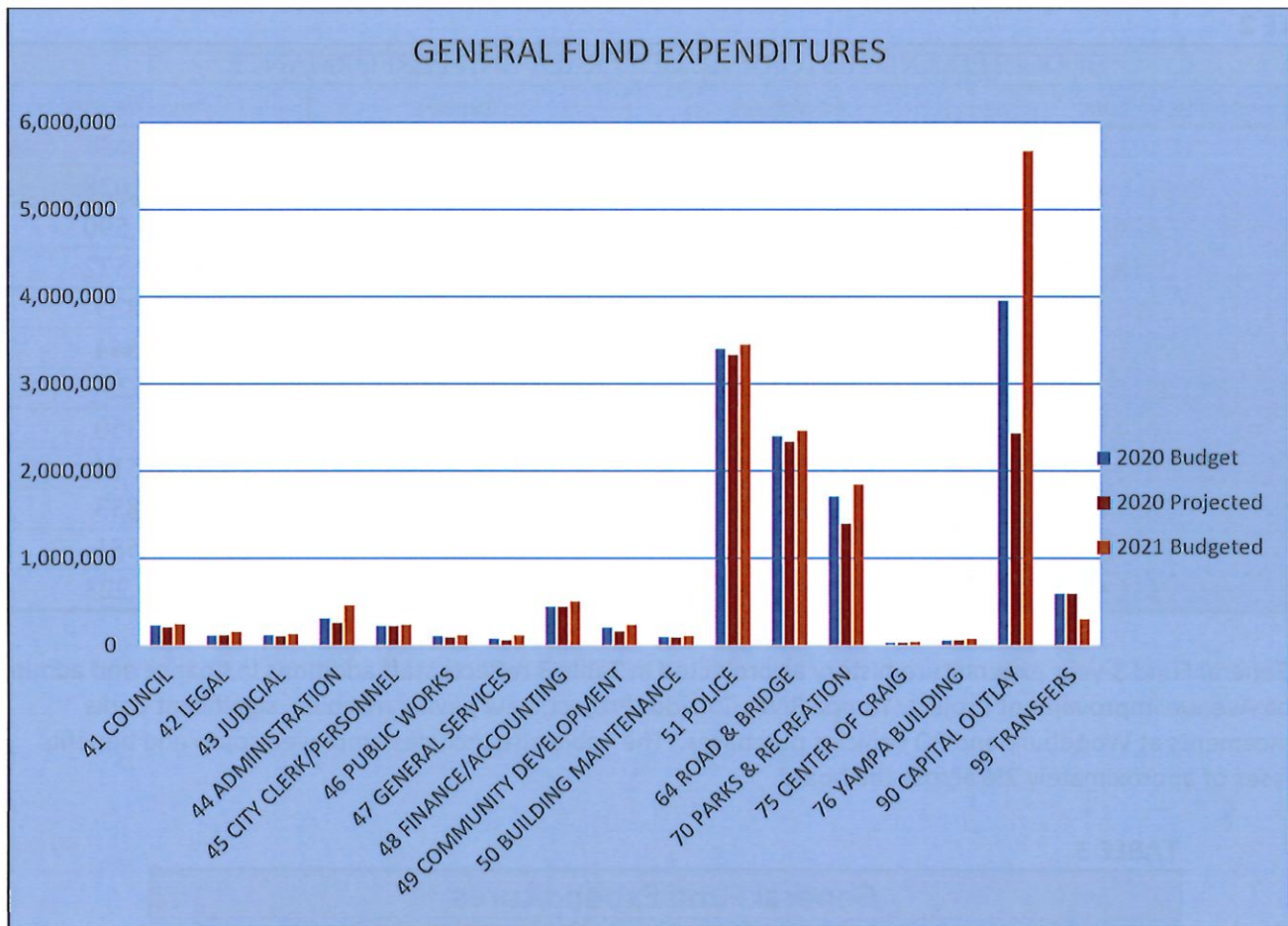
TABLE 2

BUDGETED AND HISTORICAL GENERAL FUND PERFORMANCE			
Fiscal Year	Revenues	Expenses	Capital Outlay
2021 Bud.	\$14,159,680	\$10,470,650	\$5,667,480
2020 Est.	\$12,974,961	\$9,194,256	\$2,429,028
2019	\$12,142,873	\$8,680,274	\$1,058,590
2018	\$10,371,766	\$8,272,014	\$1,019,572
2017	\$8,390,905	\$7,825,030	\$532,825
2016	\$8,809,029	\$8,409,059	\$490,544
2015	\$8,892,762	\$8,709,420	\$61,625
2014	\$9,020,262	\$9,056,463	\$294,350
2013	\$8,803,077	\$9,528,307	\$510,514
2012	\$9,614,804	\$8,468,096	\$682,853
2011	\$9,088,334	\$8,230,382	\$755,581
2010	\$9,630,169	\$7,841,983	\$1,284,223

The General Fund 3-year expenditure history as projected in Table 3 reflects staff additions in finance and admin, Yampa Avenue Improvement Project, Yampa River Corridor Project, new paving machine, significant parks enhancements at Woodbury and PD vehicles purchases. The Table also includes employee comp and benefits increases of approximately 2% across the board.

TABLE 3

General Fund Expenditures			
Department	REVISED		
	2020	2020	2021
	Budget	Projected	Proposed
41 COUNCIL	227,730	207,870	242,410
42 LEGAL	111,360	115,450	153,960
43 JUDICIAL	115,790	104,330	129,390
44 ADMINISTRATION	308,780	258,570	460,070
45 CITY CLERK/PERSONNEL	222,670	219,340	235,830
46 PUBLIC WORKS	103,400	90,891	114,670
47 GENERAL SERVICES	76,400	56,500	116,400
48 FINANCE/ACCOUNTING	442,340	441,890	504,270
49 COMMUNITY DEVELOPMENT	201,310	160,060	234,150
50 BUILDING MAINTENANCE	94,280	90,980	108,880
51 POLICE	3,401,030	3,331,760	3,449,820
64 ROAD & BRIDGE	2,396,930	2,335,580	2,462,650
70 PARKS & RECREATION	1,705,750	1,394,335	1,843,620
75 CENTER OF CRAIG	30,200	30,200	39,800
76 YAMPA BUILDING	55,500	56,500	74,730
90 CAPITAL OUTLAY	3,952,578	2,429,028	5,667,480
99 TRANSFERS	591,000	591,000	300,000
TOTAL	14,037,048	11,914,284	16,138,130



Water, Wastewater, and Solid Waste Enterprise Funds

Both the water and wastewater utility will be incorporating rate increases as initially established and approved by the council in 2018 and for each of the next 5 years of 2% and 3% respectively per year. These increases in rates for each facility are projected to increase revenues at water by \$65,000 and at wastewater, revenues should increase by \$56,000 during fiscal year 2021. These additional revenues will provide needed support for increased O&M, replacement capital and future capital expenses, as well as increased debt services to support major capital project implementation. Rate increases began in water and wastewater in 2019 and are projected each year through 2023.

The City of Craig and Enterprises have submitted a couple of grants for 2021 to support distribution line improvements in three locations and to support a collection system main replacement project. In addition, these two enterprises are looking for final submission and acceptance of a Net Metering grant submission to fund the installation of a PV array at both the water treatment plant, as well as the wastewater treatment facility.

Solid waste will begin a revised rate adjustment in January of 2021 to offset the anticipated \$5/ton tipping fee increase announced by Moffat County. Rates are conservatively projected to closely resemble the increased landfill fees of \$50,000 in 2021, but do not reflect increased O&M and capital replacement costs.

Capital Projects Fund

The Capital Projects fund budget revenues and expenses drops dramatically in 2021 as we complete the “bimodal path construction” from CR7 to Riford Road. This Capital Projects fund is supported by 2 mills of our 18.9 levy, or approximately \$150,000 each year. In 2020, the fund balance and expenses were impacted through the receipt of CDOT grant funding and Craig General Fund reserve transfers necessary to support the overages incurred through

this project. The overall CDOT/City project cost of this trail construction will exceed budgeted estimates and the original grant of \$930,000 by \$320,000.

ACET Fund (All Crimes Enforcement Taskforce)

The ACET Fund is set up to provide joint funding from participating governmental agencies to combat crime in this region. The total expected contributions for 2021 is projected at approximately the same level as 2020. The City of Craig continues to administer the accounting, auditing and management of the funds for the various agencies as we have for many years and I have asked Chief DeLong to present a small administration fee request to the agencies partners as part of a 2021 ACET expense. As a result of this request, Moffat County is now asking to provide accounting support for the ACET Fund in 2021.

Northwest Colorado Museum Budget Summary

The 2020 revenue performance is anticipated to be very close to projected levels of \$379,000 with October reporting revenues YTD at \$367,000. Budgeted expenditures of \$357,000 in 2020 will be under spent, with October YTD spend at \$254,000 and the Museum monthly burn rate currently at approximately \$33,000 monthly, we should fall close to \$30,000 under plan.

The City continues to provide an annualized \$300,000 transfer to the Museum in the 2021 budget from the General Fund to support 86% of the Museum's annualized expenditures. Despite the challenges of CV19 causing closures and the loss of key staff members in 2020, the Museum's projected revenues raised by the Museum staff was 78% of projection or estimated to be \$62,000 vs. a budget of \$79,000.

The goal of the City and the staff at the Museum is to continue developing streams of donations and funding that would bring this institution closer to financial independence. Historically, Director Davidson had been able to secure donations related to mineral lease funding that easily supported one-third to one-half of O&M costs annually. The benefits of those leases have now dwindled to well under \$10,000 annually. The staff is undertaking a new project that may put the NW Colorado Museum even larger on the map of location destinations for NW Colorado, as artist Israel Holloway creates the world's largest fine watercolor painting which will be displayed at the museum for many years to come.

Finally, the Museum transfer from Moffat County is nearing completion. We hope to button up the last of it before the end of the year. Moffat County has transferred all reserves from the Museum to the City of Craig and as of the October P&L for the City, the reserve balance was \$260,000 less \$5,000 in payables.



Medical Benefits Fund

The Medical Benefits Fund is an intergovernmental fund that reflects the cost of providing medical, dental, eye care, and life insurance to all city employees. The fund was originally projected to draw down reserves by almost \$30,000 in 2020, but through creative fiscal management of insurance plan selection, renewals and deductibles, the fund balance at the end of 2020 as projected will likely have increased by \$25,000 over planned expenditures.

Yampa Building

The Yampa Building was transferred on July 1st of 2020. A budget was established, and the Craig Chamber of Commerce was established as the Master Lease Holder, assisting the City of Craig in the management of the facility. During the first 6 months of 2020 we incurred some unexpected expense, but in general, and after submitting a request for grant funding, the facility will break-even during the last half of 2020. The facility operations expense and revenues for 2021 have been dramatically lowered to reflect revenue streams projected from LMD that will not be used to offset operational expenses. In addition, the City has transferred \$15,000 of the 2021 facility operations budget to a direct payment donation for the Chamber to support their activity and further support their revenue loss resulting in CV-19 impacts.

Basis of Budgetary Accounting

The General Fund and Special Revenue Funds are accounted for using the modified accrual basis of accounting. Revenues are recognized and accounted for when they become available and measurable as net current assets. Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred. Enterprise Funds are accounted for using accrual basis of accounting, revenues and expenditures are recognized when incurred.

Budget Summary

The total combined expenses for all funds is projected at \$30,254,000 with total anticipated year-end fund balance reserve projected at \$15,417,385.

In summary, the City Council continues to address the slow economic recovery in a prudent and fiscally responsible manner. Their assistance and leadership in preparation of this budget is appreciated.

Staff is commended for the professionalism they applied when preparing draft department budgets, and their continued understanding of the difficult economic conditions the community faces is appreciated.

Budget Strategy and Objectives

The 2020 Fiscal Year is by all standards, something we have not seen in Craig for probably the better part of 100 years since the Spanish Flu of 1918. The end of the first quarter saw many of our small businesses shuddered as they were either not considered essential services or critical infrastructure during the early months of the Pandemic. Organizations, schools, governmental entities all canceled most of their planned events throughout the year and revenues generated to support our non-profits and business development organizations from these events were non-existent.

Then came the CARES Act and necessary infusions of capital for businesses, our hospital and non-profits, with funding streaming to these organizations to shore payrolls, inventories of food supply and housing subsidies. The City, and later the County, utilized close to \$1 million of CARES Act funding to further backstop small businesses, ranchers and non-profits working to maintain and save their operations. The amazing part of all of this is that Craig attempted to stay relatively normal throughout the year but with our residents traveling much less, we saw a substantial increase in sales tax generation that is projected to show increases that could exceed 10% over 2019 as we close out 2020. It is anybody's guess, as we are once again being thrown back into a much more restrictive environment at the conclusion of 2020 and likely into 2021 with a surge of CV19 cases. The concern that many of us have had for a while now is a continued break down in the supply chain in many categories, the most concerning being food supply. We are already witnessing thinning shelving at the grocery stores, as I can only assume inventory demand is exceeding production and shipping capabilities. Backordered items have been prevalent throughout the year and continue to be an issue for many.

In 2021 we are currently expecting another 2-3 retail marijuana dispensaries will be opening their doors in late 2020 or the early part of 2021. The City can approve 7 applications for retail shops within appropriate zoning. Marijuana, like it or not, is contributing substantial tax dollars and employment opportunities within the

community. Should all licenses become active in 2021, it is reasonable to expect this industry in Craig could employ 60-80 people with reasonably well-paying jobs and a payroll that could approach \$3 million annually. Whether the demand for the product will support this level of activity remains to be seen.

The 2021 Budget also addresses current and prior council commitments made to the community and its voters in many areas. Final 2021 outcomes include investments in economic development, city amenity improvements for the health of its citizens, businesses and entrepreneurs and sound and secure management of the city's reserves as stipulated by the State of Colorado. Some of the areas of focus and investment for 2021 include the following:

2021 Proposed Projects, Potentially Grant Funded

- Economic Development \$200,000 - Includes Housing Assessment and Local Business Development Grant Awards
 - ****General Fund EPA Brownfield Grant - Resubmission of Project Assessment Grant \$300,000**
 - ****Yampa Ave. Sidewalk Improvements MMOF Grant: 400 & 500 blocks \$308,000 Grant for this Project**
 - ****Colorado Northwest Museum Funding \$300,000 - \$28,000 Artists LMD Grant**
 - ****Yampa River Corridor A&E: \$442,000 Estimated less 80% Funding Match**
 - ****RSG - Solar Project Land Purchase - \$3.6 million with \$1.8 million grant funding / \$250,000 Land**
- ** Denotes Projects to be All or Partially Funded with Grant Awards/Applications to be Submitted or have been Awarded***

Other Department Expenses & Capital Expenditures

- ****Personnel - Compensation Increase w/2% COLA / All Funds = \$668,649 - ED Grant Support = \$124K**
 - **General Fund PD Vehicles = \$180,000**
 - **General Fund R&B Paver = \$220,000**
 - **General Fund R&B Overlay/Stormwater \$410,000**
 - **General Fund Woodbury Parks Improvements. \$666,000**
 - **General Fund Trails Planning & Construction \$220,000**
- TOTAL = \$1,862,327**

Enterprise Funds

- ****Water Fund Distribution = \$500,000 EIAF Grant Request**
 - ****Wastewater Fund Collection Sys. Enhancement = \$150,000 Grant Awarded**
 - **Solid Waste International Front Load = \$325,000**
- Total = \$2,345,000**

***** Denotes Grant Funded Requests Pertaining to this Project***

The 2021 Budget is intended to achieve a fiscal spending road map that will provide funding for the tactical and strategic initiatives required to maintain and improve our infrastructure and advance our economic development efforts.

As we look to develop a data driven economy to help us target our precious financial investments more effectively, and further planning for development will be incorporated into these efforts that include:

- Urban Renewal Authority actions and development, critical to attracting new development within the defined Plan Areas. Our efforts to launch Craig's URA is anticipated to culminate around mid to late summer 2021, with anticipated developments waiting to take advantage of tax increment financing.
- Regional Housing Assessment Study is again budgeted for 2021 to assist in identifying how best to target developers' efforts to satisfy workforce housing, senior housing, resident campus housing needs.

Discovering the need for ownership vs. rental housing and the migratory impact to our housing stock will also be an important metric to understand

- Business Retention and Expansion (BRE) is a primary focus of our ongoing efforts to support development through incentives and business tracking that incorporates an understanding of trends among our small businesses, hopefully providing needed data to support and overcome some of the impediments to growth.
- Digital and Social Marketing efforts targeting a location neutral workforce and attraction to key events and sites in the Craig area.
- EDA project funding for A&E for the Yampa River Corridor Project.
- Downtown sidewalk, lighting, landscape improvements project MMOF.
- Net Metered and Regional Solar Garden Grant funded projects to support reducing the cost of government.
- Opportunity Zone Prospectus and marketing plan efforts continue as the marketing plan has been completed and efforts are underway to attract OZ funders to the area and to specific locations within the Opportunity Zone.

In 2021 the City will be adding a full-time staff member to the EDC, largely funded with a DOLA REDI Capacity grant in addition to a grant recently provided by EL POMAR and needed to support the position during the first 2 years. We will be targeting the hire of a qualified Economic Development Coordinator/Manager to take on more of the ever-expanding role of this position as our region transitions away from coal reliance.

Our Economic Development efforts are multi-faceted and reflected in our primary 8 priorities which have been recently massaged and reproduced in a new document. Along with these priorities and community input from several different stakeholders, El Pomar determined they would fund the development of the Vision 2025 Roadmap through a contract with the Keystone Policy Center. Expanding on this document will initially require some strategic planning around the various short-term and long-term priorities and review and implementation of some changes to the economic development organization. The document dovetails nicely with many of our priorities and goals and was assembled from the input of many stakeholders throughout our community.

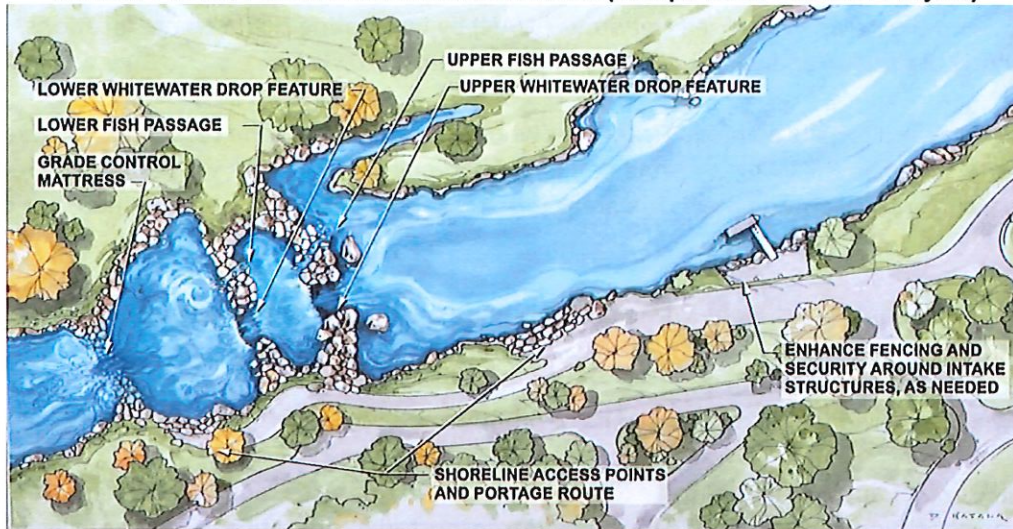
As a community, we need to effectively gather and disseminate metric information in real-time to prevent missing key opportunities for business growth and development. We hope to also plan our activities in a way that will improve the attractiveness of our City to our residents and visitors. Our mindset must be poised to ensure that every dollar spent corrects real problems and furthers our economic future.

Downtown revitalization continues to be a high priority in 2021. Ongoing efforts to revitalize our downtown continues to be an important topic as we look at community aesthetics, entertainment venues for citizens, visitors and college students, downtown blight and maintenance of streets and walks. Data and architectural drawings produced from a 2014 study continue to be utilized for possible future downtown development along with our small business development grant for capital acquisition and site enhancement.

In 2021 expect the Craig City Council and staff to take on a heightened level of effort in supporting coordination with LMD, DBA, CNCC, MCTA, the Craig City Chamber of Commerce and other philanthropic organizations. This effort by the City Council recognizes that the City is establishing Economic Development as a budgetary and resource mission to grow and diversify our economy, and while historically, always an active partner with ED efforts, the City will work to expand its role to help drive results through its collaborations and resources.

Parks and Recreation Master Planning process continues to be a guide for directing much of our future activity as it relates to trails and amenities for our residents. We are finding that other Ordinance improvements need to occur in these areas as we work to keep these new amenities free from vandalism, pet feces and general abuse. While the development of a Craig Recreation Center is the #1 survey response from the community from the Master Planning process of 2018, bi-modal Trail development and river access was also highly rated, and development is considered key to recreational sites and activities that the residents and visitors would most likely want improved.

CONCEPT PLAN FOR THE WHITEWATER PARK (Yampa River Corridor Project)



Engineering dollars are again proposed for 2021 to complete the planning for river access and the whitewater enhancements proposed in 2020. Multimodal trails development and activities will continue to be a prominent planning effort in 2021 with the City Council, CDOT and Moffat County. Connecting recreational destinations with suitable trails will be the hub of this planning activity as we pursue future funding options.

Ongoing support from the City Council is driving activity and planning efforts to bring about aesthetic improvements along our major arteries throughout Craig and especially to the downtown business district. The City has refined our list of project considerations for the Transportation Planning Region (TPR) in 2020 and future years to include a number of trail projects. In 2019 site improvements related to east and west bound traffic transitions to and from 4th Street and East and West Victory Way were the target of aesthetic and pedestrian improvement. Unfortunately, we were unable to complete this effort in 2020 and will now look to put the finishing touches on the plan in 2021.

LANDMARK CONSULTANTS, INC. CONCEPTS WITH 30% DESIGN FOR CORE DOWNTOWN PROJECT (2021)



CDOT discussions have incorporated bike lane transportation from Fortification Creek near City Park almost to Ranney Street within current designs as proposed to be implemented in the 2022 resurfacing project on Victory Way and 4th Street through Craig

The culmination of over 2 years of ongoing effort and planning by CMEDP and Anchor Institutions related to the build-out of a gigabyte to the door fiber network for residents and commercial customers from 2017 – 2019 is nearly a reality and expected completion of the city buildout is expected in 2021. Yampa Valley Electric Association, a member-owned cooperative, has taken on the construction of this significant project as a benefit to city and county and their members. They are now deploying a fiber broadband distribution network largely by utilizing their existing

electric service infrastructure within parts of the City of Craig. This buildout will allow the City and other anchor institutions to develop their own Wide Area Networks (WAN) by integrating their remote locations. Planning for the City WAN is currently underway and will be partially implemented in 2021.

We are expecting an award for a Brownfield Grant that would provide us with the resources necessary to investigate a number of sites/locations in the Craig area and define any remediation issues as well as provide redevelopment concepts for these currently blighted areas. The areas proposed in this grant may be modified, but currently include:

- Craig Depot and Rail District along with properties in the 300 block of Yampa Avenue
- Former Kmart and Vicinity
- Old Craig Memorial Regional Hospital
- Downtown Areas around 538 Yampa and its perimeter

The goals of the EPA grant application are too extensive to detail in this discussion, but relate to the overall goals of redevelopment, aesthetic improvements, workforce and transportation attractiveness and finally addresses housing with certain demographics that are not currently well-served within our community.

Much of the work we are engaged in recognizes the economic challenges that lie ahead for our City and County. Our area has a heavy reliance on coal as our primary private sector employer. We view coal as a clean and low-cost source of electric power for the citizens of Moffat County and our great nation.

Closing of Unit #1 at the Craig Station - Tri-State Generation and Transmission has been scheduled for 2025, but it has been typical to see these schedules moved up and, in some ways, it is expected. Mining operations at Trapper will cease by 2026 and reclamation efforts will continue at that site for 3-4 years beyond that date. Hayden Station is also expected to phase out all operations by 2036. Colowyo and the Foidel Creek Mine will be shuttered by 2036 according to current schedules.

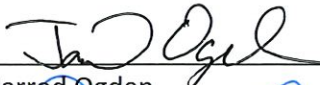


The City is also seeing the result of regulatory changes to the Clean Water Act and lowering of regulatory limits for chemical parameters related to the Safe Drinking Water Act. In addition, discharge limits from our wastewater processing facilities are continually revised, reaching instrumentation limits of detection and below. While we agree with improvements to potable water and the quality of our effluent discharge, minor changes can and do amount to millions in modifications to our processes. In 2020 we completed the disinfection and distribution improvements to water treatment at a cost of over \$3.2 million and nearly completed the first phase of the sewage sludge line replacement project. This level of financed improvements will continue over the next 10 years which necessitated the completion of the rate study in 2018 along with council's passage of the need for 5 consecutive water and sewer rate increases, with the last being in 2023.

We are entering 2021 with a great deal of optimism and hope for the future of our community. The City of Craig is poised to continue its support for growth in the areas of recreation, hospitality, housing, and small business manufacturing. We are invested in retooling our economy and controlling increases in the cost of government.

We are especially interested in pursuing new technologies for the processing of our wastewater stream and effluent discharge while and while also focusing on more efficient ways to reduce our electrical power consumption from our enterprises, which are responsible for half of the City's consumption.

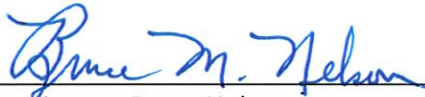
Most importantly we will continue to invest in the training, development, and professionalism of our employees to ensure that they are able to provide best-in-class service to our community. City employees focused on providing this type of service will make the difference in response time, customer satisfaction, innovations and bottom-line efficiency. Management and workforce will also look to provide our Mayor and City Council with the necessary data and information to make the most informed decisions for the City of Craig and will diligently look to execute on the goals and objectives established by our elected governing body.



Mayor Jarrod Ogden



City Manager Peter Brixius



Finance Director Bruce Nelson

INTRODUCTORY SECTION



LOCAL GOVERNMENT BUDGET CALENDAR

The budget calendar is a general listing of the deadlines for the budget, for an audit and for the property tax certification process. Some deadlines are not statutory, but reflect good budgeting practices. For details on the applicable statutes listed below, please refer to the most current Colorado Revised Statutes ("C.R.S.")

DATE	EVENT / ACTIVITY
1-Jan	Start of Fiscal Year; begin planning for the budget of the next year.
10-Jan	Deadline for assessor to deliver tax warrant to county treasurer (C.R.S 39-5-129.)
31-Jan	A certified copy of the adopted budget must be filed with the Division. (C.R.S 29-1-113(1)). - If a budget is not filed, the county treasurer may be authorized to withhold the local government's tax revenues. -
10-Feb	The Division sends notification to local governments whose budgets have not been filed with the Division.
1-Mar	The U.S. Bureau of Labor Statistics releases the Consumer Price Index (the "CPI") for the Denver/Boulder area. This annual percent change is used with "local growth" to calculate "fiscal year spending" and property tax revenue limitations of TABOR. (Article X, Sec. 20, Colo. Const.)
15-Mar	The Division will authorize the county treasurer to withhold tax revenues until a certified copy of the budget is filed with the Division.
31-Mar	Deadline to request exemption from audit. (C.R.S 29-1-604(3)) Contact the Local Government Audit Division, Office of the State Auditor, (303) 869-2800. The Division notifies local governments of its determination that the entity has exceeded the statutory property tax revenue limit (the "5.5%" limit).
30-Jun	Deadline for auditor to submit audit report to local government governing body. (C.R.S 29-1-606(a)(1))
31-Jul	Deadline for submitting annual audit report to the Office of the State Auditor. (C.R.S 29-1-606(3)) Deadline for request for extension of audit. (C.R.S 29-1-606(4)) - If an audit is required but has not been filed, the county treasurer may be authorized to withhold the local government's tax revenue -
25-Aug	Assessors certify to all taxing entities and to the Division of Local Government the total new assessed and actual values (for real and personal property) used to compute the statutory and TABOR property tax revenue limits. (C.R.S 39-5-121 (2)(b) and 39-5-128,.) If applicable, upon receipt of the Certification of Valuation, submit to the Division certifications of service impact from increased mining production and/or from increased valuation due to previously exempt federal property which has become taxable. Certifications of impact are required if the value is to be excluded from the tax revenue limit. If applicable, apply to the Division for authorization to exclude from the limit the assessed valuation attributed to new primary oil or gas production from any producing land or leaseholds.
15-Oct	Budget officer must submit proposed budget to the governing body. (C.R.S. 29-1-105) Governing body must publish "Notice of Budget" upon receiving proposed budget. (C.R.S. 29-1-106(1))
1-Nov	Deadline for submitting applications to the Division for an increased levy pursuant to 29-1-302, C.R.S. and applications for exclusion of assessed valuation attributable to new primary oil or gas production from the 5.5% limit pursuant to (C.R.S. 29-1-301 (1)(b))
10-Dec	Assessors' changes in assessed valuation will be made only once by a single notification (re-certification) to the county commissioners or other body authorized by law to levy property tax, and to the DLG. (C.R.S. 39-1-111(5))
15-Dec	Deadline for certification of mill levy to county commissioners (C.R.S 39-5-128(1)). Local governments levying property tax must adopt their budgets before certifying the levy to the county. If the budget is not adopted by certification deadline, then 90 percent of the amounts appropriated in the current year for operations and maintenance expenses shall be deemed re-appropriated for the purposes specified in such last appropriation. (C.R.S. 29-1-108(2) and (3))
22-Dec	Deadline for county commissioners to levy taxes and to certify the levies to the assessor. (C.R.S. 39-1-111(1))
31-Dec	Local governments not levying a property tax must adopt the budget on or before this date; governing body must enact a resolution or ordinance to appropriate funds for the ensuing fiscal year. If the budget is not adopted by certification deadline, then 90 percent of the amounts appropriated in the current year for operations and maintenance expenses shall be deemed re-appropriated for the budget year. (C.R.S 29-1-108(4))


More information and contact information is available on our website – www.dola.colorado.gov/budgets

NOTICE OF 2021 PROPOSED ANNUAL BUDGET

Notice is hereby given that a proposed budget for the City of Craig has been submitted to the City Council for the ensuing year of 2021. A copy of such a proposed budget has been filed in the office of the City Clerk where the same is open for public inspection and on the City of Craig website at www.ci.craig.co.us under Department - Finance. That such a proposed budget ordinance will be considered at a public hearing at the regular meetings of the Craig City Council to be held at the City Council Chambers, 300 West 4th Street, Craig, Colorado 81625, on Tuesday, November 10th, 2020.

Any interested elector within the City of Craig may inspect the proposed budget at the City Clerk's office and file or register any objections thereto at any time prior to the final adoption of the budget.

ATTEST:


Liz White, City Clerk




Jarrod Ogden, Mayor

Published: October 23, 2020 & November 4, 2020

ORDINANCE NO. 1118 (2020)

AN ORDINANCE ADOPTING THE 2021 BUDGET AND SETTING APPROPRIATIONS FOR THE REVENUES AND EXPENDITURES, AND MAKING AND FIXING THE AMOUNT OF PROPERTY TAX LEVIES, FOR THE CITY OF CRAIG, COLORADO FOR AND DURING THE PERIOD BEGINNING THE FIRST DAY OF JANUARY, 2021 AND ENDING THE THIRTY-FIRST DAY OF DECEMBER, 2021.

Whereas, annually, in compliance with state law and the Charter of the City, the City Council must establish a budget, make and fix the amount of property tax levies, recognize revenues and appropriate the same for public purpose.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CRAIG, COLORADO, AS FOLLOWS:

Section 1: This Ordinance shall be referred to as the "Annual Appropriation Ordinance" for 2021.

Section 2: For the purposes of meeting the needs of the citizens of the community and providing appropriate municipal services, the budget, attached hereto and made a part hereof by reference, is hereby adopted as the 2021 Budget for the City of Craig.

Section 3: To provide sufficient revenues for such purposes, the City does hereby make and fix a total property tax mill levy of 18.996 mills to be assessed on each dollar of assessed valuation on taxable property within the corporate limits of the City of Craig to be divided as follows: 16.996 mills for the general fund of the City and 2.000 mills for the capital projects fund of the City.

Section 4: The Finance Director is hereby authorized to certify the adopted mill levy to the County Treasurer as required by state law.

Section 5: That the City expects and does hereby recognize total revenues and carryover reserves of \$46,507,176 from all sources which includes internal fund transfer of \$2,408,000 and hereby authorizes and appropriates the expenditure of such funds in the amount of \$30,254,000 which includes internal fund transfers of \$2,408,000 and for the purposes set forth, in the 2021 Budget, with all additional revenues and carryovers in the amount of \$16,253,176 be deposited in the appropriate reserves. Funds are budgeted by City Council at the Fund level and the City Manager is authorized to transfer by line item within a fund.

Section 6: This Ordinance shall become effective January 1, 2021, after publication and final passage by the City Council.

Section 7: A Public Hearing on the Ordinance was held on November 10, 2020 at the regular council meeting for public comment as required by the Charter.


Section 8: If any subsection, sentence, clause, or phase of this Ordinance is for any reason held to be invalid, such decision shall not affect the validity of the remaining portion of this Ordinance.

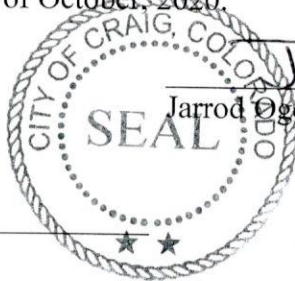
Section 9: The City Council deems it appropriate to publish the title of this ordinance, together with a summary of the ordinance and with a statement that the text is available for public inspection and acquisition in the office of the City Clerk.


Section 10. This Ordinance is enacted pursuant to the City's authority to act under its police power to protect and preserve the general warfare of the City and its citizens.

INTRODUCED AND READ, by the City Council of the City of Craig, at its regular meeting held on the 27th day of October, 2020.

ATTEST:

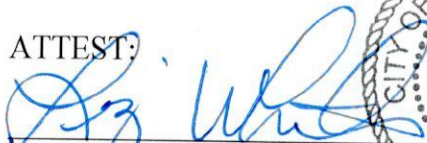

Liz White, City Clerk




Jarrod Ogden, Mayor

READ, APPROVED AND ORDERED PUBLISHED ON FIRST READING by the City Council of the City of Craig, at its regular meeting held on the 10th day of November, 2020.

ATTEST:



Liz White, City Clerk




Jarrod Ogden, Mayor

READ, APPROVED AND PASSED ON SECOND READING by the City Council of the City of Craig, at its regular meeting held on the 24th day of November, 2020.

ATTEST:


Liz White, City Clerk




Tony Bohrer, Mayor Pro Tem

CERTIFICATION OF VALUES

Name of Jurisdiction: CITY OF CRAIG

New District:

USE FOR STATUTORY PROPERTY TAX REVENUE LIMIT CALCULATIONS (5.5% LIMIT) ONLY

In accordance with 39-5-121(2)(a) and 39-5-128(1), C.R.S. The total Assessed Valuations for taxable year 2020
In Moffat County On 12/02/2020 Are:

Previous Year's Net Total Assessed Valuation:	\$75,073,131
Current Year's Gross Total Assessed Valuation:	\$75,340,288
(-) Less TIF district increment, if any:	\$0
Current Year's Net Total Assessed Valuation:	\$75,340,288
New Construction*:	\$21,077
Increased Production of Producing Mines**:	\$0
ANNEXATIONS/INCLUSIONS:	\$0
Previously Exempt Federal Property**:	\$0
New Primary Oil or Gas production from any Oil and Gas leasehold or land (29-1-301(1)(b) C.R.S.)***:	\$0
Taxes Received last year on omitted property as of August 1 (29-1-301(1)(a) C.R.S.) Includes all revenue collected on valuation not previously certified:	\$0.00
Taxes Abated or Refunded as of August 1 (29-1-301(1)(a), C.R.S.) and (39-10-114(1)(a)(I)(B) C.R.S.):	\$10,006.44

This value reflects personal property exemptions IF enacted by the jurisdiction as authorized by Art. X, Sec. 20(8)(b), Colo. Constitution

* New Construction is defined as: Taxable real property structures and the personal property connected with the structure.

** Jurisdiction must submit to the Division of Local Government respective Certification of Impact in order for a value to be treated as growth in the limit calculation; use forms (DLG52 & 52A).

*** Jurisdiction must apply to the Division of Local Government before the value can be treated as growth in the limit calculation; use forms (DLG 52B).

USE FOR 'TABOR' LOCAL GROWTH CALCULATIONS ONLY

In accordance with the Art. X, Sec. 20, Colorado Constitution and 39-5-121(2)(b), C.R.S. The Actual Valuations for the taxable year 2020
In Moffat County On 12/02/2020 Are:

Current Year's Total Actual Value of All Real Property*:	\$592,456,160
ADDITIONS TO TAXABLE REAL PROPERTY:	
Construction of taxable real property improvements**:	\$294,522
ANNEXATIONS/INCLUSIONS:	\$0
Increased Mining Production***:	\$0
Previously exempt property:	\$0
Oil or Gas production from a new well:	\$0
Taxable real property omitted from the previous year's tax warrant. (Only the most current year value can be reported):	\$0
DELETIONS FROM TAXABLE REAL PROPERTY:	
Destruction of taxable property improvements.	\$133,654
Disconnections/Exclusions:	\$0
Previously Taxable Property:	\$0

* This includes the actual value of all taxable real property plus the actual value of religious, private schools, and charitable real property.

** Construction is defined as newly constructed taxable real property structures.

*** Includes production from a new mine and increases in production of a producing mine.

NOTE: All levies must be certified to the Board of County Commissioners no later than December 15, 2020 11/24/2020



12/7/20
m
[Signature]

December 7, 2020

Attn: Mindy Curtis
Moffat County Board of Commissioners
221 West Victory Way – Suite #130
Craig, CO 81625

The City of Craig has adopted their 2021 Annual Budget on November 24, 2020.

For the year 2021, the City Council of the City of Craig, hereby certifies a total levy of 18.996 mills to be extended by you upon the assessed valuation of \$75,340,288 as certified by the Moffat County Assessor on September 18, 2020 to produce \$1,431,164 in revenue.

On November 7, 2000 the registered electors of the City of Craig approved Referred Measure 2A: Pursuant to Resolution No. 8 (2000), which permitted the City to retain and use any excess revenues (commonly referred to as a “debrucing” election).

For internal accounting purposes only, the levies will be used for the following:

General Operating Fund	16.996 mills	\$ 1,280,484
Capital Projects Fund	2.000 mills	\$ 150,680
		\$ 1,431,164

Sincerely,

Bruce M. Nelson

Bruce M. Nelson
Finance Director

Finance Department
300 W. 4th Street
Craig, CO. 81625
Phone: (970) 826-2005 Fax: (970) 826-2035

CERTIFICATION OF TAX LEVIES for NON-SCHOOL GovernmentsTO: County Commissioners¹ of MOFFAT, Colorado.On behalf of the CITY OF CRAIG,(taxing entity)^Athe CITY COUNCIL(governing body)^Bof the CITY OF CRAIG(local government)^C**Hereby** officially certifies the following millsto be levied against the taxing entity's GROSS \$ 75,340,288

assessed valuation of:

(GROSS^D assessed valuation, Line 2 of the Certification of Valuation Form DLG 57^E)**Note:** If the assessor certified a NET assessed valuation

(AV) different than the GROSS AV due to a Tax

Increment Financing (TIF) Area^F the tax levies must be \$

calculated using the NET AV. The taxing entity's total

property tax revenue will be derived from the mill levy

multiplied against the NET assessed valuation of:

(NET^G assessed valuation, Line 4 of the Certification of Valuation Form DLG 57)

USE VALUE FROM FINAL CERTIFICATION OF VALUATION PROVIDED

BY ASSESSOR NO LATER THAN DECEMBER 10

Submitted:12/04/2020

for budget/fiscal year

2021

(no later than Dec. 15)

(mm/dd/yyyy)

(yyyy)

PURPOSE (see end notes for definitions and examples)**LEVY²****REVENUE²**1. General Operating Expenses^H18.996

mills

\$

1,431,1642. <Minus> Temporary General Property Tax Credit/
Temporary Mill Levy Rate Reduction^I

<

>

mills

\$ <

>

SUBTOTAL FOR GENERAL OPERATING:18.996

mills

\$

1,431,1643. General Obligation Bonds and Interest^J

mills

\$

4. Contractual Obligations^K

mills

\$

5. Capital Expenditures^L

mills

\$

6. Refunds/Abatements^M

mills

\$

7. Other^N (specify):

mills

\$

mills

\$

TOTAL: [Sum of General Operating
Subtotal and Lines 3 to 7]18.996

mills

\$

1,431,164

Contact person:

(print)

BRUCE M. NELSON

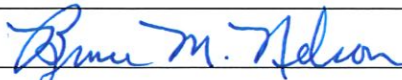
Daytime

phone:

(970)

826-2007

Signed:



Title:

FINANCE DIRECTOR*Include one copy of this tax entity's completed form when filing the local government's budget by January 31st, per 29-1-113 C.R.S., with the Division of Local Government (DLG), Room 521, 1313 Sherman Street, Denver, CO 80203. Questions? Call DLG at (303) 864-7720.*¹ If the *taxing entity's* boundaries include more than one county, you must certify the levies to each county. Use a separate form for each county and certify the same levies uniformly to each county per Article X, Section 3 of the Colorado Constitution.² Levies must be rounded to three decimal places and revenue must be calculated from the total NET assessed valuation (Line 4 of Form DLG57 on the County Assessor's **FINAL** certification of valuation).

FINANCIAL SECTION

OVERVIEW OF FUND STRUCTURE

BUDGET BY FUND

Understanding the Flow of Funds

Readers and users of governmental budgets and financial statements are frequently confused by what they see. This confusion stems from the style of accounting (namely “Fund accounting”) which is required for all governmental jurisdictions in order to segregate and account for restricted or non restricted resources.

The budget is organized on the basis of funds, each of which is considered a separate budgeting and accounting entity. Government resources (revenues) are allocated to, and accounting for, in individual funds based upon the purpose for which they are to be spent as the means by which spending activities are controlled.

To understand why “funds” are established, the reader needs to have some understanding of the special concepts used.

TYPES OF FUNDS:

GOVERNMENTAL FUNDS

General Fund

Special Revenue Funds

Capital Project Funds

PROPRIETARY FUNDS

Enterprise Funds

Internal Service Funds

GOVERNMENTAL FUND TYPES:

General Fund – Accounts for all resources of revenues not designated or restricted as to expenditures.

Established Fund:

General Fund - It accumulates all revenues that are general revenues and not restricted as to expenditures. The general fund is made up of fourteen (14) departments that run the general operations of the city. Each department controls their own expenditures and therefore develops their own budget requests

Special Revenue Funds – Accounts for the proceeds of specific revenue sources (other than those from expendable trusts or for major capital projects) that are restricted legally to expenditure for specified purposes.

Established Funds:

ACET Fund – This fund was formed in October of 2005 to account for the activities of ACET and the Criminal Justice Grant.

Capital Projects Fund – The Council set this fund up in 1990 to accumulate moneys for construction or replacement of curbs, gutters and drainage on streets. The revenues are from a two (2) mill levy property tax. This is a self contained fund and any carryovers are to be used for future construction or replacement of curbs, gutters and drainage on streets. These funds account for capital improvements from designated revenues.

Museum Fund – The City of Craig and the County of Moffat has entered into an IGA to transfer the operations and assets of the Museum of Northwest Colorado to the City of Craig as of January 1,

2020. This fund is created to account for the revenues and expenditures associated with the operations and asset holding of the museum.

PROPRIETARY FUND TYPES:

Enterprise Funds – These funds are self supporting through fees and charges for services performed. Accounting for these funds is the same as an industrial business would be reported. Capital assets are not treated as expenses for financial reports, but they are depreciated over their estimated life and shown as depreciation expenses. For budget purposes there is a departure from this treatment of capital outlay because we are showing that the money received is sufficient to cover proposed expenditures (a balanced budget).

Established Funds:

Water Fund – This fund furnishes water to the city of Craig and charges fees sufficient to cover the annual operating expense and to cover capital outlay and improvements. This is a self sustaining fund and is treated like a separate business entity for accounting and budget purposes.

Wastewater Fund – This fund furnishes sewer services to the city of Craig and charges fees sufficient to cover the annual operating expense and to cover capital outlay and improvements. This is a self sustaining fund and is treated like a separate business entity for accounting and budget purposes.

Solid Waste Fund – This fund furnishes garbage services to the city of Craig and charges fees sufficient to cover the annual operating expense and to cover capital outlay and improvements. This is a self sustaining fund and is treated like a separate business entity for accounting and budget purposes.

Internal Service Funds - Accounts for the financing of goods or services provided by one department to other departments on a cost-reimbursement basis.

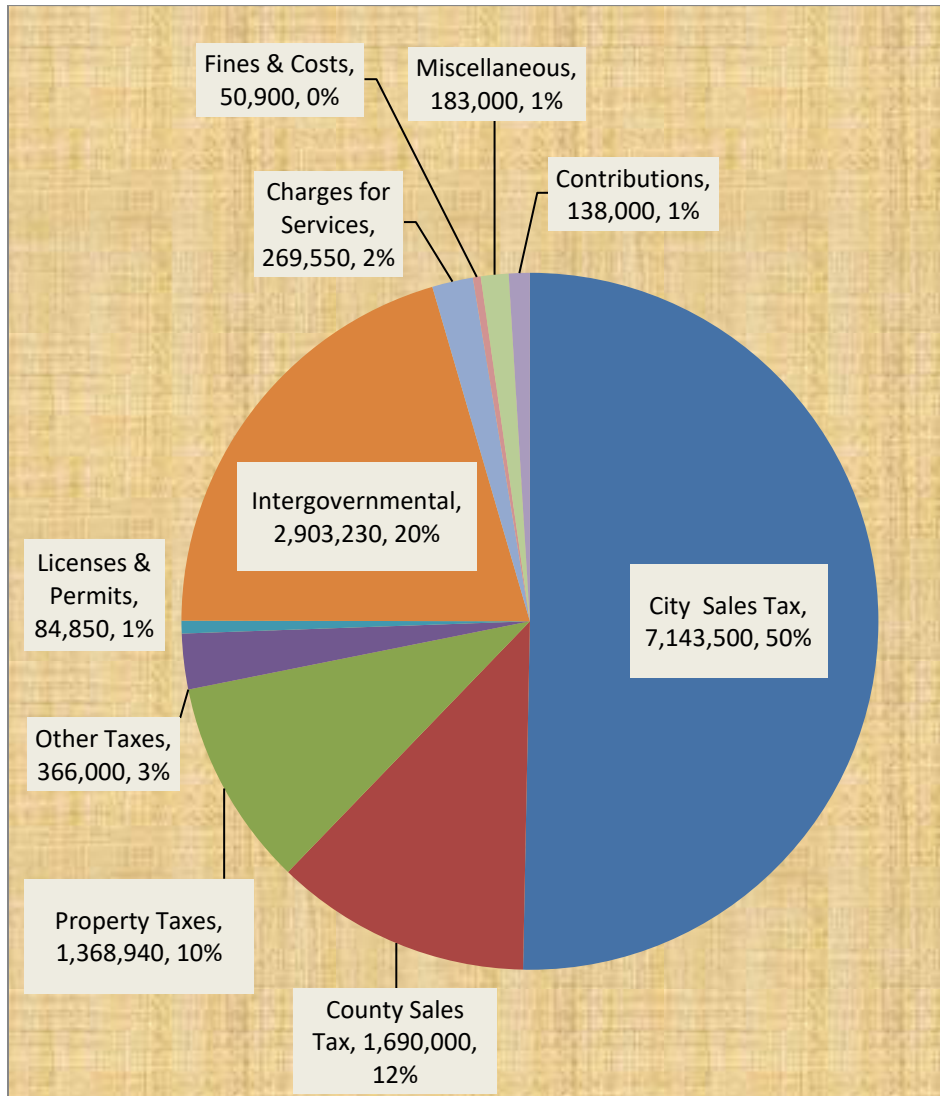
Medical Benefits Fund - This fund is used to pay premiums that provide medical, dental, vision and life insurance coverage to employees of the city. The city belongs to the Colorado Employers Benefit Trust (CEBT) which is a self-funded multiple employer trust for health, dental, vision and life insurance coverage. The plan is funded with contributions from each department in the general fund and each of the enterprise funds based on number of employees enrolled in the plan. The employees also contribute to cover spouses and other dependents.

