



CITY OF CRAIG
2023

ANNUAL BUDGET

Adopted on 11/22/2022



**CITY OF CRAIG
COLORADO
2023 MUNICIPAL BUDGET**

CITY MANAGER

Peter Brixius

MAYOR

Ryan Hess

COUNCIL MEMBERS

**Chris Nichols
Paul James
Tom Kleinschnitz
Derek Duran
Jesse Jackson
Sean Hovorka**

DEPARTMENT HEADS

**Katy Burns, Finance Director
Liz White, City Clerk/Personnel Director
Michael Cochran, Chief of Police
Trevor Campbell, Road/Bridge Director
Ryan Dennison, Park/Recreation Director
Carl Ray, Water/Wastewater Director
Dan Davidson, Museum of NW CO Director**

**CITY OF CRAIG
2023 ANNUAL BUDGET**

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CITY OF CRAIG FISCAL YEAR 2023 EXECUTIVE SUMMARY

The Municipal Budget for the City of Craig for fiscal year 2023 is hereby submitted in accordance with the “Local Government Budget Law” of the State of Colorado and the Craig Municipal Charter. The budget sets forth projections of City revenues and expenditures for the period January 1, 2023, through December 31, 2023.

The 2023 Budget establishes expenditure limits for all departments and operations, and reflects the goals and priorities established by the Craig City Council for fiscal year 2023 and as advised by senior staff for the City. The General Fund and Special Revenue Funds are accounted for using the modified accrual basis of accounting. Revenues are recognized and accounted for when they become available and measurable as net current assets. Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred. Enterprise Funds are accounted for using accrual basis of accounting, revenues and expenditures are recognized when incurred.

The development of the budget has included substantial interactive review of municipal needs that will support the operations, infrastructure, personnel, and capital investments required for the city. Our Finance Director, Katy Burns, has been diligent in collecting accurate information and providing analysis and recommendations to produce a fiscally responsible budget document that reflects the goals and priorities of the City Council and various City Departments.

Similar language was used in the 2022 Executive Summary, and I continue to believe that the budget correctly reflects the daunting nature of the economic storm clouds on our horizon, which I would describe as potentially foreboding. It is difficult to interpret how Craig’s future economic projections will look as there are ongoing concerns and daily reports about the impacts of inflation, supply chain, ongoing pandemic impacts, and in general the economic instability we feel as part of our daily experience.

The 2023 budget continues to make solid investments in critical infrastructure and looks to invest in future recreational and economic strategies, such as the Yampa River Corridor Project, housing infrastructure development, recreational amenities along with many other important and necessary components necessary to maintain and grow our workforce and make available opportunities for new and existing businesses.

The construct of the 2023 budget has been both aggressive and deliberate in developing expenditures while anticipating necessary maintenance and growth of our reserves. Many of our capital projects are intended to further a much longer-term economic vision for the City of Craig. The budget not only addresses the City’s financial stability regarding the management of projected revenues and expenses, but it also addresses the

completion of projects that are essential to maintaining necessary service delivery to the community. The impacts of supply chain and inflation are especially concerning as it relates to the stability of the City's employees and projections of capital needs. A good deal of effort is and will be spent monitoring these effects to revenues, compensation requirements and capital project costs.

Other areas that staff and council have given considerable effort in the preparation of the 2023 budget is strict management of future O&M costs and enhancing revenue development through the following:

- Incorporating the use of solar Panel Net-Metering and soon, solar community garden electric credits.
- Revisiting all of our Franchise Agreements to ensure that our revenues are stable and predictive from various utility providers.
- Anticipating cost increases of supplies and looking for more efficient ways to maintain our inventories.
- Developing planning horizons to forecast city expansion, water usage and collection system capacity.
- Event planning, organization, and benefit to the community.

A key component of existing and future revenues relates to **grant development and awards (Table 1)**. The benefit of infrastructure grants is especially important to leveraging our reserve dollars in the General and Enterprise funds. The evolution of grant development over the past 10 years is presented as follows:

TABLE 1 – CITY OF CRAIG GRANT AWARD TOTAL BY YEAR

Year	Total
2013	\$ 207,587.21
2014	\$ 612.42
2015	\$ 125,388.00
2016	\$ 293,074.08
2017	\$ 315,955.00
2018	\$ 1,252,341.71
2019	\$ 1,693,900.00
2020	\$ 4,218,623.59
2021	\$ 3,997,889.66
2022	\$ 6,010,207.00

These grants cover a vast spectrum of everything from infrastructure improvements, studies and master planning support, capacity grants supporting staff hires and compensation, downtown development and business development, recreation and parks, rural economic development, solar development, CV-19 relief grants, ARPA funding, CDS funding, non-profit donations, transportation grants and forgiveness loan grants.

In Table 2, 2022 Federal Mineral Lease and Severance payments exceeded budget expectations as anticipated. The city generally budgets these payments very conservatively as the legislature and federal government have often diverted projected payments to other uses over the years.

Sales tax revenues in 2022 continue to show increases year over year, but more closely mirror inflationary effects, than growth with approximately a 9% increase projected through the end of the year. Given our actual comparison to-date is ~9% over 2021 may indicate some mild growth in general retail business, increased

revenues from internet sales and continued maintenance/growth in recreational marijuana sales. Sales tax continues to be the driver for revenues in Craig and should indicators shift negatively over the next 6 months, we may be recommending a delay in certain capital project development and incremental new hires budgeted for 2023.

TABLE 2 - REVENUE SOURCE COMPARISONS

DIRECT PAYMENTS			CITY SALES TAX			
Fiscal Year	Severance	FML	Monthly	2021 Actual	2022 Act/Bud	2023 Budget
2022 Actual	\$663,981	\$568,602				
2021	\$40,130	\$480,190				
2020	\$525,612	\$336,340	Jan	\$553,874	\$586,981	\$577,000
2019	\$476,440	\$503,440	Feb	\$537,623	\$624,105	\$614,000
2018	\$238,620	\$299,670	Mar	\$619,335	\$712,605	\$703,000
2017	\$206,382	\$581,085	Apr	\$628,952	\$670,352	\$660,000
2016	\$182,146	\$637,846	May	\$688,436	\$750,717	\$741,000
2015	\$520,512	\$574,849	Jun	\$714,660	\$814,121	\$804,000
2014	\$530,449	\$913,081	Jul	\$722,117	\$805,634	\$795,634
2013	\$359,973	\$756,991	Aug	\$716,092	\$759,000	\$749,000
2012	\$534,162	\$919,067	Sep	\$724,309	\$768,000	\$758,000
2011	\$387,877	\$1,006,660	Oct	\$744,597	\$789,000	\$779,000
2010	\$273,619	\$989,031	Nov	\$711,870	\$755,000	\$745,000
2009	\$875,862	\$1,107,757	Dec	\$858,967	\$911,000	\$901,000
14 Yr. Act. Ave.	\$415,412	\$691,044	TOTAL	\$8,289,397	\$8,946,500	\$8,826,600

General Fund

The 2023 General Fund Capital Budget at the time of this writing in October of 2022 is forecast after grants to incur \$2,977,552 in expense as compared to our capital budget for 2022 of \$3,292,010 or a decrease of 10.6% in year-over-year comparisons.

In 2023, the City is proposing to increment 4 FTE’s and is recommending a COLA increase for employees of 2%. As of September of 2022, the Colorado Office of State Budget Planning was reporting a CPI of 8.2% at the end of the 2nd quarter. If we assume the CPI for these areas is applicable to Moffat County, that will leave a compensation increase gap that is partially being addressed through service awards, merit increases and absorption of benefit increases.

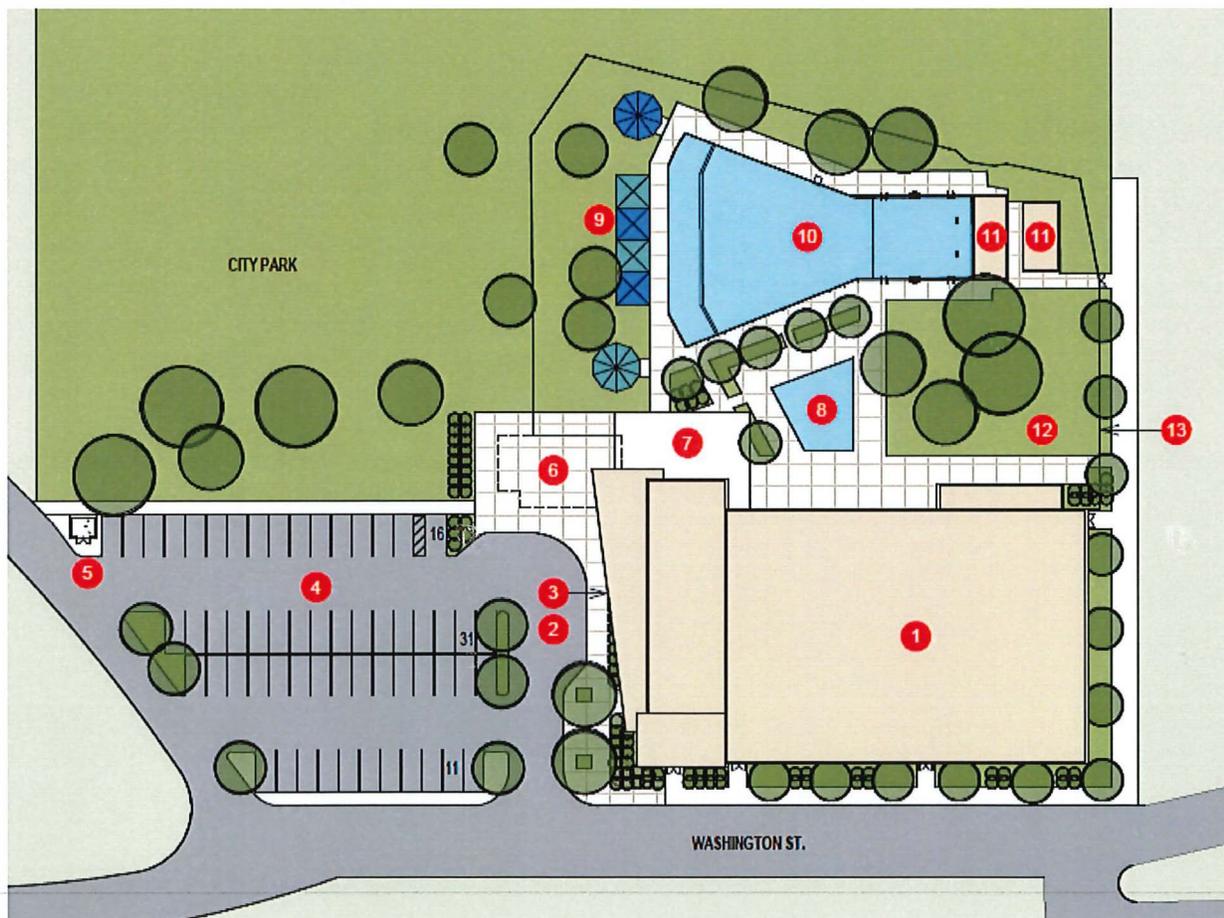
In 2022, the City has worked hard on housing scenarios, the creation of the Craig Housing Authority, and ongoing work to prepare a couple of publicly owned sites with infrastructure in order to attract a developer to the projects for the purpose of constructing 60 to 70 owner occupied and rental housing units. The newly formed housing authority has been asked to support a 4% Low Income Housing Tax Credit project located at the Columbine Apartments. This potential opportunity will allow close to \$6.5 million dollars in investments to occur at this site, improving each of the 120 units for improved living standards and enhancement of this 40-year-old complex.

In year 2021 we hired an Economic Development Manager (EDM), made possible with the award of a REDI Capacity grant from DOLA of \$124K and an Economic Development Enhancement grant of \$67,000. During the

last 18 months, the City's EDM has worked to complete the development of the City's Urban Renewal Plan areas and Commission. She has completed the development of the Housing Needs Assessment and the Housing Action Plan and is working through the assessment and future concepts for a number of blighted properties throughout Craig's commercial and residential district. All this activity has been designed to further our funding opportunities in support of future commercial and residential development and much of this work has been completed through grant funding awards.

This now takes us to the next steps for housing with the award of an IHOP planning grant, which is intended to correct code and zoning deficiencies within the City's planning and building code, formation of the Housing Authority and identification of funding sources for development needs. The next award is going to occur through an IHOI incentive grant that will help the City deploy infrastructure improvements within the identified vacant public properties set aside for housing improvements. The City has also been awarded \$1.813 million in housing infrastructure funding to support affordable housing for purchase and for rent.

In 2022 the City Council set aside \$1.434 million in American Rescue Plan Act funding for the purpose of supporting Police Officer Training, business grants, distribution system line improvements, sewer line improvements, city park improvements and planning for the pool complex and Alice Pleasant Park improvements. The funding helped to support the hiring and training of 4, now P.O.S.T. Certified cadets, by helping to shore up a significant recruiting shortfall in the number of patrol officers working in Craig.



Pool Concept Plan for City Park

In 2023 the City will continue to invest in the development and deployment of Patrol, Investigation and School Resource Officer support within our school system until we achieve full staffing at the Craig PD. In fact, the City's

activities and grant funding are necessitating additional hires in other departments that include Finance, Parks & Recreation, Community Development and Human Resources.

As of this writing, our beginning general fund balance in 2023 is forecast at 132% of our operations and maintenance budget for the year. With revenues of \$24,943,133 and total Capital and O&M expense budget of \$24,929,211, the City is expected to finish 2023 with a fund balance of \$15,380,107. This performance is largely due to projected grant funding of \$10,316,799.

Most significant in the General Fund are the plans for the whitewater park and boat ramp on the Yampa River. This project is estimated to cost \$5 million with all but \$650,000 coming through over a dozen funding sources. This project is expected to bring jobs, economic vitality and further establish Craig and Moffat County's already premier river recreation reputation. Supporters and funders include the following:

	 \$3,315,342	 \$68,000	 \$10,000	 \$150,000
 \$658,656	 \$150,000	 \$65,000	 Yampa-White-Green Basin Roundtable \$65,000	 \$30,000
 \$80,000	 \$200,000	 \$397,916		
	 ROB RANKIN State Senator	 WASHINGTON, DC 20513-0000 MICHAEL F. BENNET SENATOR	 WASHINGTON, DC 20513-0708 JOHN HICKENLOOPER SENATOR	
 ASSOCIATED GOVERNMENTS OF NORTHWEST COLORADO	 \$200,000	 \$200,000		
				
 A Tri-State Study Cooperative			 Building Regional Communities	
 MOFFAT COUNTY VISITOR CENTER CRAIG, CO				
				

A considerable Capital Outlay projection is provided with over half of the total being covered in grant funding. Capital outlay for the General Fund and Enterprises is detailed in the 2023 budget.

TABLE 3 – GENERAL FUND PERFORMANCE (11 YEAR + BUDGET)

BUDGETED AND HISTORICAL GENERAL FUND PERFORMANCE			
Fiscal Year	Revenues	Expenses	Capital Outlay
2023 Budget	\$24,943,133	\$11,634,860	\$13,294,351
2022 Projected	\$16,455,677	\$10,298,000	\$2,689,816
2021	\$14,979,713	\$9,423,639	\$3,495,293
2020	\$13,146,080	\$8,714,054	\$2,589,318
2019	\$12,142,873	\$8,680,274	\$1,058,590
2018	\$10,371,766	\$8,272,014	\$1,019,572
2017	\$8,390,905	\$7,828,030	\$532,825
2016	\$8,809,029	\$8,409,059	\$490,544
2015	\$8,892,762	\$8,709,420	\$61,625
2014	\$9,020,262	\$9,056,463	\$294,350
2013	\$8,803,077	\$9,528,307	\$510,514
2012	\$9,614,804	\$8,468,096	\$682,853

Parks and Recreation continue to improve facilities as we plan for several park enhancements at Woodbury Park with the possibility of a land acquisition to the east to further establish recreational activities for all ages, a trail system to Loudy Simpson Park, finish the improvements around the shelter and ballfields and consider adding additional parking to the east of the ballfields. The Woodbury Park Improvement and Expansion project is expected to cost \$615,000 with support from Great Outdoors Colorado funding.



City Park Playground

A difficult but worthwhile effort has been managing the expense and revenue levels incurred with the development of Whittle the Wood. The City’s approach for this year’s event will begin the effort of securing entertainment much earlier and development of sponsors and vendors suitable for the event. Planning efforts and hospitality expenses will also be secured further in advance of the event. Council has agreed to appropriate funding for some of this activity in 2022. The Parks Department will also be looking to secure grant funding for

an Event Planner/Coordinator to handle a number of responsibilities related to events development and management for 2023.

Water and Wastewater

Both the water and wastewater utility will be incorporating rate increases as initially established and approved by the council in 2018 and for each of the next 5 years through 2023 of 2% and 3% respectively per year. The increased rates for each facility are projected to increase revenues from rate collections at water by approximately \$68,000 and wastewater revenues from rate increases should increase annually by approximately \$58,000 during fiscal year 2023. These additional revenues will provide needed support for increased O&M and future capital expenses, as well as increased debt services to support major capital project implementation.

The City of Craig Water Enterprise has determined that a major improvement is required to their 40-year-old master control electrical panel and the addition of back-up generation for the water treatment plant in the event of a pro-longed emergency. The cost of these 2 projects is projected at \$2.3 million with \$1.4 million of offsetting grant funding.

In 2021 the City installed a PV array net-metered to the water treatment plant. We project that the 30-year savings at the current price per kW/hr will be about \$650,000.

The wastewater plant will also look to enhance back-up generation at the treatment plant for \$350,000 and is planning a significant sewer line replacement project at a cost of \$1,224,000 in 2023. This project is planned to be supported by 50% funding with the acquisition of an Energy Impact Grant through DOLA.

In 2021 the City also installed a net-metered PV array at the wastewater treatment plant. Over the next 30 years we would anticipate energy savings at the current value of a kW/hr to be \$800,000.

Museum of Northwest Colorado

In 2022 revenue performance through October indicated that donations and concession sales were up by 172% over plan for the year and expenditures are running under budget. In 2023 museum management has asked and been approved for a \$24,000 capital project that will support digitizing the 40 years of memorabilia and historical documents.



World's Largest Watercolor Painting

The museum staff have also been vital in supporting the Yampa Building for obtaining listing on the State Historical Registry. Staff is recommending that the Marcia Car be planned to potentially move to a location adjacent to the museum. Some planning and cost analysis will need to occur to allow for that eventuality.

In fiscal year 2023 the city still supports the museum with a revenue transfer from the General Fund of \$370,000, primarily to help cover the cost of operations and maintenance.

The goal of the City and the staff at the Museum is to continue developing streams of donations and funding that would bring this institution closer to financial independence. Historically, Director Davidson had been able to secure donations and mineral lease funding that easily supported one-third to one-half of O&M costs annually. He and his staff are moving the needle in a positive direction in 2022 and hope to see these sources of revenues continue to increase in 2023.

Medical Benefits Fund

The Medical Benefits Fund is an intergovernmental fund that reflects the cost of providing medical, dental, eye care, and life insurance to all city employees. The fund so far in 2022 has decreased its Total Equity Fund Balance year-over-year by just over \$177K. In 2022 we utilized \$350,000 of the Medical Fund Balance to offset health insurance rate increases and overall premium costs. With very marginal increases in our plan benefits for 2023 the City will be increasing revenue infusions into the Medical Fund to support future increases in premium as a result of experience and inflation.

The Yampa Building and Craig Chamber of Commerce

The Yampa Building was transferred on July 1st of 2020. A budget was developed, and the Craig Chamber of Commerce was established as the Master Lease Holder, assisting the City of Craig in the management of the facility. The building is largely occupied at this point and generates about \$3,700 in rents monthly. Unfortunately, and due to the age of the building and various deferred capital needs, along with substantial increases in building utilities and repairs and maintenance, the Yampa Building is forecast to substantially exceed its annual expense budget.

Aside from the inflation of costs and utilities, the City was well aware of the capital needs of the building at the time of the transfer from the School District to the City of Craig. Our efforts over the next 6-12 months will be to understand how best to increase revenue production from the facility and implement those changes to operations. One area of improvement is the underperformance of the coworking space, and another area of benefit will be the professional development of the meeting space for future rents.

Increasing tenant rents at the facility with enhanced use of the cowork space and/or the potential of attracting more tenants and meetings to the building is the next step of meeting our goals at the Yampa Building. Concern exists related to the ongoing increase in utilities for electricity and natural gas in 2022 and 2023, especially as we approach winter and with projected natural gas heating expected to increase by double digits. The city is approving a direct donation to the Chamber of Commerce for fiscal 2022 in the amount of \$15,000 to help support their efforts. The Chamber of Commerce has also secured a \$500,000 CDS donation for the installation of an elevator and commercial kitchen facility. As of this writing, we have not seen the plans for the space moving forward for these improvements.

Budget Strategy and Objectives

The 2023 Budgeting process has worked to all but eliminate the use of a substantial carry-over budget. The Budget that the City Council approves in the fall of 2022 should not see any substantial changes during the first quarter of 2023 due to carry-over from 2022. Department directors were asked to make good budget estimates for projects that would be continued in 2023 so as to be able to see the true impact of these expenses for the approved 2023 final budget.

There continue to be many economic uncertainties and the 2023 budget works to anticipate those concerns by making decisions that provide marginal permanent increases to the City's operating budgets. Supply chain

problems and inflationary impacts to materials and construction bids have been factored into our estimates. Staff additions in several departments will continue as long as the need and revenues will justify these decisions. City Management staff have expressed our desire to propose a balanced General Fund budget.

City and Enterprise fund balances are all anticipated to conclude the 2023 year in excellent condition with the following ending fund balance totals:

Fund	2023 Ending Fund Balance
General Fund	\$15,380,107
Water Fund	\$4,657,725
Sewer Fund	\$2,561,626
Solid Waste Fund	\$1,038,484

The City is particularly concerned that our City Employees have the necessary training, understand their roles in serving the community and are adequately compensated for their work and performance. Colorado has reported inflation between 8% and 9% through the second and third fiscal quarters of the year. The City has worked to ensure that our employees can navigate these increases in the cost of living while the City retains our trained and professional staff while also being cognizant of our revenue limitations in the process.

The 2023 Budget is intended to achieve a fiscal spending road map that will provide funding for the tactical and strategic initiatives and priorities required to maintain and improve our infrastructure and advance our economic development efforts.

As we target our precious financial investments more effectively, further master planning efforts will continue or initiate in 2023 in support of pedestrian and bi-modal pathways, crossings, and access opportunities for transportation that many in our community are asking for. We will be completing a master planning process for water rights that will secure our future water right decrees and project our water needs through 2050. Capitalizing on existing strategies and priorities that have been generated for economic development and parks and recreation master planning, will help to keep us focused on quality-of-life priorities throughout 2023.

Downtown revitalization will continue to be a high priority in 2023 as we are looking to future funding initiatives catalyzed by the Brownfield Assessment Study. Ongoing efforts to revitalize our downtown continues to be an important topic as we assess community amenities and aesthetics, entertainment venues for citizens, visitors and college students, downtown blight and ongoing maintenance of streets and walks.

In 2023 we expect continued coordination between the Craig City Council and staff as we work with Moffat County, Routt County, LMD, DBA, CNCC, MCTA, the Craig City Chamber of Commerce and other philanthropic organizations. This effort by the City Council recognizes that the City is establishing Economic Development as a budgetary and resource mission to grow and diversify our economy. The City of Craig will work to expand its role to help drive results through its collaborations and resources.

Many funders and organizations look for the success of the City's planning, architectural design, and engineering efforts as it relates to the Yampa River Corridor Project. This project, now funded, will likely be a front and center project for the next couple of years as we get through the construction of the project for a 2024 opening of the Park.

Much of the work we are engaged in recognizes the economic challenges that lie ahead for our City and County. Our area has a heavy reliance on coal as our primary private sector employer. We view coal as a clean and low-cost source of electric power for the citizens of Moffat County and our great nation, however political forces are

moving to shutter all carbon-based energy source extraction and energy production from across the country. The City is actively working to transition our economy and maintain our energy profile with the implementation of hydrogen and nuclear power generation. We are participating with the Office of Just Transition in the facilitation planning with Tri-State and the PUC. The City is working on strategies to develop revenue sources and enhance our revenue profile and efficiency in operations.

Closing of Unit #1 at the Craig Station - Tri-State Generation and Transmission has been scheduled for 2025, but it has been typical to see these schedules moved up and, in some ways, it is expected. Mining operations at Trapper Mining are projected to cease by 2026 and reclamation efforts will continue at that site for 3-4 years beyond that date, but currently production tonnage has increased over projections. Hayden Station is also expected to retool the facility and convert to a molten battery storage facility. Colowyo and the Foidel Creek Mine may be curtailing operations, but efforts are underway to find alternatives for these operations.



NuScale's Small Modular Nuclear Reactor

The City is also seeing the result of regulatory changes to the Clean Water Act and lowering of regulatory limits for chemical parameters related to the Safe Drinking Water Act. In addition, discharge limits from our wastewater processing facilities are continually revised, reaching instrumentation limits of detection and below for nutrients. While we agree with improvements to potable water and the quality of our effluent discharge, minor changes can and do amount to millions of dollars in modifications to our processes as is included in our 10-year capital master planning for these utility operations.

We are entering 2023 with a great deal of optimism and hope for the future of our community. The City of Craig is poised to continue its support for growth in the areas of recreation, hospitality, housing, and small business growth and manufacturing recruitment. The city is invested in helping to retool our economy and controlling increases in the cost of government.

We are especially interested in pursuing new technologies for the processing of our wastewater stream and effluent discharge. We are focused on more efficient ways to reduce our electrical power consumption, primarily from our enterprises as they are responsible for half of the City's power consumption.



Action from the 2022 Whittle the Wood Rendezvous

Most importantly we will continue to invest in the training, development, and professionalism of our employees to ensure that they are able to provide best-in-class service to our community. City employees focused on providing this type of service will make the difference in response time, customer satisfaction, innovations, and bottom-line efficiency. Management and workforce will also look to provide our Mayor and City Council with the necessary data and information to make the most informed decisions for the City of Craig and will diligently look to execute on the goals and objectives established by our elected governing body.

Mayor Ryan Hess

City Manager Peter Brixius

Finance Director Katy Burns

INTRODUCTORY SECTION



LOCAL GOVERNMENT BUDGET CALENDAR

The budget calendar is a general listing of the deadlines for the budget, for an audit and for the property tax certification process. Some deadlines are not statutory, but reflect good budgeting practices. For details on the applicable statutes listed below, please refer to the most current Colorado Revised Statutes (“C.R.S.”)

DATE	EVENT / ACTIVITY
1-Jan	Start of Fiscal Year; begin planning for the budget of the next year.
10-Jan	Deadline for assessor to deliver tax warrant to county treasurer (C.R.S 39-5-129.)
31-Jan	A certified copy of the adopted budget must be filed with the Division. (C.R.S 29-1-113(1)). - If a budget is not filed, the county treasurer may be authorized to withhold the local government’s tax revenues. -
10-Feb	The Division sends notification to local governments whose budgets have not been filed with the Division.
1-Mar	The U.S. Bureau of Labor Statistics releases the Consumer Price Index (the “CPI”) for the Denver/Boulder area. This annual percent change is used with “local growth” to calculate “fiscal year spending” and property tax revenue limitations of TABOR. (Article X, Sec. 20, Colo. Const.)
15-Mar	The Division will authorize the county treasurer to withhold tax revenues until a certified copy of the budget is filed with the Division.
31-Mar	Deadline to request exemption from audit. (C.R.S 29-1-604(3)) Contact the Local Government Audit Division, Office of the State Auditor, (303) 869-2800. The Division notifies local governments of its determination that the entity has exceeded the statutory property tax revenue limit (the “5.5%” limit).
30-Jun	Deadline for auditor to submit audit report to local government governing body. (C.R.S 29-1-606(a)(1))
31-Jul	Deadline for submitting annual audit report to the Office of the State Auditor. (C.R.S 29-1-606(3)) Deadline for request for extension of audit. (C.R.S 29-1-606(4)) - If an audit is required but has not been filed, the county treasurer may be authorized to withhold the local government’s tax revenue -
25-Aug	Assessors certify to all taxing entities and to the Division of Local Government the total new assessed and actual values (for real and personal property) used to compute the statutory and TABOR property tax revenue limits. (C.R.S 39-5-121 (2)(b) and 39-5-128,.) If applicable, upon receipt of the Certification of Valuation, submit to the Division certifications of service impact from increased mining production and/or from increased valuation due to previously exempt federal property which has become taxable. Certifications of impact are required if the value is to be excluded from the tax revenue limit. If applicable, apply to the Division for authorization to exclude from the limit the assessed valuation attributed to new primary oil or gas production from any producing land or leaseholds.
15-Oct	Budget officer must submit proposed budget to the governing body. (C.R.S. 29-1-105) Governing body must publish “Notice of Budget” upon receiving proposed budget. (C.R.S. 29-1-106(1))
1-Nov	Deadline for submitting applications to the Division for an increased levy pursuant to 29-1-302, C.R.S. and applications for exclusion of assessed valuation attributable to new primary oil or gas production from the 5.5% limit pursuant to (C.R.S. 29-1-301 (1)(b))
10-Dec	Assessors’ changes in assessed valuation will be made only once by a single notification (re-certification) to the county commissioners or other body authorized by law to levy property tax, and to the DLG. (C.R.S. 39-1-111(5))
15-Dec	Deadline for certification of mill levy to county commissioners (C.R.S 39-5-128(1)). Local governments levying property tax must adopt their budgets before certifying the levy to the county. If the budget is not adopted by certification deadline, then 90 percent of the amounts appropriated in the current year for operations and maintenance expenses shall be deemed re-appropriated for the purposes specified in such last appropriation. (C.R.S. 29-1-108(2) and (3))
22-Dec	Deadline for county commissioners to levy taxes and to certify the levies to the assessor. (C.R.S. 39-1-111(1))
31-Dec	Local governments not levying a property tax must adopt the budget on or before this date; governing body must enact a resolution or ordinance to appropriate funds for the ensuing fiscal year. If the budget is not adopted by certification deadline, then 90 percent of the amounts appropriated in the current year for operations and maintenance expenses shall be deemed re-appropriated for the budget year. (C.R.S 29-1-108(4))

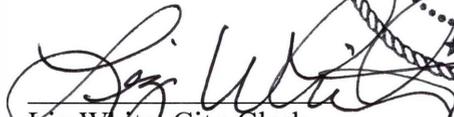
More information and contact information is available on our website – www.dola.colorado.gov/budgets

NOTICE OF 2023 PROPOSED ANNUAL BUDGET

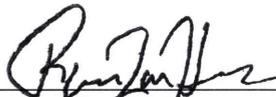
Notice is hereby given that a proposed budget for the City of Craig has been submitted to the City Council for the ensuing year of 2023. A copy of such a proposed budget has been filed in the office of the City Clerk where the same is open for public inspection and on the City of Craig website at www.ci.craig.co.us under Department - Finance. That such a proposed budget ordinance will be considered at a public hearing at the regular meetings of the Craig City Council to be held at the City Council Chambers, 300 West 4th Street, Craig, Colorado 81625, on Tuesday, November 8th, 2022.

Any interested elector within the City of Craig may inspect the proposed budget at the City Clerk's office and file or register any objections thereto at any time prior to the final adoption of the budget.

ATTEST:


Liz White, City Clerk




Ryan L. Hess, Mayor

Published: October 21, 2022 & November 2, 2022

ORDINANCE NO. 1135 (2022)

AN ORDINANCE ADOPTING THE 2023 BUDGET AND SETTING APPROPRIATIONS FOR THE REVENUES AND EXPENDITURES, AND MAKING AND FIXING THE AMOUNT OF PROPERTY TAX LEVIES, FOR THE CITY OF CRAIG, COLORADO FOR AND DURING THE PERIOD BEGINNING THE FIRST DAY OF JANUARY, 2023 AND ENDING THE THIRTY-FIRST DAY OF DECEMBER, 2023.

Whereas, annually, in compliance with state law and the Charter of the City, the City Council must establish a budget, make and fix the amount of property tax levies, recognize revenues and appropriate the same for public purpose.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CRAIG, COLORADO, AS FOLLOWS:

Section 1: This Ordinance shall be referred to as the “Annual Appropriation Ordinance” for 2023.

Section 2: For the purposes of meeting the needs of the citizens of the community and providing appropriate municipal services, the budget, attached hereto and made a part hereof by reference, is hereby adopted as the 2023 Budget for the City of Craig.

Section 3: To provide sufficient revenues for such purposes, the City does hereby make and fix a total property tax mill levy of 18.996 mills to be assessed on each dollar of assessed valuation on taxable property within the corporate limits of the City of Craig to be divided as follows: 16.996 mills for the general fund of the City and 2.000 mills for the capital projects fund of the City.

Section 4: The Finance Director is hereby authorized to certify the adopted mill levy to the County Treasurer as required by state law.

Section 5: That the City expects and does hereby recognize total revenues and carryover reserves of ~~\$64,974,191~~ \$64,993,191 from all sources which includes internal fund transfer of \$2,601,000 and hereby authorizes and appropriates the expenditure of such funds in the amount of ~~\$40,210,441~~ \$40,209,941 which includes internal fund transfers of \$2,601,000 and for the purposes set forth, in the 2023 Budget, with all additional revenues and carryovers in the amount of ~~\$24,763,750~~ \$24,783,250 be deposited in the appropriate reserves. Funds are budgeted by City Council at the Fund level and the City Manager is authorized to transfer by line item within a fund.

Section 6: This Ordinance shall become effective January 1, 2023, after publication and final passage by the City Council.

Section 7: A Public Hearing on the Ordinance was held on November 8, 2022 at the regular council meeting for public comment as required by the Charter.

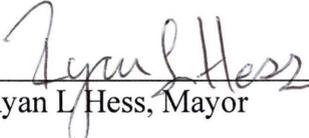
Section 8: If any subsection, sentence, clause, or phase of this Ordinance is for any reason held to be invalid, such decision shall not affect the validity of the remaining portion of this Ordinance.

Section 9: The City Council deems it appropriate to publish the title of this ordinance, together with a summary of the ordinance and with a statement that the text is available for public inspection and acquisition in the office of the City Clerk.

Section 10. This Ordinance is enacted pursuant to the City's authority to act under its police power to protect and preserve the general welfare of the City and its citizens.

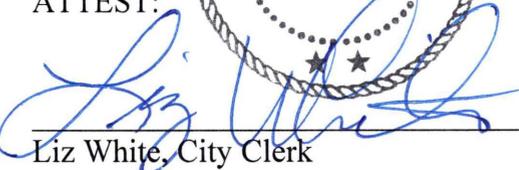
READ, APPROVED AND ORDERED PUBLISHED ON FIRST READING by the City Council of the City of Craig, at its regular meeting held on the 8th day of November, 2022.





Ryan L Hess, Mayor

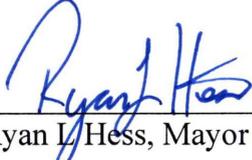
ATTEST:



Liz White, City Clerk

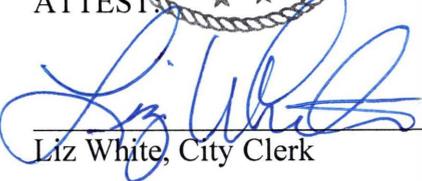
READ, APPROVED AND PASSED ON SECOND READING by the City Council of the City of Craig, at its regular meeting held on the 22nd day of November, 2022.





Ryan L Hess, Mayor

ATTEST:



Liz White, City Clerk

CERTIFICATION OF VALUATION BY
Moffat County COUNTY ASSESSOR

New Tax Entity? [] YES [X] NO

Date 11/23/2022

NAME OF TAX ENTITY: CITY OF CRAIG

USE FOR STATUTORY PROPERTY TAX REVENUE LIMIT CALCULATION (5.5% LIMIT ONLY)

IN ACCORDANCE WITH 39-5-121(2)(a) and 39-5-128(1), C.R.S., AND NO LATER THAN AUGUST 25, THE ASSESSOR CERTIFIES THE TOTAL VALUATION FOR ASSESSMENT FOR THE TAXABLE YEAR 2022

Table with 2 columns: Description and Value. Rows include: 1. PREVIOUS YEAR'S NET TOTAL TAXABLE ASSESSED VALUATION: \$78,690,573; 2. CURRENT YEAR'S GROSS TOTAL TAXABLE ASSESSED VALUATION: \$77,203,117; 3. LESS TOTAL TIF AREA INCREMENTS, IF ANY: \$0; 4. CURRENT YEAR'S NET TOTAL TAXABLE ASSESSED VALUATION: \$77,203,117; 5. NEW CONSTRUCTION: \$18,577; 6. INCREASED PRODUCTION OF PRODUCING MINE: \$0; 7. ANNEXATIONS/INCLUSIONS: \$0; 8. PREVIOUSLY EXEMPT FEDERAL PROPERTY: \$0; 9. NEW PRIMARY OIL OR GAS PRODUCTION FROM ANY PRODUCING OIL AND GAS LEASEHOLD OR LAND (29-1-301(1)(b), C.R.S.): \$0; 10. TAXES RECEIVED LAST YEAR ON OMITTED PROPERTY AS OF AUG. 1 (29-1-301(1)(a), C.R.S.): \$473.92; 11. TAXES ABATED AND REFUNDED AS OF AUG. 1 (29-1-301(1)(a), C.R.S.) and (39-10-114(1)(a)(I)(B), C.R.S.): \$5,138.41

- † This value reflects personal property exemptions IF enacted by the jurisdiction as authorized by Art. X, Sec. 20(8)(b), Colo. Constitution
* New Construction is defined as: Taxable real property structures and the personal property connected with the structure.
≈ Jurisdiction must submit to the Division of Local Government respective Certifications of Impact in order for the values to be treated as growth in the limit calculation; use Forms DLG 52 & 52A.
Φ Jurisdiction must apply to the Division of Local Government before the value can be treated as growth in the limit calculation; use Form DLG 52B.

USE FOR TABOR LOCAL GROWTH CALCULATION ONLY

IN ACCORDANCE WITH ART. X, SEC. 20, COLO. CONSTUTION AND 39-5-121(2)(b), C.R.S., THE Moffat County ASSESSOR CERTIFIES THE TOTAL ACTUAL VALUATION FOR THE TAXABLE YEAR 2022

Table with 2 columns: Description and Value. Row 1: CURRENT YEAR'S TOTAL ACTUAL VALUE OF ALL REAL PROPERTY: \$631,888,984

ADDITIONS TO TAXABLE REAL PROPERTY

Table with 2 columns: Description and Value. Rows include: 2. CONSTRUCTION OF TAXABLE REAL PROPERTY IMPROVEMENTS: \$267,832; 3. ANNEXATIONS/INCLUSIONS: \$0; 4. INCREASED MINING PRODUCTION: \$0; 5. PREVIOUSLY EXEMPT PROPERTY: \$0; 6. OIL OR GAS PRODUCTION FROM A NEW WELL: \$0; 7. TAXABLE REAL PROPERTY OMITTED FROM THE PREVIOUS YEAR'S TAX WARRANT: (If land and/or a structure is picked up as omitted property for multiple years, only the most current year's actual value can be reported as omitted property.): \$0

DELETIONS FROM TAXABLE REAL PROPERTY

Table with 2 columns: Description and Value. Rows include: 8. DESTRUCTION OF TAXABLE REAL PROPERTY IMPROVEMENTS: \$0; 9. DISCONNECTIONS/EXCLUSIONS: \$0; 10. PREVIOUSLY TAXABLE PROPERTY: \$0

- † This includes the actual value of all taxable real property plus the actual value of religious, private school, and charitable real property.
* Construction is defined as newly constructed taxable real property structures.
§ Includes production from new mines and increases in production of existing producing mines.

IN ACCORDANCE WITH 39-5-128(1), C.R.S., AND NO LATER THAN AUGUST 25, THE ASSESSOR CERTIFIES TO SCHOOL DISTRICTS: TOTAL ACTUAL VALUE OF ALL TAXABLE PROPERTY \$649,821,997

IN ACCORDANCE WITH 39-5-128(1.5), C.R.S., THE ASSESSOR PROVIDES: HB21-1312 ASSESSED VALUE OF EXEMPT BUSINESS PERSONAL PROPERTY (ESTIMATED): ** \$601,846
** The tax revenue lost due to this exempted value will be reimbursed to the tax entity by the County Treasurer in accordance with 39-3-119.5(3), C.R.S.

NOTE: ALL LEVIES MUST BE CERTIFIED to the COUNTY COMMISSIONERS NO LATER THAN DECEMBER 15.

CITY OF CRAIG - URA AREA #1 DECEMBER 20: 11/23/2022

2021 Valuation for Assessment	Total	3,001,075	100.00%
	Base	3,532,336	117.70%
	Increment	-531,261	-17.70%

YEAR 2 (2022) - INTERVENING YEAR

Step 1: Tax Roll Corrections

All tax roll corrections discovered in the current year are applied to the prior year. These corrections include: then track them by parcel, type and classification

Total Corrections	+	13,913	
Corrected Prior Year Base		3,546,249	117.62%
Corrected Prior Year Increment	+	-531,261	-17.62%
Corrected Prior Year Total	=	3,014,988	100.00%

Step 2: Total valuation for assessment as certified in December

Determine the current year total taxable assessed value.	=	3,018,642
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Step 3: Current year compared to prior year

Subtract the prior year corrected total taxable assessed value.	-	3,014,988
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Difference = non-reassessment changes, if any, and all reassessment changes.	=	3,654
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Step 4: Track and sum non-reassessment changes*

*Note: the following list is not comprehensive. Other descriptive line items may be added as necessary.

New Construction	+	40,169
Demolition	+	
New platted subdivision	+	6,470
Mitigation of contaminated land	+	
Entitlements for higher density use	+	
Taxable to exempt or Exempt to taxable	+	0
Total non-reassessment changes	=	46,639

Step 5: Reassessment

Step 3 result minus Step 4 result = reassessment changes		
Year to Year change - Step 3		3,654
Total non-reassessment change - Step 4	-	46,639
Changes due to reassessment	=	-42,985

Step 6: Re-assessment proportionate adjustment

Proportional allocation pursuant to §§ 31-25-107(9)(c), and 31-25-807(3)(e), C.R.S., according to last year's (corrected if necessary) base/increment percentages.

6.a base	= Step 5 result X prior year base % (corrected if necessary)	-50,559
6.b increment	= Step 5 result X prior year increment % (corrected if necessary)	7,574

Step 7: Total increment gain

non-reassessment gain, Step 4		46,639
+ reassessment increment gain, Step 6.b	+	7,574
Total increment gain in current year	=	54,213

Step 8: Current year base & increment values

Calculate the current year total base and increment values.

a. Base:		
	= base gain in Step 6a	-50,559
	+ prior year base value (corrected if necessary)	+ 3,546,249
	= Current Year Total Base Value	= 3,495,690
b. Increment:		
	= increment gain in step 7	54,213
	+ prior year increment (corrected if necessary)	+ -531,261
	= Current Year Total Increment Value	= -477,048
c. Total:		
	Step 8.a	3,495,690
	+ Step 8.b	+ -477,048
Reconcile	= Current Year Total Value (must equal value in Step 2)	= 3,018,642

Step 9: Calculate new base/increment percentages

Base percentage	=	3,150,000/2,600,000	115.80%
Increment percentage	=	-550,000/2,600,000*	+ -15.80%
Total	=		100.00%

*Note: when increment percentage is less than 0, no increment value is certified. In other words, gross value = net value.

CITY OF CRAIG - URA AREA #2 DECEMBER 2 11/23/2022

2021 Valuation for Assessment	Total	7,643,780	100.00%
	Base	7,643,780	100.00%
	Increment	0	0.00%

YEAR 2 (2022) - INTERVENING YEAR

Step 1: Tax Roll Corrections

All tax roll corrections discovered in the current year are applied to the prior year. These corrections include: then track them by parcel, type and classification

Total Corrections	+	-71,926	
Corrected Prior Year Base		7,571,854	100.00%
Corrected Prior Year Increment	+	0	0.00%
Corrected Prior Year Total	=	7,571,854	100.00%

Step 2: Total valuation for assessment as certified in December

Determine the current year total taxable assessed value. = \$ **7,628,308**

Step 3: Current year compared to prior year

Subtract the prior year corrected total taxable assessed value.	-	7,571,854	
Difference = non-reassessment changes, if any, and all reassessment changes.	=	56,454	

Step 4: Track and sum non-reassessment changes*

*Note: the following list is not comprehensive. Other descriptive line items may be added as necessary.

New Construction	+	17,268	
Demolition	+	-13,211	
New platted subdivision	+	-6,690	
Mitigation of contaminated land	+	0	
Entitlements for higher density use	+		
Taxable to exempt	+		
Total non-reassessment changes	=	-2,633	

Step 5: Reassessment

Step 3 result minus Step 4 result = reassessment changes			
Year to Year change - Step 3		56,454	
Total non-reassessment change - Step 4	-	-2,633	
Changes due to reassessment	=	59,087	

Step 6: Re-assessment proportionate adjustment

Proportional allocation pursuant to §§ 31-25-107(9)(e), and 31-25-807(3)(e), C.R.S., according to last year's (corrected if necessary) base/increment percentages.

6.a	= Step 5 result X prior year base %	
base	(corrected if necessary)	59,087
6.b	= Step 5 result X prior year increment %	
increment	(corrected if necessary)	0

Step 7: Total increment gain

non-reassessment gain, Step 4	-2,633
+ reassessment increment gain, Step 6.b	0
Total increment gain in current year	= -2,633

Step 8: Current year base & increment values

Calculate the current year total base and increment values.

a. Base:		
	= base gain in Step 6a	59,087
	+ prior year base value (corrected if necessary)	+ 7,571,854
	= Current Year Total Base Value	= 7,630,941
b. Increment:		
	= increment gain in step 7	-2,633
	+ prior year increment (corrected if necessary)	+ 0
	= Current Year Total Increment Value	= -2,633
c. Total:		
	Step 8.a	7,630,941
	+ Step 8.b	+ -2,633
Reconcile	= Current Year Total Value (must equal value in Step 2)	= 7,628,308

Step 9: Calculate new base/increment percentages

Base percentage	= 3,150,000/2,600,000	100.03%
Increment percentage	= -550,000/2,600,000*	+ -0.03%
Total	=	100.00%

*Note: when increment percentage is less than 0, no increment value is certified. In other words, gross value = net value.



Moffat County Assessor

November 23, 2022

Re: 2022 Certification of Value Update

Dear Taxing District,

Enclosed is your 2022 Re-Certification of Value. Most tax districts will see some changes in value from what was reported to you on your August certification. These changes can be mostly attributed to corrections to our exempt mobile home values, abatements or corrections of value, property splits and subdivision re-plats that have taken place since the August certification. All are typical adjustments that we see following our August certification.

Currently, there is one pending value challenge being heard by the Board of Assessment Appeals at this time that would have any effect on Moffat County. It appears this protest of value will not be settled in the 2022 calendar year and is anticipated to be decided in the first quarter of 2023. If this appeal is upheld by the BAA, it could result in a reduction of value for one of our counties largest tax payers. This potential abatement\correction of value will only affect the following tax districts: Moffat County Schools Re1, Craig Fire District, Moffat County, Upper Yampa River Conservation District, Moffat County Affiliated Jr. College and Colorado River Water Conservation District.

In addition, for those tax districts (Moffat County, Moffat County School District, Colorado Northwestern Community College, Colorado River District, Craig Rural Fire, City of Craig, Great Northern Water CD and Juniper Water CD) that are affected by the recently formed City of Craig Urban Renewal Authority, there is no tax increment for 2022 and this zero value is reflected on your certification.

Once again, we remind you to timely file the necessary mill levy certification paperwork with the Moffat County finance department on or before **December 15**. If you have questions in filling out this paperwork please don't hesitate to reach out to Cathy Nielson, Financial Director at 970-824-9106.

Please don't hesitate to contact me if you have questions in regards to this matter.

Sincerely,

Chuck Cobb, Moffat County Assessor

Chuck Cobb • ccobb@moffatcounty.net
221 West Victory Way, Suite 240 • Craig, CO 81625
(970) 824-9102 • (970) 824-9189 Fax



Moffat County Assessor

November 23, 2022

City of Craig
C/O Finance Director
300 West Fourth Street
Craig, Colorado 81625

Ref: 2022 – Recertification of Valuation – County of Moffat

Dear Sirs,

In accordance with C.R.S, 39-1-111 (5), I hereby recertify the valuation of property located within the territorial limits of the above entity as listed on the attached final Certification of Values notification.

Please be advised that in accordance with C.R.S. 39-5-128, your entity must officially certify your levy to the Board of County Commissioners **No Later Than December 15, 2022.** Please send your levy certification form DLG-70 (a writable form can be found on DOLA's website at: <https://www.colorado.gov/pacific/dola/budgeting-and-finance>) to the following address:

Moffat County Board of Commissioners
221 West Victory Way – Suite # 130
Craig, Colorado 81625
Attn: Cathy Nielson

If you have any questions concerning the attached final Certification of Values notification, please contact the: Moffat County Assessors Office at 970-824-9102. For questions concerning your mill levy certification, please contact: Moffat County Finance Director – Cathy Nielson at 970-824-9106.

Thank you.

Chuck Cobb
Moffat County Assessor



November 30, 2022

Attn: Cathy Nielson
Moffat County Board of Commissioners
221 West Victory Way – Suite #130
Craig, CO 81625

The City of Craig has adopted their 2023 Annual Budget on November 22, 2022.

For the year 2023, the City Council of the City of Craig, hereby certifies a total levy of 18.996 mills to be extended by you upon the assessed valuation of \$77,203,117 as certified by the Moffat County Assessor on November 23, 2022 to produce \$1,466,550 in revenue.

On November 7, 2000 the registered electors of the City of Craig approved Referred Measure 2A: Pursuant to Resolution No. 8 (2000), which permitted the City to retain and use any excess revenues (commonly referred to as a “debrucing” election).

For internal accounting purposes only, the levies will be used for the following:

General Operating Fund	16.996 mills	\$ 1,312,144
Capital Projects Fund	2.000 mills	\$ <u>154,406</u>
		\$ 1,466,550

Sincerely,

Katy L. Burns
Finance Director

Finance Department
300 W. 4th Street
Craig, CO. 81625
Phone: (970) 826-2005 Fax: (970) 826-2035

CERTIFICATION OF TAX LEVIES for NON-SCHOOL Governments

TO: County Commissioners¹ of MOFFAT, Colorado.

On behalf of the CITY OF CRAIG (taxing entity)^A
the CITY COUNCIL (governing body)^B
of the CITY OF CRAIG (local government)^C

Hereby officially certifies the following mills to be levied against the taxing entity's GROSS \$ 77,203,117 assessed valuation of: (GROSS^D assessed valuation, Line 2 of the Certification of Valuation Form DLG 57^E)

Note: If the assessor certified a NET assessed valuation (AV) different than the GROSS AV due to a Tax Increment Financing (TIF) Area^F the tax levies must be calculated using the NET AV. The taxing entity's total property tax revenue will be derived from the mill levy multiplied against the NET assessed valuation of: \$ 77,203,117 (NET^G assessed valuation, Line 4 of the Certification of Valuation Form DLG 57) USE VALUE FROM FINAL CERTIFICATION OF VALUATION PROVIDED BY ASSESSOR NO LATER THAN DECEMBER 10

Submitted: 11/30/2022 for budget/fiscal year 2023 (no later than Dec. 15) (mm/dd/yyyy) (yyyy)

Table with columns: PURPOSE (see end notes for definitions and examples), LEVY², REVENUE². Rows include General Operating Expenses, Temporary General Property Tax Credit/Temporary Mill Levy Rate Reduction, and a TOTAL row.

Contact person: (print) Katy L. Burns Daytime phone: (970) 826-2003
Signed: [Signature] Title: Finance Director

Include one copy of this tax entity's completed form when filing the local government's budget by January 31st, per 29-1-113 C.R.S., with the Division of Local Government (DLG), Room 521, 1313 Sherman Street, Denver, CO 80203. Questions? Call DLG at (303) 864-7720.

1 If the taxing entity's boundaries include more than one county, you must certify the levies to each county. Use a separate form for each county and certify the same levies uniformly to each county per Article X, Section 3 of the Colorado Constitution.
2 Levies must be rounded to three decimal places and revenue must be calculated from the total NET assessed valuation (Line 4 of Form DLG57 on the County Assessor's FINAL certification of valuation).

FINANCIAL SECTION

OVERVIEW OF FUND STRUCTURE

BUDGET BY FUND

Understanding the Flow of Funds

Readers and users of governmental budgets and financial statements are frequently confused by what they see. This confusion stems from the style of accounting (namely “Fund accounting”) which is required for all governmental jurisdictions in order to segregate and account for restricted or non restricted resources.

The budget is organized on the basis of funds, each of which is considered a separate budgeting and accounting entity. Government resources (revenues) are allocated to, and accounting for, in individual funds based upon the purpose for which they are to be spent as the means by which spending activities are controlled.

To understand why “funds” are established, the reader needs to have some understanding of the special concepts used.

TYPES OF FUNDS:

GOVERNMENTAL FUNDS

General Fund

Special Revenue Funds

Capital Project Funds

PROPRIETARY FUNDS

Enterprise Funds

Internal Service Funds

GOVERNMENTAL FUND TYPES:

General Fund – Accounts for all resources of revenues not designated or restricted as to expenditures.

Established Fund:

General Fund - It accumulates all revenues that are general revenues and not restricted as to expenditures. The general fund is made up of sixteen (16) departments that run the general operations of the city. Each department controls their own expenditures and therefore develops their own budget requests.

Special Revenue Funds – Accounts for the proceeds of specific revenue sources (other than those from expendable trusts or for major capital projects) that are restricted legally to expenditure for specified purposes.

Established Funds:

Capital Projects Fund – The Council set this fund up in 1990 to accumulate moneys for construction or replacement of curbs, gutters and drainage on streets. The revenues are from a two (2) mill levy property tax. This is a self-contained fund and any carryovers are to be used for future construction or replacement of curbs, gutters and drainage on streets. These funds account for capital improvements from designated revenues.

Museum Fund – The City of Craig and the County of Moffat entered into an IGA to transfer the operations and assets of the Museum of Northwest Colorado to the City of Craig as of January 1, 2020. This fund is created to account for the revenues and expenditures associated with the operations and asset holding of the museum.

Craig Urban Renewal Authority Fund (CURA) – CURA is a component unit to the City of Craig and reported as a special revenue fund. Council approved forming this authority on January 26, 2021. CURA supports the City of Craig by assisting in the redevelopment of blighted property to help sustainable development succeed within designated urban renewal areas. Improvements in physical conditions in turn can contribute to economic stability and vitality. With the creation of an urban renewal area, new tax revenues resulting from taxable improvements may be reinvested in the area for purposes of public benefit. There are currently two adopted urban renewal areas. The budget is approved by the CURA board.

PROPRIETARY FUND TYPES:

Enterprise Funds – These funds are self supporting through fees and charges for services performed. Accounting for these funds is the same as an industrial business would be reported. Capital assets are not treated as expenses for financial reports, but they are depreciated over their estimated life and shown as depreciation expenses. For budget purposes there is a departure from this treatment of capital outlay because we are showing that the money received is sufficient to cover proposed expenditures (a balanced budget).

Established Funds:

Water Fund – This fund furnishes water to the city of Craig and charges fees sufficient to cover the annual operating expense and to cover capital outlay and improvements. This is a self-sustaining fund and is treated like a separate business entity for accounting and budget purposes.

Wastewater Fund – This fund furnishes sewer services to the city of Craig and charges fees sufficient to cover the annual operating expense and to cover capital outlay and improvements. This is a self-sustaining fund and is treated like a separate business entity for accounting and budget purposes.

Solid Waste Fund – This fund furnishes garbage services to the city of Craig and charges fees sufficient to cover the annual operating expense and to cover capital outlay and improvements. This is a self-sustaining fund and is treated like a separate business entity for accounting and budget purposes.

Internal Service Funds - Accounts for the financing of goods or services provided by one department to other departments on a cost-reimbursement basis.

Medical Benefits Fund - This fund is used to pay premiums that provide medical, dental, vision and life insurance coverage to employees of the city. The city belongs to the Colorado Employers Benefit Trust (CEBT) which is a self-funded multiple employer trust for health, dental, vision and life insurance coverage. The plan is funded with contributions from each department in the general fund and each of the enterprise funds based on number of employees enrolled in the plan. The employees also contribute to cover spouses and other dependents.