CITY OF CRAIG 2021 BUDGET COMBINED STATEMENT OF ALL FUNDS					
DESCRIPTION	2018 Actual	2019 Actual	2020 Revised Budget	2020 Projected	2021 Budget
GENERAL FUND					
41 COUNCIL	197,603	211,042	227,730	207,870	242,410
42 LEGAL	101,196	113,285	111,360	115,450	153,960
43 JUDICIAL	90,223	112,941	115,790	104,330	129,390
44 ADMINISTRATION	353,963	256,600	308,780	258,570	460,070
45 CITY CLERK/PERSONNEL	238,159	236,093	222,670	219,340	235,830
46 PUBLIC WORKS	79,077	82,754	103,400	90,891	114,670
47 GENERAL SERVICES	12,054	47,440	76,400	56,500	116,400
48 FINANCE/ACCOUNTING	299,034	409,286	442,340	441,890	504,270
49 COMMUNITY DEVELOPMENT	142,258	171,304	201,310	160,060	234,150
50 BUILDING MAINTENANCE	50,275	55,981	94,280	90,980	108,880
51 POLICE	3,107,785	3,023,980	3,401,030	3,331,760	3,449,820
64 ROAD & BRIDGE	2,049,243	2,182,870	2,396,930	2,335,580	2,462,650
70 PARKS & RECREATION	1,383,263	1,482,631	1,705,750	1,394,335	1,843,620
75 CENTER OF CRAIG	19,703	21,058	30,200	30,200	39,800
76 YAMPA BUILDING	0	0	55,500	56,500	74,730
90 CAPITAL OUTLAY	1,159,494	1,316,596	3,952,578	2,429,028	5,667,480
99 TRANSFERS	236,825	0	591,000	591,000	300,000
GENERAL FUND	9,528,784	9,732,490	14,037,048	11,914,284	16,138,130
WATER FUND	3,307,322	4,618,775	4,831,115	4,712,819	6,169,350
WASTEWATER FUND	1,370,444	3,209,930	3,209,930	2,757,010	2,970,730
SOLID WASTE FUND	1,533,111	1,620,050	1,620,050	1,553,570	1,947,800
CAPITAL PROJECTS FUND	367,589	1,237,133	479,350	532,955	152,200
ACET FUND	43,464	46,075	89,370	60,890	87,120
MEDICAL BENEFITS FUND	2,014,014	2,316,400	2,316,400	2,254,450	2,440,200
MUSEUM FUND	0	0	357,280	354,210	348,470
TOTAL OTHER FUNDS	8,635,943	13,048,362	12,546,215	11,871,694	14,115,870
TOTAL CITY OF CRAIG	18,164,727	22,780,852	26,583,263	23,785,978	30,254,000

GENERAL FUND

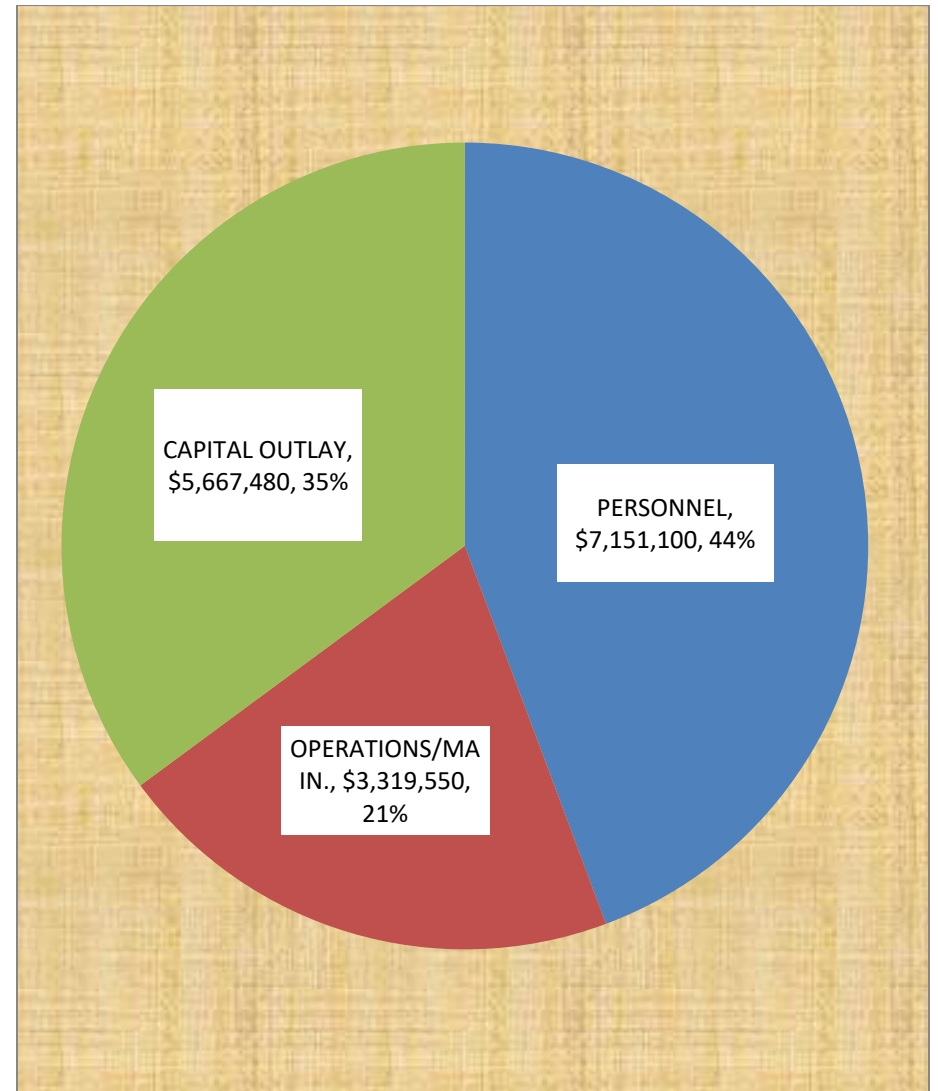
CITY OF CRAIG 2021 BUDGET GENERAL FUND BUDGET SUMMARY					
DESCRIPTION	2018 Actual	2019 Actual	REVISED 2020 Budget	2020 Projected	2021 Budget
BEGINNING FUND BALANCE:					
Reserved-Tabor Act	254,691	288,369	267,051	376,000	275,828
Unspendable (Inventory&CompAbsence)		12,674		12,690	
Restricted Funds					
Zoning Lieu of Land	42,000	42,000	42,000	42,000	42,000
County R&B	0	0	0	0	0
Conservation Trust	0	0	0	61,924	61,924
Reserved for Operations 25%			2,171,012	2,171,012	2,298,564
Unreserved-Undesignated	4,449,914	5,247,616	4,662,691	5,331,100	6,377,087
TOTAL Beginning Fund Balance	4,746,605	5,590,659	7,142,754	7,994,726	9,055,403
REVENUES:					
Taxes	8,346,346	9,716,993	9,803,840	10,524,030	10,568,440
Licenses & Permits	164,239	123,144	91,700	84,550	84,850
Intergovernmental	1,131,148	1,675,142	2,289,688	1,978,535	2,903,230
Charges for Services	292,376	278,987	281,950	79,846	269,550
Fines & Costs	42,187	47,259	50,900	46,600	50,900
Miscellaneous	198,722	185,095	230,250	144,700	183,000
Contributions	195,674	109,936	166,700	116,700	138,000
Others	1,100	0	0	0	0
TOTAL Revenues	10,371,792	12,136,557	12,915,028	12,974,961	14,197,970
O&M EXPENDITURES					
41 COUNCIL	197,603	211,042	227,730	207,870	242,410
42 LEGAL	101,196	113,285	111,360	115,450	153,960
43 JUDICIAL	90,223	112,941	115,790	104,330	129,390
44 ADMINISTRATION	353,963	256,600	308,780	258,570	460,070
45 CITY CLERK/PERSONNEL	238,159	236,093	222,670	219,340	235,830
46 PUBLIC WORKS	79,077	82,754	103,400	90,891	114,670
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51 POLICE	3,107,785	3,023,980	3,401,030	3,331,760	3,449,820
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70 PARKS & RECREATION	1,383,263	1,482,631	1,705,750	1,394,335	1,843,620
75 CENTER OF CRAIG	19,703	21,058	30,200	30,200	39,800
76 YAMPA BUILDING	0	0	55,500	56,500	74,730
99 TRANSFERS to Museum	0	0	300,000	300,000	300,000
TOTAL O&M Expenditures	8,132,464	8,415,894	9,793,470	9,194,256	10,470,650
TOTAL REVENUES LESS O&M EXPENDITURES	2,239,327	3,720,663	3,121,558	3,780,705	3,727,320
CAPITAL OUTLAY AND TRANSFERS					
90 CAPITAL OUTLAY	1,159,494	1,316,596	3,952,578	2,429,028	5,667,480
TRANSFERS to Other Funds	236,825	0	291,000	291,000	0
TOTAL CAPITAL OUTLAY & TRANSFERS	1,396,319	1,316,596	4,243,578	2,720,028	5,667,480
TOTAL O&M EXPENDITURES & CAP. OUTLAY	9,528,784	9,732,490	14,037,048	11,914,284	16,138,130
REVENUES VS TOTAL EXPENDITURES	843,008	2,404,067	(1,122,020)	1,060,677	(1,940,160)
ENDING FUND BALANCE:					
Reserved-Tabor Act	254,691	376,000	293,804	275,828	314,120
Unspendable (Inventory&CompAbsence)		12,690			
Restricted Funds					
Zoning Lieu of Land	42,000	42,000	42,000	42,000	0
County R&B	0	0	0	0	0
Conservation Trust	0	0	0	61,924	0
Reserved for Operations 25%		2,171,012	2,448,368	2,298,564	2,617,663
Unreserved-Undesignated	5,292,922	5,393,024	3,236,562	6,377,087	4,183,461
TOTAL Ending Fund Balance	5,589,613	7,994,726	6,020,734	9,055,403	7,115,243

GENERAL FUND 2021 Proposed Revenues



\$14,197,970

GENERAL FUND 2021 Proposed Expenses



\$16,138,130

CITY OF CRAIG 2021 BUDGET GENERAL FUND - DETAILED REVENUE SUMMARY						
Acct No	Account Description	2018 Actual	2019 Actual	2020 Budget	2020 Projected	2021 Budget
GENERAL FUND						
TAXES						
10-31-10000	PROPERTY TAXES	1,193,110	1,190,064	1,276,940	1,276,940	1,276,940
10-31-11000	PROPERTY TAXES DELINQUE	-161	183	0	0	0
10-31-20000	SPEC OWNERSHIP TAX	111,045	125,423	112,000	91,000	91,000
10-31-30000	COUNTY SALES TAX	1,609,675	1,528,381	1,502,700	1,678,300	1,690,000
10-31-40000	CIGARETTE TAX	16,368	16,876	10,000	13,000	12,000
10-31-45000	MARIJUANA STATE SALES TAX	0	0	25,000	35,500	54,000
10-31-50000	CITY SALES TAX	5,093,458	6,524,025	6,559,300	7,120,790	7,133,000
10-31-50001	SALES TAX - PENAL/INT	20,900	20,485	20,900	7,000	10,000
10-31-55000	SPEC EVENTS SALES TAX	925	3,947	2,000	500	500
10-31-60000	UTILITY BUSINESS TAX	296,314	300,735	295,000	300,000	300,000
10-31-90000	INT & PEN ON PROPERTY T	4,711	6,875	0	1,000	1,000
	TAXES Totals:	8,346,346	9,716,993	9,803,840	10,524,030	10,568,440
LICENSES & PERMITS						
10-32-12000	LICENSE/FEES LIQUOR	4,877	6,165	6,500	6,200	6,200
10-32-12100	LICENSE/FEES BUSINESS F	360	15	100	0	0
10-32-12200	LICENSE/FEES PLANNING F	4,450	1,450	2,000	700	1,000
10-32-12300	LICENSE/FEES BLDG PERMI	99,690	67,075	50,000	40,000	40,000
10-32-12301	LICENSE/FEES COUNTY	38,700	37,642	30,000	30,000	30,000
10-32-12400	LICENSE/FEES ANIMAL	1,472	1,002	1,400	1,000	1,000
10-32-12500	REMITTANCE FEES SALES TAX	522	925	1,000	400	400
10-32-12501	LICENSE/FEES SPEC EVT S.T.	510	240	0	250	250
10-32-12502	LICENSE/FEES SALES TAX	12,150	6,495	0	0	0
10-32-20000	OTHER PERMITS	1,507	2,135	700	6,000	6,000
	LICENSES & PERMITS Totals:	164,239	123,144	91,700	84,550	84,850
INTERGOVERNEMENTAL						
10-33-00000	GRAND OLDE WEST DAYS	0	0	0	0	0
10-33-10000	GRANTS	1,975	8,500	200,000	1,725	0
10-33-10800	GRANTS EDA (Yampa River)	0	0	0	5,000	1,600,000
10-33-13000	GRANTS OTHER (REDI-Grant)	0	5,000	90,000	0	96,690
10-33-13100	GRANTS POL UNICOP	0	1,800	0	0	0
10-33-13200	GRANTS for EPC position	0	0	0	0	67,000
10-33-13300	GRANTS GOCO	0	117,383	0	32,620	0
10-33-13400	GRANTS CDOT	32,347	13,653	0	0	308,540
10-33-13500	GRANTS DOLA - CO-WORK SP	0	0	21,000	21,000	0
10-33-13501	GRANTS DOLA - STUDY	0	0	25,000	1,250	0
10-33-13502	GRANTS DOLA - Solar Planning	0	0	200,000	200,000	0
10-33-13503	GRANTS DOLA - OZP	0	0	0	9,500	0
10-33-13504	GRANTS COVID-19 Relief Funds	0	0	446,688	446,688	0
10-33-13900	GRANTS EPA	0	0	300,000	0	300,000
10-33-16200	GRANTS ENERGY IMPACT	33,280	5,217	0	0	0
10-33-16300	GRANTS MISC COMM PROGRA	0	15,000	0	0	0
10-33-20000	MINERAL LEASE FUNDS	299,664	508,443	300,000	336,340	50,000
10-33-30000	VIN INSP FEES	1,265	1,390	1,000	2,500	2,500
10-33-40000	DARE PROG-RESTR	0	0	0	0	0
10-33-53600	INT GOVT HWY USERS TAX	401,401	375,673	301,000	271,300	278,500
10-33-53700	INT GOVT CONSERVATION T	90,338	102,567	90,000	90,000	90,000
10-33-53800	INT GOVT MV REGISTRATIO	32,258	44,077	35,000	35,000	35,000
10-33-60000	SEVERANCE TAXES	238,620	476,440	280,000	525,612	75,000
10-33-70000	COUNTY R&B	0	0	0	0	0
10-33-90000	PAYMENT IN LIEU OF TAXE	0	0	0	0	0
	INTERGOVERNMENTAL Totals:	1,131,148	1,675,142	2,289,688	1,978,535	2,903,230
CHARGES FOR SERVICES						
10-34-40000	SALES - MERCHANDISE	1,631	90	0	0	0
10-34-49000	CHARGES POLICE SECURITY	0	0	0	0	0
10-34-49100	CHARGES SXO REGIST. FEE	1,816	1,800	1,200	1,060	1,000
10-34-49252	CODE BOOKS	0	0	0	0	0
10-34-50000	PARKS & REC	0	0	0	0	0
10-34-54000	PARKS & REC MISCELLANEO	2,256	1,132	0	0	0

CITY OF CRAIG 2021 BUDGET GENERAL FUND - DETAILED REVENUE SUMMARY						
Acct No	Account Description	2018 Actual	2019 Actual	2020 Budget	2020 Projected	2021 Budget
10-34-54100	PARKS & REC TRAILBUSTER	0	0	0	0	0
10-34-54200	PARKS & REC AAU BASKETB	0	0	0	0	0
10-34-60000	MISC PARK FEES	4,894	6,891	4,700	4,750	4,700
10-34-64366	ASPHALT PATCHING	542	4,906	0	0	0
10-34-74300	POOL ADMISSIONS	53,535	49,573	47,625	30,000	47,000
10-34-74400	POOL PRIVATE PARTY	1,175	1,795	1,000	350	1,000
10-34-74500	POOL SWIM LESSONS	17,440	19,886	16,750	5,000	16,000
10-34-74600	POOL PASSES	15,940	12,595	12,965	0	13,000
10-34-74700	POOL PUNCH PASSES	245	860	600	1,500	600
10-34-74800	POOL FITNESS	2,669	1,878	2,000	800	2,000
10-34-74900	POOL COMM ED	2,289	2,423	3,415	700	0
10-34-75000	POOL CONCESSIONS	27,532	24,440	25,000	17,000	25,000
10-34-75100	POOL LOCKER FEES	42	40	0	0	0
10-34-75200	POOL SODA MACHINE	0	0	0	0	0
10-34-75300	POOL STAFF UNIFORMS	450	986	800	0	0
10-34-95400	RECREATION PROGRAM FEES	23,402	2,077	3,050	0	3,250
10-34-95450	RECREATION SENIOR PROG.	0	17,418	20,000	0	20,000
10-34-95500	RECREATION CONCESSIONS	0	0	0	0	0
10-34-95600	RECREATION YOUTH SPORTS	44,054	45,705	46,625	18,000	43,350
10-34-95700	RECREATION ADULT SPORTS	8,145	8,994	11,440	311	8,280
10-34-95800	RECREATION SPECIAL EVEN	80,071	71,372	81,000	0	81,000
10-34-95900	RECREATION SPONSOR FEES	4,250	4,125	3,780	375	3,370
	CHARGES FOR SVC Totals:	292,376	278,987	281,950	79,846	269,550
FINES & COSTS						
10-35-00000	FINES AND COSTS	41,311	46,392	50,000	46,000	50,000
10-35-10000	DRUG SURCHARGE	0	0	0	0	0
10-35-51571	RESTITUTION/ANIMAL CONTR	0	0	0	0	0
10-35-52000	CODE ENFORCEMENT - FINES	877	868	900	600	900
	FINES & COSTS Totals	42,187	47,259	50,900	46,600	50,900
MISCELLANEOUS						
10-36-00000	MISCELLANEOUS	91,441	19,915	15,000	15,000	15,000
10-36-16000	INTEREST CHECKING	957	15,046	15,000	5,000	5,000
10-36-16100	INTEREST INVESTMENTS	83,050	126,547	120,000	80,000	80,000
10-36-20000	RENTS & ROYALTIES	23,273	23,587	23,000	23,000	23,000
10-36-21000	RENTS FOR YAMPA BLDG	0	0	57,250	21,700	60,000
10-36-50000	CONT DOWNTOWN REDEVEL	0	0	0	0	0
	MISCELLANEOUS Totals:	198,722	185,095	230,250	144,700	183,000
CONTRIBUTIONS						
10-37-00000	CONTRIB FROM OTHER GOV	192,674	109,936	166,700	116,700	75,000
10-37-10000	CONTRIB PRIVATE	3,000	0	0	0	63,000
10-37-71700	CONTRIBUTION - 911 BOARD	0	0	0	0	0
	CONTRIBUTIONS Totals:	195,674	109,936	166,700	116,700	138,000
OTHER						
10-39-10000	SALE OF ASSETS	1,100	0	0	0	0
10-39-20000	BOND PROCEEDS	0	0	0	0	0
10-39-99000	TRANSFERS IN	0	0	0	0	0
	OTHER Totals:	1,100	0	0	0	0
GENERAL FUND Totals:		10,371,792	12,136,557	12,915,028	12,974,961	14,197,970

CITY OF CRAIG COUNTYWIDE SALES TAX

MONTH OF SALES	MONTH RECEIVED BY STATE	MONTH RECEIVED BY CITY	37.50% YEAR 2018 ACTUAL	37.50% YEAR 2019 ACTUAL	37.50% YEAR 2020 BUDGETED	37.50% YEAR 2020 ACTUAL	37.50% YEAR 2021 ACTUAL	% CHANGE RECEIVED 2020/2019
JAN	FEB	MAR	\$100,423.25	\$107,952.87	\$107,952.87	\$113,058.26	\$114,000.00	4.73%
FEB	MAR	APR	\$94,676.33	\$108,802.40	\$109,202.40	\$107,790.48	\$108,000.00	-0.93%
MAR	APR	MAY	\$106,581.45	\$109,858.29	\$110,658.29	\$125,856.84	\$126,000.00	14.56%
APR	MAY	JUN	\$107,382.50	\$113,479.47	\$114,679.47	\$130,367.82	\$131,000.00	14.88%
MAY	JUN	JUL	\$323,284.35	\$123,393.46	\$124,953.46	\$157,114.15	\$158,000.00	27.33%
JUN	JUL	AUG	\$120,208.53	\$132,424.65	\$133,985.00	\$152,728.54	\$153,000.00	15.33%
JUL	AUG	SEP	\$125,596.29	\$131,190.00	\$132,750.00	\$145,952.19	\$146,000.00	11.25%
AUG	SEP	OCT	\$121,906.34	\$136,712.88	\$138,272.88	\$141,416.74	\$150,000.00	3.44%
SEP	OCT	NOV	\$122,594.10	\$128,384.60	\$129,560.00	\$140,000.00	\$140,000.00	9.05%
OCT	NOV	DEC	\$132,073.42	\$150,082.83	\$136,560.00	\$160,000.00	\$160,000.00	6.61%
NOV	DEC	JAN	\$124,842.20	\$136,796.14	\$129,560.00	\$146,000.00	\$146,000.00	6.73%
DEC	JAN	FEB	\$129,655.11	\$148,497.47	\$134,560.00	\$158,000.00	\$158,000.00	6.40%
TOTAL YEAR-TO-DATE			\$1,609,223.87	\$1,527,575.06	\$1,502,694.37	\$1,678,285.02	\$1,690,000.00	

Actual vs Actual

Y-T-D Percentage Change
Y-T- D Dollar Change

15.15%

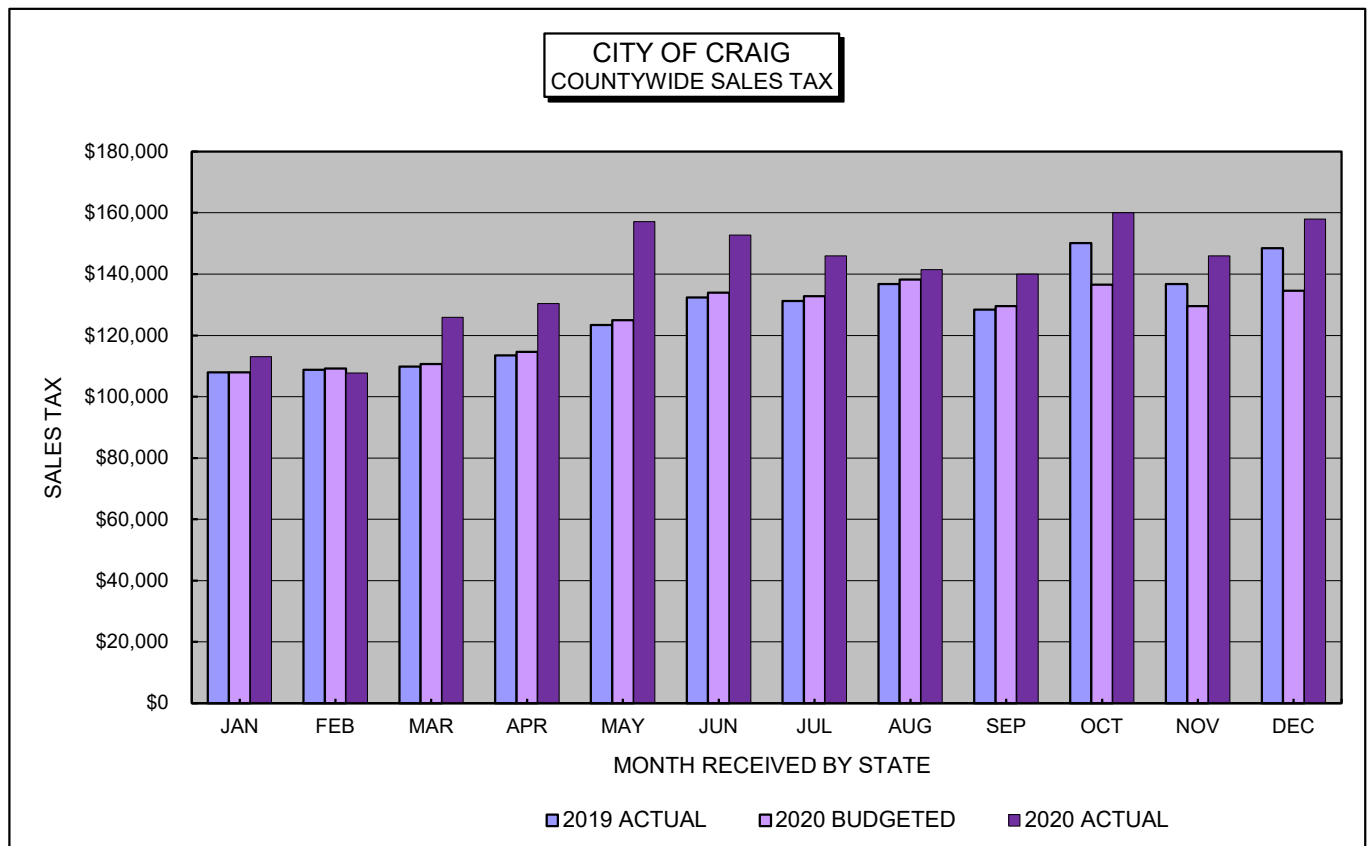
9.87%
\$150,709.96

Budget vs Actual

Y-T-D Percentage Change
Y-T- D Dollar Change

11.69%
\$175,590.65

0.70%
\$11,714.98



The monthly amount of Sales Tax received will reflect prior months collections due to delinquent filings, and also don't reflect those that have not yet filed. Therefore, the amount and percentage change between current and prior year totals, only represents the amount and percentage collected. It is not a reflection of an increase or decrease in sales activities.

CITY OF CRAIG CITY SALES TAX

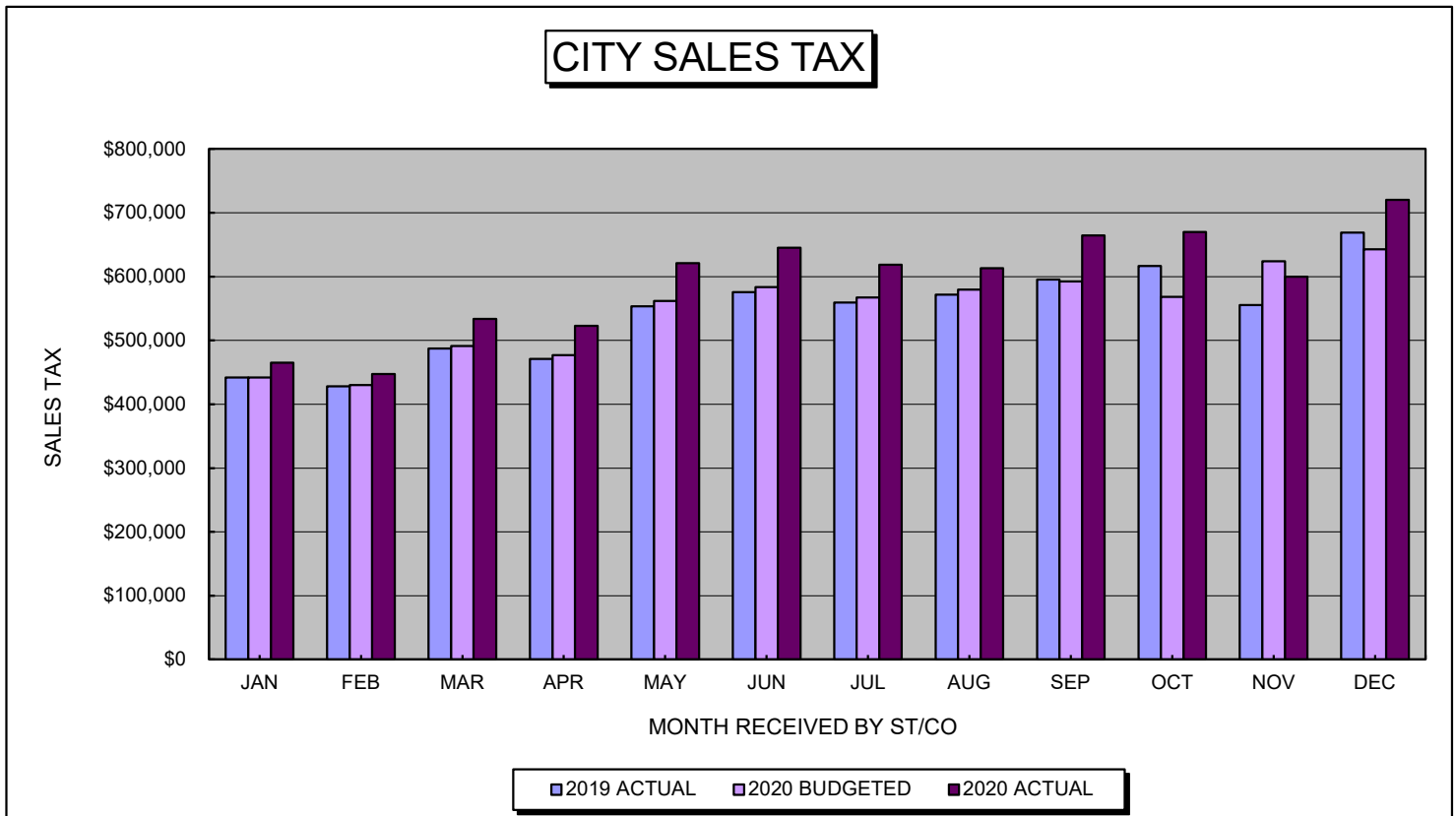
MONTH OF SALES	MONTH RECEIVED BY CITY	2.25%/4.0%	4.00%	4.00%	4.00%	4.00%	% CHANGE RECEIVED 2020/2019	2020 ACTUAL vs BUDGETED
		YEAR 2018 ACTUAL	YEAR 2019 ACTUAL	YEAR 2020 BUDGETED	YEAR 2020 ACTUAL	YEAR 2021 ACTUAL		
JAN	FEB	\$263,126.31	\$441,794.56	\$441,794.56	\$464,926.04	\$465,000.00	5.24%	5.24%
FEB	MAR	\$250,436.70	\$427,870.57	\$429,870.57	\$447,497.35	\$450,000.00	4.59%	4.10%
MAR	APR	\$282,357.88	\$487,231.17	\$491,231.17	\$533,562.21	\$534,000.00	9.51%	8.62%
APR	MAY	\$283,716.50	\$470,971.32	\$476,971.32	\$522,691.35	\$523,000.00	10.98%	9.59%
MAY	JUN	\$345,760.12	\$553,613.45	\$561,613.45	\$620,865.01	\$621,000.00	12.15%	10.55%
JUN	JUL	\$316,820.24	\$575,721.52	\$583,721.52	\$645,418.34	\$646,000.00	12.11%	10.57%
JUL	AUG	\$517,194.55	\$559,171.00	\$567,171.00	\$618,599.99	\$620,000.00	10.63%	9.07%
AUG	SEP	\$555,922.11	\$571,754.39	\$579,754.39	\$612,911.20	\$634,000.00	7.20%	5.72%
SEP	OCT	\$476,642.76	\$595,167.15	\$592,199.00	\$664,318.54	\$650,000.00	11.62%	12.18%
OCT	NOV	\$555,381.16	\$616,691.23	\$568,000.00	\$670,000.00	\$670,000.00	8.64%	17.96%
NOV	DEC	\$613,696.86	\$555,275.00	\$624,000.00	\$600,000.00	\$600,000.00	8.05%	-3.85%
DEC	JAN	\$633,093.27	\$668,951.70	\$643,000.00	\$720,000.00	\$720,000.00	7.63%	11.98%
TOTAL YEAR-TO-DATE		\$5,094,148.46	\$6,524,213.06	\$6,559,326.98	\$7,120,790.03	\$7,133,000.00		

Actual vs Actual

Y-T-D Percentage Change 38.51% 77.40% 9.14%
Y-T- D Dollar Change \$596,576.97

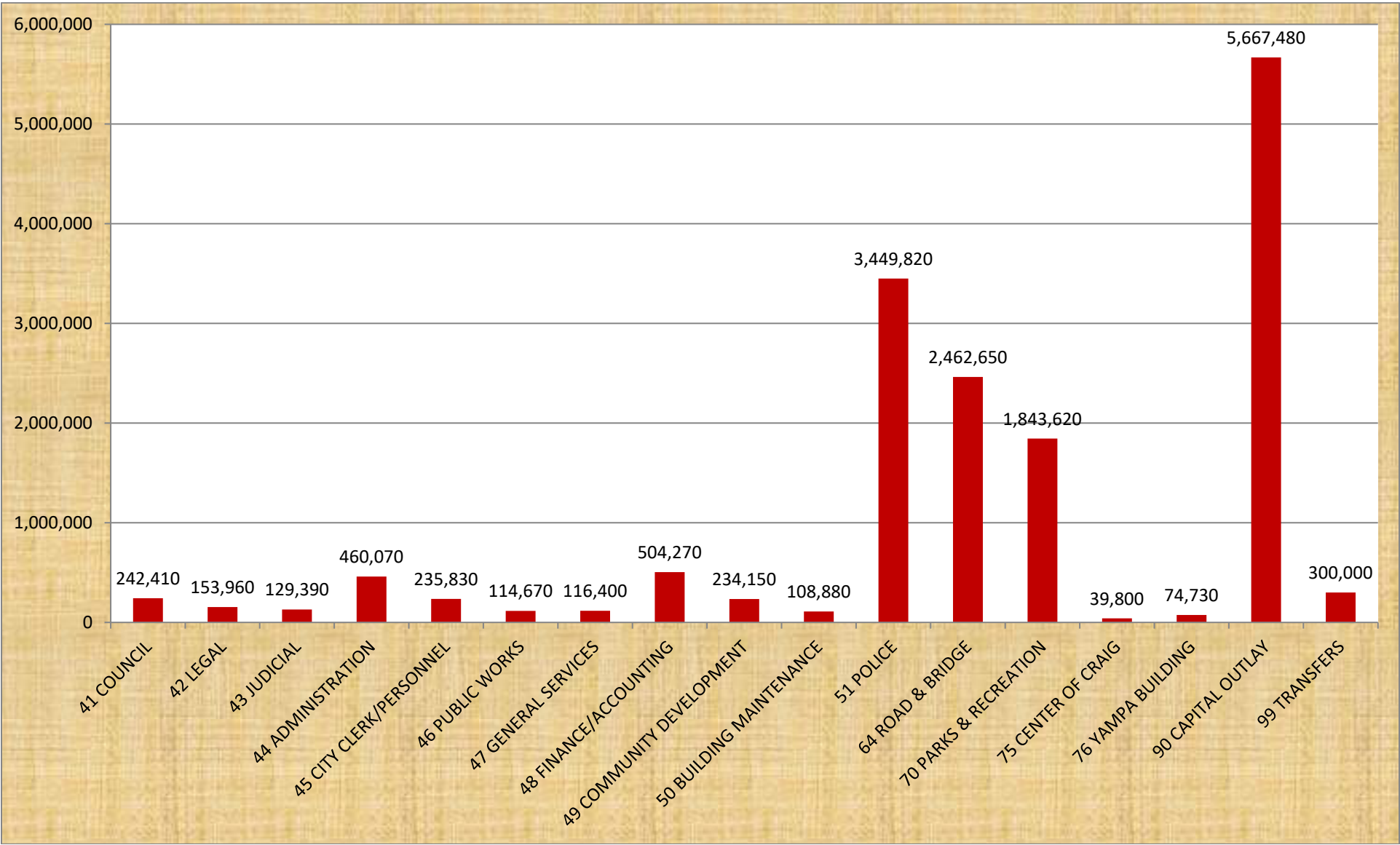
Actual vs Budgeted

Y-T-D Percentage Change 8.56% 0.17%
Y-T- D Dollar Change \$561,463.05 \$12,209.97



CITY OF CRAIG 2021 BUDGET SUMMARY OF GENERAL FUND BY CATEGORY					
DESCRIPTION	2018 Actual	2019 Actual	Revised 2020 Budget	2020 Projected	2021 Budget
TOTAL PERSONNEL EXPENDITURES	6,153,140	6,400,063	6,786,350	6,644,437	\$7,151,100
TOTAL OPERATING EXPENDITURES	1,970,697	2,007,203	3,007,120	2,549,819	\$3,319,550
TOTAL CAPITAL EXPENDITURES	1,396,319	1,331,596	4,243,578	2,720,028	\$5,667,480
TOTAL EXPENDITURES	9,520,156	9,738,862	14,037,048	11,914,284	16,138,130
DEPARTMENTS					
PERSONAL EXPENDITURES					
41 COUNCIL	177,085	175,922	175,130	177,470	174,810
42 LEGAL	0	79,505	107,090	94,750	125,910
43 JUDICIAL	86,987	110,309	110,730	96,890	124,800
44 ADMINISTRATION	283,952	198,077	232,760	208,330	384,050
45 CITY CLERK/PERSONNEL	189,090	167,414	171,070	171,490	182,530
46 PUBLIC WORKS	64,727	67,163	69,020	81,657	80,290
47 GENERAL SERVICES	0	0	0	0	0
48 FINANCE/ACCOUNTING	182,378	298,272	301,940	311,490	325,770
49 COMMUNITY DEVELOPMENT	129,113	149,731	135,070	147,420	170,790
50 BUILDING MAINTENANCE	0	0	0	0	0
51 POLICE	2,618,942	2,604,960	2,814,830	2,819,160	2,848,320
64 ROAD & BRIDGE	1,454,135	1,521,733	1,526,490	1,526,490	1,563,270
70 PARKS & RECREATION	966,730	1,026,977	1,136,770	1,003,840	1,159,630
75 CENTER OF CRAIG	0	0	0	0	0
76 YAMPA BUILDING	0	0	5,450	5,450	10,930
TOTAL PERSONAL EXPENDITURES	6,153,140	6,400,063	6,786,350	6,644,437	7,151,100
DEPARTMENTS					
OPERATING EXPENDITURES					
41 COUNCIL	20,518	35,120	52,600	30,400	67,600
42 LEGAL	101,196	33,780	4,270	20,700	28,050
43 JUDICIAL	3,236	2,632	5,060	7,440	4,590
44 ADMINISTRATION	70,011	58,523	76,020	50,240	76,020
45 CITY CLERK/PERSONNEL	49,069	68,679	51,600	47,850	53,300
46 PUBLIC WORKS	14,350	15,591	34,380	9,234	34,380
47 GENERAL SERVICES	12,054	47,440	76,400	56,500	116,400
48 FINANCE/ACCOUNTING	116,656	111,014	140,400	130,400	178,500
49 COMMUNITY DEVELOPMENT	13,145	21,574	66,240	12,640	63,360
50 BUILDING MAINTENANCE	50,275	55,981	94,280	90,980	108,880
51 POLICE	488,844	419,019	586,200	512,600	601,500
64 ROAD & BRIDGE	595,107	661,137	870,440	809,090	899,380
70 PARKS & RECREATION	416,533	455,654	568,980	390,495	683,990
75 CENTER OF CRAIG	19,703	21,058	30,200	30,200	39,800
76 YAMPA BUILDING	0	0	50,050	51,050	63,800
99 TRANSFERS	0	0	300,000	300,000	300,000
TOTAL OPERATING EXPENDITURES	1,970,697	2,007,203	3,007,120	2,549,819	3,319,550
DEPARTMENTS					
CAPITAL EXPENDITURES					
41 COUNCIL	252,737	237,114	1,746,088	1,368,318	1,382,900
42 LEGAL	0	0	0	0	0
43 JUDICIAL	0	0	0	0	0
44 ADMINISTRATION	0	0	0	0	0
45 CITY CLERK/PERSONNEL	0	0	0	0	0
46 PUBLIC WORKS	0	0	4,500	0	0
47 GENERAL SERVICES	0	0	0	0	0
48 FINANCE/ACCOUNTING	0	0	0	0	0
49 COMMUNITY DEVELOPMENT	0	0	25,000	31,250	0
50 BUILDING MAINTENANCE	22,950	59,511	0	0	204,180
51 POLICE	0	3,800	176,000	156,000	205,000
64 ROAD & BRIDGE	664,954	715,324	882,500	355,000	722,000
70 PARKS & RECREATION	199,553	315,847	1,105,490	518,460	3,153,400
75 CENTER OF CRAIG	19,300	0	13,000	0	0
76 YAMPA BUILDING	0	0	0	0	0
TRANSFERS	236,825	0	291,000	291,000	0
TOTAL CAPITAL EXPENDITURES	1,396,319	1,331,596	4,243,578	2,720,028	5,667,480
TOTAL GENERAL FUND EXPENDITURES	9,520,156	9,738,862	14,037,048	11,914,284	16,138,130

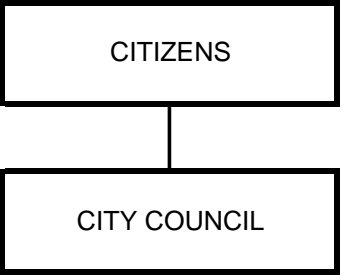
GENERAL FUND 2021 PROPOSED EXPENSES



YR 2021 - \$16,138,130

CITY COUNCIL

ORGANIZATIONAL CHART



CITY OF CRAIG 2021 BUDGET GENERAL FUND - COUNCIL					
SUMMARY	2018 Actual	2019 Actual	2020 Budget	2020 Projected	2021 Budget

FINANCIAL SUMMARY - COUNCIL

Personal Services	177,085	175,922	175,130	177,470	174,810
Supplies	514	1,246	4,200	1,000	4,200
Purchased Services	20,004	31,714	33,400	26,400	48,400
Fixed Charges	0	0	0	0	0
Other	0	2,159	15,000	3,000	15,000
TOTAL	197,603	211,042	227,730	207,870	242,410

PERSONNEL SUMMARY - COUNCIL

FULL-TIME:

Mayor	1.0	1.0	1.0	1.0	1.0
Mayor, ProTem	1.0	1.0	1.0	1.0	1.0
Council Members	5.0	5.0	5.0	5.0	5.0
TOTAL FULL-TIME	7.0	7.0	7.0	7.0	7.0

SVC PUBL,SUBSC,DUES

Craig Chamber of Commerce	7,500	7,000	10,000	10,000	25,000
Colorado Municipal League	6,410	6,513	6,600	6,600	6,720
AGNC	3,700	3,700	3,700	3,700	3,700
Club 20	700	700	700	700	700
Nation League of Cities	0	0	0	0	0
	18,310	17,913	21,000	21,000	36,120

CITY OF CRAIG 2021 BUDGET GENERAL FUND - COUNCIL						
Acct No	Account Description	2018 Actual	2019 Actual	2020 Budget	2020 Projected	2021 Budget

**GENERAL FUND
COUNCIL**

10-41-11100	SALARIES REG	17,991	18,397	18,000	18,000	18,000
10-41-14200	BENEFITS WRKCOMP	29	58	30	30	30
10-41-14300	BENEFITS HEALTH	158,508	156,621	155,400	158,510	155,400
10-41-14500	BENEFITS MEDICARE	105	160	260	180	260
10-41-14700	BENEFITS EELIFE	0	0	320	0	0
10-41-14800	BENEFITS FICA	451	686	1,120	750	1,120
10-41-21200	SUPPLIES SMALL EQUIP	400	1,173	4,000	1,000	4,000
10-41-21400	SUPPLIES OFFICE	114	73	200	0	200
10-41-31100	SVC POSTAGE	0	6	0	0	0
10-41-32100	SVC PRINTING	0	530	500	0	500
10-41-33200	SVC LEGAL NOTICE	874	1,364	2,000	1,000	2,000
10-41-33300	SVC PUBL,SUBSC,DUES	15,930	24,629	21,000	21,000	36,000
10-41-34700	SVC TELEPHONE	572	722	900	900	900
10-41-35800	SVC OTHER PROF SVC	0	0	0	0	0
10-41-37900	SVC MTG EXPENSE	2,327	3,122	4,000	1,500	4,000
10-41-38100	SVC TRNING/EDUC	301	1,342	5,000	2,000	5,000
10-41-73200	COM PRG OTHER EXPENSE	0	2,159	15,000	3,000	15,000
10-41-73300	COM PRG OTHER	0	0	0	0	0

COUNCIL Totals:

197,603	211,042	227,730	207,870	242,410
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CAPITAL

10-41-91000	COUNCIL LAND PURCHASE	0	0	4,000	0	0
10-41-92100	COUNCIL BUILDINGS	0	0	0	0	0
10-41-94500	COUNCIL EQUIPMENT OFFIC	0	0	0	0	0
10-41-96000	TOTAL COUNCIL ITEMS	153,578	191,410	146,040	146,040	0
10-41-96001	COUNCIL HAZMAT			0	0	2,500
10-41-96002	COUNCIL M/C AIRPORT			44,500	47,700	56,550
10-41-96003	COUNCIL YVR AIRPORT			15,000	15,000	15,000
10-41-96004	COUNCIL Festival of Trees			1,000	1,000	1,000
10-41-96005	COUNCIL FIREWORKS			4,000	4,000	4,000
10-41-96006	COUNCIL EDP Program			380,000	380,000	200,000
10-41-96007	COUNCIL EPA-BrownFiled GRANT			97,160		300,000
10-41-96008	COUNCIL CO-WORK SPACE GR.			26,000	26,000	0
10-41-96009	COUNCIL DOLA - Solar Plan. Project			266,700	95,000	0
10-41-96010	COUNCIL DOWNTOWN SIDEWALKS			200,000	88,090	621,350
10-41-96011	COUNCIL EMS Election			0	0	17,500
10-41-96012	COUNCIL HOUS. Study - URA			50,000	50,000	25,000
10-41-96013	COUNCIL SUBSTANCE ABUSE ED.			25,000	25,000	25,000
10-41-96014	COUNCIL CROSSWALKS					15,000
10-41-96015	COUNCIL BANNER POLIES					60,000
10-41-96100	COUNCIL PROJECTS MISC.	134	3,024	0	0	0
10-41-96200	COUNCIL PROJECTS REDI GRANT	70,275	2,680	0	0	0
10-41-96300	COUNCIL COVID-19 Relief Funds	0	0	446,688	446,688	0
10-41-97000	COUNCIL PROGRAMS HUMAN	28,750	40,000	40,000	43,800	40,000

COUNCIL Totals:

252,737	237,114	1,746,088	1,368,318	1,382,900
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MOFFAT COUNTY
VISITOR CENTER
CRAIG-CHAMBER.COM

August 25, 2019

Greetings Craig City Council,

The Craig Chamber embarks on our 75th year with optimism, new opportunities, and an even stronger partnership with the City of Craig. The Chamber board, Staff and I are grateful for the council and city staff's support of a renewed downtown including the Yampa Building vision. The possibilities we are unleashing in the heart of Craig will make long term positive change. Your support is critical and so very appreciated. We look forward to building upon that support by engaging all stakeholders combining business ingenuity with our community values. This is only the beginning.

For 2021 we are requesting City general funding in the amount of \$10,000. We are also asking to continue the tax rebate Spree dollar program in 2021 with a budget of \$15,000.

In addition to the community support we provide, the City and its departments take advantage of and benefit from many chamber services, such as:

- Shop local programs
- Access to the Chamber's eblast, social media and events calendar.
- The ability to connect with the community and give an annual State of the City report during the Chamber's annual State of the Community event
- Enhanced online listings and special marketing for your events
- Legislative- help educate the community
- U.S. Chamber membership – and all affiliated benefits

Programs and services supported by member investment include:

- Operation of the Moffat County Visitor Center and sportsman information center
- Only local source for resident & non-resident OHV, snowmobile & wood-cutting permits and state park passes
- Information services for residents and visitors
- Maintain and display the Marcia Car, for the benefit of visitors and all of Moffat County
- Continuing to expand Charter Channel 191 to promote local events, to include more videos of Moffat County attractions, meetings and issues.
- Moffat County's most extensive website for detailing area recreation, business, visitor and relocation opportunities
- Co- Champion Craft 201- Colorado Rural Academy for Tourism
- Yampa Valley Regional Airport display including video feed with Channel 191 , interactive kiosk and brochure display.

Craig Chamber of Commerce & Moffat County Visitor Center
2021 Bullet Point Goals:

- Support the City's Economic Development Committee
- Operate Yampa CoWorks: Craig's new coworking center
- Implement CRAFT 201 strategic tourism marketing plan with MCTA
- Continually improve marketing, engagement and the most extensive website for detailing area recreation, business, visitor, and relocation opportunities.
- The Chamber continues implementation of the Moffat County Business Opportunity Toolkit including disbursement of rack cards and expanded business training services.
- Serve as the local SBDC center, assisting local small businesses and entrepreneurs. We will connect them to resources like Startup Colorado.
- Continue participating in Wayfinding committee

Again, Thank you for your partnership and public service. Please reach out if you have any questions.

Sincerely,



Jennifer Holloway M.G.

CRAIG CHAMBER OF COMMERCE & MOFFAT COUNTY VISITOR CENTER
EXECUTIVE DIRECTOR
775 YAMPA AVE. CRAIG, CO 81625
970.824.5689

LOVE *Moffat County*
COLORADO'S GREAT NORTHWEST
CRAIG-CHAMBER.COM





July 30, 2020

Chris Nichols, AGNC Member
Peter Brixius, City Manager
City of Craig
595 Colorado Street
Craig, Co 81625

Dear Chris and Peter:

Thank you for your continued support of the Associated Governments of Northwest Colorado (AGNC). Your membership allows AGNC to be a strong advocate for the counties and communities of Northwest Colorado and we ask that you continue your membership for 2021. 2020 has been a very trying year for all our members, businesses and constituents and we recognize the challenges all have faced

It is not news that our region has been impacted economically in several ways this year: the announcement of power plant and coal mine closures, the loss of energy jobs and business closures due to the COVID-19 virus resulting in loss of visitation to the region. During these challenging times, AGNC continues to advocate for policies and regulations that benefit our region. As you know, in late 2019, we obtained the designation of Economic Development District (EDD) through the Economic Development Administration (EDA) which turned out to be a timely designation. As an EDD our members within the region became eligible to apply for grants from EDA to aide in the economic diversification of our communities. That eligibility was available through regular funding streams and, for coal impacted communities, through the EDA Coal Communities funding. The CARES Act provided even more opportunities for members to apply for funding assistance and AGNC has been awarded a CARES Act grant to help with economic recovery and resilience over the next two years; an option that would not have been available to the region if we were not a designated EDD

AGNC, in conjunction with Grow Economy and the Rural Public Policy and Lands (RPPL) organization at Dixie State College in Utah, is working on the feasibility study related to identifying the utilization of coal for alternative products; a grant funded through EDA, DOLA and RPPL. The deliverable will be a step-by-step plan for each of the counties included in the study. AGNC worked with Colorado Mesa University to conduct an economic impact study regarding the loss of the coal industry in the three most impacted counties; the study will be useful for informing key legislators of the issues as well as in aiding communities in obtaining potential grants.

AGNC has also been a leader in the formation of the Northwest Colorado Air and Space Coalition. This coalition consists of CNCC leaders, community leaders and interested businesses

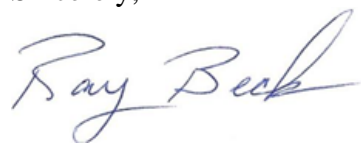
with its mission stating, “The NW Colorado Air & Space Coalition exists to promote the aeronautical and aerospace industries in Colorado and to advance the presence and benefits of these industries throughout the communities of NW Colorado.” This year, a group of NW Colorado leaders participated in a tour of aerospace facilities and businesses to begin networking the benefits of NW Colorado and the expansion of programs at CNCC. The coalition has been introduced at the Colorado Space Roundup and the Colorado Space Coalition and a group will attend the Colorado Space Symposium later this year. NW Colorado has a great deal to offer this industry; Colorado is now home to the United States Space Force and we want to see how we can include NW Colorado in the aerospace industry expansion.

Legislatively, we continue to have challenges related to the key industry drivers in our region and our governmental relations team, Orf and Orf, continue to work closely with our members and legislators to obtain amendments to legislation to mitigate negative impacts on our local governments and reduce local control. Associate members, Montrose, Delta, and Grand counties continue to support and participate in our legislative efforts.

AGNC continues marketing of the NW Enterprise Zone to encourage business investments, and to champion and administer a mini-grant program in cooperation with DOLA. AGNC made successful efforts to address shortcomings in the Rural Jump-Start legislation which was passed in the 2020 session. The bill extended the program for an additional 5 years and was modified to state that its purpose is to create or retain jobs to help address contraction of local economies. It modified the competition clause to state a business cannot compete in the jump start zone rather than within the entire state. The new rules allow economic development organizations to be authorized entities to form a Jump-Start Zone and amends reporting requirements.

AGNC will not increase dues for 2021; we are pleased that we have managed to hold dues steady for than five years while we continue to do more to serve the region. Your dues will remain at \$3,700.00. We appreciate your support and request that you include your AGNC membership in your 2021 budget. Please contact Bonnie Petersen at 970-665-1095 should you have any questions or concerns. We look forward to your continued membership and input, which are critical to the success of AGNC, as we continue to advocate for the benefit of communities in the NW region.

Sincerely,



Ray Beck, AGNC Chairman
Moffat County Commissioner



Bonnie Petersen
Executive Director

COLORADO MUNICIPAL LEAGUE

Explanation of 2021 Municipal Dues Calculation

The factors used for the calculation of the 2021 dues reflect the dues schedule adopted by the Board of Directors and announced at the June 2016 Annual Business Meeting. The factors and data used for the 2021 dues are:

Base membership fee: \$185.00.

Population: \$0.22 per capita for the first 100,000, \$0.11 per capita for population from 100,001 to 200,000 and \$.055 for population in excess of 200,000. These figures are based on the July 2018 population estimates from the Department of Local Affairs.

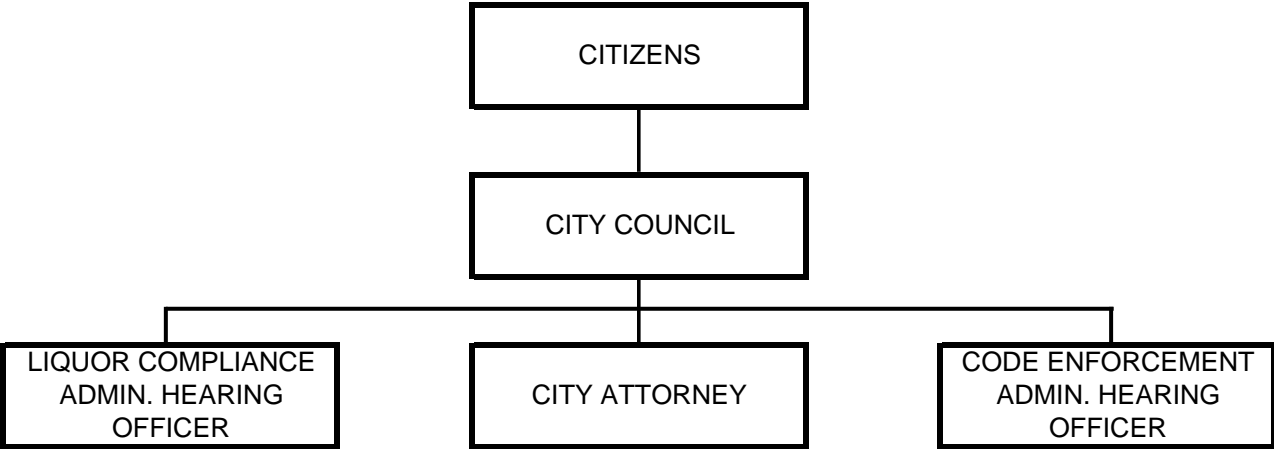
Assessed valuation: 18 thousandths of a mill for the first \$1 billion in assessed valuation, 9 thousandths of a mill for assessed valuation from \$1 billion and 1 to \$2.5 billion and 4.5 thousandths of a mill for assessed valuation in excess of \$ 2.5 billion. These figures are based on the Assessed valuation as of January 1, 2019 from the Division of Property Taxation.

State sales tax collection: \$0.72 per thousand for the first \$5 million of state sales tax collections within the municipality, \$0.36 per thousand for sales tax collections from \$5 million and 1 to \$100 million and \$.14 per thousand for sales tax collections in excess of \$100 million. These figures are based on state sales tax collections for the 2019 calendar year from the Department of Revenue. The sales tax basis is "0" for municipalities for which the state does not disclose sale tax collection figures.

A member municipality's dues may not be increased annually more than 3% or \$2,000, whichever is less unless a municipality's dues, after the caps are applied, are less than 80% of the "Total Dues Before Cap". Then the cap will be increased to 5% and will continue at this rate each year until the dues exceed 80% of the "Total Dues Before Cap".

MUNICIPALITY	Category	Population		Assessed Valuation		State Sales Tax		Total	2020	\$ Cap	% CAP	% CAP	Preliminary dues	2021 Dues w/	Final 2021
		Basis	Amount	Basis (000)	Amount2	Basis(000)	Amount3	Before Cap	Dues	Dues1	Dues2	Final2	After Cap (A)	80% caps	Dues freeze
CHERRY HILLS VILLAGE	Small	6,643	\$ 1,461	367,110	\$ 6,608	1,629	\$ 1,173	9,427	8,154	10,154	8,398	9,427	\$ 8,398	\$ 8,398	8,154
CHEYENNE WELLS	Small	838	\$ 184	6,349	\$ 114	374	\$ 269	753	635	2,635	654	753	\$ 654	\$ 654	635
COAL CREEK	Small	346	\$ 76	2,471	\$ 44	4	\$ 3	309	308	2,308	317	309	\$ 309	\$ 309	308
COKE DALE	Small	120	\$ 26	546	\$ 10	-	\$ -	221	225	2,225	221	221	\$ 221	\$ 221	221
COLLBRAN	Small	710	\$ 156	2,524	\$ 45	149	\$ 107	494	465	2,465	479	494	\$ 479	\$ 479	465
COLORADO SPRINGS	Largest	473,928	\$ 48,066	6,280,902	\$ 46,264	264,704	\$ 60,859	155,374	144,541	146,541	148,878	146,541	\$ 146,541	\$ 146,541	144,541
COLUMBINE VALLEY	Small	1,480	\$ 326	54,577	\$ 982	339	\$ 244	1,737	1,297	3,297	1,336	1,737	\$ 1,336	\$ 1,336	1,297
COMMERCE CITY	Medium	58,499	\$ 12,870	1,131,044	\$ 19,179	28,728	\$ 12,142	44,376	25,696	27,696	26,467	27,696	\$ 26,467	\$ 26,467	25,696
CORTEZ	Medium	8,765	\$ 1,928	90,863	\$ 1,636	7,345	\$ 4,444	8,193	7,972	9,972	8,211	8,193	\$ 8,193	\$ 8,193	7,972
CRAIG	Medium	8,972	\$ 1,974	75,073	\$ 1,351	5,134	\$ 3,648	7,158	6,716	8,716	6,918	7,158	\$ 6,918	\$ 6,918	6,716
CRAWFORD	Small	425	\$ 94	2,416	\$ 43	66	\$ 48	370	367	2,367	370	370	\$ 370	\$ 370	367
CREEDE	Small	315	\$ 69	6,605	\$ 119	428	\$ 308	681	577	2,577	594	681	\$ 594	\$ 594	577
CRESTED BUTTE	Small	1,723	\$ 379	114,887	\$ 2,068	3,192	\$ 2,298	4,930	3,399	5,399	3,501	4,930	\$ 3,501	\$ 3,501	3,399
CRESTONE	Small	167	\$ 37	1,973	\$ 36	195	\$ 140	398	317	2,317	326	398	\$ 326	\$ 326	317
CRIPPLE CREEK	Small	1,219	\$ 268	61,914	\$ 1,114	1,048	\$ 755	2,322	2,321	4,321	2,391	2,322	\$ 2,322	\$ 2,322	2,321
CROOK	Small	107	\$ 24	651	\$ 12	41	\$ 30	250	252	2,252	250	250	\$ 250	\$ 250	250
CROWLEY	Small	167	\$ 37	489	\$ 9	-	\$ -	231	228	2,228	231	231	\$ 231	\$ 231	228
DACONO	Small	5,742	\$ 1,263	85,951	\$ 1,547	3,613	\$ 2,601	5,597	1,690	3,690	1,741	3,690	\$ 1,741	\$ 1,741	1,690
DE BEQUE	Small	502	\$ 110	6,287	\$ 113	167	\$ 120	529	494	2,494	508	529	\$ 508	\$ 508	494
DEER TRAIL	Small	730	\$ 161	6,873	\$ 124	195	\$ 140	610	437	2,437	450	610	\$ 450	\$ 450	437
DEL NORTE	Small	1,554	\$ 342	10,151	\$ 183	521	\$ 375	1,085	928	2,928	955	1,085	\$ 955	\$ 955	928
DELTA	Medium	8,951	\$ 1,969	81,995	\$ 1,476	52,336	\$ 3,685	7,315	5,874	7,874	6,050	7,315	\$ 6,050	\$ 6,050	5,874
DENVER	Largest	717,796	\$ 61,479	17,868,963	\$ 98,410	505,099	\$ 94,514	254,588	183,511	185,511	189,016	185,511	\$ 185,511	\$ 185,511	183,511
DILLON	Small	968	\$ 213	84,466	\$ 1,520	3,472	\$ 2,500	4,418	3,403	5,403	3,505	4,418	\$ 3,505	\$ 3,505	3,403
DINOSAUR	Small	325	\$ 72	1,169	\$ 21	162	\$ 117	394	336	2,336	346	394	\$ 346	\$ 346	336
DOLORIS	Small	965	\$ 212	8,929	\$ 161	334	\$ 240	799	718	2,718	739	799	\$ 739	\$ 739	718
DOVE CREEK	Small	727	\$ 160	4,068	\$ 73	227	\$ 163	582	547	2,547	563	582	\$ 563	\$ 563	547
DURANGO	Medium	19,059	\$ 4,193	594,604	\$ 10,703	22,569	\$ 9,925	25,006	22,520	24,520	23,196	24,520	\$ 23,196	\$ 23,196	22,520
EADS	Small	587	\$ 129	2,938	\$ 53	245	\$ 176	543	457	2,457	470	543	\$ 470	\$ 470	457
EAGLE	Small	6,924	\$ 1,523	148,489	\$ 2,673	3,333	\$ 2,400	6,781	4,826	6,826	4,971	6,781	\$ 4,971	\$ 4,971	4,826
EATON	Small	5,507	\$ 1,212	80,926	\$ 1,457	2,755	\$ 1,984	4,837	2,266	4,266	2,334	4,266	\$ 2,334	\$ 2,334	2,266
ECKLEY	Small	255	\$ 56	1,217	\$ 22	46	\$ 33	296	269	2,269	277	296	\$ 277	\$ 277	269
EDGEWATER	Small	5,361	\$ 1,179	67,238	\$ 1,210	3,042	\$ 2,190	4,765	3,493	5,493	3,598	4,765	\$ 3,598	\$ 3,598	3,493
ELIZABETH	Small	1,434	\$ 315	27,367	\$ 493	1,549	\$ 1,115	2,108	1,683	3,683	1,734	2,108	\$ 1,734	\$ 1,734	1,683
EMPIRE	Small	302	\$ 66	3,719	\$ 67	134	\$ 96	415	361	2,361	372	415	\$ 372	\$ 372	361
ENGLEWOOD	Medium	34,612	\$ 7,615	789,346	\$ 14,208	48,070	\$ 19,105	41,113	34,592	36,592	35,630	36,592	\$ 35,630	\$ 35,630	34,592
ERIE	Medium	25,591	\$ 5,630	549,150	\$ 9,885	6,447	\$ 4,121	19,821	2,864	4,864	2,950	4,864	\$ 2,950	\$ 2,950	2,864
ESTES PARK	Small	6,305	\$ 1,387	241,288	\$ 4,343	8,806	\$ 4,970	10,885	9,347	11,347	9,627	10,885	\$ 9,627	\$ 9,627	9,347
EVANS	Medium	20,972	\$ 4,614	254,934	\$ 4,589	9,191	\$ 5,109	14,496	5,595	7,595	5,763	7,595	\$ 5,763	\$ 5,763	5,595
FAIRPLAY	Small	801	\$ 176	17,041	\$ 307	912	\$ 657	1,325	958	2,958	987	1,325	\$ 987	\$ 987	958
FEDERAL HEIGHTS	Medium	13,947	\$ 3,068	113,086	\$ 2,036	3,739	\$ 2,692	7,981	7,457	9,457	7,681	7,981	\$ 7,681	\$ 7,681	7,457
FIRESTONE	Medium	14,694	\$ 3,233	266,485	\$ 4,797	7,290	\$ 4,424	12,639	1,695	3,695	1,745	3,695	\$ 1,745	\$ 1,745	1,695
FLAGLER	Small	551	\$ 121	3,665	\$ 66	301	\$ 217	589	510	2,510	525	589	\$ 525	\$ 525	510
FLEMING	Small	402	\$ 88	1,905	\$ 34	48	\$ 35	342	329	2,329	339	342	\$ 339	\$ 339	329
FLORENCE	Small	3,941	\$ 867	33,538	\$ 604	1,018	\$ 733	2,389	2,127	4,127	2,191	2,389	\$ 2,191	\$ 2,191	2,127
FORT COLLINS	Large	167,236	\$ 29,396	2,945,820	\$ 31,256	86,021	\$ 32,768	93,605	85,864	87,864	88,439	87,864	\$ 87,864	\$ 87,864	85,864

LEGAL
ORGANIZATIONAL CHART



CITY OF CRAIG 2021 BUDGET GENERAL FUND - LEGAL					
SUMMARY	2018 Actual	2019 Actual	2020 Budget	2020 Projected	2021 Budget

FINANCIAL SUMMARY - LEGAL

Personal Services	0	79,505	107,090	94,750	125,910
Supplies	6	0	1,600	4,500	1,500
Purchased Services	101,190	33,780	2,670	16,200	26,550
Fixed Charges	0	0	0	0	0
Other	0	0	0	0	0
TOTAL	101,196	113,285	111,360	115,450	153,960

PERSONNEL SUMMARY - LEGAL

FULL-TIME:

City Attorney *	0.00	0.00	0.50	0.50	0.40
Summer Assistant	0.00	0.00	0.00	0.00	0.00
TOTAL FULL-TIME	0.00	0.00	0.50	0.50	0.40

CITY OF CRAIG 2021 BUDGET GENERAL FUND - LEGAL						
Acct No	Account Description	2018 Actual	2019 Actual	2020 Budget	2020 Projected	2021 Budget

GENERAL FUND

LEGAL

10-42-11100	SALARIES REG	0	58,493	77,890	65,500	94,270
10-42-12100	SALARIES PT	0	0	0	0	0
10-42-14100	BENEFITS UNEMP	0	0	390	0	470
10-42-14200	BENEFITS WRKCOMP	0	76	120	100	140
10-42-14300	BENEFITS HEALTH	0	13,114	17,540	19,500	17,540
10-42-14500	BENEFITS MEDICARE	0	802	1,130	910	1,370
10-42-14600	BENEFITS EEP	0	7,019	9,350	7,850	11,320
10-42-14700	BENEFITS EELIFE	0	0	670	890	800
10-42-14800	BENEFITS FICA	0	0	0	0	0
10-42-21200	SUPPLIES SMALL EQUIP	0	0	1,500	4,000	1,000
10-42-21400	SUPPLIES OFFICE	6	0	100	500	500
10-42-22900	SUPPLIES OPERATING	0	0	0	0	0
10-42-31100	SVC POSTAGE	3	58	20	50	50
10-42-32100	SVC PRINTING	0	0	0	100	200
10-42-33100	SVC LGL NOTICE	0	0	0	0	0
10-42-33300	SVC PUBL,SUBSC,DUES	0	0	250	250	8,500
10-42-34700	SVC TELEPHONE	286	361	400	800	800
10-42-35200	SVC LEGAL SVC/EXP	0	0	1,000	0	2,000
10-42-35800	SVC OTHER PROF SVC	100,503	31,734	0	14,000	10,000
10-42-35900	SVC SPECIAL PROGRAMS	0	0	0	0	0
10-42-36200	SVC RPR/MAINT-EQUIP	0	0	0	0	0
10-42-37900	SVC MTG EXPENSE	0	0	0	0	0
10-42-38100	SVC TRNING/EDUC	398	1,628	1,000	1,000	5,000
10-42-52100	FXD CHG BONDS/LICENSES	0	0	0	0	0

LEGAL Totals:

101,196	113,285	111,360	115,450	153,960
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CAPITAL

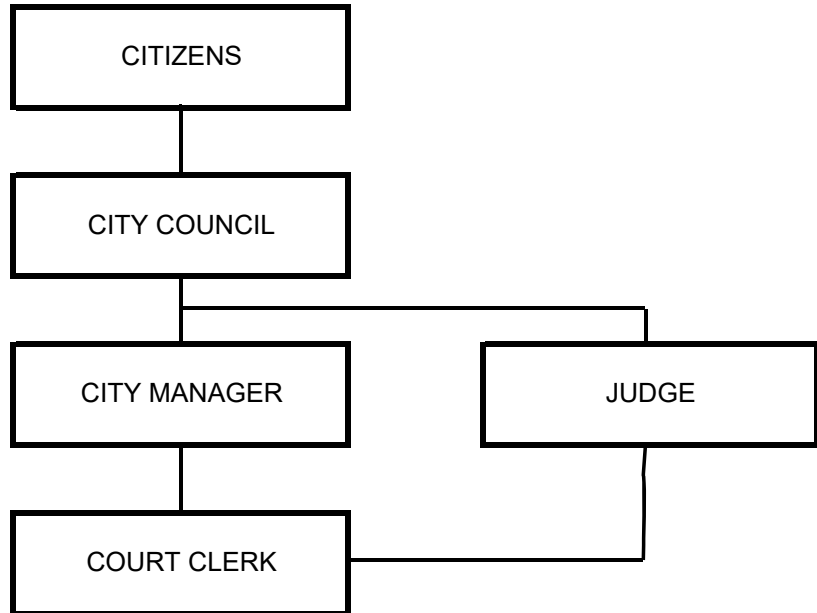
10-42-94400	LEGAL EQUIPMENT COMPUTER	0	0	0	0	0
10-42-94500	LEGAL EQUIPMENT OFFICE	0	0	0	0	0

LEGAL Totals:

0	0	0	0	0
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JUDICIAL

ORGANIZATIONAL CHART



CITY OF CRAIG 2021 BUDGET GENERAL FUND - JUDICIAL					
SUMMARY	2018 Budget	2019 Budget	2020 Budget	2020 Projected	2021 Budget

FINANCIAL SUMMARY - JUDICIAL

Personal Services	86,987	110,309	110,730	96,890	124,800
Supplies	589	518	2,300	3,450	1,500
Purchased Services	2,647	2,114	2,760	3,990	3,090
Fixed Charges	0	0	0	0	0
Other	0	0	0	0	0
TOTAL	90,223	112,941	115,790	104,330	129,390

PERSONNEL SUMMARY - JUDICIAL

FULL-TIME:

Municipal Judge	1.00	1.00	1.00	1.00	1.00
Admin. Tech./Court Clerk	0.10	0.50	0.75	0.75	0.75
Admin. Tech.	0.00	0.00	0.00	0.00	0.40
TOTAL FULL-TIME	1.10	1.50	1.75	1.75	2.15

SEASONAL/PART-TIME

Deputy Judge	1.00	1.00	1.00	1.00	1.00
Deputy Court Clerk	0.00	0.00	0.00	0.00	0.00
TOTAL SEASONAL/PT-TIME	1.00	1.00	1.00	1.00	1.00
GRAND TOTAL	2.10	2.50	2.75	2.75	3.15

CITY OF CRAIG 2021 BUDGET GENERAL FUND - JUDICIAL						
Acct No	Account Description	2018 Actual	2019 Actual	2020 Budget	2020 Projected	2021 Budget

GENERAL FUND

JUDICIAL

10-43-11100	SALARIES REG	28,813	42,866	41,880	43,320	59,140
10-43-12100	SALARIES PT	0	0	2,000	0	2,000
10-43-12200	SALARIES OT	1,236	2,878	0	1,000	0
10-43-12400	SALARIES JUDGE	17,992	17,992	20,000	18,750	27,000
10-43-14100	BENEFITS UNEMP	0	0	210	0	300
10-43-14200	BENEFITS WRKCOMP	75	85	70	70	90
10-43-14300	BENEFITS HEALTH	33,539	39,049	38,850	25,710	25,530
10-43-14500	BENEFITS MEDICARE	662	886	930	810	1,280
10-43-14600	BENEFITS EEP	3,606	5,489	5,030	5,150	7,100
10-43-14700	BENEFITS EELIFE	0	0	390	380	560
10-43-14800	BENEFITS FICA	1,063	1,063	1,370	1,700	1,800
10-43-21200	SUPPLIES SMALL EQUIP	0	0	2,000	2,800	1,000
10-43-21400	SUPPLIES OFFICE	574	518	300	650	500
10-43-22900	SUPPLIES OPERATING	15	0	0	0	0
10-43-31100	SVC POSTAGE	222	359	300	300	400
10-43-32100	SVC PRINTING	780	225	300	2,000	300
10-43-33100	SVC LGL NOTICE	0	0	0	0	0
10-43-33300	SVC PUBL,SUBSC,DUES	40	0	40	1,210	40
10-43-34700	SVC TELEPHONE	286	361	450	380	450
10-43-35200	SVC LEGAL SVC/EXP	150	0	0	0	0
10-43-36200	SVC RPR/MAINT-EQUIP	0	0	0	0	0
10-43-38100	SVC TRNING/EDUC	0	0	500	0	500
10-43-39700	SVC MAINT. CONTRACTS	1,170	1,170	1,170	100	1,400
10-43-52100	FXD CHG BONDS/LICENSES	0	0	0	0	0

JUDICIAL Totals:	90,223	112,941	115,790	104,330	129,390
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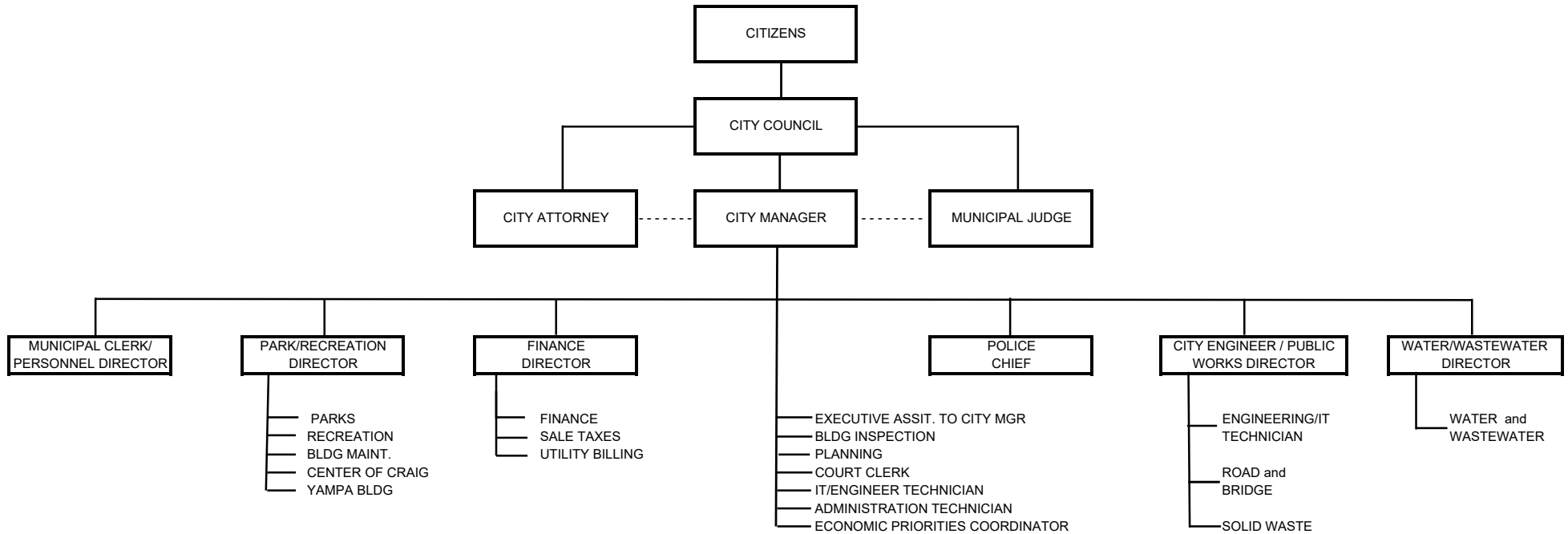
CAPITAL

10-43-94400	JUD EQUIPMENT COMPUTER	0	0	0	0	0
10-43-94500	JUD EQUIPMENT OFFICE	0	0	0	0	0
10-43-94600	JUD EQUIPMENT SOFTWARE	0	0	0	0	0

JUDICIAL Totals:	0	0	0	0	0
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ADMINISTRATION

ORGANIZATIONAL CHART



CITY OF CRAIG 2021 BUDGET GENERAL FUND - ADMINISTRATION					
SUMMARY	2018 Actual	2019 Actual	2020 Budget	2020 Projected	2021 Budget

FINANCIAL SUMMARY - ADMINISTRATION

Personal Services	283,952	198,077	232,760	208,330	384,050
Supplies	1,634	6,258	5,400	4,200	5,400
Purchased Services	46,846	45,275	48,800	32,220	48,800
Fixed Charges	6,877	5,513	6,820	6,820	6,820
Other	14,654	1,477	15,000	7,000	15,000
TOTAL	353,963	256,600	308,780	258,570	460,070

PERSONNEL SUMMARY - ADMINISTRATION

FULL-TIME:

City Manager	0.79	0.79	0.79	0.79	0.79
Economic Priorities Coordinator	0.00	0.00	0.00	0.00	1.00
Executive Asst. to C. Manager	0.90	0.50	1.00	1.00	1.00
Admin. Tech./Court Clerk	0.00	0.00	0.00	0.00	0.00
Admin. Tech.	0.00	0.00	0.00	0.00	0.20
TOTAL FULL-TIME	1.69	1.29	1.79	1.79	2.99

CITY OF CRAIG 2021 BUDGET GENERAL FUND - ADMINISTRATION						
Acct No	Account Description	2018 Actual	2019 Actual	2020 Budget	2020 Projected	2021 Budget

**GENERAL FUND
ADMINISTRATION**

10-44-11100	SALARIES REG	217,406	143,790	168,780	152,290	277,150
10-44-12100	SALARIES PT	0	0	0	0	0
10-44-12200	SALARIES OT	50	664	0	0	0
10-44-14100	BENEFITS UNEMP	0	0	810	810	1,350
10-44-14200	BENEFITS WRKCOMP	343	184	240	230	410
10-44-14300	BENEFITS HEALTH	35,843	33,033	39,740	33,600	66,380
10-44-14500	BENEFITS MEDICARE	3,116	2,047	2,340	2,200	3,920
10-44-14600	BENEFITS EEPF	25,794	16,648	19,390	17,900	32,400
10-44-14700	BENEFITS EELIFE	1,400	1,710	1,460	1,300	2,440
10-44-14800	BENEFITS FICA	0	0	0	0	0
10-44-21100	SUPPLIES STATIONARY/FOR	60	310	400	0	400
10-44-21200	SUPPLIES SMALL EQUIP	511	3,513	3,000	3,500	3,000
10-44-21300	SUPPLIES DUPLICATING	0	0	0	0	0
10-44-21400	SUPPLIES OFFICE	796	997	1,500	700	1,500
10-44-22900	SUPPLIES OPERATING	267	1,439	500	0	500
10-44-23200	SUPPLIES VEHICLE	0	0	0	0	0
10-44-31100	SVC POSTAGE	13	6	100	20	100
10-44-32100	SVC PRINTING	0	0	0	100	0
10-44-32400	SVC DUPL/PAPER/TONER	0	0	0	0	0
10-44-33100	SVC LGL NOTICE	0	0	0	0	0
10-44-33300	SVC PUBL,SUBSC,DUES	172	255	2,500	300	2,500
10-44-33700	SVC ADVERTISING	20,598	28,527	25,000	25,000	25,000
10-44-34700	SVC TELEPHONE	1,819	2,470	3,000	2,200	3,000
10-44-35800	SVC OTHER PROF SVC	225	257	1,000	0	1,000
10-44-36200	SVC RPR/MAINT-EQUIP	90	0	200	0	200
10-44-37100	SVC JOB RECRUITING	16,377	4,548	0	0	0
10-44-37200	SVC EMP-EXP-AUTO	0	0	0	0	0
10-44-37900	SVC MTG EXPENSE	1,007	4,500	6,000	800	6,000
10-44-38100	SVC TRNG/EDUC	4,398	1,198	8,000	800	8,000
10-44-38300	SVC CITY-WIDE TRNG	0	0	0	0	0
10-44-39700	SVC MAINT. CONTRACTS	2,148	3,514	3,000	3,000	3,000
10-44-51300	FXD CHG LIAB INS	6,877	5,513	6,820	6,820	6,820
10-44-51400	FXD CHG OTHER INS	0	0	0	0	0
10-44-51500	FXD CHG DED DAMAGES	0	0	0	0	0
10-44-52100	FXD CHG BONDS/LICENSES	0	0	0	0	0
10-44-53100	FXD CHG RENTS/LEASES	0	0	0	0	0
10-44-75000	OTHER TRANSFERS OUT	0	0	0	0	0
10-44-77000	CONF CONTINGENCY	14,654	1,477	15,000	7,000	15,000

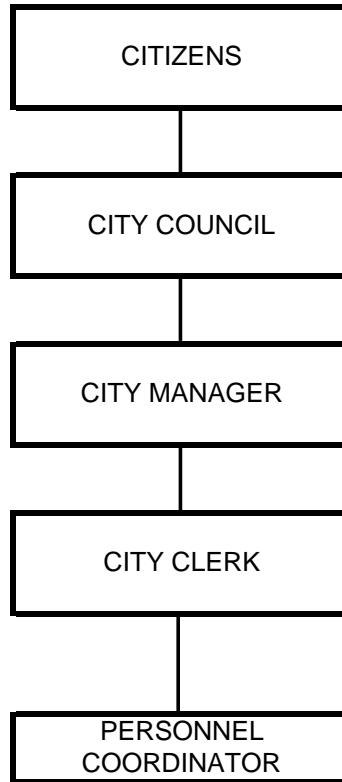
ADMINISTRATION Totals:	353,963	256,600	308,780	258,570	460,070
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CAPITAL

10-44-92100	ADMIN BUILDINGS	0	0	0	0	0
10-44-93500	ADMIN IMPRV OTHER	0	0	0	0	0
10-44-94300	ADMIN EQUIPMENT COMMUNI	0	0	0	0	0
10-44-94400	ADMIN EQUIPMENT COMPUTE	0	0	0	0	0
10-44-94500	ADMIN EQUIPMENT OFFICE	0	0	0	0	0
10-44-94600	ADMIN EQUIPMENT SOFTWARE	0	0	0	0	0
10-44-96100	ADMIN PROJECTS MISC.	0	0	0	0	0
ADMINISTRATION Totals:		0	0	0	0	0

CITY CLERK/PERSONNEL

ORGANIZATIONAL CHART



CITY OF CRAIG 2021 BUDGET GENERAL FUND - CLERK/PERSONNEL					
SUMMARY	2018 Actual	2019 Actual	2020 Budget	2020 Projected	2021 Budget

FINANCIAL SUMMARY - CITY CLERK/PERSONNEL

Personal Services	189,090	167,414	171,070	171,490	182,530
Supplies	4,527	6,195	9,500	8,600	8,000
Purchased Services	44,543	62,484	41,600	38,750	44,800
Fixed Charges	0	0	500	500	500
Other	0	0	0	0	0
TOTAL	238,159	236,093	222,670	219,340	235,830

PERSONNEL SUMMARY - CITY CLERK/ PERSONNEL

FULL-TIME:

City Clerk/Personnel Director	0.79	0.79	0.79	0.79	0.79
Personnel Coordinator	0.79	0.79	0.79	0.79	0.79
TOTAL FULL-TIME	1.58	1.58	1.58	1.58	1.58

CITY OF CRAIG 2021 BUDGET GENERAL FUND - CLERK/PERSONNEL						
Acct No	Account Description	2018 Actual	2019 Actual	2020 Budget	2020 Projected	2021 Budget

**GENERAL FUND
CLERK/PERSONNEL**

10-45-11100	SALARIES REG	134,430	114,529	118,230	118,250	128,210
10-45-12200	SALARIES OT	0	43	0	0	0
10-45-14100	BENEFITS UNEMP	0	0	590	0	640
10-45-14200	BENEFITS WRKCOMP	212	152	180	180	190
10-45-14300	BENEFITS HEALTH	35,999	36,468	35,080	36,400	35,080
10-45-14500	BENEFITS MEDICARE	1,920	1,664	1,720	1,720	1,860
10-45-14600	BENEFITS EEP	16,072	13,749	14,190	14,190	15,390
10-45-14700	BENEFITS EELIFE	457	809	1,080	750	1,160
10-45-21200	SUPPLIES SMALL EQUIP	2,872	3,557	6,000	6,000	4,000
10-45-21400	SUPPLIES OFFICE	1,199	2,119	2,000	2,000	2,500
10-45-22900	SUPPLIES OPERATING	455	519	1,500	600	1,500
10-45-31100	SVC POSTAGE	140	841	500	500	500
10-45-32100	SVC PRINTING	1,090	1,104	1,000	1,000	1,200
10-45-33100	SVC LGL NOTICE	79	1,027	2,000	600	2,000
10-45-33300	SVC PUBL,SUBSC,DUES	9,532	11,223	8,500	8,500	9,000
10-45-33700	SVC ADVERTISING	0	0	500	200	500
10-45-33800	SVC ELECTION EXP	0	33,699	10,000	10,000	10,000
10-45-34700	SVC TELEPHONE	858	1,083	1,000	1,000	1,000
10-45-35800	SVC OTHER PROF SVC	21,441	91	0	0	2,500
10-45-35900	SVC SPECIAL PROGRAMS	9,040	9,597	9,500	9,500	9,500
10-45-36200	SVC RPR/MAINT-EQUIP	23	0	300	150	300
10-45-37900	SVC MTG EXPENSE	670	147	500	250	500
10-45-38100	SVC TRNING/EDUC	1,381	3,674	6,300	6,300	6,300
10-45-38300	SVC CITY-WIDE TRNING	289	0	1,500	750	1,500
10-45-52100	FXD CHG BONDS/LICENSES	0	0	500	500	500

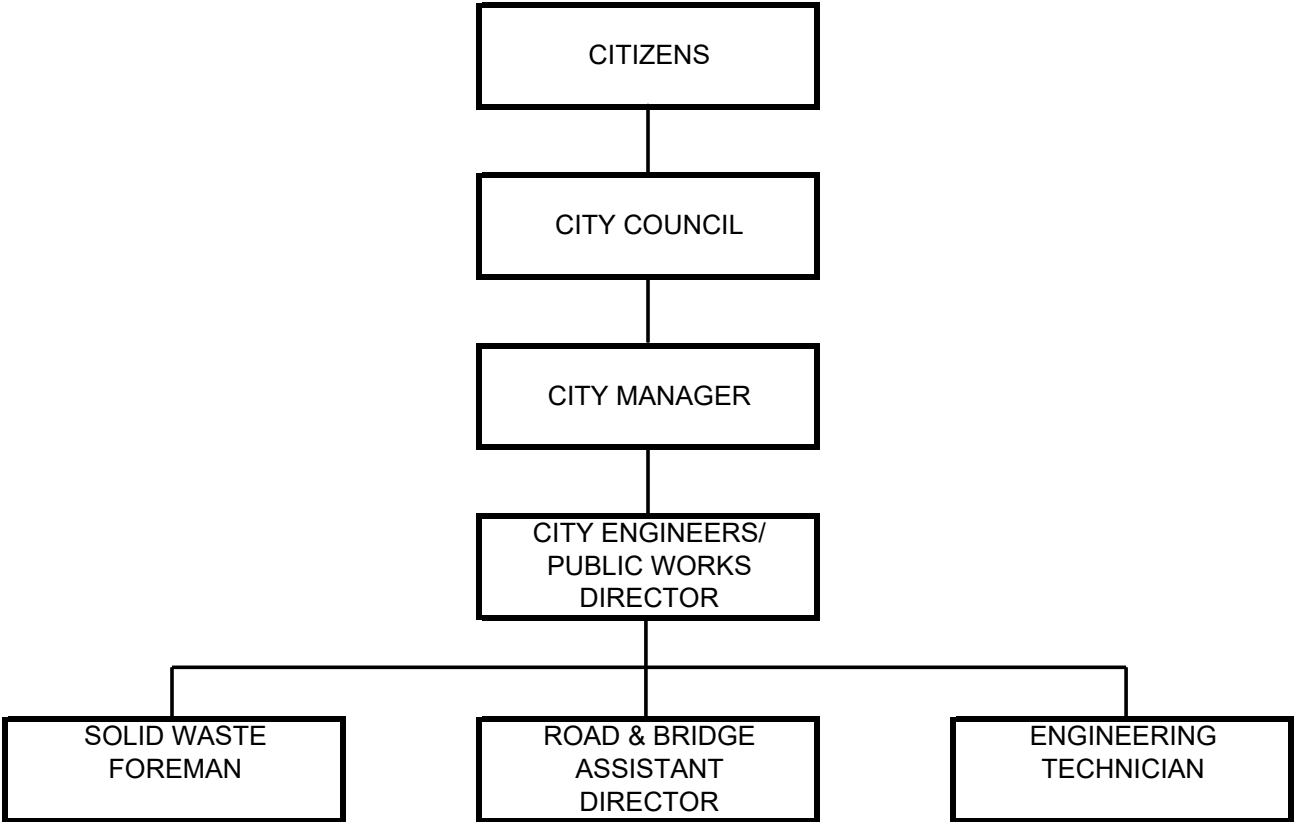
CLERK/PERSONNEL Totals:	238,159	236,093	222,670	219,340	235,830
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CAPITAL

10-45-94400	CLK/PRS EQUIPMENT COMPU	0	0	0	0	0
10-45-94500	CLK/PRS EQUIPMENT OFFIC	0	0	0	0	0
10-45-94600	CLK/PRS EQUIPMENT SOFTW	0	0	0	0	0

CLERK/PERSONNEL Totals:	0	0	0	0	0
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PUBLIC WORKS



CITY OF CRAIG 2021 BUDGET GENERAL FUND - PUBLIC WORKS					
SUMMARY	2018 Actual	2019 Actual	2020 Budget	2020 Projected	2021 Budget

FINANCIAL SUMMARY - PUBLIC WORKS

Personal Services	64,727	67,163	69,020	81,657	80,290
Supplies	873	3,937	7,750	1,700	7,750
Purchased Services	8,869	7,458	21,750	2,600	21,750
Fixed Charges	4,607	4,196	4,880	4,934	4,880
Other	0	0	0	0	0
TOTAL	79,077	82,754	103,400	90,891	114,670

PERSONNEL SUMMARY - PUBLIC WORKS

FULL-TIME:

Public Works Director	0.00	0.00	0.12	0.12	0.20
Engineering/IT Technician	0.40	0.40	0.40	0.40	0.40
TOTAL FULL-TIME	0.40	0.40	0.52	0.52	0.60

CITY OF CRAIG 2021 BUDGET GENERAL FUND - PUBLIC WORKS						
Acct No	Account Description	2018 Actual	2019 Actual	2020 Budget	2020 Projected	2021 Budget

**GENERAL FUND
PUBLIC WORKS**

10-46-11100	SALARIES REG	45,729	47,651	48,970	58,050	56,530
10-46-12100	SALARIES PT	0	0	0	0	0
10-46-12200	SALARIES OT	0	0	0	0	0
10-46-14100	BENEFITS UNEMP	0	0	250	0	390
10-46-14200	BENEFITS WRKCOMP	1,485	1,751	1,220	2,510	1,950
10-46-14300	BENEFITS HEALTH	11,374	11,374	11,550	13,257	13,320
10-46-14500	BENEFITS MEDICARE	468	487	710	560	820
10-46-14600	BENEFITS EEP	5,488	5,718	5,880	6,970	6,780
10-46-14700	BENEFITS EELIFE	183	182	440	310	500
10-46-14800	BENEFITS FICA	0	0	0	0	0
10-46-21200	SUPPLIES SMALL EQUIP	0	0	4,500	0	4,500
10-46-21300	SUPPLIES DUPLICATING	650	650	1,500	1,500	1,500
10-46-21400	SUPPLIES OFFICE	0	2,495	600	100	600
10-46-22200	SUPPLIES PHOTO	0	0	0	0	0
10-46-22900	SUPPLIES OPERATING	114	10	250	0	250
10-46-23100	SUPPLIES GAS,OIL,FUEL	110	126	900	100	900
10-46-23200	SUPPLIES VEHICLE	0	0	0	0	0
10-46-23400	SUPPLIES SMALL TOOLS	0	0	0	0	0
10-46-23900	SUPPLIES TIRES	0	657	0	0	0
10-46-31100	SVC POSTAGE	12	0	50	0	50
10-46-32100	SVC PRINTING	0	0	200	100	200
10-46-33100	SVC LGL NOTICE	0	0	0	0	0
10-46-33300	SVC PUBL,SUBSC,DUES	0	0	1,000	0	1,000
10-46-34700	SVC TELEPHONE	1,008	1,159	2,000	1,000	2,000
10-46-35500	SVC ENGINEERING SVC	6,050	4,785	12,500	0	12,500
10-46-35800	SVC OTHER PROF SVC	1,746	1,500	2,500	1,500	2,500
10-46-36100	SVC RPR/MNT-VEHICLES	0	0	500	0	500
10-46-36200	SVC RPR/MAINT-EQUIP	52	15	0	0	0
10-46-36700	SVC RPR/MAINT-RADIOS	0	0	0	0	0
10-46-37900	SVC MTG EXPENSE	0	0	1,000	0	1,000
10-46-38100	SVC TRNG/EDUC	0	0	1,000	0	1,000
10-46-39700	SVC MAINT. CONTRACTS	0	0	1,000	0	1,000
10-46-51200	FXD CHG VEH INS	339	774	650	704	650
10-46-51300	FXD CHG LIAB INS	4,268	3,422	4,230	4,230	4,230
10-46-51400	FXD CHG OTHER INS	0	0	0	0	0
10-46-51500	FXD CHG DED DAMAGES	0	0	0	0	0
10-46-52100	FXD CHG BONDS/LICENSES	0	0	0	0	0

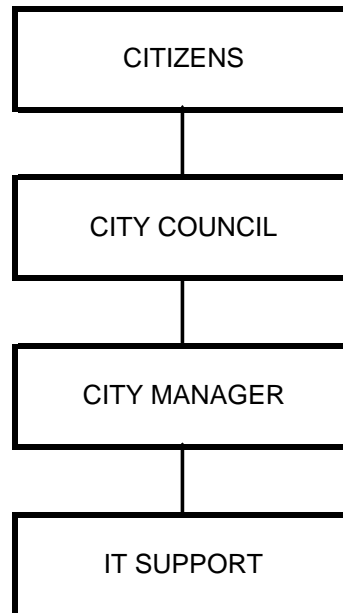
PUBLIC WORKS Totals:	79,077	82,754	103,400	90,891	114,670
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CAPITAL

10-46-94200	PW EQUIPMENT VEH/ATTACH	0	0	0	0	0
10-46-94300	PW EQUIPMENT COMMUNICAT	0	0	0	0	0
10-46-94400	PW EQUIPMENT COMPUTER	0	0	4,500	0	0
10-46-94500	PW EQUIPMENT OFFICE	0	0	0	0	0
10-46-94600	PW EQUIPMENT SOFTWARE	0	0	0	0	0
10-46-94700	PW EQUIPMENT OTHER	0	0	0	0	0

PUBLIC WORKS Totals:	0	0	4,500	0	0
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GENERAL SERVICES



CITY OF CRAIG 2020 BUDGET GENERAL FUND - GENERAL SERVICES					
SUMMARY	2018 Actual	2019 Actual	2020 Budget	2020 Projected	2021 Budget

FINANCIAL SUMMARY - GENERAL SERVICES

Personal Services	0	0	0	0	0
Supplies	0	0	0	0	40,000
Purchased Services	12,054	47,440	76,400	56,500	76,400
Fixed Charges	0	0	0	0	0
Other	0	0	0	0	0
TOTAL	12,054	47,440	76,400	56,500	116,400

CITY OF CRAIG 2020 BUDGET GENERAL FUND - GENERAL SERVICES						
Acct No	Account Description	2018 Actual	2019 Actual	2020 Budget	2020 Projected	2021 Budget

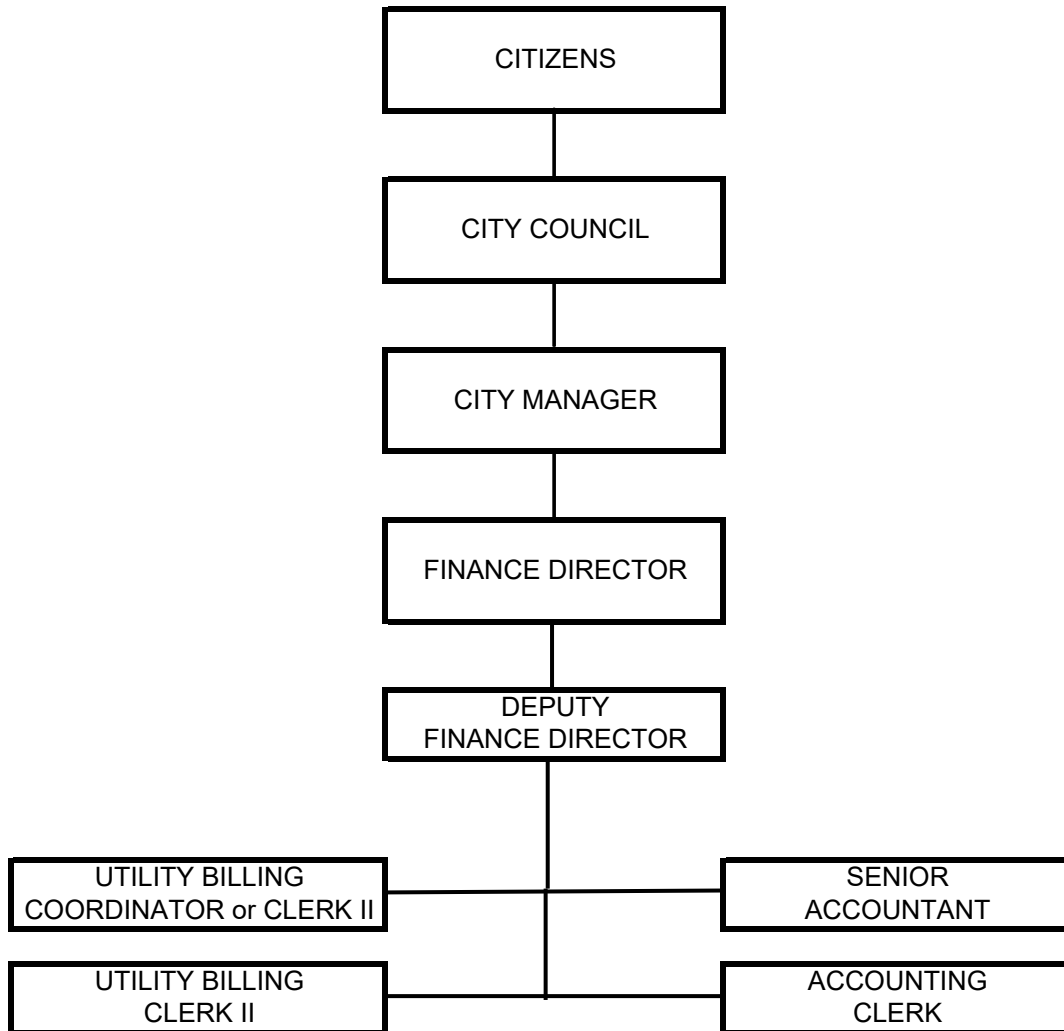
GENERAL FUND

GENERAL SERVICES

10-47-21200	SUPPLIES SMALL EQUIP	0	0	0	0	40,000
10-47-35700	SVC I.T (INFO TECH)	5,481	37,238	43,000	43,000	43,000
10-47-35800	SVC OTHER PROF SVC	5,200	5,200	5,500	5,500	5,500
10-47-39700	SVC MAINT. CONTRACTS	1,372	5,002	27,900	8,000	27,900
10-47-81200	CLEARING OFFICE SUPPLIES	0	0	0	0	0
10-47-81400	CLEARING INSURANCE	0	0	0	0	0
10-47-90000	GRANTS SAFE HAVENS	0	0	0	0	0
10-47-90710	PARK&REC CLEARING	0	0	0	0	0

GENERAL SERVICES Totals:	<u>12,054</u>	<u>47,440</u>	<u>76,400</u>	<u>56,500</u>	<u>116,400</u>
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FINANCE



CITY OF CRAIG 2021 BUDGET GENERAL FUND - FINANCE					
SUMMARY	2018 Actual	2019 Actual	2020 Budget	2020 Projected	2021 Budget

FINANCIAL SUMMARY - FINANCE

Personal Services	182,378	298,272	301,940	311,490	325,770
Supplies	20,168	14,700	18,000	19,000	16,000
Purchased Services	69,275	71,196	88,400	85,400	115,700
Fixed Charges	27,213	25,118	34,000	26,000	46,800
Other	0	0	0	0	0
TOTAL	299,034	409,286	442,340	441,890	504,270

PERSONNEL SUMMARY - FINANCE

FULL-TIME:

Finance Director	0.79	0.79	0.79	0.79	0.70
Deputy Finance Director	0.00	0.00	0.00	0.79	0.70
Senior Accountant	0.79	0.79	0.79	0.00	0.70
Acctg./Data Proc. Supervisor	0.79	0.79	0.79	0.79	0.50
Utility Coordinator	0.00	0.00	0.00	0.00	0.00
Utility Clerk	0.00	0.00	0.00	0.00	0.00
TOTAL FULL-TIME	2.37	2.37	2.37	2.37	2.60

CITY OF CRAIG 2021 BUDGET GENERAL FUND - FINANCE						
Acct No	Account Description	2018 Actual	2019 Actual	2020 Budget	2020 Projected	2021 Budget

GENERAL FUND

FINANCE

10-48-11100	SALARIES REG	136,484	214,008	216,740	222,080	227,700
10-48-12100	SALARIES PT	0	0	0	0	0
10-48-12200	SALARIES OT	0	1,233	0	0	0
10-48-14100	BENEFITS UNEMP	0	0	1,090	0	1,140
10-48-14200	BENEFITS WRKCOMP	199	286	330	340	340
10-48-14300	BENEFITS HEALTH	26,607	52,315	52,620	57,000	63,410
10-48-14500	BENEFITS MEDICARE	1,614	3,014	3,140	3,230	3,300
10-48-14600	BENEFITS EEPF	16,318	25,829	26,010	26,740	27,330
10-48-14700	BENEFITS EELIFE	1,156	1,587	2,010	2,100	2,550
10-48-14800	BENEFITS FICA	0	0	0	0	0
10-48-21100	SUPPLIES STATIONARY/FOR	1,415	1,866	2,000	1,000	1,000
10-48-21200	SUPPLIES SMALL EQUIP	9,489	6,400	6,000	13,000	6,000
10-48-21300	SUPPLIES DUPLICATING	923	2,392	2,000	1,000	1,000
10-48-21400	SUPPLIES OFFICE	3,645	1,673	3,000	2,000	3,000
10-48-22900	SUPPLIES OPERATING	4,695	2,370	5,000	2,000	5,000
10-48-31100	SVC POSTAGE	3,382	1,931	3,500	2,000	3,000
10-48-32100	SVC PRINTING	59	365	500	500	500
10-48-33100	SVC LGL NOTICE	0	0	0	0	0
10-48-33300	SVC PUBL,SUBSC,DUES	793	859	2,000	1,000	2,000
10-48-33700	SVC ADVERTISING	2,512	0	0	2,000	0
10-48-34700	SVC TELEPHONE	2,664	3,190	3,000	3,000	3,000
10-48-35400	SVC AUDITING	20,020	20,719	25,000	28,300	30,000
10-48-35500	SVC SALES TAX	10,548	14,917	0	17,000	19,000
10-48-35800	SVC OTHER PROF SVC	334	903	15,000	200	15,000
10-48-36200	SVC RPR/MAINT-EQUIP	347	0	400	400	400
10-48-37900	SVC MTG EXPENSE	82	819	1,000	1,000	1,000
10-48-38100	SVC TRNING/EDUC	1,049	1,364	8,000	0	8,000
10-48-39700	SVC MAINT. CONTRACTS	27,486	26,128	30,000	30,000	33,800
10-48-52100	FXD CHG BONDS/LICENSES	0	0	4,000	0	16,800
10-48-56100	FXD CHG TREAS FEES/CNTY	27,213	25,118	30,000	26,000	30,000

FINANCE Totals:

299,034	409,286	442,340	441,890	504,270
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CAPITAL

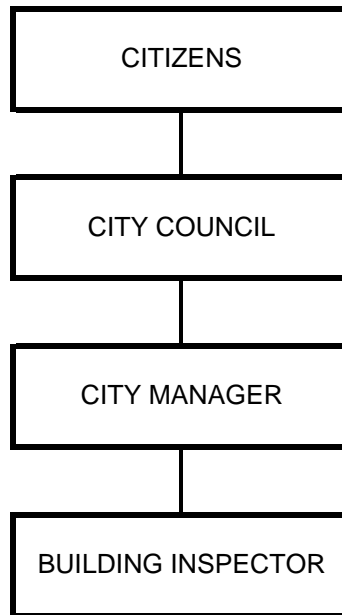
10-48-94300	FIN EQUIPMENT COMMUNICA	0	0	0	0	0
10-48-94400	FIN EQUIPMENT COMPUTER	0	0	0	0	0
10-48-94500	FIN EQUIPMENT OFFICE	0	0	0	0	0
10-48-94600	FIN EQUIPMENT SOFTWARE	0	0	0	0	0

FINANCE Totals:

0	0	0	0	0
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COMMUNITY DEVELOPMENT

ORGANIZATIONAL CHART



CITY OF CRAIG 2021 BUDGET GENERAL FUND - COMMUNITY DEVELOPMENT					
SUMMARY	2018 Actual	2019 Actual	2020 Budget	2020 Projected	2021 Budget

FINANCIAL SUMMARY - COMMUNITY DEVELOPMENT

Personal Services	129,113	149,731	135,070	147,420	170,790
Supplies	4,435	2,539	5,230	2,400	3,450
Purchased Services	3,722	3,210	5,900	3,830	4,800
Fixed Charges	4,988	5,020	5,910	5,910	5,910
Other	0	10,805	49,200	500	49,200
TOTAL	142,258	171,304	201,310	160,060	234,150

PERSONNEL SUMMARY - COMMUNITY DEVELOPMENT

FULL-TIME:

Building Inspector	1.00	1.00	1.00	1.00	1.00
Admin. Technican/Court Clerk	0.25	0.50	0.25	0.25	0.25
Executive Asst. to C. Manager	0.25	0.25	0.25	0.25	0.00
Admin. Technican	0.00	0.00	0.00	0.00	0.40
TOTAL FULL-TIME	1.50	1.75	1.50	1.50	1.65

CITY OF CRAIG 2021 BUDGET GENERAL FUND - COMMUNITY DEVELOPMENT						
Acct No	Account Description	2018 Actual	2019 Actual	2020 Budget	2020 Projected	2021 Budget

GENERAL FUND

COMMUNITY DEVELOPMENT

10-49-11100	SALARIES REG	83,897	97,274	87,030	99,820	110,250
10-49-12100	SALARIES PT	0	0	0	0	0
10-49-12200	SALARIES OT	2,401	4,274	5,000	5,000	5,000
10-49-14100	BENEFITS UNEMP	0	0	440	0	550
10-49-14200	BENEFITS WRKCOMP	1,283	1,476	1,790	1,790	1,960
10-49-14300	BENEFITS HEALTH	29,617	32,751	27,750	27,750	36,630
10-49-14500	BENEFITS MEDICARE	1,190	1,401	1,260	1,260	1,600
10-49-14600	BENEFITS EEPP	10,356	12,186	11,050	11,050	13,830
10-49-14700	BENEFITS EELIFE	371	368	750	750	970
10-49-14800	BENEFITS FICA	0	0	0	0	0
10-49-21000	SUPPLIES MAPS	0	0	0	0	0
10-49-21300	SUPPLIES DUPLICATING	0	0	100	0	0
10-49-21400	SUPPLIES OFFICE	1,694	970	600	600	700
10-49-22200	SUPPLIES PHOTO	0	0	0	0	0
10-49-22700	SUPPLIES TRAINING	77	0	300	0	0
10-49-23100	SUPPLIES GAS,OIL,FUEL	1,079	1,207	1,800	1,000	1,800
10-49-23200	SUPPLIES VEHICLE	0	0	50	0	150
10-49-23400	SUPPLIES SMALL TOOLS	41	20	380	0	300
10-49-23900	SUPPLIES TIRES	780	0	0	0	0
10-49-25200	SUPPLIES CODE BOOKS/RESA	763	341	2,000	800	500
10-49-31100	SVC POSTAGE	293	332	400	180	400
10-49-32100	SVC PRINTING	0	0	100	100	0
10-49-33100	SVC LGL NOTICE	297	40	500	250	300
10-49-33300	SVC PUBL,SUBSC,DUES	161	135	100	0	200
10-49-34700	SVC TELEPHONE	861	1,152	1,200	1,200	1,200
10-49-35800	SVC OTHER PROF SVC	0	0	0	0	0
10-49-36100	SVC RPR/MNT-VEHICLES	341	605	500	100	200
10-49-36200	SVC RPR/MAINT-EQUIP	0	0	100	0	0
10-49-37900	SVC MTG EXPENSE	0	0	0	0	0
10-49-38100	SVC TRNING/EDUC	1,768	947	3,000	2,000	2,500
10-49-39800	SVC ANNEXATION COSTS	0	0	0	0	0
10-49-51200	FXD CHG VEH INS	3,389	3,737	4,110	4,110	4,110
10-49-51300	FXD CHG LIAB INS	1,599	1,282	1,800	1,800	1,800
10-49-51500	FXD CHG DED DAMAGES	0	0	0	0	0
10-49-71100	COM PRG WEED/MOSQUITO CN	0	0	0	0	0
10-49-71400	COM PRG DEMO COST	0	10,805	49,200	500	49,200

COMMUNITY DEVELOP. Totals:	142,258	171,304	201,310	160,060	234,150
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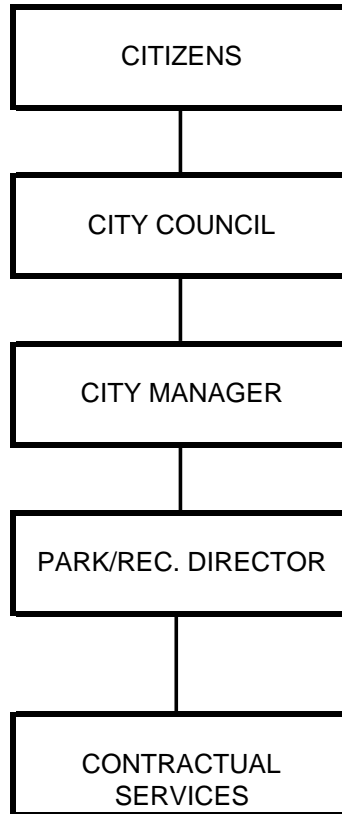
CAPITAL

10-49-94200	CMN-DV EQUIPMENT VEH/AT	0	0	25,000	31,250	0
10-49-94300	CMN-DV EQUIPMENT COMMUN	0	0	0	0	0
10-49-94400	CMN-DV EQUIPMENT COMPUT	0	0	0	0	0
10-49-94500	CMN-DV EQUIPMENT OFFICE	0	0	0	0	0
10-49-94600	CMN-DV EQUIPMENT SOFTWA	0	0	0	0	0

COMMUNITY DEVELOP. Totals:	0	0	25,000	31,250	0
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BUILDING MAINTENANCE

ORGANIZATIONAL CHART



CITY OF CRAIG 2021 BUDGET GENERAL FUND - BUILDING MAINTENANCE					
SUMMARY	2018 Actual	2019 Actual	2020 Budget	2020 Projected	2021 Budget

FINANCIAL SUMMARY - BUILDING MAINTENANCE

Personal Services	0	0	0	0	0
Supplies	1,934	1,696	5,000	3,000	5,000
Purchased Services	46,508	52,076	86,980	85,680	101,130
Fixed Charges	1,833	2,210	2,300	2,300	2,750
Other	0	0	0	0	0
TOTAL	50,275	55,981	94,280	90,980	108,880

PERSONNEL SUMMARY - BUILDING MAINTENANCE

FULL-TIME:					
Building Maint. Technician	0.0	0.0	0.0	0.0	0.0
Custodian	0.0	0.0	0.0	0.0	0.0
TOTAL FULL-TIME	0.0	0.0	0.0	0.0	0.0
SEASONAL/PART-TIME					
Custodian	0.0	0.0	0.0	0.0	0.0
TOTAL SEASONAL/PT-TIME	0.0	0.0	0.0	0.0	0.0
GRAND TOTAL	0.0	0.0	0.0	0.0	0.0

CITY OF CRAIG 2021 BUDGET GENERAL FUND - BUILDING MAINTENANCE						
Acct No	Account Description	2018 Actual	2019 Actual	2020 Budget	2020 Projected	2021 Budget

GENERAL FUND

BUILDING MAINTENANCE

10-50-11100	SALARIES REG	0	0	0	0	0
10-50-12100	SALARIES PT	0	0	0	0	0
10-50-12200	SALARIES OT	0	0	0	0	0
10-50-14100	BENEFITS UNEMP	0	0	0	0	0
10-50-14200	BENEFITS WRKCOMP	0	0	0	0	0
10-50-14300	BENEFITS HEALTH	0	0	0	0	0
10-50-14500	BENEFITS MEDICARE	0	0	0	0	0
10-50-14600	BENEFITS EEP	0	0	0	0	0
10-50-14700	BENEFITS EELIFE	0	0	0	0	0
10-50-14800	BENEFITS FICA	0	0	0	0	0
10-50-21200	SUPPLIES SMALL EQUIP	0	0	2,000	0	2,000
10-50-21400	SUPPLIES OFFICE	0	0	0	0	0
10-50-22300	SUPPLIES JANITORIAL	1,934	1,696	3,000	3,000	3,000
10-50-22500	SUPPLIES CLOTH/UNIF	0	0	0	0	0
10-50-23400	SUPPLIES SMALL TOOLS	0	0	0	0	0
10-50-33300	SVC PUBL,SUBSC,DUES	0	0	0		
10-50-33700	SVC ADVERTISING	529	0	300	0	300
10-50-34100	SVC UTIL-ELECTRIC	11,462	13,190	18,000	18,000	18,000
10-50-34500	SVC UTIL-GAS	5,159	6,997	7,500	7,500	7,500
10-50-34700	SVC TELEPHONE	469	496	480	480	500
10-50-35800	SVC OTHER PROF SVC	25,650	23,225	41,700	41,700	52,830
10-50-36200	SVC RPR/MAINT-EQUIP	411	2,143	7,000	7,000	7,000
10-50-36300	SVC RPR/MAINT	1,303	1,532	5,500	5,500	7,000
10-50-36400	SVC RPR/MAINT-BLDGS	1,525	4,468	5,500	5,500	7,000
10-50-38100	SVC TRNING/EDUC	0	0	1,000	0	1,000
10-50-39700	SVC MAINT. CONTRACTS	0	24	0	0	0
10-50-51100	FXD CHG BLDG INS	1,833	2,210	2,300	2,300	2,750
10-50-51200	FXD CHG VEH INS	0	0	0	0	0
10-50-51300	FXD CHG LIAB INS	0	0	0	0	0
10-50-51500	FXD CHG DED DAMAGES	0	0	0	0	0
10-50-53100	FXD CHG RENTS/LEASES	0	0	0	0	0