**CITY OF CRAIG
2023 BUDGET
COMBINED STATEMENT OF ALL FUNDS**

DESCRIPTION	2020 Actual	2021 Actual	2022 Revised Budget	2022 Projected	2023 Budget	Inc/Dec 2022/2023
GENERAL FUND						
41 COUNCIL	212,737	222,844	222,460	222,610	236,810	14,350
42 LEGAL	121,376	117,294	152,480	152,050	161,740	9,260
43 JUDICIAL	106,470	111,551	105,190	105,420	153,510	48,320
44 ADMINISTRATION	254,394	381,947	289,510	276,320	294,950	5,440
45 CITY CLERK/PERSONNEL	223,020	218,031	240,000	241,810	275,100	35,100
46 PUBLIC WORKS	101,953	98,752	120,990	103,190	118,660	(2,330)
47 GENERAL SERVICES	49,374	93,059	66,200	68,700	109,530	43,330
48 FINANCE/ACCOUNTING	467,894	450,416	427,790	409,240	530,990	103,200
49 COMMUNITY DEVELOPMENT	173,617	218,711	290,210	266,980	335,820	45,610
50 BUILDING MAINTENANCE	55,251	87,710	93,800	84,000	112,430	18,630
51 POLICE	3,122,984	3,284,816	3,458,885	3,330,550	3,719,515	260,630
52 ECONOMIC DEVELOPMENT	0	0	191,900	190,670	183,200	(8,700)
64 ROAD & BRIDGE	2,179,532	2,225,287	2,522,130	2,432,500	2,621,120	98,990
70 PARKS & RECREATION	1,285,891	1,540,211	2,027,189	1,941,970	2,263,055	235,866
75 CENTER OF CRAIG	29,009	23,614	40,100	39,450	36,100	(4,000)
76 YAMPA BUILDING	30,551	49,394	80,890	62,540	92,330	11,440
90 CAPITAL OUTLAY	2,298,317	3,495,293	10,263,025	2,670,816	13,313,851	3,050,826
80 DEBT SERVICE	0	0	0	0	0	0
99 TRANSFERS	591,000	300,000	370,000	370,000	370,000	0
GENERAL FUND	11,303,371	12,918,932	20,962,749	12,968,816	24,928,711	3,965,962
WATER FUND	4,267,941	4,088,782	6,248,110	4,519,470	5,840,160	(407,950)
WASTEWATER FUND	2,430,440	2,223,790	3,564,820	2,102,583	3,576,070	11,250
SOLID WASTE FUND	1,514,772	1,603,899	2,486,530	1,927,190	2,739,600	253,070
CAPITAL PROJECTS FUND	532,935	152,741	153,000	153,000	203,200	50,200
ACET FUND	37,968	146,641	0	0	0	0
MEDICAL BENEFITS FUND	2,181,900	2,312,836	2,420,200	2,416,500	2,453,300	33,100
MUSEUM FUND	339,365	363,208	451,400	450,730	468,900	17,500
TOTAL OTHER FUNDS	11,305,321	10,891,898	15,324,060	11,569,473	15,281,230	(42,830)
TOTAL CITY OF CRAIG	22,608,692	23,810,830	36,286,809	24,538,289	40,209,941	3,923,132

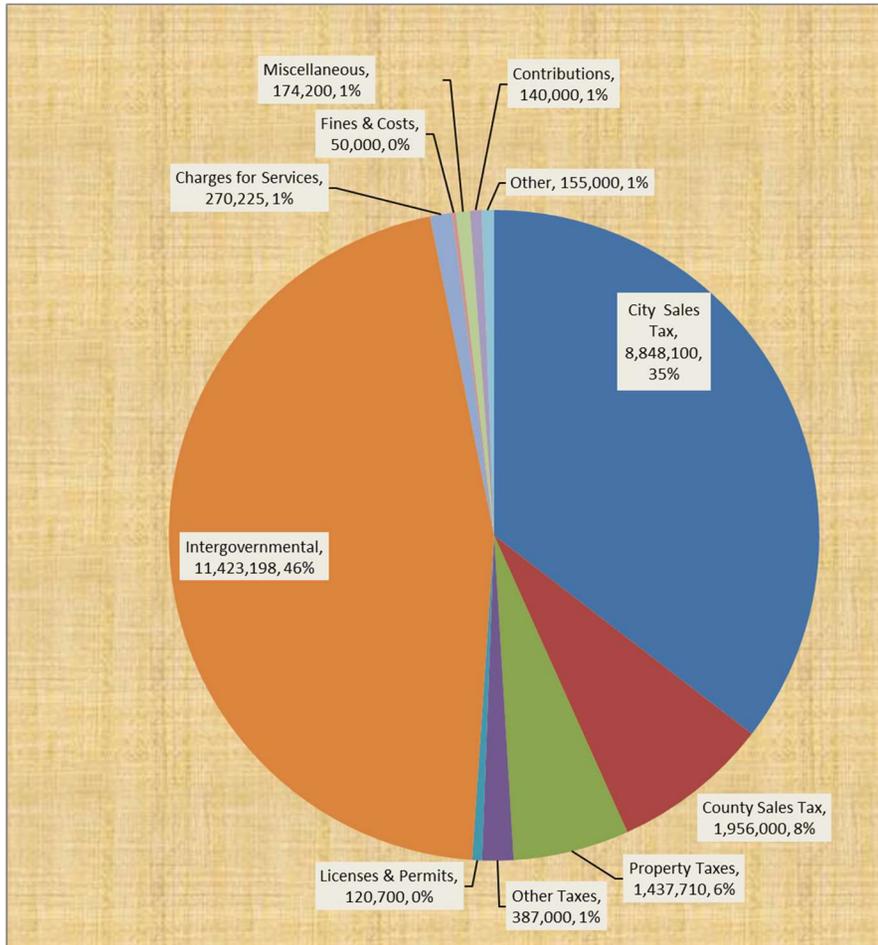
GENERAL

FUND

CITY OF CRAIG 2023 BUDGET GENERAL FUND BUDGET SUMMARY						
DESCRIPTION	2020 Actual	2021 Actual	REVISED 2022 Budget	2022 Projected	2023 Budget	Inc/Dec 2022/2023
BEGINNING FUND BALANCE:						
Reserved-Tabor Act	376,000	337,504	307,008	395,642	308,940	
Unspendable (Inventory&CompAbsence)	12,690	7,795	0	25,856	0	
Restricted Funds			0		0	
Zoning Lieu of Land	42,000	42,000	42,000	42,000	42,000	
County R&B	0		0		0	
Conservation Trust	0	155,168	61,924	264,641	365,000	
Reserved for Operations 25%	2,171,012	2,617,663	2,558,397	2,554,574	2,574,500	
Unreserved-Undesignated	5,393,130	6,677,412	6,888,401	8,615,611	12,075,745	
TOTAL Beginning Fund Balance	7,994,832	9,837,542	9,857,729	11,898,324	15,366,185	
REVENUES:						
Taxes	10,661,236	12,018,709	11,398,770	12,771,300	12,628,810	1,230,040
Licenses & Permits	143,621	204,598	122,100	136,900	120,700	(1,400)
Intergovernmental	1,927,815	2,115,899	8,750,507	2,941,737	11,423,198	2,672,691
Charges for Services	101,576	268,842	279,755	264,340	270,225	(9,530)
Fines & Costs	78,453	39,255	50,900	50,000	50,000	(900)
Miscellaneous	129,914	109,113	89,400	197,400	174,200	84,800
Contributions	103,465	206,253	75,000	75,000	140,000	65,000
Others	0	17,043	60,000	0	155,000	95,000
TOTAL Revenues	13,146,080	14,979,713	20,826,432	16,436,677	24,962,133	4,135,701
O&M EXPENDITURES						
41 COUNCIL	212,737	222,844	222,460	222,610	236,810	14,350
42 LEGAL	121,376	117,294	152,480	152,050	161,740	9,260
43 JUDICIAL	106,470	111,551	105,190	105,420	153,510	48,320
44 ADMINISTRATION	254,394	381,947	289,510	276,320	294,950	5,440
45 CITY CLERK/PERSONNEL	223,020	218,031	240,000	241,810	275,100	35,100
46 PUBLIC WORKS	101,953	98,752	120,990	103,190	118,660	(2,330)
47 GENERAL SERVICES	49,374	93,059	66,200	68,700	109,530	43,330
48 FINANCE/ACCOUNTING	467,894	450,416	427,790	409,240	530,990	103,200
49 COMMUNITY DEVELOPMENT	173,617	218,711	290,210	266,980	335,820	45,610
50 BUILDING MAINTENANCE	55,251	87,710	93,800	84,000	112,430	18,630
51 POLICE	3,122,984	3,284,816	3,458,885	3,330,550	3,719,515	260,630
52 ECONOMIC DEVELOPMENT	0	0	191,900	190,670	183,200	(8,700)
64 ROAD & BRIDGE	2,179,532	2,225,287	2,522,130	2,432,500	2,621,120	98,990
70 PARKS & RECREATION	1,285,891	1,540,211	2,027,189	1,941,970	2,263,055	235,866
75 CENTER OF CRAIG	29,009	23,614	40,100	39,450	36,100	(4,000)
76 YAMPA BUILDING	30,551	49,394	80,890	62,540	92,330	11,440
99 TRANSFERS to Museum	300,000	300,000	370,000	370,000	370,000	0
TOTAL O&M Expenditures	8,714,054	9,423,639	10,699,724	10,298,000	11,614,860	903,696
TOTAL REVENUES LESS O&M EXPENDITURES	4,432,026	5,556,073	10,126,708	6,138,677	13,347,273	
CAPITAL OUTLAY AND TRANSFERS						
90 CAPITAL OUTLAY	2,298,317	3,495,293	10,263,025	2,670,816	13,313,851	3,050,826
TRANSFERS to Other Funds	291,000		0	0	0	0
TOTAL CAPITAL OUTLAY & TRANSFERS	2,589,317	3,495,293	10,263,025	2,670,816	13,313,851	3,050,826
TOTAL O&M EXPENDITURES & CAP. OUTLAY	11,303,371	12,918,932	20,962,749	12,968,816	24,928,711	3,965,962
REVENUES VS TOTAL EXPENDITURES	1,842,709	2,060,781	(136,317)	3,467,861	33,422	
TOTAL SOURCES OF FUNDS VS EXPENDITURES	9,837,541	11,898,323	9,721,412	15,366,185	15,399,607	
ENDING FUND BALANCE:						
Reserved-Tabor Act	337,504	395,642	320,992	308,940	348,446	
Unspendable (Inventory&CompAbsence)	7,795	25,856				
Restricted Funds						
Zoning Lieu of Land	42,000	42,000	42,000	42,000	42,000	
Conservation Trust	155,168	264,641	0	365,000	365,000	
Reserved for Operations 25%	2,617,663	2,554,574	2,674,931	2,574,500	2,903,715	25%
Unreserved-Undesignated	6,677,411	8,615,610	6,683,489	12,075,745	11,740,446	101%
TOTAL Ending Fund Balance	9,837,541	11,898,323	9,721,412	15,366,185	15,399,607	

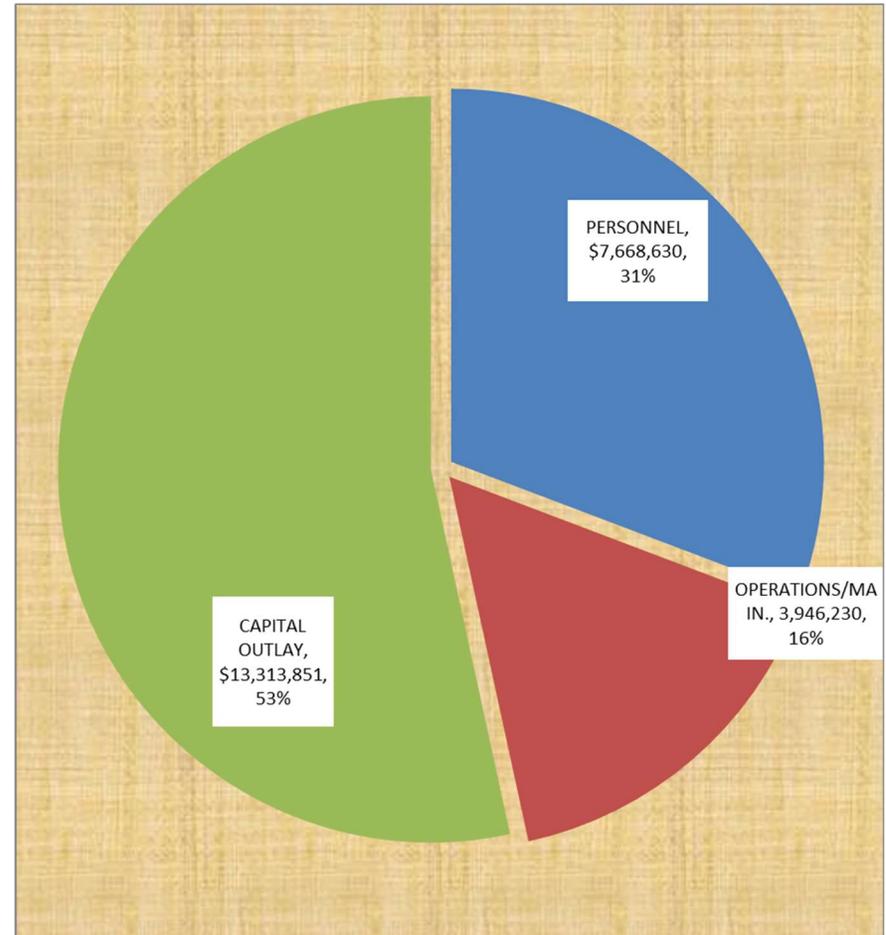
GENERAL FUND

PROPOSED REVENUES



\$24,962,133

PROPOSED EXPENSES



\$24,928,711

CITY OF CRAIG 2023 BUDGET GENERAL FUND - DETAILED REVENUE SUMMARY							
Acct No	Account Description	2020 Actual	2021 Actual	2022 Budget	2022 Projected	2023 Budget	Inc/Dec 2022/2023
GENERAL FUND							
TAXES							
10-31-10000	PROPERTY TAXES	1,267,090	1,279,881	1,338,270	1,338,270	1,316,710	-21,560
10-31-11000	PROPERTY TAXES DELINQUE	-169	-13	0	-1,270	0	0
10-31-20000	SPEC OWNERSHIP TAX	120,765	123,089	91,000	120,000	120,000	29,000
10-31-30000	COUNTY SALES TAX	1,695,031	1,880,295	1,781,000	1,955,000	1,956,000	175,000
10-31-40000	CIGARETTE TAX	18,267	21,599	12,000	8,000	12,000	0
10-31-45000	MARIJUANA STATE SALES TAX	33,462	81,713	60,000	82,000	75,000	15,000
10-31-50000	CITY SALES TAX	7,198,596	8,289,397	7,805,000	8,946,500	8,826,600	1,021,600
10-31-50001	SALES TAX - PENAL/INT	26,678	41,314	10,000	20,000	20,000	10,000
10-31-55000	SPEC EVENTS SALES TAX	616	1,320	500	1,500	1,500	1,000
10-31-60000	UTILITY BUSINESS TAX	296,107	297,456	300,000	300,000	300,000	0
10-31-90000	INT & PEN ON PROPERTY T	4,792	2,656	1,000	1,300	1,000	0
	TAXES Totals:	10,661,236	12,018,709	11,398,770	12,771,300	12,628,810	1,230,040
LICENSES & PERMITS							
10-32-12000	LICENSE/FEES LIQUOR	6,284	5,938	6,200	6,200	6,200	0
10-32-12001	LICENSE/FEES MARIJUANA	30,000	23,000	31,500	29,500	29,500	-2,000
10-32-12100	LICENSE/FEES BUSINESS F	0	0	0	200	0	0
10-32-12200	LICENSE/FEES PLANNING F	2,600	2,489	1,000	2,100	1,000	0
10-32-12300	LICENSE/FEES BLDG PERMI	59,947	115,664	50,000	50,000	50,000	0
10-32-12301	LICENSE/FEES COUNTY	40,474	52,311	30,000	45,000	30,000	0
10-32-12400	LICENSE/FEES ANIMAL	890	1,042	1,000	1,000	1,000	0
10-32-12500	REMITTANCE FEES SALES TAX	710	1,009	400	900	1,000	600
10-32-12501	LICENSE/FEES SPEC EVT S.T.	0	600	0	0	0	0
10-32-12502	LICENSE/FEES SALES TAX	125	0	0	0	0	0
10-32-20000	OTHER PERMITS	2,592	2,547	2,000	2,000	2,000	0
	LICENSES & PERMITS Totals:	143,621	204,598	122,100	136,900	120,700	-1,400
INTERGOVERNEMENTAL							
10-33-10000	GRANTS	1,724	25,000	978,800	10,000	978,800	0
10-33-10800	GRANTS EDA (Yampa River)	5,000	53,663	1,843,670	27,000	4,065,350	2,221,680
10-33-10801	GRANTS-OEDIT	0	0	0	0	38,980	38,980
10-33-13000	GRANTS OTHER (REDI-Grant)	0	67,004	27,060	56,750	0	-27,060
10-33-13100	GRANTS POL UNICOP	2,889	0	0	5,630	0	0
10-33-13200	GRANTS for EPC position	0	67,000	0	0	0	0
10-33-13300	GRANTS GOCO	0	0	150,000	0	500,000	350,000
10-33-13400	GRANTS CDOT	0	819,253	0	0	576,498	576,498
10-33-13500	GRANTS DOLA - CO-WORK SP	9,358	1,031	0	0	0	0
10-33-13501	GRANTS DOLA - STUDY	12,500	0	0	0	0	0
10-33-13502	GRANTS DOLA - Solar Planning	52,838	0	2,715,000	0	2,265,000	-450,000
10-33-13503	GRANTS DOLA - OZP	39,617	0	0	0	0	0
10-33-13504	GRANTS COVID-19 Relief Funds	522,963	40,890	1,822,677	938,427	884,250	-938,427
10-33-13900	GRANTS EPA	0	25,013	290,000	200,000	90,000	-200,000
10-33-16300	GRANTS MISC COMM PROGRA	0	0	0	6,250	760,920	760,920
10-33-20000	MINERAL LEASE FUNDS	336,341	480,188	350,000	568,600	300,000	-50,000
10-33-30000	VIN INSP FEES	4,725	2,625	2,500	2,500	2,500	0
10-33-40000	DARE PROG-RESTR	0	403	0	0	0	0
10-33-53600	INT GOVT HWY USERS TAX	278,702	339,545	315,800	312,600	310,900	-4,900
10-33-53700	INT GOVT CONSERVATION T	92,655	109,394	90,000	110,000	110,000	20,000
10-33-53800	INT GOVT MV REGISTRATIO	42,893	44,766	35,000	40,000	40,000	5,000
10-33-60000	SEVERANCE TAXES	525,612	40,126	130,000	663,980	500,000	370,000
	INTERGOVERNMENTAL Totals:	1,927,815	2,115,899	8,750,507	2,941,737	11,423,198	2,672,691
CHARGES FOR SERVICES							
10-34-49100	CHARGES SXO REGIST. FEE	2,008	1,771	1,000	1,500	1,500	500
10-34-54000	PARKS & REC MISCELLANEO	130	2,115	0	400	0	0
10-34-60000	MISC PARK FEES	4,909	5,509	4,700	4,500	4,700	0
10-34-64366	ASPHALT PATCHING	7,424	2,443	0	7,330	0	0
10-34-74300	POOL ADMISSIONS	37,473	47,461	40,000	43,400	40,000	0
10-34-74400	POOL PRIVATE PARTY	500	1,000	1,400	1,780	1,000	-400
10-34-74500	POOL SWIM LESSONS	5,403	14,040	15,000	13,000	15,000	0
10-34-74600	POOL PASSES	0	19,280	15,000	16,340	16,500	1,500
10-34-74700	POOL PUNCH PASSES	1,415	1,122	1,000	1,850	2,000	1,000
10-34-74800	POOL FITNESS	971	625	1,000	780	1,000	0

CITY OF CRAIG 2023 BUDGET GENERAL FUND - DETAILED REVENUE SUMMARY							
Acct No	Account Description	2020 Actual	2021 Actual	2022 Budget	2022 Projected	2023 Budget	Inc/Dec 2022/2023
10-34-74900	POOL COMM ED	695	0	0	0	0	0
10-34-75000	POOL CONCESSIONS	20,140	24,866	22,000	22,400	20,000	-2,000
10-34-75300	POOL STAFF UNIFORMS	0	0	0	150	0	0
10-34-95400	RECREATION PROGRAM FEES	330	660	3,350	1,700	2,150	-1,200
10-34-95450	RECREATION SENIOR PROG.	-25	3,895	20,000	17,000	20,000	0
10-34-95600	RECREATION YOUTH SPORTS	17,332	44,948	44,250	46,000	48,500	4,250
10-34-95700	RECREATION ADULT SPORTS	311	2,535	13,680	7,180	9,000	-4,680
10-34-95800	RECREATION SPECIAL EVEN	683	95,053	94,000	75,000	2,200	-91,800
10-34-95801	RECREATION WTW SPONSORS	0	0	0	0	32,500	32,500
10-34-95802	RECREATION WTW VENDORS	0	0	0	0	3,000	3,000
10-34-95803	RECREATION WTW MERCH	0	0	0	0	5,600	5,600
10-34-95804	RECREATION WTW QUICK CAR	0	0	0	0	1,500	1,500
10-34-95805	RECREATION WTW ADMISSION:	0	0	0	0	35,000	35,000
10-34-95806	RECREATION WTW BEVERAGE	0	0	0	0	4,200	4,200
10-34-95850	RECREATION SKI CLUB	1,504	0	0	900	0	0
10-34-95900	RECREATION SPONSOR FEES	375	1,520	3,375	3,130	4,875	1,500
	CHARGES FOR SVC Totals:	101,576	268,842	279,755	264,340	270,225	-9,530
FINES & COSTS							
10-35-00000	FINES AND COSTS	78,353	39,255	50,000	50,000	50,000	0
10-35-52000	CODE ENFORCEMENT - FINES	100	0	900	0	0	-900
	FINES & COSTS Totals	78,453	39,255	50,900	50,000	50,000	-900
MISCELLANEOUS							
10-36-00000	MISCELLANEOUS	25,543	34,022	15,000	45,000	15,000	0
10-36-16000	INTEREST CHECKING	9,792	2,764	2,000	5,000	5,000	3,000
10-36-16100	INTEREST INVESTMENTS	48,939	3,713	5,000	80,000	80,000	75,000
10-36-20000	RENTS & ROYALTIES	21,440	24,213	23,000	23,000	23,000	0
10-36-21000	RENTS FOR YAMPA BLDG	24,200	44,400	44,400	44,400	44,400	0
10-36-22000	RENTS FOR CENTER OF CRAIG	0	0	0	0	6,800	6,800
	MISCELLANEOUS Totals:	129,914	109,113	89,400	197,400	174,200	84,800
CONTRIBUTIONS							
10-37-00000	CONTRIB FROM OTHER GOV	96,815	108,253	75,000	75,000	140,000	65,000
10-37-10000	CONTRIB PRIVATE	6,650	98,000	0	0	0	0
	CONTRIBUTIONS Totals:	103,465	206,253	75,000	75,000	140,000	65,000
OTHER							
10-39-10000	SALE OF ASSETS	0	17,043	0	0	20,000	20,000
10-39-99000	TRANSFERS IN	0	0	60,000	0	135,000	75,000
	OTHER Totals:	0	17,043	60,000	0	155,000	95,000
GENERAL FUND Totals:		13,146,080	14,979,713	20,826,432	16,436,677	24,962,133	4,135,701

CITY OF CRAIG COUNTYWIDE SALES TAX

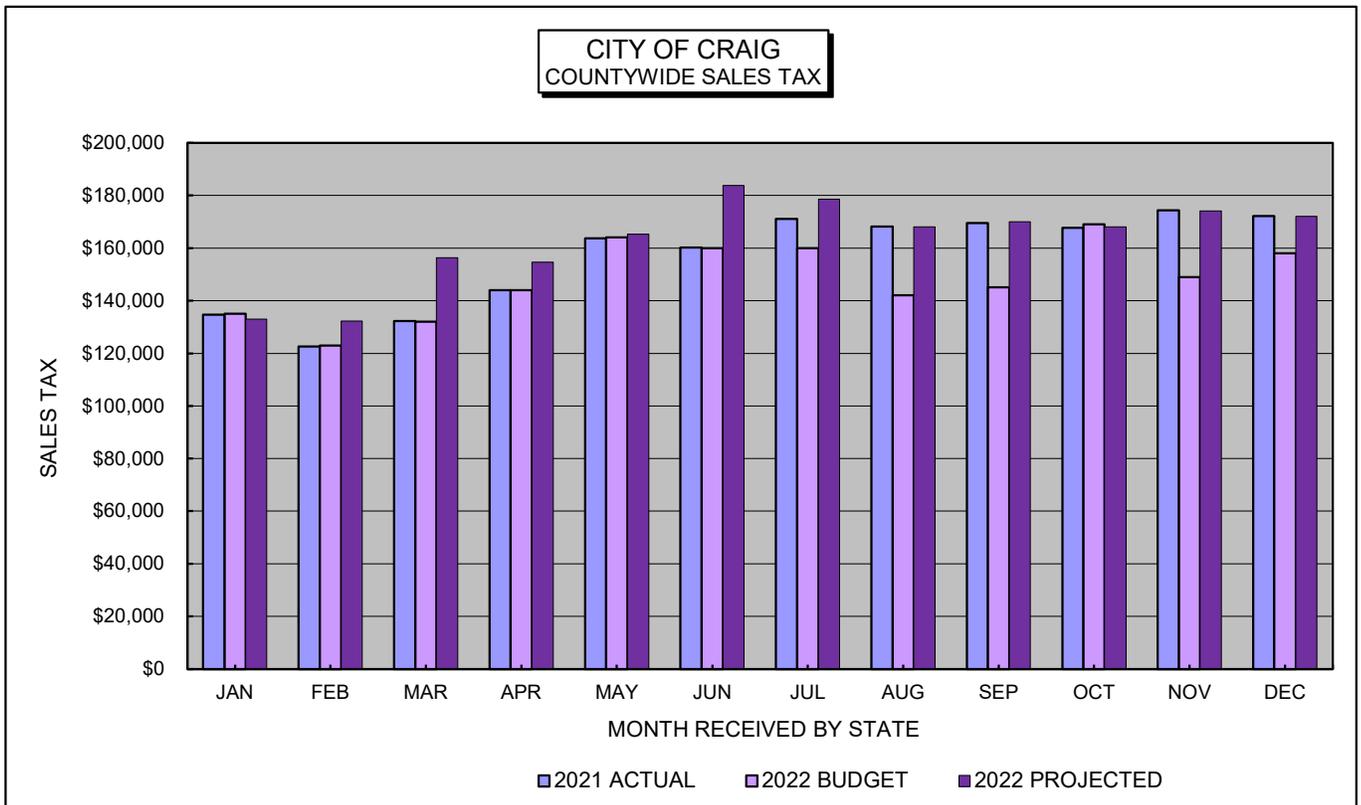
MONTH OF SALES	MONTH RECEIVED BY STATE	MONTH RECEIVED BY CITY	37.50%	37.50%	37.50%	37.50%	37.50%	% CHANGE RECEIVED 2022/2021
			YEAR 2020 ACTUAL	YEAR 2021 ACTUAL	YEAR 2022 BUDGETED	YEAR 2022 PROJECTED	YEAR 2023 BUDGET	
JAN	FEB	MAR	\$113,058.26	\$134,678.67	\$135,000.00	\$132,989.73	\$133,000.00	-1.25%
FEB	MAR	APR	\$107,790.48	\$122,597.68	\$123,000.00	\$132,317.27	\$132,000.00	7.93%
MAR	APR	MAY	\$125,856.84	\$132,259.23	\$132,000.00	\$156,267.73	\$156,000.00	18.15%
APR	MAY	JUN	\$130,367.82	\$143,893.92	\$144,000.00	\$154,666.74	\$155,000.00	7.49%
MAY	JUN	JUL	\$157,114.15	\$163,710.06	\$164,000.00	\$165,212.19	\$165,000.00	0.92%
JUN	JUL	AUG	\$152,728.54	\$160,225.15	\$160,000.00	\$183,771.88	\$184,000.00	14.70%
JUL	AUG	SEP	\$145,952.19	\$170,993.23	\$160,000.00	\$178,536.44	\$179,000.00	4.41%
AUG	SEP	OCT	\$141,416.74	\$168,181.89	\$142,000.00	\$168,000.00	\$168,000.00	-0.11%
SEP	OCT	NOV	\$144,812.18	\$169,574.96	\$145,000.00	\$170,000.00	\$170,000.00	0.25%
OCT	NOV	DEC	\$168,552.16	\$167,688.70	\$169,000.00	\$168,000.00	\$168,000.00	0.19%
NOV	DEC	JAN	\$149,024.73	\$174,353.22	\$149,000.00	\$174,000.00	\$174,000.00	-0.20%
DEC	JAN	FEB	\$158,356.52	\$172,138.28	\$158,000.00	\$172,000.00	\$172,000.00	-0.08%
TOTAL YEAR-TO-DATE			\$1,695,030.61	\$1,880,294.99	\$1,781,000.00	\$1,955,761.98	\$1,956,000.00	

Actual vs Actual

Y-T-D Percentage Change	10.96%	10.93%	-5.28%	4.01%
Y-T- D Dollar Change				\$75,466.99

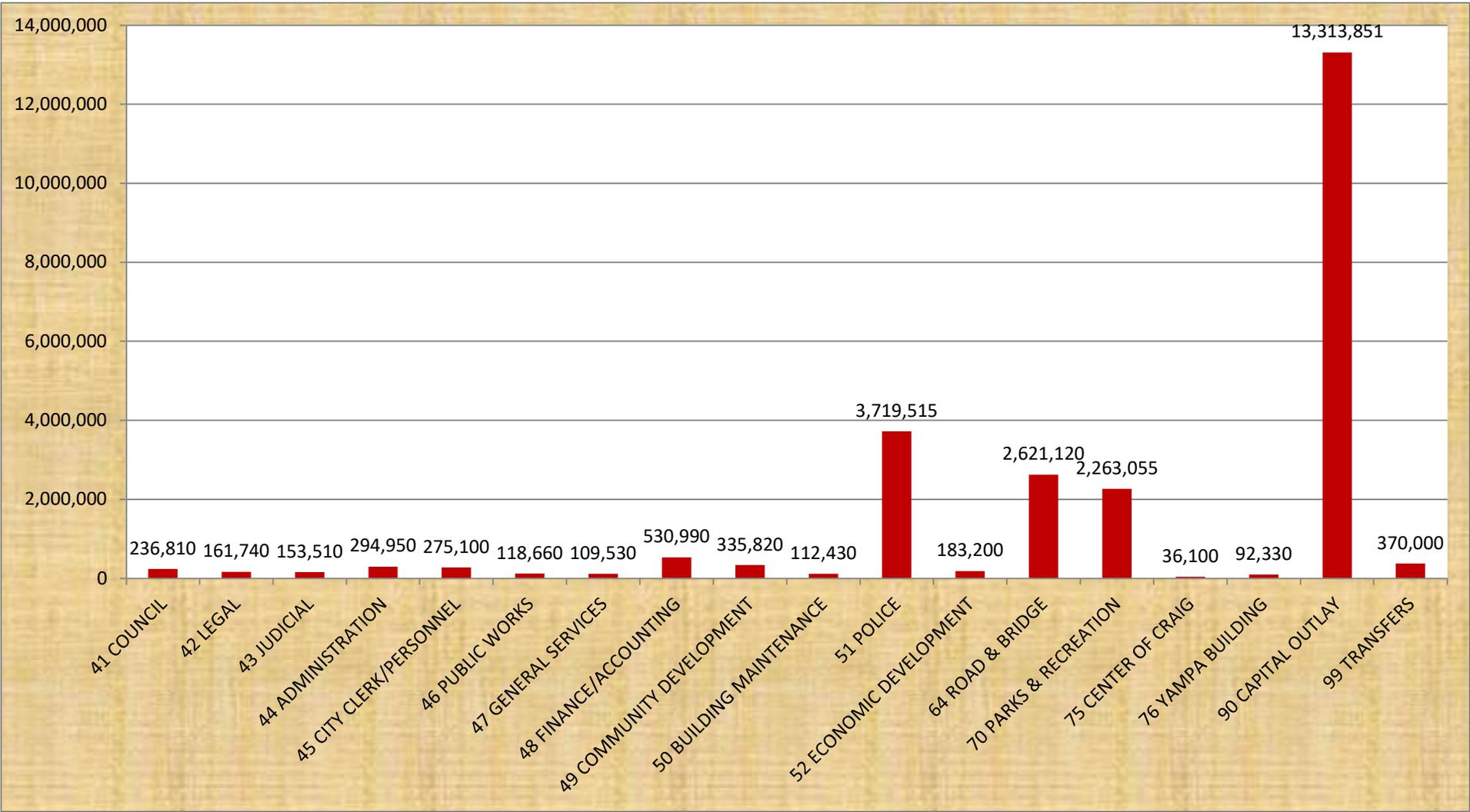
Budget vs Actual

Y-T-D Percentage Change			9.81%	0.01%
Y-T- D Dollar Change			\$174,761.98	\$238.02



CITY OF CRAIG 2023 BUDGET SUMMARY OF GENERAL FUND BY CATEGORY						
DESCRIPTION	2020 Actual	2021 Actual	Revised 2022 Budget	2022 Projected	2023 Budget	23 Proposed VS 22 Budget
TOTAL PERSONNEL EXPENDITURES	6,490,804	6,723,055	7,109,870	6,980,250	\$7,668,630	558,760
TOTAL OPERATING EXPENDITURES	2,223,250	2,700,584	3,589,854	3,317,750	3,946,230	356,376
TOTAL CAPITAL EXPENDITURES	2,589,317	3,495,293	10,263,025	2,670,816	\$13,313,851	3,050,826
TOTAL EXPENDITURES	11,303,371	12,918,932	20,962,749	12,968,816	24,928,711	3,965,962
DEPARTMENTS						
PERSONNEL EXPENDITURES						
41 COUNCIL	177,390	177,504	156,260	156,260	180,410	24,150
42 LEGAL	94,308	107,489	124,430	124,000	113,690	-10,740
43 JUDICIAL	100,227	108,537	100,390	102,970	126,460	26,070
44 ADMINISTRATION	215,403	323,022	210,120	221,820	209,500	-620
45 CITY CLERK/PERSONNEL	177,201	189,671	189,000	193,540	228,000	39,000
46 PUBLIC WORKS	83,611	83,612	82,700	86,440	79,440	-3,260
47 GENERAL SERVICES	0	0	0	0	0	0
48 FINANCE/ACCOUNTING	315,966	305,500	240,390	237,940	319,110	78,720
49 COMMUNITY DEVELOPMENT	158,378	195,241	200,930	204,340	270,660	69,730
50 BUILDING MAINTENANCE	0	0	0	0	0	0
51 POLICE	2,694,612	2,699,945	2,800,410	2,699,780	2,961,350	160,940
52 ECONOMIC DEVELOPMENT	0	0	169,560	169,580	177,060	7,500
64 ROAD & BRIDGE	1,531,645	1,508,186	1,555,850	1,558,050	1,595,280	39,430
70 PARKS & RECREATION	942,065	1,018,371	1,273,040	1,218,740	1,392,440	119,400
75 CENTER OF CRAIG	0	0	0	0	0	0
76 YAMPA BUILDING	0	5,976	6,790	6,790	15,230	
TOTAL PERSONNEL EXPENDITURES	6,490,804	6,723,055	7,109,870	6,980,250	7,668,630	558,760
DEPARTMENTS						
OPERATING EXPENDITURES						
41 COUNCIL	35,347	45,340	66,200	66,350	56,400	-9,800
42 LEGAL	27,069	9,805	28,050	28,050	48,050	20,000
43 JUDICIAL	6,243	3,015	4,800	2,450	27,050	22,250
44 ADMINISTRATION	38,992	58,925	79,390	54,500	85,450	6,060
45 CITY CLERK/PERSONNEL	45,820	28,359	51,000	48,270	47,100	-3,900
46 PUBLIC WORKS	18,341	15,139	38,290	16,750	39,220	930
47 GENERAL SERVICES	49,374	93,059	66,200	68,700	109,530	43,330
48 FINANCE/ACCOUNTING	151,929	144,917	187,400	171,300	211,880	24,480
49 COMMUNITY DEVELOPMENT	15,239	23,470	89,280	62,640	65,160	-24,120
50 BUILDING MAINTENANCE	55,251	87,710	93,800	84,000	112,430	18,630
51 POLICE	428,371	584,871	658,475	630,770	758,165	99,690
52 ECONOMIC DEVELOPMENT	0	0	22,340	21,090	6,140	-16,200
64 ROAD & BRIDGE	647,887	717,101	966,280	874,450	1,025,840	59,560
70 PARKS & RECREATION	343,826	521,840	754,149	723,230	870,615	116,466
75 CENTER OF CRAIG	29,009	23,614	40,100	39,450	36,100	-4,000
76 YAMPA BUILDING	30,551	43,418	74,100	55,750	77,100	3,000
99 TRANSFERS	300,000	300,000	370,000	370,000	370,000	0
TOTAL OPERATING EXPENDITURES	2,223,250	2,700,584	3,589,854	3,317,750	3,946,230	356,376
DEPARTMENTS						
CAPITAL EXPENDITURES						
41 COUNCIL	970,650	1,769,468	2,980,816	302,931	2,600,050	-380,766
42 LEGAL	0	0	0	0	0	0
43 JUDICIAL	0	0	0	0	0	0
44 ADMINISTRATION	0	0	0	0	0	0
45 CITY CLERK/PERSONNEL	0	0	0	0	20,000	20,000
46 PUBLIC WORKS	4,441	0	0	0	0	0
47 GENERAL SERVICES	0	0	0	0	0	0
48 FINANCE/ACCOUNTING	0	0	108,375	32,375	0	-108,375
49 COMMUNITY DEVELOPMENT	31,250	0	1,800	0	58,000	56,200
50 BUILDING MAINTENANCE	0	199,197	54,000	17,000	128,000	74,000
51 POLICE	156,332	67,567	385,300	370,020	420,365	35,065
52 ECONOMIC DEVELOPMENT	0	0	2,541,334	538,300	2,003,043	-538,291
64 ROAD & BRIDGE	575,308	455,324	1,093,000	583,500	2,235,300	1,142,300
70 PARKS & RECREATION	551,108	1,003,736	3,098,400	826,690	5,820,173	2,721,773
75 CENTER OF CRAIG	9,227	0	0	0	13,920	13,920
76 YAMPA BUILDING	0	0	0	0	15,000	
TRANSFERS	291,000	0	0	0	0	0
TOTAL CAPITAL EXPENDITURES	2,589,317	3,495,293	10,263,025	2,670,816	13,313,851	3,050,826
TOTAL GENERAL FUND EXPENDITURES	11,303,371	12,918,932	20,962,749	12,968,816	24,928,711	3,965,962

GENERAL FUND 2023 PROPOSED EXPENSES

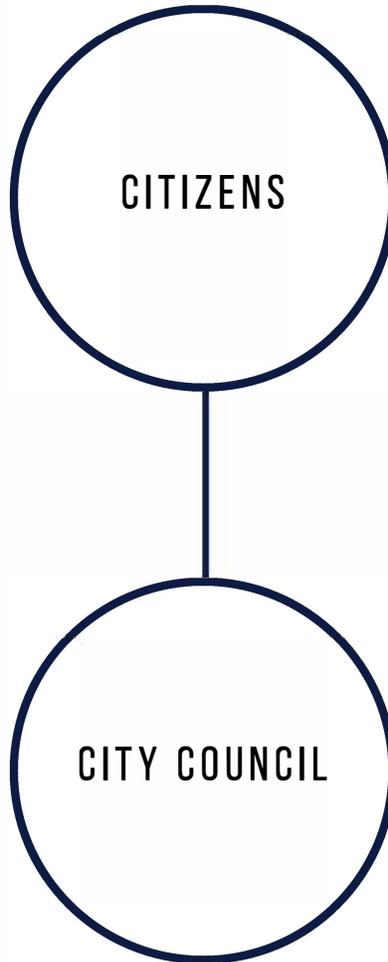


\$24,928,711



CITY COUNCIL

ORGANIZATIONAL CHART



CITY OF CRAIG 2023 BUDGET GENERAL FUND - COUNCIL					
SUMMARY	2020 Actual	2021 Actual	2022 Budget	2022 Projected	2023 Budget

FINANCIAL SUMMARY - COUNCIL

Personnel Services	177,390	177,504	156,260	156,260	180,410
Supplies	3,499	980	1,200	1,350	1,400
Purchased Services	21,028	43,265	50,000	50,000	40,000
Fixed Charges	0	0	0	0	0
Other	10,820	1,095	15,000	15,000	15,000
TOTAL	212,737	222,844	222,460	222,610	236,810

PERSONNEL SUMMARY - COUNCIL

FULL-TIME:

Mayor	1.0	1.0	1.0	1.0	1.0
Mayor, ProTem	1.0	1.0	1.0	1.0	1.0
Council Members	5.0	5.0	5.0	5.0	5.0
TOTAL FULL-TIME	7.0	7.0	7.0	7.0	7.0

CITY OF CRAIG 2023 BUDGET GENERAL FUND - COUNCIL						
Acct No	Account Description	2020 Actual	2021 Actual	2022 Budget	2022 Projected	2023 Budget

**GENERAL FUND
COUNCIL**

10-41-11100	SALARIES REG	18,000	18,300	18,000	18,000	18,000
10-41-14200	BENEFITS WRKCOMP	27	23	30	20	20
10-41-14300	BENEFITS HEALTH	158,508	158,508	136,850	136,850	161,000
10-41-14500	BENEFITS MEDICARE	162	128	260	270	270
10-41-14800	BENEFITS FICA	693	545	1,120	1,120	1,120
10-41-21200	SUPPLIES SMALL EQUIP	3,499	702	1,000	1,000	1,000
10-41-21400	SUPPLIES OFFICE	0	12	200	200	200
10-41-22900	SUPPLIES OTHER	0	266	0	150	200
10-41-31100	SVC POSTAGE	3	0	0	0	0
10-41-32100	SVC PRINTING	0	195	500	500	500
10-41-33200	SVC LEGAL NOTICE	351	19	2,000	500	2,000
10-41-33300	SVC PUBL,SUBSC,DUES	14,785	37,755	38,000	38,000	28,000
10-41-34700	SVC TELEPHONE	749	459	500	500	500
10-41-35800	SVC OTHER PROF SVC	0	0	0	6,500	0
10-41-37900	SVC MTG EXPENSE	2,652	4,341	4,000	4,000	4,000
10-41-38100	SVC TRNING/EDUC	2,488	497	5,000	0	5,000
10-41-73200	COM PRG OTHER EXPENSE	10,820	1,095	15,000	15,000	15,000
COUNCIL Totals:		212,737	222,844	222,460	222,610	236,810

CAPITAL

10-41-96000	TOTAL COUNCIL ITEMS	65,999	464	0	0	0
10-41-96001	COUNCIL HAZMAT	0	2,500	14,666	14,666	7,500
10-41-96002	COUNCIL M/C AIRPORT	43,333	40,116	56,550	56,550	216,550
10-41-96003	COUNCIL YVR AIRPORT	15,000	15,000	15,000	15,000	15,000
10-41-96004	COUNCIL Festival of Trees	1,750	1,000	1,000	1,000	1,000
10-41-96005	COUNCIL FIREWORKS	3,971	4,000	0	0	5,000
10-41-96006	COUNCIL EDP Program	597,559	147,769	0	0	0
10-41-96007	COUNCIL EPA-Brownfield GRANT	53,000	25,013	0	0	0
10-41-96008	COUNCIL CO-WORK SPACE GR.	2,797	1,322	0	0	0
10-41-96009	COUNCIL DOLA - Solar Plan. Proje	71,050	0	2,715,000	25,000	2,265,000
10-41-96010	COUNCIL DOWNTOWN SIDEWALK	37,553	1,310,816	0	0	0
10-41-96011	COUNCIL EMS Election	0	13,120	0	0	0
10-41-96012	COUNCIL - URA	34,838	103,905	0	0	0
10-41-96013	COUNCIL SUBSTANCE ABUSE ED	0	0	25,000	20,000	0
10-41-96014	COUNCIL CROSSWALKS	0	8,468	0	0	0
10-41-96015	COUNCIL BANNER POLES/BANNE	0	55,925	25,100	26,215	0
10-41-96016	COUNCIL SHERWOOD FENCE/PAT	0	0	48,500	48,500	0
10-41-97000	COUNCIL PROGRAMS HUMAN	43,800	40,050	80,000	80,000	40,000
10-41-98001	CURA #1 SALES TAX INCREMENT	0	0	0	16,000	25,000
10-41-98002	CURA #2 SALES TAX INCREMENT	0	0	0	0	25,000
COUNCIL Totals:		970,650	1,769,468	2,980,816	302,931	2,600,050



MOFFAT COUNTY
VISITOR CENTER
CRAIG-CHAMBER.COM

August 1, 2022

Greetings Craig City Council,

In 2022 we accomplished our goal to hire a part-time grant writer who has helped us secure \$315,000. These funds include \$200,000 for the development of Sand Wash Basin in partnership with BLM and \$100,000 from Colorado Parks and Wildlife in support of Northwest Colorado Outdoor Coalition. We also have submitted and are included in the draft bill from the Federal Senator Appropriations for \$500,000 to support the addition of an elevator in the Yampa Building and the expansion of a commercial kitchen. The Chamber board, staff and I want to thank the City of Craig for making it possible. We also appreciate the continuous financial support as we expand our team and services to match the needs of the community.

For 2023 we are requesting City general funding in the amount of \$25,000. We are also asking to continue the tax rebate Spree dollar program in 2023 with a budget of \$15,000.

In addition to the community support we provide, the City and its departments take advantage of and benefit from many chamber services, such as:

- Access to the Chamber's eblast, social media and events calendar.
- The ability to connect with the community and give an annual State of the City report during the Chamber's annual State of the Community event
- Enhanced online listings and special marketing for your events
- Yampa Building Access for meetings
- Spree Dollar Shop Local Program
 - \$162,190.00 sold in 2021, providing \$6,516.40 in City tax revenue
- Legislative- help educate the community
- U.S. Chamber membership – and all affiliated benefits

Programs and services supported by member investment include:

- Operation of the Moffat County Visitor Center and sportsman information center
- Yampa CoWorks

- Art Industry Incubation with NW CO Art council
- Participation in the Northwest Colorado Outdoor Coalition
- Only local source for resident & non-resident wood-cutting permits and state park passes
- Information services for residents and visitors
- Maintain and display the Marcia Car, for the benefit of visitors and all of Moffat County
- Moffat County's most extensive website for detailing area recreation, business, visitor, and relocation opportunities
- Co- Champion Craft- Colorado Rural Academy for Tourism
- Yampa Valley Regional Airport display

As we head into 2023 the Chamber is committed to continue finding additional funding to support the maintenance of the Yampa building. Our goal continues to be supporting the community and businesses.

Thank you so much for your support and believing in our community.

Sincerely,



Jennifer Holloway M.S.

CRAIG CHAMBER OF COMMERCE & MOFFAT COUNTY VISITOR CENTER
EXECUTIVE DIRECTOR
775 YAMPA AVE. CRAIG, CO 81625
970.824.5689

LOVE *Moffat County*
COLORADO'S GREAT NORTHWEST
CRAIGCHAMBER.COM



COLORADO MUNICIPAL LEAGUE

Explanation of 2023 Municipal Dues Calculation

The factors used for the calculation of the 2023 dues reflect the dues schedule adopted by the Board of Directors and announced at the June 2022 Annual Business Meeting. The factors and data used for the 2023 dues are:

Base membership fee: \$185.00.

Population: \$0.22 per capita for the first 100,000, \$0.12 per capita for population from 100,001 to 200,000 and \$.055 for population in excess of 200,000. These figures are based on the July 2020 population estimates dated March 15, 2022 from the Department of Local Affairs State Demography Office.

Assessed valuation: 12 thousandths of a mill for the first \$2.5 billion in assessed valuation, 4 thousandths of a mill for assessed valuation from \$2.5 billion and 1 to \$8 billion and 2 thousandths of a mill for assessed valuation in excess of \$ 8 billion. These figures are based on the Assessed valuation for 2021 from the Division of Property Taxation.

State sales tax collection: \$0.65 per thousand for the first \$3 million of state sales tax collections within the municipality, \$0.32 per thousand for sales tax collections from \$3 million and 1 to \$100 million and \$.10 per thousand for sales tax collections in excess of \$100 million. These figures are based on state sales tax collections for the 2021 calendar year from the Department of Revenue. The sales tax basis is "0" for municipalities for which the state does not disclose sale tax collection figures.

A member municipality's dues may not be increased annually more than 3% or \$2,000, whichever is less unless a municipality's dues, after the caps are applied, are less than 80% of the "Total Dues Before Cap". Then the cap will be increased to 5% and will continue at this rate each year until the dues exceed 80% of the "Total Dues Before Cap". Those municipalities that are below the 80% of the total dues before cap, may volunteer to adjust their dues to the 80% level, remit some other additional amount or set up a payment plan to bring them to the 80% level over time.

COLORADO MUNICIPAL LEAGUE
2023 MUNICIPAL DUES CALCULATION

MUNICIPALITY	Category	Population		Assessed Valuation		State Sales Tax		Total Before Cap	2022 Dues	\$ Cap Dues1	\$ CAP Final	% CAP Dues2	% CAP Final2	Preliminary dues After Cap (A)	2023 Dues w/ 80% caps
		Basis	Amount	Basis (000)	Amount2	Basis(000)	Amount3								
AGUILAR	Small	457	\$ 101	2,638	\$ 32	97	\$ 63	380	383	2,383	380	395	380	\$ 380	380
AKRON	Small	1,758	\$ 387	11,727	\$ 141	549	\$ 357	1,069	1,049	3,049	1,069	1,080	1,069	\$ 1,069	1,069
ALAMOSA	Medium	9,743	\$ 2,143	94,172	\$ 1,130	8,635	\$ 3,753	7,212	8,033	10,033	7,212	8,274	7,212	\$ 7,212	7,212
ALMA	Small	296	\$ 65	7,283	\$ 87	295	\$ 192	530	455	2,455	530	468	468	\$ 468	468
ANTONITO	Small	644	\$ 142	3,596	\$ 43	255	\$ 166	536	521	2,521	536	536	536	\$ 536	536
ARRIBA	Small	201	\$ 44	1,129	\$ 14	36	\$ 23	266	267	2,267	266	276	266	\$ 266	266
ARVADA	Large	124,367	\$ 24,924	2,095,311	\$ 25,144	55,526	\$ 18,758	69,011	64,039	66,039	66,039	65,961	65,961	\$ 65,961	65,961
ASPEN	Small	6,995	\$ 1,539	2,015,930	\$ 24,191	30,334	\$ 10,697	36,612	30,875	32,875	32,875	31,801	31,801	\$ 31,801	31,801
AULT	Small	1,920	\$ 422	25,607	\$ 307	993	\$ 645	1,560	1,041	3,041	1,560	1,073	1,073	\$ 1,073	1,093
AURORA	Largest	386,913	\$ 44,280	6,316,380	\$ 45,266	209,200	\$ 43,910	133,641	123,740	125,740	125,740	127,452	127,452	\$ 125,740	125,740
AVON	Small	6,144	\$ 1,352	264,256	\$ 3,171	11,795	\$ 4,764	9,472	10,287	12,287	9,472	10,596	9,472	\$ 9,472	9,472
BASALT	Small	3,984	\$ 876	214,438	\$ 2,573	5,868	\$ 2,868	6,503	6,053	8,053	6,503	6,235	6,235	\$ 6,235	6,235
BAYFIELD	Small	2,839	\$ 625	39,020	\$ 468	1,630	\$ 1,059	2,337	1,806	3,806	2,337	1,860	1,860	\$ 1,860	1,896
BENNETT	Small	2,902	\$ 638	45,832	\$ 550	2,626	\$ 1,707	3,080	1,425	3,425	3,080	1,468	1,468	\$ 1,468	1,497
BERTHOUD	Medium	10,512	\$ 2,313	214,167	\$ 2,570	5,417	\$ 2,723	7,791	3,757	5,757	5,757	3,870	3,870	\$ 3,870	3,945
BETHUNE	Small	183	\$ 40	741	\$ 9	66	\$ 43	277	249	2,249	277	256	256	\$ 256	256
BLACK HAWK	Small	127	\$ 28	294,121	\$ 3,529	3,013	\$ 1,954	5,697	2,741	4,741	4,741	2,824	2,824	\$ 2,824	2,878
BLANCA	Small	320	\$ 70	4,041	\$ 48	105	\$ 68	372	386	2,386	372	398	372	\$ 372	372
BLUE RIVER	Small	875	\$ 193	56,313	\$ 676	488	\$ 317	1,371	1,210	3,210	1,371	1,246	1,246	\$ 1,246	1,246
BONANZA CITY	Small	17	\$ 4	321	\$ 4	3	\$ 2	194	193	2,193	194	199	194	\$ 194	194
BOONE	Small	305	\$ 67	2,281	\$ 27	268	\$ 174	454	314	2,314	454	323	323	\$ 323	329
BOULDER	Large	108,154	\$ 22,978	4,281,858	\$ 37,127	84,960	\$ 28,177	88,468	86,392	88,392	88,392	88,983	88,468	\$ 88,392	88,392
BOW MAR	Small	851	\$ 187	37,252	\$ 447	291	\$ 189	1,009	918	2,918	1,009	946	946	\$ 946	946
BRANSON	Small	57	\$ 13	425	\$ 5	14	\$ 9	212	206	2,206	212	213	212	\$ 212	212
BRECKENRIDGE	Small	5,061	\$ 1,113	746,287	\$ 8,955	20,546	\$ 7,565	17,819	15,653	17,653	17,653	16,122	16,122	\$ 16,122	16,122
BRIGHTON	Medium	40,303	\$ 8,867	698,818	\$ 8,386	36,687	\$ 12,730	30,167	19,347	21,347	21,347	19,927	19,927	\$ 19,927	20,314
BROOKSIDE	Small	236	\$ 52	2,752	\$ 33	75	\$ 49	319	279	2,279	319	287	287	\$ 287	287
BROOMFIELD	Large	74,470	\$ 16,383	1,955,674	\$ 23,468	51,092	\$ 17,340	57,376	42,125	44,125	44,125	43,388	43,388	\$ 43,388	44,231
BRUSH	Small	5,342	\$ 1,175	63,323	\$ 760	1,906	\$ 1,239	3,359	3,115	5,115	3,359	3,208	3,208	\$ 3,208	3,208
BUENA VISTA	Small	2,854	\$ 628	90,680	\$ 1,088	4,021	\$ 2,277	4,178	3,218	5,218	4,178	3,314	3,314	\$ 3,314	3,379
BURLINGTON	Small	3,167	\$ 697	44,738	\$ 537	2,545	\$ 1,654	3,073	3,094	5,094	3,073	3,187	3,073	\$ 3,073	3,073
CALHAN	Small	761	\$ 167	7,436	\$ 89	480	\$ 312	754	679	2,679	754	699	699	\$ 699	699
CAMPO	Small	102	\$ 22	217	\$ 3	27	\$ 17	227	233	2,233	227	240	227	\$ 227	227
CANON CITY	Medium	17,175	\$ 3,779	183,724	\$ 2,205	11,745	\$ 4,749	10,917	11,212	13,212	10,917	11,548	10,917	\$ 10,917	10,917
CARBONATE	Small	9	\$ 2	3	\$ 0	-	\$ -	187	187	2,187	187	193	187	\$ 187	187
CARBONDALE	Small	6,446	\$ 1,418	174,293	\$ 2,092	5,126	\$ 2,630	6,325	6,179	8,179	6,325	6,365	6,325	\$ 6,325	6,325
CASTLE PINES	Medium	11,206	\$ 2,465	254,757	\$ 3,057	5,374	\$ 2,710	8,417	7,080	9,080	8,417	7,293	7,293	\$ 7,293	7,293
CASTLE ROCK	Large	73,746	\$ 16,224	1,320,444	\$ 15,845	50,511	\$ 17,154	49,408	24,657	26,657	26,657	25,396	25,396	\$ 25,396	25,890
CEDAREDGE	Small	2,283	\$ 502	23,907	\$ 287	835	\$ 543	1,517	1,330	3,330	1,517	1,370	1,370	\$ 1,370	1,370
CENTENNIAL	Large	108,152	\$ 22,978	2,674,005	\$ 30,696	80,800	\$ 26,846	80,705	26,934	28,934	28,934	27,743	27,743	\$ 27,743	28,281
CENTER	Small	1,931	\$ 425	10,496	\$ 126	507	\$ 329	1,065	1,162	3,162	1,065	1,197	1,065	\$ 1,065	1,065
CENTRAL CITY	Small	776	\$ 171	26,378	\$ 317	334	\$ 217	889	1,042	3,042	889	1,074	889	\$ 889	889
CHERAW	Small	237	\$ 52	529	\$ 6	30	\$ 20	263	266	2,266	263	274	263	\$ 263	263
CHERRY HILLS VILLAGE	Small	6,429	\$ 1,414	390,357	\$ 4,684	3,144	\$ 1,996	8,280	8,398	10,398	8,280	8,650	8,280	\$ 8,280	8,280
CHEYENNE WELLS	Small	752	\$ 165	6,657	\$ 80	372	\$ 242	672	654	2,654	672	674	672	\$ 672	672
COAL CREEK	Small	364	\$ 80	2,750	\$ 33	26	\$ 17	315	308	2,308	315	317	315	\$ 315	315
COKEDALE	Small	127	\$ 28	483	\$ 6	12	\$ 8	227	221	2,221	227	228	227	\$ 227	227
COLLBRAN	Small	370	\$ 81	2,906	\$ 35	186	\$ 121	422	479	2,479	422	493	422	\$ 422	422
COLORADO SPRINGS	Largest	479,257	\$ 49,356	7,400,356	\$ 49,601	341,708	\$ 57,161	156,306	146,541	148,541	148,541	150,938	150,938	\$ 148,541	148,541
COLUMBINE VALLEY	Small	1,502	\$ 330	65,359	\$ 784	726	\$ 472	1,772	1,362	3,362	1,772	1,403	1,403	\$ 1,403	1,430
COMMERCE CITY	Large	62,699	\$ 13,794	1,352,364	\$ 16,228	38,611	\$ 13,346	43,553	26,981	28,981	28,981	27,790	27,790	\$ 27,790	28,330
CORTEZ	Medium	8,762	\$ 1,928	95,487	\$ 1,146	9,788	\$ 4,122	7,381	8,211	10,211	7,381	8,458	7,381	\$ 7,381	7,381
CRAIG	Medium	9,048	\$ 1,991	78,691	\$ 944	6,242	\$ 2,988	6,107	6,918	8,918	6,107	7,125	6,107	\$ 6,107	6,107
CRAWFORD	Small	403	\$ 89	2,730	\$ 33	104	\$ 67	374	378	2,378	374	389	374	\$ 374	374
CREEDE	Small	256	\$ 56	7,190	\$ 86	492	\$ 320	648	594	2,594	648	612	612	\$ 612	612