BUILDING MAINTENANCE Totals:	50,275	55,981	94,280	90,980	108,880
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CAPITAL

10-50-92100	BDG-MNT BUILDINGS	22,950	0	0	0	204,180
10-50-92200	BDG-MNT BUILDINGS OPERA	0	0	0	0	0
10-50-93500	BDG-MNT IMPRV OTHER	0	0	0	0	0
10-50-94200	BDG-MNT EQUIPMENT VEH/A	0	0	0	0	0
10-50-94700	BDG-MNT EQUIPMENT OTHER	0	59,511	0	0	0

BUILDING MAINTENANCE Totals:	22,950	59,511	0	0	204,180
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Craig Police Department

Community Members
City Council
City Manager

Chief of Police

Captain

Chaplains

Patrol Section
*(3 Sergeants &
10 Officers)*

Records Section
*(1 Records Manager & 1
Records Technician)*

**Community Service
Section**
(2 CSO's)

**Public Information
Internal Affairs**
(assigned as needed)

**Investigations
Sergeant**

ACET Task Force
1 Officer

Investigations
(1 Investigator)

Investigations
*(1 DV/SA
Investigator-2018)*

School Resource
(2 Officers)

Evidence
*(1 Investigative
Technician)*

CITY OF CRAIG 2021 BUDGET GENERAL FUND - POLICE					
SUMMARY	2018 Actual	2019 Actual	2020 Budget	2020 Projected	2021 Budget

FINANCIAL SUMMARY - POLICE

Personal Services	2,618,942	2,604,960	2,814,830	2,819,160	2,848,320
Supplies	131,263	75,291	105,350	92,100	104,350
Purchased Services	248,420	233,425	317,600	258,000	319,000
Fixed Charges	109,161	110,304	163,250	162,500	178,150
Other	0	0	0	0	0
TOTAL	3,107,785	3,023,980	3,401,030	3,331,760	3,449,820

PERSONNEL SUMMARY - POLICE

FULL-TIME:

Police Chief	1.0	1.0	1.0	1.0	1.0
Captain	1.0	1.0	1.0	1.0	1.0
Lieutenant	0.0	0.0	0.0	0.0	0.0
Detective	1.0	1.0	1.0	1.0	1.0
Sergeant	4.0	4.0	4.0	4.0	4.0
Reg. Drug Task Force Officer	1.0	1.0	1.0	1.0	1.0
Det./Domestic Violence Officer	1.0	1.0	1.0	1.0	1.0
Juvenile Officer	0.0	0.0	0.0	0.0	0.0
Officer	10.0	10.0	11.0	11.0	11.0
School Resource Officer	2.0	2.0	2.0	2.0	2.0
Evidence Technician	1.0	1.0	1.0	1.0	1.0
Records Manager	1.0	1.0	1.0	1.0	1.0
Records Technician	1.0	1.0	1.0	1.0	1.0
Code Enforcement	0.0	0.0	0.0	0.0	0.0
Animal Control Officer	0.0	0.0	0.0	0.0	0.0
Com. Serv. / Animal Cont. Officer	2.0	2.0	2.0	2.0	2.0
TOTAL FULL-TIME	26.0	26.0	27.0	27.0	27.0

CITY OF CRAIG 2021 BUDGET GENERAL FUND - POLICE					
SUMMARY	2018 Actual	2019 Actual	2020 Budget	2020 Projected	2021 Budget

SEASONAL/PART-TIME

Animal Control Officer	0.0	0.0	0.0	0.0	0.0
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Officer	0.0	0.0	0.0	0.0	0.0
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TOTAL SEASONAL/PT-TIME	0.0	0.0	0.0	0.0	0.0
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GRAND TOTAL	26.0	26.0	27.0	27.0	27.0
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CITY OF CRAIG 2021 BUDGET GENERAL FUND - POLICE						
Acct No	Account Description	2018 Actual	2019 Actual	2020 Budget	2020 Projected	2021 Budget

GENERAL FUND

POLICE

10-51-11100	SALARIES REG	1,656,862	1,647,161	1,773,850	1,773,850	1,802,050
10-51-12100	SALARIES PT	395	320	1,000	1,000	1,000
10-51-12200	SALARIES OT	121,994	109,849	105,000	132,000	105,000
10-51-14100	BENEFITS UNEMP	0	0	9,400	0	9,540
10-51-14200	BENEFITS WRKCOMP	62,924	57,390	57,140	57,140	58,260
10-51-14300	BENEFITS HEALTH	532,129	548,783	599,400	599,400	599,400
10-51-14500	BENEFITS MEDICARE	22,222	21,842	27,260	25,830	27,670
10-51-14600	BENEFITS EEP	213,463	210,841	225,460	213,620	228,850
10-51-14700	BENEFITS EELIFE	8,929	8,754	16,250	16,250	16,490
10-51-14800	BENEFITS FICA	24	20	70	70	60
10-51-21200	SUPPLIES SMALL EQUIP	66,208	12,288	30,500	25,000	30,000
10-51-21400	SUPPLIES OFFICE	2,716	2,290	5,000	4,000	4,500
10-51-22500	SUPPLIES CLOTH/UNIF	6,393	6,657	8,600	6,500	8,600
10-51-22600	SUPPLIES FIREARMS	9,580	12,115	12,000	12,000	12,000
10-51-22700	SUPPLIES TRAINING	36	0	250	100	250
10-51-22900	SUPPLIES OPERATING	8,971	6,949	9,000	8,500	9,000
10-51-23100	SUPPLIES GAS,OIL,FUEL	32,091	32,638	35,000	33,000	35,000
10-51-23200	SUPPLIES VEHICLE	0	0	0	0	0
10-51-23900	SUPPLIES TIRES	5,270	2,353	5,000	3,000	5,000
10-51-31100	SVC POSTAGE	1,142	1,388	1,000	1,000	1,000
10-51-31700	SVC TOWING	3,430	3,522	4,000	3,500	4,000
10-51-32100	SVC PRINTING	2,679	2,509	3,500	3,500	3,500
10-51-32400	SVC DUPL/PAPER/TONER	1,487	650	3,000	2,500	2,500
10-51-33300	SVC PUBL,SUBSC,DUES	3,353	3,911	5,500	4,500	5,500
10-51-33700	SVC ADVERTISING	4,430	3,700	2,500	2,500	2,500
10-51-34700	SVC TELEPHONE	18,367	19,106	23,400	20,000	23,000
10-51-35100	SVC MEDICAL SVC	1,301	1,145	6,500	3,000	6,000
10-51-35300	SVC LAB TESTING	4,171	1,519	8,000	5,000	8,000
10-51-35800	SVC OTHER PROF SVC	132,484	120,944	160,000	140,000	160,000
10-51-35900	SVC SPECIAL PROGRAMS	1,100	904	2,500	2,500	2,500
10-51-36100	SVC RPR/MNT-VEHICLES	10,207	17,521	14,000	14,000	14,000
10-51-36200	SVC RPR/MAINT-EQUIP	86	0	2,500	1,500	2,500
10-51-36400	SVC RPR/MAINT-BLDGS	132	352	2,000	1,000	2,000
10-51-36700	SVC RPR/MAINT-RADIOS	0	0	0	0	3,000
10-51-37900	SVC MTG EXPENSE	21	181	1,200	500	1,000
10-51-38100	SVC TRNG/EDUC	31,141	23,625	35,000	18,000	35,000
10-51-39700	SVC MAINT. CONTRACTS	32,888	32,448	43,000	35,000	43,000
10-51-51200	FXD CHG VEH INS	12,188	13,442	14,790	14,790	16,750
10-51-51300	FXD CHG LIAB INS	25,363	20,332	28,560	28,560	44,900
10-51-51400	FXD CHG OTHER INS	0	0	0	0	0
10-51-52100	FXD CHG BONDS/LICENSES	0	0	0	0	0
10-51-53100	FXD RENT	27,975	30,650	45,000	45,000	45,000
10-51-57000	FXD CHG ANIMAL ASSIST PR	0	0	0	0	0
10-51-57100	FXD CHG ANIMAL CONTROL	32,929	38,542	40,000	40,000	40,000
10-51-57200	FXD CHG VIN INSPECTION	49	189	500	250	500
10-51-57300	FXD CHG DARE PROGRAM	517	373	2,000	2,000	2,000
10-51-57400	FXD CHG DRUG INTER-TEAM	0	0	6,400	6,400	2,000
10-51-57500	FXD CHG REG DRUG ENF. TA	3,331	3,331	16,000	16,000	16,000
10-51-57600	FXD CHG MISC COMM PROGRA	742	357	4,000	3,500	4,000

CITY OF CRAIG 2018 BUDGET GENERAL FUND - POLICE						
Acct No	Account Description	2018 Actual	2019 Actual	2020 Budget	2019 Projected	2020 Budget

10-51-71100	COM PRG NUISANCE ABATEMEN	6,068	3,088	6,000	6,000	7,000
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POLICE Totals:

3,107,785	3,023,980	3,401,030	3,331,760	3,449,820
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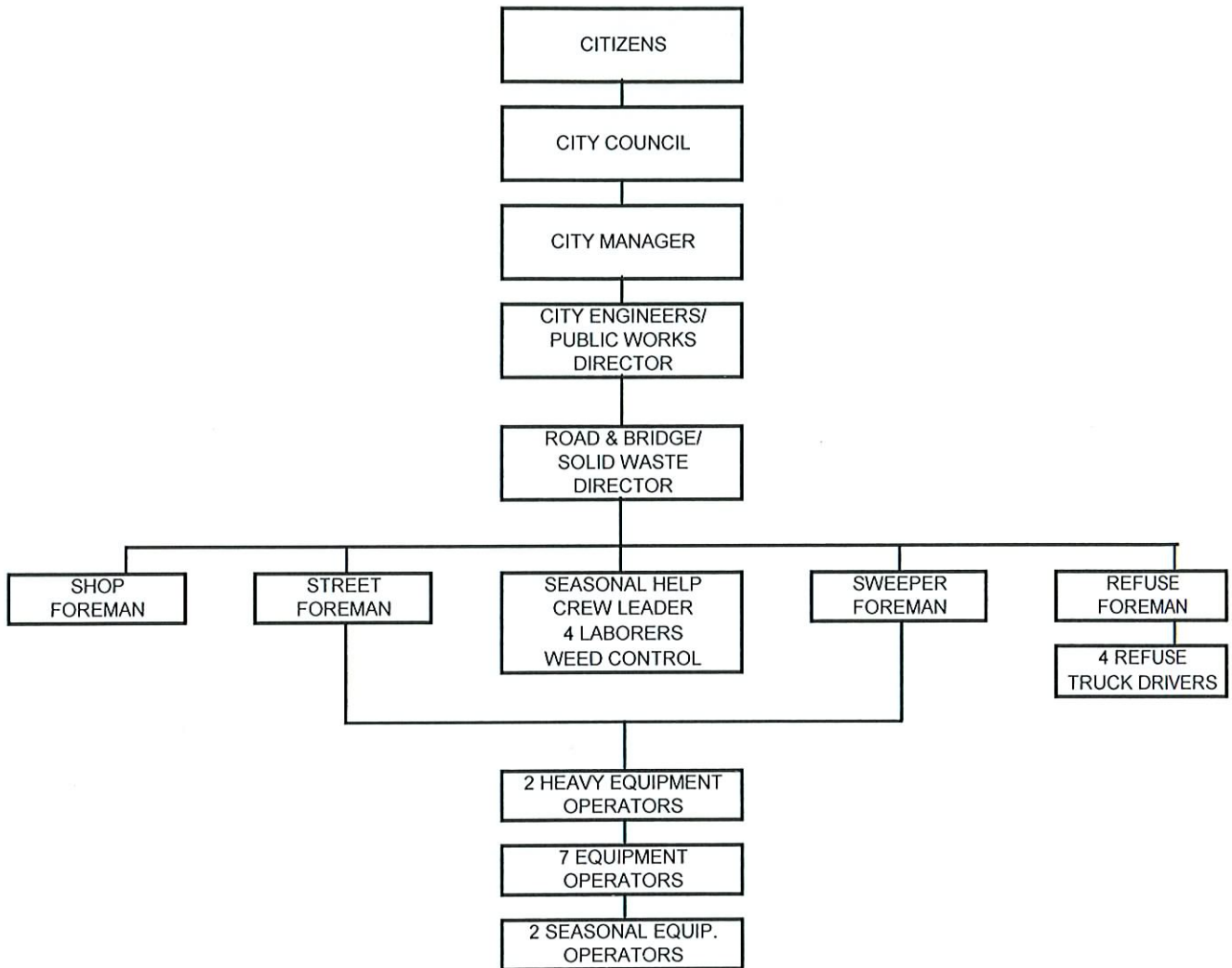
CAPITAL

10-51-93400	PD IMPRV	0	0	0	0	0
10-51-94200	PD EQUIPMENT VEH/ATTACH	0	3,800	156,000	156,000	180,000
10-51-94300	PD EQUIPMENT COMMUNICAT	0	0	0	0	0
10-51-94400	PD EQUIPMENT COMPUTER	0	0	0	0	0
10-51-94500	PD EQUIPMENT OFFICE	0	0	0	0	0
10-51-94600	PD EQUIPMENT SOFTWARE	0	0	20,000	0	25,000
10-51-94700	PD EQUIPMENT OTHER	0	0	0	0	0

POLICE Totals:

0	3,800	176,000	156,000	205,000
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ROAD & BRIDGE



CITY OF CRAIG 2021 BUDGET GENERAL FUND - ROAD & BRIDGE					
SUMMARY	2018 Actual	2019 Actual	2020 Budget	2020 Projected	2021 Budget

FINANCIAL SUMMARY - ROAD & BRIDGE

Personal Services	1,454,135	1,521,733	1,526,490	1,526,490	1,563,270
Supplies	154,418	133,944	179,200	165,050	186,350
Purchased Services	407,379	494,576	649,050	603,850	671,050
Fixed Charges	33,310	32,617	42,190	40,190	41,980
Other	0	0	0	0	0
TOTAL	2,049,243	2,182,870	2,396,930	2,335,580	2,462,650

PERSONNEL SUMMARY - ROAD & BRIDGE

FULL-TIME:

Director	0.50	0.50	0.00	0.00	0.00
Street Foreman	1.00	1.00	1.00	1.00	1.00
Sweeper Foreman	1.00	1.00	1.00	1.00	1.00
Shop Foreman	1.00	1.00	1.00	1.00	1.00
Crew Supervisor	1.00	1.00	1.00	1.00	1.00
Heavy Equipment Operator	2.00	2.00	2.00	2.00	2.00
Light Equipment Operator	7.00	7.00	7.00	7.00	7.00
Public Works Director	0.00	0.00	0.13	0.13	0.40
Sr. Equipment Mechanic	0.73	0.73	0.73	0.73	0.73
Parts Purchase Clerk	1.00	1.00	1.00	1.00	1.00
TOTAL FULL-TIME	15.23	15.23	14.86	14.86	15.13

SEASONAL/PART-TIME

Temporary Crew Supervisor	0.50	0.50	0.50	0.50	0.50
Light Equipment Operator	1.50	1.50	1.50	1.50	1.50
Laborers	1.00	1.00	1.00	1.00	1.00
TOTAL SEASONAL/PT-TIME	3.00	3.00	3.00	3.00	3.00
GRAND TOTAL	18.23	18.23	17.86	17.86	18.13

CITY OF CRAIG 2021 BUDGET GENERAL FUND - ROAD & BRIDGE						
Acct No	Account Description	2018 Actual	2019 Actual	2020 Budget	2020 Projected	2021 Budget

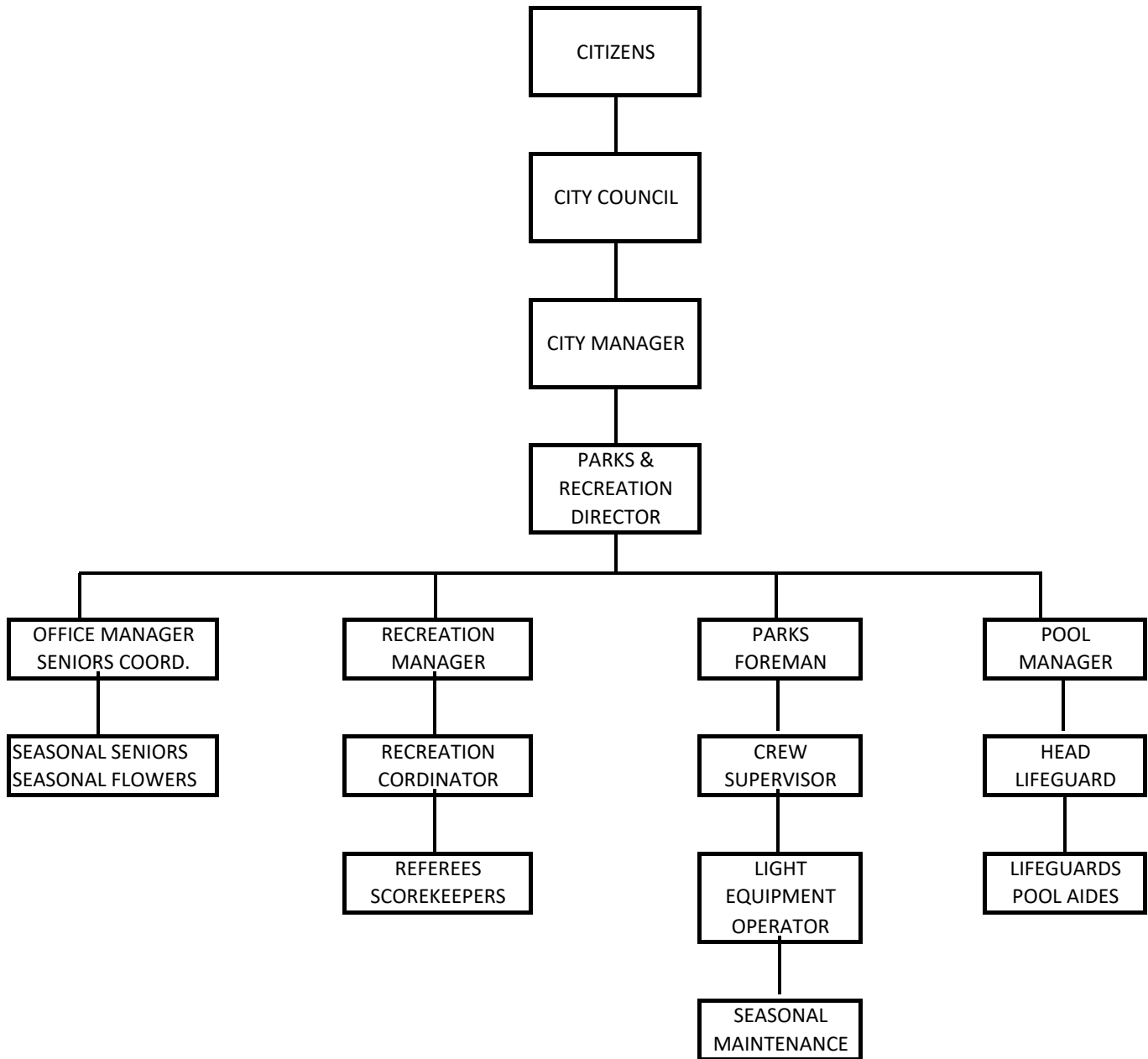
GENERAL FUND
ROAD & BRIDGE

10-64-11100	SALARIES REG	881,464	894,864	893,170	893,170	936,930
10-64-12100	SALARIES PT	29,602	57,300	66,000	66,000	66,000
10-64-12200	SALARIES OT	35,220	41,975	35,000	35,000	35,000
10-64-14100	BENEFITS UNEMP	0	0	4,960	4,960	5,170
10-64-14200	BENEFITS WRKCOMP	55,822	68,766	59,280	59,280	62,780
10-64-14300	BENEFITS HEALTH	323,369	325,776	329,900	329,900	313,690
10-64-14500	BENEFITS MEDICARE	11,150	11,849	14,420	14,420	15,050
10-64-14600	BENEFITS EEP	109,749	111,858	111,380	111,380	116,640
10-64-14700	BENEFITS EELIFE	5,795	5,502	8,280	8,280	7,910
10-64-14800	BENEFITS FICA	1,964	3,843	4,100	4,100	4,100
10-64-21200	SUPPLIES SMALL EQUIP	49,147	2,249	26,000	21,000	21,000
10-64-21400	SUPPLIES OFFICE	1,510	1,607	1,750	2,500	2,000
10-64-22100	SUPPLIES CHEMICALS	1,658	0	2,000	1,000	1,500
10-64-22300	SUPPLIES JANITORIAL	521	504	600	550	600
10-64-22500	SUPPLIES CLOTH/UNIF	17,601	18,225	17,500	18,000	18,500
10-64-22900	SUPPLIES OPERATING	691	581	750	500	750
10-64-23100	SUPPLIES GAS,OIL,FUEL	161,504	186,780	65,000	60,000	70,000
10-64-23109	SUPPLIES GAS,OIL,FUEL CLEAR	-125,432	-123,049	0	0	0
10-64-23200	SUPPLIES VEHICLE	11,369	10,776	12,000	11,000	12,000
10-64-23400	SUPPLIES SMALL TOOLS	1,006	659	3,000	3,000	5,000
10-64-23500	SUPPLIES STREET	3,103	2,689	3,500	3,500	3,500
10-64-23600	SUPPLIES TRAFFIC SVC	21,408	19,521	24,500	24,000	24,500
10-64-23700	SUPPLIES SNOW REMOVAL	2,266	4,868	10,100	7,500	12,000
10-64-23900	SUPPLIES TIRES	8,066	8,535	12,500	12,500	15,000
10-64-31100	SVC POSTAGE	121	97	350	150	350
10-64-32100	SVC PRINTING	1,054	1,348	1,200	1,000	1,200
10-64-33100	SVC LGL NOTICE	165	588	2,000	2,000	2,000
10-64-33300	SVC PUBL,SUBSC,DUES	1,651	1,892	1,600	2,000	1,600
10-64-34100	SVC UTIL-ELECTRIC	6,957	6,245	11,500	11,500	12,000
10-64-34300	SVC UTIL-STRT LIGHTS	102,875	106,815	115,000	110,000	115,000
10-64-34400	SVC UTIL-TRAF LIGHTS	2,852	2,720	3,500	3,000	3,500
10-64-34500	SVC UTIL-GAS	4,832	5,671	6,500	6,000	6,500
10-64-34700	SVC TELEPHONE	9,792	10,240	11,100	11,000	11,100
10-64-35100	SVC MEDICAL SVC	2,033	1,439	2,500	2,500	2,500
10-64-35700	SVC I.T (INFO TECH)	0	0	800	0	800
10-64-35800	SVC OTHER PROF SVC	6,384	6,861	10,000	7,000	10,000
10-64-36100	SVC RPR/MNT-VEHICLES	87,182	113,746	42,500	30,000	42,500
10-64-36109	SVC RPR/MNT-VEHICLES CLEAR	-60,166	-82,497	0	0	0
10-64-36200	SVC RPR/MAINT-EQUIP	23,332	32,428	38,000	38,000	40,000
10-64-36300	SVC RPR/MAINT	0	250	3,000	0	3,000
10-64-36400	SVC RPR/MAINT-BLDGS	5,256	5,005	5,000	5,000	5,000
10-64-36510	REPAIR-R-O-W WEEDS	6,690	5,606	7,000	7,000	9,000
10-64-36600	SVC RPR/MAINT-STREETS	185,794	259,501	342,500	340,000	345,000
10-64-36610	SVC RPR/MAINT-STREETS D	223	300	5,000	5,000	5,000
10-64-36700	SVC RPR/MAINT-RADIOS	416	557	1,000	0	1,000
10-64-36900	SVC RPR/MAINT-SWEEPER	15,809	10,508	25,000	15,000	25,000
10-64-37900	SVC MTG EXPENSE	185	584	500	200	500
10-64-38100	SVC TRNG/EDUC	2,041	598	4,000	2,500	7,000
10-64-39500	SVC LF-FEES	0	685	0	0	0

CITY OF CRAIG 2021 BUDGET GENERAL FUND - ROAD & BRIDGE						
Acct No	Account Description	2018 Actual	2019 Actual	2020 Budget	2020 Projected	2021 Budget
10-64-39600	SVC EQUIP RENTAL	379	0	4,000	0	11,500
10-64-39700	SVC MAINT. CONTRACTS	1,520	3,389	5,500	5,000	10,000
10-64-51100	FXD CHG BLDG INS	1,458	1,757	1,830	1,830	2,160
10-64-51200	FXD CHG VEH INS	19,698	22,425	24,670	24,670	27,940
10-64-51300	FXD CHG LIAB INS	12,154	9,747	13,690	13,690	11,880
10-64-51500	FXD CHG DED DAMAGES	0	-1,313	2,000	0	0
	ROAD & BRIDGE Totals:	2,049,243	2,182,870	2,396,930	2,335,580	2,462,650
CAPITAL						
10-64-92200	R&B BUILDINGS OPERATION	0	0	0	0	0
10-64-93100	R&B IMPRV	0	0	0	0	60,000
10-64-93115	R&B IMPRV ROW	0	0	0	0	0
10-64-93116	R&B IMPRV ENGINEERING	0	0	0	0	0
10-64-93117	R&B IMPRV OVERLAYS	246,342	260,348	250,000	250,000	300,000
10-64-93118	R&B IMPRV ALLEYS	0	0	20,000	10,000	50,000
10-64-93300	R&B IMPRV DRAINAGE	41,342	0	60,000	50,000	60,000
10-64-93500	R&B IMPRV BEAUTIFICATION	0	120,022	45,000	45,000	0
10-64-94100	R&B EQUIPMENT SHOP-MAIN	5,060	0	0	0	12,000
10-64-94200	R&B EQUIPMENT VEH/ATTAC	372,209	325,105	507,500	0	220,000
10-64-94300	R&B EQUIPMENT COMMUNICA	0	0	0	0	0
10-64-94400	R&B EQUIPMENT COMPUTER	0	0	0	0	0
10-64-94500	R&B EQUIPMENT OFFICE	0	0	0	0	0
10-64-94600	R&B EQUIPMENT SOFTWARE	0	0	0	0	20,000
10-64-94700	R&B EQUIPMENT OTHER	0	9,850	0	0	0
10-64-96000	R&B PROJECTS ECON DEV	0	0	0	0	0
	ROAD & BRIDGE Totals:	664,954	715,324	882,500	355,000	722,000

PARK AND RECREATION

ORGANIZATIONAL CHART



CITY OF CRAIG 2021 BUDGET GENERAL FUND - PARK/REC -PARK					
SUMMARY	2018 Actual	2019 Actual	2020 Budget	2020 Projected	2021 Budget

FINANCIAL SUMMARY - PARK & RECREATION

Personal Services	966,730	1,026,977	1,136,770	1,003,840	1,159,630
Supplies	221,884	236,540	278,255	138,450	316,435
Purchased Services	162,028	183,168	245,105	211,225	323,945
Fixed Charges	18,998	18,816	26,320	21,520	22,110
Other	13,623	17,131	19,300	19,300	21,500
TOTAL	1,383,263	1,482,631	1,705,750	1,394,335	1,843,620

PERSONNEL SUMMARY - PARK & RECREATION

FULL-TIME:

Park & Recreation Director	1.00	1.00	1.00	1.00	1.00
Park Foreman	1.00	1.00	1.00	1.00	1.00
Crew Supervisor	1.00	1.00	1.00	1.00	1.00
Administrative Technician	1.00	1.00	1.00	1.00	1.00
Light Equipment Operator	1.00	2.00	2.00	2.00	2.00
Pool Manager	1.00	1.00	1.00	1.00	1.00
Recreation Facilitator	1.00	1.00	1.00	1.00	1.00
Recreation Coordinator	0.00	0.00	0.00	0.00	0.00
Aqua/Recreation Coordinator	0.00	0.00	0.00	0.00	0.00
Assistant Pool Manager	0.00	0.00	0.00	0.00	0.00
TOTAL FULL-TIME	7.00	8.00	8.00	8.00	8.00

SEASONAL/PART-TIME

Laborers	3.50	3.50	3.50	3.50	3.50
Lifeguards, Pool Aides	4.80	4.80	4.80	4.80	4.80
Umps, Refs, etc.	1.47	1.47	1.47	1.47	1.47
TOTAL SEASONAL/PT-TIME	9.77	9.77	9.77	9.77	9.77
GRAND TOTAL	16.77	17.77	17.77	17.77	17.77

CITY OF CRAIG 2021 BUDGET GENERAL FUND - PARK/REC -PARK						
Acct No	Account Description	2018 Actual	2019 Actual	2020 Budget	2020 Projected	2021 Budget

GENERAL FUND
PARK/REC - PARK

10-71-11100	SALARIES REG	346,622	369,473	384,260	384,260	400,640
10-71-12100	SALARIES PT	73,677	81,460	92,310	92,310	110,000
10-71-12200	SALARIES OT	24,158	23,419	20,500	20,500	31,000
10-71-14100	BENEFITS UNEMP	26	0	2,490	2,460	2,710
10-71-14200	BENEFITS WRKCOMP	15,417	15,071	14,070	14,070	15,130
10-71-14300	BENEFITS HEALTH	109,213	126,349	133,200	133,200	133,200
10-71-14500	BENEFITS MEDICARE	6,281	6,814	7,210	7,230	7,860
10-71-14600	BENEFITS EEP	43,409	46,255	48,570	48,920	51,800
10-71-14700	BENEFITS EELIFE	1,983	1,931	3,550	3,550	3,690
10-71-14800	BENEFITS FICA	5,128	6,307	5,730	5,730	6,820
10-71-21200	SUPPLIES SMALL EQUIP	9,885	11,155	13,000	13,000	10,230
10-71-21400	SUPPLIES OFFICE	876	877	900	900	900
10-71-22100	SUPPLIES CHEMICALS	12,480	14,020	17,000	17,000	17,000
10-71-22300	SUPPLIES JANITORIAL	1,371	2,416	3,000	2,500	3,000
10-71-22500	SUPPLIES CLOTH/UNIF	1,571	1,021	1,450	2,450	2,260
10-71-22900	SUPPLIES OPERATING	2,942	2,904	5,900	2,500	7,900
10-71-23100	SUPPLIES GAS,OIL,FUEL	14,678	13,771	18,500	18,500	18,500
10-71-23200	SUPPLIES VEHICLE	0	0	0	0	0
10-71-23400	SUPPLIES SMALL TOOLS	1,405	1,756	1,700	1,700	1,700
10-71-23900	SUPPLIES TIRES	1,292	3,758	3,500	3,500	3,500
10-71-31100	SVC POSTAGE	1,020	1,011	1,200	1,000	1,200
10-71-32100	SVC PRINTING	5,525	6,437	6,350	1,600	6,350
10-71-33100	SVC LGL NOTICE	96	41	600	200	600
10-71-33300	SVC PUBL,SUBSC,DUES	725	562	1,040	1,040	1,890
10-71-33700	SVC ADVERTISING	519	2,714	1,700	1,700	2,050
10-71-34100	SVC UTIL-ELECTRIC	8,768	6,790	9,000	9,000	9,900
10-71-34500	SVC UTIL-GAS	3,606	4,672	5,500	5,500	5,500
10-71-34600	SVC UTIL-INTERNET	0	0	0	0	3,600
10-71-34700	SVC TELEPHONE	5,824	5,522	7,150	7,150	7,250
10-71-35100	SVC MEDICAL SVC	0	0	500	500	500
10-71-35700	SVC I.T (INFO TECH)	0	0	420	420	420
10-71-35800	SVC OTHER PROF SVC	7,340	9,107	8,350	16,850	12,850
10-71-36100	SVC RPR/MNT-VEHICLES	7,809	8,553	8,500	8,500	8,500
10-71-36200	SVC RPR/MAINT-EQUIP	5,035	10,646	8,000	12,000	10,000
10-71-36300	SVC RPR/MAINT	16,205	13,672	16,500	16,500	51,530
10-71-36303	SVC RPR/MAINT BALL PRK	17,108	16,176	17,000	17,000	19,000
10-71-36304	SVC RPR/MAINT TREES	7,683	15,800	28,500	5,000	30,500
10-71-36329	SVC RPR/MAINT TRAILS	3,536	800	3,000	1,000	4,500
10-71-36332	SVC RPR/MAINT DOWNTOWN	2,535	5,206	6,500	3,000	6,500
10-71-36400	SVC RPR/MAINT-BLDGS	2,514	3,274	6,000	6,000	6,000
10-71-36700	SVC RPR/MAINT-RADIOS	0	0	0	0	0
10-71-37900	SVC MTG EXPENSE	369	69	400	200	400
10-71-38100	SVC TRNG/EDUC	3,166	2,983	6,300	2,000	8,250
10-71-38300	SVC CITY-WIDE TRNG	0	0	400	150	400
10-71-39600	SVC EQUIP RENTAL	915	809	3,600	2,000	3,600
10-71-51100	FXD CHG BLDG INS	484	584	610	610	750
10-71-51200	FXD CHG VEH INS	7,964	8,783	9,660	9,660	10,940
10-71-51300	FXD CHG LIAB INS	5,550	4,449	6,250	6,250	5,420
10-71-51500	FXD CHG DED DAMAGES	0	0	4,800	0	0

10-71-53100	FXD CHG RENTS	5,000	5,000	5,000	5,000	5,000
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CITY OF CRAIG 2021 BUDGET GENERAL FUND - PARK/REC -PARK						
Acct No	Account Description	2018 Actual	2019 Actual	2020 Budget	2020 Projected	2021 Budget

10-71-71100	COM PRG WEED/MOSQUITO C	8,627	11,385	14,000	14,000	14,500
10-71-71200	COM PRG PLANTERS-CITY	4,997	5,745	5,300	5,300	7,000
10-71-71500	COM PRG FIREWORKS	0	0	0	0	0
10-71-71600	COM PRG - GOWD	0	0	0	0	0
10-71-71700	COM PRG - 100TH YEAR	0	0	0	0	0
10-71-72900	COM PRG ELKHEAD RSVR CO	0	0	0	0	0

PARK/REC - PARK Totals:	805,334	879,546	968,970	933,410	1,072,740
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CAPITAL

10-71-91000	PRKS LAND PURCHASE	0	0	0	0	
10-71-92300	PRKS BUILDINGS	0	0	0	0	70,000
10-71-93116	PRKS IMPRV ENGINEERING	66,560	10,434	125,000	0	2,000,000
10-71-93400	PRKS IMPRV	20,110	156,510	76,990	60,000	788,400
10-71-93411	PRKS IMPRV WOODBURY	0	0	25,000	0	0
10-71-93412	PRKS IMPRV SKATE PARK	0	0	400,000	0	0
10-71-93413	PRKS IMPRV BEAUTIFY	0	0	0	0	0
10-71-93430	PRKS IMPRV PARK EQUIP	11,199	15,340	0	0	0
10-71-93431	PRKS IMPRV SHOP EQUIP	0	0	0	0	0
10-71-93500	PRKS IMPRV OTHER	90,077	35,500	50,000	40,000	220,000
10-71-93700	PRKS IMPRV DIVISION PARK	0	15,000	0	0	0
10-71-94100	PRKS EQUIPMENT SHOP-MAI	0	0	0	0	0
10-71-94200	PRKS EQUIPMENT VEH/ATTA	0	66,420	24,000	22,500	45,000
10-71-94300	PRKS EQUIPMENT COMMUNIC	0	0	0	0	0
10-71-94400	PRKS EQUIPMENT COMPUTER	0	0	8,500	0	0
10-71-94500	PRKS EQUIPMENT OFFICE	0	0	0	0	0
10-71-94700	PRKS EQUIPMENT OTHER	0	0	0	0	0

PARK/REC - PARK Totals:	187,946	299,204	709,490	122,500	3,123,400
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CITY OF CRAIG 2021 BUDGET GENERAL FUND - PARK/REC -PARK						
Acct No	Account Description	2018 Actual	2019 Actual	2020 Budget	2020 Projected	2021 Budget

GENERAL FUND

PARK/RECR - POOL

10-72-11100	SALARIES REG	43,306	63,482	63,120	46,000	50,140
10-72-12100	SALARIES PT	123,876	104,717	145,200	97,000	148,420
10-72-12200	SALARIES OT	6,377	3,329	8,000	3,000	8,000
10-72-14100	BENEFITS UNEMP	0	0	1,080	0	1,030
10-72-14200	BENEFITS WRKCOMP	7,054	7,085	6,920	4,750	6,600
10-72-14300	BENEFITS HEALTH	16,540	21,874	22,200	22,200	22,200
10-72-14500	BENEFITS MEDICARE	2,520	2,483	3,140	2,120	3,000
10-72-14600	BENEFITS EEPP	5,923	7,937	8,540	5,880	7,000
10-72-14700	BENEFITS EELIFE	166	358	590	440	470
10-72-14800	BENEFITS FICA	7,700	6,503	9,000	6,020	9,200
10-72-21200	SUPPLIES SMALL EQUIP	5,123	6,573	12,400	11,000	3,800
10-72-21400	SUPPLIES OFFICE	416	478	550	550	580
10-72-22100	SUPPLIES CHEMICALS	17,052	18,068	17,500	19,500	20,000
10-72-22300	SUPPLIES JANITORIAL	1,250	1,684	3,000	3,000	3,000
10-72-22500	SUPPLIES CLOTH/UNIF	1,663	2,055	2,080	2,000	2,210
10-72-22900	SUPPLIES OPERATING	1,671	823	2,000	2,500	1,800
10-72-25300	SUPPLIES CONCESSION	14,680	14,671	17,600	13,500	17,600
10-72-25400	SUPPLIES COMM. EDUCATIO	2,024	2,307	4,470	1,500	4,500
10-72-31100	SVC POSTAGE	23	0	300	300	300
10-72-32100	SVC PRINTING	3,915	4,057	6,250	4,000	6,250
10-72-33300	SVC PUBL,SUBSC,DUES	228	131	250	250	250
10-72-33700	SVC ADVERTISING	2,770	1,942	2,600	3,100	2,950
10-72-34100	SVC UTIL-ELECTRIC	10,069	9,773	15,000	13,000	15,000
10-72-34500	SVC UTIL-GAS	12,204	15,681	22,000	18,500	22,000
10-72-34700	SVC TELEPHONE	2,137	961	1,260	2,500	2,300
10-72-35700	SVC I.T (INFO TECH)	0	0	420	420	420
10-72-35800	SVC OTHER PROF SVC	4,798	5,652	8,540	7,500	10,060
10-72-36200	SVC RPR/MAINT-EQUIP	4,999	11,637	5,500	5,500	15,500
10-72-36300	SVC RPR/MAINT	1,560	865	1,200	1,000	1,200
10-72-36400	SVC RPR/MAINT-BLDGS	2,182	5,562	4,000	4,000	13,850
10-72-36500	SVC RPR/MAINT-POOLS	7,222	1,778	6,000	10,000	6,000
10-72-38100	SVC TRNING/EDUC	1,962	1,329	2,350	4,000	2,000
10-72-38300	SVC CITY-WIDE TRNING	0	161	400	600	400
10-72-39600	SVC EQUIP RENTAL	0	0	200	200	200

PARK/RECR - POOL Totals:

311,410	323,956	403,660	315,830	408,230
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CAPITAL

10-72-92300	POOL BUILDINGS	0	0	0	0	0
10-72-93116	POOL IMPRV ENGINEERING	0	0	0	0	0
10-72-93400	POOL IMPRV	0	0	60,000	60,000	0
10-72-93414	POOL IMPRV POOL	11,607	5,369	336,000	335,960	0
10-71-93600	POOL IMPRV FEASIBILITY STUD	0	0	0	0	30,000
10-72-94100	POOL EQUIPMENT SHOP-MAI	0	0		0	0
10-72-94300	POOL EQUIPMENT COMMUNIC	0	0	0	0	0
10-72-94500	POOL EQUIPMENT OFFICE	0	0	0	0	0
10-72-94700	POOL EQUIPMENT OTHER	0	0	0	0	0

PARK/RECR - POOL Totals:

11,607	5,369	396,000	395,960	30,000
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CITY OF CRAIG 2021 BUDGET GENERAL FUND - PARK/REC -PARK						
Acct No	Account Description	2018 Actual	2019 Actual	2020 Budget	2020 Projected	2021 Budget

GENERAL FUND

PARK/RECR - RECREATION

10-73-11100	SALARIES REG	59,747	62,888	64,000	46,000	50,140
10-73-12100	SALARIES PT	27,622	27,611	47,000	21,000	47,000
10-73-12200	SALARIES OT	3,549	4,698	6,000	4,000	6,000
10-73-14100	BENEFITS UNEMP	0	0	590	0	520
10-73-14200	BENEFITS WRKCOMP	3,655	3,596	3,690	2,230	3,230
10-73-14300	BENEFITS HEALTH	21,874	21,874	22,200	22,200	22,200
10-73-14500	BENEFITS MEDICARE	1,280	1,342	1,700	1,030	1,500
10-73-14600	BENEFITS EEP	7,548	8,032	8,400	6,000	6,740
10-73-14700	BENEFITS EELIFE	341	338	590	440	470
10-73-14800	BENEFITS FICA	1,737	1,752	2,920	1,300	2,920
10-73-21200	SUPPLIES SMALL EQUIP	1,162	4,292	8,550	1,000	7,800
10-73-21400	SUPPLIES OFFICE	346	827	1,100	1,100	1,100
10-73-22405	SUPPLIES OPER SUP REC P	22,300	2,593	3,350	2,000	3,350
10-73-22406	SUPPLIES OPER SUP YOUTH	25,835	29,378	36,895	10,000	36,895
10-73-22407	SUPPLIES OPER SUP ADULT	656	1,473	2,160	0	2,160
10-73-22408	SUPPLIES OPER SUP SPEC	80,956	82,503	81,400	6,000	126,400
10-73-22409	SUPPLIES OPER SENIORS	0	16,887	20,000	2,500	20,000
10-73-22410	SUPPLIES OPER SKI CLUB	0	0	0	0	0
10-73-22500	SUPPLIES CLOTH/UNIF	250	250	250	250	250
10-73-25300	SUPPLIES CONCESSION	0	0	0	0	0
10-73-31100	SVC POSTAGE	0	29	500	500	500
10-73-32100	SVC PRINTING	4,562	4,242	6,000	6,000	6,000
10-73-33300	SVC PUBL,SUBSC,DUES	176	318	800	800	800
10-73-33700	SVC ADVERTISING	0	823	1,000	1,245	1,350
10-73-35500	SVC FEES	0	0	0	0	0
10-73-35800	SVC OTHER PROF SVC	1,827	2,185	11,125	8,000	11,125
10-73-38100	SVC TRNING/EDUC	1,097	1,198	2,900	1,500	4,200

PARK/RECR - RECR Totals:	266,519	279,129	333,120	145,095	362,650
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CAPITAL

10-73-94100	REC EQUIPMENT SHOP-MAIN	0	0	0	0	0
10-73-94200	REC EQUIPMENT VEH/ATTAC	0	0	0	0	0
10-73-94400	REC EQUIPMENT COMPUTER	0	11,274	0	0	0

PARK/RECR - RECR Totals:	0	11,274	0	0	0
			0		0

TOTAL PARK/RECR- OPERATION	1,383,263	1,482,631	1,705,750	1,394,335	1,843,620
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TOTAL PARK/REC - CAPITAL	199,553	315,847	1,105,490	518,460	3,153,400
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CITY OF CRAIG 2021 BUDGET GENERAL FUND - CENTER OF CRAIG					
SUMMARY	2018 Actual	2019 Actual	2020 Budget	2020 Projected	2021 Budget

FINANCIAL SUMMARY - CENTER OF CRAIG

Personal Services	0	0	0	0	0
Supplies	1,453	488	4,300	4,300	4,300
Purchased Services	18,250	20,570	25,900	25,900	35,500
Fixed Charges	0	0	0	0	0
Other	0	0	0	0	0
TOTAL	19,703	21,058	30,200	30,200	39,800

PERSONNEL SUMMARY - CENTER OF CRAIG

SEASONAL/PART-TIME

Custodian	0.0	0.0	0.0	0.0	0.0
TOTAL SEASONAL/PT-TIME	0.0	0.0	0.0	0.0	0.0
GRAND TOTAL	0.0	0.0	0.0	0.0	0.0

CITY OF CRAIG 2021 BUDGET GENERAL FUND - CENTER OF CRAIG						
Acct No	Account Description	2018 Actual	2019 Actual	2020 Budget	2020 Projected	2021 Budget

CENTER OF CRAIG

10-75-11100	SALARIES REG	0	0	0	0	0
10-75-12100	SALARIES PT	0	0	0	0	0
10-75-14100	BENEFITS UNEMP	0	0	0	0	0
10-75-14200	BENEFITS WRKCOMP	0	0	0	0	0
10-75-14300	BENEFITS HEALTH	0	0	0	0	0
10-75-14500	BENEFITS MEDICARE	0	0	0	0	0
10-75-14600	BENEFITS EEPP	0	0	0	0	0
10-75-14700	BENEFITS EELIFE	0	0	0	0	0
10-75-14800	BENEFITS FICA	0	0	0	0	0
10-75-21400	SUPPLIES OFFICE	0	0	0	0	0
10-75-22200	SUPPLIES PHOTO	0	0	0	0	0
10-75-22900	SUPPLIES OPERATING	1,453	488	4,300	4,300	4,300
10-75-25300	SUPPLIES CONCESSION	0	0	0	0	0
10-75-31100	SVC POSTAGE	0	0	0	0	0
10-75-33600	SVC DUES	0	0	0	0	0
10-75-33700	SVC ADVERTISING	0	0	0	0	0
10-75-34100	SVC UTIL-ELECTRIC	3,745	4,025	5,500	5,500	5,500
10-75-34200	SVC UTIL-WATER	0	0	0	0	0
10-75-34500	SVC UTIL-GAS	4,268	5,444	6,000	6,000	6,000
10-75-34700	SVC TELEPHONE	1,384	1,626	1,500	1,500	1,600
10-75-35800	SVC OTHER PROF SVC	7,200	7,200	8,900	8,900	17,400
10-75-36300	SVC RPR/MAINT	1,653	2,275	4,000	4,000	5,000
10-75-37900	SVC MTG EXPENSE	0	0	0	0	0
10-75-52100	FXD CHG BONDS/LICENSES	0	0	0	0	0
10-75-72600	COM PRG SPECIAL EVENTS	0	0	0	0	0

CENTER OF CRAIG Totals:	19,703	21,058	30,200	30,200	39,800
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CAPITAL

10-75-92300	BUILDINGS	19,300	0	8,000	0	0
10-75-93500	IMPRV OTHER	0	0	5,000	0	0
10-75-94700	EQUIPMENT OTHER	0	0	0	0	0

CENTER OF CRAIG Totals:	39,003	21,058	43,200	30,200	39,800
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CITY OF CRAIG 2021 BUDGET GENERAL FUND - YAMPA BUILDING					
SUMMARY	2018 Actual	2019 Actual	2020 Budget	2020 Projected	2021 Budget

FINANCIAL SUMMARY - YAMPA BUILDING

Personal Services	0	0	5,450	5,450	10,930
Supplies	0	0	2,000	2,000	3,000
Purchased Services	0	0	46,750	47,750	54,200
Fixed Charges	0	0	1,300	1,300	6,600
Other	0	0	0	0	0
TOTAL	0	0	55,500	56,500	74,730

PERSONNEL SUMMARY - YAMPA BUILDING

FULL-TIME:					
Labor - City Staff	0.0	0.0	0.0	0.0	0.0
Custodian	0.0	0.0	0.0	0.0	0.0
TOTAL FULL-TIME	0.0	0.0	0.0	0.0	0.0
SEASONAL/PART-TIME					
Custodian	0.0	0.0	0.0	0.0	0.0
TOTAL SEASONAL/PT-TIME	0.0	0.0	0.0	0.0	0.0
GRAND TOTAL	0.0	0.0	0.0	0.0	0.0

CITY OF CRAIG 2021 BUDGET GENERAL FUND - YAMPA BUILDING						
Acct No	Account Description	2018 Actual	2019 Actual	2020 Budget	2020 Projected	2021 Budget

**GENERAL FUND
YAMPA BUILDING**

10-76-11100	SALARIES REG	0	0	3,290	3,290	6,580
10-76-12100	SALARIES PT	0	0	0	0	0
10-76-12200	SALARIES OT	0	0	0	0	0
10-76-14100	BENEFITS UNEMP	0	0	20	20	70
10-76-14200	BENEFITS WRKCOMP	0	0	80	80	160
10-76-14300	BENEFITS HEALTH	0	0	1,580	1,580	3,160
10-76-14500	BENEFITS MEDICARE	0	0	50	50	100
10-76-14600	BENEFITS EEPF	0	0	400	400	800
10-76-14700	BENEFITS EELIFE	0	0	30	30	60
10-76-14800	BENEFITS FICA	0	0	0	0	0
10-76-21200	SUPPLIES SMALL EQUIP	0	0	1,000	1,000	1,000
10-76-21400	SUPPLIES OFFICE	0	0	0	0	0
10-76-22300	SUPPLIES JANITORIAL	0	0	1,000	1,000	2,000
10-76-22500	SUPPLIES CLOTH/UNIF	0	0	0	0	0
10-76-23400	SUPPLIES SMALL TOOLS	0	0	0	0	0
10-76-33300	SVC PUBL,SUBSC,DUES	0	0	0	0	0
10-76-33700	SVC ADVERTISING	0	0	0	0	0
10-76-34100	SVC UTIL-ELECTRIC	0	0	6,400	6,400	6,600
10-76-34200	SVC UTIL-WATER/SEWER/GARBA	0	0	3,250	3,250	12,000
10-76-34500	SVC UTIL-GAS	0	0	5,100	5,100	8,500
10-76-34600	SVC UTIL-INTERNET	0	0	0	1,000	1,100
10-76-34700	SVC TELEPHONE	0	0	0	0	2,000
10-76-35800	SVC OTHER PROF SVC	0	0	0	0	10,000
10-76-36200	SVC RPR/MAINT-EQUIP	0	0	0	0	0
10-76-36300	SVC RPR/MAINT	0	0	7,500	7,500	5,000
10-76-36400	SVC RPR/MAINT-BLDGS	0	0	24,500	24,500	6,000
10-76-39700	SVC MAINT. CONTRACTS	0	0	0	0	3,000
10-76-51100	FXD CHG BLDG INS	0	0	1,000	1,000	6,000
10-76-51300	FXD CHG LIAB INS	0	0	300	300	600
10-76-51500	FXD CHG DED DAMAGES	0	0	0	0	0
10-76-53100	FXD CHG RENTS/LEASES	0	0	0	0	0

BUILDING MAINTENANCE Totals:	0	0	55,500	56,500	74,730
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CAPITAL

10-76-92100	BDG-MNT BUILDINGS	0	0	0	0	0
10-76-92200	BDG-MNT BUILDINGS OPERA	0	0	0	0	0
10-76-93500	BDG-MNT IMPRV OTHER	0	0	0	0	0

BUILDING MAINTENANCE Totals:	0	0	0	0	0
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GENERAL FUND

CAPITAL

CITY OF CRAIG 2021 BUDGET GENERAL FUND CAPITAL PROJECTS						
Acct No	Account Description	2018 Actual	2019 Actual	2020 Budget	2020 Projected	2021 Budget
GENERAL FUND						
COUNCIL						
10-41-91000	COUNCIL LAND PURCHASE	0	0	4,000	0	0
10-41-92100	COUNCIL BUILDINGS	0	0	0	0	0
10-41-94500	COUNCIL EQUIPMENT OFFIC	0	0	0	0	0
10-41-96000	TOTAL COUNCIL ITEMS	153,578	191,410	146,040	146,040	0
10-41-96001	COUNCIL HAZMAT			0	0	2,500
10-41-96002	COUNCIL M/C AIRPORT			44,500	47,700	56,550
10-41-96003	COUNCIL YVR AIRPORT			15,000	15,000	15,000
10-41-96004	COUNCIL Festival of Trees			1,000	1,000	1,000
10-41-96005	COUNCIL FIREWORKS			4,000	4,000	4,000
10-41-96006	COUNCIL EDP Program			380,000	380,000	200,000
10-41-96007	COUNCIL EPA-BrownFiled GRANT			97,160	0	300,000
10-41-96008	COUNCIL CO-WORK SPACE GR.			26,000	26,000	0
10-41-96009	COUNCIL DOLA - Solar Plan. Project			266,700	95,000	0
10-41-96010	COUNCIL DOWNTOWN SIDEWALKS			200,000	88,090	621,350
10-41-96011	COUNCIL EMS Election			0	0	17,500
10-41-96012	COUNCIL HOUS. Study - URA			50,000	50,000	25,000
10-41-96013	COUNCIL SUBSTANCE ABUSE ED.			25,000	25,000	25,000
10-41-96014	COUNCIL CROSSWALKS			0	0	15,000
10-41-96015	COUNCIL BANNER POLIES			0	0	60,000
10-41-96100	COUNCIL PROJECTS MISC.	134	3,024	0	0	0
10-41-96200	COUNCIL PROJECTS Redi Grant	70,275	2,680	0	0	0
10-41-96300	COUNCIL COVID-19 Relief Funds	0	0	446,688	446,688	0
10-41-97000	COUNCIL PROGRAMS HUMAN	28,750	40,000	40,000	43,800	40,000
	COUNCIL Totals:	252,737	237,114	1,746,088	1,368,318	1,382,900
LEGAL						
10-42-94400	LEGAL EQUIPMENT COMPUTE	0	0	0	0	0
10-42-94500	LEGAL EQUIPMENT OFFICE	0	0	0	0	0
	LEGAL Totals:	0	0	0	0	0
JUDICAL						
10-43-94400	JUD EQUIPMENT COMPUTER	0	0	0	0	0
10-43-94500	JUD EQUIPMENT OFFICE	0	0	0	0	0
10-43-94600	JUD EQUIPMENT SOFTWARE	0	0	0	0	0
	JUDICAL Totals:	0	0	0	0	0
ADMINISTRATION						
10-44-92100	ADMIN BUILDINGS	0	0	0	0	0
10-44-93500	ADMIN IMPRV OTHER	0	0	0	0	0
10-44-94300	ADMIN EQUIPMENT COMMUNI	0	0	0	0	0
10-44-94400	ADMIN EQUIPMENT COMPUTE	0	0	0	0	0
10-44-94500	ADMIN EQUIPMENT OFFICE	0	0	0	0	0
10-44-94600	ADMIN EQUIPMENT SOFTWARE	0	0	0	0	0