LEGAL DEPARTMENT

ORGANIZATIONAL CHART



**CITY OF CRAIG
2023 BUDGET
GENERAL FUND - LEGAL**

SUMMARY	2020 Actual	2021 Actual	2022 Budget	2022 Projected	2023 Budget
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FINANCIAL SUMMARY - LEGAL

Personnel Services	94,308	107,489	124,430	124,000	113,690
Supplies	2,540	17	1,500	1,500	1,500
Purchased Services	24,528	9,788	26,550	26,550	46,550
Fixed Charges	0	0	0	0	0
Other	0	0	0	0	0
TOTAL	121,376	117,294	152,480	152,050	161,740

PERSONNEL SUMMARY - LEGAL

FULL-TIME:

City Attorney *	0.50	0.40	0.40	0.40	0.35
Summer Assistant	0.00	0.00	0.00	0.00	0.00
TOTAL FULL-TIME	0.50	0.40	0.40	0.40	0.35

**CITY OF CRAIG
2023 BUDGET
GENERAL FUND - LEGAL**

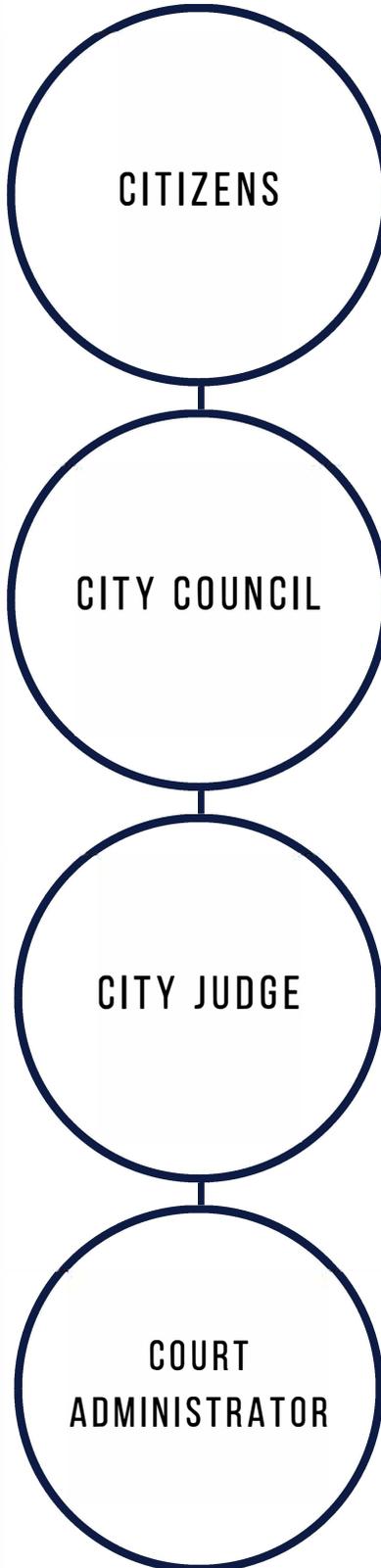
Acct No	Account Description	2020 Actual	2021 Actual	2022 Budget	2022 Projected	2023 Budget
GENERAL FUND						
LEGAL						
10-42-11100	SALARIES REG	65,821	80,055	96,230	95,910	84,900
10-42-14100	BENEFITS UNEMP	0	0	500	480	430
10-42-14200	BENEFITS WRKCOMP	97	102	140	110	90
10-42-14300	BENEFITS HEALTH	18,827	16,157	15,450	15,450	16,100
10-42-14500	BENEFITS MEDICARE	930	1,113	1,400	1,400	1,240
10-42-14600	BENEFITS EEP	7,899	9,607	9,900	9,830	10,200
10-42-14700	BENEFITS EELIFE	734	455	810	820	730
10-42-21200	SUPPLIES SMALL EQUIP	2,274	0	1,000	1,000	1,000
10-42-21400	SUPPLIES OFFICE	267	17	500	500	500
10-42-31100	SVC POSTAGE	4	0	50	50	50
10-42-32100	SVC PRINTING	65	0	200	200	200
10-42-33300	SVC PUBL,SUBSC,DUES	124	348	8,500	8,500	8,500
10-42-34700	SVC TELEPHONE	706	1,178	800	800	800
10-42-35200	SVC LEGAL SVC/EXP	921	0	2,000	2,000	2,000
10-42-35800	SVC OTHER PROF SVC	22,235	8,263	10,000	10,000	30,000
10-42-38100	SVC TRNING/EDUC	473	0	5,000	5,000	5,000
	LEGAL Totals:	121,376	117,294	152,480	152,050	161,740

CAPITAL						
10-42-94400	LEGAL EQUIPMENT COMPUTER	0	0	0	0	0
10-42-94500	LEGAL EQUIPMENT OFFICE	0	0	0	0	0
	LEGAL Totals:	0	0	0	0	0



JUDICIAL DEPARTMENT

ORGANIZATIONAL CHART



CITY OF CRAIG 2023 BUDGET GENERAL FUND - JUDICIAL					
SUMMARY	2020 Actual	2021 Actual	2022 Budget	2022 Projected	2023 Budget

FINANCIAL SUMMARY - JUDICIAL

Personnel Services	100,227	108,537	100,390	102,970	126,460
Supplies	3,756	767	1,000	800	800
Purchased Services	2,488	2,248	3,800	1,650	26,250
Fixed Charges	0	0	0	0	0
Other	0	0	0	0	0
TOTAL	106,470	111,551	105,190	105,420	153,510

PERSONNEL SUMMARY - JUDICIAL

FULL-TIME:					
Municipal Judge	1.00	1.00	1.00	1.00	1.00
Admin. Tech./Court Clerk	0.75	0.75	0.75	0.75	1.00
Admin. Tech.	0.00	0.40	0.40	0.40	0.00
TOTAL FULL-TIME	1.75	2.15	2.15	2.15	2.00
SEASONAL/PART-TIME					
Deputy Judge	1.00	1.00	1.00	1.00	1.00
Deputy Court Clerk	0.00	0.00	0.00	0.00	0.00
TOTAL SEASONAL/PT-TIME	1.00	1.00	1.00	1.00	1.00
GRAND TOTAL	2.75	3.15	3.15	3.15	3.00

**CITY OF CRAIG
2023 BUDGET
GENERAL FUND - JUDICIAL**

Acct No	Account Description	2020 Actual	2021 Actual	2022 Budget	2022 Projected	2023 Budget
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GENERAL FUND

JUDICIAL

10-43-11100	SALARIES REG	44,171	50,496	48,050	49,830	62,790
10-43-12100	SALARIES PT	0	0	2,000	2,000	2,000
10-43-12200	SALARIES OT	3,457	3,096	0	620	0
10-43-12400	SALARIES JUDGE	18,747	27,000	27,000	27,000	27,000
10-43-14100	BENEFITS UNEMP	0	0	240	250	320
10-43-14200	BENEFITS WRKCOMP	98	102	120	80	90
10-43-14300	BENEFITS HEALTH	25,801	18,314	14,670	14,670	23,000
10-43-14500	BENEFITS MEDICARE	931	1,137	1,120	1,150	1,340
10-43-14600	BENEFITS EEP	5,580	6,431	4,960	5,110	7,540
10-43-14700	BENEFITS EELIFE	232	286	430	460	580
10-43-14800	BENEFITS FICA	1,210	1,674	1,800	1,800	1,800
10-43-21200	SUPPLIES SMALL EQUIP	2,744	35	500	300	300
10-43-21400	SUPPLIES OFFICE	981	732	500	500	500
10-43-22900	SUPPLIES OPERATING	31	0	0	0	0
10-43-31100	SVC POSTAGE	447	490	400	450	450
10-43-32100	SVC PRINTING	280	325	300	500	500
10-43-33300	SVC PUBL,SUBSC,DUES	1,287	16	200	0	0
10-43-33700	SVC ADVERTISING	0	192	0	0	0
10-43-34700	SVC TELEPHONE	374	0	0	0	0
10-43-35800	SVC OTHER PROF SVC	0	20	1,000	300	25,000
10-43-38100	SVC TRNING/EDUC	0	0	500	400	300
10-43-39700	SVC MAINT. CONTRACTS	100	1,205	1,400	0	0

JUDICIAL Totals:	106,470	111,551	105,190	105,420	153,510
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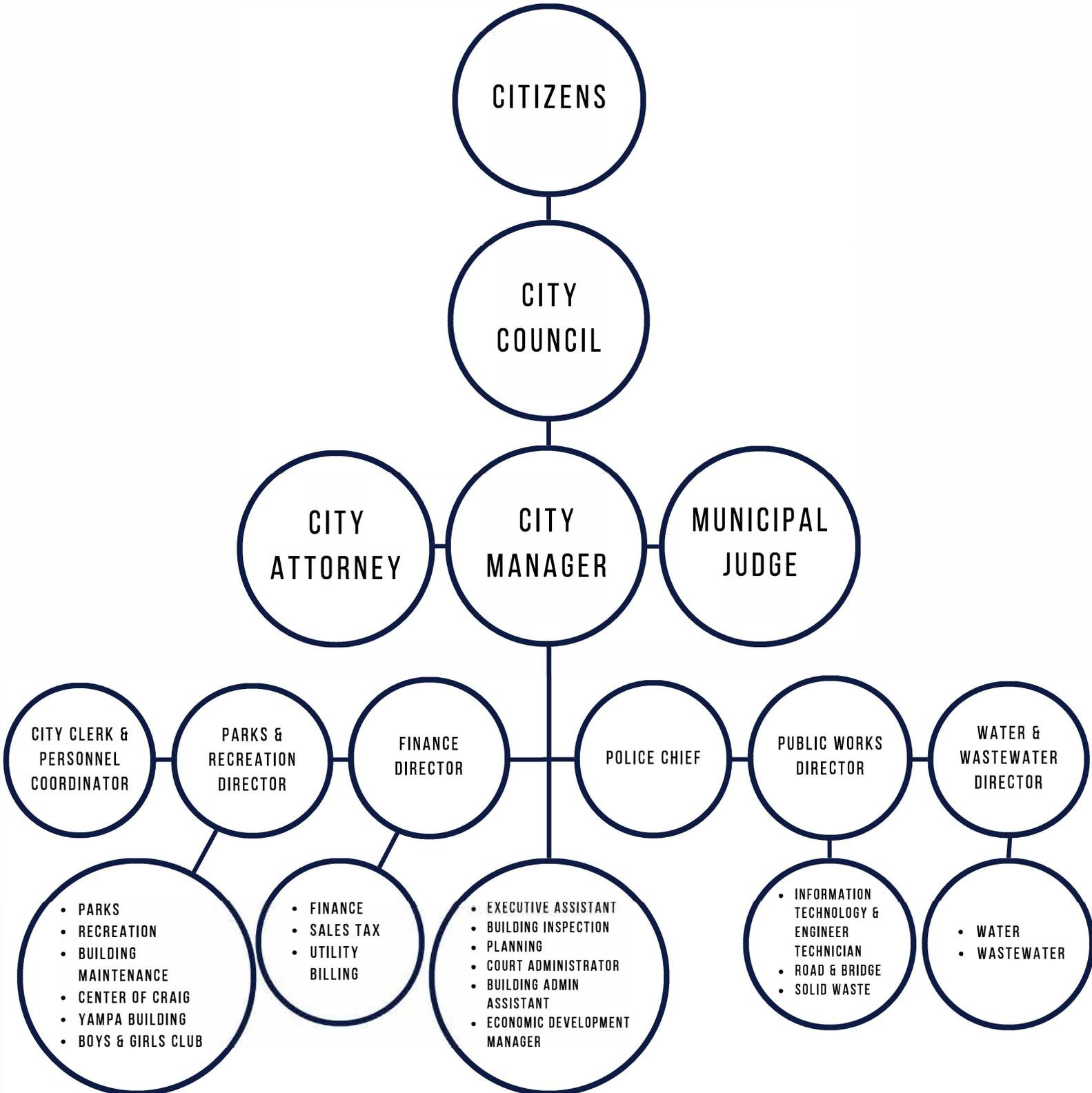
10-43-94400	JUD EQUIPMENT COMPUTER	0	0	0	0	0
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JUDICIAL Totals:	0	0	0	0	0
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ADMINISTRATION

ORGANIZATIONAL CHART



CITY OF CRAIG 2023 BUDGET GENERAL FUND - ADMINISTRATION					
SUMMARY	2020 Actual	2021 Actual	2022 Budget	2022 Projected	2023 Budget

FINANCIAL SUMMARY - ADMINISTRATION

Personnel Services	215,403	323,022	210,120	221,820	209,500
Supplies	2,884	7,681	5,500	7,800	6,500
Purchased Services	24,405	37,216	51,750	40,200	55,450
Fixed Charges	6,502	6,019	7,140	6,500	8,500
Other	5,200	8,009	15,000	0	15,000
TOTAL	254,394	381,947	289,510	276,320	294,950

PERSONNEL SUMMARY - ADMINISTRATION

FULL-TIME:

City Manager	0.79	0.79	0.79	0.79	0.70
Economic Development Manager	0.00	1.00	0.00	0.00	0.00
Executive Asst. to C. Manager	1.00	1.00	0.50	0.50	0.50
Admin. Tech./Court Clerk	0.00	0.00	0.00	0.00	0.00
Admin. Tech.	0.00	0.20	0.25	0.25	0.25
TOTAL FULL-TIME	1.79	2.99	1.54	1.54	1.45

CITY OF CRAIG 2023 BUDGET GENERAL FUND - ADMINISTRATION						
Acct No	Account Description	2020 Actual	2021 Actual	2022 Budget	2022 Projected	2023 Budget

**GENERAL FUND
ADMINISTRATION**

10-44-11100	SALARIES REG	159,674	236,572	158,950	168,910	154,040
10-44-12200	SALARIES OT	0	77	0	0	0
10-44-14100	BENEFITS UNEMP	0	0	780	850	770
10-44-14200	BENEFITS WRKCOMP	227	293	230	170	150
10-44-14300	BENEFITS HEALTH	33,799	53,637	30,110	30,610	33,350
10-44-14500	BENEFITS MEDICARE	2,236	3,357	2,310	2,450	2,240
10-44-14600	BENEFITS EEP	18,470	27,711	16,350	17,320	17,630
10-44-14700	BENEFITS EELIFE	996	1,376	1,390	1,510	1,320
10-44-21100	SUPPLIES STATIONARY/FOR	0	408	500	0	500
10-44-21200	SUPPLIES SMALL EQUIP	1,639	6,330	3,000	7,000	4,000
10-44-21400	SUPPLIES OFFICE	1,218	943	1,500	700	1,500
10-44-22900	SUPPLIES OPERATING	28	0	500	100	500
10-44-31100	SVC POSTAGE	112	722	250	0	250
10-44-32100	SVC PRINTING	69	0	0	0	0
10-44-33300	SVC PUBL,SUBSC,DUES	222	149	2,000	200	2,000
10-44-33700	SVC ADVERTISING	17,546	21,524	26,000	22,000	24,000
10-44-34700	SVC TELEPHONE	2,535	3,752	4,000	2,800	3,500
10-44-35800	SVC OTHER PROF SVC	159	2,787	2,000	200	5,000
10-44-37100	SVC JOB RECRUITING	0	3,859	0	0	0
10-44-37900	SVC MTG EXPENSE	709	1,891	6,000	5,000	6,000
10-44-38100	SVC TRNING/EDUC	-312	0	7,000	6,000	7,000
10-44-39700	SVC MAINT. CONTRACTS	3,366	2,532	4,500	4,000	7,700
10-44-51300	FXD CHG LIAB INS	6,502	6,019	7,140	6,500	8,500
10-44-77000	CONF CONTINGENCY	5,200	8,009	15,000	0	15,000

ADMINISTRATION Totals:	254,394	381,947	289,510	276,320	294,950
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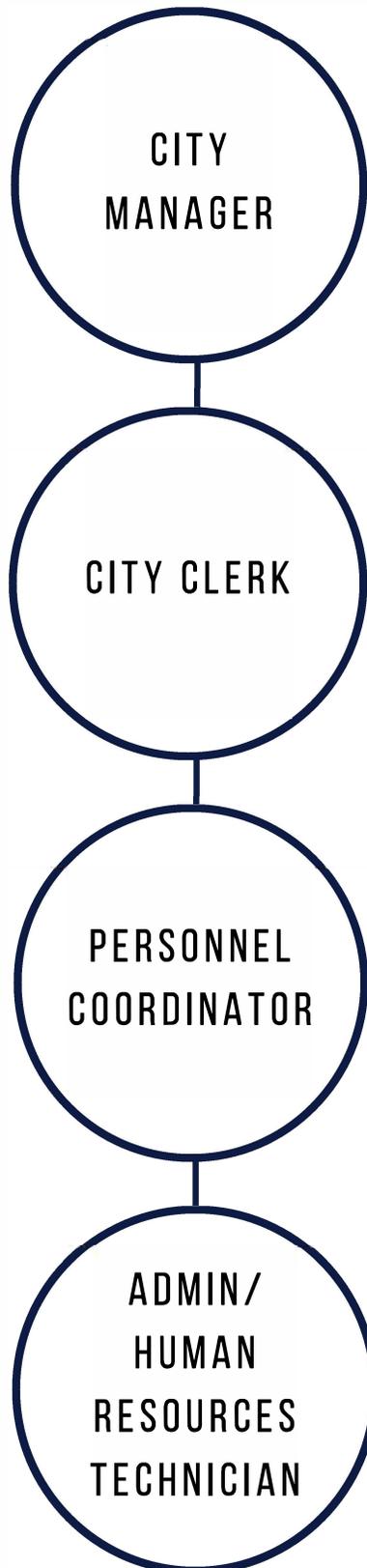
CAPITAL

10-44-92100	ADMIN BUILDINGS	0	0	0	0	0
10-44-94600	ADMIN EQUIPMENT SOFTWARE	0	0	0	0	0
10-44-96100	ADMIN PROJECTS MISC.	0	0	0	0	0
ADMINISTRATION Totals:	0	0	0	0	0	



CITY CLERK & PERSONNEL

ORGANIZATIONAL CHART



CITY OF CRAIG 2023 BUDGET GENERAL FUND - CLERK/PERSONNEL					
SUMMARY	2020 Actual	2021 Actual	2022 Budget	2022 Projected	2023 Budget

FINANCIAL SUMMARY - CITY CLERK/PERSONNEL

Personnel Services	177,201	189,671	189,000	193,540	228,000
Supplies	9,808	3,777	6,000	5,250	6,000
Purchased Services	36,012	24,583	44,500	42,520	40,600
Fixed Charges	0	0	500	500	500
Other	0	0	0	0	0
TOTAL	223,020	218,031	240,000	241,810	275,100

PERSONNEL SUMMARY - CITY CLERK/ PERSONNEL

FULL-TIME:

City Clerk/Personnel Director	0.79	0.79	0.79	0.79	0.70
Personnel Coordinator	0.79	0.79	0.79	0.79	0.70
Admin/HR Clerk	0.00	0.00	0.00	0.00	0.70
TOTAL FULL-TIME	1.58	1.58	1.58	1.58	2.10

CITY OF CRAIG 2023 BUDGET GENERAL FUND - CLERK/PERSONNEL						
Acct No	Account Description	2020 Actual	2021 Actual	2022 Budget	2022 Projected	2023 Budget

**GENERAL FUND
CLERK/PERSONNEL**

10-45-11100	SALARIES REG	123,131	133,889	139,570	143,670	156,290
10-45-14100	BENEFITS UNEMP	0	0	680	720	790
10-45-14200	BENEFITS WRKCOMP	182	169	210	140	160
10-45-14300	BENEFITS HEALTH	36,596	36,919	30,890	30,890	48,300
10-45-14500	BENEFITS MEDICARE	1,787	1,916	2,030	2,090	2,270
10-45-14600	BENEFITS EEPF	14,776	16,067	14,390	14,730	18,760
10-45-14700	BENEFITS EELIFE	729	712	1,230	1,300	1,430
10-45-21200	SUPPLIES SMALL EQUIP	7,025	1,758	2,000	2,000	2,000
10-45-21400	SUPPLIES OFFICE	2,581	1,971	2,500	2,500	2,500
10-45-22900	SUPPLIES OPERATING	203	48	1,500	750	1,500
10-45-31100	SVC POSTAGE	366	600	500	500	500
10-45-32100	SVC PRINTING	1,728	1,386	1,000	1,020	1,500
10-45-33100	SVC LGL NOTICE	975	921	1,500	1,000	1,100
10-45-33300	SVC PUBL,SUBSC,DUES	10,766	7,230	11,000	11,000	11,000
10-45-33700	SVC ADVERTISING	511	0	500	500	500
10-45-33800	SVC ELECTION EXP	4,438	3,356	10,000	10,000	10,000
10-45-34700	SVC TELEPHONE	1,123	918	1,200	1,200	1,200
10-45-35800	SVC OTHER PROF SVC	3,117	5	2,500	1,500	0
10-45-35900	SVC SPECIAL PROGRAMS	9,573	8,270	9,500	9,000	8,000
10-45-36200	SVC RPR/MAINT-EQUIP	0	0	300	300	300
10-45-37900	SVC MTG EXPENSE	543	78	500	500	500
10-45-38100	SVC TRNING/EDUC	2,873	1,819	4,500	4,500	4,500
10-45-38300	SVC CITY-WIDE TRNING	0	0	1,500	1,500	1,500
10-45-52100	FXD CHG BONDS/LICENSES	0	0	500	500	500

CLERK/PERSONNEL Totals:	<u>223,020</u>	<u>218,031</u>	<u>240,000</u>	<u>241,810</u>	<u>275,100</u>
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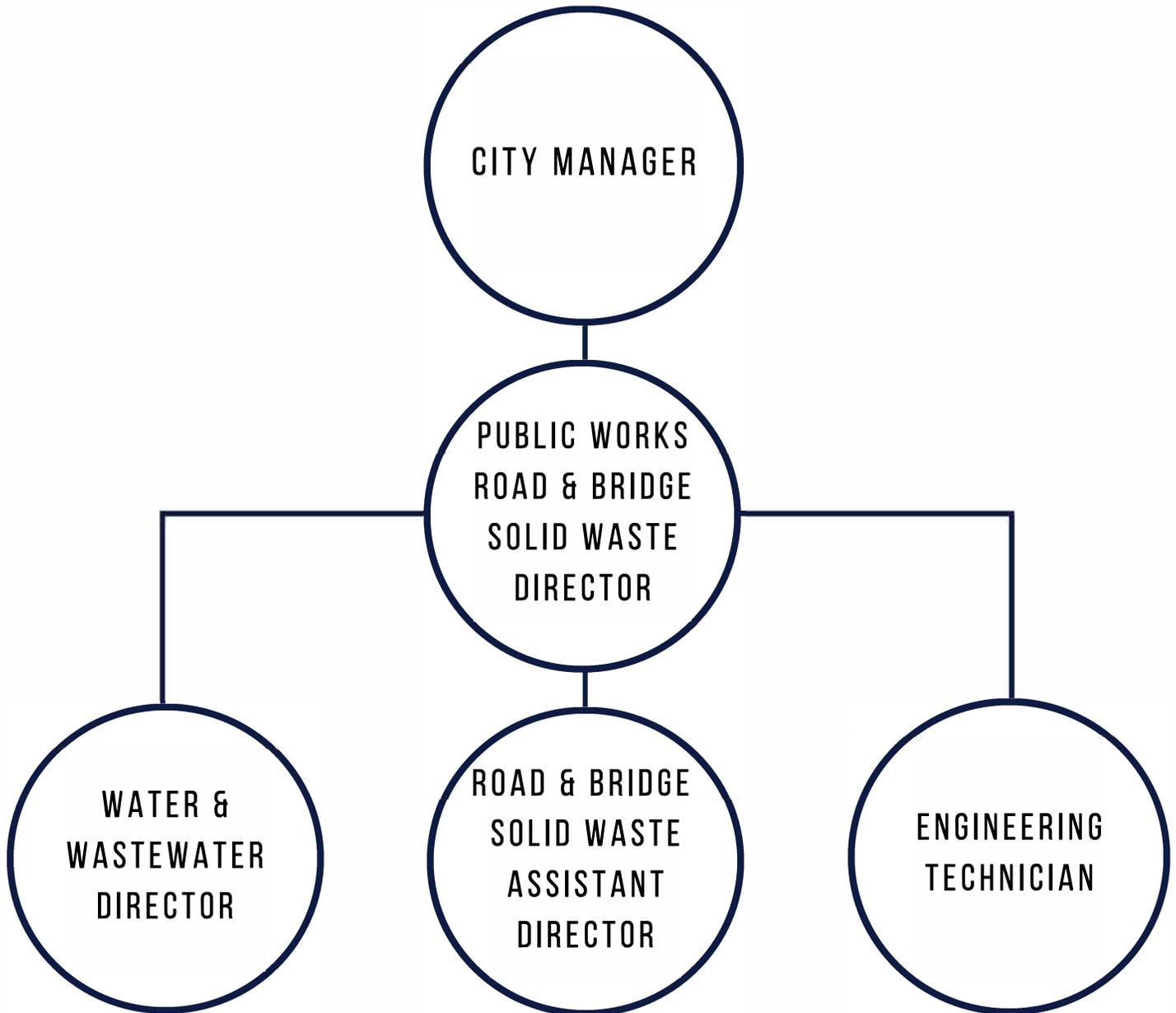
10-45-94400	CLK/PRS EQUIPMENT COMPU	0	0	0	0	20,000
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CLERK/PERSONNEL Totals:	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>20,000</u>
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PUBLIC WORKS DEPARTMENT

ORGANIZATIONAL CHART



CITY OF CRAIG 2023 BUDGET GENERAL FUND - PUBLIC WORKS					
SUMMARY	2020 Actual	2021 Actual	2022 Budget	2022 Projected	2023 Budget

FINANCIAL SUMMARY - PUBLIC WORKS

Personnel Services	83,611	83,612	82,700	86,440	79,440
Supplies	2,628	1,307	8,050	1,550	8,650
Purchased Services	10,694	9,121	24,750	10,100	24,750
Fixed Charges	5,019	4,711	5,490	5,100	5,820
Other	0	0	0	0	0
TOTAL	101,953	98,752	120,990	103,190	118,660

PERSONNEL SUMMARY - PUBLIC WORKS

FULL-TIME:

Public Works Director	0.12	0.20	0.20	0.20	0.20
Engineering/IT Technician	0.40	0.40	0.40	0.40	0.40
TOTAL FULL-TIME	0.52	0.60	0.60	0.60	0.60

**CITY OF CRAIG
2023 BUDGET
GENERAL FUND - PUBLIC WORKS**

Acct No	Account Description	2020 Actual	2021 Actual	2022 Budget	2022 Projected	2023 Budget
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**GENERAL FUND
PUBLIC WORKS**

10-46-11100	SALARIES REG	59,661	60,035	60,530	63,490	55,810
10-46-14100	BENEFITS UNEMP	0	0	300	320	280
10-46-14200	BENEFITS WRKCOMP	2,535	1,884	2,490	1,670	1,540
10-46-14300	BENEFITS HEALTH	13,389	13,296	11,730	12,940	13,800
10-46-14500	BENEFITS MEDICARE	558	864	890	930	810
10-46-14600	BENEFITS EEP	7,159	7,204	6,240	6,510	6,700
10-46-14700	BENEFITS EELIFE	308	331	520	580	500
10-46-21200	SUPPLIES SMALL EQUIP	1,260	415	4,800	1,000	4,800
10-46-21300	SUPPLIES DUPLICATING	1,209	736	1,500	0	1,500
10-46-21400	SUPPLIES OFFICE	24	0	600	0	600
10-46-22900	SUPPLIES OPERATING	68	35	250	50	250
10-46-23100	SUPPLIES GAS,OIL,FUEL	66	122	900	500	1,000
10-46-23400	SUPPLIES SMALL TOOLS	0	0	0	0	500
10-46-31100	SVC POSTAGE	0	0	50	0	50
10-46-32100	SVC PRINTING	40	0	200	0	200
10-46-33300	SVC PUBL,SUBSC,DUES	0	0	0	0	1,000
10-46-34700	SVC TELEPHONE	1,222	546	2,000	600	1,000
10-46-35500	SVC ENGINEERING SVC	7,827	5,871	15,000	5,000	15,000
10-46-35800	SVC OTHER PROF SVC	1,500	2,676	5,000	4,500	5,000
10-46-36100	SVC RPR/MNT-VEHICLES	0	28	500	0	500
10-46-37900	SVC MTG EXPENSE	0	0	1,000	0	1,000
10-46-38100	SVC TRNING/EDUC	0	0	1,000	0	1,000
10-46-39700	SVC MAINT. CONTRACTS	105	0	0	0	0
10-46-51200	FXD CHG VEH INS	979	967	1,050	1,000	530
10-46-51300	FXD CHG LIAB INS	4,041	3,744	4,440	4,100	5,290

PUBLIC WORKS Totals:	101,953	98,752	120,990	103,190	118,660
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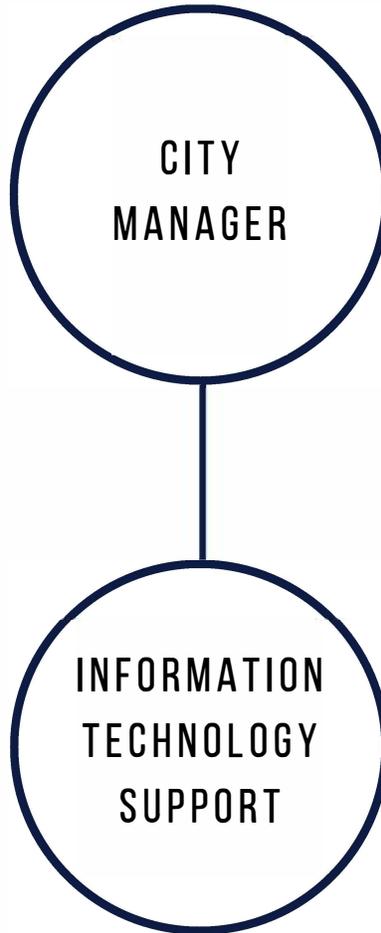
10-46-94400	PW EQUIPMENT COMPUTER	4,441	0	0	0	0
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PUBLIC WORKS Totals:	4,441	0	0	0	0
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GENERAL SERVICES

ORGANIZATIONAL CHART



CITY OF CRAIG 2023 BUDGET GENERAL FUND - GENERAL SERVICES					
SUMMARY	2020 Actual	2021 Actual	2022 Budget	2022 Projected	2023 Budget

FINANCIAL SUMMARY - GENERAL SERVICES

Personnel Services	0	0	0	0	0
Supplies	0	48,130	4,000	6,500	37,930
Purchased Services	49,374	44,929	62,200	62,200	71,600
Fixed Charges	0	0	0	0	0
Other	0	0	0	0	0
TOTAL	49,374	93,059	76,400	68,700	109,530

**CITY OF CRAIG
2023 BUDGET
GENERAL FUND - GENERAL SERVICES**

Acct No	Account Description	2020 Actual	2021 Actual	2022 Budget	2022 Projected	2023 Budget
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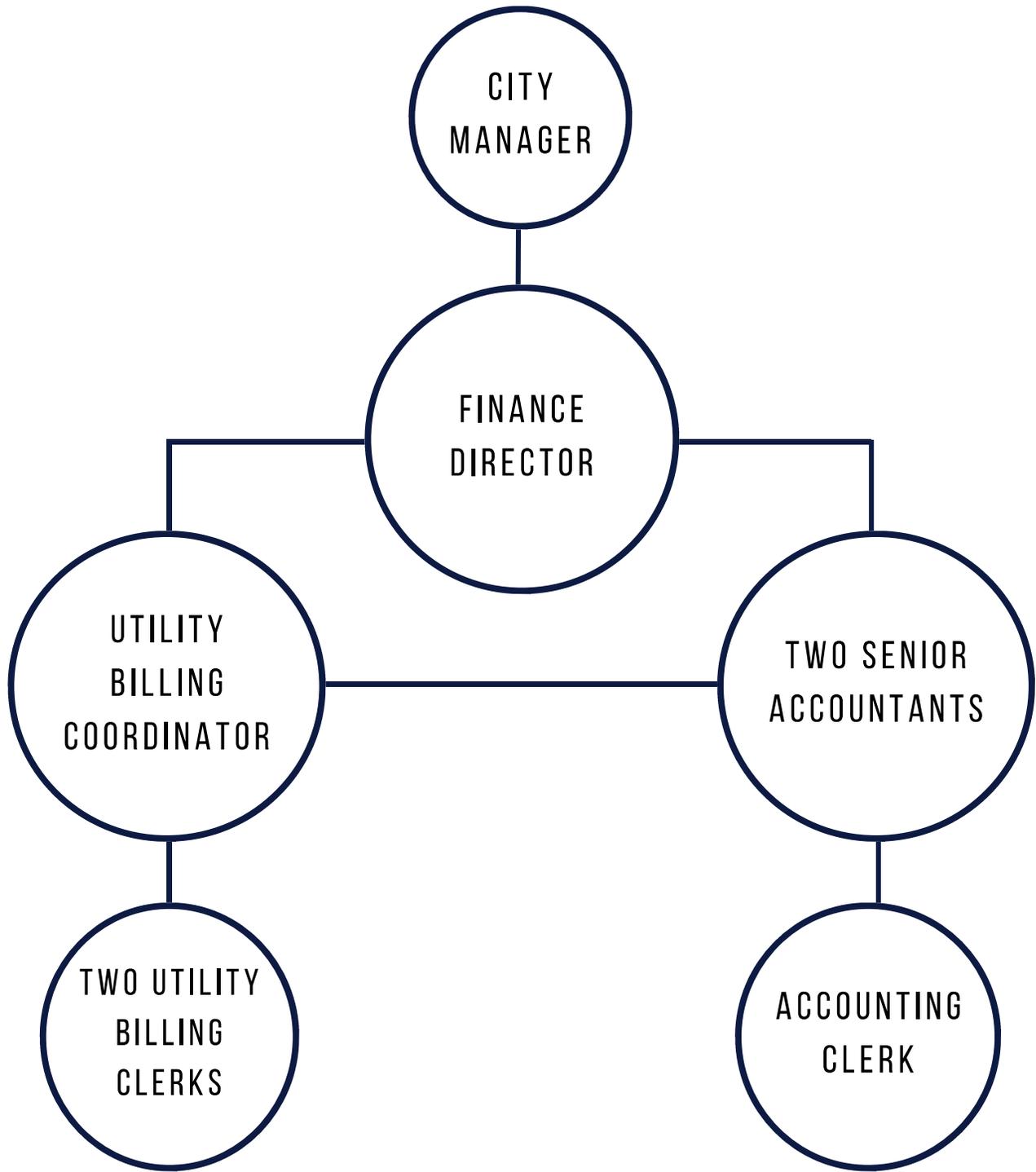
**GENERAL FUND
GENERAL SERVICES**

10-47-21200	SUPPLIES SMALL EQUIP	0	48,130	4,000	6,500	37,930
10-47-35700	SVC I.T (INFO TECH)	34,408	36,617	50,500	50,500	62,400
10-47-35800	SVC OTHER PROF SVC	0	38	5,500	5,500	5,000
10-47-39700	SVC MAINT. CONTRACTS	14,966	8,275	6,200	6,200	4,200
GENERAL SERVICES Totals:		<u>49,374</u>	<u>93,059</u>	<u>66,200</u>	<u>68,700</u>	<u>109,530</u>



FINANCE DEPARTMENT

ORGANIZATIONAL CHART



CITY OF CRAIG 2023 BUDGET GENERAL FUND - FINANCE					
SUMMARY	2020 Actual	2021 Actual	2022 Budget	2022 Projected	2023 Budget

FINANCIAL SUMMARY - FINANCE

Personnel Services	315,966	305,500	240,390	237,940	319,110
Supplies	29,139	17,767	20,600	20,000	27,000
Purchased Services	95,453	96,979	132,800	121,300	154,880
Fixed Charges	27,337	30,170	34,000	30,000	30,000
Other	0	0	0	0	0
TOTAL	467,894	450,416	427,790	409,240	530,990

PERSONNEL SUMMARY - FINANCE

FULL-TIME:

Finance Director	0.79	0.70	0.70	0.70	0.70
Deputy Finance Director	0.79	0.20	0.00	0.00	0.00
Senior Accountant	0.00	0.70	0.70	0.70	1.40
Accounting Clerk	0.79	0.70	0.70	0.70	0.70
Utility Coordinator	0.00	0.00	0.00	0.00	0.00
Utility Clerk (2)	0.00	0.00	0.00	0.00	0.00
TOTAL FULL-TIME	2.37	2.30	2.10	2.10	2.80

**CITY OF CRAIG
2023 BUDGET
GENERAL FUND - FINANCE**

Acct No	Account Description	2020 Actual	2021 Actual	2022 Budget	2022 Projected	2023 Budget
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GENERAL FUND

FINANCE

10-48-11100	SALARIES REG	227,876	220,755	175,740	172,800	221,550
10-48-12200	SALARIES OT	500	0	0	0	0
10-48-14100	BENEFITS UNEMP	0	0	860	870	1,110
10-48-14200	BENEFITS WRKCOMP	337	1,208	260	170	220
10-48-14300	BENEFITS HEALTH	55,294	52,892	41,060	42,060	64,400
10-48-14500	BENEFITS MEDICARE	3,188	3,080	2,560	2,510	3,220
10-48-14600	BENEFITS EEP	27,405	26,450	18,110	17,720	26,590
10-48-14700	BENEFITS EELIFE	1,366	1,115	1,800	1,810	2,020
10-48-21100	SUPPLIES STATIONARY/FOR	923	913	1,000	2,000	2,000
10-48-21200	SUPPLIES SMALL EQUIP	22,476	8,545	10,000	10,000	15,000
10-48-21300	SUPPLIES DUPLICATING	0	1,600	1,600	2,000	2,000
10-48-21400	SUPPLIES OFFICE	2,746	4,286	3,000	3,000	3,000
10-48-22900	SUPPLIES OPERATING	2,993	2,423	5,000	3,000	5,000
10-48-31100	SVC POSTAGE	1,813	3,808	3,000	3,000	3,500
10-48-32100	SVC PRINTING	260	1	500	500	500
10-48-33100	SVC LGL NOTICE	0	0	200	200	200
10-48-33300	SVC PUBL,SUBSC,DUES	738	419	2,000	1,500	2,000
10-48-33700	SVC ADVERTISING	2,788	567	0	0	0
10-48-34700	SVC TELEPHONE	3,570	4,383	4,200	4,200	4,200
10-48-35400	SVC AUDITING	33,800	28,976	30,000	23,000	32,000
10-48-35500	SVC SALES TAX	18,542	20,793	24,000	24,000	24,000
10-48-35800	SVC OTHER PROF SVC	143	178	15,000	15,000	30,000
10-48-36200	SVC RPR/MAINT-EQUIP	210	0	400	400	400
10-48-37900	SVC MTG EXPENSE	840	1,004	1,000	1,000	1,000
10-48-38100	SVC TRNING/EDUC	0	90	8,000	4,000	8,000
10-48-39700	SVC MAINT. CONTRACTS	32,749	36,759	44,500	44,500	49,080
10-48-52100	FXD CHG BONDS/LICENSES	0	4,000	4,000	0	0
10-48-56100	FXD CHG TREAS FEES/CNTY	27,337	26,170	30,000	30,000	30,000

FINANCE Totals:	467,894	450,416	427,790	409,240	530,990
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CAPITAL

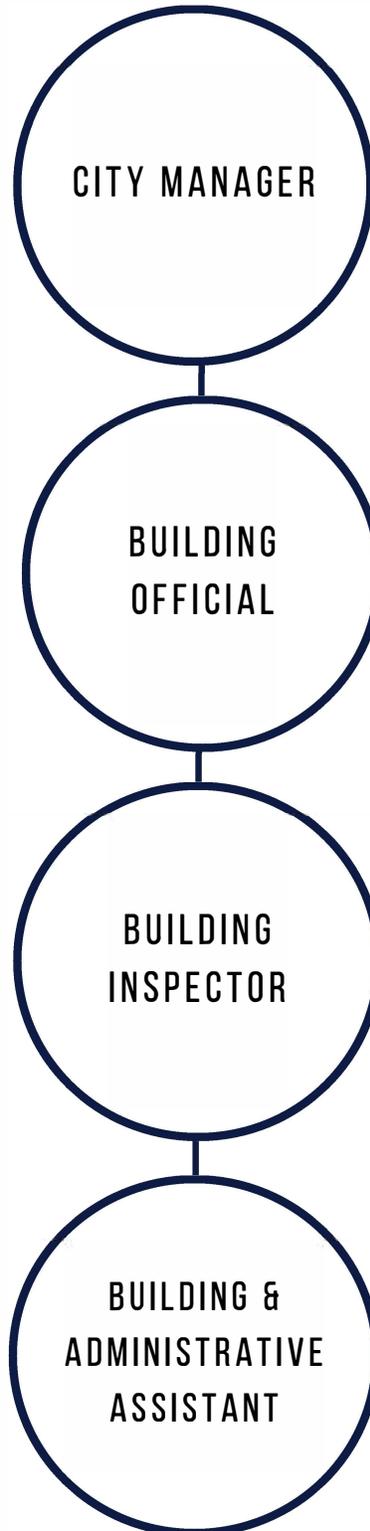
10-48-94500	FIN EQUIPMENT OFFICE	0	0	76,000	0	0
10-48-94600	FIN EQUIPMENT SOFTWARE	0	0	32,375	32,375	0

FINANCE Totals:	0	0	108,375	32,375	0
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COMMUNITY DEVELOPMENT

ORGANIZATIONAL CHART



CITY OF CRAIG 2023 BUDGET GENERAL FUND - COMMUNITY DEVELOPMENT					
SUMMARY	2020 Actual	2021 Actual	2022 Budget	2022 Projected	2023 Budget

FINANCIAL SUMMARY - COMMUNITY DEVELOPMENT

Personnel Services	158,378	195,241	200,930	204,340	270,660
Supplies	2,072	3,366	3,600	3,090	9,450
Purchased Services	3,639	5,390	4,700	4,850	5,200
Fixed Charges	6,245	6,069	6,700	6,700	2,510
Other	3,284	8,646	74,280	48,000	48,000
TOTAL	173,617	218,711	290,210	266,980	335,820

PERSONNEL SUMMARY - COMMUNITY DEVELOPMENT

FULL-TIME:

Building Official	1.00	1.00	1.00	1.00	1.00
Building Inspector	0.00	0.00	0.00	0.00	1.00
Court Administrator	0.25	0.25	0.25	0.25	0.00
Executive Asst. to C. Manager	0.25	0.00	0.00	0.00	0.00
Building/Admin Assistant	0.00	0.40	0.40	0.40	0.75
TOTAL FULL-TIME	1.50	1.65	1.65	1.65	2.75

CITY OF CRAIG 2023 BUDGET GENERAL FUND - COMMUNITY DEVELOPMENT						
Acct No	Account Description	2020 Actual	2021 Actual	2022 Budget	2022 Projected	2023 Budget

GENERAL FUND

COMMUNITY DEVELOPMENT

10-49-11100	SALARIES REG	103,672	130,205	136,380	140,050	173,920
10-49-12100	SALARIES PT	0	0	0	0	0
10-49-12200	SALARIES OT	4,697	3,202	5,000	5,000	5,000
10-49-14100	BENEFITS UNEMP	0	0	660	700	870
10-49-14200	BENEFITS WRKCOMP	2,003	1,663	2,050	1,340	2,100
10-49-14300	BENEFITS HEALTH	33,017	41,714	39,100	39,100	63,250
10-49-14500	BENEFITS MEDICARE	1,470	1,833	1,990	2,040	2,530
10-49-14600	BENEFITS EEPF	13,004	16,009	14,580	14,870	21,470
10-49-14700	BENEFITS EELIFE	515	616	1,170	1,240	1,520
10-49-21200	SUPPLIES SMALL EQUIPMENT	0	0	0	0	5,000
10-49-21400	SUPPLIES OFFICE	478	2,097	1,800	1,800	1,800
10-49-23100	SUPPLIES GAS,OIL,FUEL	850	1,261	1,200	1,200	2,000
10-49-23200	SUPPLIES VEHICLE	0	8	50	40	50
10-49-23400	SUPPLIES SMALL TOOLS	35	0	50	50	100
10-49-25200	SUPPLIES CODE BOOKS/RESA	709	0	500	0	500
10-49-31100	SVC POSTAGE	277	862	400	400	400
10-49-32100	SVC PRINTING	80	15	0	0	0
10-49-33100	SVC LGL NOTICE	143	83	300	300	300
10-49-33300	SVC PUBL,SUBSC,DUES	145	253	200	240	200
10-49-33700	SVC ADVERTISING	0	958	200	200	200
10-49-34700	SVC TELEPHONE	1,149	1,312	1,200	1,200	1,200
10-49-35800	SVC OTHER PROF SVC	0	1,498	0	0	0
10-49-36100	SVC RPR/MNT-VEHICLES	253	48	200	200	200
10-49-37900	SVC MTG EXPENSE	0	0	0	110	200
10-49-38100	SVC TRNING/EDUC	1,593	360	2,200	2,200	2,500
10-49-51200	FXD CHG VEH INS	4,733	4,672	5,040	5,040	530
10-49-51300	FXD CHG LIAB INS	1,512	1,397	1,660	1,660	1,980
10-49-71400	COM PRG DEMO COST	3,284	8,646	74,280	48,000	48,000
COMMUNITY DEVELOP. Totals:		173,617	218,711	290,210	266,980	335,820

ESTIMATED COUNTY PERMITS & FEES

MOFFAT COUNTY SHARE OF BLDG INSPECTION OPERATIONS

CAPITAL

10-49-94200	CMN-DV EQUIPMENT VEH/AT	31,250	0	0	0	0
10-49-94400	CMN-DV EQUIPMENT COMPUT	0	0	1,800	0	0
10-49-94600	CMN-DV EQUIPMENT SOFTWA	0	0	0	0	58,000
COMMUNITY DEVELOP. Totals:		31,250	0	1,800	0	58,000



BUILDING MAINTENANCE

ORGANIZATIONAL CHART



CITY OF CRAIG 2023 BUDGET GENERAL FUND - BUILDING MAINTENANCE					
SUMMARY	2020 Actual	2021 Actual	2022 Budget	2022 Projected	2023 Budget

FINANCIAL SUMMARY - BUILDING MAINTENANCE

Personnel Services	0	0	0	0	0
Supplies	1,258	3,765	5,000	4,000	5,000
Purchased Services	51,592	81,570	86,300	77,500	95,200
Fixed Charges	2,400	2,374	2,500	2,500	12,230
Other	0	0	0	0	0
TOTAL	55,251	87,710	93,800	84,000	112,430

**CITY OF CRAIG
2023 BUDGET
GENERAL FUND - BUILDING MAINTENANCE**

Acct No	Account Description	2020 Actual	2021 Actual	2022 Budget	2022 Projected	2023 Budget
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GENERAL FUND

BUILDING MAINTENANCE

10-50-21200	SUPPLIES SMALL EQUIP	0	2,408	2,000	2,000	2,000
10-50-22300	SUPPLIES JANITORIAL	1,258	1,357	3,000	2,000	3,000
10-50-33700	SVC ADVERTISING	0	54	300	0	300
10-50-34100	SVC UTIL-ELECTRIC	14,050	16,563	16,000	16,000	18,000
10-50-34500	SVC UTIL-GAS	5,533	5,772	7,500	7,500	7,500
10-50-34700	SVC TELEPHONE	521	589	500	500	500
10-50-35800	SVC OTHER PROF SVC	19,546	47,056	35,000	32,000	45,900
10-50-36200	SVC RPR/MAINT-EQUIP	3,474	2,991	7,000	7,000	7,000
10-50-36300	SVC RPR/MAINT	4,081	3,919	12,000	7,500	5,000
10-50-36400	SVC RPR/MAINT-BLDGS	4,387	4,597	7,000	7,000	10,000
10-50-38100	SVC TRNING/EDUC	0	30	1,000	0	1,000
10-50-51100	FXD CHG BLDG INS	2,400	2,374	2,500	2,500	12,230

BUILDING MAINTENANCE Totals:	55,251	87,710	93,800	84,000	112,430
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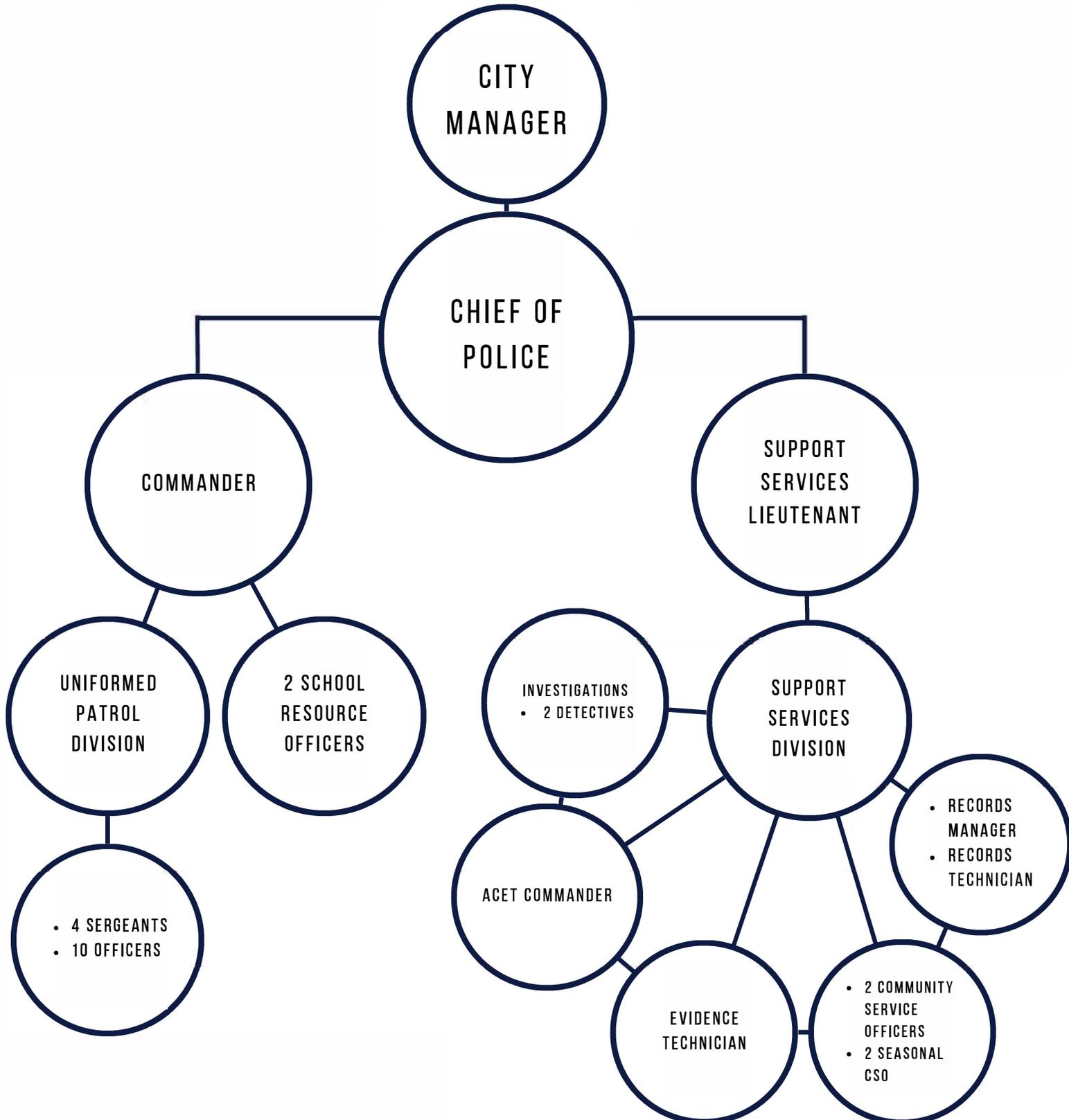
10-50-92100	BDG-MNT BUILDINGS	0	199,197	54,000	17,000	60,000
10-50-93500	BDG-MNT IMPRV OTHER	0	0	0	0	68,000

BUILDING MAINTENANCE Totals:	0	199,197	54,000	17,000	128,000
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POLICE DEPARTMENT

ORGANIZATIONAL CHART



CITY OF CRAIG 2023 BUDGET GENERAL FUND - POLICE					
SUMMARY	2020 Actual	2021 Actual	2022 Budget	2022 Projected	2023 Budget

FINANCIAL SUMMARY - POLICE

Personnel Services	2,694,612	2,699,945	2,800,410	2,699,780	2,961,350
Supplies	60,455	113,248	115,140	115,050	132,990
Purchased Services	224,950	306,918	361,485	338,690	383,225
Fixed Charges	142,966	164,704	181,850	177,030	241,950
Other	0	0	0	0	0
TOTAL	3,122,984	3,284,816	3,458,885	3,330,550	3,719,515

PERSONNEL SUMMARY - POLICE

FULL-TIME:

Police Chief	1.0	1.0	1.0	1.0	1.0
Commander	1.0	1.0	1.0	1.0	1.0
Administrative Lieutenant	0.0	0.0	0.0	0.0	1.0
Investigations Sergeant	1.0	1.0	1.0	1.0	1.0
Sergeant	4.0	4.0	4.0	4.0	4.0
ACET Commander	1.0	1.0	1.0	1.0	1.0
Det./Domestic Violence Officer	1.0	1.0	2.0	2.0	1.0
Officer	11.0	11.0	10.0	10.0	10.0
School Resource Officer	2.0	2.0	2.0	2.0	2.0
Evidence Technician	1.0	1.0	1.0	1.0	1.0
Records Manager	1.0	1.0	1.0	1.0	1.0
Records Technician	1.0	1.0	1.0	1.0	1.0
Com. Serv. / Animal Cont. Officer	2.0	2.0	2.0	2.0	2.0
TOTAL FULL-TIME	27.0	27.0	27.0	27.0	27.0

SEASONAL/PART-TIME

Seasonal Code Enforcement	0.0	0.0	0.0	0.0	0.5
TOTAL SEASONAL/PT-TIME	0.0	0.0	0.0	0.0	0.5
GRAND TOTAL	27.0	27.0	27.0	27.0	27.5