CITY OF CRAIG 2021 BUDGET GENERAL FUND CAPITAL PROJECTS						
Acct No	Account Description	2018 Actual	2019 Actual	2020 Budget	2020 Projected	2021 Budget
10-44-96100	ADMIN PROJECTS MISC.	0	0	0	0	0
	ADMINISTRATION Totals:	0	0	0	0	0
CITY CLERK/PERSONNEL						
10-45-94400	CLK/PRS EQUIPMENT COMPU	0	0	0	0	0
10-45-94500	CLK/PRS EQUIPMENT OFFIC	0	0	0	0	0
10-45-94600	CLK/PRS EQUIPMENT SOFTW	0	0	0	0	0
	CLERK/PERSONNEL Totals:	0	0	0	0	0
PUBLIC WORKS						
10-46-94200	PW EQUIPMENT VEH/ATTACH	0	0	0	0	0
10-46-94300	PW EQUIPMENT COMMUNICAT	0	0	0	0	0
10-46-94400	PW EQUIPMENT COMPUTER	0	0	4,500	0	0
10-46-94500	PW EQUIPMENT OFFICE	0	0	0	0	0
10-46-94600	PW EQUIPMENT SOFTWARE	0	0	0	0	0
10-46-94700	PW EQUIPMENT OTHER	0	0	0	0	0
	PUBLIC WORKS Totals:	0	0	4,500	0	0
FINANCE						
10-48-94300	FIN EQUIPMENT COMMUNICA	0	0	0	0	0
10-48-94400	FIN EQUIPMENT COMPUTER	0	0	0	0	0
10-48-94500	FIN EQUIPMENT OFFICE	0	0	0	0	0
10-48-94600	FIN EQUIPMENT SOFTWARE	0	0	0	0	0
	FINANCE Totals:	0	0	0	0	0
COMMUNITY DEVELOPMENT						
10-49-94200	CMN-DV EQUIPMENT VEH/AT	0	0	25,000	31,250	0
10-49-94300	CMN-DV EQUIPMENT COMMUN	0	0	0	0	0
10-49-94400	CMN-DV EQUIPMENT COMPUT	0	0	0	0	0
10-49-94500	CMN-DV EQUIPMENT OFFICE	0	0	0	0	0
10-49-94600	CMN-DV EQUIPMENT SOFTWA	0	0	0	0	0
	COMMUNITY DEVELOP. Totals:	0	0	25,000	31,250	0
BUILDING MAINTENANCE						
10-50-92100	BDG-MNT BUILDINGS	22,950	0	0	0	204,180
10-50-92200	BDG-MNT BUILDINGS OPERA	0	0	0	0	0
10-50-93500	BDG-MNT IMPRV OTHER	0	0	0	0	0
10-50-94200	BDG-MNT EQUIPMENT VEH/A	0	0	0	0	0
10-50-94700	BDG-MNT EQUIPMENT OTHER	0	59,511	0	0	0
	BUILDING MAINTENANCE Totals:	22,950	59,511	0	0	204,180
POLICE						
10-51-93400	PD IMPRV	0	0	0	0	0
10-51-94200	PD EQUIPMENT VEH/ATTACH	0	3,800	156,000	156,000	180,000

CITY OF CRAIG 2021 BUDGET GENERAL FUND CAPITAL PROJECTS						
Acct No	Account Description	2018 Actual	2019 Actual	2020 Budget	2020 Projected	2021 Budget
10-51-94300	PD EQUIPMENT COMMUNICAT	0	0	0	0	0
10-51-94400	PD EQUIPMENT COMPUTER	0	0	0	0	0
10-51-94500	PD EQUIPMENT OFFICE	0	0	0	0	0
10-51-94600	PD EQUIPMENT SOFTWARE	0	0	20,000	0	25,000
10-51-94700	PD EQUIPMENT OTHER	0	0	0	0	0
POLICE Totals:		0	3,800	176,000	156,000	205,000
ROAD & BRIDGE						
10-64-92200	R&B BUILDINGS OPERATION	0	0	0	0	0
10-64-93100	R&B IMPRV	0	0	0	0	60,000
10-64-93115	R&B IMPRV ROW	0	0	0	0	0
10-64-93116	R&B IMPRV ENGINEERING	0	0	0	0	0
10-64-93117	R&B IMPRV OVERLAYS	246,342	260,348	250,000	250,000	300,000
10-64-93118	R&B IMPRV ALLEYS	0	0	20,000	10,000	50,000
10-64-93300	R&B IMPRV DRAINAGE	41,342	0	60,000	50,000	60,000
10-64-93500	R&B IMPRV BEAUTIFICATION	0	120,022	45,000	45,000	0
10-64-94100	R&B EQUIPMENT SHOP-MAIN	5,060	0	0	0	12,000
10-64-94200	R&B EQUIPMENT VEH/ATTAC	372,209	325,105	507,500	0	220,000
10-64-94300	R&B EQUIPMENT COMMUNICA	0	0	0	0	0
10-64-94400	R&B EQUIPMENT COMPUTER	0	0	0	0	0
10-64-94500	R&B EQUIPMENT OFFICE	0	0	0	0	0
10-64-94600	R&B EQUIPMENT SOFTWARE	0	0	0	0	20,000
10-64-94700	R&B EQUIPMENT OTHER	0	9,850	0	0	0
10-64-96000	R&B PROJECTS ECON DEV	0	0	0	0	0
ROAD & BRIDGE Totals:		664,954	715,324	882,500	355,000	722,000
PARK & RECREATION - PARK						
10-71-91000	PRKS LAND PURCHASE	0	0	0	0	0
10-71-92300	PRKS BUILDINGS	0	0	0	0	70,000
10-71-93116	PRKS IMPRV ENGINEERING	66,560	10,434	125,000	0	2,000,000
10-71-93400	PRKS IMPRV	20,110	156,510	76,990	60,000	788,400
10-71-93411	PRKS IMPRV WOODBURY	0	0	25,000	0	0
10-71-93412	PRKS IMPRV SKATE PARK	0	0	400,000	0	0
10-71-93413	PRKS IMPRV BEAUTIFY	0	0	0	0	0
10-71-93430	PRKS IMPRV PARK EQUIP	11,199	15,340	0	0	0
10-71-93431	PRKS IMPRV SHOP EQUIP	0	0	0	0	0
10-71-93500	PRKS IMPRV OTHER	90,077	35,500	50,000	40,000	220,000
10-71-94100	PRKS EQUIPMENT SHOP-MAI	0	0	0	0	0
10-71-94200	PRKS EQUIPMENT VEH/ATTA	0	66,420	24,000	22,500	45,000
10-71-94300	PRKS EQUIPMENT COMMUNIC	0	0	0	0	0
10-71-94400	PRKS EQUIPMENT COMPUTER	0	0	8,500	0	0
10-71-94500	PRKS EQUIPMENT OFFICE	0	0	0	0	0
10-71-94700	PRKS EQUIPMENT OTHER	0	0	0	0	0
PARK/REC - PARK Totals:		187,946	284,204	709,490	122,500	3,123,400
PARK & RECREATION - POOL						
10-72-92300	POOL BUILDINGS	0	0	0	0	0

CITY OF CRAIG 2021 BUDGET GENERAL FUND CAPITAL PROJECTS						
Acct No	Account Description	2018 Actual	2019 Actual	2020 Budget	2020 Projected	2021 Budget
10-72-93116	POOL IMPRV ENGINEERING	0	0	0	0	0
10-72-93400	POOL IMPRV	0	0	60,000	60,000	0
10-72-93414	POOL IMPRV POOL	11,607	5,369	336,000	335,960	0
10-71-93600	POOL IMPRV FEASIBILITY STUDY	0	0	0	0	30,000
10-72-94100	POOL EQUIPMENT SHOP-MAI	0	0	0	0	0
10-72-94300	POOL EQUIPMENT COMMUNIC	0	0	0	0	0
10-72-94500	POOL EQUIPMENT OFFICE	0	0	0	0	0
10-72-94700	POOL EQUIPMENT OTHER	0	0	0	0	0
PARK/RECR - POOL Totals:		11,607	5,369	396,000	395,960	30,000
PARK & RECREATION - RECREATION						
10-73-94100	REC EQUIPMENT SHOP-MAIN	0	0	0	0	0
10-73-94200	REC EQUIPMENT VEH/ATTAC	0	0	0	0	0
10-73-94400	REC EQUIPMENT COMPUTER	0	11,274	0	0	0
PARK/RECR - RECR Totals:		0	11,274	0	0	0
GRAND TOTAL Park & Recreation		199,553	300,847	1,105,490	518,460	3,153,400
CENTER OF CRAIG						
10-75-92300	BUILDINGS	19,300	0	8,000	0	0
10-75-93500	IMPRV OTHER	0	0	5,000	0	0
10-75-94700	EQUIPMENT OTHER	0	0	0	0	0
CENTER OF CRAIG Totals:		19,300	0	13,000	0	0
GRAND TOTALS - CAPITAL OUTLAY		1,159,494	1,316,596	3,952,578	2,429,028	5,667,480

CITY OF CRAIG
2021 GENERAL FUND CAPITAL PROJECTS & ITEMS

	GRANTS	ITEMS COST	DEPT COST
COUNCIL			
Projects:			
HAZMAT		\$2,500	
Moffat/Craig Airport		\$56,550	
YVR Airport		\$15,000	
Fireworks		\$4,000	
Festival of Trees		\$1,000	
EDP Program		\$200,000	
EPA-BrownField Grant	\$300,000	\$300,000	
EMS Election Costs		\$17,500	
Downtown Sidewalks	\$308,540	\$621,350	
URA Creation cost		\$25,000	
Substance Abuse ED.		\$25,000	
Crosswalks - Two		\$15,000	
Banner Poles - 3 sets		\$60,000	
Human Resource Council		\$40,000	
			\$1,382,900
BUILDING MAINTENANCE			
Projects:			
City Hall HVAC		\$170,000	
Boys & Girls Club Air-conditioner		\$34,180	
			\$204,180
POLICE			
Equipment:			
Vehcile (4)		\$180,000	
New Software of Records		\$25,000	
			\$205,000
ROAD/BRIDGE			
Projects:			
Removal of Concrete by Water Plant		\$60,000	
Overlays		\$300,000	
Alleys		\$50,000	
Drainage		\$60,000	
			\$470,000
Equipment			
Vehicle Lift		\$12,000	
Asphalt Paver		\$220,000	
Software		\$20,000	
			\$252,000
PARK/RECREATION			
Projects:			
Shop Roof		\$70,000	
Yampa River Diversion Park		\$2,000,000	
Funding Sources:			
EDA Grant	\$1,600,000		
Funds from Zoning in Lieu of Land	\$42,000		
Conservation Trust Funds	\$61,930		
Parrot Heads	\$8,000		
Friends of the Yampa River	\$25,000		
Trapper Mine	\$30,000		
Woodbury Restroom & Pavilion		\$330,000	
Park Signage		\$30,000	
East Park Renovations		\$92,400	
Woodbury Playground		\$336,000	
Trails - Ridgeview & East Park		\$220,000	
Aqua Feasibility Study		\$30,000	
			\$3,108,400
Equipment			
Rotary Mower		\$45,000	
			\$45,000
TOTAL 2021 GENERAL FUND CAPITAL ITEMS			\$5,667,480
LESS GRANT FUNDS	\$2,375,470		-\$2,375,470
BALANCE			\$3,292,010



Moffat County Hazmat Team
419 Yampa Ave. Craig, CO 81625
Phone: 970-824-5914 Fax: 970-824-5115 e-mail: aa.mercer@craigfirerescue.org

September 9, 2021

Attn: Bruce Nelson
City of Craig
300 W. 4th St.
Craig, CO 81625

Re: 2021 Budget

Dear Mr. Nelson:

The Craig Rural Fire Protection District is respectfully requesting that the City budgets \$2,500.00 for the Moffat County Hazmat Team as part of the Inter-Governmental Agreement between the City of Craig, Moffat County and Craig Rural Fire Protection District. The same amount has been requested from Moffat County.
Thank you for considering us as part of your 2021 budget.

Sincerely,

K.C. Hume
Chief

		FUND 06-AIRPORT REVENUE				
06-		2018 Actual	2019 Actual	2020 Budget	2020 Estimate	2021 Budget
9000-4505	SALES TAX	5,398	2,146	1,500	800	1,500
9000-4512	EXCISE	8,790	3,684	5,000	3,000	5,000
	Sales Taxes:	14,188	5,830	6,500	3,800	6,500
9100-4843	FEDERAL GRANT	20,233	0	0	0	0
9100-4603	FEDERAL MISC	50,000	0	0	0	0
9200-4848	STATE GRANT	1,124	0	0	0	0
9500-4853	CITY OF CRAIG REV	27,245	42,663	47,687	47,687	56,537
	Intergovenmental:	98,602	42,663	47,687	47,687	56,537
9500-4802	RENTS	17,000	17,090	17,000	17,000	17,000
	Charges for Services:	17,000	17,090	17,000	17,000	17,000
9500-4830	SALE OF ASSETS	0	50	0	0	0
9500-4840	MISC REVENUE	352	755	0	0	0
9800-4550	INSURANCE DAMAGE	0	0	0	0	0
	Miscellaneous:	352	805	0	0	0
9500-4801	INTEREST EARNED	755	2,228	1,500	1,500	1,500
	Interest:	755	2,228	1,500	1,500	1,500
9901-4360	TRANSFER IN FROM GENERAL	47,640	42,663	47,687	47,687	56,537
	Transfer In:	47,640	42,663	47,687	47,687	56,537
	Total Revenue:	178,536	111,280	120,374	117,674	138,074

**FUND 06-AIRPORT
EXPENDITURES**

06-0100-	2018 Actual	2019 Actual	2020 Budget	2020 Estimate	2021 Budget
38-6000 AIRPORT MGR-PLANNER	31,383	31,388	32,448	32,448	32,448
00-6038 LONGEVITY	1,305	1,305	1,352	1,352	1,352
00-6060 FRINGE BENEFITS	12,503	12,569	16,916	16,916	16,916
00-6364 RETIREMENT	1,961	1,962	2,028	2,028	2,028
Personnel Expenditures:	47,152	47,224	52,744	52,744	52,744
00-6079 PROF SERV OTHER	13,725	19,472	18,000	34,069	36,000
00-6100 OPERATING SUPPLIES	570	481	1,000	1,000	1,000
00-6103 TELEPHONE	0	0	1,000	1,000	1,000
00-6104 UTILITIES	5,399	4,808	6,630	6,630	6,630
00-6110 INSURANCE	1,681	1,678	1,800	1,500	1,500
00-6120 MAINTENANCE CONTRACTS	1,650	1,650	3,600	3,600	3,600
00-6123 REPAIRS EQUIP/MAINT.	110	1,979	2,000	2,000	2,000
00-6250 IMPROVEMENTS	4,243	4,867	5,000	10,239	5,000
00-6317 WEED CONTROL	0	1,980	2,500	2,500	2,500
00-6349 MISCELLANEOUS	615	298	300	300	300
00-6350 TREASURER FEES	1,563	836	800	800	800
Operating Expenditures:	29,556	38,048	42,630	63,638	60,330
00-6228 CAPITAL OUTLAY	55,777	0	0	0	0
Capital Expenditures:	55,777	0	0	0	0
Total Expenditures:	132,485	85,271	95,374	116,382	113,074



August 20, 2020

Peter Brixius
City Manager
City of Craig
300 West Fourth
Craig, CO 81625

Re: 2021 City of Craig Contribution Request from Yampa Valley Regional Airport

Peter,

As part of your 2021 budget preparation, I request a \$15,000 contribution from the City of Craig for design and construction of an additional deice pad at the Yampa Valley Regional Airport (YVRA).

In 2019, YVRA experienced a 4.6% increase in enplanements; this increase followed a 4.8% increase in enplanements in 2018. The projection for 2020 is a 25% decrease in enplanements due to COVID 19 impacts; 2021 enplanements based on projected airline agreements and programming is an increase of 4% from the 2020 projection. This 2020-2021 ski season Southwest will begin daily service to Denver and twice-weekly service to Dallas.

YVRA provides the first and last impression of the Yampa Valley for our passengers travelling for leisure and for business; to accommodate and retain new airlines like Southwest and attract additional airline partners in the future YVRA invests in infrastructure improvements like this terminal expansion and next year's design and construction of an additional deice pad. Terminal expansion will support increased passenger numbers and bolster the local economy, but YVRA's limited cash reserves won't allow us to make all the needed changes without contributions from the local community. State and federal funding constructs can leverage a \$15,000 contribution to produce \$300,000 of construction funding.

Yampa Valley Regional Airport
FlySteamboat.com

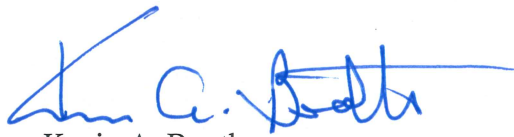
USPS Address: PO Box 1060
UPS/FedEx/Shipping Address: 11005 RCR 51A
Hayden, CO 81639

Airport 970-276-5000
Fax 970-276-5030
86

ROUTT
COUNTY
11/24/2020

The City's contribution is a sound economic investment and will provide great dividends to the Craig community and the entire Yampa Valley. I appreciate your consideration of this request. Please contact me if you have any questions, or if any additional applications or information is needed.

Best regards,



Kevin A. Booth
Airport Director, Yampa Valley Regional Airport

Enclosure(s) -Economic Impact of YVRA
2020 Airport Economic Impact Report (Yampa Valley Regional Airport)

Economic Impact of YVRA

YVRA is the only commercial service airport serving Northwest Colorado and provides access to year-round activities throughout the Yampa Valley. YVRA currently has service from Alaska, American, JetBlue, Southwest and United with flights to/from Boston, Chicago, Dallas/Fort Worth, Denver, Ft. Lauderdale, Houston, Los Angeles, Newark, New York, San Diego, San Francisco, Seattle, and Washington D.C. With its non-stop flights connecting Hayden and the Valley to many parts of the world, Yampa Valley Regional Airport continues to be the transportation heartbeat of the Valley and the gateway of choice to Northwest Colorado.

- YVRA employed 373 people during the winter 2019/2020 season.
- 30% percent of the people employed by YVRA and its tenant organizations live in Craig, a total of 112 people in 2019.
- YVRA's total impact to the community is estimated at \$77.2 million with 962 jobs, annual payroll of \$53.3 million and business revenues of \$133 million.
- 214,646 passengers used the airport in 2019 and 179,678 are estimated for 2020
- More than 70% of the destination skiers and winter vacation travelers arrive to the Valley every year through YVRA
- According to the 2020 CDOT Economic Impact Study (study is updated every 5 years):
 - Annual direct payroll at YVRA is \$29 million
 - Direct value added to the community is \$37.5 million
 - \$66.5 million in annual business revenues are linked to YVRA operations
- YVRA's total economic contribution to the community is estimated at \$311.88 million with 2,724 jobs and an annual payroll or \$111.5 million.

2020 Airport Economic Impact Report

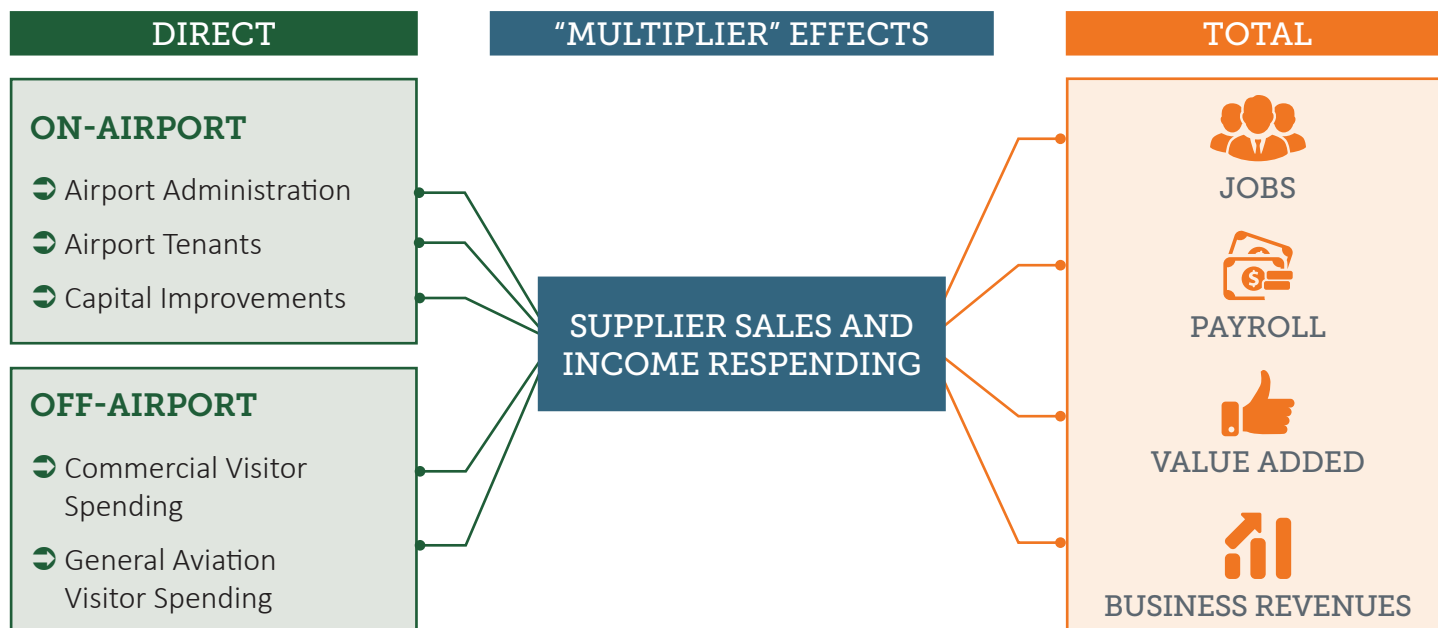
Yampa Valley Regional (HDN)



January 2020

Colorado has a robust public-use airport system that supports and contributes to Colorado's state and regional economies. All airports in the system provide important job centers and gateways for out-of-state visitors to reach all parts of Colorado. The 2020 Colorado Aviation Economic Impact Study (CEIS) measured the economic impacts of Yampa Valley Regional and all airports in the state using the following methodology:

Calculation of Total Impacts by Measure



Economic Impact Measures

The economic impacts of each airport are defined using the following economic measures:

Jobs: Jobs are the total number of persons employed, regardless of whether they are full time or part time.

Payroll: Payroll is defined as total employment compensation, including wages and other benefits (e.g. health care insurance payments, retirement contributions, etc.). This is also known as "labor income" or "total compensation".

Value Added: Value added measures the economic productivity of each aviation-related business establishment, calculated as business revenues earned minus the costs of purchasing goods and services from other businesses. Value added reflects a company's or industry's contribution to Colorado's Gross Regional (or State) Product (a local concept synonymous with Gross Domestic Product). It includes all labor compensation, profits, and business taxes paid.

Business Revenues: Business revenues incorporate expenditures needed to administer airports, sales of goods and services by airport tenants, budget expenditures by public sector agencies located on airports, the cost of capital expenditures, and visitor spending in Colorado's hospitality-related sectors. This is also commonly referred to as business "output" or sales.

Individual Airport Impacts

Yampa Valley Regional is one of 14 commercial service airports contributing to the state's aviation economic impacts. The components that comprise the total economic impacts for HDN are summarized below.

Visitors travel to Colorado on commercial flights and general aviation (GA) aircraft to do business and visit our state. Visitor Spending measures the sum of commercial passenger and GA visitor impacts.

Annual On-Airport Economic Impacts for HDN

	Direct	Supplier Sales	Income Re-Spending
Jobs	511	170	281
Payroll	\$29,054,000	\$10,744,000	\$13,519,000
Value Added	\$37,541,000	\$15,213,000	\$24,538,000
Business Revenues	\$66,535,000	\$25,360,000	\$41,451,000

Annual Off-Airport Visitor Spending Economic Impacts for HDN

	Direct	Supplier Sales	Income Re-Spending
Jobs	1,216	247	299
Payroll	\$30,221,000	\$13,711,000	\$14,251,000
Value Added	\$56,185,000	\$22,547,000	\$25,863,000
Business Revenues	\$96,801,000	\$38,036,000	\$43,699,000

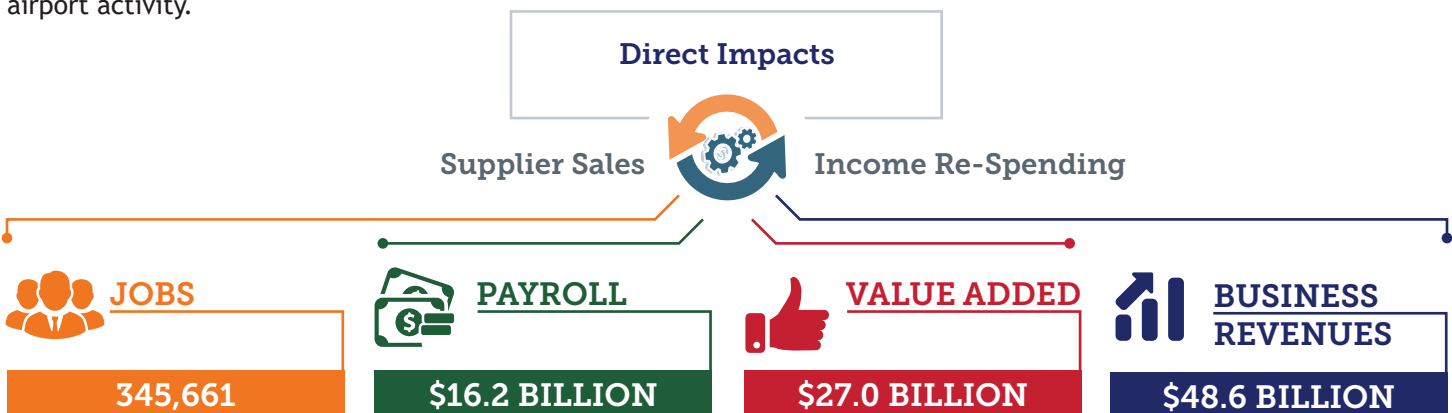
Yampa Valley Regional's Total Impacts

	Jobs	Payroll	Value Added	Business Revenues
On-Airport Activity	962	\$53,317,000	\$77,292,000	\$133,346,000
Visitor Spending	1,762	\$58,183,000	\$104,595,000	\$178,536,000
Total	2,724	\$111.5 Million	\$181.89 Million	\$311.88 Million

Columns may not add due to rounding.

Total Statewide Economic Impacts

Each individual airport contributes to the statewide economic impacts that result from on- and off-airport activities. In addition to the on-airport and visitor components, the state benefits from the activity that is generated as a result of air cargo. These statewide benefits represent aviation's economic contribution to Colorado's economy. Beyond these quantifiable impacts, there are many more health, safety, and mobility benefits that are experienced due to airport activity.



From: Kristen Vigil <Kristen@unitedwaymoffat.org>
Sent: Friday, August 23, 2019 9:39 AM
To: Bruce Nelson <bnelson@ci.craig.co.us>; Peter Brixius <pbrixius@ci.craig.co.us>
Subject: Festival of Trees Chamber Mixer

Hello,

I serve on the Festival of Trees committee. In the past, Festival of Trees has put on the joint County and City Chamber Mixer in December (this year we are planning on December 12th). I am writing to confirm that the the City would still like to have the event this year; additionally, I understand that Corrie Ponikvar normally contacts you to request funding for the event in the amount of \$1000.

Please let me know if the City of Craig desires to support this event again and if you need any additional information from me.

Thank you,

Kristen Vigil

Executive Director

Moffat County United Way

Ph: (970) 824-6222

[Facebook](#)



Moffat County United Way

DRAFT**ECONOMIC DEVELOPMENT COMMITTEE (BUDGET 2019)**

STATUS	DESIGNATION	AMOUNT
Committed	Wayfinding	\$ 62,800.00
Committed	Business Grants	\$ 81,017.31
Committed	OZ Technical Assistance	\$ 19,000.00
Committed	Shop Local Chamber Program	\$ 15,000.00
Awarded	DOLA REDI Grant Portion	\$ 6,000.00
TOTAL		\$ 183,817.31

2019 EDC BUDGET REVISED \$ 195,000.00
CURRENT REMAINING FUNDS \$ 11,182.69

ECONOMIC DEVELOPMENT COMMITTEE (BUDGET 2020)

STATUS	DESIGNATION	AMOUNT
Proposed	Gateway Signage (Est. \$30/sq.ft. - Signage = 60 sq.ft.)	\$ 40,000.00
Proposed	Business Grants	\$ 85,000.00
Proposed	City of Craig Digital Marketing Plan Implementation	\$ 20,000.00
Proposed	Shop Local Chamber Program	\$ 15,000.00
Awarded	DOLA REDI Grant Portion (Innovation Space) Carry-Over	\$ 6,000.00
Proposed	Newsletter/Advertising/Direct Marketing	\$ 15,000.00
Misc.	Misc. (Exhibiting/Tradeshow, Website Improvements, Education, Professional Services, Dues/Subscriptions)	\$14,000.00
TOTAL		\$ 195,000.00

2020 EDC BUDGET \$ 195,000.00
CURRENT REMAINING FUNDS \$ -

ECONOMIC DEVELOPMENT COMMITTEE (DRAFT BUDGET 2021)

STATUS	DESIGNATION	AMOUNT
Proposed	Gateway Signage (Est. \$30/sq.ft. - Signage = 60 sq.ft.)	\$ 40,000.00
Proposed	Business Grants	\$ 85,000.00
Proposed	Regional Housing Assessment Study	\$ 50,000.00
Proposed	Shop Local Chamber Program	\$ 15,000.00
Proposed	Marketing Implementation	\$ 10,000.00
TOTAL		\$ 200,000.00

2021 EDC BUDGET DRAFT \$ 200,000.00
CURRENT REMAINING FUNDS \$ -

CRAIG FIRE / RESCUE

419 Yampa Avenue • Craig, Colorado • (970) 824-5914



Date: 09/09/2020

TO: City of Craig
Moffat County

Please accept this correspondence as our request for 2021 budgetary allocation to support the annual community 4th of July firework display. We appreciate the opportunity to work collaboratively to provide our community with a safe, dynamic and fun celebratory pyrotechnic show.

We respectfully request the City and County each budget \$4,000 for the 2021 show. The budget for the 2021 show is \$8,000, this amount remains unchanged from 2020.

Craig Fire/Rescue will provide the electronic firing system, racks, motor tubes, the licensed/trained personnel for show buildout, setup and execution the night of the 4th of July.

Please feel free to contact me if you should need anything further.

A handwritten signature in black ink, appearing to read "K.C. Hume".

K.C. Hume, Fire Chief
Craig Fire/Rescue
970.824.5914
970.629.9048
chief.hume@craigfirerescue.org

State SLAWRK
PROJECT: MTF M255-007 (23831)
Yampa Avenue Sidewalks MMOF

REGION: 3
jh

CONTRACT

THIS CONTRACT made this ____ day of _____ 20____, by and between the State of Colorado for the use and benefit of the Colorado Department of Transportation hereinafter referred to as the State and CITY OF CRAIG hereinafter referred to as the "Contractor" or the "Local Agency."

RECITALS

1. Authority exists in the law and funds have been budgeted, appropriated and otherwise made available and a sufficient uncommitted balance thereof remains available for payment of project and Local Agency costs in Fund Number 400, GL Acct: 4511000010, WBS Element: 23831.20.10, (Contract Encumbrance Amount: \$0.00.)
2. Required approval, clearance and coordination have been accomplished from and with appropriate agencies.
3. Pursuant to 43-2-104.5 C.R.S. as amended, the State may contract with Local Agencies to provide maintenance and construction of highways that are part of the state (or local agency) highway system.
4. Local Agency anticipates a project for Yampa Avenue Sidewalks and by the date of execution of this contract, the Local Agency and/or the State has completed and submitted a preliminary version of CDOT form #463 describing the general nature of the Work. The Local Agency understands that before the Work begins, the Local Agency must receive an official written "Notice to Proceed" prior to commencing any part of the Work. The Local Agency further understands, before the Work begins, the form #463 may be revised as a result of design changes made by CDOT, in coordination with the Local Agency, in its internal review process. The Local Agency desires to perform the Work described in form #463, as it may be revised.
5. The Local Agency has requested that State funds be made available for project MTF M255-007 (23831), Yampa Avenue Sidewalks referred to as the "Project" or the "Work." Such Work will be performed in Craig, Colorado, specifically described in **Exhibit A**.
6. The State has funds available and desires to provide 61.00% of the funding for the work. Local Agency will provide the other 39.00%. State funds may be awarded pursuant to Multimodal Transportation Options Funding ("MMOF"). MMOF means money transferred from the general fund to the fund pursuant to C.R.S. §§24-75-219 (5)(a)(III) and (5)(b)(III) and any other money that the general assembly may appropriate or transfer to the fund. These funds are subject to an expiration date.
7. The Local Agency desires to comply with all state and other applicable requirements, including the State's general administration of the project through this contract, in order to obtain state funds for the project.
8. The Local Agency has estimated the total cost of the work and is prepared to accept the state funding for the work, as evidenced by an appropriate ordinance or resolution duly passed and adopted by the authorized representatives of the Local Agency, which expressly authorizes the Local Agency to enter into this contract and to complete the work under the project.
9. This contract is executed under the authority of §§ 29-1-203, 43-1-110; 43-1-116, 43-2-101(4)(c) and 43-2-144, C.R.S.
10. The Local Agency is adequately staffed and suitably equipped to undertake and satisfactorily complete some or all of the Work.
11. The Local Agency can more advantageously perform the Work.

THE PARTIES NOW AGREE THAT:

Section 1. Scope of Work

The Project or the Work under this contract shall consist of Yampa Avenue Sidewalks, in Craig, Colorado, as more specifically described in **Exhibit A**.

Section 2. Order of Precedence

In the event of conflicts or inconsistencies between this contract and its exhibits, such conflicts or inconsistencies shall be resolved by reference to the documents in the following order of priority:

1. Special Provisions contained in **Section 27** of this contract

The floor was then open for public comment. Deputy Finance Director Katy Burns offered a brief overview of the ordinance.

Being no further public comment, the Public Hearing was closed.

Deputy Finance Director Burns presented for **(SECOND READING)** Ordinance No. 1110 (2020) ~ an ordinance of the City Council for the City of Craig, Colorado amending a portion of Chapter 3.04 of the Craig Municipal Code concerning sales tax collection. After further discussion, Councilman Bohrer moved with a second by Councilwoman Camp to approve Ordinance No. 1110 (2020) ~ an ordinance of the City Council for the City of Craig, Colorado amending a portion of Chapter 3.04 of the Craig Municipal Code concerning sales tax collection. Ayes: 6. Nays: 1. Motion carried.

Road & Bridge/Solid Waste Director Campbell presented for **(INTRODUCTION)** Ordinance No. 1111 (2020) ~ an ordinance updating the Residential and Commercial Collection fees. Since this was just an introduction, no motions were presented or received.

City Manager Brixius presented for **(INTRODUCTION)** Ordinance No. 1112 (2020) ~ an ordinance amending Section 13.32.020 of the Craig Municipal Code to eliminate references to Double Capital Investment Fees for unincorporated areas. Since this was just an introduction, no motions were presented or received.

City Attorney Cannon presented to council for approval the appointment of Jay Cranmer as the new Municipal Court Judge. Councilman Nichols moved with a second by Councilman James to approve the appointment of Jay Cranmer as the new Municipal Court Judge according to the compensation and terms of his employment contract. Ayes: 7. Nays: 0. Motion carried.

City Manager Brixius presented for discussion to allocate \$17,500 from the 2021 Budget so that the Emergency Medical Services may use the funds to initiate a mill levy campaign to form an EMS district on the ballot in 2021. After further discussion, Councilman Nichols moved with a second by Councilman Hess to pledge \$17,500 to be put into the 2021 Budget for funding to initiate a mill levy campaign to form an EMS district on the ballot in 2021. The funding is contingent upon all four entities committing to their respective appropriations. Ayes: 7. Nays: 0. Motion carried.

Sherman Romney of the Charter Review Committee presented to council items for discussion that the Charter Review Committee has been working on to put on the ballot for the November 3, 2020 Election. After further discussion it was agreed that the charter items need some correction for clarification and that they would revisit the charter items after the corrections were made. No action was taken.

Road & Bridge/Solid Waste Director Campbell presented to council a Change Order for completion of Phase 1 construction and Phase 2 Sludge Line design in the amount of \$137,015. After further discussion, Councilman Nichols moved with a second by Councilman Bohrer to approve the Change Order for completion of Phase 1 construction and Phase 2 Sludge Line design in the amount of \$137,015. Ayes: 7. Nays: 0. Motion carried.

City Manager Brixius presented for approval a letter of support for the Regional Net Metering Partnership DOLA Grant Submittal submission made by Steamboats Springs, Colorado in time for the August grant cycle. After further discussion, Councilwoman Camp moved with a second by Councilman Nichols to approve the letter of support for the Regional Net Metering Partnership

Moffat County Human Resource Council
%Moffat County United Way
P. O. Box 995
Craig, CO 81626
970-824-6222

July 30, 2020

Mr. Peter Brixius
City of Craig Manager
300 West 4th Street
Craig, CO 81625

Dear Peter:

Please find enclosed the Moffat County Human Resource Council request for 2021 funding.

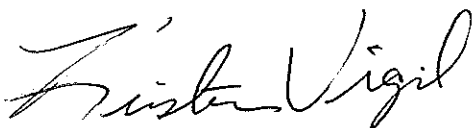
The City funded the Human Resource Council (HRC) in the amount of \$40,000 for the 2020 fiscal year. The HRC and the funded agencies greatly appreciate all the support the City of Craig has awarded to us since our inception.

We are submitting a budget request of \$40,000 to the City of Craig council members. This year, we are requesting equal funding amounts from both the City and the County.

As our economy changes, and in light of COVID-19, the demand that is placed on our agencies to provide services is incredibly high. Local agencies are continuing to respond to needs of our community members. The Community Budget Center and Love, INC receive many requests for rental and utility assistance; Open Heart Advocates responds to urgent needs during crises. Some of the other agencies also impacted are Northwest Colorado Health, the Boys and Girls Club, and Horizons, just to name a few. Several of the programs we fund ensure that youth and families develop stronger skills for the future. This past year, multiple non-profits saw a decrease in donations from the community in addition to state, federal and private foundation funding cuts, except when responding to COVID-19 needs. The funding from the City and County is important and impactful in order to continue to provide much-needed local services.

The HRC is very grateful to the City Council for the funding assistance they give to the non-profit and community agencies that are working so hard to make a difference in the lives of our residents. Please contact me if I may be of further assistance.

Sincerely,

A handwritten signature in black ink that reads "Kristen Vigil". The signature is fluid and cursive, with the first name "Kristen" and the last name "Vigil" clearly distinguishable.

Kristen Vigil
Executive Director

**City of Craig
Application for Funding
2021 Budget**

1. **Name of Organization:** Moffat County Human Resource Council
2. **Contract Person:** Kristen Vigil, Executive Director, Moffat County United Way
3. **Address:** P. O. Box 995, 552 Breeze Street, Craig, CO 81626
4. **Telephone Number:** 970-824-6222
5. **Dollar amount of funding request:** \$40,000
6. **Please summarize briefly the purpose and goals of this organization:** The Human Resource Council (HRC) is a group of agency representatives and individuals with a vested interest in local community health and human service affairs. The purpose is to provide support funding and information to its members, collaboratively seek financial support, act as a collective voice, coordinate services to avoid duplication and increase awareness regarding community health and human service needs and activities. This collaboration also limits the number of asks from non-profits directly to the City and County. Without this system in place, each non-profit would go before the City and County requesting funding.
7. **If your request is approved for funding by the City of Craig in 2020, detail specifically how the funding will be used:** The Human Resource Council will allocate the funding to the community agencies who request to be funded by the HRC. These agencies provide a broad range of services to residents in our community. The services range from program support for agencies like Horizons, Mental Health services, youth and senior activities, support for low-income families, and parenting classes.
8. **How many people were served by this organization last year?** The HRC collectively funded 19 agencies with the funding from the City and County along with collaborative efforts and information provided year round. Many residents were served by the agencies in 2019. **(See attached spreadsheet)** Resident numbers served ranged from the specialized services for a small number of people through Horizons Specialized Services to youth activities provided by the Boys and Girls Club where enrollment reached several hundred.
9. **Of these people, approximately how many were City of Craig/Moffat County residents? Please identify the residence of those that are not City of Craig/Moffat County residents.** 100%

10. What other sources of funding does your organization have? Please include any fees that you charge for your services. The HRC receives a \$50.00 annual fee from each HRC member; this fee is used to offset meeting expenses. United Way is not reimbursed for administrative costs associated with the HRC. The Moffat County United Way Board of Directors believes the HRC offers a great benefit to the non-profit agencies in our community. The HRC receives funding from Moffat County and the City of Craig. Last year \$20,000 of the agency funding was provided by the County and \$40,000 by the City of Craig. All of the agencies funded by the HRC are funded by other funding sources ranging from community fundraising, foundation grants, state and federal funding.

11. Has City of Craig funded your organization in the past? If so, in what amounts? Yes. The amount received for 2019 was \$40,000. Thank you very much!

12. If your organization receives funding from City of Craig in 2020, can you identify any positive impact on the City's other expenditures; i.e., a reduction in law enforcement costs, general government costs, enhancement of other services, etc.? The Human Resource Council's collaborative effort makes it possible for the agencies to communicate easily about shared services, avoid duplication and discuss and work on community issues. By sharing services and information all of the agencies services are enhanced which then enhance services provided by the City of Craig. Many of the agencies funded by the HRC collaborate with the Craig Police Department, Moffat County Sheriff's Department, Moffat County Social Services, Memorial Regional Health, City Parks and Recreation Department, and other city departments. Many of the services provided by HRC agencies are services that would have to be provided by our local government if these agencies were not in existence. The HRC believes that as a collective group of agencies we have a direct positive impact on the City's other expenditures. The non-profits funded through HRC work hard every day to serve Moffat County residents. Many of the families they serve are low-income and they struggle to make ends meet. In the last 10 years the number of children who qualify for free or reduced lunch has nearly doubled, showing the importance of our non-profits and their ability to work together through the Human Resource Council.

Thank you in advance for the opportunity to work with the City of Craig. This year was very successful year and our success would not have been possible without the support of the City of Craig's resources. Please call me if you need further assistance or explanations.

Moffat County HRC funding information

Organization Name	2014 Funded	2015 Funded	2016 Funded	2017 Request	2017 Funded	2018 Request	2018 Funded	Additional Funding 2018	2019 Request	2019 Funded	2020 Request	2020 Funded	Quarterly payout	Stipulations/Comments
Advocates-Open Heart	0	0	2,000	5,000	0	5,000	1,000	0	5,000	2,000	5,000	3,000	750	quarterly payout
Bear River Young Life	3,500	5,000	3,500	5,000	3,000	4,000	1,000	500	3,000	1,500	1,500	1,500		
Boys & Girls Club of Craig	3,100	4,000	3,000	4,000	4,000	4,000	0	2,000	4,000	2,000	4,000	4,000		
Community Impact Program	3,200	4,000	5,000	5,000	5,000	5,000	0	0	5,000	3,000	5,000	3,000		
Community Budget Center	3,900	9,600	14,000	17,000	17,000	18,000	11,000	1,500	18,000	13,000	15,000	12,000		
Connections 4 Kids	0	3,000	5,000	5,000	5,000	5,000	3,000	0	5,000	3,000	5,000	3,000		
Craig Concert Association	2,300	2,300	2,000	3,000	2,000	3,000	0	0	2,000		2,000	0		
Needy Assistance Program				2,000	1,000	1,500	1,500	0						
Eagles Nest Preschool			2,500	5,000	2,000	0	0	0						
Freedom Hooves	500	500	1,000	0	0	5,000	1,000	500	5,000	1,500	2,500	2,000	500	quarterly payout
Friends of MC Education	2,800	2,800	0	5,000	0	0	0	0	5,000	2,000		2,000		
Grand Futures	0	0	0	500	5,000	5,000	5,000	0	5,000	4,500	5,000	2,500		interview next year-explain financials
Horizons	12,000	12,000	5,000	10,000	5,000	6,000	1,000	0	5,250	2,000	2,000	0		
Humane So. Of Moffat County				3,000	3,000	5,000	0	0						
Integrated Community						5,000	5,000	0						
Love, Inc	3,900	7,000	7,000	9,000	8,000	8,000	5,000	750	8,000	6,500	8,000	7,000		
MRH/Home Hospice									5,100	2,000	5,100	2,000		
Mind Springs/Craig Mental Health	5,000	0	3,000	3,000	3,000	3,000	3,000	0	3,000	2,500	2,500	2,500		
M C Human Service Volunteers	2,000	5,000	0	ABOVE	ABOVE	ABOVE	ABOVE	ABOVE						
Moffat County Youth United Way	5,800	5,000	5,000	5,000	5,000	5,000	3,000	500	5,000	4,500	5,000	4,500		
N W Colo Center for Independence	0	0	0	3,500	0	0	0	0						
N W Colo Dental Coalition	3,900	5,000	0	0	0	0	0	0						
N W Colo Legal Services	5,500	5,500	5,500	5,500	5,500	5,500	2,000	500	5,500	2,500	5,500	2,500		
N W CO Health			4,000	5,000	4,000	5,000	0	0	3,500	2,000	3,500	3,000		
N W Rocky Mountain CASA	0	3,300	3,000	0	0	0	0	0						
REPS (Reaching Everyone Preventing Suicide)			3,000	9,000	3,000	3,000	3,000	0	5,000	2,500				
Senior Social Center									5,000	1,000				
United Way 211	3,000	1,000	1,000	0	0	0	0	0						
Yampa Valley Sustainability			3,000	5,000	0	0	0	0						
Yampa Valley Pregnancy Center			3,000	3,500	3,500	3,500	2,000	500	2,500	2,000	3,000	3,000		
Festival of Trees		2,000	2,000	2,000	2,000	2,000	0	0						
Emergency Fund	7,100	3,000	500					2,000						
Total	80,000	80,000	80,000	120,000	81,000	106,500	42,500	8,750	104,850	60,000	87,600	60,000		0



Schedule C-1
CAPITAL ITEM
 Budget Request
 Fiscal Year 2021

FUND	DEPARTMENT	CODE
<u>GENERAL</u> <u>BUILDING MAINTENANCE (BOYS & GIRLS CLUB)</u> <u>10-50-92100</u>		

CAPITAL ITEM	NEW	REPLACEMENT
(2) Air-conditioned units at Boys and Girls Club		X

DESCRIPTION OF NEED
Current system has been failing for some time now.

WHICH GOAL IS ADDRESSED WITH THIS ACQUISITION? HOW?
Preventive Maintenance

OTHER RELATED COSTS? SAVINGS?
New system should increase energy efficiency.

WHAT ALTERNATIVE IS THERE SHOULD FUNDING NOT BE AVAILABLE?
Hope current system does not fail leading to a costly emergency fix.

ESTIMATED BID DATE	REQUIRED DELIVERY DATE
January 2021	

Estimated Cost:	\$ 34,180
Freight:	\$
Installation:	\$
Training:	\$

TOTAL REQUEST:	\$ 34,180
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SOURCES OF FUND:

City \$34,180 Grants Other = Total \$34,180



Schedule C-1
CAPITAL ITEM
 Budget Request
 Fiscal Year 2021

FUND	DEPARTMENT	CODE
<u>GENERAL</u>	<u>BUILDING MAINTENANCE (CITY HALL)</u>	<u>10-50-92100</u>

CAPITAL ITEM	NEW	REPLACEMENT
Air Conditioner		

DESCRIPTION OF NEED
 Current VAV boxes utilized in the 2001 installation are obsolete as well as repair parts. During the summer months staff manually resets condenser units daily.

WHICH GOAL IS ADDRESSED WITH THIS ACQUISITION? HOW?
 Preventive maintenance.

OTHER RELATED COSTS? SAVINGS?
 System will meet capacity loads of building and decrease when low loads are needed thus making building more energy efficient.

WHAT ALTERNATIVE IS THERE SHOULD FUNDING NOT BE AVAILABLE?
 Hope system does not completely fail causing an expensive emergency fix.

ESTIMATED BID DATE	REQUIRED DELIVERY DATE
January 2021	

Estimated Cost:	\$ 170,000
Freight:	\$
Installation:	\$
Training:	\$
TOTAL REQUEST:	\$ 170,000

SOURCES OF FUND:
City \$170,000 Grants Other = Total \$170,000



Schedule C-1
CAPITAL ITEM
 Budget Request
 Fiscal Year 2021

FUND	DEPARTMENT	CODE
<u>GENERAL</u>	<u>POLICE</u>	<u>10-51-946</u>

CAPITAL ITEM	NEW	REPLACEMENT
New Records Management Software		XXX

DESCRIPTION OF NEED

Our current software is over 15 years old. Since we have had this software, improvements have been made to make this software web-based which will improve the efficiency of the police department

WHICH GOAL IS ADDRESSED WITH THIS ACQUISITION? HOW? Replace outdated software over a 4 year period.

OTHER RELATED COSTS? SAVINGS?

Since the Sheriff's Office and the PD use the same system this will be a joint venture between us. With a web-based system the officers will be able to research cases and complete cases anywhere there is connectivity. If either agency is unable to obtain funding this expense will not occur.

WHAT ALTERNATIVE IS THERE SHOULD FUNDING NOT BE AVAILABLE?

We will continue to use our current system.

ESTIMATED BID DATE	REQUIRED DELIVERY DATE
January 6, 2021	March 1, 2021

Estimated Cost:	\$ 25,000.00
Freight:	\$
Installation:	\$
Training:	\$

TOTAL REQUEST:	\$ 25,000.00
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Schedule C-1
CAPITAL ITEM
 Budget Request
 Fiscal Year 2021

FUND	DEPARTMENT	CODE
<u>GENERAL</u>	<u>POLICE</u>	<u>10-51-942</u>

CAPITAL ITEM	NEW	REPLACEMENT
4 new Police vehicles		XXX

DESCRIPTION OF NEED

Replace 4 police vehicles that have over 90,000 miles on them that are 10 to 11 years old. These vehicles have been identified by the city mechanics to be replaced because of the cost to operate.

WHICH GOAL IS ADDRESSED WITH THIS ACQUISITION? HOW? To keep dependable vehicles in service

OTHER RELATED COSTS? SAVINGS?

The total cost of the vehicles will include the extended warranty, all new attachments and graphics

WHAT ALTERNATIVE IS THERE SHOULD FUNDING NOT BE AVAILABLE?

We will continue to drive these vehicles and pay for the repairs

ESTIMATED BID DATE	REQUIRED DELIVERY DATE
January 6, 2021	March 1, 2021

Estimated Cost:	\$ 180,000.00
Freight:	\$
Installation:	\$
Training:	\$

TOTAL REQUEST:	\$ 180,000.00
-----------------------	----------------------



Schedule C-2
CAPITAL PROJECT
 Budget Request
 Fiscal Year 2021

FUND	DEPARTMENT	CODE
<u>General</u>	<u>Road & Bridge</u>	<u>10-64-93117</u>
CAPITAL ITEM	NEW	REPLACEMENT
Annual Overlays		

DESCRIPTION OF NEED

WHICH GOAL IS ADDRESSED WITH THIS ACQUISITION? HOW?

By overlaying failing streets each year, we are able to provide the citizens with a safe, durable, and cost effective street network.

OTHER RELATED COSTS? SAVINGS?

It is more cost effective to overlay than to let a street fail and have to reconstruct it.

WHAT ALTERNATIVE IS THERE SHOULD FUNDING NOT BE AVAILABLE?

ESTIMATED BID DATE June 2020	ESTIMATED START DATE July 2020	REQUIRED DELIVERY DATE
FUNDING NEEDS	MONTH	% COMPLETED
	July	100
	July	100
	July	100
	July	100
	July	100

SOURCE OF FUNDING		
CITY OF CRAIG:	GRANT	OTHER
\$300,000		
		TOTAL
		\$300,000



Schedule C-2
CAPITAL PROJECT
 Budget Request
 Fiscal Year 2021

FUND	DEPARTMENT	CODE
<u>General</u>	<u>Road & Bridge</u>	<u>10-64-93118</u>
CAPITAL PROJECT	NEW	REPLACEMENT
Alleys	X	X

DESCRIPTION OF NEED

Pave Alleys

WHICH GOAL IS ADDRESSED WITH THIS ACQUISITION? HOW?

By developing alternate access to properties, we are providing the citizens with a safe and durable street network.

OTHER RELATED COSTS? SAVINGS?

WHAT ALTERNATIVE IS THERE SHOULD FUNDING NOT BE AVAILABLE?

ESTIMATED BID DATE	ESTIMATED START DATE	REQUIRED DELIVERY DATE
Work done by City crew	Mar-21	November 2021
FUNDING NEEDS	MONTH	\$ ESTIMATE
		\$50,000

CITY OF CRAIG:	SOURCE OF FUNDING	TOTAL
	GRANT	
	OTHER	
\$50,000		\$50,000



Schedule C-2
CAPITAL PROJECT
 Budget Request
 Fiscal Year 2021

FUND	DEPARTMENT	CODE
<u>General</u>	<u>Road & Bridge</u>	<u>10-64-93300</u>

CAPITAL ITEM	NEW	REPLACEMENT
Drainage		X

DESCRIPTION OF NEED

Drainage Projects

WHICH GOAL IS ADDRESSED WITH THIS ACQUISITION? HOW?

Maintaining a safe, durable, and cost effective city street network.

OTHER RELATED COSTS? SAVINGS?

Prevents flooding, street and/or property damage.

WHAT ALTERNATIVE IS THERE SHOULD FUNDING NOT BE AVAILABLE?

ESTIMATED BID DATE	ESTIMATED START DATE	REQUIRED DELIVERY DATE
Work done by City crew	Apr-21	May 2021
FUNDING NEEDS	MONTH	\$ ESTIMATE
		\$60,000

CITY OF CRAIG:	SOURCE OF FUNDING		TOTAL
	GRANT	OTHER	
\$60,000			\$60,000



Schedule C-1
CAPITAL ITEM
Budget Request
Fiscal Year 2021

FUND	DEPARTMENT	CODE
<u>General</u>	<u>Road & Bridge</u>	<u>10-64-94100</u>

CAPITAL ITEM	NEW	REPLACEMENT
Vehicle Lift		X

DESCRIPTION OF NEED

Replace a 1989 Speedair Compressor

WHICH GOAL IS ADDRESSED WITH THIS ACQUISITION? HOW?