**CITY OF CRAIG
2023 BUDGET
GENERAL FUND - POLICE**

Acct No	Account Description	2020 Actual	2021 Actual	2022 Budget	2022 Projected	2023 Budget
GENERAL FUND						
POLICE						
10-51-11100	SALARIES REG	1,706,172	1,695,420	1,852,210	1,789,060	1,874,830
10-51-12100	SALARIES PT	200	0	1,000	1,000	23,040
10-51-12200	SALARIES OT	109,331	158,342	105,000	105,000	100,000
10-51-14100	BENEFITS UNEMP	0	0	9,500	9,480	10,020
10-51-14200	BENEFITS WRKCOMP	57,616	60,171	58,300	44,350	47,290
10-51-14300	BENEFITS HEALTH	571,213	530,433	527,850	512,820	621,000
10-51-14500	BENEFITS MEDICARE	22,498	24,629	28,400	27,480	29,050
10-51-14600	BENEFITS EEP	217,801	222,272	201,670	194,140	237,580
10-51-14700	BENEFITS EELIFE	9,769	8,680	16,410	16,380	17,110
10-51-14800	BENEFITS FICA	12	0	70	70	1,430
10-51-21200	SUPPLIES SMALL EQUIP	9,681	33,192	34,500	34,500	30,000
10-51-21400	SUPPLIES OFFICE	1,986	4,959	4,500	4,500	4,500
10-51-22200	SUPPLIES PHOTO	11	14	0	0	500
10-51-22500	SUPPLIES CLOTH/UNIF	6,508	22,275	17,890	17,500	17,890
10-51-22600	SUPPLIES FIREARMS	6,146	8,507	12,000	12,000	23,600
10-51-22700	SUPPLIES TRAINING	0	372	250	250	500
10-51-22900	SUPPLIES OPERATING	7,836	9,488	6,000	6,300	6,000
10-51-23100	SUPPLIES GAS,OIL,FUEL	25,988	33,016	35,000	35,000	45,000
10-51-23900	SUPPLIES TIRES	2,300	1,425	5,000	5,000	5,000
10-51-31100	SVC POSTAGE	1,133	1,009	1,000	600	1,000
10-51-31700	SVC TOWING	4,115	4,070	2,500	2,000	3,000
10-51-32100	SVC PRINTING	1,722	2,463	2,500	2,325	2,500
10-51-32400	SVC DUPL/PAPER/TONER	351	1,689	2,500	2,000	2,500
10-51-33300	SVC PUBL,SUBSC,DUES	4,099	5,626	5,000	4,500	5,000
10-51-33700	SVC ADVERTISING	1,470	9,990	2,500	1,200	1,500
10-51-34100	SVC UTIL-ELECTRIC	-469	0	0	0	0
10-51-34700	SVC TELEPHONE	16,364	18,133	23,000	16,500	20,000
10-51-35100	SVC MEDICAL SVC	672	2,361	5,000	2,000	2,000
10-51-35300	SVC LAB TESTING	539	9,018	8,000	1,000	4,000
10-51-35800	SVC OTHER PROF SVC	125,989	164,913	159,000	159,000	180,000
10-51-35900	SVC SPECIAL PROGRAMS	802	1,445	2,000	2,000	2,000
10-51-36100	SVC RPR/MNT-VEHICLES	19,199	11,657	12,000	12,000	12,000
10-51-36200	SVC RPR/MAINT-EQUIP	437	945	2,500	2,500	2,500
10-51-36400	SVC RPR/MAINT-BLDGS	0	2,000	2,000	1,575	2,000
10-51-36700	SVC RPR/MAINT-RADIOS	0	0	2,500	0	2,500
10-51-37900	SVC MTG EXPENSE	270	1,481	1,000	1,000	3,000
10-51-38100	SVC TRNING/EDUC	10,471	38,653	76,800	76,800	46,000
10-51-39700	SVC MAINT. CONTRACTS	37,786	31,464	51,685	51,690	91,725
10-51-51200	FXD CHG VEH INS	17,030	16,845	18,100	18,100	24,170
10-51-51300	FXD CHG LIAB INS	23,992	41,973	53,750	53,750	66,230
10-51-51500	FXD CHG DED DAMAGES	0	7,500	0	0	0
10-51-53100	FXD RENT	44,916	39,473	45,000	44,150	87,800
10-51-57000	FXD CHG ANIMAL ASSIST PR	160	0	0	0	250
10-51-57100	FXD CHG ANIMAL CONTROL	31,247	33,320	35,000	35,280	36,000
10-51-57200	FXD CHG VIN INSPECTION	0	0	500	0	500
10-51-57300	FXD CHG DARE PROGRAM	1,270	1,883	2,000	1,750	2,000
10-51-57400	FXD CHG DRUG INTER-TEAM	6,166	4,607	2,500	2,500	4,000
10-51-57500	FXD CHG REG DRUG ENF. TA	16,000	16,000	16,000	16,000	16,000
10-51-57600	FXD CHG MISC COMM PROGRA	556	2,365	4,000	2,500	2,500

CITY OF CRAIG 2022 BUDGET GENERAL FUND - POLICE						
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Acct No	Account Description	2020 Actual	2021 Actual	2022 Budget	2022 Projected	2023 Budget
10-51-71100	COM PRG NUISANCE ABATEMEN	1,628	738	5,000	3,000	2,500
POLICE Totals:		3,122,984	3,284,816	3,458,885	3,330,550	3,719,515

CAPITAL

10-51-94200	PD EQUIPMENT VEH/ATTACH	156,332	9,651	313,300	298,020	220,500
10-51-94300	PD EQUIPMENT COMMUNICAT	0	20,902	0	0	29,010
10-51-94400	PD EQUIPMENT COMPUTER	0	0	0	0	128,380
10-51-94600	PD EQUIPMENT SOFTWARE	0	37,014	0	0	35,675
10-51-94700	PD EQUIPMENT OTHER	0	0	72,000	72,000	6,800
POLICE Totals:		156,332	67,567	385,300	370,020	420,365



ECONOMIC DEVELOPMENT

ORGANIZATIONAL CHART



CITY OF CRAIG 2023 BUDGET GENERAL FUND - ECONOMIC DEVELOPMENT					
SUMMARY	2020 Actual	2021 Actual	2022 Budget	2022 Projected	2023 Budget

FINANCIAL SUMMARY - ECON. DEVELOPMENT

Personnel Services	0	0	169,560	169,580	177,060
Supplies	0	0	500	250	300
Purchased Services	0	0	21,840	20,840	5,840
Fixed Charges	0	0	0	0	0
Other	0	0	0	0	0
TOTAL	0	0	191,900	190,670	183,200

PERSONNEL SUMMARY - ECON. DEVELOPMENT

FULL-TIME:

ED MANAGER	0.00	1.00	1.00	1.00	1.00
TOTAL FULL-TIME	0.00	1.00	1.00	1.00	1.00

ADMINISTRATION

Executive Asst. to City Manager	0.00	0.50	0.50	0.50	0.50
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TOTAL FULL-TIME	0.00	0.50	0.50	0.50	0.50
GRAND TOTAL	0.00	1.50	1.50	1.50	1.50

**CITY OF CRAIG
2023 BUDGET
GENERAL FUND - ECONOMIC DEVELOPMENT**

Acct No	Account Description	2020 Actual	2021 Actual	2022 Budget	2022 Projected	2023 Budget
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GENERAL FUND

ECONOMIC DEVELOPMENT

10-52-11100	SALARIES REG	0	0	123,790	123,870	124,000
10-52-14100	BENEFITS UNEMP	0	0	600	620	620
10-52-14200	BENEFITS WRKCOMP	0	0	180	130	130
10-52-14300	BENEFITS HEALTH	0	0	29,330	29,330	34,500
10-52-14500	BENEFITS MEDICARE	0	0	1,810	1,800	1,800
10-52-14600	BENEFITS EEPF	0	0	12,760	12,700	14,880
10-52-14700	BENEFITS EELIFE	0	0	1,090	1,130	1,130
10-52-21400	SUPPLIES OFFICE	0	0	500	250	300
10-52-33300	SVC PUBL,SUBSC,DUES	0	0	1,500	1,000	1,000
10-52-34700	SVC TELEPHONE	0	0	840	840	840
10-52-35800	SVC OTHER PROF SVC	0	0	15,000	15,000	0
10-52-37900	SVC MTG EXPENSE	0	0	3,000	2,500	2,500
10-52-38100	SVC TRNING/EDUC	0	0	1,500	1,500	1,500

ECONOMIC DEVELOPMENT Totals	0	0	191,900	190,670	183,200
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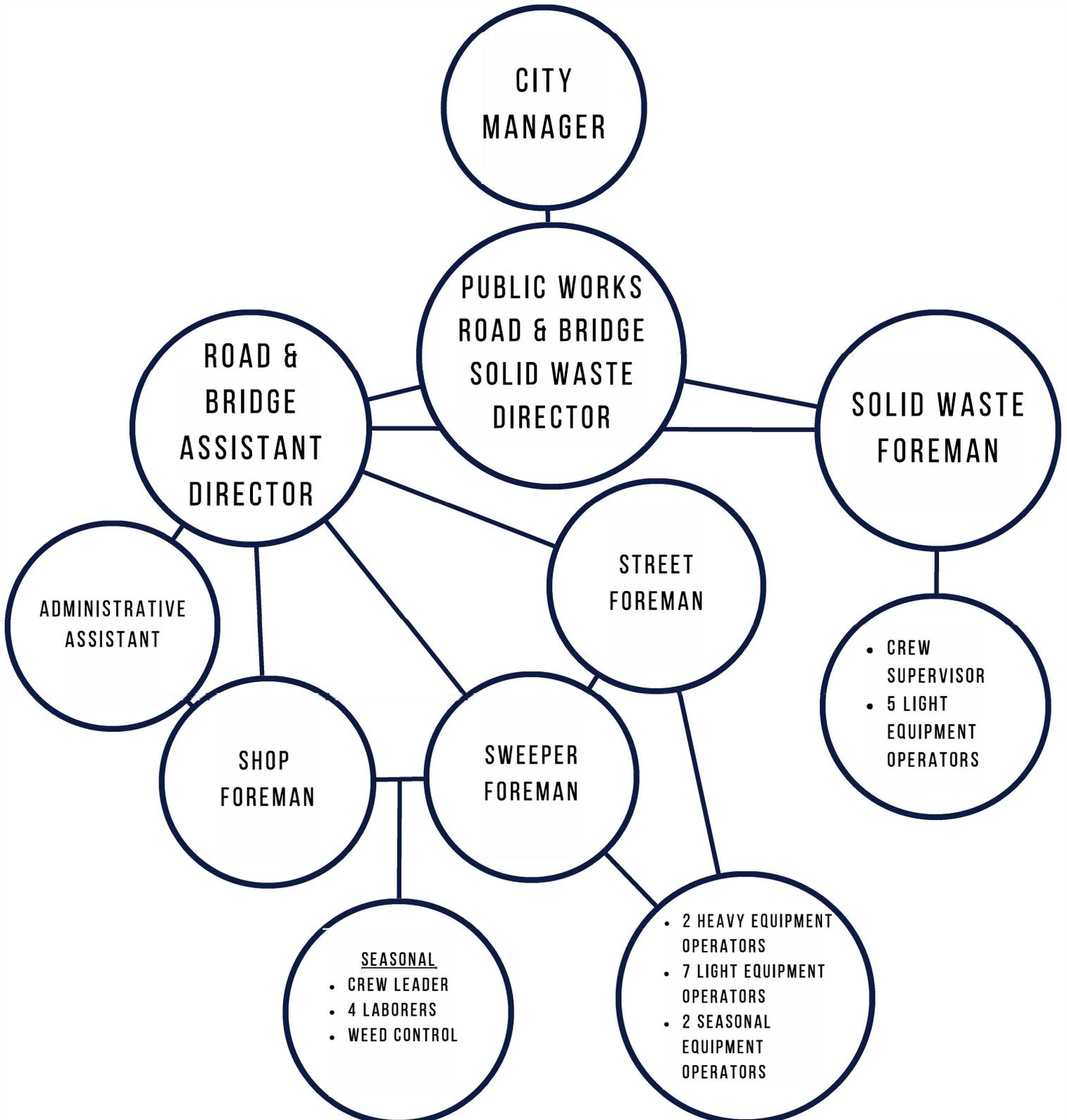
10-52-96001	ECD HOUSING ASSESSMENT	0	0	33,000	33,000	0
10-52-96002	ECD SMALL BUSINESS GRANTS	0	0	85,000	30,500	27,535
10-52-96004	ECD BROWNFIELD	0	0	290,000	200,000	90,000
10-52-96005	ECD NW CO DEVEL COUNCIL	0	0	8,000	8,000	0
10-52-96006	ECD CDS INFRASTRUCTURE	0	0	978,800	0	978,800
10-52-96007	ECD SMART PADS EXTENSION	0	0	25,000	0	0
10-52-96008	ECD BUSINESS MARKETING CAM	0	0	25,000	0	76,965
10-52-96010	ECD COVID RELIEF ARPA	0	0	262,791	262,800	0
10-52-96011	ECD HOUSING DEVELOPMENT AF	0	0	833,743	4,000	829,743

ECONOMIC DEVELOPMENT Totals	0	0	2,541,334	538,300	2,003,043
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ROAD & BRIDGE DEPARTMENT

ORGANIZATIONAL CHART



CITY OF CRAIG 2023 BUDGET GENERAL FUND - ROAD & BRIDGE					
SUMMARY	2020 Actual	2021 Actual	2022 Budget	2022 Projected	2023 Budget

FINANCIAL SUMMARY - ROAD & BRIDGE

Personnel Services	1,531,645	1,508,186	1,555,850	1,558,050	1,595,280
Supplies	152,857	157,273	226,500	218,500	229,100
Purchased Services	453,213	519,223	694,100	610,700	728,000
Fixed Charges	41,817	40,605	45,680	45,250	68,740
Other	0	0	0	0	0
TOTAL	2,179,532	2,225,287	2,522,130	2,432,500	2,621,120

PERSONNEL SUMMARY - ROAD & BRIDGE

FULL-TIME:

Director	0.00	0.00	0.00	0.00	0.00
Assistant Director	0.00	1.00	1.00	1.00	1.00
Street Foreman	1.00	1.00	1.00	1.00	1.00
Sweeper Foreman	1.00	1.00	1.00	1.00	1.00
Shop Foreman	1.00	1.00	1.00	1.00	1.00
Crew Supervisor	1.00	0.00	0.00	0.00	0.00
Heavy Equipment Operator	2.00	2.00	2.00	2.00	2.00
Light Equipment Operator	7.00	7.00	7.00	7.00	7.00
Public Works Director	0.13	0.40	0.40	0.40	0.40
Sr. Equipment Mechanic	0.73	0.73	0.73	0.73	0.73
Parts Purchase Clerk	1.00	1.00	1.00	1.00	1.00
TOTAL FULL-TIME	14.86	15.13	15.13	15.13	15.13

SEASONAL/PART-TIME

Temporary Crew Supervisor	0.50	0.50	0.50	0.50	0.50
Light Equipment Operator	1.50	1.50	1.50	1.50	1.50
Laborers	1.00	1.00	1.00	1.00	1.00
TOTAL SEASONAL/PT-TIME	3.00	3.00	3.00	3.00	3.00
GRAND TOTAL	17.86	18.13	18.13	18.13	18.13

CITY OF CRAIG 2023 BUDGET GENERAL FUND - ROAD & BRIDGE						
Acct No	Account Description	2020 Actual	2021 Actual	2022 Budget	2022 Projected	2023 Budget

GENERAL FUND
ROAD & BRIDGE

10-64-11100	SALARIES REG	939,332	941,302	961,830	982,010	953,710
10-64-12100	SALARIES PT	47,720	46,566	66,000	66,000	66,000
10-64-12200	SALARIES OT	21,942	10,907	35,000	35,000	35,000
10-64-14100	BENEFITS UNEMP	0	0	5,130	5,400	5,270
10-64-14200	BENEFITS WRKCOMP	60,167	45,267	62,020	41,560	40,470
10-64-14300	BENEFITS HEALTH	327,101	329,295	295,800	295,800	347,990
10-64-14500	BENEFITS MEDICARE	11,778	12,818	15,410	15,710	15,300
10-64-14600	BENEFITS EEPF	114,672	114,075	102,800	104,250	118,650
10-64-14700	BENEFITS EELIFE	5,685	5,002	7,760	8,220	8,790
10-64-14800	BENEFITS FICA	3,249	2,954	4,100	4,100	4,100
10-64-21200	SUPPLIES SMALL EQUIP	28,992	21,510	29,500	22,000	25,000
10-64-21400	SUPPLIES OFFICE	3,915	1,281	2,000	1,000	2,000
10-64-22100	SUPPLIES CHEMICALS	980	816	1,500	1,000	2,000
10-64-22300	SUPPLIES JANITORIAL	707	1,016	750	750	850
10-64-22500	SUPPLIES CLOTH/UNIF	20,458	21,840	20,000	20,000	15,000
10-64-22900	SUPPLIES OPERATING	1,375	1,019	750	750	750
10-64-23100	SUPPLIES GAS,OIL,FUEL	137,706	188,831	100,000	105,000	110,000
10-64-23109	SUPPLIES GAS,OIL,FUEL CLEAR	-84,533	-133,421	0	0	0
10-64-23200	SUPPLIES VEHICLE	7,969	10,155	12,000	12,000	14,000
10-64-23400	SUPPLIES SMALL TOOLS	2,550	2,178	5,000	3,000	5,000
10-64-23500	SUPPLIES STREET	1,409	1,907	3,500	2,000	3,000
10-64-23600	SUPPLIES TRAFFIC SVC	14,088	18,990	24,500	24,000	24,500
10-64-23700	SUPPLIES SNOW REMOVAL	7,995	8,885	12,000	12,000	12,000
10-64-23900	SUPPLIES TIRES	9,245	12,266	15,000	15,000	15,000
10-64-31100	SVC POSTAGE	24	56	200	200	200
10-64-32100	SVC PRINTING	468	985	1,200	600	1,200
10-64-33100	SVC LGL NOTICE	1,923	220	500	500	500
10-64-33300	SVC PUBL,SUBSC,DUES	2,239	2,006	1,700	2,200	1,700
10-64-34100	SVC UTIL-ELECTRIC	10,191	11,557	12,500	12,500	13,500
10-64-34300	SVC UTIL-STRT LIGHTS	106,650	122,584	124,000	124,000	150,000
10-64-34400	SVC UTIL-TRAF LIGHTS	3,271	3,527	3,500	3,500	3,900
10-64-34500	SVC UTIL-GAS	5,284	5,604	6,500	10,000	10,000
10-64-34700	SVC TELEPHONE	10,570	12,048	11,500	12,000	13,000
10-64-35100	SVC MEDICAL SVC	3,253	2,136	2,500	2,000	2,500
10-64-35700	SVC I.T (INFO TECH)	0	2,642	1,000	500	1,000
10-64-35800	SVC OTHER PROF SVC	8,764	4,244	18,000	18,000	15,000
10-64-36100	SVC RPR/MNT-VEHICLES	85,100	90,859	42,500	42,500	48,000
10-64-36109	SVC RPR/MNT-VEHICLES CLEAR	-50,266	-72,546	0	0	0
10-64-36200	SVC RPR/MAINT-EQUIP	32,249	13,964	40,000	20,000	30,000
10-64-36300	SVC RPR/MAINT	316	250	3,000	1,500	3,000
10-64-36400	SVC RPR/MAINT-BLDGS	8,915	3,374	5,000	5,000	12,000
10-64-36510	REPAIR-R-O-W WEEDS	7,120	6,564	9,000	7,500	9,000
10-64-36600	SVC RPR/MAINT-STREETS	189,336	278,172	345,000	300,000	345,000
10-64-36610	SVC RPR/MAINT-STREETS D	4,885	4,075	5,000	4,000	5,000
10-64-36700	SVC RPR/MAINT-RADIOS	0	100	1,000	0	1,000
10-64-36900	SVC RPR/MAINT-SWEEPER	16,476	18,826	25,000	20,000	25,000
10-64-37900	SVC MTG EXPENSE	342	484	500	500	500
10-64-38100	SVC TRNING/EDUC	2,947	2,586	7,000	3,500	7,000
10-64-39500	SVC LF-FEES	0	0	10,000	2,000	10,000

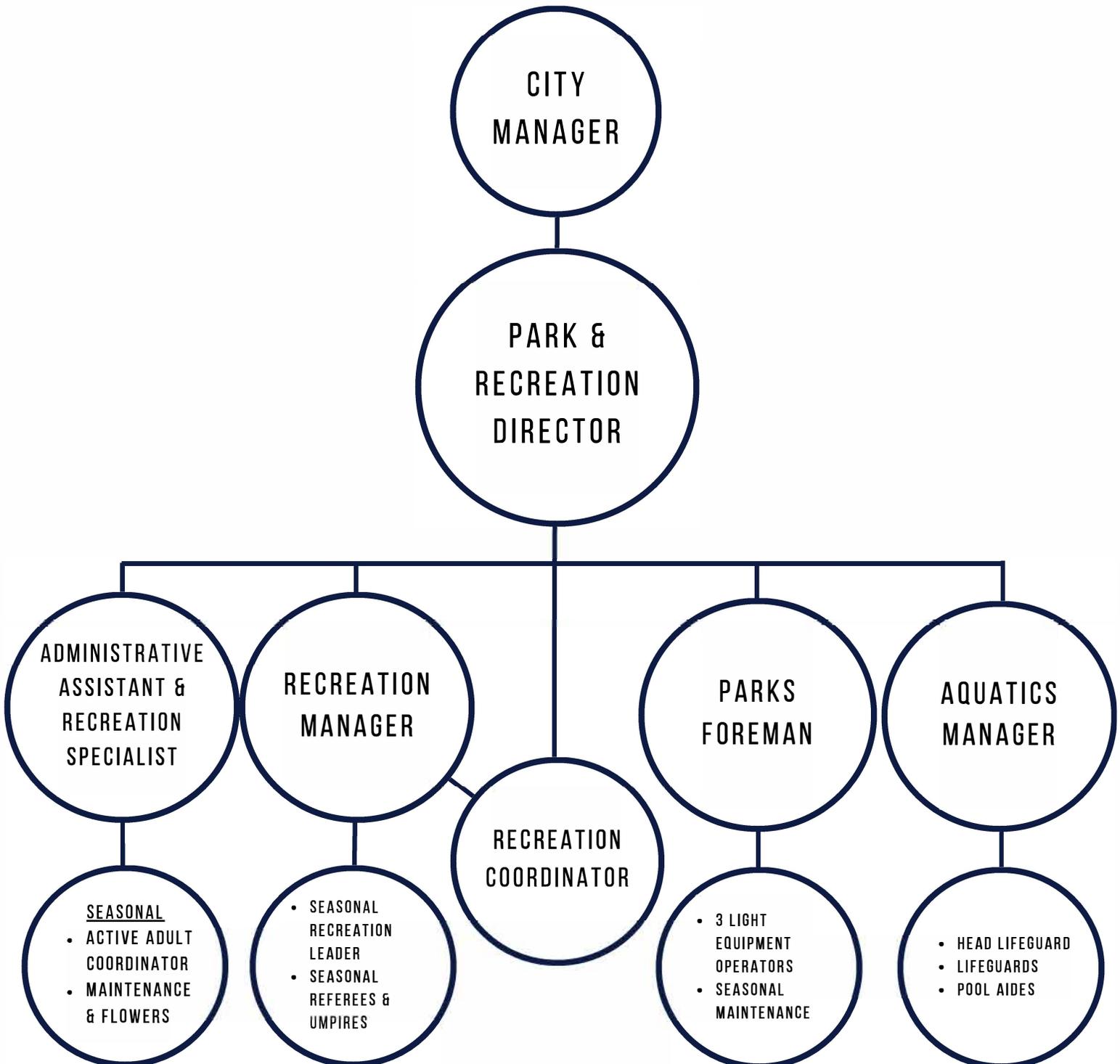
**CITY OF CRAIG
2023 BUDGET
GENERAL FUND - ROAD & BRIDGE**

Acct No	Account Description	2020 Actual	2021 Actual	2022 Budget	2022 Projected	2023 Budget
10-64-39600	SVC EQUIP RENTAL	49	0	8,000	12,000	12,000
10-64-39700	SVC MAINT. CONTRACTS	3,105	4,908	10,000	6,200	8,000
10-64-51100	FXD CHG BLDG INS	1,910	1,865	2,860	4,750	3,490
10-64-51200	FXD CHG VEH INS	28,407	28,099	30,200	28,000	47,730
10-64-51300	FXD CHG LIAB INS	11,500	10,642	12,620	12,000	15,020
10-64-51500	FXD CHG DED DAMAGES	0	0	0	500	2,500
	ROAD & BRIDGE Totals:	2,179,532	2,225,287	2,522,130	2,432,500	2,621,120
CAPITAL						
10-64-93100	R&B IMPRV	0	0	67,500	67,500	687,300
10-64-93116	R&B IMPRV ENGINEERING	0	0	75,000	0	300,000
10-64-93117	R&B IMPRV OVERLAYS	220,724	0	350,000	350,000	350,000
10-64-93118	R&B IMPRV ALLEYS	112	23,890	50,000	25,000	50,000
10-64-93300	R&B IMPRV DRAINAGE	60,042	0	60,000	60,000	60,000
10-64-93500	R&B IMPRV BEAUTIFICATION	37,901	3,999	35,000	35,000	0
10-64-94100	R&B EQUIPMENT SHOP-MAIN	0	8,548	0	0	0
10-64-94200	R&B EQUIPMENT VEH/ATTAC	256,529	418,887	350,000	0	734,000
10-64-94600	R&B EQUIPMENT SOFTWARE	0	0	54,000	0	54,000
10-64-94700	R&B EQUIPMENT OTHER	0	0	51,500	46,000	0
	ROAD & BRIDGE Totals:	575,308	455,324	1,093,000	583,500	2,235,300



PARK & RECREATION DEPARTMENT

ORGANIZATIONAL CHART



CITY OF CRAIG 2023 BUDGET GENERAL FUND - PARK/REC					
SUMMARY	2020 Actual	2021 Actual	2022 Budget	2022 Projected	2023 Budget

FINANCIAL SUMMARY - PARK & RECREATION

Personnel Services	942,065	1,018,371	1,273,040	1,218,740	1,392,440
Supplies	126,880	252,166	318,995	350,640	351,360
Purchased Services	180,370	231,257	389,864	327,590	467,885
Fixed Charges	22,010	21,547	23,290	25,790	28,170
Other	14,566	16,872	22,000	19,210	23,200
TOTAL	1,285,891	1,540,211	2,027,189	1,941,970	2,263,055

PERSONNEL SUMMARY - PARK & RECREATION

FULL-TIME:

Park & Recreation Director	1.00	1.00	1.00	1.00	1.00
Park Foreman	1.00	1.00	1.00	1.00	1.00
Crew Supervisor	1.00	1.00	0.00	0.00	0.00
Building Maintenance Supervisor	0.00	0.00	1.00	1.00	1.00
Office Manager/Active Adults Coordinator	1.00	1.00	1.00	1.00	1.00
Light Equipment Operator	2.00	3.00	3.00	3.00	3.00
Aquatics Manager	1.00	1.00	1.00	1.00	1.00
Recreation Manager	1.00	1.00	1.00	1.00	1.00
Recreation Coordinator	0.00	0.00	0.00	0.00	1.00
Aqua/Recreation Coordinator	0.00	0.00	0.00	0.00	0.00
Assistant Pool Manager	0.00	0.00	0.00	0.00	0.00
TOTAL FULL-TIME	8.00	9.00	9.00	9.00	10.00

SEASONAL/PART-TIME

Laborers	3.50	3.50	3.50	3.50	3.50
Lifeguards, Pool Aides	4.80	4.80	4.80	4.80	4.80
Umps, Refs, etc.	1.47	1.47	1.47	1.47	1.47
TOTAL SEASONAL/PT-TIME	9.77	9.77	9.77	9.77	9.77
GRAND TOTAL	17.77	18.77	18.77	18.77	19.77

**CITY OF CRAIG
2023 BUDGET
GENERAL FUND - PARK/REC -PARK**

Acct No	Account Description	2020 Actual	2021 Actual	2022 Budget	2022 Projected	2023 Budget
GENERAL FUND						
PARK/REC - PARK						
10-71-11100	SALARIES REG	411,836	410,266	473,190	484,930	462,840
10-71-12100	SALARIES PT	57,791	45,435	110,000	110,000	110,000
10-71-12200	SALARIES OT	1,779	12,035	31,000	31,000	31,000
10-71-14100	BENEFITS UNEMP	0	-20	2,990	3,130	3,020
10-71-14200	BENEFITS WRKCOMP	13,722	12,637	16,960	11,460	11,060
10-71-14300	BENEFITS HEALTH	128,081	131,761	136,850	136,850	157,550
10-71-14500	BENEFITS MEDICARE	6,717	6,640	8,920	9,080	8,760
10-71-14600	BENEFITS EEPF	49,538	50,443	51,990	52,890	59,260
10-71-14700	BENEFITS EELIFE	2,030	2,282	4,200	4,450	4,260
10-71-14800	BENEFITS FICA	3,741	2,798	6,820	6,820	6,820
10-71-21200	SUPPLIES SMALL EQUIP	15,200	6,183	10,275	10,000	14,000
10-71-21400	SUPPLIES OFFICE	688	892	900	900	900
10-71-22100	SUPPLIES CHEMICALS	14,773	12,187	17,000	28,000	24,200
10-71-22300	SUPPLIES JANITORIAL	1,800	1,264	2,500	2,950	2,900
10-71-22500	SUPPLIES CLOTH/UNIF	1,443	2,011	2,600	2,600	2,600
10-71-22900	SUPPLIES OPERATING	2,239	3,613	7,900	6,500	7,900
10-71-23100	SUPPLIES GAS,OIL,FUEL	8,649	14,700	18,500	24,000	18,500
10-71-23400	SUPPLIES SMALL TOOLS	1,470	1,651	1,700	1,700	1,700
10-71-23900	SUPPLIES TIRES	3,876	1,638	3,500	3,500	5,900
10-71-31100	SVC POSTAGE	557	1,527	1,100	1,100	1,100
10-71-32100	SVC PRINTING	3,375	3,947	6,350	4,350	6,350
10-71-33100	SVC LGL NOTICE	0	183	600	450	600
10-71-33300	SVC PUBL,SUBSC,DUES	691	2,540	3,930	2,830	3,930
10-71-33700	SVC ADVERTISING	1,733	875	1,993	3,200	2,000
10-71-34100	SVC UTIL-ELECTRIC	10,268	9,594	13,000	13,000	13,000
10-71-34500	SVC UTIL-GAS	3,922	3,775	5,500	5,500	5,500
10-71-34600	SVC UTIL-INTERNET	0	0	3,600	0	3,600
10-71-34700	SVC TELEPHONE	5,398	4,810	7,250	7,250	7,250
10-71-35100	SVC MEDICAL SVC	120	650	500	120	500
10-71-35700	SVC I.T (INFO TECH)	0	0	420	0	420
10-71-35800	SVC OTHER PROF SVC	22,356	15,664	24,350	20,000	24,350
10-71-36100	SVC RPR/MNT-VEHICLES	4,540	10,381	8,500	10,000	8,500
10-71-36200	SVC RPR/MAINT-EQUIP	13,569	10,784	10,250	10,250	10,250
10-71-36300	SVC RPR/MAINT	15,618	26,341	34,000	30,000	30,000
10-71-36303	SVC RPR/MAINT BALL PRK	15,978	13,805	40,500	35,500	49,500
10-71-36304	SVC RPR/MAINT TREES	4,590	28,564	60,500	56,500	60,500
10-71-36329	SVC RPR/MAINT TRAILS	897	2,194	4,500	2,500	14,500
10-71-36332	SVC RPR/MAINT DOWNTOWN	4,367	10,712	14,560	13,550	21,410
10-71-36400	SVC RPR/MAINT-BLDGS	1,718	8,848	16,100	16,100	20,500
10-71-37900	SVC MTG EXPENSE	54	338	400	400	400
10-71-38100	SVC TRNING/EDUC	95	3,286	8,000	4,000	8,000
10-71-38300	SVC CITY-WIDE TRNING	0	0	400	400	400
10-71-39600	SVC EQUIP RENTAL	1,493	80	3,600	1,500	3,600
10-71-39700	SVC MAINT CONTRACTS	0	0	0	0	50,000
10-71-51100	FXD CHG BLDG INS	637	689	700	700	6,240
10-71-51200	FXD CHG VEH INS	11,123	11,002	11,830	11,830	10,070
10-71-51300	FXD CHG LIAB INS	5,250	4,855	5,760	5,760	6,860
10-71-51500	FXD CHG DED DAMAGES	0	0	0	2,500	0
10-71-53100	FXD CHG RENTS	5,000	5,000	5,000	5,000	5,000

**CITY OF CRAIG
2023 BUDGET
GENERAL FUND - PARK/REC -PARK**

Acct No	Account Description	2020 Actual	2021 Actual	2022 Budget	2022 Projected	2023 Budget
10-71-71100	COM PRG WEED/MOSQUITO C	9,260	13,647	15,000	12,000	16,200
10-71-71200	COM PRG PLANTERS-CITY	5,307	3,225	7,000	7,210	7,000
PARK/REC - PARK Totals:		873,287	915,735	1,222,988	1,214,260	1,330,700

CAPITAL

10-71-92300	PRKS BUILDINGS	0	67,468	37,000	33,000	0
10-71-93116	PRKS IMPRV ENGINEERING	1,742	132,604	0	200,000	0
10-71-93400	PRKS IMPRV	101,822	718,189	621,500	471,490	672,000
10-71-93500	PRKS IMPRV OTHER	29,971	29,177	0	0	0
10-71-93700	PRKS IMPRV DIVERSION PARK	0	0	2,304,600	0	4,999,173
10-71-94100	PRKS EQUIPMENT SHOP-MAI	0	0	0	0	75,000
10-71-94200	PRKS EQUIPMENT VEH/ATTA	22,451	43,800	40,300	40,300	74,000
PARK/REC - PARK Totals:		155,986	991,238	3,003,400	744,790	5,820,173

CITY OF CRAIG 2023 BUDGET GENERAL FUND - PARK/REC -POOL						
Acct No	Account Description	2020 Actual	2021 Actual	2022 Budget	2022 Projected	2023 Budget

GENERAL FUND

PARK/RECR - POOL

10-72-11100	SALARIES REG	48,298	44,112	55,010	60,800	60,870
10-72-12100	SALARIES PT	89,891	136,435	167,020	105,000	180,980
10-72-12200	SALARIES OT	2,901	4,914	8,000	8,000	8,000
10-72-14100	BENEFITS UNEMP	0	0	1,090	870	1,250
10-72-14200	BENEFITS WRKCOMP	4,600	4,879	6,950	3,550	5,160
10-72-14300	BENEFITS HEALTH	23,155	17,931	19,550	19,550	23,000
10-72-14500	BENEFITS MEDICARE	2,067	2,703	3,190	2,520	3,610
10-72-14600	BENEFITS EPPP	6,156	5,866	6,510	7,060	8,270
10-72-14700	BENEFITS EELIFE	252	220	500	570	570
10-72-14800	BENEFITS FICA	5,746	8,312	9,700	6,510	11,160
10-72-21200	SUPPLIES SMALL EQUIP	8,649	3,137	1,750	1,750	11,750
10-72-21400	SUPPLIES OFFICE	286	137	575	575	575
10-72-22100	SUPPLIES CHEMICALS	20,140	27,668	20,000	35,000	25,000
10-72-22300	SUPPLIES JANITORIAL	1,184	991	3,000	1,500	3,000
10-72-22500	SUPPLIES CLOTH/UNIF	1,723	1,961	3,650	2,810	2,600
10-72-22900	SUPPLIES OPERATING	2,154	1,031	2,850	1,600	2,000
10-72-25300	SUPPLIES CONCESSION	12,084	14,005	18,000	12,000	18,000
10-72-25400	SUPPLIES COMM. EDUCATIO	2,046	1,940	3,960	4,500	5,000
10-72-31100	SVC POSTAGE	8	0	300	150	300
10-72-32100	SVC PRINTING	3,303	3,858	6,250	4,000	6,250
10-72-33300	SVC PUBL,SUBSC,DUES	100	458	620	620	620
10-72-33700	SVC ADVERTISING	3,082	3,534	2,893	1,800	2,900
10-72-34100	SVC UTIL-ELECTRIC	8,217	10,535	15,000	13,000	15,000
10-72-34500	SVC UTIL-GAS	8,607	10,181	22,000	13,000	22,000
10-72-34700	SVC TELEPHONE	2,599	2,136	2,300	2,300	2,300
10-72-35500	SVC FEES	514	845	1,000	870	1,000
10-72-35700	SVC I.T (INFO TECH)	192	0	420	0	420
10-72-35800	SVC OTHER PROF SVC	7,708	8,779	10,060	6,500	10,060
10-72-36200	SVC RPR/MAINT-EQUIP	4,890	10,754	5,500	5,500	5,500
10-72-36300	SVC RPR/MAINT	418	1,346	1,200	5,600	1,200
10-72-36400	SVC RPR/MAINT-BLDGS	2,144	6,121	8,000	3,500	8,000
10-72-36500	SVC RPR/MAINT-POOLS	6,549	1,290	16,500	13,000	16,500
10-72-38100	SVC TRNING/EDUC	2,985	640	800	450	1,500
10-72-38300	SVC CITY-WIDE TRNING	366	391	500	500	500
10-72-39600	SVC EQUIP RENTAL	0	0	200	0	200

PARK/RECR - POOL Totals: 283,012 337,110 424,848 344,955 465,045

CAPITAL

10-72-93400	POOL IMPRV	59,163	0	0	0	0
10-72-93414	POOL IMPRV POOL	335,960	0	0	0	0
10-72-93600	POOL IMPRV FEASIBILITY STUD	0	0	95,000	81,900	0

PARK/RECR - POOL Totals: 395,123 0 95,000 81,900 0

CITY OF CRAIG 2023 BUDGET GENERAL FUND - PARK/REC - RECREATION						
Acct No	Account Description	2020 Actual	2021 Actual	2022 Budget	2022 Projected	2023 Budget

GENERAL FUND

PARK/RECR - RECREATION

10-73-11100	SALARIES REG	42,196	51,570	55,010	57,030	102,960
10-73-12100	SALARIES PT	12,346	29,728	55,900	55,900	55,900
10-73-12200	SALARIES OT	1,020	3,126	6,000	6,000	6,000
10-73-14100	BENEFITS UNEMP	60	89	580	600	830
10-73-14200	BENEFITS WRKCOMP	1,823	2,188	3,600	2,420	3,400
10-73-14300	BENEFITS HEALTH	19,431	22,159	19,550	19,550	46,000
10-73-14500	BENEFITS MEDICARE	804	1,220	1,700	1,730	2,390
10-73-14600	BENEFITS EPPP	5,186	6,493	6,300	6,460	13,080
10-73-14700	BENEFITS EELIFE	134	267	490	540	970
10-73-14800	BENEFITS FICA	765	1,880	3,470	3,470	3,470
10-73-21200	SUPPLIES SMALL EQUIP	773	0	6,600	6,600	11,600
10-73-21400	SUPPLIES OFFICE	75	296	1,100	1,100	1,100
10-73-22405	SUPPLIES OPER SUP REC P	3,105	2,833	4,930	4,000	4,430
10-73-22406	SUPPLIES OPER SUP YOUTH	14,899	26,466	38,895	38,895	38,895
10-73-22407	SUPPLIES OPER SUP ADULT	0	119	2,160	2,160	2,160
10-73-22408	SUPPLIES OPER SUP SPEC	5,710	121,819	126,400	141,000	5,000
10-73-22409	SUPPLIES OPER SENIORS	2,492	5,379	20,000	16,750	20,000
10-73-22410	SUPPLIES OPER SKI CLUB	1,424	0	0	0	0
10-73-22500	SUPPLIES CLOTH/UNIF	0	244	250	250	250
10-73-25301	SUPPLIES WTW PRODUCTION	0	0	0	0	60,000
10-73-25302	SUPPLIES WTW WHITTLERS	0	0	0	0	10,100
10-73-25303	SUPPLIES WTW ADVERTISING	0	0	0	0	3,500
10-73-25304	SUPPLIES WTW SUPPLIES/OPEI	0	0	0	0	35,400
10-73-25305	SUPPLIES WTW MERCHANDISE	0	0	0	0	5,000
10-73-25306	SUPPLIES WTW LODGING	0	0	0	0	7,400
10-73-31100	SVC POSTAGE	7	11	500	0	500
10-73-32100	SVC PRINTING	3,303	3,998	6,000	4,500	6,000
10-73-33300	SVC PUBL,SUBSC,DUES	767	737	800	800	800
10-73-33700	SVC ADVERTISING	1,245	132	1,293	1,300	1,350
10-73-35500	SVC FEES	1,173	2,203	2,500	2,200	2,500
10-73-35800	SVC RPR/MAINT	8,803	4,209	11,125	7,000	12,125
10-73-38100	SVC TRNING/EDUC	2,053	199	4,200	2,500	4,200

PARK/RECR - RECR Totals: 129,592 287,366 379,353 382,755 467,310

CAPITAL

10-73-94200	REC EQUIPMENT VEH/ATTAC	0	12,498	0	0	0
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PARK/RECR - RECR Totals: 0 12,498 0 0 0

TOTAL PARK/RECR- OPERATIO 1,285,891 1,540,211 2,027,189 1,941,970 2,263,055

TOTAL PARK/REC - CAPITAL 551,108 1,003,736 3,098,400 826,690 5,820,173

CITY OF CRAIG 2023 BUDGET GENERAL FUND - CENTER OF CRAIG					
SUMMARY	2020 Actual	2021 Actual	2022 Budget	2022 Projected	2023 Budget

FINANCIAL SUMMARY - CENTER OF CRAIG

Personnel Services	0	0	0	0	0
Supplies	404	460	2,000	1,200	2,000
Purchased Services	28,605	23,154	38,100	38,250	34,100
Fixed Charges	0	0	0	0	0
Other	0	0	0	0	0
TOTAL	29,009	23,614	40,100	39,450	36,100

**CITY OF CRAIG
2023 BUDGET
GENERAL FUND - CENTER OF CRAIG**

Acct No	Account Description	2020 Actual	2021 Actual	2022 Budget	2022 Projected	2023 Budget
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CENTER OF CRAIG

10-75-22900	SUPPLIES OPERATING	404	460	2,000	1,200	2,000
10-75-34100	SVC UTIL-ELECTRIC	4,193	4,949	5,500	5,500	5,500
10-75-34500	SVC UTIL-GAS	4,778	5,161	6,000	6,000	6,000
10-75-34700	SVC TELEPHONE	1,775	1,991	1,600	1,750	1,600
10-75-35800	SVC OTHER PROF SVC	8,262	9,590	15,000	15,000	15,000
10-75-36300	SVC RPR/MAINT	9,598	1,464	10,000	10,000	6,000

CENTER OF CRAIG Totals:	29,009	23,614	40,100	39,450	36,100
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CAPITAL

10-75-92300	BUILDINGS	0	0	0	0	13,920
10-75-93500	IMPRV OTHER	9,227	0	0	0	0

CENTER OF CRAIG Totals:	38,237	23,614	40,100	39,450	50,020
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CITY OF CRAIG 2023 BUDGET GENERAL FUND - YAMPA BUILDING					
SUMMARY	2020 Actual	2021 Actual	2022 Budget	2022 Projected	2023 Budget

FINANCIAL SUMMARY - YAMPA BUILDING

Personnel Services	0	5,976	6,790	6,790	15,230
Supplies	0	20	3,000	1,500	3,000
Purchased Services	24,769	34,895	65,700	48,850	68,600
Fixed Charges	5,782	8,503	5,400	5,400	5,500
Other	0	0	0	0	0
TOTAL	30,551	49,394	80,890	62,540	92,330

PERSONNEL SUMMARY - YAMPA BUILDING

FULL-TIME:					
Labor - City Staff	0.0	0.0	0.07	0.07	0.15
Custodian	0.0	0.0	0.00	0.00	0.00
TOTAL FULL-TIME	0.0	0.0	0.07	0.07	0.15
SEASONAL/PART-TIME					
Custodian	0.0	0.0	0.00	0.00	0.00
TOTAL SEASONAL/PT-TIME	0.0	0.0	0.00	0.00	0.00
GRAND TOTAL	0.0	0.0	0.07	0.07	0.15

**CITY OF CRAIG
2023 BUDGET
GENERAL FUND - YAMPA BUILDING**

Acct No	Account Description	2020 Actual	2021 Actual	2022 Budget	2022 Projected	2023 Budget
GENERAL FUND						
YAMPA BUILDING						
10-76-11100	SALARIES REG	0	3,910	4,600	4,600	10,050
10-76-14100	BENEFITS UNEMP	0	20	30	30	50
10-76-14200	BENEFITS WRKCOMP	0	132	160	160	220
10-76-14300	BENEFITS HEALTH	0	1,355	1,370	1,370	3,450
10-76-14500	BENEFITS MEDICARE	0	57	100	100	150
10-76-14600	BENEFITS EEPF	0	469	480	480	1,210
10-76-14700	BENEFITS EELIFE	0	33	50	50	100
10-76-21200	SUPPLIES SMALL EQUIP	0	0	1,000	1,000	1,000
10-76-22300	SUPPLIES JANITORIAL	0	20	2,000	500	2,000
10-76-33700	SVC ADVERTISING	1,825	0	0	0	0
10-76-34100	SVC UTIL-ELECTRIC	3,722	8,948	6,600	6,600	8,000
10-76-34200	SVC UTIL-WATER/SEWER/GARBA	4,458	5,458	12,000	7,000	8,000
10-76-34500	SVC UTIL-GAS	2,102	4,673	8,500	5,775	8,500
10-76-34600	SVC UTIL-INTERNET	1,004	957	1,100	875	1,100
10-76-34700	SVC TELEPHONE	1,774	573	2,000	600	2,000
10-76-35700	SVC I.T.	330	1,020	0	0	0
10-76-35800	SVC OTHER PROF SVC	660	6,722	10,000	8,500	10,000
10-76-36300	SVC RPR/MAINT	3,488	891	9,500	3,500	15,000
10-76-36400	SVC RPR/MAINT-BLDGS	4,917	2,701	16,000	16,000	16,000
10-76-39700	SVC MAINT. CONTRACTS	490	2,954	0	0	0
10-76-51100	FXD CHG BLDG INS	5,782	8,503	4,800	4,800	5,500
10-76-51300	FXD CHG LIAB INS	0	0	600	600	0
BUILDING MAINTENANCE Totals:		30,551	49,394	80,890	62,540	92,330
 CAPITAL						
10-76-92100	BDG-MNT BUILDINGS	0	0	0	0	15,000
BUILDING MAINTENANCE Totals:		0	0	0	0	15,000

GENERAL FUND

CAPITAL

**CITY OF CRAIG
2023 BUDGET
GENERAL FUND CAPITAL PROJECTS**

Acct No	Account Description	2020 Actual	2021 Actual	2022 Budget	2022 Projected	2023 Budget
GENERAL FUND						
COUNCIL						
10-41-96000	TOTAL COUNCIL ITEMS	65,999	464	0	0	0
10-41-96001	COUNCIL HAZMAT	0	2,500	14,666	14,666	7,500
10-41-96002	COUNCIL M/C AIRPORT	43,333	40,116	56,550	56,550	216,550
10-41-96003	COUNCIL YVR AIRPORT	15,000	15,000	15,000	15,000	15,000
10-41-96004	COUNCIL Festival of Trees	1,750	1,000	1,000	1,000	1,000
10-41-96005	COUNCIL FIREWORKS	3,971	4,000	0	0	5,000
10-41-96006	COUNCIL EDP Program	597,559	147,769	0	0	0
10-41-96007	COUNCIL EPA-BROWNFIELD GRANT	53,000	25,013	0	0	0
10-41-96008	COUNCIL CO-WORK SPACE GR.	2,797	1,322	0	0	0
10-41-96009	COUNCIL DOLA - Solar Plan. Project	71,050	0	2,715,000	25,000	2,265,000
10-41-96010	COUNCIL DOWNTOWN SIDEWALKS	37,553	1,310,816	0	0	0
10-41-96011	COUNCIL EMS Election	0	13,120	0	0	0
10-41-96012	COUNCIL - URA	34,838	103,905	0	0	0
10-41-96013	COUNCIL SUBSTANCE ABUSE ED.	0	0	25,000	20,000	0
10-41-96014	COUNCIL CROSSWALKS	0	8,468	0	0	0
10-41-96015	COUNCIL BANNER POLES/BANNERS	0	55,925	25,100	26,215	0
10-41-96016	COUNCIL SHERWOOD FENCE/PATH	0	0	48,500	48,500	0
10-41-97000	COUNCIL PROGRAMS HUMAN	43,800	40,050	80,000	80,000	40,000
10-41-98001	COUNCIL CURA #1 SALES TAX INCRE	0	0	0	16,000	25,000
10-41-98002	COUNCIL CURA #2 SALES TAX INCRE	0	0	0	0	25,000
	COUNCIL Totals:	970,650	1,769,468	2,980,816	302,931	2,600,050
LEGAL						
10-42-94400	LEGAL EQUIPMENT COMPUTE	0	0	0	0	0
	LEGAL Totals:	0	0	0	0	0
JUDICAL						
10-43-94400	JUD EQUIPMENT COMPUTER	0	0	0	0	0
	JUDICAL Totals:	0	0	0	0	0
ADMINISTRATION						
10-44-92100	ADMIN BUILDINGS	0	0	0	0	0
	ADMINISTRATION Totals:	0	0	0	0	0
CITY CLERK/PERSONNEL						
10-45-94400	CLK/PRS EQUIPMENT COMPU	0	0	0	0	20,000
	CLERK/PERSONNEL Totals:	0	0	0	0	20,000
PUBLIC WORKS						
10-46-94400	PW EQUIPMENT COMPUTER	4,441	0	0	0	0

CITY OF CRAIG 2023 BUDGET GENERAL FUND CAPITAL PROJECTS						
Acct No	Account Description	2020 Actual	2021 Actual	2022 Budget	2022 Projected	2023 Budget
	PUBLIC WORKS Totals:	4,441	0	0	0	0
FINANCE						
10-48-94500	FIN EQUIPMENT OFFICE	0	0	76,000	0	0
10-48-94600	FIN EQUIPMENT SOFTWARE	0	0	32,375	32,375	0
	FINANCE Totals:	0	0	108,375	32,375	0
COMMUNITY DEVELOPMENT						
10-49-94200	CMN-DV EQUIPMENT VEH/AT	31,250	0	0	0	0
10-49-94400	CMN-DV EQUIPMENT COMPUT	0	0	1,800	0	0
10-49-94600	CMN-DV EQUIPMENT SOFTWA	0	0	0	0	58,000
	COMMUNITY DEVELOP. Totals:	31,250	0	1,800	0	58,000
BUILDING MAINTENANCE						
10-50-92100	BDG-MNT BUILDINGS	0	199,197	54,000	17,000	60,000
10-50-93500	BDG-MNT IMPRV OTHER	0	0	0	0	68,000
	BUILDING MAINTENANCE Totals:	0	199,197	54,000	17,000	128,000
POLICE						
10-51-94200	PD EQUIPMENT VEH/ATTACH	156,332	9,651	313,300	298,020	220,500
10-51-94300	PD EQUIPMENT COMMUNICAT	0	20,902	0	0	29,010
10-51-94400	PD EQUIPMENT COMPUTER	0	0	0	0	128,380
10-51-94600	PD EQUIPMENT SOFTWARE	0	37,014	0	0	35,675
10-51-94700	PD EQUIPMENT OTHER	0	0	72,000	72,000	6,800
	POLICE Totals:	156,332	67,567	385,300	370,020	420,365
ECONOMIC DEVELOPMENT						
10-52-96001	ECD HOUSING ASSESSMENT	0	0	33,000	33,000	0
10-52-96002	ECD CONTRIBUTION TO URA	0	0	85,000	30,500	27,535
10-52-96004	ECD BROWNFIELD	0	0	290,000	200,000	90,000
10-52-96005	ECD NW CO DEVEL COUNCIL	0	0	8,000	8,000	0
10-52-96006	ECD CDS INFRASTRUCTURE	0	0	978,800	0	978,800
10-52-96007	ECD SMART PADS EXTENSION	0	0	25,000	0	0
10-52-96008	ECD BUSINESS MARKETING CAMPAIC	0	0	25,000	0	76,965
10-52-96010	ECD COVID RELIEF ARPA	0	0	262,791	262,800	0
10-52-96011	ECD HOUSING DEVELOPMENT AR	0	0	833,743	4,000	829,743
	ECONOMIC DEVELOPMENT Totals:	0	0	2,541,334	538,300	2,003,043
ROAD & BRIDGE						
10-64-93100	R&B IMPRV	0	0	67,500	67,500	687,300
10-64-93116	R&B IMPRV ENGINEERING	0	0	75,000	0	300,000
10-64-93117	R&B IMPRV OVERLAYS	220,724	0	350,000	350,000	350,000
10-64-93118	R&B IMPRV ALLEYS	112	23,890	50,000	25,000	50,000
10-64-93300	R&B IMPRV DRAINAGE	60,042	0	60,000	60,000	60,000
10-64-93500	R&B IMPRV BEAUTIFICATION	37,901	3,999	35,000	35,000	0

CITY OF CRAIG 2023 BUDGET GENERAL FUND CAPITAL PROJECTS						
Acct No	Account Description	2020 Actual	2021 Actual	2022 Budget	2022 Projected	2023 Budget
10-64-94100	R&B EQUIPMENT SHOP-MAIN	0	8,548	0	0	0
10-64-94200	R&B EQUIPMENT VEH/ATTAC	256,529	418,887	350,000	0	734,000
10-64-94600	R&B EQUIPMENT SOFTWARE	0	0	54,000	0	54,000
10-64-94700	R&B EQUIPMENT OTHER	0	0	51,500	46,000	0
ROAD & BRIDGE Totals:		575,308	455,324	1,093,000	583,500	2,235,300
PARK & RECREATION - PARK						
10-71-92300	PRKS BUILDINGS	0	67,468	37,000	33,000	0
10-71-93116	PRKS IMPRV ENGINEERING	1,742	132,604	0	200,000	0
10-71-93400	PRKS IMPRV	101,822	718,189	621,500	471,490	672,000
10-71-93500	PRKS IMPRV OTHER	29,971	29,177	0	0	0
10-71-93700	PRKS IMPRV DIVERSION PARK	0	0	2,304,600	0	4,999,173
10-71-94100	PRKS EQUIPMENT SHOP-MAI	0	0	0	0	75,000
10-71-94200	PRKS EQUIPMENT VEH/ATTA	22,451	43,800	40,300	40,300	74,000
PARK/REC - PARK Totals:		155,986	991,238	3,003,400	744,790	5,820,173
PARK & RECREATION - POOL						
10-72-93400	POOL IMPRV	59,163	0	0	0	0
10-72-93414	POOL IMPRV POOL	335,960	0	0	0	0
10-71-93600	POOL IMPRV FEASIBILITY STUDY	0	0	95,000	81,900	0
PARK/RECR - POOL Totals:		395,123	0	95,000	81,900	0
PARK & RECREATION - RECREATION						
10-73-94200	REC EQUIPMENT VEH/ATTAC	0	12,498	0	0	0
PARK/RECR - RECR Totals:		0	12,498	0	0	0
GRAND TOTAL Park & Recreation		551,108	1,003,736	3,098,400	826,690	5,820,173
CENTER OF CRAIG						
10-75-92300	BUILDINGS	0	0	0	0	13,920
10-75-93500	IMPRV OTHER	9,227	0	0	0	0
CENTER OF CRAIG Totals:		9,227	0	0	0	13,920
YAMPA BUILDING						
10-75-92300	BUILDINGS	0	0	0	0	15,000
YAMPA BUILDING Totals:		0	0	0	0	15,000
GRAND TOTALS - CAPITAL OUTLAY		2,298,317	3,495,293	10,263,025	2,670,816	13,313,851

**CITY OF CRAIG
2023 GENERAL FUND CAPITAL PROJECTS & ITEMS**

	PRIORITY	GRANTS	ITEMS COST	DEPT COST
COUNCIL				
Projects:				
HAZMAT			\$7,500	
Moffat/Craig Airport			\$216,550	
YVR Airport			\$15,000	
Festival of Trees			\$1,000	
Fireworks			\$5,000	
Human Resource Council			\$40,000	
CURA # 1 Increment			\$25,000	
CURA # 2 Increment			\$25,000	
2022 Regional Solar Field		\$2,265,000	<u>\$2,265,000</u>	
				\$2,600,050
CLERK/PERSONNEL				
Projects:				
Salary Survey	1		<u>\$20,000</u>	
				\$20,000
COMMUNITY DEVELOPMENT				
Projects:				
Software Building Permits	1		<u>\$58,000</u>	
				\$58,000
BUILDING MAINTENANCE				
Projects:				
2022 City Hall Architectural Design	2		\$60,000	
City Hall Boilers	1		<u>\$68,000</u>	
				\$128,000
POLICE				
Equipment:				
Vehicle Replacement (3)	2		\$172,620	
PD Eforce Software	3		\$35,675	
Mobile Printers	3		\$6,800	
Rugged Laptops/Docking Stations	3		\$128,380	
2022 PD Vehicle			\$47,880	
Mobile Radios (11)	1		<u>\$29,010</u>	
				\$420,365
ECONOMIC DEVELOPMENT				
Projects:				
2022 Brownfield		\$90,000	\$90,000	
2022 Housing-ARPA		\$829,743	\$829,743	
2022 CDS Housing Infrastructure		\$978,800	\$978,800	
Business Marketing Campaign	3	\$26,965	\$76,965	
2022 Small Business Grants		\$27,535	<u>\$27,535</u>	
				\$2,003,043
ROAD/BRIDGE				
Projects:				
North Park Parking Lot Replacement	6		\$27,300	
Victory Way Sidewalk/Cross Walk Plan	5		\$300,000	
Yampa Ave Sidewalk Repair		\$576,498	\$660,000	
2022 Gasboy	2		\$54,000	
Overlays	3		\$350,000	
Alleys	8		\$50,000	
Drainage	4		<u>\$60,000</u>	
				\$1,501,300
Equipment				
1 Single Cab Pickup w/Flatbeds	7	\$15,000	\$62,000	
2022 1 Bobtail Dump Trucks (trade to Parks)	1	\$60,000	\$175,000	
2022 1 Bobtail Dump Trucks (trade to Solid Waste)	1	\$60,000	\$175,000	
Tandem Dump Truck (trade to Water)	9	\$75,000	\$280,000	
1-4 Door Pickup	10	\$5,000	<u>\$42,000</u>	
				\$734,000

PARK/RECREATION

Projects:

Woodbury Park - Improvement/Expansion	1	\$500,000	\$615,000
City Park Volleyball Courts	4		\$15,000
2022 Yampa River Corridor Park			\$4,999,173

Funding Sources:

EDA Grant		\$3,315,342	
GOCO		\$600,000	
LMD		\$150,000	
Other Grants		\$760,916	

Parks Maint Shop - Asphalt parking Lot	7		\$75,000
Fencing - Ledford to Finley Trail	9		\$42,000

\$5,746,173

Equipment

Utility Service Body for Truck	6		\$14,000
2022 Dump Truck from Road & Bridge			\$60,000

\$74,000

CENTER OF CRAIG

Projects:

Exterior Basement Enclosure	1		\$13,920
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\$13,920

YAMPA BUILDING

Projects:

Roof Top Unit Replacement	1		\$15,000
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\$15,000

TOTAL 2023 GENERAL FUND CAPITAL ITEMS \$13,313,851

LESS GRANT/TRADE FUNDS \$10,335,799 -\$10,335,799

BALANCE \$2,978,052



*Moffat County Hazmat Team
419 Yampa Ave. Craig, CO 81625*

Phone: 970-824-5914 Fax: 970-824-5115 e-mail: aa.mercer@craigfirerescue.org

August 5, 2022

Attn: Katy Burns
City of Craig
300 W. 4th St.
Craig, CO 81625

Re: 2023 Budget

Dear Katy:

The Craig Rural Fire Protection District is respectfully requesting that the City budgets \$7,500.00 for the Moffat County Hazmat Team as part of the Inter-Governmental Agreement between the City of Craig, Moffat County and Craig Rural Fire Protection District. The same amount has been requested from Moffat County.
Thank you for considering us as part of your 2023 budget.

Sincerely,

Chris Mercer
Chief

**Airport
Fund Summary**

	2020 Actual	2021 Actual	2022 Budget	2022 Estimate	2023 Budget
Sources of Funds:					
Property Taxes	\$ -	\$ -	\$ -		\$ -
Sales Tax	9,527	6,687	6,500	6,500	6,500
Specific Ownership Taxes	-	-	-	-	-
Licenses & Permits	-	-	-	-	-
Intergovernmental	93,311	40,116	53,250	53,250	202,118
Charges for Services	16,189	16,883	17,000	17,000	17,000
Miscellaneous	426	534	-	-	-
Interest	880	274	284	284	284
Transfer In	58,072	40,116	53,250	53,250	202,118
Fund Balance Used					
Total Sources of Funds	\$ 178,405	\$ 104,610	\$ 130,284	\$ 130,284	\$ 428,020
Uses of Funds:					
Personnel	\$ 52,554	52,554.40	\$ 50,757	\$ 50,757	\$ 18,493
Operating	\$ 58,069	58,068.98	\$ 55,743	\$ 55,743	\$ 52,143
Capital Outlay	\$ 8,020	\$ -	\$ 5,000	\$ 5,000	\$ 330,000
Transfers Out	\$ -	\$ -	\$ -	\$ -	\$ -
Total Uses of Funds	\$ 118,643	\$ 110,623	\$ 111,500	\$ 111,500	\$ 400,636
Annual Net Activity	\$ 59,762	\$ (6,013)	\$ 18,784	\$ 18,784	\$ 27,384
Cumulative Balance:					
Beginning Fund Balance	\$ 137,375	\$ 197,137	\$ 114,578	\$ 221,366	\$ 240,150
Change in Fund Balance	59,762	24,229	18,784	18,784	-
Ending Fund Balance	\$ 197,137	\$ 221,366	\$ 133,362	\$ 240,150	\$ 240,150
Fund Balance Designations:					
Committed					
60 Days Operating	\$ 18,441	\$ 18,441	\$ 17,754	\$ 17,754	\$ 11,775
Assigned					
Subsequent Year's Expenditures	\$ 178,696	\$ 202,925	\$ 115,608	\$ 222,396	\$ 228,375

FUND 06-AIRPORT REVENUE							
ORG	OBJ	DESCRIPTION	2020 Actual	2021 Actual	2022 Budget	2022 Estimate	2023 Budget
34000003	41001	SALES TAX	3,322	2,276	1,500	1,500	1,500
34000003	41007	EXCISE TAX	6,205	4,411	5,000	5,000	5,000
		Sales Taxes:	9,527	6,687	6,500	6,500	6,500
34000003	43023	FEDERAL BUREAU OF LAND MANGMNT	0	0	0	0	0
34000003	43024	FEDERAL FAA	13,251	0	0	0	0
34000003	43432	STATE CO DEPT OF TRANSPORT	21,988	0	0	0	0
34000003	43900	CITY OF CRAIG	58,072	40,116	53,250	53,250	202,118
		Intergovernmental:	93,311	40,116	53,250	53,250	202,118
34000003	44037	RENTS	16,189	16,883	17,000	17,000	17,000
		Charges for Services:	16,189	16,883	17,000	17,000	17,000
34000003	45001	MISCELLANEOUS	218	300	0	0	0
34000003	45022	SALE OF ASSETS	0	0	0	0	0
34000003	46004	REIMBURSEMENT	208	234	0	0	0
		Miscellaneous:	426	534	0	0	0
34000003	47001	INTEREST EARNED	880	274	284	284	284
		Interest:	880	274	284	284	284
34000003	48110	TRANSFER IN FROM GENERAL	58,072	0	53,250	53,250	202,118
		Transfer In:	58,072	40,116	53,250	53,250	202,118
		Total Revenue:	178,405	104,610	130,284	130,284	428,020

FUND 06-AIRPORT EXPENDITURES							
ORG	OBJ	DESCRIPTION	2020 Actual	2021 Actual	2022 Budget	2022 Estimate	2023 Budget
34000003	50025	FULL TIME SHARED WAGES	32,442	32,646	32,846	32,846	11,787
34000003	50044	LONGEVITY	1,310	1,305	1,300	1,300	0
34000003	50060	FRINGE BENEFITS	16,777	14,618	14,562	14,562	6,559
34000003	50080	RETIREMENT	2,025	2,037	2,049	2,049	147
Personnel Expenditures:			52,554	50,607	50,757	50,757	18,493
34000003	51018	OTHER PROFESSIONAL SERVICES	40,809	15,352	36,000	36,000	36,000
34000003	52029	MAINTENANCE CONTRACTS	2,505	1,950	3,600	3,600	0
34000003	52037	REPAIRS EQUIP/MAINT	1,598	2,786	2,000	2,000	2,000
34000003	52043	UTILITIES	5,074	5,527	6,763	6,763	6,763
34000003	53018	INSURANCE	1,450	1,780	1,780	1,780	1,780
34000003	53036	SPRAYING	2,500	0	2,500	2,500	2,500
34000003	53042	TELEPHONE	368	589	1,000	1,000	1,000
34000003	54038	MISCELLANEOUS	24	298	300	300	300
34000003	54045	OPERATING SUPPLIES	1,864	459	1,000	1,000	1,000
34000003	54077	TREASURER FEES	1,876	1,036	800	800	800
Operating Expenditures:			58,069	29,776	55,743	55,743	52,143
34000003	60004	CAPITAL IMPROVEMENTS	8,020	0	5,000	5,000	330,000
Capital Expenditures:			8,020	0	5,000	5,000	330,000
Total Expenditures:			118,643	80,381	111,500	111,500	400,636

289,136



July 12, 2022

Mr. Jerry Hoberg
Moffat County
221 W. Victory Way, Suite 130
Craig, CO 81625

RE: Craig-Moffat County Airport; Craig, CO
Rehabilitation of Runway 7/25 and Taxiway Connectors - Estimate
ACI No. 226802

Mr. Hoberg,

Armstrong has initiated the preliminary research for the Craig-Moffat County Airport’s upcoming projects as we begin the design process. Please find below a preliminary estimate for the design and construction of the asphalt runway, taxiway connectors, runway lighting upgrades, and the separate state and locally funded pavement maintenance projects. The ACIP Estimate row shows generally what is currently programmed at the FAA and the State levels, it should not be added onto the grand total. Based on these estimates, the local match may range between \$304,853 to \$329,445.

Phase	FAA Share	State Share	Local Share	Total Estimate
Runway Design	\$427,540	\$23,752	\$23,753	\$475,045
Runway/Lighting Construction	\$4,500,000	\$250,000	\$250,000	\$5,000,000
Taxiway Connector Construction	--	\$190,000	\$21,100	\$211,000
ACIP Estimate Design and Construction	\$5,750,000	\$319,444	\$319,445	\$6,388,889
ACIP 2023 Pavement Maintenance	--	\$90,000	\$10,000	\$100,000

If there are questions, please contact us.

Sincerely,

Heather Thom
Airport Project Engineer



August 3, 2022

Peter Brixius
City Manager
City of Craig
300 West Fourth
Craig, CO 81625

Re: 2023 City of Craig Contribution Request from Yampa Valley Regional Airport

Mr. Brixius, *Refer*

As part of your 2023 budget preparation, I request a \$15,000 contribution from the City of Craig to help fund the Terminal Area Plan at the Yampa Valley Regional Airport (YVRA). This plan is a critical precursor to our much needed terminal expansion planned for 2025.

In 2021, YVRA processed 306,888 passengers; this is a 71% increase over 2020, and was the largest number of passengers that YVRA has ever processed in one year. The previous passenger record was set in 2007 at 279,755. The projection for 2022 is 394,282 passengers which is a 28% increase over 2021; the passenger projection for 2023 is currently for a decrease of only 3% from the 2022 projection.

YVRA provides the first and last impression of the Yampa Valley for our passengers travelling for leisure and for business; to accommodate and retain new airlines like Southwest, attract additional airline partners in the future, and provide outstanding customer service to our passengers YVRA invests in infrastructure improvements like the planned terminal expansion.

The City's contribution is a sound economic investment and will provide great dividends to the Craig community and the entire Yampa Valley. I appreciate your consideration of this request. Please contact me if you have any questions, or if any additional applications or information is needed.

Best regards,

A handwritten signature in blue ink that reads "Kevin A. Booth".

Kevin A. Booth
Airport Director, Yampa Valley Regional Airport

Enclosure(s) -2022 Economic Impact of YVRA

Yampa Valley Regional Airport
FlySteamboat.com

USPS Address: PO Box 1060
UPS/FedEx/Shipping Address: 11005 RCR 51A
Hayden, CO 81639

Airport 970-276-5000
Fax 970-276-5030



2022 Economic Impact of YVRA

YVRA is the only commercial service airport serving Northwest Colorado and provides access to year-round activities throughout the Yampa Valley. YVRA currently has service from Alaska, American, Delta, JetBlue, Southwest and United with flights to/from Atlanta, Boston, Chicago, Dallas/Fort Worth, Denver, Fort Lauderdale, Houston, Los Angeles, Minneapolis, Nashville, Newark, New York, San Diego, San Francisco, Seattle, and Washington D.C. With its non-stop flights connecting Hayden and the Valley to many parts of the world, Yampa Valley Regional Airport continues to be the transportation heartbeat of the Valley and the gateway of choice to Northwest Colorado.

- YVRA employed 325 people during the winter 2021/2022 season
- 38% percent of the people employed by YVRA and its tenant organizations live in Craig; a total of 124 airport employees in 2021 were Craig residents
- YVRA's total impact to the community is estimated at \$77.2 million with 962 jobs, annual payroll of \$53.3 million and business revenues of \$133 million
- 307,471 passengers used the airport in 2021 and 394,282 are estimated for 2022
- More than 70% of the destination skiers and winter vacation travelers arrive to the Valley every year through YVRA
- According to the 2020 CDOT Economic Impact Study (study is updated every 5 years):
 - Annual direct payroll at YVRA is \$29 million
 - Direct value added to the community is \$37.5 million
 - \$66.5 million in annual business revenues are linked to YVRA operations
- YVRA's total economic contribution to the community is estimated at \$311.88 million with 2,724 jobs and an annual payroll of \$111.5 million

CRAIG FIRE / RESCUE

419 Yampa Avenue Craig, CO 81625 970-824-5914



Date: 08/05/2022

TO: City of Craig
Moffat County

Please accept this correspondence as our request for 2023 budgetary allocation to support the annual community 4th of July firework display. We appreciate the opportunity to work collaboratively to provide our community with a safe, dynamic and fun celebratory pyrotechnic show.

We respectfully request the City and County each budget \$5,000 for the 2023 show. The budget for the 2023 show is \$10,000, this amount has changed from 2020 due to the increased cost of fireworks.

Craig Fire/Rescue will provide the electronic firing system, racks, motor tubes, the licensed/trained personnel for show buildout, setup and execution the night of the 4th of July.

Please feel free to contact me if you should need anything further.

A handwritten signature in black ink, consisting of a large, stylized 'C' followed by a long horizontal line that tapers off to the right.

Chris Mercer, Fire Chief
Craig Fire/Rescue
970.824.5914
970.756-9111
chief.mercer@craigfirerescue.org

Moffat County Human Resource Council
%Moffat County United Way
P. O. Box 995
Craig, CO 81626
970-824-6222

July 29th, 2022

Mr. Peter Brixius
City of Craig Manager
300 West 4th Street
Craig, CO 81625

Dear Peter:

Please find enclosed the Moffat County Human Resource Council request for 2023 funding.

The City funded the Human Resource Council (HRC) in the amount of \$40,000 for the 2022 fiscal year. The HRC and the funded agencies greatly appreciate all the support the City of Craig has awarded to us since our inception.

We are submitting a budget request of \$40,000 to the City of Craig council members. This year, we are requesting equal funding amounts from both the City and the County.

Our agencies have continued to serve the community despite the challenges around the pandemic and economic climate. The Community Budget Center and Love, INC receive many requests for rental and utility assistance; Open Heart Advocates responds to urgent needs during crises. Many agencies, such as Northwest Colorado Health, the Boys and Girls Club, and Horizons, provide imperative other services. Several of the programs we fund ensure that youth and families develop stronger skills for the future. The local funding from the City and County is important and impactful in order to continue to provide much-needed local services.

The HRC is very grateful to the City Council for the funding assistance they give to the non-profit and community agencies that are working so hard to make a difference in the lives of our residents. Please contact me if I may be of further assistance.

Sincerely,



Kristen Olson
Executive Director

**City of Craig
Application for Funding
2023 Budget**

1. **Name of Organization:** Moffat County Human Resource Council
2. **Contact Person:** Kristen Olson, Executive Director, Moffat County United Way
Heather Fross, Executive Director, Moffat County United Way
3. **Address:** P. O. Box 995, 552 Breeze Street, Craig, CO 81626
4. **Telephone Number:** 970-824-6222
5. **Dollar amount of funding request:** \$40,000
6. **Please summarize briefly the purpose and goals of this organization:** The Human Resource Council (HRC) is a group of agency representatives and individuals with a vested interest in local community health and human service affairs. The purpose is to provide support funding and information to its members, collaboratively seek financial support, act as a collective voice, coordinate services to avoid duplication and increase awareness regarding community health and human service needs and activities. This collaboration also limits the number of asks from non-profits directly to the City and County. Without this system in place, each non-profit would go before the City and County requesting funding.
7. **If your request is approved for funding by the City of Craig in 2022, detail specifically how the funding will be used:** The Human Resource Council will allocate the funding to the community agencies who request to be funded by the HRC. These agencies provide a broad range of services to residents in our community. The services range from program support for agencies like Horizons, Mental Health services, youth and senior activities, support for low-income families, and parenting classes.
8. **How many people were served by this organization last year?** The HRC collectively funded 15 programs/services with the funding from the City and County along with collaborative efforts and information provided year round. Many residents were served by the agencies in 2022. **(See attached spreadsheet)** Resident numbers served ranged from the specialized services for a small number of people through Horizons Specialized Services to youth activities provided by the Boys and Girls Club where enrollment reached several hundred.

9. **Of these people, approximately how many were City of Craig/Moffat County residents? Please identify the residence of those that are not City of Craig/Moffat County residents.** 100%

10. **What other sources of funding does your organization have? Please include any fees that you charge for your services.** The HRC receives a \$50.00 annual fee from each HRC member; this fee is used to offset meeting expenses. United Way is not reimbursed for administrative costs associated with the HRC. The Moffat County United Way Board of Directors believes the HRC offers a great benefit to the non-profit agencies in our community. The HRC receives funding from Moffat County and the City of Craig. Last year \$30,000 of the agency funding was provided by the County and \$40,000 by the City of Craig. All of the agencies funded by the HRC are funded by other funding sources ranging from community fundraising, foundation grants, state and federal funding.

11. **Has City of Craig funded your organization in the past? If so, in what amounts?** Yes. The amount received for 2022 was \$40,000. Thank you very much!

12. **If your organization receives funding from City of Craig in 2023, can you identify any positive impact on the City's other expenditures; i.e., a reduction in law enforcement costs, general government costs, enhancement of other services, etc.?** The Human Resource Council's collaborative effort makes it possible for the agencies to communicate easily about shared services, avoid duplication and discuss and work on community issues. By sharing services and information all of the agencies services are enhanced which then enhance services provided by the City of Craig. Many of the agencies funded by the HRC collaborate with the Craig Police Department, Moffat County Sheriff's Department, Moffat County Social Services, Memorial Regional Health, City Parks and Recreation Department, and other city departments. Many of the services provided by HRC agencies are services that would have to be provided by our local government if these agencies were not in existence. The HRC believes that as a collective group of agencies we have a direct positive impact on the City's other expenditures. The non-profits funded through HRC work hard every day to serve Moffat County residents. Many of the families they serve are low-income and they struggle to make ends meet. In the last 10 years the number of children who qualify for free or reduced lunch has nearly doubled, showing the importance of our non-profits and their ability to work together through the Human Resource Council.

Thank you in advance for the opportunity to work with the City of Craig. This year was very successful year and our success would not have been possible without the support of the City of Craig's resources. Please call the United Way office if you need further assistance or explanations.

Moffat County HRC funding information

Organization Name	2019 Request	2019 Funded	2020 Request	2020 Funded	2021 Request	2021 Funded	2022 Request	2022 Funded
Advocates-Open Heart	5,000	2,000	5,000	3,000				
Bears Ears CISM					15,000	2,500	6,500	2,500
Bear River Young Life	3,000	1,500	1,500	1,500	2,000	2,000	2,000	2,000
Boys & Girls Club of Craig	4,000	2,000	4,000	4,000	4,000	4,000	5,000	5,000
Community Impact Program	5,000	3,000	5,000	3,000	5,000	5,000	5,000	5,000
Community Budget Center	18,000	13,000	15,000	12,000	15,000	11,000	15,000	15,000
Connections 4 Kids	5,000	3,000	5,000	3,000	5,000	3,500	5,000	5,000
Craig Concert Association	2,000		2,000	0				
Needy Assistance Program					1,000	1,000		
Eagles Nest Preschool								
Freedom Hooves	5,000	1,500	2,500	2,000				
Friends of MC Education								
Grand Futures	5,000	2,000	5,000	2,000	5,000	2,000		
Health Partnership					25,000	4,000	12,500	0
HOPE Pregnancy Yampa Valley								
Pregnancy Center	2,500	2,000	3,000	3,000	4,000	2,000	2,500	2,500
Horizons	5,000	4,500	5,000	2,500	5,000	5,000	5,000	5,000
Humane So. Of Moffat County	5,250	2,000	2,000	0				
Integrated Community								
Love, Inc	8,000	6,500	8,000	7,000	8,000	6,000	8,000	8,000
MRH/Home Hospice	5,100	2,000	5,100	2,000	2,700	2,000	2,700	2,700
Mind Springs/Craig Mental Health	3,000	2,500	2,500	2,500	2,500	2,500	2,500	0
M C Human Service Volunteers								
Moffat County Youth United Way	5,000	4,500	5,000	4,500	5,000	5,000	5,000	5,300
N W Colo Center for Independence			3,000	2,500	3,000	3,000	3,000	3,000
N W Colo Dental Coalition								
N W Colo Legal Services	5,500	2,500	5,500	2,500	5,500	2,500		
N W CO Health	3,500	2,000	3,500	3,000	5,000	3,000	5,000	5,000
N W Rocky Mountain CASA					1,000	1,000		
Partners in Routt-Grand Futures in MoCo							5,000	2,000
REPS (Reaching Everyone Preventing Suicide)	5,000	2,500						
Senior Social Center	5,000	1,000			4,000	4,000	4,000	4,000
United Way 211								
Yampa Valley Sustainability								
Festival of Trees								
Emergency Fund								
Total	104,850	60,000	87,600	60,000	122,700	71,000	93,700	72,000



Schedule C-1
CAPITAL ITEM
 Budget Request
Fiscal Year 2023

FUND	DEPARTMENT	G/L ACCOUNT
GENERAL	COUNCIL	10-41-96009

CAPITAL ITEM	NEW	REPLACEMENT
Regional Solar Utility Project	<input checked="" type="checkbox"/>	<input type="checkbox"/>

DESCRIPTION OF NEED (USE SECOND PAGE IF MORE SPACE IS NEEDED)

The project develops a sustainable renewable portfolio and assists in the management of the cost of government for the Regional Partners (City of Craig, Moffat County, City of Steamboat Springs, Routt County, Town of Hayden and Town of Yampa).

HOW WILL THIS ACQUISITION FURTHER A GOAL?

The project diversifies our energy portfolio while developing a more resilient energy consumption profile. The project also supports the cost of government, by helping to present a more sustainable revenue stream.

ARE THERE RELATED COSTS, SAVINGS, OR ALTERNATIVES?

The \$2.265 million grant yields \$2,470,000 in 23 years with 100% performance. The project pays a personal property tax to Moffat County.

RANK THIS PROJECT OUT OF ALL THE PROPOSALS SUBMITTED FOR THIS DEPARTMENT /

ESTIMATED BID DATE	REQUIRED DELIVERY DATE

ESTIMATED COST	\$ 2,265,000.00	SOURCE OF FUNDING
FREIGHT		CITY OF CRAIG
INSTALLATION		GRANT FUNDING \$ 2,265,000.00
TRAINING		OTHER
TOTAL REQUEST	\$ 2,265,000.00	TOTAL FUNDING \$ 2,265,000.00



Schedule C-1
CAPITAL ITEM
 Budget Request
Fiscal Year 2023

FUND	DEPARTMENT	G/L ACCOUNT
GENERAL	CLERK/PERSONNEL	10-45-94400

CAPITAL ITEM	NEW	REPLACEMENT
Salary Survey	<input checked="" type="checkbox"/>	<input type="checkbox"/>
DESCRIPTION OF NEED (USE SECOND PAGE IF MORE SPACE IS NEEDED)		
Every 3-5 years it is recommended that municipalities conduct a salary survey to ensure compensation is in line with the market to stay competitive. Last salary survey was done in 2018.		
HOW WILL THIS ACQUISITION FURTHER A GOAL?		
It provides benchmark information that is vital to attract new & retain current personnel.		
ARE THERE RELATED COSTS, SAVINGS, OR ALTERNATIVES?		
If salary surveys are not conducted frequently, employers may find that current employees may not be compensated equitably. It may be hard to attract new and retain current employees.		
RANK THIS PROJECT OUT OF ALL THE PROPOSALS SUBMITTED FOR THIS DEPARTMENT		
1 / 1		

ESTIMATED BID DATE	REQUIRED DELIVERY DATE
02/01/2023	07/01/2023

ESTIMATED COST	\$ 20,000.00	SOURCE OF FUNDING
FREIGHT		CITY OF CRAIG \$ 20,000.00
INSTALLATION		GRANT FUNDING
TRAINING		OTHER
TOTAL REQUEST	\$ 20,000.00	TOTAL FUNDING \$ 20,000.00



Schedule C-1
CAPITAL ITEM
 Budget Request
Fiscal Year 2023

FUND	DEPARTMENT	G/L ACCOUNT
GENERAL	COMMUNITY DEVELOPMENT	10-49-94600

CAPITAL ITEM	NEW	REPLACEMENT
Software upgrade	<input checked="" type="checkbox"/>	<input type="checkbox"/>
DESCRIPTION OF NEED (USE SECOND PAGE IF MORE SPACE IS NEEDED)		
Software program upgrade to replace PIC. This program will store all permits, inspections, and contractor information. We will also use it to digitalize our P&Z records, and be able to offer an on-line portal for permitting and license application/renewal.		
HOW WILL THIS ACQUISITION FURTHER A GOAL?		
Provide better customer service and more efficient use of staff time.		
ARE THERE RELATED COSTS, SAVINGS, OR ALTERNATIVES?		
The subscription will have an annual fee associated with it.		
RANK THIS PROJECT OUT OF ALL THE PROPOSALS SUBMITTED FOR THIS DEPARTMENT		
1 / 1		

ESTIMATED BID DATE	REQUIRED DELIVERY DATE

ESTIMATED COST	\$ 58,000.00	SOURCE OF FUNDING
FREIGHT		CITY OF CRAIG/COUNTY \$ 58,000.00
INSTALLATION		GRANT FUNDING
TRAINING		OTHER
TOTAL REQUEST	\$ 58,000.00	TOTAL FUNDING \$ 58,000.00



Schedule C-1
CAPITAL ITEM
 Budget Request
Fiscal Year 2023

FUND	DEPARTMENT	G/L ACCOUNT
GENERAL	BUILDING MAINTENANCE	10-50-93500

CAPITAL ITEM	NEW	REPLACEMENT
Architectural Design Services	<input checked="" type="checkbox"/>	<input type="checkbox"/>
DESCRIPTION OF NEED (USE SECOND PAGE IF MORE SPACE IS NEEDED)		
Redesign administration area where it is efficient and allows for functional work spaces.		
HOW WILL THIS ACQUISITION FURTHER A GOAL?		
ARE THERE RELATED COSTS, SAVINGS, OR ALTERNATIVES?		
RANK THIS PROJECT OUT OF ALL THE PROPOSALS SUBMITTED FOR THIS DEPARTMENT		
2 / 2		

ESTIMATED BID DATE	REQUIRED DELIVERY DATE
01/01/2023	

ESTIMATED COST	\$ 60,000.00	SOURCE OF FUNDING
FREIGHT		CITY OF CRAIG \$ 60,000.00
INSTALLATION		GRANT FUNDING
TRAINING		OTHER
TOTAL REQUEST	\$ 60,000.00	TOTAL FUNDING \$ 60,000.00



Schedule C-1
CAPITAL ITEM
 Budget Request
Fiscal Year 2023

FUND	DEPARTMENT	G/L ACCOUNT
GENERAL	BUILDING MAINTENANCE	10-50-93500

CAPITAL ITEM	NEW	REPLACEMENT
Two Boilers & 50 gal. Water Heater	<input type="checkbox"/>	<input checked="" type="checkbox"/>

DESCRIPTION OF NEED (USE SECOND PAGE IF MORE SPACE IS NEEDED)

Currently, there are three boilers and one tank water heater that service City Hall. These units no longer have repair parts available for service. Replace with two high efficiency boilers and water heater that can efficiently accommodate the heat and water for City Hall.

HOW WILL THIS ACQUISITION FURTHER A GOAL?

If current units went down, there would be no way to repair leaving City Hall with no heat.

ARE THERE RELATED COSTS, SAVINGS, OR ALTERNATIVES?

RANK THIS PROJECT OUT OF ALL THE PROPOSALS SUBMITTED FOR THIS DEPARTMENT 1 / 2

ESTIMATED BID DATE	REQUIRED DELIVERY DATE
01/01/2023	

ESTIMATED COST	\$ 68,000.00	SOURCE OF FUNDING
FREIGHT		CITY OF CRAIG \$ 68,000.00
INSTALLATION		GRANT FUNDING
TRAINING		OTHER
TOTAL REQUEST	\$ 68,000.00	TOTAL FUNDING \$ 68,000.00



Schedule C-1
CAPITAL ITEM
 Budget Request
Fiscal Year 2023

FUND	DEPARTMENT	G/L ACCOUNT
CAPITAL PROJECT	POLICE	10-51-942

CAPITAL ITEM	NEW	REPLACEMENT
Patrol Vehicles	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
DESCRIPTION OF NEED (USE SECOND PAGE IF MORE SPACE IS NEEDED)		
Continue to replace aging fleet with new equipment. Replacement of 2009 Ford Expedition (1FMFU16569EA96963 Unit 0719). The other two will be new to fleet as we will need to keep older vehicles for spares in case of downed vehicle for maintenance or other issues.		
HOW WILL THIS ACQUISITION FURTHER A GOAL?		
Our current fleet is aging and currently do not have spares (once full staff).		
ARE THERE RELATED COSTS, SAVINGS, OR ALTERNATIVES?		
None		
RANK THIS PROJECT OUT OF ALL THE PROPOSALS SUBMITTED FOR THIS DEPARTMENT 2 / 4		

ESTIMATED BID DATE	REQUIRED DELIVERY DATE
12/15/2022	

ESTIMATED COST	\$ 136,620.00	SOURCE OF FUNDING	
FREIGHT		CITY OF CRAIG	\$ 172,620.00
INSTALLATION	\$ 36,000.00	GRANT FUNDING	
TRAINING		OTHER	
TOTAL REQUEST	\$ 172,620.00	TOTAL FUNDING	\$ 172,620.00

Budget Quote

Preview Order 0000 - W1E - 4x4 SuperCrew: Order Summary Time of Preview: 08/02/2022 10:20:25

Dealership Name: Cook Ford, Inc.

Sales Code : F56477

Dealer Rep. BURL MCWALLEN	Type	Fleet	Vehicle Line F-150	Order Code 0000
Customer Name City of Craig	Priority Code L2		Model Year 2023	Price Level 315

DESCRIPTION	MSRP	INVOICE	DESCRIPTION	MSRP	INVOICE
F150 4X4 SUPERCREW - 145	\$44910	\$42889	50 STATE EMISSIONS	\$0	\$0
145 INCH WHEELBASE	\$0	\$0	AUTO START-STOP REMOVAL	\$-50	\$-46
TOTAL BASE VEHICLE	\$44910	\$41543	CLASS IV TRAILER HITCH	\$315	\$286
ANTIMATTER BLUE METALLIC	\$0	\$0	REAR-WINDOW DEFROSTER	\$220	\$200
CLOTH 40/20/40 FRONT SEAT	\$0	\$0	EXTENDED RANGE 36GAL FUEL TANK	\$445	\$405
MEDIUM DARK SLATE	\$0	\$0	PRICE CONCESSION INDICATOR	\$0	\$0
EQUIPMENT GROUP 101A	\$0	\$0	REMARKS TRAILER	\$0	\$0
JXL SERIES	\$0	\$0	8-WAY POWER DRIVERS SEAT	\$360	\$319
.17" SILVER STEEL WHEELS	\$0	\$0	PRIVACY GLASS	\$100	\$91
5.0L V8 ENGINE	\$2335	\$2125	FLEX FUEL VEHICLE	\$0	\$0
ELEC TEN-SPEED AUTO W/TOW MODE	\$0	\$0	SPECIAL DEALER ACCOUNT ADJUSTM	\$0	\$-5
.265/TOR 17 BSW ALL-TERRAIN	\$0	\$0	SPECIAL FLEET ACCOUNT CREDIT	\$0	\$-1352
3.73 ELECTRONIC LOCK RR AXLE	\$570	\$518	FUEL CHARGE	\$0	\$17.76
7050# GVWR PACKAGE	\$0	\$0	PRICED DORA	\$0	\$0
FRONT LICENSE PLATE BRACKET	\$0	\$0	ADVERTISING ASSESSMENT	\$0	\$0
BLACK PLATFORM RUNNING BOARDS	\$250	\$228	DESTINATION & DELIVERY	\$1795	\$1795
ENGINE BLOCK HEATER	\$90	\$82	Front & Rear Molded Splash Gua	\$235	\$214
SKID PLATES	\$160	\$145	TOTAL DIO OPTS	\$235	\$214

TOTAL BASE AND OPTIONS	MSRP	INVOICE	
	\$51725	\$47917.76	
XL DISCOUNT	\$-750	\$-689	
TOTAL	\$50975	\$47234.76	

ORDERING FIN: Q1728 END USER FIN: Q1728

INCENTIVES

Acc. Code ID :10 Contract/Ref #:12-098P Bid Date :05/31/22Brand : CO

Gov Dipc
 - 300.00
 49,705.76
Tennan Cover
 1544.00
 48,161.76
 48,161.76
 305.00
 48,466.76
 45,540.00

Customer Name: _____ Customer Email: _____

Customer Address: _____ Customer Phone: _____

Customer Signature _____ Date _____

This order has not been submitted to the order bank.
This is not an invoice.



Schedule C-1
CAPITAL ITEM
 Budget Request
Fiscal Year 2023

FUND	DEPARTMENT	G/L ACCOUNT
GENERAL	POLICE	10-51-946

CAPITAL ITEM	NEW	REPLACEMENT
EForce Mobile App, eCitation, and Court Interface	<input checked="" type="checkbox"/>	<input type="checkbox"/>
DESCRIPTION OF NEED (USE SECOND PAGE IF MORE SPACE IS NEEDED)		
This is software to allow officers in the field to complete reports, access CCIC/NCIC information, and issue tickets/summons electronically. This allows less time in the office and more time in the filed for every officer. Court will have instant access to information.		
HOW WILL THIS ACQUISITION FURTHER A GOAL?		
This makes the department more efficient in day-to-day operations.		
ARE THERE RELATED COSTS, SAVINGS, OR ALTERNATIVES?		
Related cost ongoing would be \$5,351.25 annual license and support. We would no longer have to purchase summons/ticket books. Alternative is to maintain current practice of hand written summons/tickets and continue downtime at the office.		
RANK THIS PROJECT OUT OF ALL THE PROPOSALS SUBMITTED FOR THIS DEPARTMENT		
3 / 4		

ESTIMATED BID DATE	REQUIRED DELIVERY DATE
01/01/2023	

ESTIMATED COST	\$ 35,675.00	SOURCE OF FUNDING	
FREIGHT		CITY OF CRAIG	\$ 35,675.00
INSTALLATION		GRANT FUNDING	
TRAINING		OTHER	
TOTAL REQUEST	\$ 35,675.00	TOTAL FUNDING	\$ 35,675.00



Craig Police Department

QUOTE

Date: 7/13/2021

To: Michael Cochran

800 West First Street, Suite 300
Craig, CO 81625

Summary



Total: \$35,675.00

Quantity	Product	Price
1	iOS Mobile App Implementation Includes several services necessary for contract fulfillment.	\$4,995.00
		
24	iOS eCitations User eCitations User license for the eFORCE iOS Mobile application. Includes reports and rolodex.	\$995.00
1	Full Court Interface Interface will push citation data from the EFORCE RMS to the Full Court software once approved.	\$6,800.00
		\$35,675.00
	Total	\$35,675.00





2nd Year Forward: Annual License and Support Fee Base

\$5,351.25

Annual License and Support Fees for year 2. Years 3+ will be based year 2 fees + a 3% annual increase.

Terms and Conditions

Acceptance of this Quote ("Acceptance") is indicated by any or all of the following actions: Customer signature on Quote, Customer issuance of purchase order for Licensed Product(s) or custom deliverable(s) ("Quoted Deliverables"), written promise to pay transmitted via email and duly acknowledged, or payment for Quoted Deliverables.

The Agreement previously executed between Customer and Intellichoice governs this Quote which acts to amend the Agreement with the Acceptance of the Quote. The Quote becomes a part of Schedule 1 of the Agreement and attached thereto and made a part thereof by this reference.

If the quoted Licensed Product type or custom deliverable are listed on Schedule 1 of the existing Agreement, then the Annual License and Support Fees for Subsequent Years adopt the Renewal Date set forth in the Agreement. If the Quoted Deliverables are not on Schedule 1 of the existing Agreement, then the Quote date is made the Effective Date for the Quoted Deliverables herein and generates a new Renewal Date for the associated Annual License and Support Fees for the Quoted Deliverables as defined in the Agreement.

Accepted By: _____ Date: _____



Schedule C-1
CAPITAL ITEM
 Budget Request
Fiscal Year 2023

FUND	DEPARTMENT	G/L ACCOUNT
GENERAL	POLICE	10-51-947

CAPITAL ITEM	NEW	REPLACEMENT
Mobile Printers/Printer Mounts	<input checked="" type="checkbox"/>	<input type="checkbox"/>
DESCRIPTION OF NEED (USE SECOND PAGE IF MORE SPACE IS NEEDED)		
Vehicles will need printer for printing summons/tickets in the field.		
HOW WILL THIS ACQUISITION FURTHER A GOAL?		
Brings Craig Police Department to current times.		
ARE THERE RELATED COSTS, SAVINGS, OR ALTERNATIVES?		
See other items for mobile/eCitation. Related cost will be paper and other supplies		
RANK THIS PROJECT OUT OF ALL THE PROPOSALS SUBMITTED FOR THIS DEPARTMENT		
3 / 4		

ESTIMATED BID DATE	REQUIRED DELIVERY DATE
01/01/2023	

ESTIMATED COST	\$ 6,799.66	SOURCE OF FUNDING	
FREIGHT		CITY OF CRAIG	\$ 6,799.66
INSTALLATION		GRANT FUNDING	
TRAINING		OTHER	
TOTAL REQUEST	\$ 6,799.66	TOTAL FUNDING	\$ 6,799.66

ITEM	AVAILABILITY	PRICE	QUANTITY	ITEM TOTAL
	<p><u>TROY MICR 200 Mobile - printer - ink-jet</u> MFG Part: 01-06200-001CDW Part: 4391788UNSPSC: 43212104</p>	<p>4-6+ Weeks Expected in-stock date for this item is between 4-6 weeks. Item will ship once it is in stock.</p>	<p>\$358.99 Advertised Price</p>	<p>\$6,102.83</p>
	<p><u>RAM Quick Draw Jr. RAM-VPR-104 - printer vehicle cradle</u> MFG Part: RAM-VPR-104CDW Part: 3435194UNSPSC: 44103100</p>	<p>4-6+ Weeks Expected in-stock date for this item is between 4-6 weeks. Item will ship once it is in stock.</p>	<p>\$45.99 \$40.99 Advertised Price</p>	<p>696.83</p>



Schedule C-1
CAPITAL ITEM
 Budget Request
Fiscal Year 2023

FUND	DEPARTMENT	G/L ACCOUNT
GENERAL	POLICE	10-51-947

CAPITAL ITEM	NEW	REPLACEMENT
Rugged lap-top Computers / Docking Stations	<input checked="" type="checkbox"/>	<input type="checkbox"/>
DESCRIPTION OF NEED (USE SECOND PAGE IF MORE SPACE IS NEEDED)		
The rugged lap-top computers would be used in-vehicle to allow access to the eForce mobile app and eCitation. They would also be used in-building to replace currently dilapidated desk-top computers. Docking stations would be put in place in the patrol room.		
HOW WILL THIS ACQUISITION FURTHER A GOAL?		
This brings Craig Police Department to current age.		
ARE THERE RELATED COSTS, SAVINGS, OR ALTERNATIVES?		
Related cost are the mobile app and eCitation. Our agency would also need in-car printers.		
RANK THIS PROJECT OUT OF ALL THE PROPOSALS SUBMITTED FOR THIS DEPARTMENT		
3 / 4		

ESTIMATED BID DATE	REQUIRED DELIVERY DATE
01/01/2023	

ESTIMATED COST	\$ 117,922.00	SOURCE OF FUNDING	
FREIGHT		CITY OF CRAIG	\$ 128,372.00
INSTALLATION	\$ 10,450.00	GRANT FUNDING	
TRAINING		OTHER	
TOTAL REQUEST	\$ 128,372.00	TOTAL FUNDING	\$ 128,372.00



Schedule C-1
CAPITAL ITEM
 Budget Request
Fiscal Year 2023

FUND	DEPARTMENT	G/L ACCOUNT
GENERAL	POLICE	10-51-94200

CAPITAL ITEM	NEW	REPLACEMENT
Carry Over on 2022 F150	<input checked="" type="checkbox"/>	<input type="checkbox"/>

DESCRIPTION OF NEED (USE SECOND PAGE IF MORE SPACE IS NEEDED)

This is a carry over for a Ford F150 police truck from 2022 budget.

HOW WILL THIS ACQUISITION FURTHER A GOAL?

Replaces aging fleet

ARE THERE RELATED COSTS, SAVINGS, OR ALTERNATIVES?

BID has already been completed.

RANK THIS PROJECT OUT OF ALL THE PROPOSALS SUBMITTED FOR THIS DEPARTMENT /

ESTIMATED BID DATE	REQUIRED DELIVERY DATE

ESTIMATED COST	\$ 37,880.00	SOURCE OF FUNDING
FREIGHT		CITY OF CRAIG \$ 47,877.97
INSTALLATION	\$ 9,997.97	GRANT FUNDING
TRAINING		OTHER
TOTAL REQUEST	\$ 47,877.97	TOTAL FUNDING \$ 47,877.97



Schedule C-1
CAPITAL ITEM
 Budget Request
Fiscal Year 2023

FUND	DEPARTMENT	G/L ACCOUNT
GENERAL	POLICE	10-51-947

CAPITAL ITEM	NEW	REPLACEMENT
Mobile Radio's	<input checked="" type="checkbox"/>	<input type="checkbox"/>
DESCRIPTION OF NEED (USE SECOND PAGE IF MORE SPACE IS NEEDED)		
Mobile Radio's are essential for safety and function in the field. Without the radios, officers are put at risk as well as citizens.		
HOW WILL THIS ACQUISITION FURTHER A GOAL?		
This will complete having a radio in each vehicle.		
ARE THERE RELATED COSTS, SAVINGS, OR ALTERNATIVES?		
No		
RANK THIS PROJECT OUT OF ALL THE PROPOSALS SUBMITTED FOR THIS DEPARTMENT		
1 / 4		

ESTIMATED BID DATE	REQUIRED DELIVERY DATE
01/01/2023	

ESTIMATED COST	\$ 26,314.64	SOURCE OF FUNDING
FREIGHT		CITY OF CRAIG
INSTALLATION	\$ 2,695.00	GRANT FUNDING
TRAINING		OTHER
TOTAL REQUEST	\$ 29,009.64	TOTAL FUNDING
		\$ 29,009.64

CNC Technical Services

1890 Loggers Lane Unit E
Steamboat Springs, CO 80487

ESTIMATE

970-879-8141

DATE	ESTIMATE #
12/02/2021	119

BILL TO:
City of Craig Police Department

SHIP TO:
City of Craig Police Department

Estimate over 5K requires 50% Deposit		P.O. NUMBER	TERMS	PROJECT	
DOLA Grant Update		Verb Mike C	Net 30		
QUANTITY	ITEM CODE	DESCRIPTION		UNIT PRICE	AMOUNT
8.00	VM5930RH	Kenwood Viking VM-5930 RH Remote Head Mobile on CO20 Promotion. 7/800 MHz CO DTRS remote head mobile. P25 Phase 1 & 2 Trunking, P25 and Analog Conventional, P25 CAI AMBE+2, OTAP, ARC 4 Encryption, Multi-Key DES-OFB, True Voice Noise Cancellation, Conventional Voting Scan. Offered on CO21 Promotion.		\$2,000.00	\$16,000.00
8.00	EM-M11003	EM-M11003 3db Gain antenna 7/800 Mhz		\$39.90	\$319.20
8.00	EM-M11001-	EM-M11001-058 Antenna Cable Kit		\$19.00	\$152.00
8.00	EMNP-058	N- Male for RG-58		\$5.00	\$40.00
8.00	MIS	Miscellaneous Installation Supplies. Hardware, wire ties, loom, fuse taps, etc.		\$7.50	\$60.00
8.00	FPKCH19-20	Console Faceplate, 3" KCH-20 or KCH-19 for standard 9 inch mounting area consoles.		\$46.34	\$370.72
8.00	IRH	Installation, Remote Head Mobile, Flat Rate		\$245.00	\$1,960.00
8.00	PROG DTR	Programming, DTRS. Discounted 50%, includes State required documentation and ID request.		\$50.00	\$400.00
1.00	PROG TEMF	Template Charge. Normally \$100.00/Zone. No Charge.		\$0.00	\$0.00
8.00	SLR	Shop Labor Rate. Assemble and bench check 8 each remote head radios.		\$100.00	\$800.00
1.00	Ship	Shipping. 1 Pallet, fuel surcharges, estimated.		\$125.00	\$125.00
Updated pricing for CO21				TOTAL	\$20,226.92



Schedule C-1
CAPITAL ITEM
 Budget Request
Fiscal Year 2023

FUND	DEPARTMENT	G/L ACCOUNT
GENERAL	ECONOMIC DEVELOPMENT	10-52-96004

CAPITAL ITEM	NEW	REPLACEMENT
Brownfields Grant	<input type="checkbox"/>	<input checked="" type="checkbox"/>

DESCRIPTION OF NEED (USE SECOND PAGE IF MORE SPACE IS NEEDED)

The City of Craig applied for and was awarded a Brownfields grant in 2021 in the amount of \$290,000. Approximately \$157,000 has been expended to date, with another \$43,000 expected to be spent by year end 2022 leaving a remaining balance of \$90,000.

HOW WILL THIS ACQUISITION FURTHER A GOAL?

This grant is to be utilized to help revitalize/redevelop specific, identified, blighted areas/properties within the City of Craig.

ARE THERE RELATED COSTS, SAVINGS, OR ALTERNATIVES?

RANK THIS PROJECT OUT OF ALL THE PROPOSALS SUBMITTED FOR THIS DEPARTMENT /

ESTIMATED BID DATE	REQUIRED DELIVERY DATE

ESTIMATED COST	\$ 90,000.00	SOURCE OF FUNDING
FREIGHT		CITY OF CRAIG
INSTALLATION		GRANT FUNDING \$ 90,000.00
TRAINING		OTHER
TOTAL REQUEST	\$ 90,000.00	TOTAL FUNDING \$ 90,000.00



Schedule C-1
CAPITAL ITEM
 Budget Request
Fiscal Year 2023

FUND	DEPARTMENT	G/L ACCOUNT
GENERAL	ECONOMIC DEVELOPMENT	10-52-96011

CAPITAL ITEM	NEW	REPLACEMENT
ARPA Housing Development Support	<input type="checkbox"/>	<input checked="" type="checkbox"/>

DESCRIPTION OF NEED (USE SECOND PAGE IF MORE SPACE IS NEEDED)

The City of Craig allocated \$833,743 of its awarded ARPA funding for future housing development support. Approximately \$4,000 has been expended to date leaving a remaining balance of \$829,743.

HOW WILL THIS ACQUISITION FURTHER A GOAL?

This funding will help provide critical support in the form of infrastructure, seed money for a housing improvement fund and assistance with the formation of a housing authority as well as any other items that are deemed essential for future housing developments.

ARE THERE RELATED COSTS, SAVINGS, OR ALTERNATIVES?

RANK THIS PROJECT OUT OF ALL THE PROPOSALS SUBMITTED FOR THIS DEPARTMENT /

ESTIMATED BID DATE	REQUIRED DELIVERY DATE

ESTIMATED COST	\$ 829,743.00	SOURCE OF FUNDING
FREIGHT		CITY OF CRAIG
INSTALLATION		GRANT FUNDING \$ 829,743.00
TRAINING		OTHER
TOTAL REQUEST	\$ 829,743.00	TOTAL FUNDING \$ 829,743.00



Schedule C-1
CAPITAL ITEM
 Budget Request
Fiscal Year 2023

FUND	DEPARTMENT	G/L ACCOUNT
GENERAL	ECONOMIC DEVELOPMENT	10-52-96006

CAPITAL ITEM	NEW	REPLACEMENT
CDS Infrastructure Grant	<input type="checkbox"/>	<input checked="" type="checkbox"/>

DESCRIPTION OF NEED (USE SECOND PAGE IF MORE SPACE IS NEEDED)

The City of Craig applied for a Congressionally Directed Spending Grant in the amount of \$978,800 that was awarded in 2022. None of the grant monies are expected to be expended until 2023.

HOW WILL THIS ACQUISITION FURTHER A GOAL?

This grant is for the acquisition of 3 identified, developable properties and construction of infrastructure at these sites to make them shovel ready for future housing development.

ARE THERE RELATED COSTS, SAVINGS, OR ALTERNATIVES?

RANK THIS PROJECT OUT OF ALL THE PROPOSALS SUBMITTED FOR THIS DEPARTMENT /

ESTIMATED BID DATE	REQUIRED DELIVERY DATE

ESTIMATED COST	\$ 978,800.00	SOURCE OF FUNDING	
FREIGHT		CITY OF CRAIG	
INSTALLATION		GRANT FUNDING	\$ 978,800.00
TRAINING		OTHER	
TOTAL REQUEST	\$ 978,800.00	TOTAL FUNDING	\$ 978,800.00



Schedule C-1
CAPITAL ITEM
 Budget Request
Fiscal Year 2023

FUND	DEPARTMENT	G/L ACCOUNT
GENERAL	ECONOMIC DEVELOPMENT	10-52-96008

CAPITAL ITEM	NEW	REPLACEMENT
Marketing	<input checked="" type="checkbox"/>	<input type="checkbox"/>

DESCRIPTION OF NEED (USE SECOND PAGE IF MORE SPACE IS NEEDED)

As the newly re-organized Economic Development Advisory Committee continues to identify and undertake additional marketing opportunities, (i.e., the Moffat County Courthouse), the need for a continuous and consistent marketing budget is necessary.

HOW WILL THIS ACQUISITION FURTHER A GOAL?

To help market the City of Craig as an attractive and friendly community to do business through video advertisements, testimonials, existing funding opportunities, and targeted marketing campaigns.

ARE THERE RELATED COSTS, SAVINGS, OR ALTERNATIVES?

RANK THIS PROJECT OUT OF ALL THE PROPOSALS SUBMITTED FOR THIS DEPARTMENT 3 / 4

ESTIMATED BID DATE	REQUIRED DELIVERY DATE

ESTIMATED COST	\$ 76,965.00	SOURCE OF FUNDING
FREIGHT		CITY OF CRAIG \$ 50,000.00
INSTALLATION		GRANT FUNDING \$ 26,965.00
TRAINING		OTHER
TOTAL REQUEST	\$ 76,965.00	TOTAL FUNDING \$ 76,965.00



Schedule C-1
CAPITAL ITEM
 Budget Request
Fiscal Year 2023

FUND	DEPARTMENT	G/L ACCOUNT
GENERAL	ECONOMIC DEVELOPMENT	10-52-96002

CAPITAL ITEM	NEW	REPLACEMENT
Business Grant Program (Activity Code 10012021)	<input type="checkbox"/>	<input checked="" type="checkbox"/>

DESCRIPTION OF NEED (USE SECOND PAGE IF MORE SPACE IS NEEDED)

\$85,000 of the ARPA funds that were awarded to the City of Craig were allocated for the 2022 Business Grant Program. Three approved projects totaling \$27,535 will need to be re-budgeted for 2023 due to new, approved contract extension dates into 2023.

HOW WILL THIS ACQUISITION FURTHER A GOAL?

These grants are designed to provide funding for businesses that make capital investments which assist the City in meeting its overall Economic Development goals.

ARE THERE RELATED COSTS, SAVINGS, OR ALTERNATIVES?

RANK THIS PROJECT OUT OF ALL THE PROPOSALS SUBMITTED FOR THIS DEPARTMENT /

ESTIMATED BID DATE	REQUIRED DELIVERY DATE

ESTIMATED COST	\$ 27,535.00	SOURCE OF FUNDING
FREIGHT		CITY OF CRAIG
INSTALLATION		GRANT FUNDING \$ 27,535.00
TRAINING		OTHER
TOTAL REQUEST	\$ 27,535.00	TOTAL FUNDING \$ 27,535.00



Schedule C-1
CAPITAL ITEM
 Budget Request
Fiscal Year 2023

FUND	DEPARTMENT	G/L ACCOUNT
GENERAL	ROAD & BRIDGE	10-64-93100

CAPITAL ITEM	NEW	REPLACEMENT
North Park Parking Lot Replacement	<input type="checkbox"/>	<input checked="" type="checkbox"/>
DESCRIPTION OF NEED (USE SECOND PAGE IF MORE SPACE IS NEEDED)		
<p>North Park parking lot off of 12th Street and Hwy 13 provided parking to North Park. This parking lot has perimeter curb and gutter that is in fair condition and asphalt parking surface that is compromised and poses a safety hazard to pedestrians due to uneven surfaces.</p>		
HOW WILL THIS ACQUISITION FURTHER A GOAL?		
<p>Clean up a City owned property and make it safe and attractive for the community to utilize. Currently there is only on street parking until this parking lot gets some needed attention.</p>		
ARE THERE RELATED COSTS, SAVINGS, OR ALTERNATIVES?		
<p>The work would be performed by City R&B employees saving the project over \$20,000 in labor costs and utilizing the new paving machine.</p>		
RANK THIS PROJECT OUT OF ALL THE PROPOSALS SUBMITTED FOR THIS DEPARTMENT		
5 / 9		

ESTIMATED BID DATE	REQUIRED DELIVERY DATE
03/01/2023	10/01/2023

ESTIMATED COST	\$ 27,300.00	SOURCE OF FUNDING	\$ 0.00
FREIGHT	\$ 0.00	CITY OF CRAIG	\$ 27,300.00
INSTALLATION	\$ 0.00	GRANT FUNDING	\$ 0.00
TRAINING	\$ 0.00	OTHER	\$ 0.00
TOTAL REQUEST	\$ 27,300.00	TOTAL FUNDING	\$ 27,300.00



Schedule C-1
CAPITAL ITEM
 Budget Request
Fiscal Year 2023

FUND	DEPARTMENT	G/L ACCOUNT
GENERAL	ROAD & BRIDGE	10-64-93116

CAPITAL ITEM	NEW	REPLACEMENT
West Craig Sidewalk Project Engineering	<input checked="" type="checkbox"/>	<input type="checkbox"/>
DESCRIPTION OF NEED (USE SECOND PAGE IF MORE SPACE IS NEEDED)		
Develop a sidewalk master plan for the west end of Craig from Green St to Hwy 13 along Victory Way. Once identifying the proper pedestrian passage locations, develop a shovel ready project for the construction of the new sidewalks in the identified corridor.		
HOW WILL THIS ACQUISITION FURTHER A GOAL?		
Continue improving the walk-ability of town.		
ARE THERE RELATED COSTS, SAVINGS, OR ALTERNATIVES?		
Currently no grants have been obtained for this scope of work but will looked into and any available grant applications will be pursued.		
RANK THIS PROJECT OUT OF ALL THE PROPOSALS SUBMITTED FOR THIS DEPARTMENT /		

ESTIMATED BID DATE	REQUIRED DELIVERY DATE
01/01/2023	12/01/2023

ESTIMATED COST	\$ 300,000.00	SOURCE OF FUNDING	\$ 0.00
FREIGHT	\$ 0.00	CITY OF CRAIG	\$ 300,000.00
INSTALLATION	\$ 0.00	GRANT FUNDING	\$ 0.00
TRAINING	\$ 0.00	OTHER	\$ 0.00
TOTAL REQUEST	\$ 300,000.00	TOTAL FUNDING	\$ 300,000.00



Schedule C-1
CAPITAL ITEM
 Budget Request
Fiscal Year 2023

FUND	DEPARTMENT	G/L ACCOUNT
GENERAL	ROAD & BRIDGE	10-64-93100

CAPITAL ITEM	NEW	REPLACEMENT
North Yampa Ave Sidewalk Replacement Project	<input type="checkbox"/>	<input checked="" type="checkbox"/>
DESCRIPTION OF NEED (USE SECOND PAGE IF MORE SPACE IS NEEDED)		
Repair damaged sidewalks along east and west sides of 600, 700 and 800 blocks of Yampa Ave. This budget will be utilized for engineering and construction. \$50,000 is earmarked for the engineering portion of this project.		
HOW WILL THIS ACQUISITION FURTHER A GOAL?		
Continue improving the walk-ability of town.		
ARE THERE RELATED COSTS, SAVINGS, OR ALTERNATIVES?		
A MMOF grant was awarded from CDOT for this project in the amount of \$426,498. A CDOT Main Streets grant for \$150,000 has also been awarded to this project. All grants are for construction only.		
RANK THIS PROJECT OUT OF ALL THE PROPOSALS SUBMITTED FOR THIS DEPARTMENT /		

ESTIMATED BID DATE	REQUIRED DELIVERY DATE
01/01/2023	10/01/2023

ESTIMATED COST	\$ 660,000.00	SOURCE OF FUNDING	\$ 0.00
FREIGHT	\$ 0.00	CITY OF CRAIG	\$ 83,502.00
INSTALLATION	\$ 0.00	GRANT FUNDING	\$ 576,498.00
TRAINING	\$ 0.00	OTHER	\$ 0.00
TOTAL REQUEST	\$ 660,000.00	TOTAL FUNDING	\$ 660,000.00



Schedule C-1
CAPITAL ITEM
 Budget Request
Fiscal Year 2023

FUND	DEPARTMENT	G/L ACCOUNT
GENERAL	ROAD & BRIDGE	10-64-94600

CAPITAL ITEM	NEW	REPLACEMENT
New GasBoy Fuel Dispensers and Software	<input type="checkbox"/>	<input checked="" type="checkbox"/>
DESCRIPTION OF NEED (USE SECOND PAGE IF MORE SPACE IS NEEDED)		
<p>The City has been operating the fuel system with a software called Phoenix. This software is no longer supported and if the software crashes, reporting for mileage, hours, fuel consumption, etc is lost thus directly affecting fleet billing and maintenance schedules.</p>		
HOW WILL THIS ACQUISITION FURTHER A GOAL?		
<p>Update the outdated fuel system software and mitigate the potential software crash associated with the no longer supported Phoenix software. The dispenser pedestal is very sensitive and is often glitchy, a new system will help ensure accurate information is being recorded.</p>		
ARE THERE RELATED COSTS, SAVINGS, OR ALTERNATIVES?		
<p>When installing new dispensers while updating the fuel system software, only one mob is necessary. Being proactive and updating the fuel system software will prevent the potential of an emergency replacement of the fuel system software.</p>		
RANK THIS PROJECT OUT OF ALL THE PROPOSALS SUBMITTED FOR THIS DEPARTMENT		
2 / 10		

ESTIMATED BID DATE	REQUIRED DELIVERY DATE
01/03/2023	12/29/2023

ESTIMATED COST	\$ 35,000.00	SOURCE OF FUNDING	\$ 0.00
FREIGHT	\$ 1,500.00	CITY OF CRAIG	\$ 54,000.00
INSTALLATION	\$ 15,000.00	GRANT FUNDING	\$ 0.00
TRAINING	\$ 2,500.00	OTHER	\$ 0.00
TOTAL REQUEST	\$ 54,000.00	TOTAL FUNDING	\$ 54,000.00



Schedule C-1
CAPITAL ITEM
 Budget Request
Fiscal Year 2023

FUND	DEPARTMENT	G/L ACCOUNT
GENERAL	ROAD & BRIDGE	10-64-93117

CAPITAL ITEM	NEW	REPLACEMENT
Overlays	<input type="checkbox"/>	<input checked="" type="checkbox"/>
DESCRIPTION OF NEED (USE SECOND PAGE IF MORE SPACE IS NEEDED)		
Provide 2" mill and 2" asphalt replacement on asphalt roadway surfaces that have degraded due to age and failing chip seal.		
HOW WILL THIS ACQUISITION FURTHER A GOAL?		
Continue maintenance program to repair degraded asphalt roadways.		
ARE THERE RELATED COSTS, SAVINGS, OR ALTERNATIVES?		
Keeping ahead on overlay maintenance ensures poor roadways are replaced on a manageable cycle. Share cost with Water Dept overlaying Texas Ave after water main replacement. This particular stretch of road is very degraded.		
RANK THIS PROJECT OUT OF ALL THE PROPOSALS SUBMITTED FOR THIS DEPARTMENT		
2 / 9		

ESTIMATED BID DATE	REQUIRED DELIVERY DATE
01/01/2023	09/29/2023

ESTIMATED COST	\$ 350,000.00	SOURCE OF FUNDING	\$ 0.00
FREIGHT	\$ 0.00	CITY OF CRAIG	\$ 350,000.00
INSTALLATION	\$ 0.00	GRANT FUNDING	\$ 0.00
TRAINING	\$ 0.00	OTHER	\$ 0.00
TOTAL REQUEST	\$ 350,000.00	TOTAL FUNDING	\$ 350,000.00



Schedule C-1
CAPITAL ITEM
 Budget Request
Fiscal Year 2023

FUND	DEPARTMENT	G/L ACCOUNT
GENERAL	ROAD & BRIDGE	10-64-93118

CAPITAL ITEM	NEW	REPLACEMENT
Alleys	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

DESCRIPTION OF NEED (USE SECOND PAGE IF MORE SPACE IS NEEDED)

Pave Alleys

HOW WILL THIS ACQUISITION FURTHER A GOAL?