Current lift unsafe.

OTHER RELATED COSTS? SAVINGS?

WHAT ALTERNATIVE IS THERE SHOULD FUNDING NOT BE AVAILABLE?

We will spend the allocated money as needed for repair and maintenance of the air compressor so that it remains in good working condition.

ESTIMATED BID DATE:

January 2021

REQUIRED DELIVERY DATE:

MARCH 2021

ESTIMATED COST:	\$ 12,000.00
FREIGHT:	\$ -
INSTALLATION:	\$ -
TRAINING:	\$ -
TOTAL REQUEST:	\$ 12,000.00



Schedule C-1
CAPITAL ITEM
 Budget Request
 Fiscal Year 2021

FUND	DEPARTMENT	CODE
<u>General</u>	<u>Road & Bridge</u>	<u>10-64-94200</u>

CAPITAL ITEM	NEW	REPLACEMENT
Asphalt Paver	X	

DESCRIPTION OF NEED
Small Asphalt Paver

WHICH GOAL IS ADDRESSED WITH THIS ACQUISITION?	HOW?
--	------

OTHER RELATED COSTS?	SAVINGS?
None	

WHAT ALTERNATIVE IS THERE SHOULD FUNDING NOT BE AVAILABLE?
--

ESTIMATED BID DATE:	REQUIRED DELIVERY DATE:
January 2021	March 2021

ESTIMATED COST:	\$ 220,000.00
FREIGHT:	\$ -
INSTALLATION:	\$ -
TRAINING:	\$ -
TOTAL REQUEST:	\$ 220,000.00



Schedule C-1
CAPITAL ITEM
Budget Request
Fiscal Year 2021

FUND	DEPARTMENT	CODE
<u>General</u>	<u>Road & Bridge</u>	<u>10-64-94600</u>

CAPITAL ITEM	NEW	REPLACEMENT
Software	X	

DESCRIPTION OF NEED

WHICH GOAL IS ADDRESSED WITH THIS ACQUISITION? HOW?

OTHER RELATED COSTS? SAVINGS?

WHAT ALTERNATIVE IS THERE SHOULD FUNDING NOT BE AVAILABLE?

ESTIMATED BID DATE:	REQUIRED DELIVERY DATE:
January 2021	March 2021

ESTIMATED COST:	\$ 20,000.00
FREIGHT:	\$ -
INSTALLATION:	\$ -
TRAINING:	\$ -
TOTAL REQUEST:	\$ 20,000.00



Schedule C-1
CAPITAL ITEM
 Budget Request
 Fiscal Year 2021

FUND	DEPARTMENT	CODE
<u>GENERAL</u>	<u>PARKS & RECREATION(PARKS)</u>	<u>10-71-92300</u>

CAPITAL ITEM	NEW	REPLACEMENT
Shop Roof		X

DESCRIPTION OF NEED
 Roof has become inundated with numerous holes and leaking over the years. Mold has started to accumulate in areas of installation.

WHICH GOAL IS ADDRESSED WITH THIS ACQUISITION? HOW?
 Preventive Maintenance

OTHER RELATED COSTS? SAVINGS?
 N/A

WHAT ALTERNATIVE IS THERE SHOULD FUNDING NOT BE AVAILABLE?
 N/A

ESTIMATED BID DATE January 2021	REQUIRED DELIVERY DATE
------------------------------------	------------------------

Estimated Cost:	\$70,000
Freight:	\$
Installation:	\$
Training:	\$
TOTAL REQUEST:	\$70,000

SOURCES OF FUND:

City \$70,000 Grants Other = Total \$70,000



Schedule C-1
CAPITAL ITEM
 Budget Request
 Fiscal Year 2021

FUND	DEPARTMENT	CODE
<u>GENERAL</u>	<u>PARKS & RECREATION</u>	<u>10-71-93116</u>

CAPITAL ITEM	NEW	REPLACEMENT
Yampa River Corridor – Whitewater Park		

DESCRIPTION OF NEED
Engineering and Permitting, and construction

WHICH GOAL IS ADDRESSED WITH THIS ACQUISITION? HOW?

OTHER RELATED COSTS? SAVINGS?

WHAT ALTERNATIVE IS THERE SHOULD FUNDING NOT BE AVAILABLE?
--

ESTIMATED BID DATE	REQUIRED DELIVERY DATE
--------------------	------------------------

Estimated Cost:	\$2,000,000
Freight:	\$
In-Kind Contribution	\$
In-Kind Contribution	\$

TOTAL REQUEST:	\$2,000,000
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SOURCES OF FUND: (See attachment.)

City \$337,000 Grants \$1,600,000 Other \$63,000 = Total \$2,000,000

From: [Peter Brixius](#)
 To: [Bruce Nelson](#)
 Cc: [Melanie Kilpatrick](#)
 Subject: Budget 2021 - EDA Grant for the Yampa River Corridor
 Date: Wednesday, September 2, 2020 3:12:48 PM
 Attachments: [image003.png](#)

Bruce, Melanie is sending the EDA grant application today. Our project total for 2021 - 2022 is **\$2,415,046**, including materials match and the EDA Grant Request is **\$1,985,842**. City and funding Partners will be contributing cash match of **\$291,924** from all sources cited below for the project. This leaves City in-kind match contribution of 60% or \$280,000 of which In-kind materials match equals **\$137,280** + equipment and operators expenses. Total revenues from all sources will Equal **\$2,277,766**.

Total Project Cost	\$2,415,046
Cash Match to Grant	\$ 228,924
	<ul style="list-style-type: none"> • Carryover from 2020 Budget for WWP Engineering \$125,000 • Land Swap – Pineridge \$ 42,000 • Conservation Trust Fund \$ 61,924
Funding Partner Cash Match	\$ 63,000
	<ul style="list-style-type: none"> • Parrotheads \$ 8,000 • Friends of the Yampa \$ 25,000 • Trapper Mine \$ 30,000
In-Kind for Materials Roadway	$\$ 228,800 \times .60 = \$137,280$ City Share Materials Match
EDA Grant Funding Request	\$1,985,842

Bruce, please let me know if you have any questions. Where to put the budget is a good question. If we place this project in P&R, it'll make Ryan's budget look a bit lop-sided but probably appropriate for the type of project being considered.

There is probably a couple of ways we could look at budgeting this project. The grant is being submitted today with the number totals above. We can budget the whole project in 2021 for which its likely that most all of the costs next year will be Administrative, Architectural/Engineering and permitting costs and then look to carryover the construction related costs into 2022. We also don't yet know what the award percentages will be, but we hope to see an 80/20 award. The only construction I see that could potentially occur in 2021 might be some of the site prep for road and parking and most of that is considered in-kind for which we will have to track equipment, labor and materials in order to justify our in-kind match contributions.

We can talk more about this when you return. *Have a nice vacation and please don't think about all of the work stacking up on your desk while your gone.*

Bruce Nelson

From: Melanie Kilpatrick
Sent: Tuesday, September 15, 2020 11:30 AM
To: Bruce Nelson
Cc: Peter Brixius
Subject: Yampa River Corridor Project Financials

Bruce,

Here is our final breakdown--- Total Project Cost - \$2,743,730

CASH MATCH

City of Craig - \$228,924

- Zoning Lieu of Land - \$42,000
- Conservation Trust Fund - \$61,924
- Carryover from 2019 Budget - \$125,000

Northwest Colorado Chapter of Parrotheads - \$8,000

Friends of the Yampa - \$25,000

Trapper Mine - \$30,000

IN-KIND MATCH

City of Craig - \$280,000

Moffat County - \$185,964



Melanie Kilpatrick
Executive Assistant to the City Manager
300 W. 4th Street
Craig, CO 81625
970.826.2016
www.ci.craig.co.us

0 *

2,743,730 *

42,000 *

61,924 *

125,000 *

8,000 *

25,000 *

30,000 *

280,000 *

185,964 *

-007

1,985,842 *



Schedule C-1
CAPITAL ITEM
 Budget Request
 Fiscal Year 2021

FUND	DEPARTMENT	CODE
<u>GENERAL</u>	<u>PARKS & RECREATION (PARKS)</u>	<u>10-71-93400</u>

CAPITAL ITEM	NEW	REPLACEMENT
Woodbury Restroom & Pavilion	X	

DESCRIPTION OF NEED
 As part of the 2018 Parks & Recreation Master Plan the Woodbury Restrooms have been identified to be replaced.

WHICH GOAL IS ADDRESSED WITH THIS ACQUISITION? HOW?
 The proposed bathroom/pavilion will better serve the needs of our community and events.

OTHER RELATED COSTS? SAVINGS?

WHAT ALTERNATIVE IS THERE SHOULD FUNDING NOT BE AVAILABLE?
 Wait until funding becomes available.

ESTIMATED BID DATE January 2021	REQUIRED DELIVERY DATE
------------------------------------	------------------------

Estimated Cost:	\$330,000
Freight:	\$
Installation:	\$
Training:	\$

TOTAL REQUEST:	\$330,000
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SOURCES OF FUND:

City \$330,000 Grants Other = Total \$330,000



Schedule C-1
CAPITAL ITEM
 Budget Request
 Fiscal Year 2021

FUND	DEPARTMENT	CODE
<u>GENERAL</u>	<u>PARKS & RECREATION (PARKS)</u>	<u>10-71-93400</u>

CAPITAL ITEM	NEW	REPLACEMENT
Park Signage	X	

DESCRIPTION OF NEED
Promote community parks both internally and to visitors.

WHICH GOAL IS ADDRESSED WITH THIS ACQUISITION? HOW?
Currently, there are a few parks that do not have signage in them. This will create branding and uniformity as we promote our park system.

OTHER RELATED COSTS? SAVINGS?
N/A

WHAT ALTERNATIVE IS THERE SHOULD FUNDING NOT BE AVAILABLE?
Wait until funding becomes available.

ESTIMATED BID DATE	REQUIRED DELIVERY DATE
January 2021	

Estimated Cost:	\$30,000
Freight:	\$
Installation:	\$
Training:	\$
TOTAL REQUEST:	\$30,000

SOURCES OF FUND:

City \$30,000 Grants _____ Other _____ = Total \$30,000



Schedule C-1
CAPITAL ITEM
 Budget Request
 Fiscal Year 2021

FUND	DEPARTMENT	CODE
<u>GENERAL</u>	<u>PARKS & RECREATION (PARKS)</u>	<u>10-71-93400</u>

CAPITAL ITEM	NEW	REPLACEMENT
East Park Renovations		

DESCRIPTION OF NEED
Remove existing skatepark & tennis courts and revegetate area.

WHICH GOAL IS ADDRESSED WITH THIS ACQUISITION? HOW?
This capital project has been identified in the 2018 Parks & Recreation Master Plan.

OTHER RELATED COSTS? SAVINGS?
N/A

WHAT ALTERNATIVE IS THERE SHOULD FUNDING NOT BE AVAILABLE?
Wait until funding becomes available.

ESTIMATED BID DATE	REQUIRED DELIVERY DATE
January 2021	

Estimated Cost:	\$92,400
Freight:	\$
Installation:	\$
Training:	\$
TOTAL REQUEST:	\$92,400

SOURCES OF FUND:

City \$92,400 Grants Other = Total \$92,400



Schedule C-1
CAPITAL ITEM
 Budget Request
 Fiscal Year 2021

FUND	DEPARTMENT	CODE
<u>GENERAL</u>	<u>PARKS & RECREATION (PARKS)</u>	<u>10-71-93400</u>

CAPITAL ITEM	NEW	REPLACEMENT
Woodbury Playground		x

DESCRIPTION OF NEED
The existing playground is unsafe, and parts are no longer available to fix issues that arise. It is the oldest playground in our parks system. A pour in place or synthetic base application will be a significant factor to this project. It has also been identified to be replaced in our 2018 Parks & Recreation Master Plan.

WHICH GOAL IS ADDRESSED WITH THIS ACQUISITION? HOW?
Preventive Maintenance

OTHER RELATED COSTS? SAVINGS?
N/A

WHAT ALTERNATIVE IS THERE SHOULD FUNDING NOT BE AVAILABLE?
Remove existing playground and wait to replace playground until funding becomes available.

ESTIMATED BID DATE	REQUIRED DELIVERY DATE
January 2021	

Estimated Cost:	\$336,000
Freight:	\$
Installation:	\$
Training:	\$
TOTAL REQUEST:	\$336,000

SOURCES OF FUND:

City \$336,000 Grants Other = Total \$336,000



Schedule C-1
CAPITAL ITEM
 Budget Request
 Fiscal Year 2021

FUND	DEPARTMENT	CODE
<u>GENERAL</u>	<u>PARKS & RECREATION (TRAILS)</u>	<u>10-71-935</u>

CAPITAL ITEM	NEW	REPLACEMENT
(860') Ridgeview Pathway - Asphalt	X	
(820') East Park Pathway - Asphalt		
Dog Park Entry - Asphalt		

DESCRIPTION OF NEED
 This portion of trail would complete the Ridgeview Trail Connection. The East portion of town would have an established trail system leading to the dog park.

WHICH GOAL IS ADDRESSED WITH THIS ACQUISITION? HOW?
 Better access to trails for community and visitors.

OTHER RELATED COSTS? SAVINGS?
 N/A

WHAT ALTERNATIVE IS THERE SHOULD FUNDING NOT BE AVAILABLE?

ESTIMATED BID DATE January 2021	REQUIRED DELIVERY DATE
------------------------------------	------------------------

Estimated Cost:	\$220,000
Freight:	\$
Installation:	\$
Training:	\$

TOTAL REQUEST:	\$220,000
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SOURCES OF FUND:

City \$220,000 Grants Other = Total \$220,000



Schedule C-1
CAPITAL ITEM
 Budget Request
 Fiscal Year 2021

FUND	DEPARTMENT	CODE
<u>GENERAL</u>	<u>PARKS & RECREATION (PARKS)</u>	<u>10-71-94200</u>

CAPITAL ITEM	NEW	REPLACEMENT
Parks Rotary Mower		X

DESCRIPTION OF NEED
 Commercial mowers receive a lot of wear and tear over numerous seasons. Mower is ten years old and will be traded in.

WHICH GOAL IS ADDRESSED WITH THIS ACQUISITION? HOW?
 Preventive Maintenance

OTHER RELATED COSTS? SAVINGS?
 N/A

WHAT ALTERNATIVE IS THERE SHOULD FUNDING NOT BE AVAILABLE?
 Wait until funding becomes available.

ESTIMATED BID DATE January 2021	REQUIRED DELIVERY DATE
------------------------------------	------------------------

Estimated Cost:	\$45,000.00
Freight:	\$
Installation:	\$
Training:	\$

TOTAL REQUEST:	\$45,000.00
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SOURCES OF FUND:

City \$45,000 Grants Other = Total \$45,000



Schedule C-1
CAPITAL ITEM
 Budget Request
 Fiscal Year 2021

FUND	DEPARTMENT	CODE
<u>GENERAL</u>	<u>PARKS & RECREATION (AQUATICS)</u>	<u>10-72-93600</u>

CAPITAL ITEM	NEW	REPLACEMENT
Aquatic Feasibility Study	X	

DESCRIPTION OF NEED
 Perform a detailed aquatic assessment of mechanical components and facility structures at the pool. Also, provide recommendations for additional amenities.

WHICH GOAL IS ADDRESSED WITH THIS ACQUISITION? HOW?

OTHER RELATED COSTS? SAVINGS?
 N/A

WHAT ALTERNATIVE IS THERE SHOULD FUNDING NOT BE AVAILABLE?
 Wait until funding becomes available.

ESTIMATED BID DATE	REQUIRED DELIVERY DATE
January 2021	N/A

Estimated Cost:	\$30,000
Freight:	\$
Installation:	\$
Training:	\$
TOTAL REQUEST:	\$30,000

SOURCES OF FUND:

City \$30,000 Grants Other = Total \$30,000

CAPITAL PROJECT FUND

CITY OF CRAIG 2021 BUDGET CAPITAL PROJECTS FUND BUDGET SUMMARY					
DESCRIPTION	2018 Actual	2019 Actual	REVISED 2020 Budget	2020 Projected	2021 Budget
BEGINNING FUND BALANCE:					
Unreserved-Undesignated	454,464	659,930	198,105	369,972	432,181
TOTAL Beginning Fund Balance	454,464	659,930	198,105	369,972	432,181
REVENUES:					
20-31-10000 Property Taxes	140,399	140,040	150,260	150,260	150,260
20-31-11000 Property Taxes Delinquent	(19)	(717)	0	0	0
20-31-20000 Spec Ownship Taxes	11,894	14,759	8,000	6,000	6,000
20-31-90000 Int & Pen on Property Taxes	1,728	809	50	20	0
20-33-10000 Grants	173,900	782,116	0	147,884	0
20-36-00000 Miscellaneous	0	0	0	0	0
20-36-16100 Interest Investments	8,329	10,167	5,000	0	500
20-36-16110 Interest on Spec Asses.	0	0	0	0	0
Transfer In	236,825	0	291,000	291,000	0
TOTAL Revenues	573,055	947,174	454,310	595,164	156,760
EXPENDITURES:					
20-81-56100 Treasurers Fees County	2,813	2,070	3,000	2,200	2,200
20-81-95000 Capital Construction	101,232	327,698	200,000	153,100	150,000
20-81-96000 Capital Const - CDOT	0	782,291	224,350	341,330	0
20-81-96100 Engineering- CDOT	82,824	125,073	52,000	36,325	0
20-81-96000 Capital Const - Safe Routes	180,720	0	0	0	0
TOTAL Expenditures	367,589	1,237,133	479,350	532,955	152,200
REVENUES VS EXPENDITURES	205,466	(289,958)	(25,040)	62,209	4,560
ENDING FUND BALANCE:					
Unreserved-Undesignated	659,930	369,972	173,065	432,181	436,741
TOTAL Ending Fund Balance	659,930	369,972	173,065	432,181	436,741

ACET

FUND

CITY OF CRAIG 2021 BUDGET ACET FUND BUDGET SUMMARY					
DESCRIPTION	2018 Actual	2019 Actual	REVISED 2020 Budget	2020 Projected	2021 Budget
BEGINNING FUND BALANCE:					
Unreserved-Undesignated	189,985	181,582	143,228	120,591	143,101
TOTAL Beginning Fund Balance	189,985	181,582	143,228	120,591	143,101
REVENUES:					
21-33-13900 Grants	0	0	0	0	0
21-35-00000 Fines and Costs	12,078	814	500	300	300
21-35-20000 Forfeitures	0	0	0	0	0
21-36-00000 Miscellaneous	139	81	0	0	0
21-36-16100 Interest Investments	3,397	2,995	2,500	600	400
21-37-00000 Contributions Government	19,448	17,424	82,500	82,500	82,500
TOTAL Revenues	35,062	21,314	85,500	83,400	83,200
EXPENDITURES:					
JAG Grant Expense	0	0	0	0	0
ACET Personal Services	0	0	0	0	0
ACET Supplies	7,186	3,455	17,000	16,500	17,000
ACET Purchased Services	26,278	23,470	31,370	27,390	30,120
ACET Fixed Charges	10,000	12,000	12,000	12,000	12,000
ACET Other	0	3,397	25,000	5,000	25,000
ACET Capital Outlay	0	3,753	4,000	0	3,000
TOTAL Expenditures	43,464	46,075	89,370	60,890	87,120
REVENUES VS EXPENDITURES	(8,403)	(24,760)	(3,870)	22,510	(3,920)
ENDING FUND BALANCE:					
Restricted (transferred to Routt County)	36,231	(36,231)	39,984	39,984	39,984
Unreserved-Undesignated	145,351	84,360	99,374	103,117	99,197
TOTAL Ending Fund Balance	181,582	120,591	139,358	143,101	139,181

AGENCY CONTRIBUTION BREAKDOWN

Moffat Co DA	21-37-00000	\$8,000.00
Routt County	21-37-00000	\$8,000.00
Hayden PD	21-37-00000	\$2,500.00
Steamboat Springs PD	21-37-00000	\$16,000.00
Craig PD	21-37-00000	\$16,000.00
Moffat SO	21-37-00000	\$16,000.00
Routt SO	21-37-00000	\$16,000.00
		\$82,500.00

CITY OF CRAIG 2021 BUDGET ACET FUND						
Acct No	Account Description	2018 Actual	2019 Actual	2020 Budget	2020 Projected	2021 Budget
ACET FUND						
ACET						
21-87-21200	SUPPLIES SMALL EQUIP	4,852	2,243	10,000	10,000	10,000
21-87-21400	SUPPLIES OFFICE	1,674	1,041	2,000	1,500	2,000
21-87-22900	SUPPLIES OPERATING	660	171	5,000	5,000	5,000
21-87-31100	GMN SVC POSTAGE	256	179	500	350	500
21-87-33300	SVC PUBL,SUBSC,DUES	100	4,032	9,190	9,000	8,000
21-87-34100	GMN SVC UTIL-ELECTRIC	1,270	1,114	1,500	1,500	1,500
21-87-34200	GMN SVC UTIL-WATER	827	823	840	840	840
21-87-34500	GMN SVC UTIL-GAS	0	0	0	0	0
21-87-34700	SVC TELEPHONE	6,025	5,352	5,760	5,700	5,700
21-87-35800	GMN SVC OTHER PROF SVC	11,017	2,866	1,080	1,000	1,080
21-87-36100	SVC RPR/MNT-VEHICLES	553	110	1,500	1,000	1,500
21-87-36200	GMN SVC RPR/MAINT-EQUIP	3,192	3,611	3,500	3,000	3,500
21-87-36400	GMN SVC REPAIR/MAINT-BLDG	0	0	0	0	0
21-87-38100	SVC TRNING/EDUC	3,038	5,382	7,500	5,000	7,500
21-87-53100	GMN FXD CHG RENTS/LEASES	10,000	12,000	12,000	12,000	12,000
21-87-77100	CONF	0	3,397	25,000	5,000	25,000
21-87-94200	ACET EQUIPMENT VEH/ATTAC	0	0	4,000	0	3,000
21-87-94300	ACET EQUIPMENT COMMUNICA	0	0	0	0	0
21-87-94700	ACET EQUIPMENT - OTHER	0	3,753	0	0	0
ACET FUND Totals:		43,464	46,075	89,370	60,890	87,120

MUSEUM FUND

CITY OF CRAIG 2021 BUDGET MUSEUM FUND BUDGET SUMMARY					
DESCRIPTION	2018 Actual	2019 Actual	REVISED 2020 Budget	2020 Projected	2021 Budget
BEGINNING FUND BALANCE:					
Unspendable (Inventory&CompAbsence)	0	0	25,052	25,052	25,025
Reserved for Operations 25%	0	0	0	0	0
Resticted Mineral Leases	0	0	164,807	174,807	182,524
Unreserved-Undesignated	0	0	0	0	0
TOTAL Beginning Fund Balance	0	0	189,859	199,859	207,549
REVENUES:					
29-34-76000 Donations Walk-in	0	0	0	4,500	5,000
29-34-76100 Donations Fundraising	0	0	11,000	4,000	8,000
29-34-76200 Donations Non-Walk-in	0	0	15,000	500	500
29-34-76500 Donations	0	0	28,400	28,400	8,000
29-34-76700 Concessions	0	0	0	8,000	10,000
29-34-76800 Rents & Royalties	0	0	10,000	2,500	1,000
29-36-00000 Contributions Private	0	0	15,000	14,000	30,000
29-36-20000 Sale of Assets	0	0	0	0	0
29-36-20001 Transfer In	0	0	300,000	300,000	300,000
TOTAL Revenues	0	0	379,400	361,900	362,500
EXPENDITURES:					
Personal Services	0	0	259,060	258,110	278,070
Supplies	0	0	30,420	12,800	29,800
Purchased Services	0	0	38,750	33,450	34,500
Fixed Charges	0	0	1,050	6,050	6,100
Capital Outlay	0	0	28,000	43,800	0
TOTAL Expenditures	0	0	357,280	354,210	348,470
REVENUES VS EXPENDITURES	0	0	22,120	7,690	14,030
ENDING FUND BALANCE:					
Unspendable (Inventory&CompAbsence)			25,025	25,025	25,025
Resticted Mineral Leases			186,954	182,524	196,554
Reserved for Operations 25%					
Unreserved-Undesignated	0	0			
TOTAL Ending Fund Balance	0	0	211,979	207,549	221,579

CITY OF CRAIG 2021 BUDGET MUSEUM FUND					
SUMMARY	2018 Actual	2019 Actual	2020 Budget	2020 Projected	2021 Budget

FINANCIAL SUMMARY - MUSEUM FUND

Personal Services	0	0	259,060	258,110	278,070
Supplies	0	0	30,420	12,800	29,800
Purchased Services	0	0	38,750	33,450	34,500
Fixed Charges	0	0	1,050	6,050	6,100
Capital Outlay	0	0	28,000	43,800	0
TOTAL	0	0	357,280	354,210	348,470

PERSONNEL SUMMARY - MUSEUM FUND

FULL-TIME:

Museum Director	0.0	0.0	1.0	1.0	1.0
Assistant Museum Director	0.0	0.0	1.0	1.0	1.0
Museum Registrar/Technician	0.0	0.0	0.0	0.0	0.8
Assit. Museum Registrar/Tech.	0.0	0.0	0.0	0.0	0.8
TOTAL FULL-TIME	0.0	0.0	2.0	2.0	3.6

SEASONAL/PART-TIME

Registrar/Technician	0.0	0.0	0.7	0.7	0.0
Assistant Registrar/Technician	0.0	0.0	1.0	1.0	0.0
TOTAL SEASONAL/PT-TIME	0.0	0.0	1.7	1.7	0.0
GRAND TOTAL	0.0	0.0	3.7	3.7	3.6

CITY OF CRAIG 2021 BUDGET MUSEUM FUND						
Acct No	Account Description	2018 Actual	2019 Actual	2020 Budget	2020 Projected	2021 Budget

MUSEUM FUND

MUSEUM

29-83-11100	SALARIES REG	0	0	134,900	134,900	140,040
29-83-12100	SALARIES PT	0	0	55,520	55,520	67,030
29-83-12200	SALARIES OT	0	0	0	0	0
29-83-14100	BENEFITS UNEMP	0	0	950	0	1,040
29-83-14200	BENEFITS WRKCOMP	0	0	290	290	310
29-83-14300	BENEFITS HEALTH	0	0	44,400	44,400	44,400
29-83-14500	BENEFITS MEDICARE	0	0	2,760	2,760	3,000
29-83-14600	BENEFITS EEPF	0	0	16,190	16,190	16,800
29-83-14700	BENEFITS EELIFE	0	0	600	600	1,290
29-83-14800	BENEFITS FICA	0	0	3,450	3,450	4,160
29-83-21200	SUPPLIES SMALL EQUIP	0	0	0		500
29-83-21300	SUPPLIES DUPLICATING	0	0	2,420	1,800	2,000
29-83-22300	SUPPLIES JANITORIAL	0	0	0		300
29-83-22500	SUPPLIES DISPLAY	0	0	10,000	3,000	10,000
29-83-22900	SUPPLIES OPERATING	0	0	6,000	3,000	5,000
29-83-25300	SUPPLIES CONCESSIONS	0	0	12,000	5,000	12,000
29-83-31100	SUPPLIES POSTAGE	0	0	0	150	300
29-83-33300	SVC PUBL,SUBSC,DUES	0	0	10,000	200	500
29-83-33700	SVC ADVERTISING	0	0	8,000	8,000	10,000
29-83-34100	SVC UTIL-ELECTRIC	0	0	5,000	4,000	5,000
29-83-34500	SVC UTIL-GAS	0	0	2,650	2,000	2,600
29-83-34700	SVC TELEPHONE	0	0	3,000	2,500	3,000
29-83-35700	SVC IT SERVICES	0	0	0	500	1,000
29-83-35800	SVC OTHER PROF SVC	0	0	1,100	4,000	1,100
29-83-36400	SVC RPR/MAINT-BLDGS	0	0	8,000	10,000	8,000
29-83-38100	SVC TRNING/EDUC	0	0	1,000	100	1,000
29-83-39700	SVC MAINT. CONTRACTS	0	0	0	2,000	2,000
29-83-51100	FXD CHG BLDG INS	0	0	1,000	6,000	6,000
29-83-51300	FXD CHG LIAB INS	0	0	50	50	100
29-83-53100	FXD CHG RENTS/LEASES	0	0	0	0	0

MUSEUM MAINTENANCE Totals:	0	0	329,280	310,410	348,470
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CAPITAL

29-83-92200	BDG-MNT BUILDINGS OPERA	0	0	0	15,800	0
29-83-93500	BDG-MNT IMPRV OTHER	0	0	28,000	28,000	0
29-83-94700	BDG-MNT EQUIPMENT OTHER	0	0	0	0	0

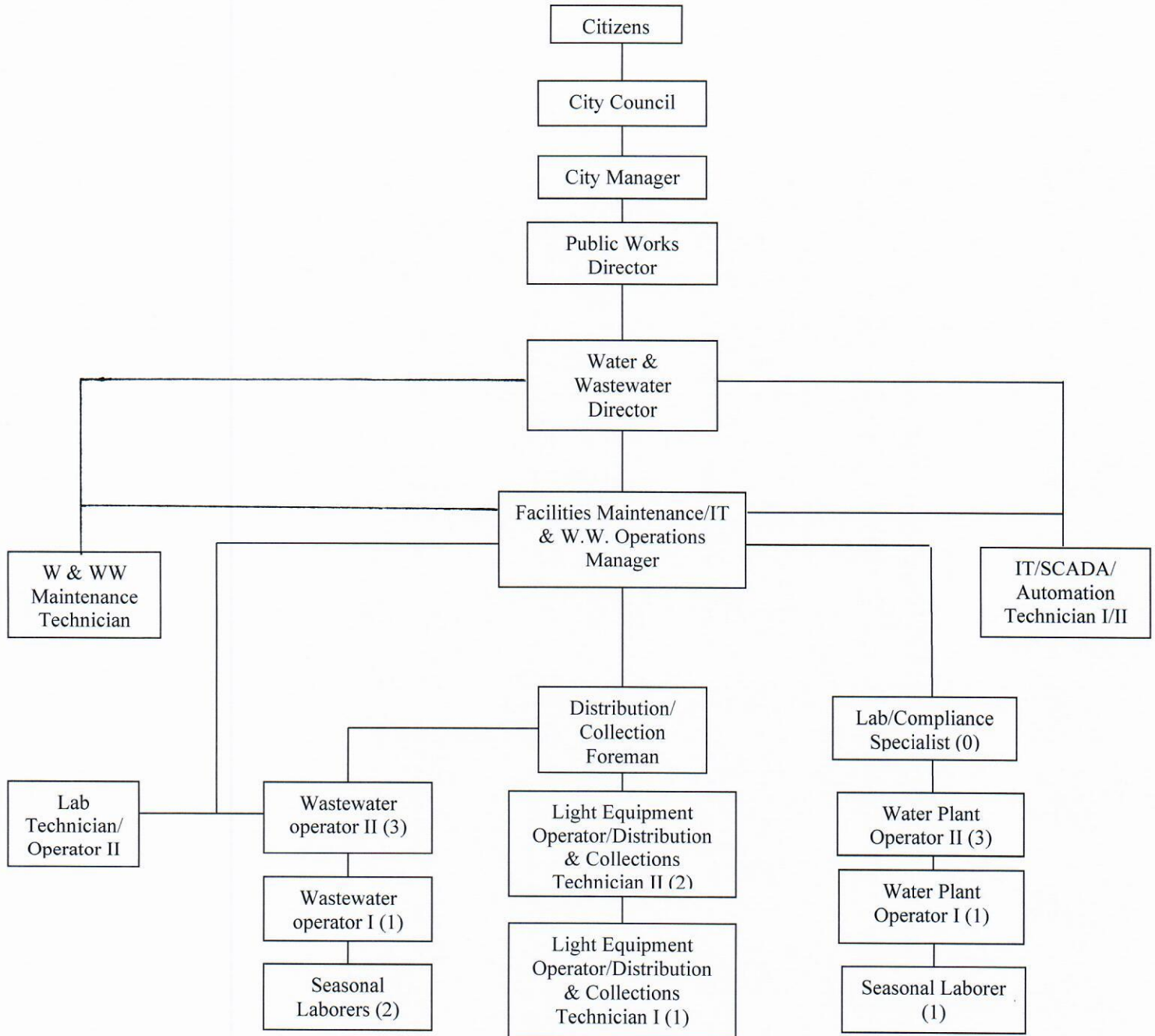
MUSEUM CAPITAL OUTLAY	0	0	28,000	43,800	0
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WATER

FUND

WATER & WASTEWATER

Organizational Chart



CITY OF CRAIG 2021 BUDGET WATER FUND BUDGET SUMMARY					
DESCRIPTION	2018 Actual	2019 Actual	REVISED 2020 Budget	2020 Projected	2021 Budget
BEGINNING FUND BALANCE:					
Reserved for Debt	500,000	500,000	430,100	515,450	671,760
Unspendable (Inventory&CompAbsence)	260,313	260,313	260,313	344,526	344,526
Reserved for Operations 25%	641,331	641,331	672,288	641,331	678,883
Unreserved-Undesignated	2,385,352	2,635,720	2,765,244	2,374,479	4,515,319
TOTAL Beginning Fund Balance	3,786,996	4,037,364	4,127,945	3,875,786	6,210,487
REVENUES:					
50-34-49100 Charges Metered Water	2,978,283	2,889,487	2,852,400	3,266,210	3,331,600
50-34-49200 Charges Unmetered Water	109,618	89,351	90,000	80,000	90,000
50-34-49400 Charges Capital Inv. Fees	31,000	0	0	8,500	8,500
50-34-49500 Charges Water Meters	3,465	1,283	1,000	1,000	1,000
50-36-00000 Miscellaneous	69,445	79,109	40,000	40,000	40,000
50-36-16100 Interest Investments	72,867	78,364	90,000	36,000	20,000
50-36-20000 Rents & Royalties	0	0	0	0	0
50-36-30000 Late Payment Fees	64,011	62,996	62,000	40,000	60,000
50-37-00000 Contributions Governments	0	0	0	0	0
50-39-10000 Sale of Assets	0	0	0	0	0
50-39-20000 Direct Loan	0	0	2,800,000	3,200,000	320,000
50-39-40000 Grants	260,000	1,188,707	266,850	266,850	845,000
TOTAL Revenues	3,557,690	4,441,747	6,202,250	6,938,560	4,716,100
EXPENDITURES:					
EXPENDITURES:					
Personal Services	1,050,749	1,110,522	1,186,050	1,182,160	1,283,850
Supplies	162,045	161,511	188,150	205,650	217,650
Purchased Services	752,913	617,943	811,650	807,700	839,200
Elkhead Reservoir	7,102	11,204	40,000	40,000	40,000
Fixed Charges	59,138	67,254	73,920	73,920	82,880
Debt Service	471,941	390,996	405,050	406,100	560,770
Other (Transfers)	0	0	0	0	0
Capital Outlay	803,433	2,259,345	2,126,295	1,997,289	3,145,000
TOTAL Expenditures	3,307,322	4,618,775	4,831,115	4,712,819	6,169,350
REVENUES VS EXPENDITURES	250,368	(177,028)	1,371,135	2,225,741	(1,453,250)
ENDING FUND BALANCE:					
Reserved for Debt	500,000	500,000	500,000	562,800	562,800
Unspendable (Inventory&CompAbsence)	343,713	344,526		344,526	344,526
Reserved for Operations 25%	641,331	641,331	676,205	678,883	615,895
Unreserved-Undesignated	2,552,320	2,374,479	4,322,875	4,515,319	3,234,016
TOTAL Ending Fund Balance	4,037,364	3,860,336	5,499,080	6,101,527	4,757,237

**CITY OF CRAIG
WATER FUND
REVENUES FROM WATER SALES**

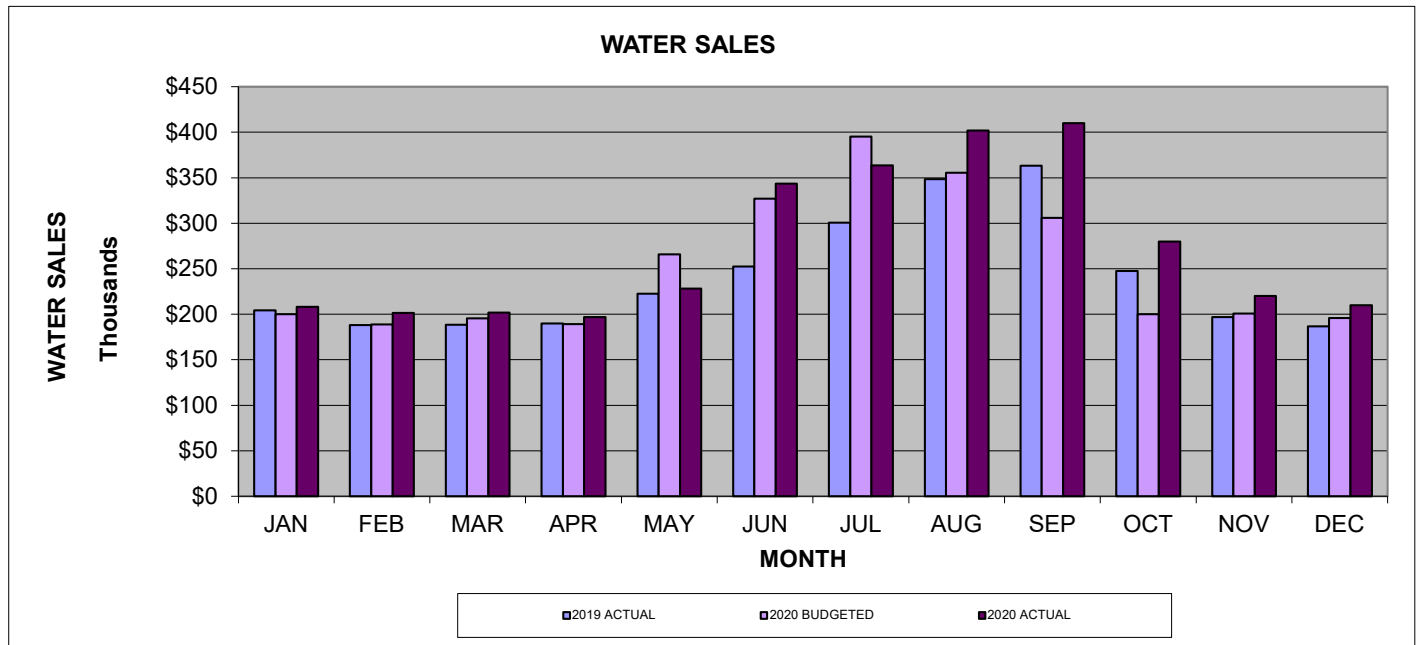
		2%	2%	2%	2%	2%	
		\$28.50	\$29.10	\$29.70	\$29.70	\$30.30	
		\$2.90/1,000 gals.	\$2.95/1,000 gals.	\$3.00/1,000 gals.	\$3.00/1,000 gals.	\$3.10/1,000 gals.	
MONTH OF SALES	MONTH BILLED	YEAR 2018 ACTUAL	YEAR 2019 ACTUAL	YEAR 2020 BUDGETED	YEAR 2020 ACTUAL	YEAR 2021 ACTUAL	% CHANGES 2020/2019
JAN	JAN	\$196,223.26	\$204,324.89	\$200,147.73	\$208,113.38	\$212,275.65	1.85%
FEB	FEB	\$185,223.54	\$188,073.45	\$188,928.01	\$201,585.49	\$205,617.20	7.18%
MAR	MAR	\$191,826.51	\$188,604.34	\$195,663.04	\$201,987.55	\$206,027.30	7.10%
APR	APR	\$185,620.96	\$189,984.45	\$189,333.38	\$196,901.64	\$200,839.67	3.64%
MAY	MAY	\$260,499.20	\$222,626.57	\$265,709.18	\$228,278.96	\$232,844.54	2.54%
JUN	JUN	\$320,545.75	\$252,308.10	\$326,956.67	\$343,584.61	\$350,456.30	36.18%
JUL	JUL	\$387,627.05	\$300,824.92	\$395,379.59	\$363,689.51	\$370,963.30	20.90%
AUG	AUG	\$348,605.20	\$348,377.29	\$355,577.30	\$402,068.88	\$410,110.26	15.41%
SEP	SEP	\$315,908.57	\$363,233.39	\$306,000.00	\$410,000.00	\$418,200.00	12.88%
OCT	OCT	\$219,596.91	\$247,658.43	\$199,920.00	\$280,000.00	\$285,600.00	13.06%
NOV	NOV	\$192,075.43	\$196,774.44	\$200,940.00	\$220,000.00	\$224,400.00	11.80%
DEC	DEC	\$174,530.72	\$186,696.99	\$195,840.00	\$210,000.00	\$214,200.00	12.48%
TOTAL YEAR-TO-DATE		\$2,978,283.10	\$2,889,487.26	\$3,020,394.90	\$3,266,210.02	\$3,331,534.22	

Actual vs Actual

Y-T-D Percentage Change	8.65%	5.41%	4.48%	13.04%	2.00%
Y-T- D Dollar Change				\$376,722.76	\$65,324.20

Actual vs Budgeted

Y-T-D Percentage Change	8.14%
Y-T- D Dollar Change	\$245,815.12



Section 3: Water Rates

Introduction

The City's water utility is a self-supporting enterprise fund with funding for operating and maintenance expenses, capital improvements, and debt service primarily met through rates and miscellaneous revenue. The financial plan tables can be found in Appendix A.

Water Cash Flow Fund

The water cash flow fund tracks financial activities with funding annual operating revenues and revenue requirements. Revenue requirements include operation and maintenance expenses, payments on existing and proposed debt, the capital improvement program, and maintaining reserves and debt service coverage.

BEGINNING BALANCE

The cash balance includes restricted and unrestricted funds carried over from previous years. The fund balance is projected to be \$3.2 million at the beginning of 2019. Of that \$3.2 million, \$430,100 is restricted for debt service reserves and \$260,300 is restricted for other utility purposes.

SOURCES OF FUNDS

Revenue is derived from water rates, investment income, and other miscellaneous sources. Water sales revenue under existing rates is based on the projected number of units per water account and water usage amounts for each customer class. Revenue from existing rates averages \$3.0 million annually with no projected account growth over the study period. Miscellaneous revenues include water meter sales, interest income, late payment fees, and other sources. An interest rate of 0.5% is applied to average fund balances.

Other sources of funds include a loan of \$3.2 million from the Colorado Water Resources and Power Development Authority (CWRPDA). This loan is for the distribution system chlorine compliance project beginning in 2019. A State grant of \$1.0 million is also anticipated for this project. Other State grants in the amounts of \$410,500 in 2020, \$344,900 in 2022, and \$216,500 in 2023 are anticipated to fund storage tank and distribution system replacement projects. Grants anticipated in 2020 through 2023 include a 2.0% inflation allowance.

REVENUE REQUIREMENTS

Revenue requirements include operation and maintenance expenses (O&M), repair and replacement capital, and debt service payments for existing and proposed debt issuances. O&M consists of personnel, materials, supplies, and maintenance expenses. O&M averaged \$2.4 million annually during the study period and includes an average inflation allowance of 3.1%. Existing debt is a 2006 note from the CWRPDA issued for water system improvements. This note was refunded in 2018. The refunding loan payments are \$391,000 annually through 2027. Proposed debt is for the distribution system chlorine compliance project mandate by State regulations. Estimated payments on this proposed debt issue are \$160,000 annually, starting in 2020.

INDICATED WATER SALES REVENUE ADJUSTMENTS

Water rate revenue should be sufficient to meet revenue requirements, finance the capital improvement program, maintain adequate reserves, and comply with bond covenants. A minimum operating reserve equal to 90 days of operating expenses and a repair and replacement reserve equal to one-year's annual depreciation expense is recommended. One year of depreciation expense reserve is a typical industry standard minimum for capital

reserves. The City is also required by CWRPDA bond covenants to maintain a debt service coverage of 1.1 times net revenue. To meet these obligations through the 5-year study period and maintain sufficient reserves for funding the 2024 – 2028 capital improvement program, equal annual rate revenue increases of 2.0% are recommended. Total capital improvements for 2024 through 2028 are estimated at \$3.7 million with inflation. It is recommended that the financial plan be updated annually to determine whether the projected increases are appropriate. Table 4 summarizes the financial plan results.

Table 4: Water - Financial Plan Projections

Description	2019	2020	2021	2022	2023
Revenue Adjustment	2.0%	2.0%	2.0%	2.0%	2.0%
Ending Balance (\$ millions)	\$2.67	\$2.61	\$2.93	\$2.95	\$2.44
Target Reserves (\$ millions)	1.34	1.35	1.37	1.39	1.41
Over/(Under Target) (\$ millions)	1.33	1.26	1.56	1.56	1.03
Debt service coverage	2.50	1.77	1.75	1.73	1.70
Capital Improvement Program Funded (\$ millions)	\$5.29	\$0.89	\$0.10	\$0.73	\$1.12

RATE DESIGN

In the development of schedules of water rates, a basic consideration is to establish equitable charges to customers commensurate with the cost of providing service. The only method of assessing entirely equitable water rates would be the determination of each customer's bill based upon their unique service requirements. Since this is impractical, schedules of rates are normally designed to meet average conditions for groups (classes) of customers having similar service requirements. Rates should be reasonably simple in application and subject to as few misinterpretations as possible.

Current and Proposed Rates

The City's current rate structure consists of a monthly service charge that varies by meter size and volumetric rate for all usage. Table 5 compares the current and proposed 2019 water rates.

Table 5: Water - Comparison of Current and Proposed Monthly Rates

Item	Current	2019 Proposed
Inside City		
Service Charge, \$ per bill	\$28.50	\$29.07
Volume Rate, \$ per 1,000 gallons	2.90	2.96
Outside City		
Service Charge, \$ per bill	\$50.00	\$51.00
Volume Rate, \$ per 1,000 gallons	2.90	2.96

CITY OF CRAIG 2021 BUDGET WATER FUND					
SUMMARY	2018 Actual	2019 Actual	2020 Budget	2020 Projected	2021 Budget

FINANCIAL SUMMARY - WATER FUND

Personal Services	1,050,749	1,110,522	1,186,050	1,182,160	1,283,850
Supplies	162,045	161,511	188,150	205,650	217,650
Purchased Services	760,015	629,147	851,650	847,700	879,200
Fixed Charges	59,138	67,254	73,920	73,920	82,880
Debt Service	471,941	390,996	405,050	406,100	560,770
Other	0	0	0	0	0
Capital Outlay	803,433	2,259,345	2,126,295	1,997,289	3,145,000
TOTAL	3,307,322	4,618,775	4,831,115	4,712,819	6,169,350

PERSONNEL SUMMARY - WATER FUND

FULL-TIME:

Director	0.50	0.50	0.50	0.50	0.50
Crew Supervisor	0.00	0.00	0.00	0.00	0.00
Water Production Supervisor	0.00	0.00	0.00	0.00	0.00
IT/SCADA/Automation Tech	0.00	1.00	1.00	1.00	1.00
Plant Operator II	2.00	2.00	2.00	2.00	3.00
Plant Operator I	2.00	2.00	2.00	2.00	1.00
Dist. Foreman/Tech II	1.00	1.00	1.00	1.00	1.00
Plant Technician I	0.00	0.00	0.00	0.00	0.00
Dist. Tech ii/HEO	1.00	1.00	1.00	1.00	1.00
Dist. Tech/LEO	2.00	2.00	2.00	2.00	2.00
Maint. Tech W/WW	0.00	0.00	0.00	0.00	0.50
Maint. Supr./WW Manager	0.25	0.25	0.25	0.25	0.25
Meter Rder/Customer Ser. Tech.	1.00	0.00	0.00	0.00	0.00

LEGAL

City Attorney	0.00	0.00	0.04	0.04	0.04
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ADMINISTRATION

City Manager	0.07	0.07	0.07	0.07	0.07
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CITY OF CRAIG 2021 BUDGET WATER FUND					
SUMMARY	2018 Actual	2019 Actual	2020 Budget	2020 Projected	2021 Budget
CITY CLERK/PERSONNEL					
City Clerk/Personnel	0.07	0.07	0.07	0.07	0.07
Personnel Coordinator	0.07	0.07	0.07	0.07	0.07
FINANCE					
Finance Director	0.07	0.07	0.07	0.07	0.10
Deputy Finance Director	0.00	0.07	0.07	0.07	0.10
Senior Accountant	0.00	0.00	0.00	0.00	0.10
Accting-Data Processing Super.	0.07	0.07	0.07	0.07	0.20
Utility Coordinator	0.60	0.60	0.60	0.60	0.60
Utility Bill Clerk	0.60	0.60	0.60	0.60	0.60
PUBLIC WORKS					
Engineering/IT Technician	0.30	0.30	0.30	0.30	0.30
ROAD & BRIDGE					
Sr. Equipment Mechanic	0.18	0.09	0.09	0.09	0.09
TOTAL FULL-TIME	11.78	11.76	11.80	11.80	12.59
SEASONAL/PART-TIME					
Laborer	1.00	1.00	1.00	1.00	1.00
TOTAL SEASONAL/PT-TIME	1.00	1.00	1.00	1.00	1.00
GRAND TOTAL	12.78	12.76	12.80	12.80	13.59

CITY OF CRAIG 2021 BUDGET WATER FUND						
Acct No	Account Description	2018 Actual	2019 Actual	2020 Budget	2020 Projected	2021 Budget

WATER FUND

50-65-11100	SALARIES REG	677,896	707,739	757,600	757,600	829,290
50-65-12100	SALARIES PT	0	12,912	8,000	8,000	8,000
50-65-12200	SALARIES OT	15,389	15,927	12,000	12,000	12,000
50-65-14100	BENEFITS UNEMP	2,600	2,426	3,890	0	4,250
50-65-14200	BENEFITS WRKCOMP	21,514	23,079	25,230	25,230	28,830
50-65-14300	BENEFITS HEALTH	238,068	247,757	268,180	268,180	280,170
50-65-14500	BENEFITS MEDICARE	9,168	9,873	11,280	11,280	12,320
50-65-14600	BENEFITS EEPF	82,897	86,934	92,350	92,350	100,960
50-65-14700	BENEFITS EELIFE	3,217	3,073	7,020	7,020	7,530
50-65-14800	BENEFITS FICA	0	801	500	500	500
50-65-21400	SUPPLIES OFFICE	5,484	4,227	8,500	8,500	5,500
50-65-22100	SUPPLIES CHEMICALS	118,110	122,782	135,000	150,000	160,000
50-65-22119	SUPPLIES CHEMICALS LAB	14,234	13,978	15,000	18,000	24,000
50-65-22300	SUPPLIES JANITORIAL	966	893	650	650	650
50-65-22500	SUPPLIES CLOTH/UNIF	2,398	2,891	3,000	3,000	3,000
50-65-22900	SUPPLIES OPERATING	3,504	2,998	4,000	5,000	5,000
50-65-23100	SUPPLIES GAS,OIL,FUEL	12,824	9,222	13,000	12,000	12,000
50-65-23200	SUPPLIES VEHICLE	529	414	500	500	500
50-65-23400	SUPPLIES SMALL TOOLS	974	2,504	5,500	5,500	4,500
50-65-23900	SUPPLIES TIRES	3,022	1,604	3,000	2,500	2,500
50-65-31100	SVC POSTAGE	5,739	6,309	6,000	6,500	6,500
50-65-32100	SVC PRINTING	4,196	4,637	4,200	4,500	4,500
50-65-33100	SVC LGL NOTICE	194	286	500	500	500
50-65-33300	SVC PUBL,SUBSC,DUES	1,592	1,487	2,000	2,000	2,000
50-65-33700	SVC ADVERTISING	5,896	927	1,500	1,000	1,500
50-65-33900	SVC WATER RIGHTS	2,325	2,325	2,500	2,500	2,500
50-65-34100	SVC UTIL-ELECTRIC	177,478	170,064	200,000	200,000	200,000
50-65-34500	SVC UTIL-GAS	26,141	29,335	26,000	26,000	26,000
50-65-34700	SVC TELEPHONE	8,017	8,603	8,250	9,000	9,000
50-65-35300	SVC LAB TESTING	23,021	9,372	18,000	18,000	16,000
50-65-35700	SVC I.T (INFO TECH)	0	0	0	0	0
50-65-35800	SVC OTHER PROF SVC	76,342	37,201	60,000	60,000	115,000
50-65-36100	SVC RPR/MNT-VEHICLES	6,355	7,577	8,500	8,000	8,000
50-65-36200	SVC RPR/MAINT-EQUIP	33,689	25,677	30,000	35,000	35,000
50-65-36220	SVC RPR/MAINT-EQUIP WR Plant	77,205	78,433	70,000	70,000	55,000
50-65-36221	SVC RPR/MAINT-EQUIP WR Distr.	38,630	53,894	85,000	85,000	75,000
50-65-36222	SVC RPR/MAINT-EQUIP WR Stora	61,128	7,948	25,000	25,000	15,000
50-65-36223	SVC RPR/MAINT-EQUIP WR Meter	82,299	55,281	75,000	75,000	75,000
50-65-36300	SVC RPR/MAINT	1,251	3,878	6,500	6,500	6,000
50-65-36400	SVC RPR/MAINT-BLDGS	4,822	12,018	6,000	7,000	18,000
50-65-36424	SVC RPR/MAINT-BLDGS OLD	7,415	3,455	4,000	4,000	4,000
50-65-36428	SVC RPR/MAINT-BLDGS PUMP	3,534	18,123	50,000	50,000	50,000
50-65-36433	SVC RPR/MAINT-BLDGS NEW	8,376	6,674	8,000	8,000	6,500
50-65-36440	SVC RPR/MAINT-BLDGS ELKH	7,102	11,204	40,000	40,000	40,000
50-65-36600	SVC RPR/MAINT-STREETS	55,945	33,280	45,000	40,000	40,000
50-65-36700	SVC RPR/MAINT-RADIOS	0	9	500	500	500
50-65-37000	SVC RPR/MAINT-MISCELLANE	2,836	3,257	4,000	4,000	4,000
50-65-37900	SVC MTG EXPENSE	0	0	200	200	200
50-65-38100	SVC TRNING/EDUC	9,514	5,539	12,000	6,000	10,000
50-65-39500	SVC LF-FEES	0	0	500	500	500
50-65-39600	SVC EQUIP RENTAL	656	814	500	1,000	1,000
50-65-39900	SVC PAYMENT IN-LIEU-OF-T	28,317	31,541	52,000	52,000	52,000

CITY OF CRAIG 2021 BUDGET WATER FUND						
Acct No	Account Description	2018 Actual	2019 Actual	2020 Budget	2020 Projected	2021 Budget
50-65-51100	FXD CHG BLDG INS	43,052	51,886	53,840	53,840	63,500
50-65-51200	FXD CHG VEH INS	5,471	6,033	6,630	6,630	7,510
50-65-51300	FXD CHG LIAB INS	10,615	9,335	13,450	13,450	11,870
50-65-51400	FXD CHG OTHER INS	0	0	0	0	0
50-65-51500	FXD CHG DED DAMAGES	0	0	0	0	0
50-65-52100	FXD CHG BONDS/LICENSES	0	0	0	0	0
50-65-61000	LEASE PRINCIPAL-LOAN	292,453	301,836	323,600	323,600	474,250
50-65-62000	LEASE INTEREST-LOAN	119,762	89,160	81,450	82,500	86,520
50-65-64000	LEASE ADMIN FEES	24,226	0	0	0	0
50-65-65000	LEASE AGRMNT	35,500	0	0	0	0
50-65-75000	OTHER TRANSFERS OUT	0	0	0	0	0
50-65-77000	CONF CONTINGENCY	0	0	0	0	0
Water Operational Expenses Totals		2,503,888	2,359,430	2,704,820	2,715,530	3,024,350
CAPITAL						
50-65-91000	LAND PURCHASE	0	0	0	0	0
50-65-92200	BUILDINGS OPERATIONAL	0	0	0	0	0
50-65-93116	IMPRV ENGINEERING	234,124	359,565	147,200	234,124	0
50-65-93300	IMPRV WR DIST SYS	525,418	1,420,227	1,237,000	1,101,070	1,050,000
50-65-93334	IMPRV WR DIST SYS INDUST	0	427,298	170,000	170,000	475,000
50-65-93335	IMPRV WR DIST SYS N YAMP	0	0	0	0	0
50-65-93500	IMPRV OTHER	0	37,254	40,000	0	440,000
50-65-93600	IMPRV MASTER PLAN	2,374	0	0	0	0
50-65-94200	EQUIPMENT VEH/ATTACHMENT	0	0	57,095	57,095	85,000
50-65-94300	EQUIPMENT COMMUNICATIONS	0	0	0	0	0
50-65-94400	EQUIPMENT COMPUTER	0	0	0	0	0
50-65-94500	EQUIPMENT OFFICE	0	0	0	0	0
50-65-94600	EQUIPMENT SOFTWARE	0	0	0	0	0
50-65-94700	EQUIPMENT OTHER	26,518	0	460,000	420,000	1,080,000
50-65-95100	CAP WATER ELKHEAD RESVR	15,000	15,000	15,000	15,000	15,000
50-65-95200	CAP WATER DIV STRUCTURE	0	0	0	0	0
Water Capital Totals:		803,433	2,259,345	2,126,295	1,997,289	3,145,000
TOTAL WATER FUND		3,307,322	4,618,775	4,831,115	4,712,819	6,169,350

EXHIBIT C
DRINKING WATER REVOLVING FUND
DISADVANTAGED COMMUNITIES LOAN PROGRAM
LOAN REPAYMENT SCHEDULE
CITY OF CRAIG, ACTING BY AND THROUGH ITS WATER ACTIVITY ENTERPRISE , COLORADO
 Loan Number: #W19F422

On or before the first of each date, commencing on November 1, 2020, the
 Governmental Agency shall pay the amount set forth below:

LOAN DATE:	----
LOAN AMOUNT:	\$3,200,000
INTEREST RATE:	0.500%
TERM (YEARS):	20

INTEREST DATE: 10/01/20

PAYMENT DATES	PAYMENT	PRINCIPAL	REMAINING PRINCIPAL	CALCULATED INTEREST
			\$3,200,000.00	
11/1/2020	\$14,027.76	\$12,694.43	\$3,187,305.57	\$1,333.33
5/1/2021	\$85,876.68	\$77,908.42	\$3,109,397.15	\$7,968.26
11/1/2021	\$85,876.68	\$78,103.19	\$3,031,293.96	\$7,773.49
5/1/2022	\$85,876.68	\$78,298.45	\$2,952,995.51	\$7,578.23
11/1/2022	\$85,876.68	\$78,494.19	\$2,874,501.32	\$7,382.49
5/1/2023	\$85,876.68	\$78,690.43	\$2,795,810.89	\$7,186.25
11/1/2023	\$85,876.68	\$78,887.15	\$2,716,923.74	\$6,989.53
5/1/2024	\$85,876.68	\$79,084.37	\$2,637,839.37	\$6,792.31
11/1/2024	\$85,876.68	\$79,282.08	\$2,558,557.29	\$6,594.60
5/1/2025	\$85,876.68	\$79,480.29	\$2,479,077.00	\$6,396.39
11/1/2025	\$85,876.68	\$79,678.99	\$2,399,398.01	\$6,197.69
5/1/2026	\$85,876.68	\$79,878.18	\$2,319,519.83	\$5,998.50
11/1/2026	\$85,876.68	\$80,077.88	\$2,239,441.95	\$5,798.80
5/1/2027	\$85,876.68	\$80,278.08	\$2,159,163.87	\$5,598.60
11/1/2027	\$85,876.68	\$80,478.77	\$2,078,685.10	\$5,397.91
5/1/2028	\$85,876.68	\$80,679.97	\$1,998,005.13	\$5,196.71
11/1/2028	\$85,876.68	\$80,881.67	\$1,917,123.46	\$4,995.01
5/1/2029	\$85,876.68	\$81,083.87	\$1,836,039.59	\$4,792.81
11/1/2029	\$85,876.68	\$81,286.58	\$1,754,753.01	\$4,590.10
5/1/2030	\$85,876.68	\$81,489.80	\$1,673,263.21	\$4,386.88
11/1/2030	\$85,876.68	\$81,693.52	\$1,591,569.69	\$4,183.16
5/1/2031	\$85,876.68	\$81,897.76	\$1,509,671.93	\$3,978.92
11/1/2031	\$85,876.68	\$82,102.50	\$1,427,569.43	\$3,774.18
5/1/2032	\$85,876.68	\$82,307.76	\$1,345,261.67	\$3,568.92
11/1/2032	\$85,876.68	\$82,513.53	\$1,262,748.14	\$3,363.15
5/1/2033	\$85,876.68	\$82,719.81	\$1,180,028.33	\$3,156.87
11/1/2033	\$85,876.68	\$82,926.61	\$1,097,101.72	\$2,950.07
5/1/2034	\$85,876.68	\$83,133.93	\$1,013,967.79	\$2,742.75
11/1/2034	\$85,876.68	\$83,341.76	\$930,626.03	\$2,534.92
5/1/2035	\$85,876.68	\$83,550.11	\$847,075.92	\$2,326.57
11/1/2035	\$85,876.68	\$83,758.99	\$763,316.93	\$2,117.69
5/1/2036	\$85,876.68	\$83,968.39	\$679,348.54	\$1,908.29
11/1/2036	\$85,876.68	\$84,178.31	\$595,170.23	\$1,698.37
5/1/2037	\$85,876.68	\$84,388.75	\$510,781.48	\$1,487.93
11/1/2037	\$85,876.68	\$84,599.73	\$426,181.75	\$1,276.95
5/1/2038	\$85,876.68	\$84,811.23	\$341,370.52	\$1,065.45
11/1/2038	\$85,876.68	\$85,023.25	\$256,347.27	\$853.43
5/1/2039	\$85,876.68	\$85,235.81	\$171,111.46	\$640.87
11/1/2039	\$85,876.68	\$85,448.90	\$85,662.56	\$427.78
5/1/2040	\$85,876.72	\$85,662.56	\$0.00	\$214.16
Total	\$3,363,218.32	\$3,200,000.00		\$163,218.32

City of Craig Colorado

CWRPDA Loan Refinance

January 29, 2018 Closing

Net Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	Net New D/S	Fiscal Total
01/29/2018	-	-	-	-	-	-
08/01/2018	147,078.30	2.980%	48,416.69	195,494.99	195,494.99	-
12/31/2018	-	-	-	-	-	195,494.99
02/01/2019	149,801.82	2.980%	45,693.17	195,494.99	195,494.99	-
08/01/2019	152,033.87	2.980%	43,461.12	195,494.99	195,494.99	-
12/31/2019	-	-	-	-	-	390,989.98
02/01/2020	154,299.17	2.980%	41,195.82	195,494.99	195,494.99	-
08/01/2020	156,598.23	2.980%	38,896.76	195,494.99	195,494.99	-
12/31/2020	-	-	-	-	-	390,989.98
02/01/2021	158,931.54	2.980%	36,563.45	195,494.99	195,494.99	-
08/01/2021	161,299.62	2.980%	34,195.37	195,494.99	195,494.99	-
12/31/2021	-	-	-	-	-	390,989.98
02/01/2022	163,702.99	2.980%	31,792.00	195,494.99	195,494.99	-
08/01/2022	166,142.16	2.980%	29,352.83	195,494.99	195,494.99	-
12/31/2022	-	-	-	-	-	390,989.98
02/01/2023	168,617.68	2.980%	26,877.31	195,494.99	195,494.99	-
08/01/2023	171,130.08	2.980%	24,364.91	195,494.99	195,494.99	-
12/31/2023	-	-	-	-	-	390,989.98
02/01/2024	173,679.92	2.980%	21,815.07	195,494.99	195,494.99	-
08/01/2024	176,267.75	2.980%	19,227.24	195,494.99	195,494.99	-
12/31/2024	-	-	-	-	-	390,989.98
02/01/2025	178,894.14	2.980%	16,600.85	195,494.99	195,494.99	-
08/01/2025	181,559.67	2.980%	13,935.33	195,495.00	195,495.00	-
12/31/2025	-	-	-	-	-	390,989.99
02/01/2026	184,264.91	2.980%	11,230.09	195,495.00	195,495.00	-
08/01/2026	187,010.45	2.980%	8,484.54	195,494.99	195,494.99	-
12/31/2026	-	-	-	-	-	390,989.99
02/01/2027	189,796.91	2.980%	5,698.08	195,494.99	195,494.99	-
08/01/2027	192,624.88	2.980%	2,870.11	195,494.99	195,494.99	-
12/31/2027	-	-	-	-	-	390,989.98
Total	\$3,213,734.09	-	\$500,670.74	\$3,714,404.83	\$3,714,404.83	-



Schedule C-2

CAPITAL PROJECT

Budget Request

Fiscal Year 2021

Fund:	Department:	Department Code:
Water	Water	50-65-93300

Capital Project: Water Main Replacement New Ongoing X

Description: Water Main replacement program for problem areas of the water distribution system. Baker Drive from Ashley to Conner (8"), Stout St from 8th to 9th St (increase to 6"), and Texas Ave from Country Club Dr to 8th St. (6" & 8").

Which goal is addressed with this project? How? Replaces substandard water mains and appurtenances that exist in various areas of the water distribution system. This is an ongoing effort to upgrade substandard infrastructure where numerous and frequent water leaks have occurred.

Follows recommendations in RTW Eng 2000 Water Master Plan & SGM Eng. 2018 Plan Update.

Other related costs? Savings? Will attempt to get a matching DOLA grant so that more of these problem areas can be replaced. If we are unsuccessful in acquiring a grant we will scale back the scope of work for this year, and use what city funds are available to get some main replaced.

Est Bid Date: March '21

Est Start Date: May '21

Est Compl Date: September '21

Funding Needs:	Month	\$ Est	% Compl
	<u>May</u>	<u>\$525,000</u>	<u>50%</u>
	<u>September</u>	<u>\$525,000</u>	<u>100%</u>
	<u> </u>	<u> </u>	<u> </u>
	<u> </u>	<u> </u>	<u> </u>

Sources of Fund:

City \$525,000 Grant \$525,000 Other N/A Total \$1,050,000



Schedule C-2

CAPITAL PROJECT

Budget Request

Fiscal Year 2021

Fund:	Department:	Department Code:
Water	Water	50-65-93334

Capital Project: N GlenErie Tanks Repair & Imp **New** X **Ongoing**

Description: This is a repair and improvements project for 1 of the water system's eight water storage tanks. This tank was listed in the August 2018 sanitary survey by CDPHE for requiring a few issues that needed to be corrected. Also, SGM's structural engineer's inspections, which are required every 5 years as part of CDPHE's storage tank regulations also indicated some repairs were needed.

Which goal is addressed with this project? How? Making repairs to this water storage tank addresses both sanitary and structural deficiencies that need to be corrected for overall protection of the water quality in the distribution system.

Other related costs? Savings? Possibly seek a Tier 1 or 2 DOLA grant to offset some of the costs for this project.

Est Bid Date: Feb-21

Est Start Date: May-21

Est Compl Date: Oct-21

Funding Needs:	Month	\$ Est	% Compl
	<u>June</u>	<u>\$118,750</u>	<u>25%</u>
	<u>July</u>	<u>\$118,750</u>	<u>50%</u>
	<u>September</u>	<u>\$118,750</u>	<u>75%</u>
	<u>November</u>	<u>\$118,750</u>	<u>100%</u>

Sources of Fund:

City \$275,000 **Grant** \$200,000 **Other** N/A **Total** \$475,000

CAPITAL ITEM

Budget Request

Fiscal Year 2021

Fund:

Water

Department:

Water

Department Code:

50-65-93500

Capital Item:	Solar Net-metering	New	Replacement	X
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Description of Need: Help off-set electrical costs

Which goal is addressed with this acquisition? How?

Other related costs? Savings?

What alternative is there should funding not be available?

Est Bid Date: May-21

Req Delivery Date: November-21

Est Cost: \$440,000.00

Freight: included

Installation: N/A

Training: included

TOTAL REQ.	\$440,000.00
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Schedule C-1

CAPITAL ITEM

Budget Request

Fiscal Year 2021

Fund:	Department:	Department Code:
Water	Water	50-65-94200

Capital Item: (1) 3/4 Ton 4x4 Pickup Truck New Replacement X

Description of Need: Replaces (1) 2009 Ford pickup truck# (4-40) in the water department, and
is used primarily for the water meter reading and related maintenance work. This truck will also be
upgraded to a quad cab to allow for safely transporting sensitive water meter equipment and supplies.

Which goal is addressed with this acquisition? How? This pickup truck is at the 12-year vehicle
equipment replacement program timeline. By replacing this truck it will allow the city to continue to
optimize equipment maintenance costs.

Other related costs? Savings? Includes the cost for toolboxes, safety lighting, headache
rack, and bed liner @ an estimated cost of \$10,000.00.

What alternative is there should funding not be available? None, other than to continue using
the existing pickup truck, and deviate from the 12 year replacement program and hope that this
truck does not require increased maintenance costs associated with it's age.

Est Bid Date: Feb-21

Req Delivery Date: April-21

Est Cost: \$35,000.00

Freight: N/A

Attachments: \$10,000.00

Training: N/A

TOTAL REQ. \$45,000.00



Schedule C-1

CAPITAL ITEM

Budget Request

Fiscal Year 2021

Fund:	Department:	Department Code:
Water	Water	50-65-94200

Capital Item: (1) 3/4 Ton 4x4 Pickup Truck **New** **Replacement** X

Description of Need: Replaces (1) 2001 Dodge pickup truck# (4-04) in the water department.

This truck will also be equipped with a tommy lift tail gate for moving chemicals to the two chloramine booster stations, and a snow plow for snow removal at various water system property.

Which goal is addressed with this acquisition? How? This pickup truck will be 20 years old this year, and is in need of replacement. Also, since converting to chloramines and adding chemical booster stations the need to get chemicals to these stations throughout the year will require special equipment.

Other related costs? Savings? Includes a tommy lift talegate and snow plow attachments.

What alternative is there should funding not be available? None, other than to try and use other department's equipment when trying to safely move chemicals to these booster stations.

Est Bid Date:	<u>Feb-21</u>	Req Delivery Date:	<u>April-21</u>
Est Cost:	<u>\$30,000.00</u>		
Freight:	<u>N/A</u>		
Attachments:	<u>\$10,000.00</u>		
Training:	<u>N/A</u>		
TOTAL REQ.	<u>\$40,000.00</u>		



Schedule C-1

CAPITAL ITEM

Budget Request

Fiscal Year 2021

Fund:	Department:	Department Code:
Water	Water	50-65-94700

Capital Item: WTP Emergency Generator **New** **Replacement** X

Description of Need: This emergency generator will be used when normal incoming electric power is out to provide continuous power to operate the water treatment plant.

Which goal is addressed with this acquisition? How? To provide emergency power for the water treatment plant to function if incoming electric service is lost for any length of time.

Other related costs? Savings? Other than diesel to power it there would be none.

What alternative is there should funding not be available? None, just hope there are no long duration power outages at the water treatment plant.

Est Bid Date:	<u>Feb-21</u>	Req Delivery Date:	<u>May-21</u>
Est Cost:	<u>\$1,000,000.00</u>		
Freight:	<u>included</u>		
Installation:	<u>N/A</u>		
Training:	<u>included</u>		
TOTAL REQ.	<u>\$1,000,000.00</u>		



Schedule C-1

CAPITAL ITEM

Budget Request

Fiscal Year 2021

Fund:	Department:	Department Code:
Water	Water	50-65-94700

Capital Item: (1) Waste Pump **New** **Replacement** X

Description of Need: Replaces 1 of the two water plant waste water pumps that are used to move process waste water to the backwash ponds. These pumps are almost 40 years old and are obsolete, repair parts are unavailable, The existing pumps are inefficient and don't run at full RPM.

Which goal is addressed with this acquisition? How? Replaces aging infrastructure before it fails.

Other related costs? Savings? Less maintenance will be required and energy efficiency will be greatly improved with a new pump that utilizes the latest design standards.

What alternative is there should funding not be available? None, just hope it continues to work.

Est Bid Date:	<u>Mar-21</u>	Req Delivery Date:	<u>June-21</u>
Est Cost:	<u>\$80,000.00</u>		
Freight:	<u>included</u>		
Installation:	<u>in-house</u>		
Training:	<u>included</u>		
TOTAL REQ.	<u>\$80,000.00</u>		

Water Department

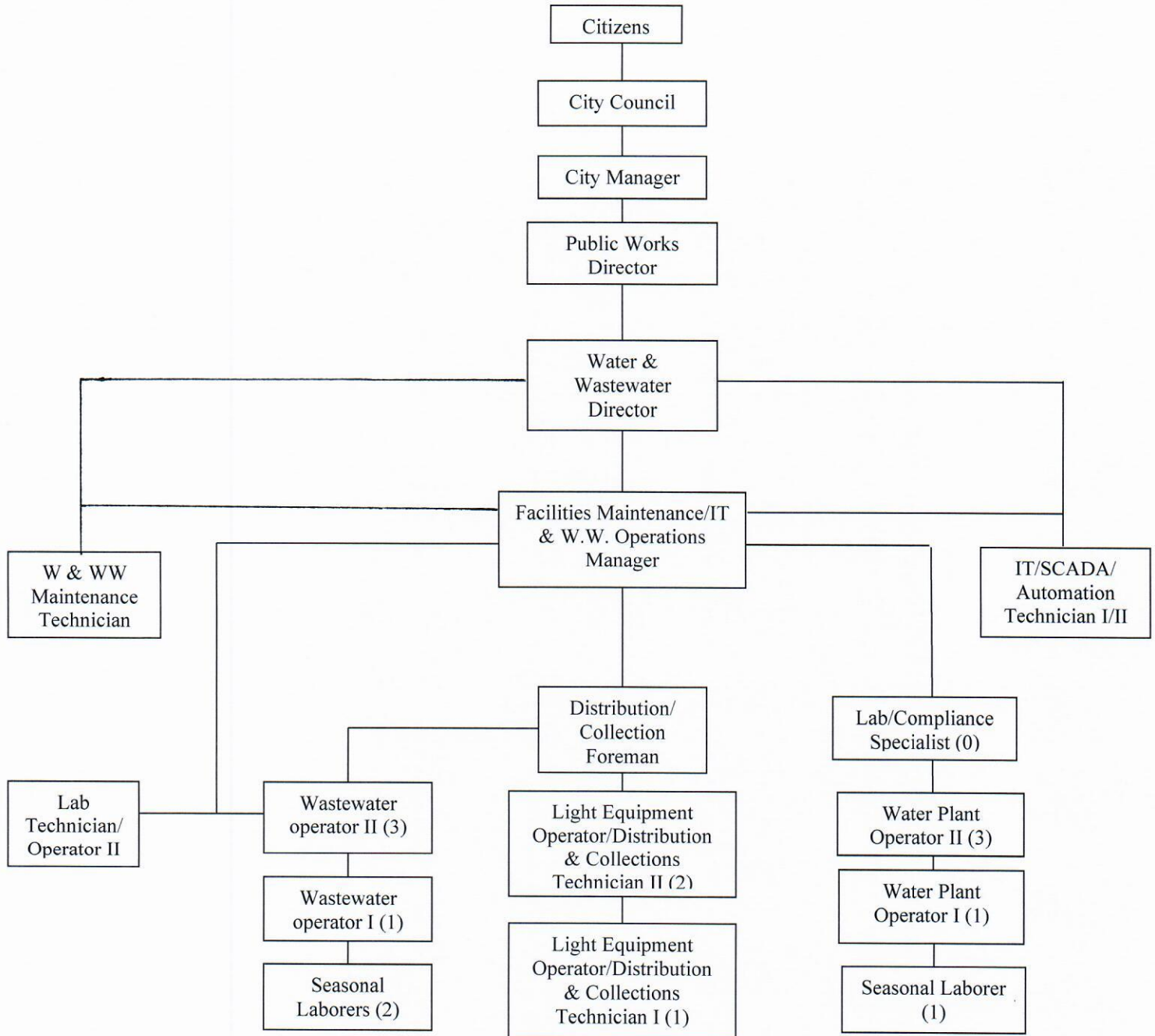
Capital Budget Items

Year	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030
<u>Item</u> <i>Projects</i>											
Water Main Replacement Program		250,000		250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000
Misc. Engineering Services	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000
Remote Chlorine Monitoring Station											
Pump Station Pump Replacement Program	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	
Distribution Minimum Cl2 Compliance/Dove											
<u>Equipment</u>											
Vacuum Tank/Hydraulic System Trailer	58,000										
Replace Obsolete Automation Equipment	135,000										
Replace/Upgrade MCC0	250,000										
Replace Waste Pump #1		80,000									
Replace Waste Pump #2			80,000								
West Tank Painting & Improvements					650,000						
MCC Panel Upgrades			550,000								
Emergency Generator Replace/Upgrade		1,000,000									
South Glen Erie Tank Improvments/Painting						475,000					
North Glen Erie Tank Improvments/Painting		475,000									
Small Barclay Tank Improvements/Painting	170,000										
3/4 Ton Pickup 4-40 (2009)		45,000									
3/4 Ton Pickup 4-04 (2001)		40,000									
Dump Truck 4-44 (2004)				225,000							
3/4 Ton Pickup w/plow 4-07 (2011)				35,000							
3/4 Ton Pickup 4-46 (2011)				35,000							
3/4 Ton Pickup 4-05 (2011)				35,000							
3/4 Ton Pickup 4-02 (2012)			35,000								
John Deere Backhoe 4-01 (2007)			165,000								
3/4 Ton Pickup 4-08 (2013)						32,000					
3/4 Ton Pickup 4-38 (2013)						35,000					
Bobcat Telehandler 4-51 (2007)								100,000			
Bobcat Skid steer (2012)							60,000				
Sodium Hypo Generator Replacement									180000		
Filter Media Replacement					450,000						
Annual Totals	688,000	1,965,000	905,000	655,000	975,000	842,000	800,000	385,000	425,000	505,000	275,000

WASTEWATER FUND

WATER & WASTEWATER

Organizational Chart



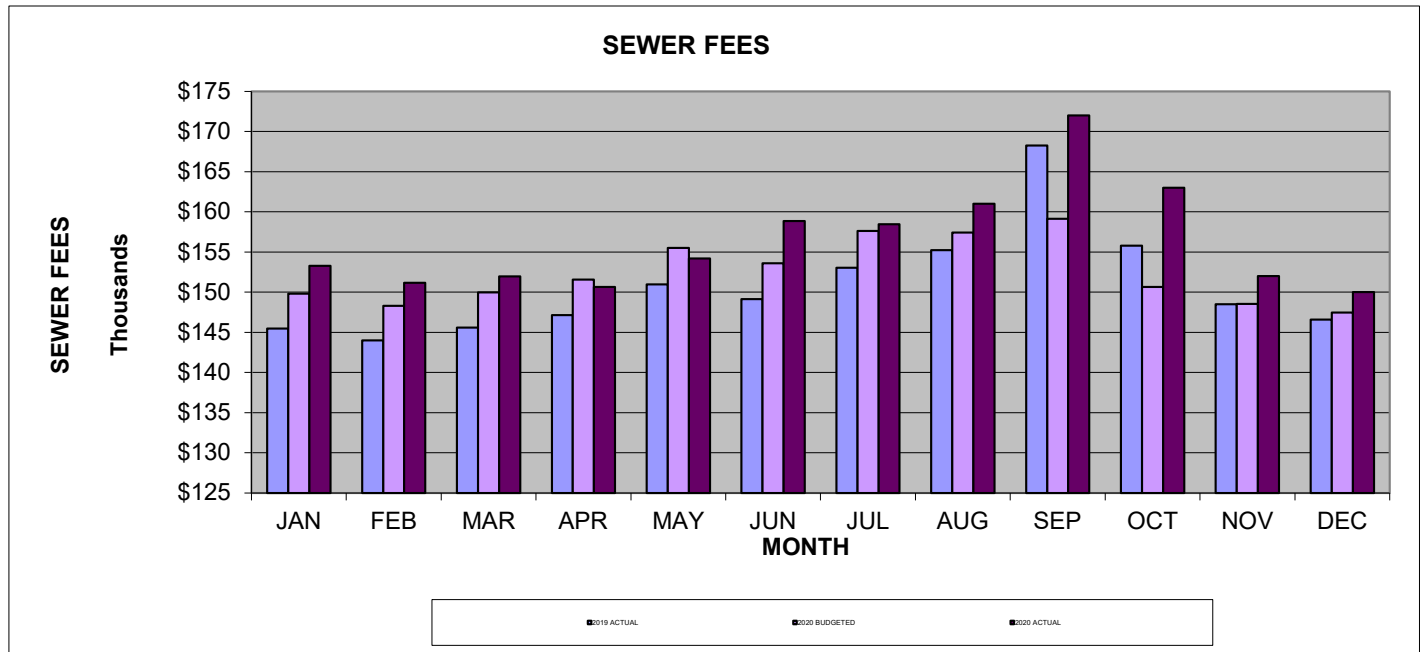
CITY OF CRAIG 2021 BUDGET WASTEWATER FUND BUDGET SUMMARY					
DESCRIPTION	2018 Actual	2019 Actual	REVISED 2020 Budget	2020 Projected	2021 Budget
BEGINNING FUND BALANCE:					
Reserved for Debt	90,950	90,950	0	0	0
Unspendable (Inventory& CompAbsence)	14,468	14,468	0	23,350	23,350
Reserved for Operations 25%	278,494	334,053	381,060	335,603	351,753
Unreserved-Undesignated	929,474	1,309,603	1,549,391	1,736,946	1,406,499
TOTAL Beginning Fund Balance	1,313,386	1,749,074	1,930,451	2,095,899	1,781,601
REVENUES:					
60-34-49400 Charges Capital Inv. Fees	14,340	9,560	0	0	0
60-34-49600 Charges Sewer Fees	1,733,508	1,809,667	1,829,600	1,876,600	1,932,900
60-34-49700 Septage Fees	19,890	11,327	13,000	8,000	5,000
60-36-00000 Miscellaneous	8,132	38	4,000	0	0
60-36-16100 Interest Investments	30,262	39,009	42,000	16,000	6,000
60-36-20000 Rents & Royalties	0	0	0	0	0
60-37-00000 Contributions Governments	0	0	0	0	0
60-39-10000 Sale of Fixed Assets	0	0	0	0	0
60-39-20000 Direct Loan	0	0	0	0	480,000
60-39-40000 Grants	0	0	700,000	542,112	380,000
TOTAL Revenues	1,806,132	1,869,601	2,588,600	2,442,712	2,803,900
EXPENDITURES:					
EXPENDITURES:					
Personal Services	805,314	883,100	843,160	843,160	867,410
Supplies	41,659	46,430	64,250	63,750	61,750
Purchased Services	461,028	379,927	466,050	465,200	408,700
Fixed Charges	28,211	32,955	34,900	34,900	37,870
Debt Service	0	0	0	0	0
Other	0	0	0	0	0
Capital Outlay	34,232	180,364	1,801,570	1,350,000	1,595,000
TOTAL Expenditures	1,370,444	1,522,777	3,209,930	2,757,010	2,970,730
REVENUES VS EXPENDITURES	435,688	346,825	(621,330)	(314,298)	(166,830)
ENDING FUND BALANCE:					
Reserved for Debt Service	90,950	0	0	0	0
Unspendable (Inventory& CompAbsence)	14,468	23,350	0	23,350	
Reserved for Operations 25%	334,053	335,603	352,090	351,753	343,933
Unreserved-Undesignated	1,309,603	1,736,946	957,031	1,406,499	1,270,839
TOTAL Ending Fund Balance	1,749,074	2,095,899	1,309,121	1,781,601	1,614,771

**CITY OF CRAIG
WASTEWATER FUND
REVENUES FROM SEWER FEES**

MONTH OF SALES	MONTH BILLED	3% \$31.00 \$1.55/th. gal.		3% \$31.95 \$1.60/th. gal.		3% \$32.95 \$1.60/th. gal.		3% \$33.90 \$1.65/th. gal.	
		YEAR 2018 ACTUAL	YEAR 2019 ACTUAL	YEAR 2020 BUDGETED	YEAR 2020 ACTUAL	YEAR 2021 ACTUAL	% CHANGE 2020/2019		
JAN	JAN	\$140,461.25	\$145,448.12	\$149,811.56	\$153,266.16	\$157,864.14	5.38%		
FEB	FEB	\$139,744.55	\$143,988.13	\$148,307.77	\$151,177.66	\$155,712.99	4.99%		
MAR	MAR	\$141,018.53	\$145,595.74	\$149,963.61	\$151,965.65	\$156,524.62	4.38%		
APR	APR	\$139,992.07	\$147,153.45	\$151,568.05	\$150,662.72	\$155,182.60	2.38%		
MAY	MAY	\$148,895.27	\$150,969.20	\$155,498.28	\$154,187.68	\$158,813.31	2.13%		
JUN	JUN	\$145,943.24	\$149,139.60	\$153,613.79	\$158,866.21	\$163,632.20	6.52%		
JUL	JUL	\$149,570.96	\$153,021.17	\$157,611.81	\$158,470.15	\$163,224.25	3.56%		
AUG	AUG	\$148,385.19	\$155,241.31	\$157,435.50	\$161,007.00	\$165,837.21	3.71%		
SEP	SEP	\$155,041.01	\$168,250.19	\$159,135.00	\$172,000.00	\$177,160.00	2.23%		
OCT	OCT	\$145,530.63	\$155,798.53	\$150,637.50	\$163,000.00	\$167,890.00	4.62%		
NOV	NOV	\$140,722.63	\$148,477.70	\$148,526.00	\$152,000.00	\$156,560.00	2.37%		
DEC	DEC	\$138,202.60	\$146,584.30	\$147,465.10	\$150,000.00	\$154,500.00	2.33%		
TOTAL YEAR-TO-DATE		\$1,733,507.93	\$1,809,667.44	\$1,829,573.97	\$1,876,603.23	\$1,932,901.33			

Actual vs Actual
Y-T-D Percentage Change 10.84% 15.71% 1.10% 3.70% 3.00%
Y-T- D Dollar Change \$66,935.79 \$56,298.10

Actual vs Budgeted
Y-T-D Percentage Change 2.57%
Y-T- D Dollar Change \$47,029.26



Section 4: Wastewater Rates

Introduction

The City's wastewater utility is a self-supporting enterprise fund with funding for operating and maintenance expenses, capital improvements, and debt service primarily met through rates and miscellaneous revenue. The financial plan tables can be found in Appendix B.

Wastewater Cash Flow Fund

The wastewater cash flow fund tracks financial activities with funding annual operating revenues and revenue requirements. Revenue requirements include operation and maintenance expenses, payments on existing and proposed debt, the capital improvement program, and maintaining reserves and debt service coverage.

BEGINNING BALANCE

The cash balance includes restricted and unrestricted net revenues carried over from previous years. The fund balance is projected to be \$1.4 million at the beginning of 2019. Of that \$1.4 million, \$14,468 is restricted for other utility purposes.

SOURCES OF FUNDS

Revenue is derived from wastewater rate revenue, investment income, and other miscellaneous sources. Rate revenue under existing rates is based on the projected number of wastewater accounts and wastewater usage amounts for each customer class. Revenue from existing rates averages \$1.7 million annually with no projected account growth over the study period. Miscellaneous revenues include interest income and other sources. An interest rate of 0.5% is applied to average fund balances.

Other sources of funds include grants totaling \$1.8 million over the study period to fund collection system projects. Of that \$1.8 million, \$1.0 million is anticipated for replacing the existing sludge line. A loan is also projected for \$1.0 million to fund the remainder of the sludge line project costs. Grants anticipated in 2020 through 2023 include a 2.0% inflation allowance.

REVENUE REQUIREMENTS

Revenue requirements include operation and maintenance expenses (O&M), repair and replacement capital, and debt service payments for the proposed debt issuances. O&M consists of personnel, materials, supplies, and maintenance expenses. O&M averaged \$1.6 million annually during the study period and includes an average inflation allowance of 4.6%. Proposed debt is for the existing sludge line replacement. Those payments will average \$85,000 annually beginning in 2021.

INDICATED WASTEWATER RATE REVENUE ADJUSTMENTS

Wastewater rate revenue should be sufficient to meet revenue requirements, finance the capital improvement program, maintain adequate reserves, and comply with bond covenants. A minimum operating reserve equal to 60 days of operating expenses and a repair and replacement reserve equal to one-year's annual depreciation expense is recommended. Depreciation expense reserve is a typical industry standard minimum for capital reserves. The City is also required by CWRPDA bond covenants to maintain a debt service coverage of 1.1 times net revenue. To meet these obligations through the 5-year study period and maintain sufficient reserves for funding the 2024 – 2028 capital improvement program, equal annual rate revenue increases of 3.0% are recommended. Total capital

improvements for 2024 through 2028 are estimated at \$3.9 million with inflation. It is recommended that the financial plan be updated annually to determine whether the projected increases are appropriate. Table 6 summarizes the financial plan results.

Table 6: Wastewater - Financial Plan Projections

Description	2019	FY20	FY21	FY22	FY23
Revenue Adjustment	3.0%	3.0%	3.0%	3.0%	3.0%
Ending Balance (\$ millions)	\$1.52	\$1.90	\$1.98	\$2.06	\$2.17
Target Reserves (\$ millions)	0.36	0.38	0.47	0.49	0.50
Over/(Under Target) (\$ millions)	1.15	1.52	1.51	1.57	1.67
Debt Service Coverage	N/A	N/A	4.69	4.77	4.87
Capital Improvement Program Funded (\$ millions)	\$0.51	\$2.04	\$0.39	\$0.46	\$0.43

RATE DESIGN

In the development of schedules of wastewater rates, a basic consideration is to establish equitable charges to customers commensurate with the cost of providing service. The only method of assessing entirely equitable wastewater rates would be the determination of each customer's bill based upon their unique service requirements. Since this is impractical, schedules of rates are normally designed to meet average conditions for groups (classes) of customers having similar service requirements. Rates should be reasonably simple in application and subject to as few misinterpretations as possible.

Current and Proposed Rates

The City's current rate structure consists of a monthly service charge that varies by class and volumetric rate for all usage. Table 7 lists the current and proposed rates and rate structures.

Table 7: Wastewater – Comparison of Current and Proposed Rates

Description	Current	2019 Proposed
Residential		
Service Charge, \$ per bill	\$31.00	\$31.93
Volume Rate, \$ per kgal [a]	N/A	N/A
Commercial		
Service Charge, \$ per unit	\$31.00	\$31.93
Volume Rate, \$ per kgal [1]	1.55	1.60
Septage, \$ per gallon		
Septage – In County	\$0.157	\$0.170
Septage – Out County	0.310	0.320
Grease Trap (Apr – Aug)	0.310	0.319
Grease Trap (Sep – Mar)	0.617	\$0.636

[1] Assessed on billed volume in excess of 12,000 gallons per month

CITY OF CRAIG 2021 BUDGET WASTEWATER FUND					
SUMMARY	2018 Actual	2019 Actual	2020 Budget	2020 Projected	2021 Budget

FINANCIAL SUMMARY - WASTEWATER FUND

Personal Services	805,314	883,100	843,160	843,160	867,410
Supplies	41,659	46,430	64,250	63,750	61,750
Purchased Services	461,028	379,927	466,050	465,200	408,700
Fixed Charges	28,211	32,955	34,900	34,900	37,870
Debit Service	0	0	0	0	0
Other	0	0	0	0	0
Capital Outlay	34,232	180,364	1,801,570	1,350,000	1,595,000
TOTAL	1,370,444	1,522,777	3,209,930	2,757,010	2,970,730

PERSONNEL SUMMARY - WASTEWATER FUND

FULL-TIME:

Director	0.50	0.50	0.50	0.50	0.50
Maint. Supervisor/WW	0.75	0.75	0.75	0.75	0.75
Maint. Tech W/WW	0.00	0.00	0.00	0.00	0.50
Plant Operator II	2.00	2.00	3.00	2.00	3.00
Plant Operator I	2.00	2.00	1.00	2.00	1.00
Treatment/Collection Manager	0.00	0.00	0.00	0.00	0.00
Lab Technician	1.00	1.00	1.00	1.00	1.00

LEGAL

City Attorney	0.00	0.00	0.04	0.00	0.04
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ADMINISTRATION

City Manager	0.07	0.07	0.07	0.07	0.07
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CITY CLERK/PERSONNEL

City Clerk/Personnel	0.07	0.07	0.07	0.07	0.07
Personnel Coordinator	0.07	0.07	0.07	0.07	0.07

FINANCE

Finance Director	0.07	0.07	0.07	0.07	0.10
Deputy Finance Director	0.07	0.07	0.07	0.07	0.10
Senior Accountant	0.00	0.00	0.00	0.00	0.10
Accting-Data Processing Super.	0.07	0.07	0.07	0.07	0.20
Utility Coordinator	0.10	0.10	0.10	0.10	0.10
Utility Bill Clerk	0.10	0.10	0.10	0.10	0.10

PUBLIC WORKS

Engineering/IT Technician	0.30	0.30	0.30	0.30	0.30
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CITY OF CRAIG 2021 BUDGET WASTEWATER FUND					
SUMMARY	2018 Actual	2019 Projected	2020 Budget	2020 Projected	2021 Budget
ROAD & BRIDGE					
Sr. Equipment Mechanic	0.09	0.18	0.09	0.18	0.09
TOTAL FULL-TIME	7.26	7.35	7.30	7.35	8.09
SEASONAL/PART-TIME					
Laborer	2.00	2.00	2.00	2.00	2.00
TOTAL SEASONAL/PT-TIME	2.00	2.00	2.00	2.00	2.00
GRAND TOTAL	9.26	9.35	9.30	9.35	10.09

CITY OF CRAIG 2021 BUDGET WASTEWATER FUND						
Acct No	Account Description	2018 Actual	2019 Actual	2020 Budget	2020 Projected	2021 Budget

WASTEWATER FUND

60-66-11100	SALARIES REG	527,610	570,080	551,470	551,470	561,920
60-66-12100	SALARIES PT	6,384	11,072	12,000	12,000	12,000
60-66-12200	SALARIES OT	18,026	20,032	17,000	17,000	17,000
60-66-14100	BENEFITS UNEMP	0	0	2,900	2,900	2,960
60-66-14200	BENEFITS WRKCOMP	15,933	13,665	12,080	12,080	12,990
60-66-14300	BENEFITS HEALTH	162,790	183,591	168,280	168,280	176,720
60-66-14500	BENEFITS MEDICARE	6,218	7,211	8,420	8,420	8,570
60-66-14600	BENEFITS EEPF	64,869	73,707	65,220	65,220	69,470
60-66-14700	BENEFITS EELIFE	3,088	3,041	5,040	5,040	5,030
60-66-14800	BENEFITS FICA	396	703	750	750	750
60-66-21400	SUPPLIES OFFICE	4,815	1,740	8,000	8,000	4,500
60-66-22100	SUPPLIES CHEMICALS	7,816	12,413	15,000	15,000	16,000
60-66-22119	SUPPLIES CHEMICALS LAB	4,505	8,176	8,000	8,000	8,000
60-66-22300	SUPPLIES JANITORIAL	369	367	750	750	750
60-66-22500	SUPPLIES CLOTH/UNIF	5,844	5,919	6,000	6,500	6,500
60-66-22900	SUPPLIES OPERATING	2,949	2,491	4,000	4,000	4,000
60-66-23100	SUPPLIES GAS,OIL,FUEL	12,649	11,694	14,000	13,000	13,000
60-66-23200	SUPPLIES VEHICLE	120	230	500	500	500
60-66-23400	SUPPLIES SMALL TOOLS	1,849	2,718	5,000	5,000	3,000
60-66-23900	SUPPLIES TIRES	742	681	3,000	3,000	5,500
60-66-31100	SVC POSTAGE	5,455	5,618	5,500	6,000	6,000
60-66-32100	SVC PRINTING	3,500	3,940	3,500	3,500	3,500
60-66-33100	SVC LGL NOTICE	0	63	100	100	100
60-66-33300	SVC PUBL,SUBSC,DUES	15	395	500	500	500
60-66-33700	SVC ADVERTISING	337	182	350	2,500	500
60-66-34100	SVC UTIL-ELECTRIC	131,472	113,960	130,000	130,000	130,000
60-66-34500	SVC UTIL-GAS	2,927	3,105	3,500	3,500	3,500
60-66-34700	SVC TELEPHONE	7,400	9,400	7,500	9,000	9,000
60-66-35300	SVC LAB TESTING	16,225	18,369	18,000	17,000	17,000
60-66-35700	SVC I.T (INFO TECH)	0	0	0	0	0
60-66-35800	SVC OTHER PROF SVC	58,092	32,755	70,000	70,000	60,000
60-66-36100	SVC RPR/MNT-VEHICLES	12,950	3,402	15,000	14,000	14,000
60-66-36200	SVC RPR/MAINT-EQUIP	157,884	26,915	50,000	50,000	45,000
60-66-36300	SVC RPR/MAINT	3,331	3,992	9,000	9,000	5,000
60-66-36400	SVC RPR/MAINT-BLDGS	6,511	65,729	10,000	10,000	26,500
60-66-36425	SVC RPR/MAINT-BLDGS TRE	23,766	64,079	70,000	70,000	45,000
60-66-36426	SVC RPR/MAINT-BLDGS COL	16,485	22,425	60,000	60,000	30,000
60-66-36600	SVC RPR/MAINT-STREETS	1,244	0	4,000	4,000	4,000
60-66-36700	SVC RPR/MAINT-RADIOS	0	0	500	500	500
60-66-37900	SVC MTG EXPENSE	0	0	100	100	100
60-66-38100	SVC TRNING/EDUC	3,781	4,942	7,000	4,000	7,000
60-66-39500	SVC LF-FEES	0	0	500	500	500
60-66-39600	SVC EQUIP RENTAL	9,653	656	1,000	1,000	1,000
60-66-39900	SVC PAYMENT IN-LIEU-OF-	0	0	0	0	0
60-66-51100	FXD CHG BLDG INS	16,553	18,414	19,100	19,100	22,550
60-66-51200	FXD CHG VEH INS	3,661	4,805	5,290	5,290	6,000
60-66-51300	FXD CHG LIAB INS	7,997	7,236	10,510	10,510	9,320
60-66-51500	FXD CHG DED DAMAGES	0	2,500	0	0	0
60-66-52100	FXD CHG BONDS/LICENSES	0	0	0	0	0

CITY OF CRAIG 2021 BUDGET WASTEWATER FUND					
SUMMARY	2018 Actual	2019 Actual	2020 Budget	2020 Projected	2021 Budget
60-66-52300 FXD CHG REFUNDS	0	0	0	0	0
60-66-54100 DEPRECIATION EXPENSE	233,748	229,785	0	0	0
60-66-61000 LEASE PRINCIPAL-LOAN	0	0	0	0	0
60-66-62000 LEASE INTEREST-LOAN	0	0	0	0	0
60-66-64000 LEASE ADMIN FEES	0	0	0	0	0
60-66-65000 LEASE AGRMNT	0	0	0	0	0
60-66-77000 BAD DEBT EXPENSE	0	0	0	0	0
Wastewater Oper. Exp.Totals:	1,569,960	1,572,198	1,408,360	1,407,010	1,375,730
CAPITAL					
60-66-91000 LAND PURCHASE	0	0	0	0	0
60-66-92200 BUILDINGS OPERATIONAL	0	0	0	0	0
60-66-93116 IMPRV ENGINEERING	0	0	50,000	50,000	0
60-66-93300 IMPRV WW COLLECTION SYS	0	97,871	400,000	0	415,000
60-66-93500 IMPRV OTHER	0	18,325	100,000	100,000	660,000
60-66-93600 IMPRV MASTER PLAN	0	0	0	0	0
60-66-94100 EQUIPMENT SHOP-MAINT	0	0	0	0	0
60-66-94200 EQUIPMENT VEH/ATTACHMEN	0	0	120,000	0	125,000
60-66-94300 EQUIPMENT COMMUNICATION	0	0	0	0	0
60-66-94400 EQUIPMENT COMPUTER	0	0	0	0	0
60-66-94500 EQUIPMENT OFFICE	0	0	0	0	0
60-66-94600 EQUIPMENT SOFTWARE	0	0	0	0	0
60-66-94700 EQUIPMENT OTHER	26,518	0	45,000	0	395,000
60-66-94800 EQUIPMENT SLUDGE PONDS	7,714	64,169	1,086,570	1,200,000	0
60-66-95000 CAP CONSTRUCTION	0	0	0	0	0
Wastewater Capital Totals:	34,232	180,364	1,801,570	1,350,000	1,595,000
TOTAL WASTEWATER FUND	1,604,192	1,752,562	3,209,930	2,757,010	2,970,730



Schedule C-2

CAPITAL PROJECT

Budget Request

Fiscal Year 2021

Fund: Wastewater	Department: Wastewater	Department Code: 60-66-93300
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Capital Project: Sewer Main Rehabilitation New Ongoing X

Description: Sewer Main replacement or rehabilitation program for various areas of the sewer collection system. Alley between Stout & Steele Streets from 9th to Stout St. (8") slip lined w/ manhole rehabilitation.

Which goal is addressed with this project? How? Repairs or replaces substandard sewer mains and appurtenances that exist in various areas of the sewer collection system. This corrects broken, cracked, or otherwise damaged sewer mains where sewer flow is leaking, or being blocked. Continues to follow RTW Eng. 2000 Wastewater Master Plan & SGM Eng. 2015 Plan Update recommendations.

Other related costs? Savings? Will attempt to get a matching DOLA Tier 1 grant to aid in rehabilitating this sewer main and manholes in 2021. If unsuccessful in acquiring the grant we need to accomplish this project with the existing reserve sewer funds available if at all possible.

Est Bid Date: March '21

Est Start Date: May '21

Est Compl Date: August '21

Funding Needs:	Month	\$ Est	% Compl
	<u>May</u>	<u>\$207,000</u>	<u>50%</u>
	<u>August</u>	<u>\$208,000</u>	<u>100%</u>
	<u> </u>	<u> </u>	<u> </u>
	<u> </u>	<u> </u>	<u> </u>

Sources of Fund:

City \$215,000 Grant \$200,000 Other N/A Total \$415,000

CAPITAL ITEM

Budget Request

Fiscal Year 2021

Fund: Wastewater	Department: Wastewater	Department Code: 60-66-93500
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Capital Item:	Solar Net-metering	New	Replacement	X
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Description of Need: Help off-set electricial costs

Which goal is addressed with this acquisition? How? _____

Other related costs? Savings? _____

What alternative is there should funding not be available? _____

Est Bid Date:	May-21	Req Delivery Date:	November-21
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Est Cost: \$660,000.00

Freight: included

Installation: N/A

Training: included

TOTAL REQ.	\$660,000.00
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Schedule C-1

CAPITAL ITEM

Budget Request

Fiscal Year 2021

Fund:	Department:	Department Code:
Wastewater	Wastewater	60-66-94200

Capital Item: Trailer Mounted Diesel Pump **New** X **Replacement** _____

Description of Need: This trailer mounted emergency diesel powered sewer pump will be used during emergencies if electric power is lost or when projects require temporary pumping of the wastewater to various areas of the treatment process, and includes all piping and appurtenances.

Which goal is addressed with this acquisition? How? To have emergency equipment on hand in case it is needed, and to perform pumping when projects require this method of moving sewage.

Other related costs? Savings? Save on rental of a pump like this that usually costs about \$20K/month. Also, having a pump like this on hand would save time and damages that could occur to other equipment while waiting for a rental if one is available.

What alternative is there should funding not be available? None, just continue to rent a pump when there is an emergency or during other projects that would require the use of a pump like this.

Est Bid Date:	<u>Feb-21</u>	Req Delivery Date:	<u>May-21</u>
Est Cost:	<u>\$125,000.00</u>		
Freight:	<u>included</u>		
Installation:	<u>N/A</u>		
Training:	<u>included</u>		
TOTAL REQ.	<u>\$125,000.00</u>		



Schedule C-1

CAPITAL ITEM

Budget Request

Fiscal Year 2021

Fund:	Department:	Department Code:
Wastewater	Wastewater	60-66-94700

Capital Item: Emergency Generator Aeration Bldg **New** X **Replacement** _____

Description of Need: This emergency generator will be used when normal incoming electric power is out to power the aeration building which is used for the Oxidatio Ditches.

Which goal is addressed with this acquisition? How? To have emergency generators that will allow all processes at the wastewater plant to function if incoming electric service is lost for any length of time. This generator coupled with the one already in place will allow continuous sewer treatment.

Other related costs? Savings? Other than diesel to power it there would be none.

What alternative is there should funding not be available? None, just hope there are no long duration power outages at the wastewater treatment plant.

Est Bid Date: Feb-21

Req Delivery Date: May-21

Est Cost: \$350,000.00

Freight: included

Installation: N/A

Training: included

TOTAL REQ. \$350,000.00



Schedule C-1

CAPITAL ITEM

Budget Request

Fiscal Year 2021

Fund:	Department:	Department Code:
Wastewater	Wastewater	60-66-94700

Capital Item: WWTP Lightning Protection **New** X **Replacement**

Description of Need: This project is to have a complete UL listed Lightning Protection System
at all buildings located at the wastewater plant.

Which goal is addressed with this acquisition? How? Provide protection for the electrical systems
at the wastewater plant, and prevent loss of sewer processes and equipment as a result of surges from
Lightning strikes in the facility of the treatment plant.

Other related costs? Savings? N/A

What alternative is there should funding not be available? None, just hope there isn't another
incident as observed in 2019, when the raw pump building was completely flooded with sewage.