By developing alternate access to properties, we are providing a the citizens with a safe and durable street network. Paved alleys helps prevent gravel from tracking onto the adjacent roadways.

ARE THERE RELATED COSTS, SAVINGS, OR ALTERNATIVES?

Savings come from the utilization of new paving machine and City employee labor.

RANK THIS PROJECT OUT OF ALL THE PROPOSALS SUBMITTED FOR THIS DEPARTMENT 7 / 9

ESTIMATED BID DATE	REQUIRED DELIVERY DATE

ESTIMATED COST	\$ 50,000.00	SOURCE OF FUNDING	\$ 0.00
FREIGHT	\$ 0.00	CITY OF CRAIG	\$ 50,000.00
INSTALLATION	\$ 0.00	GRANT FUNDING	\$ 0.00
TRAINING	\$ 0.00	OTHER	\$ 0.00
TOTAL REQUEST	\$ 50,000.00	TOTAL FUNDING	\$ 50,000.00



Schedule C-1
CAPITAL ITEM
 Budget Request
Fiscal Year 2023

FUND	DEPARTMENT	G/L ACCOUNT
GENERAL	ROAD & BRIDGE	10-64-93300

CAPITAL ITEM	NEW	REPLACEMENT
Drainage	<input type="checkbox"/>	<input checked="" type="checkbox"/>
DESCRIPTION OF NEED (USE SECOND PAGE IF MORE SPACE IS NEEDED)		
Replacement of cracked, settled, and pour draining valley pans.		
HOW WILL THIS ACQUISITION FURTHER A GOAL?		
Allow for vehicles to cross without hitting bumpers and hitches. Provide better drainage. Maintain a safe, durable, and cost effective city street network.		
ARE THERE RELATED COSTS, SAVINGS, OR ALTERNATIVES?		
Make improvements as funding is available.		
RANK THIS PROJECT OUT OF ALL THE PROPOSALS SUBMITTED FOR THIS DEPARTMENT		
3 / 9		

ESTIMATED BID DATE	REQUIRED DELIVERY DATE
03/01/2023	10/01/2023

ESTIMATED COST	\$ 60,000.00	SOURCE OF FUNDING	\$ 0.00
FREIGHT	\$ 0.00	CITY OF CRAIG	\$ 60,000.00
INSTALLATION	\$ 0.00	GRANT FUNDING	\$ 0.00
TRAINING	\$ 0.00	OTHER	\$ 0.00
TOTAL REQUEST	\$ 60,000.00	TOTAL FUNDING	\$ 60,000.00



Schedule C-1
CAPITAL ITEM
 Budget Request
Fiscal Year 2023

FUND	DEPARTMENT	G/L ACCOUNT
GENERAL	ROAD & BRIDGE	10-64-94200

CAPITAL ITEM	NEW	REPLACEMENT
1x Single Cab Pickups w/ Flatbed	<input type="checkbox"/>	<input checked="" type="checkbox"/>
DESCRIPTION OF NEED (USE SECOND PAGE IF MORE SPACE IS NEEDED)		
The R&B department single cab pickups with tommy lift tailgate.		
HOW WILL THIS ACQUISITION FURTHER A GOAL?		
The R&B department single cab pickups with flatbeds are a 2011 1 ton Dodge and a 2011 Chevy 3500. These pickups will be 12 years old which has been the new extended time for upgrading fleet.		
ARE THERE RELATED COSTS, SAVINGS, OR ALTERNATIVES?		
Keeping the fleet updated helps ensure reliable service to the community.		
RANK THIS PROJECT OUT OF ALL THE PROPOSALS SUBMITTED FOR THIS DEPARTMENT		
6 / 9		

ESTIMATED BID DATE	REQUIRED DELIVERY DATE
01/03/2023	12/31/2023

ESTIMATED COST	\$ 62,000.00	SOURCE OF FUNDING	\$ 0.00
FREIGHT	\$ 0.00	CITY OF CRAIG	\$ 47,000.00
INSTALLATION	\$ 0.00	GRANT FUNDING	\$ 0.00
TRAINING	\$ 0.00	OTHER	\$ 15,000.00
TOTAL REQUEST	\$ 62,000.00	TOTAL FUNDING	\$ 62,000.00



Schedule C-1
CAPITAL ITEM
 Budget Request
Fiscal Year 2023

FUND	DEPARTMENT	G/L ACCOUNT
GENERAL	ROAD & BRIDGE	10-64-94200

CAPITAL ITEM	NEW	REPLACEMENT
Two Bobtail Dump Trucks, Two Stainless Steel Sanders	<input type="checkbox"/>	<input checked="" type="checkbox"/>
DESCRIPTION OF NEED (USE SECOND PAGE IF MORE SPACE IS NEEDED)		
<p>Approved in 2022. There are two dump trucks up for replacement this year which includes replacing two sanders as well. The price below includes two trucks and sanders or \$175,000 each. Trucks being updated are 1-40 and 1-43.</p>		
HOW WILL THIS ACQUISITION FURTHER A GOAL?		
<p>Trucks are 2011. The trucks are on the ten year rotation for being replaced. Upgrading from steel to stainless steel sanders will increase the replacement life cycle.</p>		
ARE THERE RELATED COSTS, SAVINGS, OR ALTERNATIVES?		
<p>These two old trucks will be purchased from Road & Bridge instead of them having to buy new ones. We will be keeping the plows off the old trucks so we will not have to purchase new ones. Parks & Rec will be purchasing one from Road & Bridge. Solid Waste will be purchasing the other one to become a fork truck. Upgrading to stainless steel sanders will increase the life cycle of the sander. The trade in value is currently \$60,000 each.</p>		
RANK THIS PROJECT OUT OF ALL THE PROPOSALS SUBMITTED FOR THIS DEPARTMENT		
1 / 9		

ESTIMATED BID DATE	REQUIRED DELIVERY DATE
01/03/2022	12/29/2023

ESTIMATED COST	\$ 350,000.00	SOURCE OF FUNDING	\$ 0.00
FREIGHT	\$ 0.00	CITY OF CRAIG	\$ 230,000.00
INSTALLATION	\$ 0.00	GRANT FUNDING	\$ 0.00
TRAINING	\$ 0.00	OTHER	\$ 120,000.00
TOTAL REQUEST	\$ 350,000.00	TOTAL FUNDING	\$ 350,000.00



Schedule C-1
CAPITAL ITEM
 Budget Request
Fiscal Year 2023

FUND	DEPARTMENT	G/L ACCOUNT
GENERAL	ROAD & BRIDGE	10-64-94200

CAPITAL ITEM	NEW	REPLACEMENT
Tandem Dump Truck	<input type="checkbox"/>	<input checked="" type="checkbox"/>

DESCRIPTION OF NEED (USE SECOND PAGE IF MORE SPACE IS NEEDED)

Replacement of a R&B 2013 model International tandem dump truck with sander.

HOW WILL THIS ACQUISITION FURTHER A GOAL?

Purchasing a new tandem for the R&B Dept will allow for a nice used truck to be sold to the Water Dept for a discounted price compared to new truck. This will help control overhead within the Water Dept while also updating distributions tandem from a 2004 Mack dump truck.

ARE THERE RELATED COSTS, SAVINGS, OR ALTERNATIVES?

Keeping the fleet updated helps ensure reliable service to the community.

RANK THIS PROJECT OUT OF ALL THE PROPOSALS SUBMITTED FOR THIS DEPARTMENT 8 / 9

ESTIMATED BID DATE	REQUIRED DELIVERY DATE
01/03/2023	12/31/2023

ESTIMATED COST	\$ 280,000.00	SOURCE OF FUNDING	\$ 0.00
FREIGHT	\$ 0.00	CITY OF CRAIG	\$ 205,000.00
INSTALLATION	\$ 0.00	GRANT FUNDING	\$ 0.00
TRAINING	\$ 0.00	OTHER	\$ 75,000.00
TOTAL REQUEST	\$ 280,000.00	TOTAL FUNDING	\$ 280,000.00



Schedule C-1
CAPITAL ITEM
 Budget Request
Fiscal Year 2023

FUND	DEPARTMENT	G/L ACCOUNT
GENERAL	ROAD & BRIDGE	10-64-94200

CAPITAL ITEM	NEW	REPLACEMENT
1x Four Door Pickups	<input type="checkbox"/>	<input checked="" type="checkbox"/>
DESCRIPTION OF NEED (USE SECOND PAGE IF MORE SPACE IS NEEDED)		
R&B department Directors' four door pickups.		
HOW WILL THIS ACQUISITION FURTHER A GOAL?		
The R&B department Director pickups are a 2006 hand me down extended cab F150 and a 2010 Ram 1500. These pickups will be 12 years or older which has been the new extended time for upgrading fleet.		
ARE THERE RELATED COSTS, SAVINGS, OR ALTERNATIVES?		
Keeping the fleet updated helps ensure reliable service to the community.		
RANK THIS PROJECT OUT OF ALL THE PROPOSALS SUBMITTED FOR THIS DEPARTMENT		
9 / 9		

ESTIMATED BID DATE	REQUIRED DELIVERY DATE
01/03/2023	12/31/2023

ESTIMATED COST	\$ 42,000.00	SOURCE OF FUNDING	\$ 0.00
FREIGHT	\$ 0.00	CITY OF CRAIG	\$ 37,000.00
INSTALLATION	\$ 0.00	GRANT FUNDING	\$ 0.00
TRAINING	\$ 0.00	OTHER	\$ 5,000.00
TOTAL REQUEST	\$ 42,000.00	TOTAL FUNDING	\$ 42,000.00



Schedule C-1
CAPITAL ITEM
 Budget Request
Fiscal Year 2023

FUND	DEPARTMENT	G/L ACCOUNT
GENERAL	PARKS & RECREATION	10-71-93400

CAPITAL ITEM	NEW	REPLACEMENT
Woodbury Improvement and Expansion Project	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
DESCRIPTION OF NEED (USE SECOND PAGE IF MORE SPACE IS NEEDED)		
Proposed projects include, backstop and dugout replacements, landscaping around new bathroom and purchasing six acres adjacent to Woodbury Park. Property could be used for multi use amenities such as; pickleball, skate/bike and additional parking.		
HOW WILL THIS ACQUISITION FURTHER A GOAL?		
Projects align with Parks & Recreation Master Plan. Upgrading infrastructure and enhancing park amenities would make it a premiere park destination.		
ARE THERE RELATED COSTS, SAVINGS, OR ALTERNATIVES?		
Seek grant funding.		
RANK THIS PROJECT OUT OF ALL THE PROPOSALS SUBMITTED FOR THIS DEPARTMENT		
1 / 10		

ESTIMATED BID DATE	REQUIRED DELIVERY DATE
01/01/2023	

ESTIMATED COST	\$ 615,000.00	SOURCE OF FUNDING
FREIGHT		CITY OF CRAIG
INSTALLATION		GRANT FUNDING \$ 500,000.00
TRAINING		OTHER \$ 115,000.00
TOTAL REQUEST	\$ 615,000.00	TOTAL FUNDING \$ 615,000.00



- 15' CONCRETE AT NEW MAINTENANCE DOORS
- XERIC DRIP-IRRIGATED PLANTING AREA, TYP.
- IRRIGATED TURFGRASS SOD, TYP.
- DECIDUOUS SHADE TREE, TYP.
- CONCRETE PAVING, TYP.
- RESET EXISTING BLEACHERS, TYP.
- EXISTING ASPHALT MILLINGS TO REMAIN

WOODBURY PARK, CHRYCO
 CONCEPT PLAN 7.7.22
 TYPES



Schedule C-1
CAPITAL ITEM
 Budget Request
Fiscal Year 2023

FUND	DEPARTMENT	G/L ACCOUNT
GENERAL	PARKS & RECREATION	10-71-93400

CAPITAL ITEM	NEW	REPLACEMENT
City Park Volleyball Courts	<input type="checkbox"/>	<input checked="" type="checkbox"/>
DESCRIPTION OF NEED (USE SECOND PAGE IF MORE SPACE IS NEEDED)		
Timbers around volleyball have become dilapidated in many and need to be replaced. For durability and overall finish the preferred method is to install a 6" concrete curbing around the volleyball court.		
HOW WILL THIS ACQUISITION FURTHER A GOAL?		
Enhance park amenities.		
ARE THERE RELATED COSTS, SAVINGS, OR ALTERNATIVES?		
RANK THIS PROJECT OUT OF ALL THE PROPOSALS SUBMITTED FOR THIS DEPARTMENT		
4 / 9		

ESTIMATED BID DATE	REQUIRED DELIVERY DATE
01/01/2023	

ESTIMATED COST	\$ 15,000.00	SOURCE OF FUNDING
FREIGHT		CITY OF CRAIG \$ 15,000.00
INSTALLATION		GRANT FUNDING
TRAINING		OTHER
TOTAL REQUEST	\$ 15,000.00	TOTAL FUNDING \$ 15,000.00



Schedule C-1
CAPITAL ITEM
 Budget Request
Fiscal Year 2023

FUND	DEPARTMENT	G/L ACCOUNT
CAPITAL PROJECT	PARKS & RECREATION	10-71-93700

CAPITAL ITEM	NEW	REPLACEMENT
Yampa River Corridor Project (YRCP)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

DESCRIPTION OF NEED (USE SECOND PAGE IF MORE SPACE IS NEEDED)

Construction of the YRCP is inclusive to improvements at Loudy Simpson Park including a new concrete boat ramp, access road and parking area, as well as improvements at the existing diversion dam site include a whitewater park, access road, parking area and park amenities.

HOW WILL THIS ACQUISITION FURTHER A GOAL?

The YRCP supports economic stimulus, resilience and diversification for Craig and Moffat County. In addition to contributing new recreation opportunities identified throughout multiple strategic planning documents, the project will sustain the City's municipal water supply, create a multiuse park, and create enhanced aquatic/riparian habitat and fish habitat.

ARE THERE RELATED COSTS, SAVINGS, OR ALTERNATIVES?

Will additionally be seeking a \$600,000 Community Impact Grant through GOCO, plus an additional \$60,000 in funding support for grant management services.

RANK THIS PROJECT OUT OF ALL THE PROPOSALS SUBMITTED FOR THIS DEPARTMENT 1 / 10

ESTIMATED BID DATE	REQUIRED DELIVERY DATE
10/02/2022	

ESTIMATED COST	\$ 4,999,173.00	SOURCE OF FUNDING
FREIGHT		CITY OF CRAIG \$ 172,915.00
INSTALLATION		GRANT FUNDING \$ 4,065,342.00
TRAINING		OTHER \$ 760,916.00
TOTAL REQUEST	\$ 4,999,173.00	TOTAL FUNDING \$ 4,999,173.00

Applicant:	The City of Craig / Moffat County			
Project Name:	The Yampa River Corridor Project			
Date:	September 20, 2022			
Yampa River Corridor Project Budget				
Project Expenses		Project Match Sources		
Budget Line Items	Total Cost	Fund Source	Amount	Committed?
CONSTRUCTION: Loudy Simpson Park Improvements, including new Boat Ramp, Access & Parking	\$ 655,283	<i>GOCO + RLF Request</i>	\$ 660,000	<i>Pending</i>
		EDA Grant	\$ 3,315,342	Committed
		LMD	\$ 150,000	Committed
CONSTRUCTION: Diversion Site Whitewater Park, Access, Parking & Amenities	\$ 4,283,890	NWCO Parrotheads	\$ 8,000	Committed
		Friends of the Yampa	\$ 65,000	Committed
		Trapper Mine	\$ 30,000	Committed
GRANT MANAGEMENT: Not to Exceed	\$ 60,000	City of Craig	\$ 172,915	Committed
TOTAL:	\$ 4,999,173	Office of Just Transition	\$ 397,916	Committed
		Moffat County	\$ 150,000	Committed
		Yampa River Fund	\$ 50,000	Committed
		TOTAL:	\$ 4,999,173	



Schedule C-1
CAPITAL ITEM
 Budget Request
Fiscal Year 2023

FUND	DEPARTMENT	G/L ACCOUNT
GENERAL	PARKS & RECREATION	10-71-941

CAPITAL ITEM	NEW	REPLACEMENT
Parks Maintenance Shop - Asphalt Parking Lot	<input checked="" type="checkbox"/>	<input type="checkbox"/>
DESCRIPTION OF NEED (USE SECOND PAGE IF MORE SPACE IS NEEDED)		
<p>The parks maintenance shop parking lot becomes messy in the elements. By asphaltting, the surface it would be easier to navigate, cleaner and reduce man hours from constantly cleaning equipment. It would be similar to Road & Bridge Department layout.</p>		
HOW WILL THIS ACQUISITION FURTHER A GOAL?		
<p>Provide a effective road material and reduce man hours in cleaning equipment.</p>		
ARE THERE RELATED COSTS, SAVINGS, OR ALTERNATIVES?		
<p>Cost would be for material only. Project would be completed internally.</p>		
RANK THIS PROJECT OUT OF ALL THE PROPOSALS SUBMITTED FOR THIS DEPARTMENT		
7 / 9		

ESTIMATED BID DATE	REQUIRED DELIVERY DATE
01/01/2023	

ESTIMATED COST	\$ 75,000.00	SOURCE OF FUNDING
FREIGHT		CITY OF CRAIG \$ 75,000.00
INSTALLATION		GRANT FUNDING
TRAINING		OTHER
TOTAL REQUEST	\$ 75,000.00	TOTAL FUNDING \$ 75,000.00



Schedule C-1
CAPITAL ITEM
 Budget Request
Fiscal Year 2023

FUND	DEPARTMENT	G/L ACCOUNT
GENERAL	PARKS & RECREATION	10-71-935

CAPITAL ITEM	NEW	REPLACEMENT
Fencing - Ledford to Finley Trail	<input type="checkbox"/>	<input checked="" type="checkbox"/>

DESCRIPTION OF NEED (USE SECOND PAGE IF MORE SPACE IS NEEDED)

Install 1,100' of 4' black coated chain link fence beside Ledford to Finley trail.

HOW WILL THIS ACQUISITION FURTHER A GOAL?

ARE THERE RELATED COSTS, SAVINGS, OR ALTERNATIVES?

RANK THIS PROJECT OUT OF ALL THE PROPOSALS SUBMITTED FOR THIS DEPARTMENT 9 / 9

ESTIMATED BID DATE	REQUIRED DELIVERY DATE
01/01/2023	

ESTIMATED COST	\$ 42,000.00	SOURCE OF FUNDING
FREIGHT		CITY OF CRAIG \$ 42,000.00
INSTALLATION		GRANT FUNDING
TRAINING		OTHER
TOTAL REQUEST	\$ 42,000.00	TOTAL FUNDING \$ 42,000.00



Schedule C-1
CAPITAL ITEM
 Budget Request
Fiscal Year 2023

FUND	DEPARTMENT	G/L ACCOUNT
GENERAL	PARKS & RECREATION	10-71-94200

CAPITAL ITEM	NEW	REPLACEMENT
Utility Service Body	<input checked="" type="checkbox"/>	<input type="checkbox"/>
DESCRIPTION OF NEED (USE SECOND PAGE IF MORE SPACE IS NEEDED)		
Parks is short a utility vehicle due to Building Maintenance Supervisor retaining vehicle. A utility body is needed to outfit another truck for efficiency purposes.		
HOW WILL THIS ACQUISITION FURTHER A GOAL?		
Efficiency		
ARE THERE RELATED COSTS, SAVINGS, OR ALTERNATIVES?		
Outfitting existing vehicle with service body is the most cost affective solution.		
RANK THIS PROJECT OUT OF ALL THE PROPOSALS SUBMITTED FOR THIS DEPARTMENT		
6 / 9		

ESTIMATED BID DATE	REQUIRED DELIVERY DATE
01/01/2023	

ESTIMATED COST	\$ 14,000.00	SOURCE OF FUNDING
FREIGHT		CITY OF CRAIG \$ 14,000.00
INSTALLATION		GRANT FUNDING
TRAINING		OTHER
TOTAL REQUEST	\$ 14,000.00	TOTAL FUNDING \$ 14,000.00



Schedule C-1
CAPITAL ITEM
 Budget Request
Fiscal Year 2023

FUND	DEPARTMENT	G/L ACCOUNT
GENERAL	PARKS & RECREATION	10-71-94200

CAPITAL ITEM	NEW	REPLACEMENT
Dump Truck	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

DESCRIPTION OF NEED (USE SECOND PAGE IF MORE SPACE IS NEEDED)

Purchase dump truck for the Road & Bridge Department. It was approved in the 2022 budget, but never received.

HOW WILL THIS ACQUISITION FURTHER A GOAL?

Expedite projects and allow for increased efficiency.

ARE THERE RELATED COSTS, SAVINGS, OR ALTERNATIVES?

RANK THIS PROJECT OUT OF ALL THE PROPOSALS SUBMITTED FOR THIS DEPARTMENT 0 / 0

ESTIMATED BID DATE	REQUIRED DELIVERY DATE
01/01/2023	

ESTIMATED COST	\$ 60,000.00	SOURCE OF FUNDING
FREIGHT		CITY OF CRAIG \$ 60,000.00
INSTALLATION		GRANT FUNDING
TRAINING		OTHER
TOTAL REQUEST	\$ 60,000.00	TOTAL FUNDING \$ 60,000.00



Schedule C-1
CAPITAL ITEM
 Budget Request
Fiscal Year 2023

FUND	DEPARTMENT	G/L ACCOUNT
GENERAL	CENTER OF CRAIG	10-75-92300

CAPITAL ITEM	NEW	REPLACEMENT
Exterior Basement Enclosure	<input checked="" type="checkbox"/>	<input type="checkbox"/>
DESCRIPTION OF NEED (USE SECOND PAGE IF MORE SPACE IS NEEDED)		
<p>Frame enclosure at basement entry so it is safe and accessible. There is currently a board that covers basement stairs. The enclosure would create accessibility year round and alleviate safety hazards.</p>		
HOW WILL THIS ACQUISITION FURTHER A GOAL?		
<p>Keeping facilities safe and accessible. Making facility improvements will also attract visitors.</p>		
ARE THERE RELATED COSTS, SAVINGS, OR ALTERNATIVES?		
RANK THIS PROJECT OUT OF ALL THE PROPOSALS SUBMITTED FOR THIS DEPARTMENT		
1 / 1		

ESTIMATED BID DATE	REQUIRED DELIVERY DATE
01/01/2023	

ESTIMATED COST	\$ 13,920.00	SOURCE OF FUNDING
FREIGHT		CITY OF CRAIG \$ 13,920.00
INSTALLATION		GRANT FUNDING
TRAINING		OTHER
TOTAL REQUEST	\$ 13,920.00	TOTAL FUNDING \$ 13,920.00



Schedule C-1
CAPITAL ITEM
 Budget Request
Fiscal Year 2023

FUND	DEPARTMENT	G/L ACCOUNT
GENERAL	YAMPA BUILDING	10-76-92100

CAPITAL ITEM	NEW	REPLACEMENT
Replace Rooftop Unit	<input type="checkbox"/>	<input checked="" type="checkbox"/>

DESCRIPTION OF NEED (USE SECOND PAGE IF MORE SPACE IS NEEDED)

Current model is 30 years old and operates on R-22 refrigerant which is no longer available. Also, there is a hole in evaporator.

HOW WILL THIS ACQUISITION FURTHER A GOAL?

ARE THERE RELATED COSTS, SAVINGS, OR ALTERNATIVES?

RANK THIS PROJECT OUT OF ALL THE PROPOSALS SUBMITTED FOR THIS DEPARTMENT 1 / 2

ESTIMATED BID DATE	REQUIRED DELIVERY DATE
01/01/2023	

ESTIMATED COST	\$ 15,000.00	SOURCE OF FUNDING
FREIGHT		CITY OF CRAIG \$ 15,000.00
INSTALLATION		GRANT FUNDING
TRAINING		OTHER
TOTAL REQUEST	\$ 15,000.00	TOTAL FUNDING \$ 15,000.00

CAPITAL PROJECT FUND

**CITY OF CRAIG
2023 BUDGET
CAPITAL PROJECTS FUND BUDGET SUMMARY**

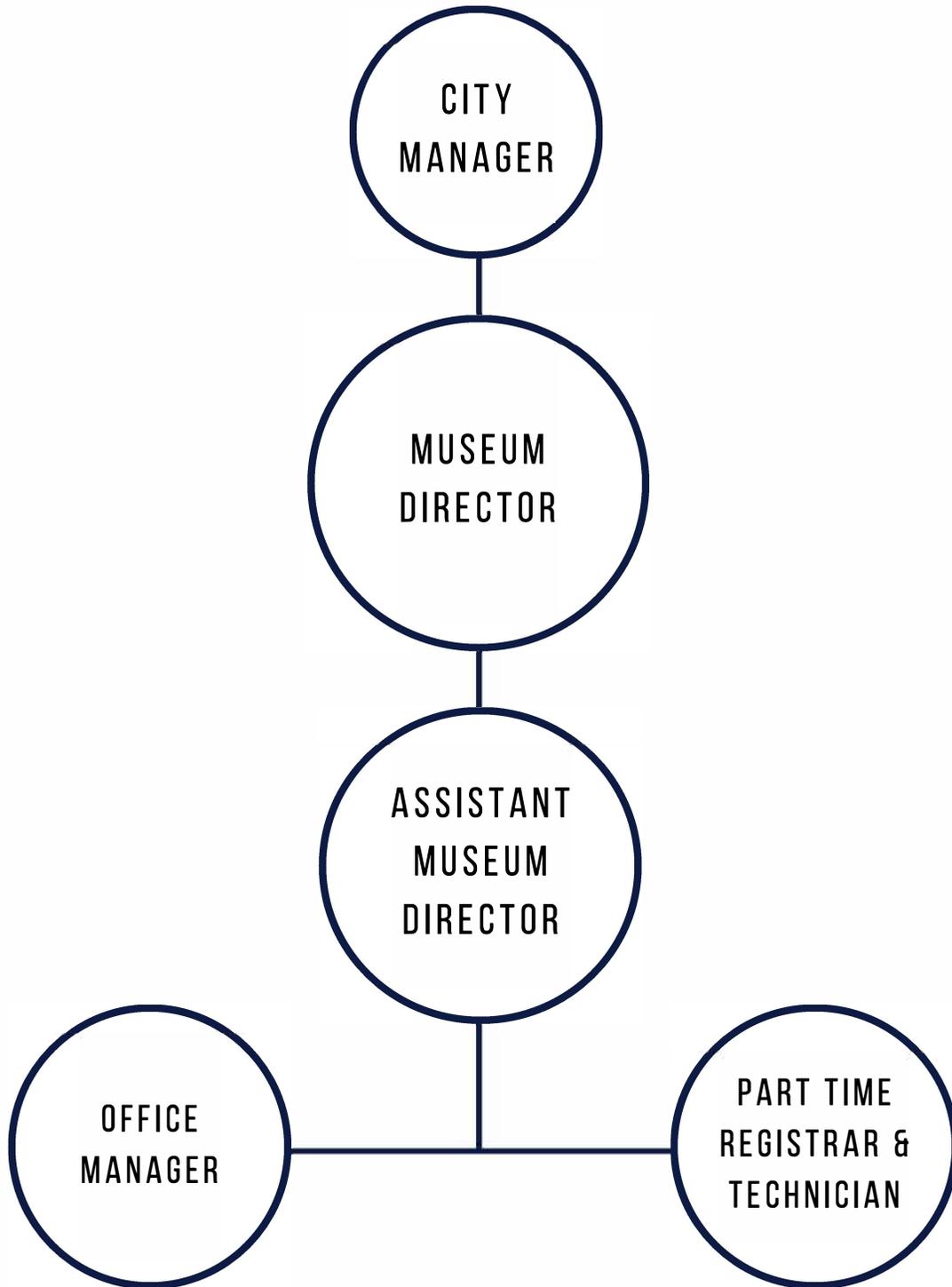
DESCRIPTION	2020 Actual	2021 Actual	REVISED 2022 Budget	2022 Projected	2023 Budget	Inc/Dec 2022/2023
BEGINNING FUND BALANCE:						
Unreserved-Undesignated	369,972	440,402	448,242	453,254	468,034	
TOTAL Beginning Fund Balance	369,972	440,402	448,242	453,254	468,034	
REVENUES:						
20-31-10000 Property Taxes	149,105	150,610	157,480	157,480	154,950	(2,530)
20-31-11000 Property Taxes Delinquent	-20	-1	0	0	0	0
20-31-20000 Spec Ownership Taxes	14,211	14,531	8,800	8,800	8,800	0
20-31-90000 Int & Pen on Property Taxes	564	266	0	0	0	0
20-33-10000 Grants	147,884	0	0	0	0	0
20-36-16100 Interest Investments	622	187	200	1,500	1,500	1,300
20-39-70000 Transfer In	291,000	0	0	0	0	0
TOTAL Revenues	603,365	165,593	166,480	167,780	165,250	(1,230)
EXPENDITURES:						
20-81-56100 Treasurers Fees County	2,990	3,015	3,000	3,000	3,200	200
20-81-95000 Capital Construction	153,084	149,725	150,000	150,000	200,000	50,000
20-81-96000 Capital Const - CDOT	341,322	0	0	0	0	0
20-81-96100 Engineering- CDOT	35,539	0	0	0	0	0
TOTAL Expenditures	532,935	152,741	153,000	153,000	203,200	50,200
REVENUES VS EXPENDITURES	70,430	12,852	13,480	14,780	(37,950)	
ENDING FUND BALANCE:						
Unreserved-Undesignated	440,402	453,254	461,722	468,034	430,084	
TOTAL Ending Fund Balance	440,402	453,254	461,722	468,034	430,084	

MUSEUM OF NORTHWEST COLORADO



MUSEUM OF NORTHWEST COLORADO

ORGANIZATIONAL CHART



**CITY OF CRAIG
2023 BUDGET
MUSEUM FUND BUDGET SUMMARY**

DESCRIPTION	2020 Actual	2021 Actual	REVISED 2022 Budget	2022 Projected	2023 Budget	Inc/Dec 2022/2023
BEGINNING FUND BALANCE:						
Unspendable (Inventory&CompAbsence)	0	25,025	25,025	25,284	25,025	
Reserved for Operations 25%	0	0	0	87,118	87,118	
Restricted Mineral Leases	0	0	0	0	0	
Unreserved-Undesignated	0	197,430	191,910	159,982	230,450	
TOTAL Beginning Fund Balance	0	222,455	216,935	272,383	342,593	
REVENUES:						
29-33-10000 Grants	28,000	8,717	8,500	12,000	13,500	5,000
29-33-13504 Grants-COVID	4,208	0	0	0	0	0
29-34-76000 Donations Walk-in	6,544	12,104	9,000	11,000	11,000	2,000
29-34-76100 Donations Fundraising	20,070	48,419	20,000	20,000	25,000	5,000
29-34-76200 Donations Non-Walk-in	2,812	75	0	16,000	5,000	5,000
29-34-76500 Donations Memorial Funds	1,340	1,000	500	48,000	500	0
29-34-76600 Donations Specified	100	2,325	0	0	0	0
29-34-76700 Concessions	10,996	22,177	20,000	17,000	18,000	(2,000)
29-34-76800 Concessions Donated	1,118	855	500	1,200	1,000	500
29-36-00000 Misc Contributions Private	10,173	258	0	700	0	0
29-37-00000 Contrib from Other Gov	166,919	40	0	40	0	0
29-36-20001 Mineral Royalties	9,540	17,164	10,000	25,000	20,000	10,000
29-39-70000 Transfer In	300,000	300,000	370,000	370,000	370,000	0
TOTAL Revenues	561,820	413,136	438,500	520,940	464,000	25,500
EXPENDITURES:						
Personnel Services	248,827	268,443	336,490	332,170	332,460	(4,030)
Supplies	23,486	34,057	40,000	36,500	52,500	12,500
Purchased Services	32,933	40,396	42,810	50,300	47,090	4,280
Fixed Charges	6,119	4,526	10,100	10,200	12,560	2,460
Capital Outlay	28,000	15,785	22,000	21,560	24,290	24,290
TOTAL Expenditures	339,365	363,208	451,400	450,730	468,900	39,500
REVENUES VS EXPENDITURES	222,455	49,928	(12,900)	70,210	(4,900)	
ENDING FUND BALANCE:						
Unspendable (Inventory&CompAbsence)		25,284	25,025	25,025	25,025	
Restricted Mineral Leases		87,118	0	87,118	87,118	
Reserved for Operations 25%			0	0	111,153	
Unreserved-Undesignated	222,455	159,982	179,010	230,450	114,398	
TOTAL Ending Fund Balance	222,455	272,383	204,035	342,593	337,693	

CITY OF CRAIG 2023 BUDGET MUSEUM FUND					
SUMMARY	2020 Actual	2021 Actual	2022 Budget	2022 Projected	2023 Budget

FINANCIAL SUMMARY - MUSEUM FUND

Personnel Services	248,827	268,443	336,490	332,170	332,460
Supplies	23,486	34,057	40,000	36,500	52,500
Purchased Services	32,933	40,396	42,810	50,300	47,090
Fixed Charges	6,119	4,526	10,100	10,200	12,560
Capital Outlay	28,000	15,785	22,000	21,560	24,290
TOTAL	339,365	363,208	451,400	450,730	468,900

PERSONNEL SUMMARY - MUSEUM FUND

FULL-TIME:

Museum Director	1.0	1.0	1.0	1.0	1.0
Assistant Museum Director	1.0	1.0	1.0	1.0	1.0
Museum Office Manager	0.0	0.0	1.0	1.0	1.0
Museum Registrar/Technician	0.0	0.8	0.8	0.8	0.8
Assist. Museum Registrar/Tech.	0.0	0.8	0.0	0.0	0.0
TOTAL FULL-TIME	2.0	3.6	3.8	3.8	3.8

SEASONAL/PART-TIME

Registrar/Technician	0.7	0.0	0.0	0.0	0.0
Assistant Registrar/Technician	1.0	0.0	0.0	0.0	0.0
TOTAL SEASONAL/PT-TIME	1.7	0.0	0.0	0.0	0.0
GRAND TOTAL	3.7	3.6	3.8	3.8	3.8

CITY OF CRAIG 2023 BUDGET MUSEUM FUND						
Acct No	Account Description	2020 Actual	2021 Actual	2022 Budget	2022 Projected	2023 Budget

MUSEUM FUND

MUSEUM

29-83-11100	SALARIES REG	137,589	153,121	203,150	200,730	196,210
29-83-12100	SALARIES PT	44,135	46,372	44,040	42,720	34,970
29-83-12200	SALARIES OT	0	80	0	0	0
29-83-14100	BENEFITS UNEMP	0	0	1,190	1,220	1,160
29-83-14200	BENEFITS WRKCOMP	268	251	360	240	230
29-83-14300	BENEFITS HEALTH	44,375	44,319	58,650	58,650	69,000
29-83-14500	BENEFITS MEDICARE	2,456	2,706	3,590	3,530	3,360
29-83-14600	BENEFITS EEPF	16,395	17,398	21,000	20,580	23,550
29-83-14700	BENEFITS EELIFE	812	812	1,780	1,850	1,810
29-83-14800	BENEFITS FICA	2,796	3,384	2,730	2,650	2,170
29-83-21200	SUPPLIES SMALL EQUIP	5,319	588	500	500	13,000
29-83-21300	SUPPLIES DUPLICATING	2,815	2,947	2,500	3,000	3,000
29-83-21400	SUPPLIES OFFICE	0	20	500	500	500
29-83-22300	SUPPLIES JANITORIAL	102	0	500	500	1,500
29-83-22500	SUPPLIES DISPLAY	1,729	10,294	20,000	15,000	20,000
29-83-22900	SUPPLIES OPERATING	2,367	3,952	3,000	5,000	2,500
29-83-24100	SUPPLIES EXHIBIT ITEMS	2,853	3,031	2,000	6,000	5,000
29-83-25300	SUPPLIES CONCESSIONS	7,545	12,352	11,000	6,000	7,000
29-83-31100	SUPPLIES POSTAGE	757	874	750	500	1,000
29-83-33300	SVC PUBL,SUBSC,DUES	510	2,309	2,000	3,500	2,500
29-83-33700	SVC ADVERTISING	10,979	8,312	10,000	10,000	11,000
29-83-34100	SVC UTIL-ELECTRIC	3,580	6,500	5,500	5,500	6,000
29-83-34500	SVC UTIL-GAS	2,333	2,962	2,600	3,500	3,000
29-83-34700	SVC TELEPHONE	2,153	4,502	2,500	4,000	3,700
29-83-35700	SVC IT SERVICES	805	0	3,360	2,000	3,500
29-83-35800	SVC OTHER PROF SVC	3,268	0	1,100	6,100	1,100
29-83-36400	SVC RPR/MAINT-BLDGS	5,764	9,164	10,000	10,000	9,990
29-83-38100	SVC TRNING/EDUC	720	1,136	1,000	2,000	2,000
29-83-38400	SVC MINERAL EXPENDITURES	756	1,813	2,000	1,200	2,000
29-83-39700	SVC MAINT. CONTRACTS	2,065	3,699	2,000	2,000	1,300
29-83-51100	FXD CHG BLDG INS	6,119	4,526	10,000	10,200	7,860
29-83-51300	FXD CHG LIAB INS	0	0	100	0	4,700

MUSEUM Totals:	311,365	347,423	429,400	429,170	444,610
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CAPITAL

29-83-92200	BDG-MNT BUILDINGS OPERA	0	15,785	0	0	0
29-83-93500	BDG-MNT IMPRV OTHER	0	0	0	0	24,290
29-83-94700	BDG-MNT EQUIPMENT OTHER	0	0	22,000	21,560	0
29-83-96100	MUSEUM EXHIBITS	28,000	0	0	0	0

MUSEUM CAPITAL OUTLAY	28,000	15,785	22,000	21,560	24,290
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CITY OF CRAIG
2023 MUSEUM CAPITAL PROJECTS & ITEMS

Museum

Projects:

Newspaper Digitization	1	\$3,000	<u>\$24,285</u>	\$24,285
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Schedule C-1
CAPITAL ITEM
 Budget Request
Fiscal Year 2023

FUND	DEPARTMENT	G/L ACCOUNT
MUSEUM	N/A	29-83-93500

CAPITAL ITEM	NEW	REPLACEMENT
Historic Newspaper Digitization (1945-1982)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
DESCRIPTION OF NEED (USE SECOND PAGE IF MORE SPACE IS NEEDED)		
Complete next batch of digitization and indexing of historic Craig newspapers from 1945-1982 (currently complete from 1891-1944). Digitized newspapers are hosted by the Colorado State Library who are sole-source contractors for the hosted public website.		
HOW WILL THIS ACQUISITION FURTHER A GOAL?		
Digitized newspapers are without a doubt the most utilized research asset for the museum, public, researchers, genealogists, authors etc.		
ARE THERE RELATED COSTS, SAVINGS, OR ALTERNATIVES?		
The savings in staff time is significant. Currently staff has to tediously access and search (often unsuccessfully) the physical, un-indexed copies of Craig's newspapers.		
RANK THIS PROJECT OUT OF ALL THE PROPOSALS SUBMITTED FOR THIS DEPARTMENT		
1 / 1		

ESTIMATED BID DATE	REQUIRED DELIVERY DATE

ESTIMATED COST	\$ 24,285.00	SOURCE OF FUNDING
FREIGHT		CITY OF CRAIG
INSTALLATION		GRANT FUNDING \$ 3,000.00
TRAINING		OTHER \$ 21,285.00
TOTAL REQUEST	\$ 24,285.00	TOTAL FUNDING \$ 24,285.00

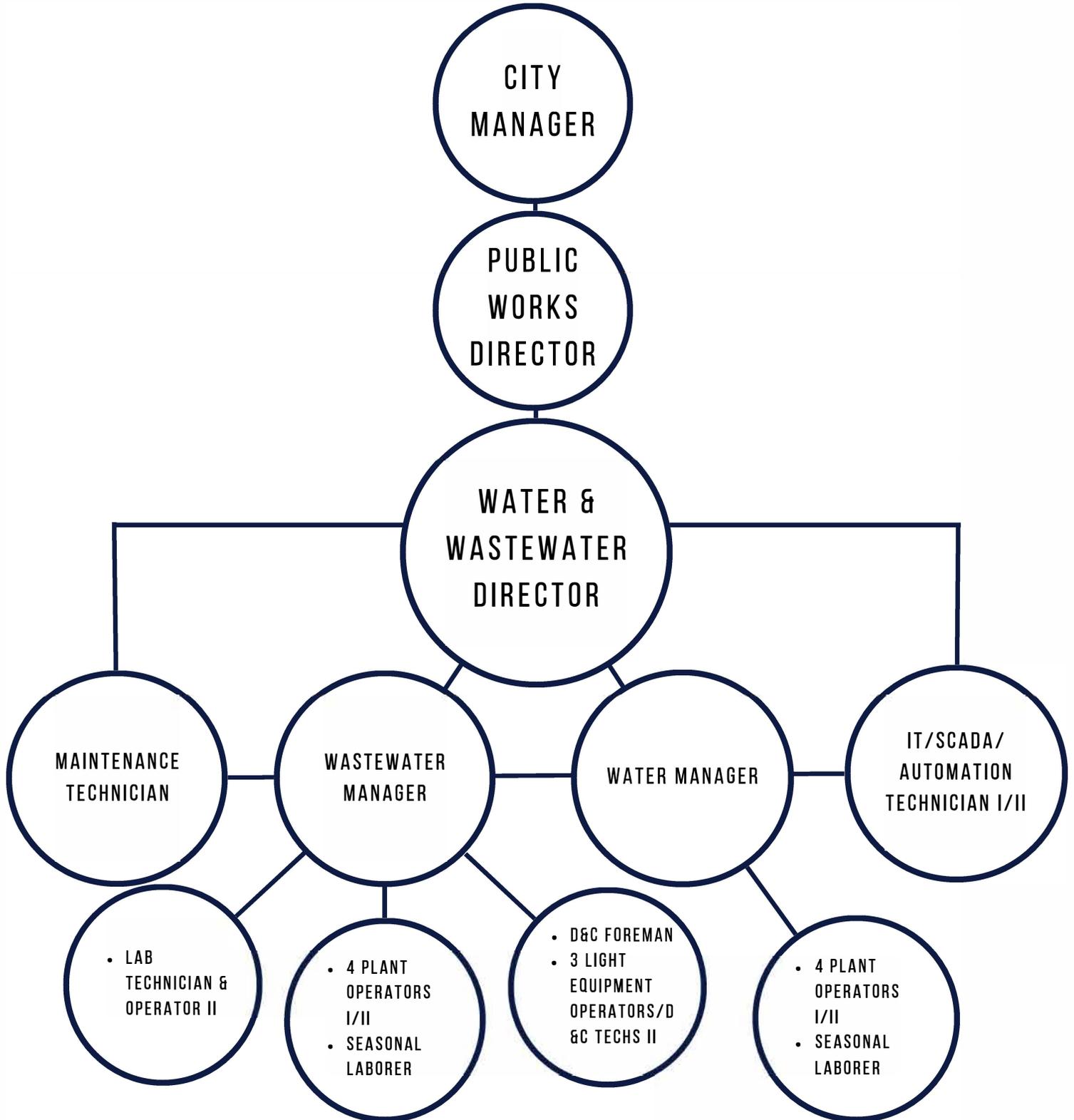
WATER

FUND



WATER DEPARTMENT

ORGANIZATIONAL CHART



CITY OF CRAIG 2023 BUDGET WATER FUND BUDGET SUMMARY						
DESCRIPTION	2020 Actual	2021 Actual	REVISED 2022 Budget	2022 Projected	2023 Budget	Inc/Dec 2022/2023
BEGINNING FUND BALANCE:						
Reserved for Debt	500,000	500,000	562,800	617,718	617,718	
Unspendable (Inventory&CompAbsence)	344,526	344,526	344,526	384,586	384,586	
Reserved for Operations 25%	641,331	641,331	755,671	600,150	592,845	
Unreserved-Undesignated	2,374,479	4,513,521	3,739,288	4,585,400	4,021,236	
TOTAL Beginning Fund Balance	3,860,336	5,999,378	5,402,285	6,187,855	5,616,385	
REVENUES:						
50-34-49100 Charges Metered Water	3,105,456	3,236,164	3,288,500	3,141,000	3,247,000	(41,500)
50-34-49200 Charges Unmetered Water	109,185	138,686	95,000	95,000	97,000	2,000
50-34-49400 Charges Capital Inv. Fees	10,675	18,160	8,500	10,000	8,500	0
50-34-49500 Charges Water Meters	1,620	1,620	1,000	2,000	1,000	0
50-36-00000 Miscellaneous	81,487	70,917	40,000	40,000	40,000	0
50-36-16100 Interest Investments	29,740	2,209	5,000	15,000	18,000	13,000
50-36-30000 Late Payment Fees	15,825	42,982	45,000	45,000	45,000	0
50-37-00000 Contributions Governments		154,221	0	0	0	0
50-39-10000 Sale of Assets		1,678	0	0	25,000	25,000
50-39-20000 Direct Loan	2,757,187	532,341	0	0	0	0
50-39-40000 Grants	266,843	78,281	1,675,000	400,000	1,400,000	(275,000)
50-39-42000 Grants- COVID Relief	14,680	0	200,000	200,000	0	(200,000)
TOTAL Revenues	6,392,698	4,277,259	5,358,000	3,948,000	4,881,500	(476,500)
EXPENDITURES:						
EXPENDITURES:						
Personnel Services	1,150,645	1,195,497	1,264,440	1,187,200	1,401,110	136,670
Supplies	189,831	242,018	228,450	237,300	257,900	29,450
Purchased Services	641,582	695,751	824,750	827,700	895,360	70,610
Elkhead Reservoir	25,493	8,910	40,000	40,000	85,000	45,000
Fixed Charges	73,852	71,767	79,180	79,180	78,060	(1,120)
Debt Service	403,814	562,828	611,620	611,620	617,730	6,110
Other (Transfers)	0	0	0	0	0	0
Capital Outlay	1,782,724	1,312,012	3,199,670	1,536,470	2,505,000	(694,670)
TOTAL Expenditures	4,267,941	4,088,782	6,248,110	4,519,470	5,840,160	(407,950)
REVENUES VS EXPENDITURES	2,124,757	188,476	(890,110)	(571,470)	(958,660)	
ENDING FUND BALANCE:						
Reserved for Debt	500,000	500,000	562,800	617,718	617,718	
Unspendable (Inventory&CompAbsence)	344,526	344,526	344,526	384,586	384,586	
Reserved for Operations 25%	641,331	641,331	597,400	592,845	679,358	25%
Unreserved-Undesignated	4,499,236	4,701,998	3,351,975	4,021,236	2,976,063	110%
TOTAL Ending Fund Balance	5,985,093	6,187,855	4,512,175	5,616,385	4,657,725	

Section 3: Water Rates

Introduction

The City's water utility is a self-supporting enterprise fund with funding for operating and maintenance expenses, capital improvements, and debt service primarily met through rates and miscellaneous revenue. The financial plan tables can be found in Appendix A.

Water Cash Flow Fund

The water cash flow fund tracks financial activities with funding annual operating revenues and revenue requirements. Revenue requirements include operation and maintenance expenses, payments on existing and proposed debt, the capital improvement program, and maintaining reserves and debt service coverage.

BEGINNING BALANCE

The cash balance includes restricted and unrestricted funds carried over from previous years. The fund balance is projected to be \$3.2 million at the beginning of 2019. Of that \$3.2 million, \$430,100 is restricted for debt service reserves and \$260,300 is restricted for other utility purposes.

SOURCES OF FUNDS

Revenue is derived from water rates, investment income, and other miscellaneous sources. Water sales revenue under existing rates is based on the projected number of units per water account and water usage amounts for each customer class. Revenue from existing rates averages \$3.0 million annually with no projected account growth over the study period. Miscellaneous revenues include water meter sales, interest income, late payment fees, and other sources. An interest rate of 0.5% is applied to average fund balances.

Other sources of funds include a loan of \$3.2 million from the Colorado Water Resources and Power Development Authority (CWRPDA). This loan is for the distribution system chlorine compliance project beginning in 2019. A State grant of \$1.0 million is also anticipated for this project. Other State grants in the amounts of \$410,500 in 2020, \$344,900 in 2022, and \$216,500 in 2023 are anticipated to fund storage tank and distribution system replacement projects. Grants anticipated in 2020 through 2023 include a 2.0% inflation allowance.

REVENUE REQUIREMENTS

Revenue requirements include operation and maintenance expenses (O&M), repair and replacement capital, and debt service payments for existing and proposed debt issuances. O&M consists of personnel, materials, supplies, and maintenance expenses. O&M averaged \$2.4 million annually during the study period and includes an average inflation allowance of 3.1%. Existing debt is a 2006 note from the CWRPDA issued for water system improvements. This note was refunded in 2018. The refunding loan payments are \$391,000 annually through 2027. Proposed debt is for the distribution system chlorine compliance project mandate by State regulations. Estimated payments on this proposed debt issue are \$160,000 annually, starting in 2020.

INDICATED WATER SALES REVENUE ADJUSTMENTS

Water rate revenue should be sufficient to meet revenue requirements, finance the capital improvement program, maintain adequate reserves, and comply with bond covenants. A minimum operating reserve equal to 90 days of operating expenses and a repair and replacement reserve equal to one-year's annual depreciation expense is recommended. One year of depreciation expense reserve is a typical industry standard minimum for capital

reserves. The City is also required by CWRPDA bond covenants to maintain a debt service coverage of 1.1 times net revenue. To meet these obligations through the 5-year study period and maintain sufficient reserves for funding the 2024 – 2028 capital improvement program, equal annual rate revenue increases of 2.0% are recommended. Total capital improvements for 2024 through 2028 are estimated at \$3.7 million with inflation. It is recommended that the financial plan be updated annually to determine whether the projected increases are appropriate. Table 4 summarizes the financial plan results.

Table 4: Water - Financial Plan Projections

Description	2019	2020	2021	2022	2023
Revenue Adjustment	2.0%	2.0%	2.0%	2.0%	2.0%
Ending Balance (\$ millions)	\$2.67	\$2.61	\$2.93	\$2.95	\$2.44
Target Reserves (\$ millions)	1.34	1.35	1.37	1.39	1.41
Over/(Under Target) (\$ millions)	1.33	1.26	1.56	1.56	1.03
Debt service coverage	2.50	1.77	1.75	1.73	1.70
Capital Improvement Program Funded (\$ millions)	\$5.29	\$0.89	\$0.10	\$0.73	\$1.12

RATE DESIGN

In the development of schedules of water rates, a basic consideration is to establish equitable charges to customers commensurate with the cost of providing service. The only method of assessing entirely equitable water rates would be the determination of each customer’s bill based upon their unique service requirements. Since this is impractical, schedules of rates are normally designed to meet average conditions for groups (classes) of customers having similar service requirements. Rates should be reasonably simple in application and subject to as few misinterpretations as possible.

Current and Proposed Rates

The City’s current rate structure consists of a monthly service charge that varies by meter size and volumetric rate for all usage. Table 5 compares the current and proposed 2019 water rates.