Est Bid Date:	<u>Feb-21</u>	Req Delivery Date:	<u>June-21</u>
Est Cost:	<u>\$45,000.00</u>		
Freight:	<u>included</u>		
Installation:	<u>included</u>		
Training:	<u>N/A</u>		
TOTAL REQ.	<u>\$45,000.00</u>		

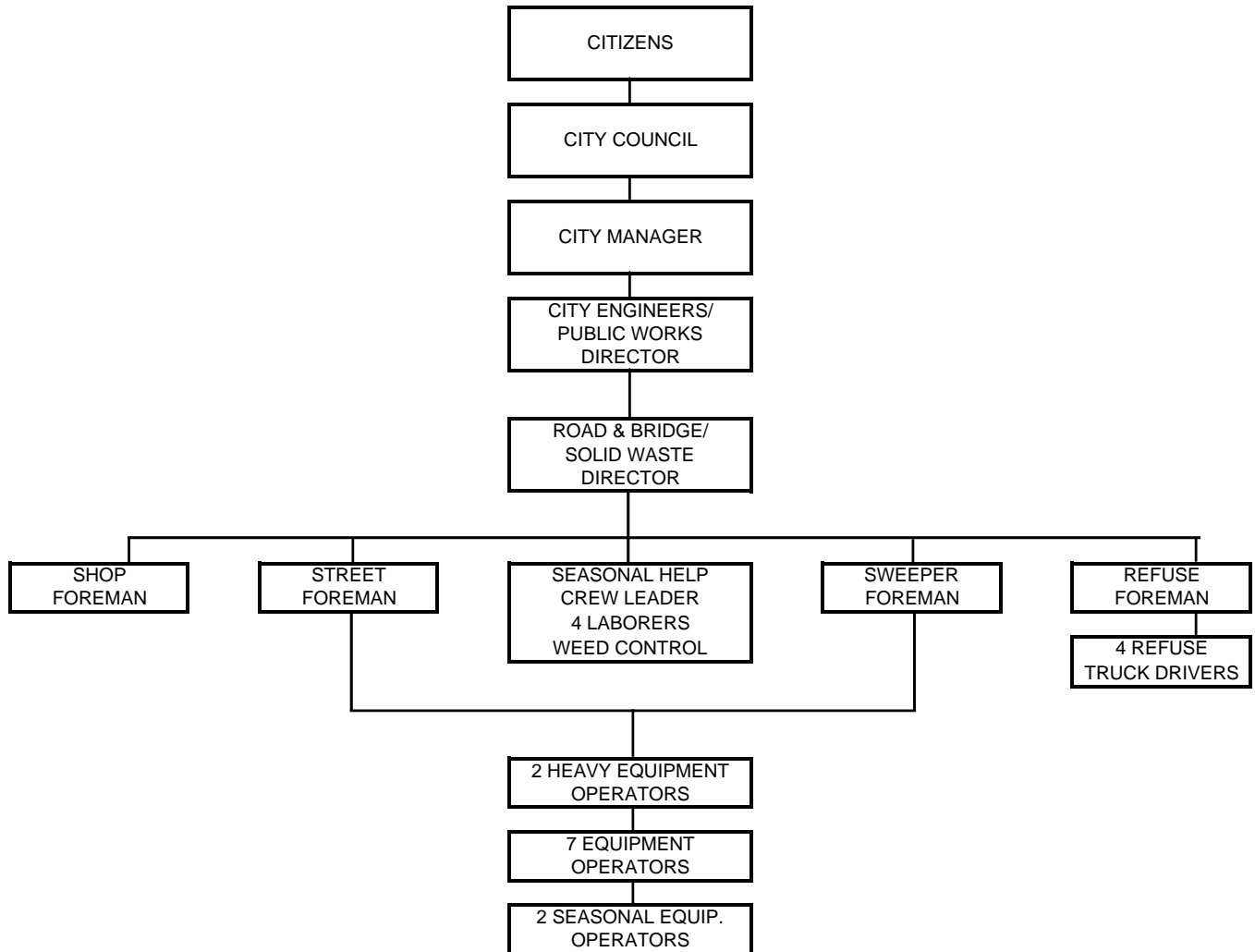
Wastewater Department

10 Year Capital Improvement Projection

Year	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
Item										
Engineering for East 7th Street	\$50,000									
Sewer Main Replacement Program	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000
Building Security Access Improvements	\$40,000									
Replace Aluminum Handrail	\$60,000									
Rebuild Aeration Recycle Pump #3	\$45,000									
Replace Existing Sludge Line Phases 1, 1A, 1B, and 2.	\$1,500,000		\$750,000							
Construct a 200k gallon Eq Basin		\$2,250,000								
Concrete Pad for Dumping Into Earthen Sludge Pond			\$18,000							
Repaint North Clarifier			\$80,000							
Repaint South Clarifier									\$80,000	
Replace Root Treatment Chemical Feed Equipment			\$30,000							
Additional Clarifier plus covers on existing clarifiers								\$1,080,000		
Isolate Electrical Room from Pretreatment Area and Replace MCCs				\$750,000						
Additional Land for Biosolids Application						\$1,800,000				
Replace grit elevator with grit washer							\$254,000			
Replace mechanical bar screen and add screenings washer									\$436,000	
Replace/Upgrade Emergency Pumping Equipment		\$125,000								
Replace Aeration MCC			\$300,000							
Add Standby Generator for Aeration		\$350,000								
Sewer Cleaning Truck 5-35 (2004)					\$500,000					
3/4 Ton Pickup 5-31 (2015)								\$30,000		
1 Ton Pickup 5-32 (2010)			\$40,000							
3/4 Ton Pickup w/plow 5-30 (2011)				\$35,000						
Wastewater Plant Lightning Protection		\$45,000								
3/4 Ton Pickup 4-02 (2012)					\$30,000					
Video Inspection Truck (2003)				\$350,000						
Replace Ranney Street Lift Station										\$500,000
Nutrient Compliance Upgrades and UV Disinfection									\$8,000,000	\$500,000
Yearly Totals	\$1,945,000	\$3,020,000	\$1,468,000	\$1,385,000	\$780,000	\$2,050,000	\$504,000	\$1,360,000	\$8,766,000	\$1,250,000

SOLID WASTE FUND

SOLID WASTE



CITY OF CRAIG 2021 BUDGET SOLID WASTE FUND BUDGET SUMMARY					
DESCRIPTION	2018 Actual	2019 Actual	REVISED 2020 Budget	2020 Projected	2021 Budget
BEGINNING FUND BALANCE:					
Reserved for Debt	0	0	0	0	0
Reserved for Operations 25%	0	0	0	322,064	388,393
Unreserved-Undesignated	1,745,144	1,685,726	1,736,116	1,404,047	1,412,949
TOTAL Beginning Fund Balance	1,745,144	1,685,726	1,736,116	1,726,111	1,801,341
REVENUES:					
70-34-49710 Construction Dumpsters	127,610	178,102	163,600	188,200	178,500
70-34-49800 Charges Solid Waste Fees	728,716	713,555	736,800	744,100	744,100
70-34-49900 Charges Landfill Fees	554,916	645,025	662,900	668,000	718,000
70-36-00000 Miscellaneous	13,666	38,679	8,000	6,000	6,000
70-36-10000 Recyclable Electronics	6,092	7,761	6,500	5,000	2,000
70-36-16100 Interest Investments	35,870	37,503	45,000	13,000	6,000
70-36-30000 Late Payment Fees	6,822	6,255	7,000	4,500	6,000
70-39-00000 Gain/Loss on Fixed Assets	0	0	0	0	0
TOTAL Revenues	1,473,693	1,626,879	1,629,800	1,628,800	1,660,600
EXPENDITURES:					
EXPENDITURES:					
Personal Services	663,141	667,987	713,190	701,920	846,410
Supplies	84,396	89,577	112,750	79,000	112,750
Purchased Services	426,461	512,265	521,000	500,540	586,000
Fixed Charges	19,889	18,427	24,110	23,110	22,640
Debt Service	0	0	0	0	0
Other (Transfers)	0	0	0	0	0
Capital Outlay	339,224	298,238	249,000	249,000	380,000
TOTAL Expenditures	1,533,111	1,586,494	1,620,050	1,553,570	1,947,800
REVENUES VS EXPENDITURES	(59,418)	40,385	9,750	75,230	(287,200)
ENDING FUND BALANCE:					
Reserved for Debt	0	0	0	0	0
Reserved for Operations 25%		322,064	405,013	388,393	486,950
Unreserved-Undesignated	1,685,726	1,404,047	1,340,854	1,412,949	1,027,191
TOTAL Ending Fund Balance	1,685,726	1,726,111	1,745,866	1,801,341	1,514,141

CITY OF CRAIG
SOLID WASTE FUND
 REVENUES FROM CONSTRUCTION DUMPSTERS

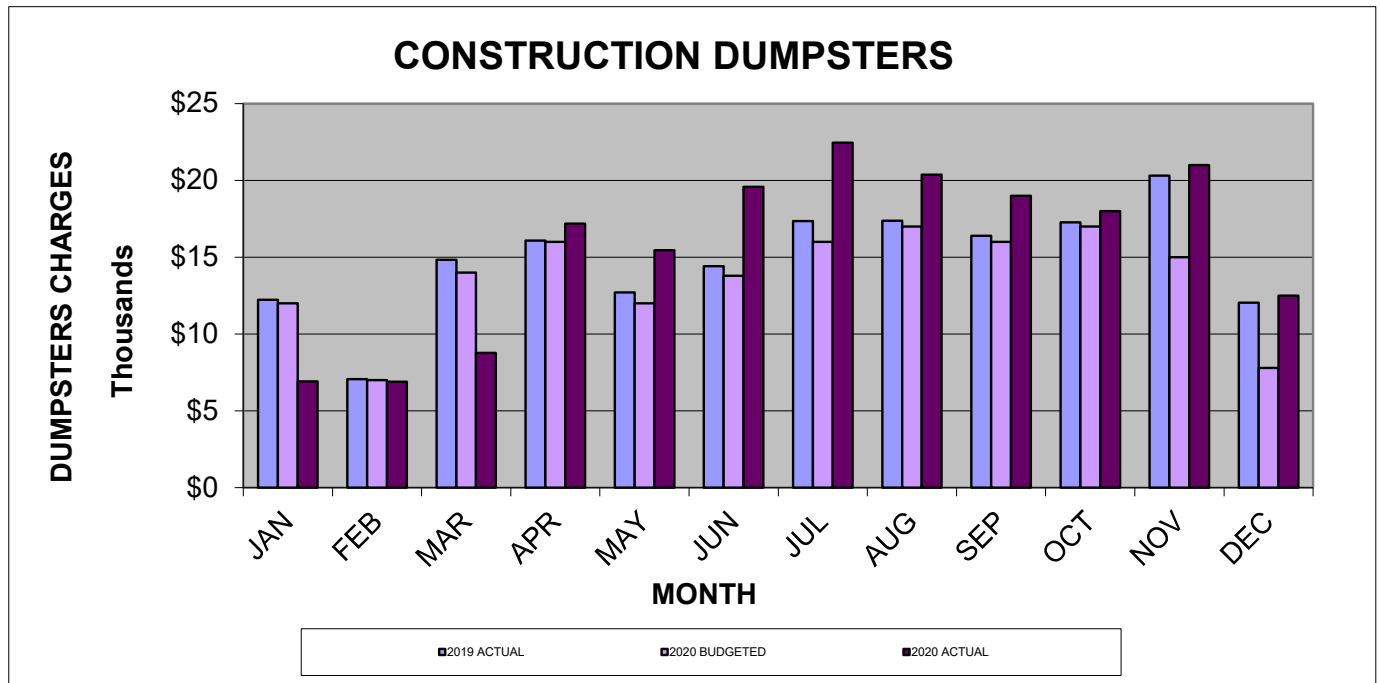
MONTH OF SALES	YEAR 2018 ACTUAL	YEAR 2019 ACTUAL	YEAR 2020 BUDGETED	YEAR 2020 ACTUAL	YEAR 2021 ACTUAL	% CHANGE 2020/2019
JAN	\$6,999.10	\$12,230.66	\$12,000.00	\$6,929.31	\$12,500.00	-43.34%
FEB	\$5,263.20	\$7,076.51	\$7,000.00	\$6,905.61	\$7,000.00	-2.42%
MAR	\$7,440.30	\$14,842.71	\$14,000.00	\$8,769.76	\$15,000.00	-40.92%
APR	\$7,329.90	\$16,083.80	\$16,000.00	\$17,180.87	\$16,000.00	6.82%
MAY	\$11,773.45	\$12,704.00	\$12,000.00	\$15,451.91	\$12,700.00	21.63%
JUN	\$13,811.56	\$14,431.16	\$13,800.00	\$19,575.96	\$14,500.00	35.65%
JUL	\$10,934.48	\$17,356.91	\$16,000.00	\$22,465.56	\$17,400.00	29.43%
AUG	\$8,868.58	\$17,367.61	\$17,000.00	\$20,370.16	\$17,400.00	17.29%
SEP	\$9,363.60	\$16,391.71	\$16,000.00	\$19,000.00	\$16,400.00	15.91%
OCT	\$20,865.71	\$17,268.16	\$17,000.00	\$18,000.00	\$17,300.00	4.24%
NOV	\$17,226.16	\$20,309.96	\$15,000.00	\$21,000.00	\$20,300.00	3.40%
DEC	\$7,733.76	\$12,038.41	\$7,800.00	\$12,500.00	\$12,000.00	3.83%
TOTAL YEAR-TO-DATE	\$127,609.80	\$178,101.60	\$163,600.00	\$188,149.14	\$178,500.00	

Actual vs Actual

Y-T-D Percentage Ch	-6.82%	30.04%	-8.14%	5.64%	-5.13%
Y-T- D Dollar Change				\$10,047.54	(\$9,649.14)

Actual vs Budgeted

Y-T-D Percentage Change	15.01%
Y-T- D Dollar Change	\$24,549.14



CITY OF CRAIG
SOLID WASTE FUND
 REVENUES FROM COLLECTION FEES

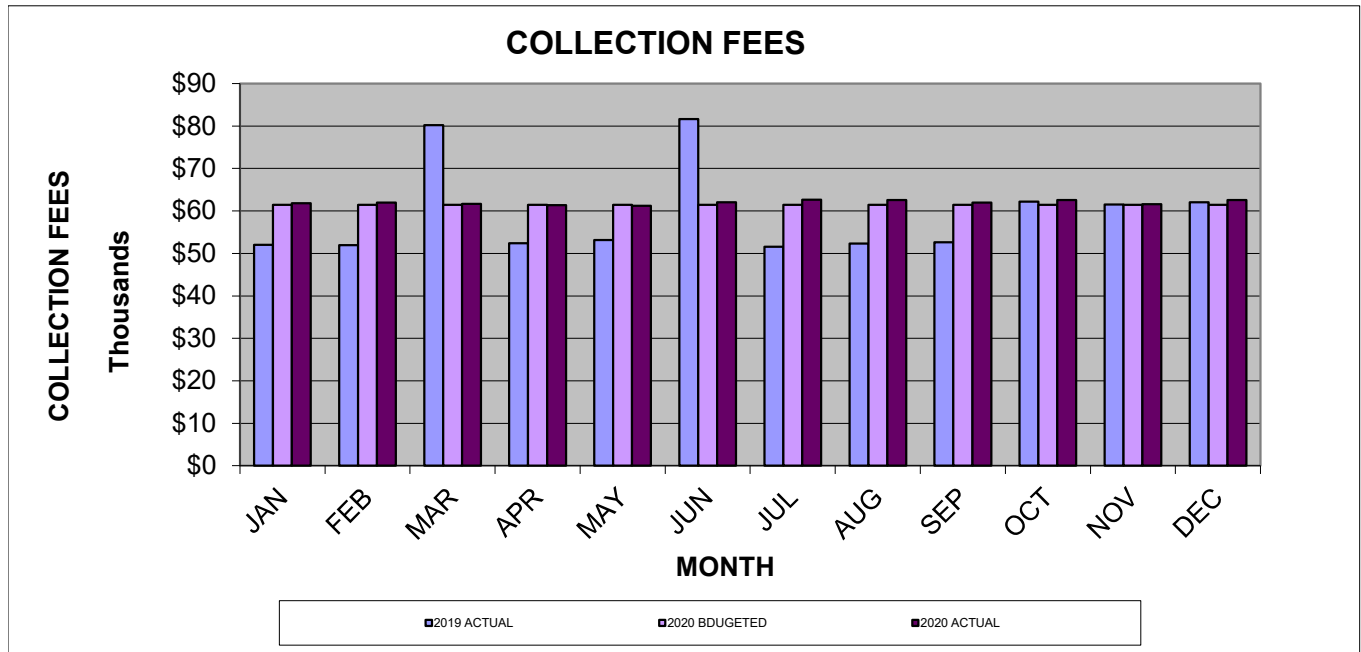
	\$11.00	\$11.00	\$11.00	\$11.00	\$11.00	
MONTH OF SALES	YEAR 2018 ACTUAL	YEAR 2019 ACTUAL	YEAR 2020 BUDGETED	YEAR 2020 ACTUAL	YEAR 2021 PROJECTED	% CHANGE 2020/2019
JAN	\$51,017.14	\$52,001.45	\$61,400.00	\$61,819.23	\$61,819.23	18.88%
FEB	\$50,885.27	\$51,969.05	\$61,400.00	\$61,937.02	\$61,937.02	19.18%
MAR	\$77,139.74	\$80,224.96	\$61,400.00	\$61,649.35	\$61,649.35	-23.15%
APR	\$52,019.56	\$52,364.97	\$61,400.00	\$61,380.55	\$61,380.55	17.22%
MAY	\$52,106.99	\$53,167.94	\$61,400.00	\$61,192.74	\$61,192.74	15.09%
JUN	\$78,400.84	\$81,622.52	\$61,400.00	\$62,037.86	\$62,037.86	-23.99%
JUL	\$51,205.46	\$51,564.56	\$61,400.00	\$62,653.27	\$62,653.27	21.50%
AUG	\$51,750.24	\$52,325.27	\$61,400.00	\$62,600.00	\$62,600.00	19.64%
SEP	\$80,499.47	\$52,602.55	\$61,400.00	\$62,000.00	\$62,000.00	17.87%
OCT	\$52,242.87	\$62,199.57	\$61,400.00	\$62,600.00	\$62,600.00	0.64%
NOV	\$52,008.08	\$61,506.98	\$61,400.00	\$61,600.00	\$61,600.00	0.15%
DEC	\$79,440.44	\$62,005.47	\$61,400.00	\$62,600.00	\$62,600.00	0.96%
TOTAL YEAR-TO-DATE	\$728,716.10	\$713,555.29	\$736,800.00	\$744,070.02	\$744,070.02	

Actual vs Actual

Y-T-D Percentage Change	-1.52%	3.26%	4.28%	0.00%
Y-T- D Dollar Change			\$30,514.73	\$0.00

Actual vs Budgeted

Y-T-D Percentage Change	0.99%
Y-T- D Dollar Change	\$7,270.02



**CITY OF CRAIG
SOLID WASTE FUND
REVENUES FROM LANDFILL FEES**

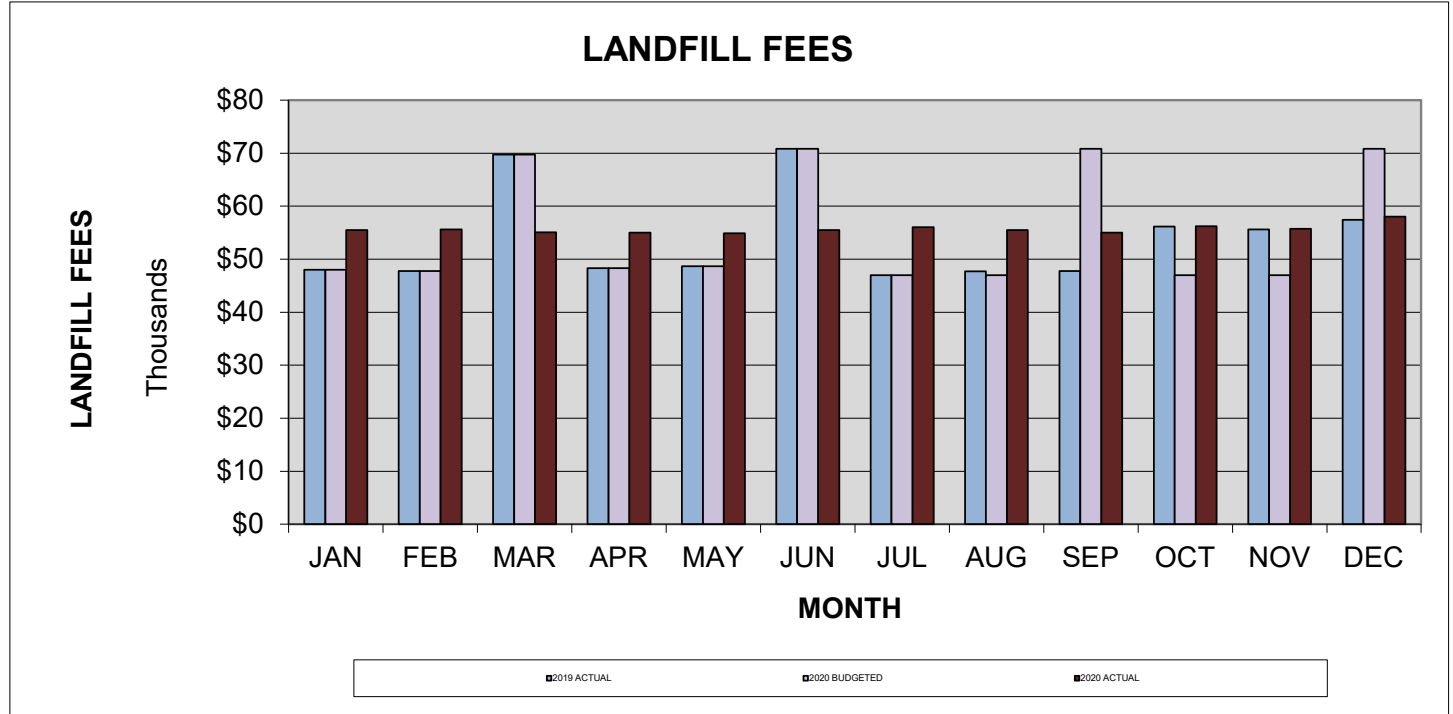
	\$9.00	\$11.00	\$11.00	\$11.00	\$11.50	
MONTH OF SALES	YEAR 2018 ACTUAL	YEAR 2019 ACTUAL	YEAR 2020 BUDGETED	YEAR 2020 ACTUAL	YEAR 2021 PROJECTED	% CHANGE 2020/2019
JAN	\$39,603.59	\$47,995.97	47,995.97	\$55,487.25	\$59,648.79	15.61%
FEB	\$39,851.76	\$47,784.87	47,784.87	\$55,612.60	\$59,783.55	16.38%
MAR	\$57,213.99	\$69,749.01	69,749.01	\$55,047.04	\$59,175.57	-21.08%
APR	\$40,165.15	\$48,334.74	48,334.74	\$55,021.15	\$59,147.74	13.83%
MAY	\$40,642.03	\$48,670.34	48,670.34	\$54,862.99	\$58,977.71	12.72%
JUN	\$58,155.80	\$70,838.66	70,838.66	\$55,479.75	\$59,640.73	-21.68%
JUL	\$39,949.23	\$46,961.90	46,961.90	\$56,025.05	\$60,226.93	19.30%
AUG	\$40,329.09	\$47,695.83	47,000.00	\$55,500.00	\$59,662.50	16.36%
SEP	\$59,102.33	\$47,779.93	70,800.00	\$55,000.00	\$59,125.00	15.11%
OCT	\$40,424.34	\$56,179.12	47,000.00	\$56,200.00	\$60,415.00	0.04%
NOV	\$40,265.39	\$55,614.41	47,000.00	\$55,700.00	\$59,877.50	0.15%
DEC	\$59,213.74	\$57,419.86	70,800.00	\$58,000.00	\$62,350.00	1.01%
TOTAL YEAR-TO-DATE	\$554,916.44	\$645,024.64	\$662,935.49	\$667,935.83	\$718,031.02	

Actual vs Actual

Y-T-D Percentage Change	16.79%	2.78%	3.55%	7.50%
Y-T- D Dollar Change			\$22,911.19	\$50,095.19

Actual vs Budgeted

Y-T-D Percentage Change	0.75%
Y-T- D Dollar Change	\$5,000.34



CITY OF CRAIG 2021 BUDGET SOLID WASTE FUND					
SUMMARY	2018 Actual	2019 Actual	2020 Budget	2020 Projected	2021 Budget

FINANCIAL SUMMARY - SOLID WASTE FUND

Personal Services	663,141	667,987	713,190	701,920	846,410
Supplies	84,396	89,577	112,750	79,000	112,750
Purchased Services	426,461	512,265	521,000	500,540	586,000
Fixed Charges	19,889	18,427	24,110	23,110	22,640
Debit Service	0	0	0	0	0
Other	0	0	0	0	0
Capital Outlay	339,224	298,238	249,000	249,000	380,000
TOTAL	1,533,111	1,586,494	1,620,050	1,553,570	1,947,800

PERSONNEL SUMMARY - SOLID WASTE FUND

FULL-TIME:

Refuse Foreman	1.00	1.00	1.00	1.00	1.00
Light Equipment Operator	4.00	4.00	5.00	4.00	6.00

LEGAL

City Attorney	0.00	0.00	0.04	0.00	0.04
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ADMINISTRATION

City Manager	0.07	0.07	0.07	0.07	0.07
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CITY CLERK/PERSONNEL

City Clerk/Personnel	0.07	0.07	0.07	0.07	0.07
Personnel Coordinator	0.07	0.07	0.07	0.07	0.07

FINANCE

Finance Director	0.07	0.07	0.07	0.07	0.10
Deputy Finance Director	0.07	0.07	0.07	0.07	0.10
Senior Accountant	0.00	0.00	0.00	0.00	0.10
Accting-Data Processing Super.	0.07	0.07	0.07	0.07	0.10
Utility Coordinator	0.30	0.30	0.30	0.30	0.30
Utility Bill Clerk	0.30	0.30	0.30	0.30	0.30

PUBLIC WORKS

Public Works Director	0.00	0.00	0.25	0.00	0.40
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ROAD & BRIDGE

Sr. Equipment Mechanic	0.09	0.09	0.09	0.09	0.09
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TOTAL FULL-TIME	6.11	6.11	7.40	6.11	8.74
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SEASONAL/PART-TIME

Laborer	1.00	1.00	1.00	1.00	1.00
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TOTAL SEASONAL/PT-TIME	1.00	1.00	1.00	1.00	1.00
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GRAND TOTAL	7.11	7.11	8.40	7.11	9.74
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CITY OF CRAIG 2021 BUDGET SOLID WASTE FUND						
Acct No	Account Description	2018 Actual	2019 Actual	2020 Budget	2020 Projected	2021 Budget

SOLID WASTE FUND

70-67-11100	SALARIES REG	395,047	398,519	436,770	436,770	522,790
70-67-12100	SALARIES PT	23,540	18,327	6,000	0	6,000
70-67-12200	SALARIES OT	21,132	23,397	10,000	7,000	10,000
70-67-14100	BENEFITS UNEMP	487	0	2,270	0	2,700
70-67-14200	BENEFITS WRKCOMP	28,699	29,142	28,600	28,600	35,530
70-67-14300	BENEFITS HEALTH	137,132	140,275	164,950	164,950	192,560
70-67-14500	BENEFITS MEDICARE	4,475	4,665	6,570	6,570	7,820
70-67-14600	BENEFITS EEPF	48,899	50,378	53,620	53,620	63,940
70-67-14700	BENEFITS EELIFE	2,192	2,131	4,030	4,030	4,700
70-67-14800	BENEFITS FICA	1,537	1,154	380	380	370
70-67-21200	SUPPLIES SMALL EQUIP	0	350	1,800	1,000	1,800
70-67-21400	SUPPLIES OFFICE	228	579	600	500	600
70-67-22100	SUPPLIES CHEMICALS	0	0	400	200	400
70-67-22300	SUPPLIES JANITORIAL	57	38	250	100	250
70-67-22500	SUPPLIES CLOTH/UNIF	4,547	4,687	5,200	5,000	5,200
70-67-22900	SUPPLIES OPERATING	57	25	250	200	250
70-67-23100	SUPPLIES GAS,OIL,FUEL	63,986	59,931	72,000	50,000	72,000
70-67-23200	SUPPLIES VEHICLE	171	309	750	500	750
70-67-23400	SUPPLIES SMALL TOOLS	172	93	1,500	1,500	1,500
70-67-23900	SUPPLIES TIRES	15,178	23,565	30,000	20,000	30,000
70-67-31100	SVC POSTAGE	5,495	5,715	6,000	6,000	6,000
70-67-32100	SVC PRINTING	3,584	3,503	4,200	4,200	4,200
70-67-33100	SVC LGL NOTICE	541	74	600	200	600
70-67-33300	SVC PUBL,SUBSC,DUES	180	223	800	1,200	800
70-67-33700	SVC ADVERTISING	3,150	3,409	4,500	4,500	4,500
70-67-34100	SVC UTIL-ELECTRIC	1,514	1,783	2,500	2,500	2,500
70-67-34500	SVC UTIL-GAS	2,309	2,835	3,600	3,000	3,600
70-67-34700	SVC TELEPHONE	2,504	2,280	2,500	3,000	2,500
70-67-35100	SVC MEDICAL SVC	865	540	750	540	750
70-67-35700	SVC I.T (INFO TECH)	0	0	0	0	0
70-67-35800	SVC OTHER PROF SVC	46	46	4,000	3,000	4,000
70-67-36100	SVC RPR/MNT-VEHICLES	35,758	59,859	55,000	40,000	55,000
70-67-36200	SVC RPR/MAINT-EQUIP	496	0	650	0	650
70-67-36300	SVC RPR/MAINT	0	0	3,000	0	3,000
70-67-36400	SVC RPR/MAINT-BLDGS	0	53	5,000	1,200	5,000
70-67-36700	SVC RPR/MAINT-RADIOS	0	0	500	0	500
70-67-36800	SVC CONTAINERS	2,886	1,359	6,000	2,000	6,000
70-67-37900	SVC MTG EXPENSE	0	197	500	0	500
70-67-38100	SVC TRNING/EDUC	0	0	500	0	500
70-67-38200	SVC RECYCLING EXP	7,235	8,651	15,000	10,000	15,000
70-67-39500	SVC LF-FEES	359,899	421,737	405,000	419,200	470,000
70-67-39600	SVC EQUIP RENTAL	0	0	400	0	400
70-67-39900	SVC PAYMENT IN-LIEU-OF-	0	0	0	0	0
70-67-51100	FXD CHG BLDG INS	1,139	1,373	1,420	1,420	1,700
70-67-51200	FXD CHG VEH INS	6,596	7,275	8,000	8,000	9,060
70-67-51300	FXD CHG LIAB INS	12,154	9,743	13,690	13,690	11,880
70-67-51400	FXD CHG OTHER INS	0	0	0	0	0
70-67-51500	FXD CHG DED DAMAGES	0	35	1,000	0	0
70-67-60500	LEASE PRINCIPAL LEASE	0	0	0	0	0

CITY OF CRAIG 2021 BUDGET SOLID WASTE FUND						
Acct No	Account Description	2018 Actual	2019 Actual	2020 Budget	2020 Projected	2021 Budget
70-67-62000	LEASE INTEREST-LOAN	0	0	0	0	0
70-67-75000	OTHER TRANSFERS OUT	0	0	0	0	0
Solid Waste Oper. Exp. Totals:		1,193,887	1,288,256	1,371,050	1,304,570	1,567,800
CAPITAL						
70-67-92200	BUILDINGS OPERATIONAL	0	0	0	0	0
70-67-93500	IMPRV OTHER	0	0	0	0	0
70-67-94100	EQUIPMENT SHOP-MAINT	0	0	0	0	0
70-67-94200	EQUIPMENT VEH/ATTACHMEN	297,059	253,342	195,000	195,000	325,000
70-67-94300	EQUIPMENT COMMUNICATION	0	0	0	0	0
70-67-94400	EQUIPMENT COMPUTER	0	0	0	0	0
70-67-94500	EQUIPMENT OFFICE	0	0	0	0	0
70-67-94600	EQUIPMENT SOFTWARE	0	0	0	0	0
70-67-94700	EQUIPMENT OTHER	42,165	44,896	54,000	54,000	55,000
Solid Waste Capital Totals:		339,224	298,238	249,000	249,000	380,000
TOTAL SOLID WASTE FUND		1,533,111	1,586,494	1,620,050	1,553,570	1,947,800



Schedule C-1
CAPITAL ITEM
 Budget Request
 Fiscal Year 2021

FUND	DEPARTMENT	CODE
<u>Enterprise</u>	<u>Solid Waste</u>	<u>70-67-94200</u>

CAPITAL ITEM	NEW	REPLACEMENT
Front Load Collection Body and Truck	X	X

DESCRIPTION OF NEED

Replacing 2009 Peterbilt Fl (2-04)

WHICH GOAL IS ADDRESSED WITH THIS ACQUISITION? HOW?

It is the goal of the Solid Waste Department to provide reliable, convenient and cost-effective residential and commercial trash removal services. An equipment replacement plan based on a five-year rotation is an important step in this process.

OTHER RELATED COSTS? SAVINGS?

The older the truck gets, the more down time it experiences. Repairs tend to increase in costs. The primary truck that is in use now will become the backup truck.

WHAT ALTERNATIVE IS THERE SHOULD FUNDING NOT BE AVAILABLE?

We would have to use what equipment is available.

ESTIMATED BID DATE		ESTIMATED START DATE		REQUIRED DELIVERY DATE	
January 2021		Januaery 2021		December 31, 2021	
FUNDING NEEDS		MONTH	\$ ESTIMATE	% COMPLETED	
Front Load Collection Truck & Body		January	\$325,000	100	

SOURCE OF FUNDING			
CITY OF CRAIG:	GRANT	OTHER	TOTAL
\$325,000			\$325,000



Schedule C-1
CAPITAL ITEM
Budget Request
Fiscal Year 2021

FUND	DEPARTMENT	CODE
<u>Enterprise</u>	<u>Solid Waste</u>	<u>70-67-94700</u>

CAPITAL ITEM	NEW	REPLACEMENT
90 gallon cans, 300 gallon cans, assorted dumpsters	X	X

DESCRIPTION OF NEED

Our services are increasing and containers wear out. Vandalism and accidents also account for losses.

WHICH GOAL IS ADDRESSED WITH THIS ACQUISITION? HOW?

Maintain appearance and condition of containers and replace, if necessary. Provide reliable trash removal services.

OTHER RELATED COSTS? SAVINGS?

WHAT ALTERNATIVE IS THERE SHOULD FUNDING NOT BE AVAILABLE?

If we run out of containers, we may have to turn down new accounts.

ESTIMATED BID DATE:	REQUIRED DELIVERY DATE:
September 2021	October 2021

ESTIMATED COST:	\$ 55,000.00
FREIGHT:	\$ -
INSTALLATION:	\$ -
TRAINING:	\$ -
TOTAL REQUEST:	\$ 55,000.00

MEDICAL FUND

CITY OF CRAIG 2021 BUDGET MEDICAL BENEFITS FUND BUDGET SUMMARY					
DESCRIPTION	2018 Actual	2019 Actual	REVISED 2020 Budget	2020 Projected	2021 Budget
BEGINNING FUND BALANCE:					
Reserve for Unreported/Unpaid Claims	0	0	0	0	0
Unreserved-Undesignated	300,281	365,729	402,729	452,193	467,383
TOTAL Beginning Fund Balance	300,281	365,729	402,729	452,193	467,383
REVENUES:					
80-35-10000 Employer Contributions	1,865,990	1,974,725	2,064,650	2,042,420	2,108,000
80-35-20000 Employee Contributions	181,565	183,993	222,000	227,000	263,100
80-35-30000 Reimbursements	0	0	0	0	0
80-36-00000 Miscellaneous	31,836	0	0	0	56,000
80-36-10000 Interest	71	98	100	220	0
80-36-16100 Interest Investments	0	0	0	0	0
80-39-70000 Transfer In	0	0	0	0	0
TOTAL Revenues	2,079,462	2,158,816	2,286,750	2,269,640	2,427,100
EXPENDITURES:					
80-90-85100 Expense Insurance Premiums	1,974,959	2,024,578	2,213,400	2,180,750	2,345,200
80-90-85200 Expense Administration	4,010	1,386	2,000	700	3,000
80-90-85800 Expense Claims Paid	35,045	35,645	65,000	63,000	65,000
80-90-86000 Deductible Reimbursement	0	10,746	28,000	10,000	19,000
Health Ins opt-out			8,000		8,000
TOTAL Expenditures	2,014,014	2,072,354	2,316,400	2,254,450	2,440,200
REVENUES VS EXPENDITURES	65,448	86,462	(29,650)	15,190	(13,100)
ENDING FUND BALANCE:					
Reserve for Unreported/Unpaid Claims	0	0	0	0	0
Unreserved-Undesignated	365,729	452,191	373,079	467,383	454,283
TOTAL Ending Fund Balance	365,729	452,191	373,079	467,383	454,283

PREMIUM RATE FOR MEDICAL, DENTAL & VISION

January 1 to December 31, 2020 Current Rates - 01/01/20 (PPO4)

	2020		FOUR TIER - MONTHLY COST												
	Quantity		Quantity	Employee Cost	Total Employee Cost		City Cost	Total Rate	Dental	Dep Life	EE Life	PPO4	Opt-Out	Vision	Total City Cost
		Aug20													
EMPLOYEE	25	21	25	\$0.00	\$0.00		\$1,108.30	\$1,108.30	\$46.00	\$0.95	\$14.35	\$1,042.00		\$5.00	\$27,707.50
EMPLOYEE & SPOUSE	13	13	15	\$170.00	\$2,550.00		\$2,035.30	\$2,205.30	\$92.00	\$0.95	\$14.35	\$2,085.00		\$13.00	\$30,529.50
EMPLOYEE & CHILDREN	10	10	7	\$150.00	\$1,050.00		\$1,896.30	\$2,046.30	\$112.00	\$0.95	\$14.35	\$1,908.00		\$11.00	\$13,274.10
FAMILY	46	40	43	\$220.00	\$9,460.00		\$2,292.30	\$2,512.30	\$146.00	\$0.95	\$14.35	\$2,336.00		\$15.00	\$98,568.90
HRP	4	4	3	\$0.00	\$0.00		\$657.30	\$657.30	\$146.00	\$0.95	\$14.35	\$281.00	\$200.00	\$15.00	\$1,971.90
	98	88	93					\$185,111.90	\$10,030.00	\$88.35	\$1,334.55	\$171,972.00	\$600.00	\$1,087.00	\$172,051.90
	Actual	98	Budgeted												

2020 ESTIMATED ANNUAL COST		
EMPLOYEE	CITY	TOTAL
\$0.00	\$332,490.00	\$332,490.00
\$30,600.00	\$366,354.00	\$396,954.00
\$12,600.00	\$159,289.20	\$171,889.20
\$113,520.00	\$1,182,826.80	\$1,296,346.80
\$0.00	\$23,662.80	\$23,662.80
\$156,720.00	\$2,064,622.80	\$2,221,342.80
	\$2,064,622.80	
Budget Empl/Yr	\$22,200	

January 1 to December 31, 2021 New Rate - 01/01/21 (PPO4) 0.0% 0.0% 0.0% 6.0% 0.0%

	2021 Quantity	Aug20	FOUR TIER - MONTHLY COST												
			Quantity	Employee Cost	Total Employee Cost		City Cost	Total Rate	Dental	Dep Life	EE Life	PPO4	Opt-Out	Vision	Total City Cost
EMPLOYEE	25	21	25	\$21.00	\$525.00		\$1,150	\$1,171	\$46	\$0.95	\$14.35	\$1,105		\$5	\$28,746
EMPLOYEE & SPOUSE	13	13	15	\$212.00	\$3,180.00		\$2,118	\$2,330	\$92	\$0.95	\$14.35	\$2,210		\$13	\$31,776
EMPLOYEE & CHILDREN	10	10	7	\$188.00	\$1,316.00		\$1,973	\$2,161	\$112	\$0.95	\$14.35	\$2,022		\$11	\$13,809
FAMILY	46	40	43	\$267.00	\$11,481.00		\$2,385	\$2,652	\$146	\$0.95	\$14.35	\$2,476		\$15	\$102,575
HRP	4	4	3	\$0.00	\$0.00		\$674	\$674	\$146	\$0.95	\$14.35	\$298	\$200	\$15	\$2,022
	98	88	93		\$16,502.00			\$195,430.22	\$10,030.00	\$88.35	\$1,334.55	\$182,290.32	\$600.00	\$1,087.00	\$178,928
	Actual	98	Budgeted												
					YEARLY INCREASE			\$123,819.84	\$0.00	\$0.00	\$0.00	\$123,819.84		\$0.00	

2020 ESTIMATED ANNUAL COST		
EMPLOYEE	CITY	TOTAL
\$6,300.00	\$344,946.00	\$351,246.00
\$38,160.00	\$381,312.00	\$419,472.00
\$15,792.00	\$165,713.52	\$181,505.52
\$137,772.00	\$1,230,897.36	\$1,368,669.36
\$0.00	\$24,269.76	\$24,269.76
\$198,024.00	\$2,147,138.64	\$2,345,162.64
CEBT	-56,000.00 COVID-19 Rebate	
	-26,515.84 Med. Fund Reserve	
	\$2,064,622.80	
Budget Empl/Yr	\$22,200	\$0
Inc/(Dec)	\$0.00	

1/2 of Premium Increase	
Monthly	Yearly

EMPLOYEE	\$21.00	\$252.00
EMPLOYEE & SPOUSE	\$42.00	\$504.00
EMPLOYEE & CHILDREN	\$38.00	\$456.00
FAMILY	\$47.00	\$564.00

TOTAL OF ALL FUNDS

PERSONNEL SERVICES & POSITIONS

Projections

Two State Agencies in Colorado develop quarterly projections for the Denver-Aurora-Lakewood CPI and both are provided here and updated quarter

2020 CPI Projections

Organization	March	June	September
Colorado Legislative Council	2.2%	1.0%	1.7%
Colorado Office of State Planning and Budgeting	1.7%	1.9%	2.5%

2019 CPI Projections

Organization	March	June	September	December
Colorado Legislative Council	2.3%	1.5%	1.8%	1.9%
Colorado Office of State Planning and Budgeting	2.3%	2.0%	1.7%	1.9%

2018 CPI Projections

Organization	March	June	September	December
Colorado Legislative Council	2.9%	3.1%	3.2%	3.0%
Colorado Office of State Planning and Budgeting	2.9%	3.0%	3.0%	2.7%

**CITY OF CRAIG
PERSONNEL SERVICES
YEAR 2021**

					\$1,000	2.00%		0.50%		Was \$22,200 \$22,200	12%	0.0145	0.006 0.00014	0.062	
POSITION TITLE	Full-time EFT's	12/31/2020	Survey/Merit	1/1/2021	BONUS	C.O.L.A.	TOTAL	Unemploy. Insurance	Workmens Comp.	Health Benefit Insurance	Pension	Medicare	3.75 LTD/Life Ins	FICA Tax	TOTAL COMPEN.
COUNCIL	7	7.000	18,000	0	18,000	0	0	0	27	155,400	0	261	0	1,116	174,804
LEGAL	.40	0.316	83,740	0	91,640	790	1,833	471	141	17,538	11,312	1,367	803	0	125,895
JUDICIAL	1	2.150	63,873	21,981	85,854	1,150	1,137	296	91	25,530	7,097	1,278	556	1,798	124,787
ADMINISTRATION	2.990	168,302	100,625	268,927	2,990	5,235	277,152	1,350	404	66,378	32,394	3,914	2,435	0	384,026
PERSONNEL/CLERK	1.580	118,232	5,912	124,144	790	2,483	128,207	641	192	35,076	15,385	1,859	1,163	0	182,523
PUBLIC WORKS	0.600	53,979	0	54,830	600	1,097	56,526	283	3,945	13,320	6,783	820	500	0	82,176
FINANCE	2.600	233,963	(13,282)	220,681	2,600	4,414	227,695	1,138	341	63,403	27,323	3,302	2,551	0	325,753
COMMUNITY DEVELOPMENT	1.650	87,023	0	111,469	1,650	2,129	115,248	551	1,959	36,630	13,830	1,599	969	0	170,785
POLICE	27.000	1,816,356	30,073	1,846,429	5,000	34,617	1,908,046	9,540	58,261	599,400	228,845	27,667	16,487	62	2,848,308
PARK/RECREATION	8.000	791,508	42,169	833,677	8,000	9,665	851,342	4,257	24,958	177,600	65,511	12,344	4,628	18,936	1,159,576
ROAD/BRIDGE	15.130	1,060,762	(57,016)	1,003,747	16,130	18,055	1,037,932	5,171	62,773	313,686	116,632	15,050	7,906	4,092	1,563,241
TOTAL GENERAL	69.016	4,495,739	130,461	4,659,397	39,700	80,664	4,802,550	23,698	153,091	1,503,961	525,112	69,460	37,996	26,004	7,141,872
TOTAL BEFORE COLA							4,659,397	22,990	148,306	1,503,961	507,933	67,384	36,793	26,004	6,972,769
COLA for General Fund					39,700	80,664	143,154	708	4,784	0	17,178	2,076	1,203	0	169,103
WATER	12.578	760,073	60,085	820,158	13,120	16,003	849,282	4,246	28,827	280,164	100,954	12,315	7,529	496	1,283,812
WASTEWATER	8.078	553,140	18,306	571,447	8,620	10,849	590,915	2,955	12,985	176,712	69,470	8,568	5,026	744	867,374
SOLID WASTE	8.728	505,769	15,051	520,820	8,770	9,197	538,788	2,694	35,523	192,563	63,935	7,812	4,695	372	846,381
MUSEUM	2.000	195,245	5,991	201,236	2,000	3,825	207,061	1,035	310	44,400	16,804	3,002	1,283	4,156	278,051
GRAND TOTAL	100.400	6,509,967	229,895	6,773,058	72,210	120,537	6,988,596	34,628	230,735	2,197,800	776,274	101,158	56,528	31,772	10,417,490
GRAND TOTAL BEFORE COLA							6,773,058	33,558	223,288	2,197,800	750,543	98,032	54,732	31,703	10,162,715
COLA for All Funds					72,210	120,537	215,537	1,070	7,447	0	25,730	3,125	1,797	69	254,775

-8.400
92.000

CITY OF CRAIG
PERSONNEL CLASSIFICATION PLAN
AS OF JANUARY 01, 2021

Employment Cost Index (State&Local Gov)			MARKET ANNUAL						MARKET ANNUAL						MARKET ANNUAL						MARKET ANNUAL
			80%	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13	Step 14	Step 15			
Positions	Department	POSITION TITLES	80%	84%	88%	92%	96%	100%	102%	104%	106%	108%	110%	111%	112%	113%	114%	115%			
1	Adminstration	City Manager																140,000			
1	Adminstration	Economic Priorities Coordinator	72,000	75,600	79,200	82,800	86,400	90,000	91,800	93,600	95,400	97,200	99,000	99,900	100,800	101,700	102,600	103,500			
1	Adminstration	Executive Assistant to City Manager	42,087	44,191	46,296	48,400	50,504	52,609	53,661	54,713	55,765	56,817	57,870	58,396	58,922	59,448	59,974	60,500			
2	Adminstration	Administrative Technician	38,571	40,500	42,428	44,357	46,286	48,214	49,178	50,143	51,107	52,071	53,036	53,518	54,000	54,482	54,964	55,446			
1	Clerk/Personnel	City Clerk/Personnel Director	69,403	72,873	76,343	79,813	83,283	86,753	88,488	90,223	91,958	93,694	95,429	96,296	97,164	98,031	98,899	99,766			
1	Clerk/Personnel	Human Resources Coordinator	48,499	50,923	53,348	55,773	58,198	60,623	61,836	63,048	64,261	65,473	66,685	67,292	67,898	68,504	69,110	69,717			
1	Com Dev	Building Inspector	55,888	58,682	61,476	64,271	67,065	69,859	71,257	72,654	74,051	75,448	76,845	77,544	78,243	78,941	79,640	80,338			
1	Finance	Finance Director	82,919	87,065	91,211	95,357	99,503	103,649	105,722	107,795	109,868	111,941	114,014	115,051	116,087	117,124	118,160	119,197			
1	Finance	Deputy Finance Director	73,890	77,584	81,279	84,973	88,668	92,362	94,209	96,057	97,904	99,751	101,598	102,522	103,446	104,369	105,293	106,216			
0	Finance	Senior/Sales Tax Accountant	63,104	66,260	69,415	72,570	75,725	78,880	80,458	82,036	83,613	85,191	86,768	87,557	88,346	89,135	89,924	90,712			
1	Finance	Acctg-Data Proc./Utility Billing Supv.	42,142	44,249	46,357	48,464	50,571	52,678	53,731	54,785	55,839	56,892	57,946	58,472	58,999	59,526	60,053	60,580			
0	Finance	Utility Billing Coordinator	41,161	43,219	45,277	47,335	49,393	51,451	52,480	53,509	54,538	55,567	56,596	57,111	57,625	58,140	58,654	59,169			
2	Finance	Utility Billing Clerk II	37,375	39,244	41,112	42,981	44,850	46,718	47,653	48,587	49,522	50,456	51,390	51,857	52,325	52,792	53,259	53,726			
1	Museum	Museum Director	49,737	52,223	54,710	57,197	59,684	62,171	63,414	64,658	65,901	67,144	68,388	69,010	69,631	70,253	70,875	71,496			
1	Museum	Assistant Museum Director/PIO	46,144	48,451	50,758	53,066	55,373	57,680	58,834	59,987	61,141	62,294	63,448	64,025	64,602	65,178	65,755	66,332			
1	Park/Rec	Parks & Recreation Director	84,964	89,212	93,460	97,709	101,957	106,205	108,329	110,453	112,577	114,701	116,825	117,887	118,950	120,012	121,074	122,136			
1	Park/Rec	Foreman	50,770	53,308	55,847	58,385	60,924	63,462	64,731	66,001	67,270	68,539	69,808	70,443	71,078	71,712	72,347	72,982			
1	Park/Rec	Sports/Recreation Manager	45,882	48,176	50,470	52,764	55,059	57,353	58,500	59,647	60,794	61,941	63,088	63,662	64,235	64,809	65,382	65,956			
1	Park/Rec	Aquatics Manager	45,882	48,176	50,470	52,764	55,059	57,353	58,500	59,647	60,794	61,941	63,088	63,662	64,235	64,809	65,382	65,956			
1	Park/Rec	Crew Supervisor	40,381	42,400	44,419	46,438	48,457	50,476	51,485	52,495	53,504	54,514	55,524	56,028	56,533	57,038	57,543	58,047			
2	Park/Rec	Light Equipment Operator	38,458	40,381	42,304	44,227	46,150	48,072	49,034	49,995	50,957	51,918	52,880	53,360	53,841	54,322	54,803	55,283			
1	Park/Rec	Administrative Technician	36,150	37,957	39,765	41,572	43,380	45,187	46,091	46,995	47,898	48,802	49,706	50,158	50,610	51,061	51,513	51,965			
1	Police	Chief of Police	86,024	90,326	94,627	98,928	103,229	107,531	109,681	111,832	113,982	116,133	118,284	119,359	120,434	121,510	122,585	123,660			
1	Police	Police Commander	67,762	71,150	74,538	77,926	81,314	84,702	86,396	88,090	89,785	91,479	93,173	94,020	94,867	95,714	96,561	97,408			
4	Police	Police Sergeant	60,956	64,003	67,051	70,099	73,147	76,195	77,718	79,242	80,766	82,290	83,814	84,576	85,338	86,100	86,862	87,624			
16	Police	Police Officer	47,246	49,608	51,970	54,333	56,695	59,057	60,238	61,419	62,601	63,782	64,963	65,553	66,144	66,735	67,325	67,916			
1	Police	Records Supervisor	45,725	48,011	50,298	52,584	54,870	57,156	58,300	59,443	60,586	61,729	62,872	63,444	64,015	64,587	65,158	65,730			
1	Police	Civilian Investigative Technician	43,983	46,182	48,381	50,580	52,779	54,979	56,078	57,178	58,277	59,377	60,476	61,026	61,576	62,126	62,676	63,225			
2	Police	Com. Serv. Officer (Animal Control)	38,497	40,422	42,347	44,272	46,197	48,122	49,084	50,047	51,009	51,971	52,934	53,415	53,896	54,378	54,859	55,340			
1	Police	Records Technician	34,737	36,473	38,210	39,947	41,684	43,421	44,289	45,158	46,026	46,894	47,763	48,197	48,631	49,065	49,500	49,934			
0	Public Works	Public Works Director/City Engineer	87,733	92,120	96,506	100,893	105,280	109,666	111,860	114,053	116,246	118,440	120,633	121,730	122,826	123,923	125,020	126,116			
1	Public Works	Road and Bridge/Refuse Director	85,050	89,303	93,555	97,808	102,061	106,313	108,439	110,566	112,692	114,818	116,944	118,007	119,071	120,134	121,197	122,260			
1	Public Works	Engineering/IT Technician	60,956	64,003	67,051	70,099	73,147	76,195	77,718	79,242	80,766	82,290	83,814	84,576	85,338	86,100	86,862	87,624			
1	Refuse	Foreman	50,770	53,308	55,847	58,385	60,924	63,462	64,731	66,001	67,270	68,539	69,808	70,443	71,078	71,712	72,347	72,982			
6	Refuse	Light Equipment Operator	38,458	40,381	42,304	44,227	46,150	48,072	49,034	49,995	50,957	51,918	52,880	53,360	53,841	54,322	54,803	55,283			
1	Road/Bridge	Assistant Road/Bridge Director	67,762	71,150	74,538	77,926	81,314	84,702	86,396	88,090	89,785	91,479	93,173	94,020	94,867	95,714	96,561	97,408			
3	Road/Bridge	Foreman	50,770	53,308	55,847	58,385	60,924	63,462	64,731	66,001	67,270	68,539	69,808	70,443	71,078	71,712	72,347	72,982			
1	Road/Bridge	Mechanic	45,514	47,789	50,065	52,341	54,616	56,892	58,030	59,168	60,305	61,443	62,581	63,150	63,719	64,288	64,857	65,426			
2	Road/Bridge	Heavy Equipment Operator	40,381	42,400	44,419	46,438	48,457	50,476	51,485	52,495	53,504	54,514	55,524	56,028	56,533	57,038	57,543	58,047			
0	Road/Bridge	Light Equip. Operator/Crew Supervisor	39,671	41,655	43,638	45,622	47,605	49,589	50,581	51,573	52,564	53,556	54,548	55,044	55,540	56,036	56,531	57,027			
1	Road/Bridge	Parts/Purchasing Clerk	38,571	40,500	42,428	44,357	46,286	48,214	49,178	50,143	51,107	52,071	53,036	53,518	54,000	54,482	54,964	55,446			
9	Road/Bridge	Light Equip. Operator	38,458	40,381	42,304	44,227	46,150	48,072	49,034	49,995	50,957	51,918	52,880	53,360	53,841	54,322	54,803	55,283			
1	Wastewater	W/WW Maint./IT/Operations Manager	72,362	75,981	79,599	83,217	86,835	90,453	92,262	94,071	95,880	97,689	99,498	100,403	101,307	102,212	103,116	104,021			
1	Wastewater	Lab Technician / Plant Operator II	50,037	52,539	55,040	57,542	60,044	62,546	63,797	65,048	66,299	67,550	68,801	69,426	70,051	70,677	71,302	71,928			
3	Wastewater	Plant Operator II	47,697	50,081	52,466	54,851	57,236	59,621	60,813	62,006	63,198	64,390	65,583	66,179	66,775	67,372	67,968	68,564			
1	Water	Water/Wastewater Director	85,050	89,303	93,555	97,808	102,061	106,313	108,439	110,566	112,692	114,818	116,944	118,007	119,071	120,134	121,197	122,260			
1	Water	Water Distribution Foreman/Tech II	50,921	53,467	56,013	58,559	61,105	63,651	64,924	66,197	67,470	68,743	70,016	70,653	71,289	71,926	72,562	73,199			
3	Water	Plant Operator II	50,037	52,539	55,040	57,542	60,044	62,546	63,797	65,048	66,299	67,550	68,801	69,426	70,051	70,677	71,302	71,928			
1	Water	W/WW Maintenance/IT Specialist	49,855	52,347	54,840	57,333	59,825	62,318	63,565	64,811	66,057	67,304	68,550	69,173	69,796	70,420	71,043	71,666			
3	Water	Heavy Equip. Operator/Water Dist. Tech II	40,837	42,879	44,920	46,962	49,004	51,046	52,067	53,088	54,109	55,130	56,150	56,661	57,171	57,682	58,192	58,703			
2	Water	Plant Operator I	34,982	36,731	38,480	40,229	41,978	43,727	44,602	45,476	46,351	47,225	48,100	48,537	48,974	49,412	49,849	50,286			

APPENDIX

CITY OF CRAIG

LEASE-PURCHASE SUPPLEMENTAL SCHEDULE TO THE ADOPTED BUDGET

(Pursuant to 29-1-103(3)(d), C.R.S.)

Budget Year 2021

The Supplemental Schedule must present information **separately** for all lease-purchase agreements involving real property and all lease-purchase agreements for non-real property.

I. REAL PROPERTY LEASE-PURCHASE AGREEMENTS:

Description of Real Property Lease-Purchase(s): _____

Date of Lease-Purchase Agreement(s): _____

	<u>Year</u>	<u>Amount</u>
Total amount to be expended for all Real Property Lease-Purchase Agreements in Budget Year:	20__	\$ _____

Total maximum payment liability for all Real Property Lease Purchase Agreements over the entire terms of all such agreements, including all optional renewal terms:		\$ _____
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II. ALL LEASE- PURCHASE AGREEMENTS NOT INVOLVING REAL PROPERTY:

Description of Lease-Purchase Item(s): _____

Date(s) of Lease-Purchase Agreement(s): _____

	<u>Year</u>	<u>Amount</u>
Total amount to be expended for all Non-Real Property Lease Purchase Agreements in Budget Year:	20__	\$ _____

Total maximum payment liability for all Non-Real Property Lease Purchase Agreements over the entire terms of all such agreements, including all optional renewal terms:		\$ _____
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Does the agreement include renewal options? Yes No
If yes, describe: _____