Table 5: Water - Comparison of Current and Proposed Monthly Rates

Item	Current	2019 Proposed
Inside City		
Service Charge, \$ per bill	\$28.50	\$29.07
Volume Rate, \$ per 1,000 gallons	2.90	2.96
Outside City		
Service Charge, \$ per bill	\$50.00	\$51.00
Volume Rate, \$ per 1,000 gallons	2.90	2.96

CITY OF CRAIG 2023 BUDGET WATER FUND					
SUMMARY	2020 Actual	2021 Actual	2022 Budget	2022 Projected	2023 Budget

FINANCIAL SUMMARY - WATER FUND

Personnel Services	1,150,645	1,195,497	1,264,440	1,187,200	1,401,110
Supplies	189,831	242,018	228,450	237,300	257,900
Purchased Services	667,075	704,661	864,750	867,700	980,360
Fixed Charges	73,852	71,767	79,180	79,180	78,060
Debt Service	403,814	562,828	611,620	611,620	617,730
Other	0	0	0	0	0
Capital Outlay	1,782,724	1,312,012	3,199,670	1,536,470	2,505,000
TOTAL	4,267,941	4,088,782	6,248,110	4,519,470	5,840,160

PERSONNEL SUMMARY - WATER FUND

FULL-TIME:

Director	0.50	0.50	0.50	0.50	0.50
Water Distribution Manager	0.00	0.00	0.00	0.00	1.00
IT/SCADA/Automation Tech	1.00	1.00	1.00	1.00	1.00
Plant Operator II	2.00	2.00	3.00	3.00	3.00
Plant Operator I	2.00	2.00	1.00	1.00	1.00
Dist. Foreman/Tech II	1.00	1.00	1.00	1.00	1.00
Dist. Tech ii/HEO	1.00	1.00	2.00	2.00	2.00
Dist. Tech/LEO	2.00	2.00	1.00	1.00	1.00
Maint. Tech W/WW	0.00	0.00	0.50	0.50	0.50
Maint. Supr./WW Manager	0.25	0.25	0.25	0.25	0.00
Meter Rder/Customer Ser. Tech.	0.00	0.00	0.00	0.00	0.00
LEGAL					
City Attorney	0.04	0.04	0.04	0.04	0.05
ADMINISTRATION					
City Manager	0.07	0.07	0.07	0.07	0.10

CITY OF CRAIG 2023 BUDGET WATER FUND					
SUMMARY	2020 Actual	2021 Actual	2022 Budget	2022 Projected	2023 Budget
CITY CLERK/PERSONNEL					
City Clerk/Personnel	0.07	0.07	0.07	0.07	0.10
Personnel Coordinator	0.07	0.07	0.07	0.07	0.10
Admin/HR Clerk	0.00	0.00	0.00	0.00	0.10
FINANCE					
Finance Director	0.07	0.07	0.10	0.10	0.10
Deputy Finance Director	0.07	0.07	0.00	0.00	0.00
Senior Accountant	0.00	0.00	0.10	0.10	0.20
Accounting Clerk	0.07	0.07	0.10	0.10	0.10
Utility Coordinator	0.60	0.60	0.60	0.60	0.60
Utility Bill Clerk	0.60	0.60	1.20	1.20	1.20
PUBLIC WORKS					
Engineering/IT Technician	0.30	0.30	0.30	0.30	0.30
ROAD & BRIDGE					
Sr. Equipment Mechanic	0.09	0.09	0.09	0.09	0.09
TOTAL FULL-TIME	11.80	11.80	12.99	12.99	14.04
SEASONAL/PART-TIME					
Laborer	1.00	1.00	1.00	1.00	1.00
TOTAL SEASONAL/PT-TIME	1.00	1.00	1.00	1.00	1.00
GRAND TOTAL	12.80	12.80	13.99	13.99	15.04

**CITY OF CRAIG
2023 BUDGET
WATER FUND**

Acct No	Account Description	2020 Actual	2021 Actual	2022 Budget	2022 Projected	2023 Budget
50-65-11100	SALARIES REG	742,953	769,425	848,505	784,930	902,590
50-65-12100	SALARIES PT	3,780	0	8,000	8,000	8,000
50-65-12200	SALARIES OT	24,179	22,119	12,000	12,000	12,000
50-65-14100	BENEFITS UNEMP	0	0	4,190	4,190	4,620
50-65-14200	BENEFITS WRKCOMP	25,854	19,669	26,480	16,220	17,830
50-65-14300	BENEFITS HEALTH	248,261	274,268	255,870	256,770	324,070
50-65-14500	BENEFITS MEDICARE	10,467	11,108	12,595	12,130	13,380
50-65-14600	BENEFITS EEP	90,783	94,987	88,760	84,900	109,750
50-65-14700	BENEFITS EELIFE	4,133	3,921	7,540	7,560	8,370
50-65-14800	BENEFITS FICA	234	0	500	500	500
50-65-21400	SUPPLIES OFFICE	12,825	4,176	4,500	5,350	5,350
50-65-22100	SUPPLIES CHEMICALS	139,754	197,417	160,000	175,000	192,000
50-65-22119	SUPPLIES CHEMICALS LAB	14,477	22,123	35,000	30,000	30,000
50-65-22300	SUPPLIES JANITORIAL	500	267	650	650	650
50-65-22500	SUPPLIES CLOTH/UNIF	3,106	1,643	3,300	3,300	3,650
50-65-22900	SUPPLIES OPERATING	4,273	3,526	5,000	5,000	5,000
50-65-23100	SUPPLIES GAS,OIL,FUEL	7,384	9,962	11,000	12,000	13,750
50-65-23200	SUPPLIES VEHICLE	156	175	500	500	500
50-65-23400	SUPPLIES SMALL TOOLS	5,665	2,051	3,500	3,500	2,000
50-65-23900	SUPPLIES TIRES	1,692	679	5,000	2,000	5,000
50-65-31100	SVC POSTAGE	6,342	6,407	6,500	6,500	6,500
50-65-32100	SVC PRINTING	4,108	3,305	4,500	4,500	4,500
50-65-33100	SVC LGL NOTICE	364	668	500	500	500
50-65-33300	SVC PUBL,SUBSC,DUES	1,714	1,894	2,000	2,000	2,000
50-65-33700	SVC ADVERTISING	281	1,368	1,000	5,000	1,000
50-65-33900	SVC WATER RIGHTS	2,325	4,650	4,800	4,800	4,800
50-65-34100	SVC UTIL-ELECTRIC	192,975	225,076	173,000	220,000	220,000
50-65-34500	SVC UTIL-GAS	22,785	36,274	26,000	32,000	32,000
50-65-34700	SVC TELEPHONE	10,174	12,301	11,000	12,000	12,500
50-65-35300	SVC LAB TESTING	8,992	13,400	16,000	16,000	14,000
50-65-35700	SVC I.T (INFO TECH)	0	0	1,000	1,000	14,000
50-65-35800	SVC OTHER PROF SVC	74,902	78,693	85,000	85,000	93,910
50-65-36100	SVC RPR/MNT-VEHICLES	9,372	11,922	20,000	8,000	20,000
50-65-36200	SVC RPR/MAINT-EQUIP	38,993	37,000	40,000	35,000	35,000
50-65-36220	SVC RPR/MAINT-EQUIP WR Plant	53,035	53,658	55,000	55,000	50,000
50-65-36221	SVC RPR/MAINT-EQUIP WR Distr.	53,318	23,088	70,000	70,000	110,000
50-65-36222	SVC RPR/MAINT-EQUIP WR Stora	6,269	12,488	15,000	8,000	8,000
50-65-36223	SVC RPR/MAINT-EQUIP WR Meter	18,124	40,265	81,000	80,000	80,000
50-65-36300	SVC RPR/MAINT	4,748	2,924	12,000	12,000	10,000
50-65-36400	SVC RPR/MAINT-BLDGS	6,587	13,894	10,000	10,000	3,000
50-65-36424	SVC RPR/MAINT-BLDGS OLD	4,882	2,569	7,000	5,000	5,000
50-65-36428	SVC RPR/MAINT-BLDGS PUMP	24,512	19,402	50,000	50,000	20,000
50-65-36433	SVC RPR/MAINT-BLDGS NEW	6,436	3,796	6,500	9,000	9,250
50-65-36440	SVC RPR/MAINT-BLDGS ELKH	25,493	8,910	40,000	40,000	85,000
50-65-36600	SVC RPR/MAINT-STREETS	51,677	36,607	55,000	25,000	62,000
50-65-36700	SVC RPR/MAINT-RADIOS	94	0	250	100	100
50-65-37000	SVC RPR/MAINT-MISCELLANE	3,646	2,334	4,000	4,000	4,000
50-65-37900	SVC MTG EXPENSE	0	0	200	200	200
50-65-38100	SVC TRNING/EDUC	2,164	11,530	14,000	14,000	20,000
50-65-39500	SVC LF-FEES	0	0	500	100	100
50-65-39600	SVC EQUIP RENTAL	515	132	1,000	1,000	1,000
50-65-39900	SVC PAYMENT IN-LIEU-OF-T	32,245	40,107	52,000	52,000	52,000

**CITY OF CRAIG
2023 BUDGET
WATER FUND**

Acct No	Account Description	2020 Actual	2021 Actual	2022 Budget	2022 Projected	2023 Budget
50-65-51100	FXD CHG BLDG INS	56,179	54,925	58,550	58,550	54,690
50-65-51200	FXD CHG VEH INS	7,634	7,553	8,120	8,120	5,270
50-65-51300	FXD CHG LIAB INS	10,039	9,289	12,510	12,510	13,100
50-65-51500	FXD CHG DED DAMAGES	0	0	0	0	5,000
50-65-61000	LEASE PRINCIPAL-LOAN	323,592	476,243	529,920	529,920	546,870
50-65-62000	LEASE INTEREST-LOAN	80,222	86,586	81,700	81,700	70,860

Water Operational Expenses Total 2,485,216 2,776,771 3,048,440 2,983,000 3,335,160

CAPITAL

50-65-91000	LAND PURCHASE	0	0	0	85,303	0
50-65-92200	BUILDINGS OPERATIONAL	18,858	0	95,000	0	0
50-65-93116	IMPRV ENGINEERING	158,874	29,676	25,000	20,400	25,000
50-65-93300	IMPRV WR DIST SYS	1,194,875	215,318	1,026,670	1,026,670	0
50-65-93334	IMPRV WR DIST SYS INDUST	163,236	473,139	0	0	0
50-65-93500	IMPRV OTHER	0	537,380	40,000	40,000	0
50-65-94200	EQUIPMENT VEH/ATTACHMENT	57,095	6,589	243,000	212,097	115,000
50-65-94700	EQUIPMENT OTHER	174,787	49,909	1,755,000	137,000	2,350,000
50-65-95100	CAP WATER ELKHEAD RESVR	15,000	0	15,000	15,000	15,000

Water Capital Totals: 1,782,724 1,312,012 3,199,670 1,536,470 2,505,000

TOTAL WATER FUND 4,267,941 4,088,782 6,248,110 4,519,470 5,840,160

EXHIBIT C
DRINKING WATER REVOLVING FUND
DISADVANTAGED COMMUNITIES LOAN PROGRAM
LOAN REPAYMENT SCHEDULE
CITY OF CRAIG, ACTING BY AND THROUGH ITS WATER ACTIVITY ENTERPRISE , COLORADO
 Loan Number: #W19F422

On or before the first of each date, commencing on November 1, 2020, the
 Governmental Agency shall pay the amount set forth below:

LOAN DATE:	----
LOAN AMOUNT:	\$3,200,000
INTEREST RATE:	0.500%
TERM (YEARS):	20

INTEREST DATE: 10/01/20

PAYMENT DATES	PAYMENT	PRINCIPAL	REMAINING PRINCIPAL	CALCULATED INTEREST
			\$3,200,000.00	
11/1/2020	\$14,027.76	\$12,694.43	\$3,187,305.57	\$1,333.33
5/1/2021	\$85,876.68	\$77,908.42	\$3,109,397.15	\$7,968.26
11/1/2021	\$85,876.68	\$78,103.19	\$3,031,293.96	\$7,773.49
5/1/2022	\$85,876.68	\$78,298.45	\$2,952,995.51	\$7,578.23
11/1/2022	\$85,876.68	\$78,494.19	\$2,874,501.32	\$7,382.49
5/1/2023	\$85,876.68	\$78,690.43	\$2,795,810.89	\$7,186.25
11/1/2023	\$85,876.68	\$78,887.15	\$2,716,923.74	\$6,989.53
5/1/2024	\$85,876.68	\$79,084.37	\$2,637,839.37	\$6,792.31
11/1/2024	\$85,876.68	\$79,282.08	\$2,558,557.29	\$6,594.60
5/1/2025	\$85,876.68	\$79,480.29	\$2,479,077.00	\$6,396.39
11/1/2025	\$85,876.68	\$79,678.99	\$2,399,398.01	\$6,197.69
5/1/2026	\$85,876.68	\$79,878.18	\$2,319,519.83	\$5,998.50
11/1/2026	\$85,876.68	\$80,077.88	\$2,239,441.95	\$5,798.80
5/1/2027	\$85,876.68	\$80,278.08	\$2,159,163.87	\$5,598.60
11/1/2027	\$85,876.68	\$80,478.77	\$2,078,685.10	\$5,397.91
5/1/2028	\$85,876.68	\$80,679.97	\$1,998,005.13	\$5,196.71
11/1/2028	\$85,876.68	\$80,881.67	\$1,917,123.46	\$4,995.01
5/1/2029	\$85,876.68	\$81,083.87	\$1,836,039.59	\$4,792.81
11/1/2029	\$85,876.68	\$81,286.58	\$1,754,753.01	\$4,590.10
5/1/2030	\$85,876.68	\$81,489.80	\$1,673,263.21	\$4,386.88
11/1/2030	\$85,876.68	\$81,693.52	\$1,591,569.69	\$4,183.16
5/1/2031	\$85,876.68	\$81,897.76	\$1,509,671.93	\$3,978.92
11/1/2031	\$85,876.68	\$82,102.50	\$1,427,569.43	\$3,774.18
5/1/2032	\$85,876.68	\$82,307.76	\$1,345,261.67	\$3,568.92
11/1/2032	\$85,876.68	\$82,513.53	\$1,262,748.14	\$3,363.15
5/1/2033	\$85,876.68	\$82,719.81	\$1,180,028.33	\$3,156.87
11/1/2033	\$85,876.68	\$82,926.61	\$1,097,101.72	\$2,950.07
5/1/2034	\$85,876.68	\$83,133.93	\$1,013,967.79	\$2,742.75
11/1/2034	\$85,876.68	\$83,341.76	\$930,626.03	\$2,534.92
5/1/2035	\$85,876.68	\$83,550.11	\$847,075.92	\$2,326.57
11/1/2035	\$85,876.68	\$83,758.99	\$763,316.93	\$2,117.69
5/1/2036	\$85,876.68	\$83,968.39	\$679,348.54	\$1,908.29
11/1/2036	\$85,876.68	\$84,178.31	\$595,170.23	\$1,698.37
5/1/2037	\$85,876.68	\$84,388.75	\$510,781.48	\$1,487.93
11/1/2037	\$85,876.68	\$84,599.73	\$426,181.75	\$1,276.95
5/1/2038	\$85,876.68	\$84,811.23	\$341,370.52	\$1,065.45
11/1/2038	\$85,876.68	\$85,023.25	\$256,347.27	\$853.43
5/1/2039	\$85,876.68	\$85,235.81	\$171,111.46	\$640.87
11/1/2039	\$85,876.68	\$85,448.90	\$85,662.56	\$427.78
5/1/2040	\$85,876.72	\$85,662.56	\$0.00	\$214.16
Total	\$3,363,218.32	\$3,200,000.00		\$163,218.32

City of Craig Colorado

CWRPDA Loan Refinance

January 29, 2018 Closing

Net Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	Net New D/S	Fiscal Total
01/29/2018	-	-	-	-	-	-
08/01/2018	147,078.30	2.980%	48,416.69	195,494.99	195,494.99	-
12/31/2018	-	-	-	-	-	195,494.99
02/01/2019	149,801.82	2.980%	45,693.17	195,494.99	195,494.99	-
08/01/2019	152,033.87	2.980%	43,461.12	195,494.99	195,494.99	-
12/31/2019	-	-	-	-	-	390,989.98
02/01/2020	154,299.17	2.980%	41,195.82	195,494.99	195,494.99	-
08/01/2020	156,598.23	2.980%	38,896.76	195,494.99	195,494.99	-
12/31/2020	-	-	-	-	-	390,989.98
02/01/2021	158,931.54	2.980%	36,563.45	195,494.99	195,494.99	-
08/01/2021	161,299.62	2.980%	34,195.37	195,494.99	195,494.99	-
12/31/2021	-	-	-	-	-	390,989.98
02/01/2022	163,702.99	2.980%	31,792.00	195,494.99	195,494.99	-
08/01/2022	166,142.16	2.980%	29,352.83	195,494.99	195,494.99	-
12/31/2022	-	-	-	-	-	390,989.98
02/01/2023	168,617.68	2.980%	26,877.31	195,494.99	195,494.99	-
08/01/2023	171,130.08	2.980%	24,364.91	195,494.99	195,494.99	-
12/31/2023	-	-	-	-	-	390,989.98
02/01/2024	173,679.92	2.980%	21,815.07	195,494.99	195,494.99	-
08/01/2024	176,267.75	2.980%	19,227.24	195,494.99	195,494.99	-
12/31/2024	-	-	-	-	-	390,989.98
02/01/2025	178,894.14	2.980%	16,600.85	195,494.99	195,494.99	-
08/01/2025	181,559.67	2.980%	13,935.33	195,495.00	195,495.00	-
12/31/2025	-	-	-	-	-	390,989.99
02/01/2026	184,264.91	2.980%	11,230.09	195,495.00	195,495.00	-
08/01/2026	187,010.45	2.980%	8,484.54	195,494.99	195,494.99	-
12/31/2026	-	-	-	-	-	390,989.99
02/01/2027	189,796.91	2.980%	5,698.08	195,494.99	195,494.99	-
08/01/2027	192,624.88	2.980%	2,870.11	195,494.99	195,494.99	-
12/31/2027	-	-	-	-	-	390,989.98
Total	\$3,213,734.09	-	\$500,670.74	\$3,714,404.83	\$3,714,404.83	-

EXHIBIT 1

Property Description and Payment Schedule

Re: **Property Schedule No. 1** to Master Tax-Exempt Lease/Purchase Agreement between All American Investment Group, LLC and City of Craig.

THE PROPERTY IS AS FOLLOWS: The Property as more fully described in Exhibit A incorporated herein by reference and attached hereto. It includes all replacements, parts, repairs, additions, accessions and accessories incorporated therein or affixed or attached thereto and any and all proceeds of the foregoing, including, without limitation, insurance recoveries.

PROPERTY LOCATION:

111 Ramsey St. # 2300 W. 1st Street
Address
Craig, CO 81625
City, State Zip Code

USE: McKinstry Energy Project - This use is essential to the proper, efficient and economic functioning of Lessee or to the services that Lessee provides; and Lessee has immediate need for and expects to make immediate use of substantially all of the Property, which need is not temporary or expected to diminish in the foreseeable future.

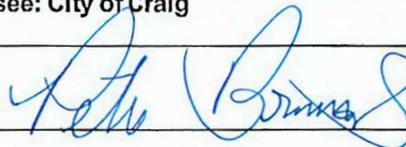
Lease Payment Schedule

Total Principal Amount: \$798,316.00

Payment No.	Due Date	Lease Payment	Principal Portion	Interest Portion	Termination Amount (After Making Payment for said Due Date)
1	19-Apr-2022	122,166.77	108,196.24	13,970.53	NA
2	19-Apr-2023	122,166.77	110,089.67	12,077.10	597,431.00
3	19-Apr-2024	122,166.77	112,016.24	10,150.53	482,054.27
4	19-Apr-2025	122,166.77	113,976.52	8,190.25	364,658.45
5	19-Apr-2026	122,166.77	115,971.11	6,195.66	245,208.21
6	19-Apr-2027	122,166.77	118,000.61	4,166.16	123,667.59
7	19-Apr-2028	122,166.77	120,065.61	2,101.16	0.00
TOTAL		855,167.39	798,316.00	56,851.39	

Interest Rate: 1.75%

45% Water P- \$49,540.35
I- \$5,434.70
55% Wastewater P- \$60,549.32
I- \$6,642.40

Lessee: City of Craig
By: 
Name: Peter Brixius
Title: City Manager

CITY OF CRAIG
2023 WATER CAPITAL PROJECTS & ITEMS

Water		GRANTS	ITEMS COST	DEPT COST
Projects:				
2022 Water Rights Study - Continuation	2		\$25,000	
Elkhead	1		<u>\$15,000</u>	
				\$40,000
Equipment				
Dump Truck Replacement (Trade from R&B)	5	\$15,000	\$75,000	
3/4 Ton Pickup Replace	7	\$10,000	\$40,000	
Streaming Current Detectors	6		\$50,000	
2022 MCC1 Panel Replace	4	\$600,000	\$1,300,000	
2022 Generator (Push from 2021)	3	\$800,000	<u>\$1,000,000</u>	
				\$2,465,000
TOTAL 2022 WATER FUND CAPITAL ITEMS				<u>\$2,505,000</u>
LESS GRANT/TRADE FUNDS		\$1,425,000		-\$1,425,000
BALANCE				<u><u>\$1,080,000</u></u>



Schedule C-1
CAPITAL ITEM
 Budget Request
Fiscal Year 2023

FUND	DEPARTMENT	G/L ACCOUNT
WATER	CHOOSE ONE	50-65-93116

CAPITAL ITEM	NEW	REPLACEMENT
Water Rights Analysis of Craig's Stored and Direct Flow Resources	<input checked="" type="checkbox"/>	<input type="checkbox"/>

DESCRIPTION OF NEED (USE SECOND PAGE IF MORE SPACE IS NEEDED)

We need an analysis of our water rights to properly determine our stored and direct flow resources. An analysis was initiated many years ago, but we can only seem to locate a draft of the document and we need to properly understand our water rights.

HOW WILL THIS ACQUISITION FURTHER A GOAL?

Allow us to make decisions on the use of our water rights.

ARE THERE RELATED COSTS, SAVINGS, OR ALTERNATIVES?

RANK THIS PROJECT OUT OF ALL THE PROPOSALS SUBMITTED FOR THIS DEPARTMENT 2 / 7

ESTIMATED BID DATE	REQUIRED DELIVERY DATE

ESTIMATED COST	\$ 25,000.00	SOURCE OF FUNDING
FREIGHT		CITY OF CRAIG \$ 25,000.00
INSTALLATION		GRANT FUNDING
TRAINING		OTHER
TOTAL REQUEST	\$ 25,000.00	TOTAL FUNDING \$ 25,000.00



Schedule C-1
CAPITAL ITEM
 Budget Request
Fiscal Year 2023

FUND	DEPARTMENT	G/L ACCOUNT
WATER	CHOOSE ONE	56-65-95100

CAPITAL ITEM	NEW	REPLACEMENT
City of Craig Share of CPW Management Fee	<input type="checkbox"/>	<input checked="" type="checkbox"/>
DESCRIPTION OF NEED (USE SECOND PAGE IF MORE SPACE IS NEEDED)		
The partners of Elkhead Reservoir all contribute to the management of the reservoir by Colorado Parks and Wildlife.		
HOW WILL THIS ACQUISITION FURTHER A GOAL?		
The funds are needed to continue our partnership in operations Elkhead Reservoir.		
ARE THERE RELATED COSTS, SAVINGS, OR ALTERNATIVES?		
RANK THIS PROJECT OUT OF ALL THE PROPOSALS SUBMITTED FOR THIS DEPARTMENT		
1 / 7		

ESTIMATED BID DATE	REQUIRED DELIVERY DATE
01/01/2023	12/31/2023

ESTIMATED COST	\$ 15,000.00	SOURCE OF FUNDING
FREIGHT		CITY OF CRAIG \$ 15,000.00
INSTALLATION		GRANT FUNDING
TRAINING		OTHER
TOTAL REQUEST	\$ 15,000.00	TOTAL FUNDING \$ 15,000.00



Schedule C-1
CAPITAL ITEM
 Budget Request
Fiscal Year 2023

FUND	DEPARTMENT	G/L ACCOUNT
WATER	CHOOSE ONE	50-65-94200

CAPITAL ITEM	NEW	REPLACEMENT
Replace Dump Truck 4-44 (2004) Trade with R&B	<input type="checkbox"/>	<input checked="" type="checkbox"/>
DESCRIPTION OF NEED (USE SECOND PAGE IF MORE SPACE IS NEEDED)		
<p>Replace 2004 Mack dump truck used in the water department for repair and replacement of water mains, fire hydrants, and other appurtenances in the water distribution system. The truck is 19 years old, has required repair work and has exceeded the equipment replacement schedule</p>		
HOW WILL THIS ACQUISITION FURTHER A GOAL?		
Reduce maintenance and repair costs.		
ARE THERE RELATED COSTS, SAVINGS, OR ALTERNATIVES?		
Cost of safety lighted is included.		
RANK THIS PROJECT OUT OF ALL THE PROPOSALS SUBMITTED FOR THIS DEPARTMENT		
5 / 7		

ESTIMATED BID DATE	REQUIRED DELIVERY DATE
02/15/2023	04/28/2023

ESTIMATED COST	\$ 75,000.00	SOURCE OF FUNDING
FREIGHT		CITY OF CRAIG \$ 60,000.00
INSTALLATION		GRANT FUNDING
TRAINING		OTHER \$ 15,000.00
TOTAL REQUEST	\$ 75,000.00	TOTAL FUNDING \$ 75,000.00



Schedule C-1
CAPITAL ITEM
 Budget Request
Fiscal Year 2023

FUND	DEPARTMENT	G/L ACCOUNT
WATER	CHOOSE ONE	50-65-94200

CAPITAL ITEM	NEW	REPLACEMENT
Replace 3/4 Ton Pickup 4-46 (2011)	<input type="checkbox"/>	<input checked="" type="checkbox"/>
DESCRIPTION OF NEED (USE SECOND PAGE IF MORE SPACE IS NEEDED)		
Replace 2011 3/4 ton pickup. The truck is used for water distribution operations including repair and replacement of water mains, hydrants, valves, meters, and other appurtenances.		
HOW WILL THIS ACQUISITION FURTHER A GOAL?		
The truck is at the 12 year vehicle equipment replacement schedule.		
ARE THERE RELATED COSTS, SAVINGS, OR ALTERNATIVES?		
Estimated cost includes toolboxes, headache rack, and safety lighting.		
RANK THIS PROJECT OUT OF ALL THE PROPOSALS SUBMITTED FOR THIS DEPARTMENT		
7 / 7		

ESTIMATED BID DATE	REQUIRED DELIVERY DATE
02/15/2023	04/28/2023

ESTIMATED COST	\$ 40,000.00	SOURCE OF FUNDING
FREIGHT		CITY OF CRAIG \$ 30,000.00
INSTALLATION		GRANT FUNDING
TRAINING		OTHER \$ 10,000.00
TOTAL REQUEST	\$ 40,000.00	TOTAL FUNDING \$ 40,000.00



Schedule C-1
CAPITAL ITEM
 Budget Request
Fiscal Year 2023

FUND	DEPARTMENT	G/L ACCOUNT
WATER	CHOOSE ONE	50-65-94700

CAPITAL ITEM	NEW	REPLACEMENT
Streaming Current Detectors (2)	<input type="checkbox"/>	<input checked="" type="checkbox"/>
DESCRIPTION OF NEED (USE SECOND PAGE IF MORE SPACE IS NEEDED)		
Streaming current detectors (SCD) are used to evaluate and adjust coagulant/flocculant dosage water treatment. The existing SCD's are obsolete. Parts and calibration standards are no longer available.		
HOW WILL THIS ACQUISITION FURTHER A GOAL?		
Predict and adjust chemical feed to be the most beneficial and cost effective.		
ARE THERE RELATED COSTS, SAVINGS, OR ALTERNATIVES?		
RANK THIS PROJECT OUT OF ALL THE PROPOSALS SUBMITTED FOR THIS DEPARTMENT		
6 / 7		

ESTIMATED BID DATE	REQUIRED DELIVERY DATE
02/01/2023	05/22/2023

ESTIMATED COST	\$ 50,000.00	SOURCE OF FUNDING
FREIGHT		CITY OF CRAIG \$ 50,000.00
INSTALLATION		GRANT FUNDING
TRAINING		OTHER
TOTAL REQUEST	\$ 50,000.00	TOTAL FUNDING \$ 50,000.00



Schedule C-1
CAPITAL ITEM
 Budget Request
Fiscal Year 2023

FUND	DEPARTMENT	G/L ACCOUNT
WATER	CHOOSE ONE	50-65-94700

CAPITAL ITEM	NEW	REPLACEMENT
MCC1 Panel Replacement	<input type="checkbox"/>	<input checked="" type="checkbox"/>
DESCRIPTION OF NEED (USE SECOND PAGE IF MORE SPACE IS NEEDED)		
MCC1 is the main electrical panel feeding the majority of the Water Treatment Plant. A major failure of the MCC would prevent the treatment and pumping of potable water to the distribution system and replacement panel could take months to arrive. Many parts are obsolete		
HOW WILL THIS ACQUISITION FURTHER A GOAL?		
Continue the replace of failing and/or obsolete equipment.		
ARE THERE RELATED COSTS, SAVINGS, OR ALTERNATIVES?		
DOLA funding has been approved, however this project needs to be done in coordination with the emergency generator CDS fund and those funds may not be available in time to get engineering and installation completed in 2022.		
RANK THIS PROJECT OUT OF ALL THE PROPOSALS SUBMITTED FOR THIS DEPARTMENT		
4 / 7		

ESTIMATED BID DATE	REQUIRED DELIVERY DATE
05/01/2023	12/08/2023

ESTIMATED COST	\$ 1,300,000.00	SOURCE OF FUNDING
FREIGHT		CITY OF CRAIG \$ 700,000.00
INSTALLATION		GRANT FUNDING \$ 600,000.00
TRAINING		OTHER
TOTAL REQUEST	\$ 1,300,000.00	TOTAL FUNDING \$ 1,300,000.00



Schedule C-1
CAPITAL ITEM
 Budget Request
Fiscal Year 2023

FUND	DEPARTMENT	G/L ACCOUNT
WATER	CHOOSE ONE	50-65-94700

CAPITAL ITEM	NEW	REPLACEMENT
Water Plant Emergency Generator	<input type="checkbox"/>	<input checked="" type="checkbox"/>
DESCRIPTION OF NEED (USE SECOND PAGE IF MORE SPACE IS NEEDED)		
<p>The replacement is necessary so the Water Treatment Plant can produce potable water in the event that utility electric power is lost for an extended period of time. The project was planned for 2022, but funds may not be available in time to substantially complete in 2022.</p>		
HOW WILL THIS ACQUISITION FURTHER A GOAL?		
<p>Allow production and pumping of potable water in an extended utility power outage.</p>		
ARE THERE RELATED COSTS, SAVINGS, OR ALTERNATIVES?		
<p>CDS funds been approved, but may not be available in time to get engineering and installation completed in 2022.</p>		
RANK THIS PROJECT OUT OF ALL THE PROPOSALS SUBMITTED FOR THIS DEPARTMENT		
3 / 7		

ESTIMATED BID DATE	REQUIRED DELIVERY DATE
05/01/2023	12/08/2023

ESTIMATED COST	SOURCE OF FUNDING
\$ 1,000,000.00	CITY OF CRAIG \$ 200,000.00
FREIGHT	GRANT FUNDING \$ 800,000.00
INSTALLATION	OTHER
TRAINING	
TOTAL REQUEST \$ 1,000,000.00	TOTAL FUNDING \$ 1,000,000.00

Water Department

Capital Budget Items

Year	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
Item <i>Projects</i>										
Water Main Replacement Program			500,000	250,000	250,000	750,000	750,000	250,000	250,000	750,000
Misc. Engineering Services	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000
Backwash Ponds Improvement Project					2,500,000					
Pump Station Pump Replacement Program		50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000
New Salt & Chemical Storage Building				500,000						
<i>Equipment</i>										
Elkhead CPW Management Fee	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000
Water Rights Analysis	25,000									
West Tank Painting & Improvements			650,000							
MCC Panel Upgrades	1,400,000									
Emergency Generator Replace/Upgrade	1,000,000									
South Water Main Extension		4,800,000								
South Glen Erie Tank Improvments/Painting				625,000						
Lead Service Line/Gooseneck Replacement			1,000,000							
New Thompson Hill Water System									1,000,000	
Dump Truck 4-44 (2004)	70,000									
3/4 Ton Pickup w/plow 4-07 (2011)		40,000								
3/4 Ton Pickup 4-46 (2011)	40,000									
3/4 Ton Pickup 4-05 (2011)		40,000								
3/4 Ton Pickup 4-02 (2012)			45,000							
Streaming Current Detectors	50,000									
3/4 Ton Pickup 4-08 (2013)				35,000						
3/4 Ton Pickup 4-38 (2013)				40,000						
Bobcat Telehandler 4-51 (2007)						120,000				
Bobcat Skid steer (2012)						80,000				
Old Sed Basin Building Demo							500,000			
Sodium Hypo Generator Replacement				250,000						
Complete SCADA Suystem Upgrade								1,500,000		
Filter Media Replacement			500,000							
Upgrade Remote Telemetry		150,000								
Upgrade UV Disinfection System										1,500,000
Annual Totals	2,625,000	5,120,000	2,785,000	1,790,000	2,840,000	1,040,000	1,340,000	1,840,000	1,340,000	2,340,000

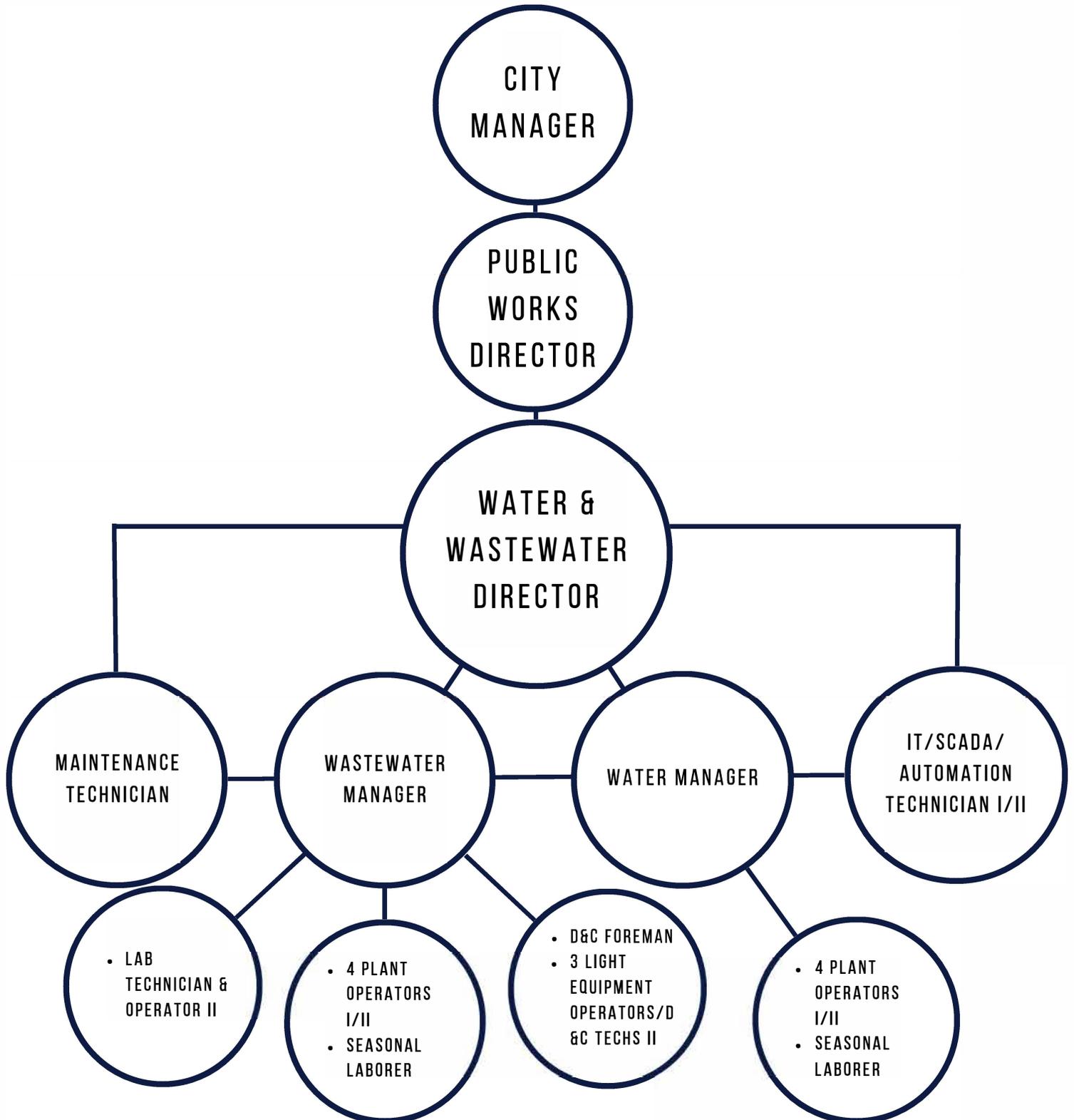
WASTEWATER

FUND



WASTEWATER DEPARTMENT

ORGANIZATIONAL CHART



**CITY OF CRAIG
2023 BUDGET
WASTEWATER FUND BUDGET SUMMARY**

DESCRIPTION	2020 Actual	2021 Actual	REVISED 2022 Budget	2022 Projected	2023 Budget	Inc/Dec 2022/2023
BEGINNING FUND BALANCE:						
Reserved for Debt	0	0	0	67,192	67,192	
Unspendable (Inventory& Comp Absence)	23,350	32,549	23,350	32,549	62,336	
Reserved for Operations 25%	335,603	344,368	342,415	344,368	322,415	
Unreserved-Undesignated	1,736,946	1,709,216	1,925,684	2,133,970	2,704,453	
TOTAL Beginning Fund Balance	2,095,899	2,086,133	2,291,449	2,578,079	3,156,396	
REVENUES:						
60-34-49400 Charges Capital Inv. Fees	7,170	7,170	0	13,000	5,000	5,000
60-34-49600 Charges Sewer Fees	1,870,781	1,944,712	1,996,600	2,007,600	2,051,300	54,700
60-34-49700 Septage Fees	12,862	7,714	5,000	7,300	5,000	0
60-36-00000 Miscellaneous	(6)	(116)	0	0	0	0
60-36-16100 Interest Investments	13,329	876	3,000	8,000	8,000	5,000
60-37-00000 Contributions Governments		231,139	0	0	0	0
60-39-10000 Sale of Fixed Assets		1,859	0	0	0	0
60-39-20000 Direct Loan		429,732	0	0	0	0
60-39-40000 Grants	508,676	84,394	845,000	400,000	912,000	67,000
60-39-42000 Grants-COVID Relief	4,536	0	245,000	245,000	0	
TOTAL Revenues	2,417,349	2,707,480	3,094,600	2,680,900	2,981,300	131,700
EXPENDITURES:						
EXPENDITURES:						
Personnel Services	812,083	792,817	867,770	836,420	928,690	60,920
Supplies	55,013	46,912	57,750	54,650	58,750	1,000
Purchased Services	350,071	360,276	363,400	359,000	373,910	10,510
Fixed Charges	33,590	37,506	39,590	39,590	33,520	(6,070)
Debt Service	0	5,123	73,310	73,310	67,200	(6,110)
Capital Outlay	1,179,683	981,157	2,163,000	739,613	2,114,000	(49,000)
TOTAL Expenditures	2,430,440	2,223,790	3,564,820	2,102,583	3,576,070	11,250
REVENUES VS EXPENDITURES	(13,091)	483,689	(470,220)	578,317	(594,770)	
ENDING FUND BALANCE:						
Reserved for Debt Service			0	67,192	0	
Unspendable (Inventory& Comp Absence)	32,549	62,336	0	62,336		
Reserved for Operations 25%	312,689		323,223	322,415	348,718	25%
Unreserved-Undesignated	1,737,569	2,507,486	1,498,006	2,704,453	2,212,909	159%
TOTAL Ending Fund Balance	2,082,807	2,569,822	1,821,229	3,156,396	2,561,626	

**CITY OF CRAIG
WASTEWATER FUND**

REVENUES FROM SEWER FEES

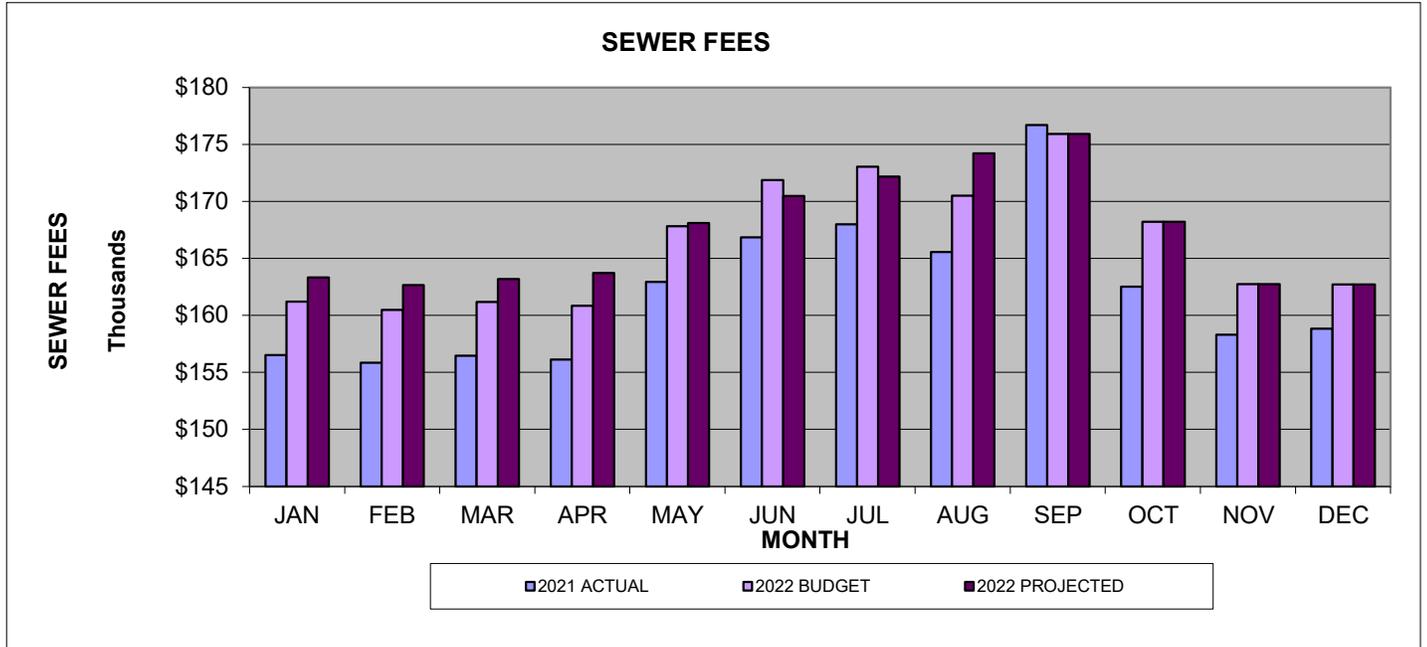
MONTH OF SALES	MONTH BILLED	3%	3%	3%	3%	3%	% CHANGE 2022/2021
		\$32.95 \$1.60/th. gal.	\$33.90 \$1.65/th. gal.	\$34.90 \$1.70/th. gal.	\$34.90 \$1.70/th. gal.	\$35.95 \$1.75/1000 gal.	
		YEAR 2020 ACTUAL	YEAR 2021 ACTUAL	YEAR 2022 BUDGETED	YEAR 2022 PROJECTED	YEAR 2023 BUDGET	
JAN	JAN	\$153,266.16	\$156,526.81	\$161,222.61	\$163,351.44	\$166,235.47	4%
FEB	FEB	\$151,177.66	\$155,834.31	\$160,509.34	\$162,669.84	\$164,896.45	4%
MAR	MAR	\$151,965.65	\$156,472.59	\$161,166.77	\$163,184.80	\$165,864.64	4%
APR	APR	\$150,662.72	\$156,144.60	\$160,828.94	\$163,732.16	\$166,000.17	5%
MAY	MAY	\$154,187.68	\$162,933.96	\$167,821.98	\$168,100.20	\$170,958.77	3%
JUN	JUN	\$158,866.21	\$166,856.66	\$171,862.36	\$170,500.80	\$173,380.80	2%
JUL	JUL	\$158,470.15	\$168,005.67	\$173,045.84	\$172,181.80	\$175,099.76	2%
AUG	AUG	\$161,007.00	\$165,557.06	\$170,523.77	\$174,221.26	\$176,291.06	5%
SEP	SEP	\$165,827.15	\$176,706.20	\$175,926.02	\$175,926.02	\$184,653.99	0%
OCT	OCT	\$158,560.35	\$162,535.67	\$168,216.68	\$168,216.68	\$173,432.12	3%
NOV	NOV	\$153,409.31	\$158,299.35	\$162,751.94	\$162,751.94	\$167,440.62	3%
DEC	DEC	\$153,380.81	\$158,838.92	\$162,723.75	\$162,723.75	\$167,037.26	2%
TOTAL YEAR-TO-DATE		\$1,870,780.85	\$1,944,711.80	\$1,996,600.00	\$2,007,560.69	\$2,051,291.11	

Actual vs Actual

Y-T-D Percentage Change	3.38%	3.95%	2.67%	3.23%	2.18%
Y-T-D Dollar Change				\$62,848.89	\$43,730.42

Actual vs Budgeted

Y-T-D Percentage Change	0.55%
Y-T-D Dollar Change	\$10,960.69



Section 4: Wastewater Rates

Introduction

The City's wastewater utility is a self-supporting enterprise fund with funding for operating and maintenance expenses, capital improvements, and debt service primarily met through rates and miscellaneous revenue. The financial plan tables can be found in Appendix B.

Wastewater Cash Flow Fund

The wastewater cash flow fund tracks financial activities with funding annual operating revenues and revenue requirements. Revenue requirements include operation and maintenance expenses, payments on existing and proposed debt, the capital improvement program, and maintaining reserves and debt service coverage.

BEGINNING BALANCE

The cash balance includes restricted and unrestricted net revenues carried over from previous years. The fund balance is projected to be \$1.4 million at the beginning of 2019. Of that \$1.4 million, \$14,468 is restricted for other utility purposes.

SOURCES OF FUNDS

Revenue is derived from wastewater rate revenue, investment income, and other miscellaneous sources. Rate revenue under existing rates is based on the projected number of wastewater accounts and wastewater usage amounts for each customer class. Revenue from existing rates averages \$1.7 million annually with no projected account growth over the study period. Miscellaneous revenues include interest income and other sources. An interest rate of 0.5% is applied to average fund balances.

Other sources of funds include grants totaling \$1.8 million over the study period to fund collection system projects. Of that \$1.8 million, \$1.0 million is anticipated for replacing the existing sludge line. A loan is also projected for \$1.0 million to fund the remainder of the sludge line project costs. Grants anticipated in 2020 through 2023 include a 2.0% inflation allowance.

REVENUE REQUIREMENTS

Revenue requirements include operation and maintenance expenses (O&M), repair and replacement capital, and debt service payments for the proposed debt issuances. O&M consists of personnel, materials, supplies, and maintenance expenses. O&M averaged \$1.6 million annually during the study period and includes an average inflation allowance of 4.6%. Proposed debt is for the existing sludge line replacement. Those payments will average \$85,000 annually beginning in 2021.

INDICATED WASTEWATER RATE REVENUE ADJUSTMENTS

Wastewater rate revenue should be sufficient to meet revenue requirements, finance the capital improvement program, maintain adequate reserves, and comply with bond covenants. A minimum operating reserve equal to 60 days of operating expenses and a repair and replacement reserve equal to one-year's annual depreciation expense is recommended. Depreciation expense reserve is a typical industry standard minimum for capital reserves. The City is also required by CWRPDA bond covenants to maintain a debt service coverage of 1.1 times net revenue. To meet these obligations through the 5-year study period and maintain sufficient reserves for funding the 2024 – 2028 capital improvement program, equal annual rate revenue increases of 3.0% are recommended. Total capital

improvements for 2024 through 2028 are estimated at \$3.9 million with inflation. It is recommended that the financial plan be updated annually to determine whether the projected increases are appropriate. Table 6 summarizes the financial plan results.

Table 6: Wastewater - Financial Plan Projections

Description	2019	FY20	FY21	FY22	FY23
Revenue Adjustment	3.0%	3.0%	3.0%	3.0%	3.0%
Ending Balance (\$ millions)	\$1.52	\$1.90	\$1.98	\$2.06	\$2.17
Target Reserves (\$ millions)	0.36	0.38	0.47	0.49	0.50
Over/(Under Target) (\$ millions)	1.15	1.52	1.51	1.57	1.67
Debt Service Coverage	N/A	N/A	4.69	4.77	4.87
Capital Improvement Program Funded (\$ millions)	\$0.51	\$2.04	\$0.39	\$0.46	\$0.43

RATE DESIGN

In the development of schedules of wastewater rates, a basic consideration is to establish equitable charges to customers commensurate with the cost of providing service. The only method of assessing entirely equitable wastewater rates would be the determination of each customer’s bill based upon their unique service requirements. Since this is impractical, schedules of rates are normally designed to meet average conditions for groups (classes) of customers having similar service requirements. Rates should be reasonably simple in application and subject to as few misinterpretations as possible.

Current and Proposed Rates

The City’s current rate structure consists of a monthly service charge that varies by class and volumetric rate for all usage. Table 7 lists the current and proposed rates and rate structures.

Table 7: Wastewater – Comparison of Current and Proposed Rates

Description	Current	2019 Proposed
Residential		
Service Charge, \$ per bill	\$31.00	\$31.93
Volume Rate, \$ per kgal [a]	N/A	N/A
Commercial		
Service Charge, \$ per unit	\$31.00	\$31.93
Volume Rate, \$ per kgal [1]	1.55	1.60
Septage, \$ per gallon		
Septage – In County	\$0.157	\$0.170
Septage – Out County	0.310	0.320
Grease Trap (Apr – Aug)	0.310	0.319
Grease Trap (Sep – Mar)	0.617	\$0.636

[1] Assessed on billed volume in excess of 12,000 gallons per month

CITY OF CRAIG 2023 BUDGET WASTEWATER FUND					
SUMMARY	2020 Actual	2021 Actual	2022 Budget	2022 Projected	2023 Budget

FINANCIAL SUMMARY - WASTEWATER FUND

Personnel Services	812,083	792,817	867,770	836,420	928,690
Supplies	55,013	46,912	57,750	54,650	58,750
Purchased Services	350,071	360,276	363,400	359,000	373,910
Fixed Charges	33,590	37,506	39,590	39,590	33,520
Debt Service	0	5,123	73,310	73,310	67,200
Capital Outlay	1,179,683	981,157	2,163,000	739,613	2,114,000
TOTAL	2,430,440	2,223,790	3,564,820	2,102,583	3,576,070

PERSONNEL SUMMARY - WASTEWATER FUND

FULL-TIME:

Director	0.50	0.50	0.50	0.50	0.50
Maint. Supervisor/WW	0.75	0.75	0.75	0.75	0.00
WW Collection Manager			0.00	0.00	1.00
Maint. Tech W/WW	0.00	0.00	0.50	0.50	0.50
Plant Operator II	2.00	2.00	3.00	3.00	1.00
Plant Operator I	2.00	2.00	1.00	1.00	3.00
Lab Technician	1.00	1.00	1.00	1.00	1.00
LEGAL					
City Attorney	0.00	0.00	0.04	0.04	0.05
ADMINISTRATION					
City Manager	0.07	0.07	0.07	0.07	0.10
CITY CLERK/PERSONNEL					
City Clerk/Personnel	0.07	0.07	0.07	0.07	0.10
Personnel Coordinator	0.07	0.07	0.07	0.07	0.10
Admin/HR Clerk	0.00	0.00	0.00	0.00	0.10
FINANCE					
Finance Director	0.07	0.07	0.10	0.10	0.10
Deputy Finance Director	0.07	0.07	0.00	0.00	0.00
Senior Accountant	0.00	0.00	0.10	0.10	0.20
Accounting Clerk	0.07	0.07	0.10	0.10	0.10
Utility Coordinator	0.10	0.10	0.10	0.10	0.10
Utility Bill Clerk	0.10	0.10	0.20	0.20	0.20
PUBLIC WORKS					
Engineering/IT Technician	0.30	0.30	0.30	0.30	0.30

**CITY OF CRAIG
2023 BUDGET
WASTEWATER FUND**

SUMMARY	2020 Actual	2021 Actual	2022 Budget	2022 Projected	2023 Budget
ROAD & BRIDGE					
Sr. Equipment Mechanic	0.18	0.09	0.09	0.09	0.09
TOTAL FULL-TIME	7.35	7.26	7.99	7.99	8.54
SEASONAL/PART-TIME					
Laborer	2.00	2.00	2.00	2.00	2.00
TOTAL SEASONAL/PT-TIME	2.00	2.00	2.00	2.00	2.00
GRAND TOTAL	9.35	9.26	9.99	9.99	10.54

**CITY OF CRAIG
2023 BUDGET
WASTEWATER FUND**

Acct No	Account Description	2020 Actual	2021 Actual	2022 Budget	2022 Projected	2023 Budget
WASTEWATER FUND						
60-66-11100	SALARIES REG	527,294	527,159	588,215	560,560	600,950
60-66-12100	SALARIES PT	2,432	128	12,000	12,000	12,000
60-66-12200	SALARIES OT	23,498	22,580	17,000	17,000	17,000
60-66-14100	BENEFITS UNEMP	0	0	3,000	3,060	3,150
60-66-14200	BENEFITS WRKCOMP	12,211	9,481	12,180	8,470	8,420
60-66-14300	BENEFITS HEALTH	169,615	157,071	158,120	159,020	197,570
60-66-14500	BENEFITS MEDICARE	7,565	7,649	8,955	8,860	9,140
60-66-14600	BENEFITS EEPP	65,879	65,725	62,360	61,390	74,160
60-66-14700	BENEFITS EELIFE	3,437	3,017	5,190	5,310	5,550
60-66-14800	BENEFITS FICA	151	8	750	750	750
60-66-21400	SUPPLIES OFFICE	6,229	1,011	3,500	3,500	6,500
60-66-22100	SUPPLIES CHEMICALS	20,279	15,459	18,000	16,000	18,400
60-66-22119	SUPPLIES CHEMICALS LAB	2,550	5,151	6,000	6,000	4,500
60-66-22300	SUPPLIES JANITORIAL	569	761	750	650	650
60-66-22500	SUPPLIES CLOTH/UNIF	5,930	4,917	6,000	6,000	6,400
60-66-22900	SUPPLIES OPERATING	3,294	2,797	4,000	4,000	4,000
60-66-23100	SUPPLIES GAS,OIL,FUEL	8,329	10,243	12,000	12,000	13,800
60-66-23200	SUPPLIES VEHICLE	113	71	500	500	500
60-66-23400	SUPPLIES SMALL TOOLS	4,893	1,750	3,000	3,000	2,000
60-66-23900	SUPPLIES TIRES	2,827	4,753	4,000	3,000	2,000
60-66-31100	SVC POSTAGE	5,899	6,089	6,000	6,500	6,500
60-66-32100	SVC PRINTING	3,300	3,208	3,500	3,500	3,500
60-66-33100	SVC LGL NOTICE	143	217	200	200	200
60-66-33300	SVC PUBL,SUBSC,DUES	225	515	500	500	500
60-66-33700	SVC ADVERTISING	2,375	4,697	1,000	3,000	1,000
60-66-34100	SVC UTIL-ELECTRIC	105,000	141,152	90,000	95,000	95,000
60-66-34500	SVC UTIL-GAS	2,350	3,726	3,500	4,500	4,500
60-66-34700	SVC TELEPHONE	9,230	9,937	9,000	10,000	10,500
60-66-35300	SVC LAB TESTING	19,657	20,277	18,000	20,000	22,000
60-66-35700	SVC I.T (INFO TECH)	0	0	1,000	1,000	11,000
60-66-35800	SVC OTHER PROF SVC	49,888	62,143	55,000	60,000	69,910
60-66-36100	SVC RPR/MNT-VEHICLES	7,417	10,441	10,000	10,000	10,000
60-66-36200	SVC RPR/MAINT-EQUIP	33,678	28,314	45,000	40,000	38,000
60-66-36300	SVC RPR/MAINT	8,739	2,284	4,000	4,000	4,000
60-66-36400	SVC RPR/MAINT-BLDGS	5,545	10,957	23,000	23,000	17,000
60-66-36425	SVC RPR/MAINT-BLDGS TRE	59,843	25,848	45,000	40,000	40,000
60-66-36426	SVC RPR/MAINT-BLDGS COL	35,758	13,199	30,000	20,000	15,000
60-66-36600	SVC RPR/MAINT-STREETS	232	3,355	2,000	2,000	2,000
60-66-36700	SVC RPR/MAINT-RADIOS	0	34	100	100	100
60-66-37900	SVC MTG EXPENSE	0	0	100	100	100
60-66-38100	SVC TRNING/EDUC	770	5,182	7,000	6,500	14,000
60-66-39500	SVC LF-FEES	0	0	500	100	100
60-66-39600	SVC EQUIP RENTAL	24	8,700	9,000	9,000	9,000
60-66-51100	FXD CHG BLDG INS	19,930	19,467	20,790	20,790	15,980
60-66-51200	FXD CHG VEH INS	6,091	6,034	6,490	6,490	2,650
60-66-51300	FXD CHG LIAB INS	7,569	7,005	9,810	9,810	9,890
60-66-51500	FXD CHG DED DAMAGES	0	5,000	2,500	2,500	5,000

**CITY OF CRAIG
2023 BUDGET
WASTEWATER FUND**

SUMMARY	2020 Actual	2021 Actual	2022 Budget	2022 Projected	2023 Budget
60-66-54100 DEPRECIATION EXPENSE	249,026	225,311	0	0	0
60-66-61000 LEASE PRINCIPAL-LOAN	0	0	64,920	64,920	60,550
60-66-62000 LEASE INTEREST-LOAN	0	5,123	8,390	8,390	6,650
Wastewater Oper. Exp.Totals:	<u>1,499,783</u>	<u>1,467,945</u>	<u>1,401,820</u>	<u>1,362,970</u>	<u>1,462,070</u>
 CAPITAL					
60-66-93116 IMPRV ENGINEERING	0	0	75,000	0	225,000
60-66-93300 IMPRV WW COLLECTION SYS	0	201,014	365,000	90,000	1,224,000
60-66-93500 IMPRV OTHER	52,222	665,219	120,000	12,000	80,000
60-66-94200 EQUIPMENT VEH/ATTACHMEN	0	21,467	189,000	109,000	130,000
60-66-94700 EQUIPMENT OTHER	0	4,169	424,000	28,613	375,000
60-66-94800 EQUIPMENT SLUDGE PONDS	1,127,461	89,288	990,000	500,000	80,000
Wastewater Capital Totals:	<u>1,179,683</u>	<u>981,157</u>	<u>2,163,000</u>	<u>739,613</u>	<u>2,114,000</u>
TOTAL WASTEWATER FUND	<u><u>2,679,466</u></u>	<u><u>2,449,102</u></u>	<u><u>3,564,820</u></u>	<u><u>2,102,583</u></u>	<u><u>3,576,070</u></u>

EXHIBIT 1

Property Description and Payment Schedule

Re: **Property Schedule No. 1** to Master Tax-Exempt Lease/Purchase Agreement between All American Investment Group, LLC and City of Craig.

THE PROPERTY IS AS FOLLOWS: The Property as more fully described in Exhibit A incorporated herein by reference and attached hereto. It includes all replacements, parts, repairs, additions, accessions and accessories incorporated therein or affixed or attached thereto and any and all proceeds of the foregoing, including, without limitation, insurance recoveries.

PROPERTY LOCATION:

111 Ramsey St. # 2300 W. 1st Street
Address
Craig, CO 81625
City, State Zip Code

USE: McKinstry Energy Project - This use is essential to the proper, efficient and economic functioning of Lessee or to the services that Lessee provides; and Lessee has immediate need for and expects to make immediate use of substantially all of the Property, which need is not temporary or expected to diminish in the foreseeable future.

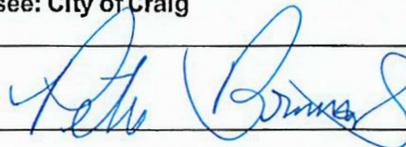
Lease Payment Schedule

Total Principal Amount: \$798,316.00

Payment No.	Due Date	Lease Payment	Principal Portion	Interest Portion	Termination Amount (After Making Payment for said Due Date)
1	19-Apr-2022	122,166.77	108,196.24	13,970.53	NA
2	19-Apr-2023	122,166.77	110,089.67	12,077.10	597,431.00
3	19-Apr-2024	122,166.77	112,016.24	10,150.53	482,054.27
4	19-Apr-2025	122,166.77	113,976.52	8,190.25	364,658.45
5	19-Apr-2026	122,166.77	115,971.11	6,195.66	245,208.21
6	19-Apr-2027	122,166.77	118,000.61	4,166.16	123,667.59
7	19-Apr-2028	122,166.77	120,065.61	2,101.16	0.00
TOTAL		855,167.39	798,316.00	56,851.39	

Interest Rate: 1.75%

45% Water P- \$49,540.35
I- \$5,434.70
55% Wastewater P- \$60,549.32
I- \$6,642.40

Lessee: City of Craig
By: 
Name: Peter Brixius
Title: City Manager

CITY OF CRAIG
2023 WASTEWATER CAPITAL PROJECTS & ITEMS

Wastewater

Projects:

Engineering Design to Upgrade Air Handling/MCC Panel	7		\$135,000	
Sewer Main Replacement	3	\$600,000	\$1,224,000	
2022 Sludge line project completion	1	\$32,000	\$80,000	
2022 Repaint North Clarifier	2		\$80,000	
Acoustic Evaluation of Coll System	6		\$90,000	
			\$1,609,000	\$1,609,000

Equipment

Gas Detectors	5		\$25,000	
2022 Generator (Push from 2021)	4	\$280,000	\$350,000	
Retrofit Video Inspection Truck	8		\$130,000	
			\$505,000	\$505,000

TOTAL 2022 WASTEWATER FUND CAPITAL ITEMS			\$2,114,000	\$2,114,000
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LESS GRANT/TRADE FUNDS	\$912,000			-\$912,000
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BALANCE			\$1,202,000	\$1,202,000
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Schedule C-1
CAPITAL ITEM
 Budget Request
Fiscal Year 2023

FUND	DEPARTMENT	G/L ACCOUNT
WASTEWATER	CHOOSE ONE	60-66-93116

CAPITAL ITEM	NEW	REPLACEMENT
Engineering Design Services to Upgrade Air Handling and MCC Panels	<input type="checkbox"/>	<input checked="" type="checkbox"/>

DESCRIPTION OF NEED (USE SECOND PAGE IF MORE SPACE IS NEEDED)

The plant needs better air handling in the Pretreatment Building and MCC's need to be replaced as parts are obsolete. Proper design is necessary to ensure continued treatment of wastewater during that replacement as wastewater continuously flows to the treatment plant.

HOW WILL THIS ACQUISITION FURTHER A GOAL?

Proper design will allow the plant keep treating wastewater during an upgrades.

ARE THERE RELATED COSTS, SAVINGS, OR ALTERNATIVES?

RANK THIS PROJECT OUT OF ALL THE PROPOSALS SUBMITTED FOR THIS DEPARTMENT 7 / 8

ESTIMATED BID DATE	REQUIRED DELIVERY DATE
02/01/2023	07/24/2023

ESTIMATED COST	\$ 135,000.00	SOURCE OF FUNDING
FREIGHT		CITY OF CRAIG \$ 135,000.00
INSTALLATION		GRANT FUNDING
TRAINING		OTHER
TOTAL REQUEST	\$ 135,000.00	TOTAL FUNDING \$ 135,000.00



Schedule C-1
CAPITAL ITEM
 Budget Request
Fiscal Year 2023

FUND	DEPARTMENT	G/L ACCOUNT
WASTEWATER	CHOOSE ONE	60-66-93300

CAPITAL ITEM	NEW	REPLACEMENT
Sewer Main Replacement	<input type="checkbox"/>	<input checked="" type="checkbox"/>
DESCRIPTION OF NEED (USE SECOND PAGE IF MORE SPACE IS NEEDED)		
Replace sewer main in some of the areas with known defects and/or severe root intrusion issues including some of the areas listed in the 2001 master plan and the 2018 master plan update.		
HOW WILL THIS ACQUISITION FURTHER A GOAL?		
Reduce the potential for sanitary sewer backups and decrease the required maintenance.		
ARE THERE RELATED COSTS, SAVINGS, OR ALTERNATIVES?		
Decrease some of the maintenance that is currently required and reduce claims for sanitary sewer backups. Seek DOLA funding.		
RANK THIS PROJECT OUT OF ALL THE PROPOSALS SUBMITTED FOR THIS DEPARTMENT		
3 / 8		

ESTIMATED BID DATE	REQUIRED DELIVERY DATE
04/03/2023	09/04/2023

ESTIMATED COST	SOURCE OF FUNDING
\$ 1,224,000.00	CITY OF CRAIG \$ 624,000.00
FREIGHT	GRANT FUNDING \$ 600,000.00
INSTALLATION	OTHER
TRAINING	
TOTAL REQUEST	TOTAL FUNDING
\$ 1,224,000.00	\$ 1,224,000.00



Schedule C-1
CAPITAL ITEM
 Budget Request
Fiscal Year 2023

FUND	DEPARTMENT	G/L ACCOUNT
WASTEWATER	CHOOSE ONE	60-66-94800

CAPITAL ITEM	NEW	REPLACEMENT
Phase 3 Sludge Line Replacement Project	<input type="checkbox"/>	<input checked="" type="checkbox"/>
DESCRIPTION OF NEED (USE SECOND PAGE IF MORE SPACE IS NEEDED)		
Sludge line has been installed, however the valves at the sludge lagoons still need to be replaced and the work will likely need to be completed in 2023. The project will replace all existing valves in the facility with new valves.		
HOW WILL THIS ACQUISITION FURTHER A GOAL?		
Replacement of old gate valves with new plug valves will complete the project.		
ARE THERE RELATED COSTS, SAVINGS, OR ALTERNATIVES?		
DOLA funding is already in place for this project.		
RANK THIS PROJECT OUT OF ALL THE PROPOSALS SUBMITTED FOR THIS DEPARTMENT		
1 / 8		

ESTIMATED BID DATE	REQUIRED DELIVERY DATE
09/30/2022	03/31/2023

ESTIMATED COST	\$ 80,000.00	SOURCE OF FUNDING
FREIGHT		CITY OF CRAIG \$ 48,000.00
INSTALLATION		GRANT FUNDING \$ 32,000.00
TRAINING		OTHER
TOTAL REQUEST	\$ 80,000.00	TOTAL FUNDING \$ 80,000.00



Schedule C-1
CAPITAL ITEM
 Budget Request
Fiscal Year 2023

FUND	DEPARTMENT	G/L ACCOUNT
WASTEWATER	CHOOSE ONE	60-66-93500

CAPITAL ITEM	NEW	REPLACEMENT
Repaint North Clarifier and Correct Structural Issues	<input type="checkbox"/>	<input checked="" type="checkbox"/>
DESCRIPTION OF NEED (USE SECOND PAGE IF MORE SPACE IS NEEDED)		
The existing coating is failing and not providing proper protection and allowing degradation of clarifier metal structure. Structural issues will also be addressed.		
HOW WILL THIS ACQUISITION FURTHER A GOAL?		
Maintain existing infrastructure and allow continued use.		
ARE THERE RELATED COSTS, SAVINGS, OR ALTERNATIVES?		
N/A		
RANK THIS PROJECT OUT OF ALL THE PROPOSALS SUBMITTED FOR THIS DEPARTMENT		
2 / 8		

ESTIMATED BID DATE	REQUIRED DELIVERY DATE
10/31/2022	07/31/2023

ESTIMATED COST	\$ 80,000.00	SOURCE OF FUNDING
FREIGHT		CITY OF CRAIG \$ 80,000.00
INSTALLATION		GRANT FUNDING
TRAINING		OTHER
TOTAL REQUEST	\$ 80,000.00	TOTAL FUNDING \$ 80,000.00



Schedule C-1
CAPITAL ITEM
 Budget Request
Fiscal Year 2023

FUND	DEPARTMENT	G/L ACCOUNT
WASTEWATER	CHOOSE ONE	60-66-93116

CAPITAL ITEM	NEW	REPLACEMENT
Acoustic Evaluation of Collection System	<input checked="" type="checkbox"/>	<input type="checkbox"/>
DESCRIPTION OF NEED (USE SECOND PAGE IF MORE SPACE IS NEEDED)		
<p>We have looked into and had a demonstration of a system that can provide acoustic evaluation and ranking of the wastewater collection system and allow the results to be placed in our GIS map. The process meets CIRSA's inspection requirements.</p>		
HOW WILL THIS ACQUISITION FURTHER A GOAL?		
<p>Allow wastewater to focus cleaning and video inspection on the areas of highest need.</p>		
ARE THERE RELATED COSTS, SAVINGS, OR ALTERNATIVES?		
<p>Reduce the amount of cleaning and video inspection.</p>		
RANK THIS PROJECT OUT OF ALL THE PROPOSALS SUBMITTED FOR THIS DEPARTMENT		
6 / 8		

ESTIMATED BID DATE	REQUIRED DELIVERY DATE
02/01/2023	06/30/2023

ESTIMATED COST	\$ 90,000.00	SOURCE OF FUNDING
FREIGHT		CITY OF CRAIG \$ 90,000.00
INSTALLATION		GRANT FUNDING
TRAINING		OTHER
TOTAL REQUEST	\$ 90,000.00	TOTAL FUNDING \$ 90,000.00



Schedule C-1
CAPITAL ITEM
 Budget Request
Fiscal Year 2023

FUND	DEPARTMENT	G/L ACCOUNT
WASTEWATER	CHOOSE ONE	60-66-94700

CAPITAL ITEM	NEW	REPLACEMENT
Replace Gas Detectors Used for Confined Space Entry (4)	<input type="checkbox"/>	<input checked="" type="checkbox"/>
DESCRIPTION OF NEED (USE SECOND PAGE IF MORE SPACE IS NEEDED)		
Gas detectors are required and used for confined space entry in manholes, vaults and other areas deemed as a confined space. Our existing gas detectors are approximately 12 years old, repair is no longer possible, and only two of the four we need are in working order.		
HOW WILL THIS ACQUISITION FURTHER A GOAL?		
Continue to allow safe entry in a confined space and replace obsolete equipment.		
ARE THERE RELATED COSTS, SAVINGS, OR ALTERNATIVES?		
RANK THIS PROJECT OUT OF ALL THE PROPOSALS SUBMITTED FOR THIS DEPARTMENT		
5 / 8		

ESTIMATED BID DATE	REQUIRED DELIVERY DATE
02/15/2023	04/24/2023

ESTIMATED COST	\$ 25,000.00	SOURCE OF FUNDING
FREIGHT		CITY OF CRAIG \$ 25,000.00
INSTALLATION		GRANT FUNDING
TRAINING		OTHER
TOTAL REQUEST	\$ 25,000.00	TOTAL FUNDING \$ 25,000.00



Schedule C-1
CAPITAL ITEM
 Budget Request
Fiscal Year 2023

FUND	DEPARTMENT	G/L ACCOUNT
WASTEWATER	CHOOSE ONE	60-66-94700

CAPITAL ITEM	NEW	REPLACEMENT
Wastewater Plant Emergency Generator (Aeration Bldg)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
DESCRIPTION OF NEED (USE SECOND PAGE IF MORE SPACE IS NEEDED)		
There is currently no emergency power for the aeration section of the Wastewater Treatment plant and we cannot ensure adequate treatment during an extended power utility power outage.		
HOW WILL THIS ACQUISITION FURTHER A GOAL?		
Provide adequate treatment during an extended utility power outage.		
ARE THERE RELATED COSTS, SAVINGS, OR ALTERNATIVES?		
CDS funds been approved, but may not be available in time to get installation completed in 2022.		
RANK THIS PROJECT OUT OF ALL THE PROPOSALS SUBMITTED FOR THIS DEPARTMENT		
4 / 8		

ESTIMATED BID DATE	REQUIRED DELIVERY DATE
02/15/2023	12/08/2023

ESTIMATED COST	SOURCE OF FUNDING
\$ 350,000.00	CITY OF CRAIG \$ 70,000.00
FREIGHT	GRANT FUNDING \$ 280,000.00
INSTALLATION	OTHER
TRAINING	
TOTAL REQUEST \$ 350,000.00	TOTAL FUNDING \$ 350,000.00



Schedule C-1
CAPITAL ITEM
 Budget Request
Fiscal Year 2023

FUND	DEPARTMENT	G/L ACCOUNT
WASTEWATER	CHOOSE ONE	60-66-94200

CAPITAL ITEM	NEW	REPLACEMENT
Retrofit Video Inspection Truck (2003)	<input type="checkbox"/>	<input checked="" type="checkbox"/>
DESCRIPTION OF NEED (USE SECOND PAGE IF MORE SPACE IS NEEDED)		
Our video inspection truck is a 2003 model. The system is 20 years old. Parts for the video inspection equipment are getting hard to find and new equipment has better capabilities.		
HOW WILL THIS ACQUISITION FURTHER A GOAL?		
Improve video inspection capabilities.		
ARE THERE RELATED COSTS, SAVINGS, OR ALTERNATIVES?		
The cost saving alternative is being proposed. A new truck with a new video inspection system has an estimated cost of \$300,000.		
RANK THIS PROJECT OUT OF ALL THE PROPOSALS SUBMITTED FOR THIS DEPARTMENT		
8 / 8		

ESTIMATED BID DATE	REQUIRED DELIVERY DATE
02/06/2023	06/30/2023

ESTIMATED COST	\$ 130,000.00	SOURCE OF FUNDING
FREIGHT		CITY OF CRAIG \$ 130,000.00
INSTALLATION		GRANT FUNDING
TRAINING		OTHER
TOTAL REQUEST	\$ 130,000.00	TOTAL FUNDING \$ 130,000.00

Wastewater Department

10 Year Capital Improvement Projection

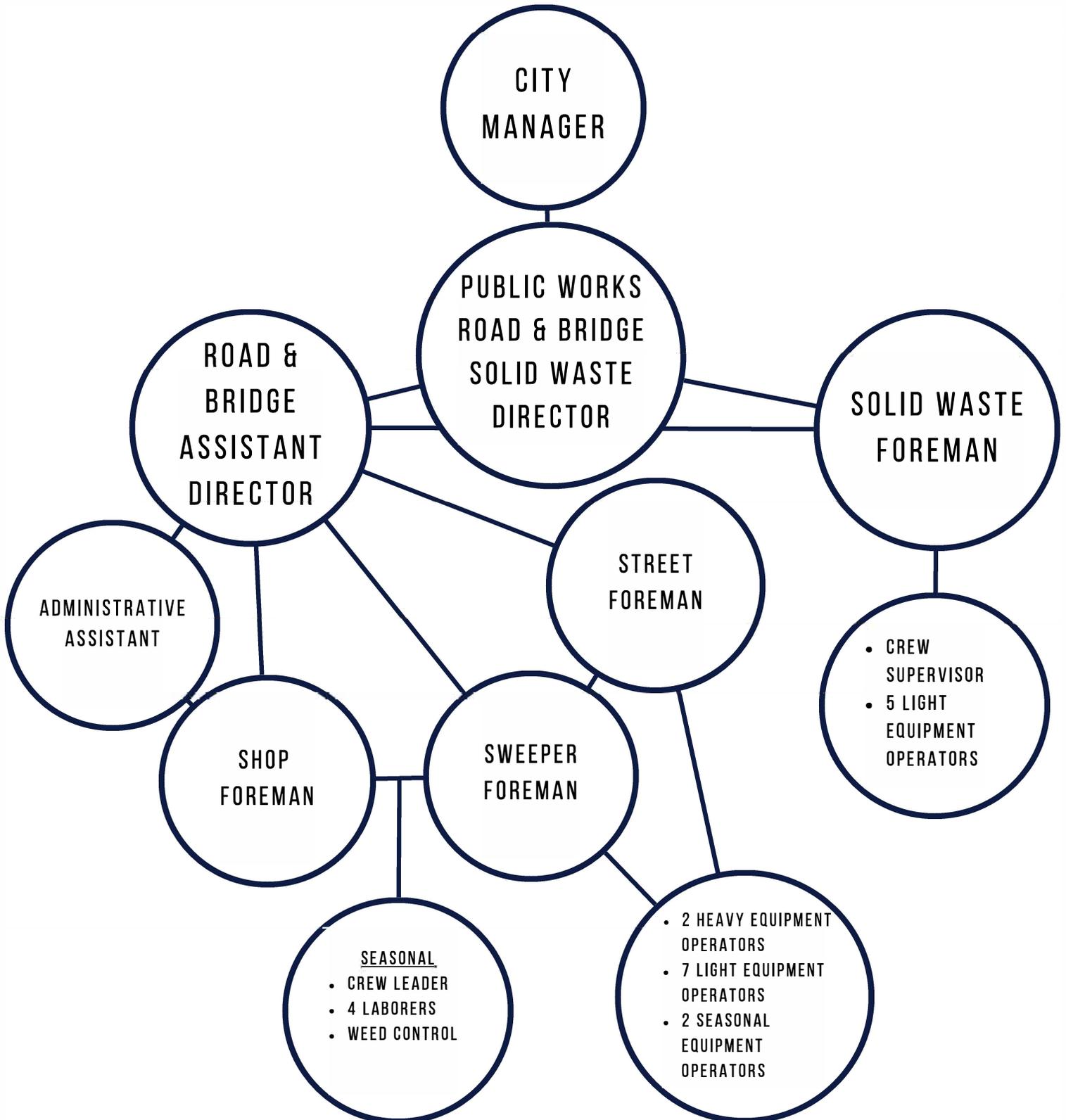
Year	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
Item										
Engineering for Pretreatment Air Handling and MCC		\$130,000								
Sewer Main Replacement Program	\$1,224,000	\$250,000	\$750,000	\$750,000	\$250,000	\$250,000	\$750,000	\$750,000	\$250,000	\$750,000
Replace Aluminum Handrail										
Rebuild Sewage Pump		\$80,000	\$80,000	\$80,000						
Replace Existing Sludge Line Phases 1, 1A, 1B, 2 and (3 in 2022).	\$80,000									
Construct a 200k gallon Eq Basin					\$2,250,000					
Repaint North Clarifier	\$80,000									
Repaint South Clarifier			\$80,000							
Additional Clarifier plus covers on existing clarifiers					\$1,080,000					
Isolate Electrical Room from Pretreatment Area & Replace MCCs			\$500,000							
Replace grit elevator with grit washer				\$300,000						
Replace mechanical bar screen and add screenings washer				\$436,000						
Engineering Design for Replacing Aeration MCC		\$130,000	\$75,000							
Replace Aeration MCC										
Emergency Standby Generator for Aeration Building	\$350,000									
Sewer Cleaning Truck 5-35 (2004)		\$500,000								
3/4 Ton Pickup 5-31 (2015)					\$45,000					
1 Ton Pickup 5-32 (2011)		\$70,000								
3/4 Ton Pickup w/plow 5-30 (2011)		\$40,000								
Retrofit Video Inspection Truck (2003)	\$130,000									
Portable Gas Detectors/Confined Space Entry Equipment	\$25,000									
Accoustic Sewer Main System Inspection	\$90,000			\$90,000			\$90,000			\$90,000
Replace Ranney Street Lift Station							\$500,000			
Replace County Shop Lift Station								\$500,000		
Nutrient Compliance Upgrades and UV Disinfection						\$8,000,000				
Upgrade Remote Telemetry		\$150,000								
Retrofit North Oxidation Ditch										\$250,000
New Thompson Hill Sewer System									\$1,000,000	
Yearly Totals	\$1,979,000	\$1,350,000	\$1,485,000	\$1,656,000	\$3,625,000	\$8,250,000	\$1,340,000	\$1,250,000	\$1,250,000	\$1,090,000

**SOLID
WASTE
FUND**



SOLID WASTE DEPARTMENT

ORGANIZATIONAL CHART



CITY OF CRAIG 2023 BUDGET SOLID WASTE FUND BUDGET SUMMARY							
DESCRIPTION	2020 Actual	2021 Actual	REVISED 2022 Budget	2022 Projected	2023 Budget	Inc/Dec 2022/2023	
BEGINNING FUND BALANCE:							
Reserved for Debt			0	0	0		
Reserved for Operations 25%		391,950	388,393	390,414	395,548		
Unreserved-Undesignated	1,726,111	1,467,596	1,412,949	1,665,960	1,551,337		
TOTAL Beginning Fund Balance	1,726,111	1,859,546	1,801,342	2,056,374	1,946,884		
REVENUES:							
70-34-49710 Construction Dumpsters	195,554	234,115	187,500	209,900	204,400	16,900	
70-34-49800 Charges Solid Waste Fees	751,005	779,787	778,100	795,500	795,500	17,400	
70-34-49900 Charges Landfill Fees	672,154	766,443	741,100	785,300	785,300	44,200	
70-36-00000 Miscellaneous	5,698	5,515	4,000	6,000	5,000	1,000	
70-36-10000 Recyclable Electronics	7,157	6,967	5,000	5,000	5,000	0	
70-36-11000 Plastic Bag Fees	0	0	0	0	20,000	20,000	
70-36-16100 Interest Investments	11,133	744	1,000	9,000	9,000	8,000	
70-36-30000 Late Payment Fees	1,875	7,156	6,000	7,000	7,000	1,000	
70-39-42000 Grants DOLA-COVID	301	0	0	0	0	0	
TOTAL Revenues	1,644,877	1,800,727	1,722,700	1,817,700	1,831,200	108,500	
EXPENDITURES:							
EXPENDITURES:							
Personnel Services	747,306	855,735	879,800	872,540	932,640	52,840	
Supplies	70,812	96,389	120,750	113,450	146,150	25,400	
Purchased Services	493,019	588,312	594,500	570,900	628,600	34,100	
Fixed Charges	22,194	21,221	23,980	25,300	26,210	2,230	
Capital Outlay	181,441	42,242	867,500	345,000	1,006,000	138,500	
TOTAL Expenditures	1,514,772	1,603,899	2,486,530	1,927,190	2,739,600	253,070	
REVENUES VS EXPENDITURES	130,106	196,828	(763,830)	(109,490)	(908,400)		
ENDING FUND BALANCE:							
Reserved for Debt			0	0	0		
Reserved for Operations 25%	333,333	390,414	404,758	395,548	433,400	25%	
Unreserved-Undesignated	1,522,884	1,665,960	632,755	1,551,337	605,084	22%	
TOTAL Ending Fund Balance	1,856,217	2,056,374	1,037,512	1,946,884	1,038,484		

CITY OF CRAIG
SOLID WASTE FUND
 REVENUES FROM CONSTRUCTION DUMPSTERS

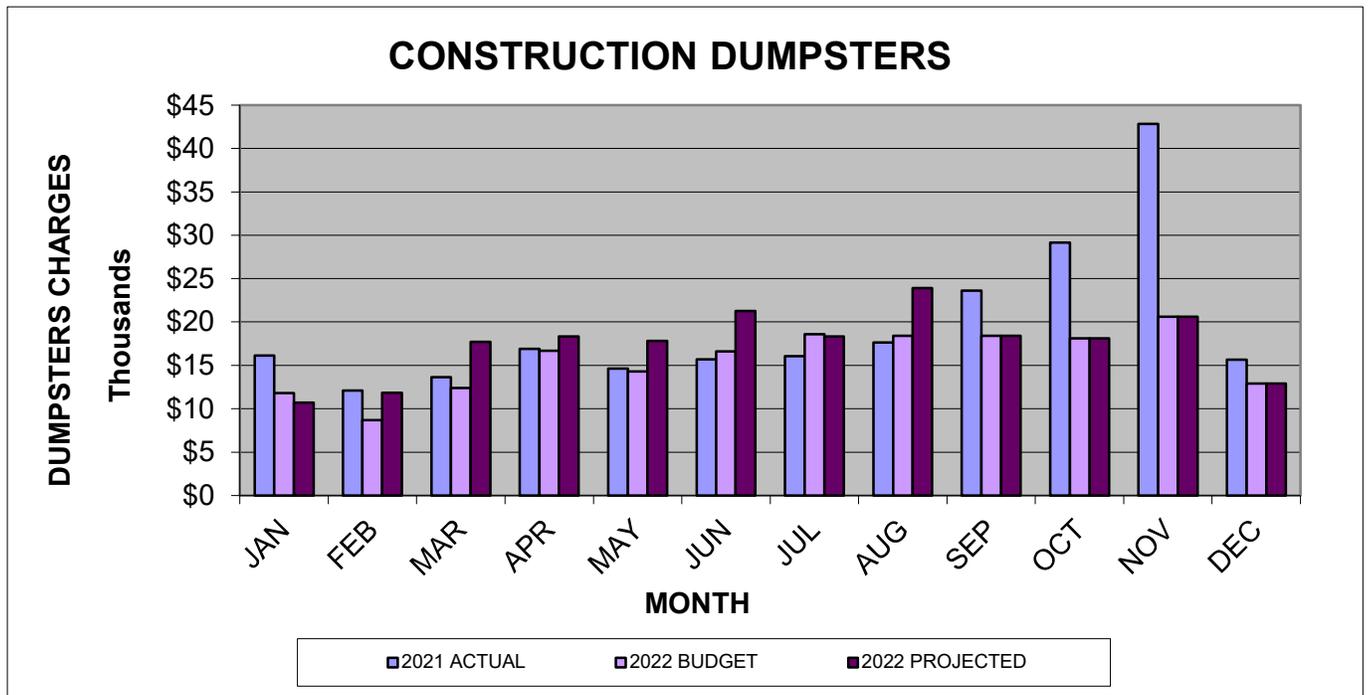
MONTH OF SALES	YEAR 2020 ACTUAL	YEAR 2021 ACTUAL	YEAR 2022 BUDGETED	YEAR 2022 PROJECTED	YEAR 2023 BUDGET	% CHANGE 2022/2021
JAN	\$6,929.31	\$16,148.59	\$11,800.00	\$10,707.24	\$11,500.00	-33.70%
FEB	\$6,905.61	\$12,106.99	\$8,700.00	\$11,839.74	\$9,500.00	-2.21%
MAR	\$8,769.76	\$13,641.89	\$12,400.00	\$17,692.74	\$13,700.00	29.69%
APR	\$17,180.87	\$16,898.09	\$16,700.00	\$18,322.24	\$17,100.00	8.43%
MAY	\$15,451.91	\$14,636.79	\$14,300.00	\$17,853.04	\$15,200.00	21.97%
JUN	\$19,575.96	\$15,716.49	\$16,600.00	\$21,282.75	\$17,800.00	35.42%
JUL	\$22,465.56	\$16,080.49	\$18,600.00	\$18,334.69	\$18,600.00	14.02%
AUG	\$20,370.16	\$17,640.14	\$18,400.00	\$23,908.79	\$19,800.00	35.54%
SEP	\$22,305.26	\$23,607.79	\$18,400.00	\$18,400.00	\$20,200.00	-22.06%
OCT	\$19,652.46	\$29,149.64	\$18,100.00	\$18,100.00	\$21,000.00	-37.91%
NOV	\$21,163.56	\$42,831.39	\$20,600.00	\$20,600.00	\$26,200.00	-51.90%
DEC	\$14,783.57	\$15,656.74	\$12,900.00	\$12,900.00	\$13,800.00	-17.61%
TOTAL YEAR-TO-DATE	\$195,553.99	\$234,115.03	\$187,500.00	\$209,941.23	\$204,400.00	

Actual vs Actual

Y-T-D Percentage Ch	9.80%	19.72%	-19.91%	-10.33%	-2.64%
Y-T- D Dollar Change				(\$24,173.80)	(\$5,541.23)

Actual vs Budgeted

Y-T-D Percentage Change	11.97%
Y-T- D Dollar Change	\$22,441.23



**CITY OF CRAIG
SOLID WASTE FUND
REVENUES FROM LANDFILL FEES**

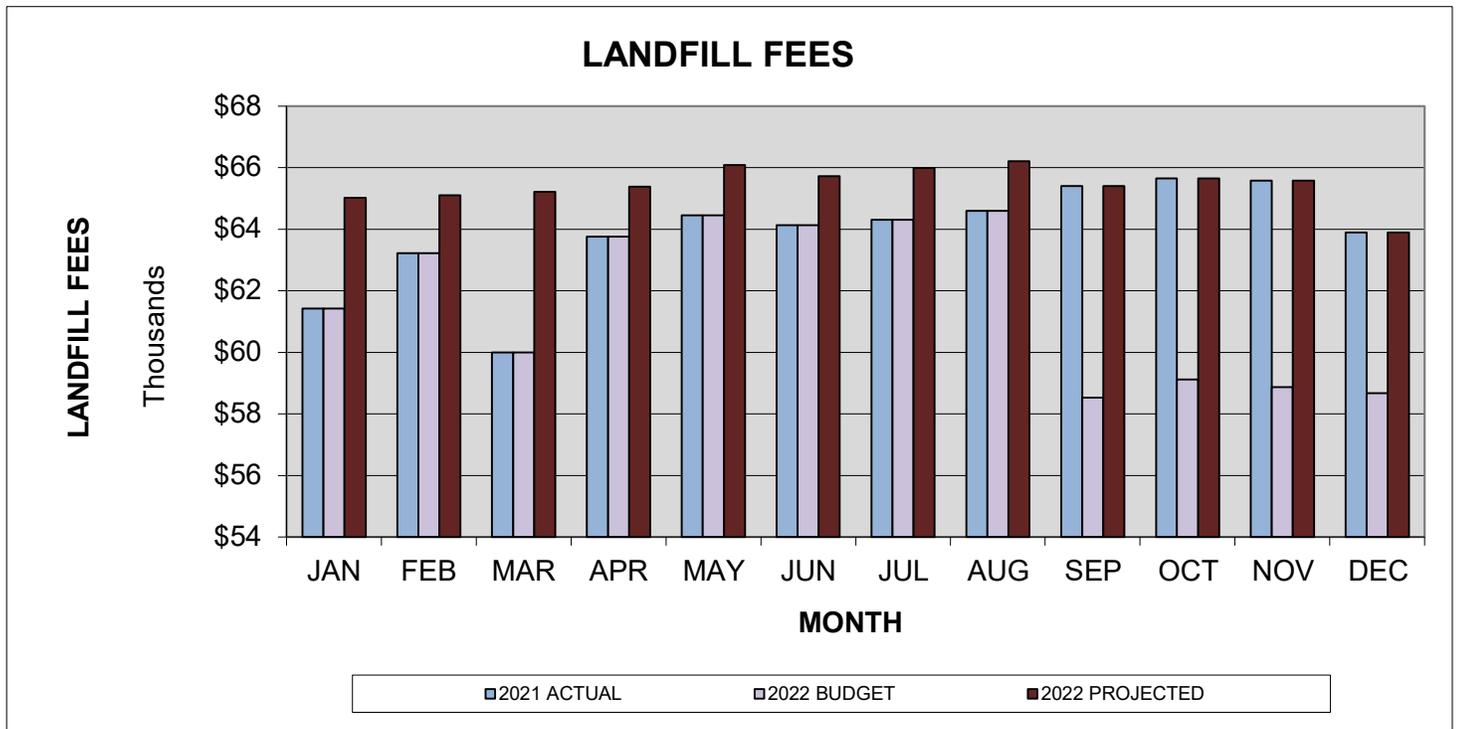
MONTH OF SALES	\$11.00	\$11.50	\$11.50	\$11.50	\$11.50	% CHANGE 2022/2021
	YEAR 2020 ACTUAL	YEAR 2021 ACTUAL	YEAR 2022 BUDGETED	YEAR 2022 PROJECTED	YEAR 2023 BUDGETED	
JAN	\$55,487.25	\$61,424.41	61,424.41	\$65,017.14	\$65,017.14	5.85%
FEB	\$55,612.60	\$63,219.91	63,219.91	\$65,104.09	\$65,104.09	2.98%
MAR	\$55,047.04	\$60,004.52	60,004.52	\$65,224.42	\$65,224.42	8.70%
APR	\$55,021.15	\$63,765.02	63,765.02	\$65,376.40	\$65,376.40	2.53%
MAY	\$54,862.99	\$64,447.63	64,447.63	\$66,091.92	\$66,091.92	2.55%
JUN	\$55,479.75	\$64,132.36	64,132.36	\$65,727.98	\$65,727.98	2.49%
JUL	\$56,025.05	\$64,311.70	64,311.70	\$65,997.20	\$65,997.20	2.62%
AUG	\$56,230.47	\$64,603.45	64,603.45	\$66,212.71	\$66,212.71	2.49%
SEP	\$56,823.37	\$65,408.73	58,528.07	\$65,408.73	\$65,408.73	0.00%
OCT	\$57,399.89	\$65,653.82	59,121.89	\$65,653.82	\$65,653.82	0.00%
NOV	\$57,152.39	\$65,583.20	58,866.96	\$65,583.20	\$65,583.20	0.00%
DEC	\$57,012.44	\$63,888.63	58,674.08	\$63,888.63	\$63,888.63	0.00%
TOTAL YEAR-TO-DATE	\$672,154.39	\$766,443.38	\$741,100.00	\$785,286.24	\$785,286.24	

Actual vs Actual

Y-T-D Percentage Change	4.21%	14.03%	-3.31%	2.46%	0.00%
Y-T- D Dollar Change				\$18,842.86	\$0.00

Actual vs Budgeted

Y-T-D Percentage Change	5.96%
Y-T- D Dollar Change	\$44,186.24



CITY OF CRAIG 2023 BUDGET SOLID WASTE FUND					
SUMMARY	2020 Actual	2021 Actual	2022 Budget	2022 Projected	2023 Budget

FINANCIAL SUMMARY - SOLID WASTE FUND

Personnel Services	747,306	855,735	879,800	872,540	932,640
Supplies	70,812	96,389	120,750	113,450	146,150
Purchased Services	493,019	588,312	594,500	570,900	628,600
Fixed Charges	22,194	21,221	23,980	25,300	26,210
Capital Outlay	181,441	42,242	867,500	345,000	1,006,000
TOTAL	1,514,772	1,603,899	2,486,530	1,927,190	2,739,600

PERSONNEL SUMMARY - SOLID WASTE FUND

FULL-TIME:

Refuse Foreman	1.00	1.00	1.00	1.00	1.00
Light Equipment Operator	5.00	6.00	6.00	6.00	6.00

LEGAL

City Attorney	0.04	0.04	0.04	0.04	0.05
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ADMINISTRATION

City Manager	0.07	0.07	0.07	0.07	0.10
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CITY CLERK/PERSONNEL

City Clerk/Personnel	0.07	0.07	0.07	0.07	0.10
Personnel Coordinator	0.07	0.07	0.07	0.07	0.10

FINANCE

Finance Director	0.07	0.10	0.10	0.10	0.10
Deputy Finance Director	0.07	0.10	0.00	0.00	0.00
Senior Accountant	0.00	0.10	0.10	0.10	0.20
Accounting Clerk	0.07	0.10	0.10	0.10	0.10
Utility Coordinator	0.30	0.30	0.30	0.30	0.30
Utility Bill Clerk	0.30	0.30	0.60	0.60	0.60

PUBLIC WORKS

Public Works Director	0.25	0.40	0.40	0.40	0.40
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ROAD & BRIDGE

Sr. Equipment Mechanic	0.09	0.09	0.09	0.09	0.09
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TOTAL FULL-TIME	7.40	8.74	8.94	8.94	9.14
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SEASONAL/PART-TIME

Laborer	1.00	1.00	1.00	1.00	1.00
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TOTAL SEASONAL/PT-TIME	1.00	1.00	1.00	1.00	1.00
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GRAND TOTAL	8.40	9.74	9.94	9.94	10.14
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**CITY OF CRAIG
2023 BUDGET
SOLID WASTE FUND**

Acct No	Account Description	2020 Actual	2021 Actual	2022 Budget	2022 Projected	2023 Budget
70-67-11100	SALARIES REG	470,502	542,944	574,060	577,480	588,030
70-67-12100	SALARIES PT	0	0	6,000	6,000	6,000
70-67-12200	SALARIES OT	9,955	12,186	10,000	10,000	10,000
70-67-14100	BENEFITS UNEMP	0	0	2,840	2,970	3,020
70-67-14200	BENEFITS WRKCOMP	32,672	31,451	37,330	26,280	25,600
70-67-14300	BENEFITS HEALTH	168,982	192,977	175,370	175,370	213,670
70-67-14500	BENEFITS MEDICARE	5,041	6,679	8,560	8,610	8,760
70-67-14600	BENEFITS EEPP	57,443	66,556	60,260	60,220	71,770
70-67-14700	BENEFITS EELIFE	2,711	2,943	5,000	5,230	5,410
70-67-14800	BENEFITS FICA	0	0	380	380	380
70-67-21200	SUPPLIES SMALL EQUIP	1,298	79	1,800	600	1,800
70-67-21400	SUPPLIES OFFICE	613	0	600	0	600
70-67-22100	SUPPLIES CHEMICALS	0	0	400	0	400
70-67-22300	SUPPLIES JANITORIAL	0	409	250	600	850
70-67-22500	SUPPLIES CLOTH/UNIF	5,867	5,125	5,200	5,000	5,000
70-67-22900	SUPPLIES OPERATING	262	220	250	50	250
70-67-23100	SUPPLIES GAS,OIL,FUEL	39,530	68,819	80,000	85,000	105,000
70-67-23200	SUPPLIES VEHICLE	419	12	750	0	750
70-67-23400	SUPPLIES SMALL TOOLS	382	222	1,500	200	1,500
70-67-23900	SUPPLIES TIRES	22,441	21,503	30,000	22,000	30,000
70-67-31100	SVC POSTAGE	5,879	6,060	6,000	6,000	6,000
70-67-32100	SVC PRINTING	4,199	4,092	4,200	4,000	4,200
70-67-33100	SVC LGL NOTICE	227	0	600	200	600
70-67-33300	SVC PUBL,SUBSC,DUES	1,550	316	800	0	800
70-67-33700	SVC ADVERTISING	4,905	4,174	4,500	2,000	4,000
70-67-34100	SVC UTIL-ELECTRIC	1,860	2,370	2,500	2,400	2,700
70-67-34500	SVC UTIL-GAS	2,370	2,261	3,600	4,200	5,500
70-67-34700	SVC TELEPHONE	2,766	4,364	3,000	4,400	4,500
70-67-35100	SVC MEDICAL SVC	914	530	750	500	750
70-67-35800	SVC OTHER PROF SVC	1,394	518	4,000	1,000	4,000
70-67-36100	SVC RPR/MNT-VEHICLES	26,715	45,522	58,000	50,000	58,000
70-67-36200	SVC RPR/MAINT-EQUIP	0	0	650	300	650
70-67-36300	SVC RPR/MAINT	0	0	3,000	0	3,000
70-67-36400	SVC RPR/MAINT-BLDGS	605	2,747	10,000	5,000	10,000
70-67-36700	SVC RPR/MAINT-RADIOS	0	0	500	0	500
70-67-36800	SVC CONTAINERS	1,664	3,213	6,000	5,000	6,000
70-67-37900	SVC MTG EXPENSE	0	122	500	300	500
70-67-38100	SVC TRNING/EDUC	0	0	500	600	1,500
70-67-38200	SVC RECYCLING EXP	6,806	9,873	15,000	10,000	15,000
70-67-39500	SVC LF-FEES	431,168	502,151	470,000	475,000	500,000
70-67-39600	SVC EQUIP RENTAL	0	0	400	0	400
70-67-51100	FXD CHG BLDG INS	1,482	1,468	1,570	1,500	1,820
70-67-51200	FXD CHG VEH INS	9,212	9,112	9,790	10,000	6,870
70-67-51300	FXD CHG LIAB INS	11,500	10,642	12,620	12,000	15,020
70-67-51500	FXD CHG DED DAMAGES	0	0	0	1,800	2,500

**CITY OF CRAIG
2023 BUDGET
SOLID WASTE FUND**

Acct No	Account Description	2020 Actual	2021 Actual	2022 Budget	2022 Projected	2023 Budget
70-67-62000	LEASE INTEREST-LOAN	0	0	0	0	0
70-67-75000	OTHER TRANSFERS OUT	0	0	0	0	0
	Solid Waste Oper. Exp. Totals:	<u>1,333,331</u>	<u>1,561,657</u>	<u>1,619,030</u>	<u>1,582,190</u>	<u>1,733,600</u>
CAPITAL						
70-67-94200	EQUIPMENT VEH/ATTACHMEN	150,810	0	812,500	295,000	951,000
70-67-94700	EQUIPMENT OTHER	30,631	42,242	55,000	50,000	55,000
	Solid Waste Capital Totals:	<u>181,441</u>	<u>42,242</u>	<u>867,500</u>	<u>345,000</u>	<u>1,006,000</u>
	TOTAL SOLID WASTE FUND	<u>1,514,772</u>	<u>1,603,899</u>	<u>2,486,530</u>	<u>1,927,190</u>	<u>2,739,600</u>

CITY OF CRAIG
2023 SOLID WASTE CAPITAL PROJECTS & ITEMS

Solid Waste

Equipment

Cab & Chassis and Front Load Body	4	\$15,000	\$375,000	
2022 Cab & Chassis and Side Load Body	1	\$15,000	\$400,000	
Single Cab Pickup	5	\$6,000	\$56,000	
2022 Fork Truck Assembly- Trade From R&B	2		\$120,000	
Dumpsters/Cans	3		<u>\$55,000</u>	
				\$1,006,000



Schedule C-1
CAPITAL ITEM
 Budget Request
Fiscal Year 2023

FUND	DEPARTMENT	G/L ACCOUNT
SOLID WASTE	CHOOSE ONE	70-67-94200

CAPITAL ITEM	NEW	REPLACEMENT
Cab & Chassis and Front Load Body	<input type="checkbox"/>	<input checked="" type="checkbox"/>
DESCRIPTION OF NEED (USE SECOND PAGE IF MORE SPACE IS NEEDED)		
Cab & Chassis and Front Load Body. Price is a complete unit. This truck is one of the three front loads and critical to the refuse collection process.		
HOW WILL THIS ACQUISITION FURTHER A GOAL?		
The Truck we are replacing is a 2013 Peterbilt with a Labrie front load body. This truck currently has 167,189 miles and 12,500 hours. These trucks are approximately 2 years out. It is important to stay ahead on purchasing these trucks. Replacement of 2-05.		
ARE THERE RELATED COSTS, SAVINGS, OR ALTERNATIVES?		
The automated and front load trucks are the most busy trucks in the Solid Waste fleet. Keeping these trucks updated maintains reliable customer service.		
RANK THIS PROJECT OUT OF ALL THE PROPOSALS SUBMITTED FOR THIS DEPARTMENT		
4 / 5		

ESTIMATED BID DATE	REQUIRED DELIVERY DATE
01/03/2023	12/31/2023

ESTIMATED COST	\$ 375,000.00	SOURCE OF FUNDING	\$ 0.00
FREIGHT	\$ 0.00	CITY OF CRAIG	\$ 360,000.00
INSTALLATION	\$ 0.00	GRANT FUNDING	\$ 0.00
TRAINING	\$ 0.00	OTHER	\$ 15,000.00
TOTAL REQUEST	\$ 375,000.00	TOTAL FUNDING	\$ 375,000.00



Schedule C-1
CAPITAL ITEM
 Budget Request
Fiscal Year 2023

FUND	DEPARTMENT	G/L ACCOUNT
SOLID WASTE	CHOOSE ONE	70-67-94200

CAPITAL ITEM	NEW	REPLACEMENT
Cab & Chassis and Automated Side Load Body	<input type="checkbox"/>	<input checked="" type="checkbox"/>
DESCRIPTION OF NEED (USE SECOND PAGE IF MORE SPACE IS NEEDED)		
Cab & Chassis and Automated Side Load Body. Price is a complete unit. This truck is one of the three. This truck is 15 years old. Its has over 11000 hours and 76000 miles on it.		
HOW WILL THIS ACQUISITION FURTHER A GOAL?		
The Truck we are replacing is a 2007 Peterbilt 320, with a Labrie side loader body.		
ARE THERE RELATED COSTS, SAVINGS, OR ALTERNATIVES?		
The automated and front load trucks are the most busy trucks in the Solid Waste fleet. Keeping these trucks updated maintains reliable customer service.		
RANK THIS PROJECT OUT OF ALL THE PROPOSALS SUBMITTED FOR THIS DEPARTMENT		
1 / 5		

ESTIMATED BID DATE	REQUIRED DELIVERY DATE
01/03/2022	12/31/2023

ESTIMATED COST	\$ 400,000.00	SOURCE OF FUNDING	\$ 0.00
FREIGHT	\$ 0.00	CITY OF CRAIG	\$ 385,000.00
INSTALLATION	\$ 0.00	GRANT FUNDING	\$ 0.00
TRAINING	\$ 0.00	OTHER	\$ 15,000.00
TOTAL REQUEST	\$ 400,000.00	TOTAL FUNDING	\$ 400,000.00



Schedule C-1
CAPITAL ITEM
 Budget Request
Fiscal Year 2023

FUND	DEPARTMENT	G/L ACCOUNT
SOLID WASTE	CHOOSE ONE	70-67-94200

CAPITAL ITEM	NEW	REPLACEMENT
Single Cab Pickup	<input type="checkbox"/>	<input checked="" type="checkbox"/>

DESCRIPTION OF NEED (USE SECOND PAGE IF MORE SPACE IS NEEDED)

The refuse department single cab pickup with tommy lift tailgate and snow plow.

HOW WILL THIS ACQUISITION FURTHER A GOAL?

The refuse department single cab pickup is a 2010 Ford F250. This pickup will be 13 years old and is a critical vehicle for servicing customers on a daily basis. This pickup has 65,000 miles and 5,000 hours. This pickup is also utilized in the snow removal around dumpsters and parking lots. Replacement of 2-19.

ARE THERE RELATED COSTS, SAVINGS, OR ALTERNATIVES?

Keeping the fleet updated helps ensure reliable customer service.

RANK THIS PROJECT OUT OF ALL THE PROPOSALS SUBMITTED FOR THIS DEPARTMENT 5 / 5

ESTIMATED BID DATE	REQUIRED DELIVERY DATE
01/03/2023	12/31/2023

ESTIMATED COST	\$ 56,000.00	SOURCE OF FUNDING	\$ 0.00
FREIGHT	\$ 0.00	CITY OF CRAIG	\$ 50,000.00
INSTALLATION	\$ 0.00	GRANT FUNDING	\$ 0.00
TRAINING	\$ 0.00	OTHER	\$ 6,000.00
TOTAL REQUEST	\$ 56,000.00	TOTAL FUNDING	\$ 56,000.00



Schedule C-1
CAPITAL ITEM
 Budget Request
Fiscal Year 2023

FUND	DEPARTMENT	G/L ACCOUNT
SOLID WASTE	CHOOSE ONE	70-67-94200

CAPITAL ITEM	NEW	REPLACEMENT
Used Cab & Chassis, Fork Truck Frame Assembly	<input type="checkbox"/>	<input checked="" type="checkbox"/>
DESCRIPTION OF NEED (USE SECOND PAGE IF MORE SPACE IS NEEDED)		
Approved in 2022. Purchase trade in from Road & Bridge. Purchase fork truck frame assembly. Price is a complete unit. The old fork truck is not reliable enough to count on for day to day uses if the 2012 fork truck goes down. The truck being replaced is a 1998.		
HOW WILL THIS ACQUISITION FURTHER A GOAL?		
Solid waste only has one real fork truck that can handle full dumpsters. The new fork truck will help keep up on work orders.		
ARE THERE RELATED COSTS, SAVINGS, OR ALTERNATIVES?		
Purchasing a used dump truck from Road and Bridge will save over \$50,000 vs the purchase of the new truck.		
RANK THIS PROJECT OUT OF ALL THE PROPOSALS SUBMITTED FOR THIS DEPARTMENT		
2 / 5		

ESTIMATED BID DATE	REQUIRED DELIVERY DATE
01/03/2022	12/31/2023

ESTIMATED COST	\$ 120,000.00	SOURCE OF FUNDING	\$ 0.00
FREIGHT	\$ 0.00	CITY OF CRAIG	\$ 120,000.00
INSTALLATION	\$ 0.00	GRANT FUNDING	\$ 0.00
TRAINING	\$ 0.00	OTHER	\$ 0.00
TOTAL REQUEST	\$ 120,000.00	TOTAL FUNDING	\$ 120,000.00



Schedule C-1
CAPITAL ITEM
 Budget Request
Fiscal Year 2023

FUND	DEPARTMENT	G/L ACCOUNT
SOLID WASTE	CHOOSE ONE	70-67-94700

CAPITAL ITEM	NEW	REPLACEMENT
Cans & Dumpsters	<input checked="" type="checkbox"/>	<input type="checkbox"/>

DESCRIPTION OF NEED (USE SECOND PAGE IF MORE SPACE IS NEEDED)

New containers. Our services continue to increase and containers wear out. Vandalism and accidents also account for losses.

HOW WILL THIS ACQUISITION FURTHER A GOAL?

Maintain appearance and condition of containers and replace if necessary. Provide reliable trash removal services.

ARE THERE RELATED COSTS, SAVINGS, OR ALTERNATIVES?

RANK THIS PROJECT OUT OF ALL THE PROPOSALS SUBMITTED FOR THIS DEPARTMENT 3 / 5

ESTIMATED BID DATE	REQUIRED DELIVERY DATE
01/03/2023	12/31/2023

ESTIMATED COST	\$ 55,000.00	SOURCE OF FUNDING	\$ 0.00
FREIGHT	\$ 0.00	CITY OF CRAIG	\$ 55,000.00
INSTALLATION	\$ 0.00	GRANT FUNDING	\$ 0.00
TRAINING	\$ 0.00	OTHER	\$ 0.00
TOTAL REQUEST	\$ 55,000.00	TOTAL FUNDING	\$ 55,000.00

MEDICAL

FUND

**CITY OF CRAIG
2023 BUDGET
MEDICAL BENEFITS FUND BUDGET SUMMARY**

DESCRIPTION	2020 Actual	2021 Actual	REVISED 2022 Budget	2022 Projected	2023 Budget	Inc/Dec 2022/2023
BEGINNING FUND BALANCE:						
Reserve for Unreported/Unpaid Claims	0	0	0	0	0	
Unreserved-Undesignated	452,191	527,415	531,917	605,632	319,732	
TOTAL Beginning Fund Balance	452,191	527,415	531,917	605,632	319,732	
REVENUES:						
80-35-10000 Employer Contributions	2,052,543	2,084,548	1,996,750	1,870,000	2,231,000	234,250
80-35-20000 Employee Contributions	204,277	252,506	252,400	260,000	260,000	7,600
80-36-00000 Miscellaneous	0	53,820	0	0	0	0
80-36-10000 Interest	304	177	0	600	600	600
TOTAL Revenues	2,257,124	2,391,051	2,249,150	2,130,600	2,491,600	242,450
EXPENDITURES:						
80-90-85100 Expense Insurance Premiums	2,119,842	2,239,427	2,334,000	2,340,000	2,386,800	52,800
80-90-85200 Expense Administration	1,310	855	1,200	1,500	1,500	300
80-90-85800 Expense Claims Paid	52,498	64,804	65,000	65,000	65,000	0
80-90-86000 Deductible Reimbursement	8,250	7,750	20,000	10,000	0	(20,000)
TOTAL Expenditures	2,181,900	2,312,836	2,420,200	2,416,500	2,453,300	33,100
REVENUES VS EXPENDITURES	75,224	78,215	(171,050)	(285,900)	38,300	
ENDING FUND BALANCE:						
Reserve for Unreported/Unpaid Claims	0	0	0	0	0	
Unreserved-Undesignated	527,415	605,630	360,867	319,732	358,032	
TOTAL Ending Fund Balance	527,415	605,630	360,867	319,732	358,032	

CURA FUND

**CITY OF CRAIG
2023 BUDGET
CURA COMPONENT UNIT BUDGET SUMMARY**

DESCRIPTION	2020 Actual	2021 Actual	REVISED 2022 Budget	2022 Projected	2023 Budget	Inc/Dec 2022/2023
BEGINNING FUND BALANCE:						
Unspendable (Inventory&CompAbsence)	0	0	0	0	0	
Reserved for Operations 25%	0	0	0	0	0	
Restricted MCSD	0	0	0	0	0	
Unreserved-Undesignated	0	0	0	0	0	
TOTAL Beginning Fund Balance	0	0	0	0	0	
URA 1 REVENUES:						
98-31-10001 Property Tax Incr Craig	0	0	0	0	0	0
98-31-10011 Property Tax Incr Moffat	0	0	0	0	0	0
98-31-10021 Property Tax Incr MCSD	0	0	0	0	0	0
98-31-10031 Property Tax Incr CNCC	0	0	0	0	0	0
98-31-10041 Property Tax Incr Fire Distric	0	0	0	0	0	0
98-31-50011 Sales Tax Incr Craig	0	0	0	15,000	25,000	25,000
98-33-10001 Grants	0	0	0	0	0	0
98-34-30001 Administrative Fees	0	0	0	0	0	0
98-36-00001 Miscellaneous	0	0	0	0	0	0
98-36-16001 Interest	0	0	0	0	0	0
98-37-00001 Contribution-Craig	0	0	0	0	0	0
98-39-70001 Transfer In	0	0	0	0	0	0
URA 2 REVENUES:						
98-31-10002 Property Tax Incr Craig	0	0	0	0	0	0
98-31-10012 Property Tax Incr Moffat	0	0	0	0	0	0
98-31-10022 Property Tax Incr MCSD	0	0	0	0	0	0
98-31-10032 Property Tax Incr CNCC	0	0	0	0	0	0
98-31-10042 Property Tax Incr Fire Distric	0	0	0	0	0	0
98-31-50012 Sales Tax Incr Craig	0	0	0	0	25,000	25,000
98-33-10002 Grants	0	0	0	0	0	0
98-34-30002 Administrative Fees	0	0	0	0	0	0
98-36-00002 Miscellaneous	0	0	0	0	0	0
98-36-16002 Interest	0	0	0	0	0	0
98-37-00002 Contribution-Craig	0	0	0	0	0	0
98-39-70002 Transfer In	0	0	0	0	0	0
TOTAL Revenues	0	0	0	15,000	50,000	50,000
EXPENDITURES:						
Personnel Services	0	0	0	0	0	0
Supplies	0	0	0	0	0	0
Purchased Services	0	0	15,000	15,000	17,500	2,500
Fixed Charges	0	0	0	0	0	0
Capital Outlay	0	0	0	0	0	0
TOTAL Expenditures	0	0	15,000	15,000	17,500	2,500
REVENUES VS EXPENDITURES	0	0	(15,000)	0	32,500	
ENDING FUND BALANCE:						
Unspendable (Inventory&CompAbsence)	0	0	0	0	0	
Restricted MCSD	0	0	0	0	0	
Reserved for Operations 25%	0	0	0	0	0	
Unreserved-Undesignated	0	0	(15,000)	0	32,500	
TOTAL Ending Fund Balance	0	0	(15,000)	0	32,500	

**CITY OF CRAIG
2023 BUDGET
CURA COMPONENT UNIT**

SUMMARY	2020 Actual	2021 Actual	2022 Budget	2022 Projected	2023 Budget
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FINANCIAL SUMMARY - CURA FUND

Personnel Services	0	0	0	0	0
Supplies	0	0	0	0	0
Purchased Services	0	0	15,000	15,000	17,500
Fixed Charges	0	0	0	0	0
Capital Outlay	0	0	0	0	0
TOTAL	0	0	15,000	15,000	17,500

**CITY OF CRAIG
2023 BUDGET
CURA COMPONENT UNIT**

Acct No	Account Description	2020 Actual	2021 Actual	2022 Budget	2022 Projected	2023 Budget
CURA FUND						
CURA # 1						
98-95-21400	SUPPLIES OFFICE	0	0	0	0	0
98-95-22900	SUPPLIES OPERATING	0	0	0	0	0
98-95-35800	SVC OTHER PROF SVC	0	0	7,500	7,500	8,750
98-95-56100	TREASURER FEES COUNTY	0	0	0	0	0
98-95-57100	INCREMENT TO MOFFAT	0	0	0	0	0
98-95-57200	INCREMENT TO MCSD	0	0	0	0	0
98-95-57300	INCREMENT TO CNCC	0	0	0	0	0
98-95-57400	INCREMENT TO FIRE	0	0	0	0	0
CURA # 2						
98-96-21400	SUPPLIES OFFICE	0	0	0	0	0
98-96-22900	SUPPLIES OPERATING	0	0	0	0	0
98-96-35800	SVC OTHER PROF SVC	0	0	7,500	7,500	8,750
98-96-56100	TREASURER FEES COUNTY	0	0	0	0	0
98-96-57100	INCREMENT TO MOFFAT	0	0	0	0	0
98-96-57200	INCREMENT TO MCSD	0	0	0	0	0
98-96-57300	INCREMENT TO CNCC	0	0	0	0	0
98-96-57400	INCREMENT TO FIRE	0	0	0	0	0
	CURA Totals:	0	0	15,000	15,000	17,500
CAPITAL						
98-95-96000	URA 1 PROJECTS	0	0	0	0	0
98-96-96000	URA 2 PROJECTS	0	0	0	0	0
	CURA CAPITAL OUTLAY	0	0	0	0	0

TOTAL OF ALL FUNDS

PERSONNEL SERVICES & POSITIONS

Projections

Two State Agencies in Colorado develop quarterly projections for the Denver-Aurora-Lakewood CPI and both are provided here and updated quarterly. DOLA provides these forecasts on our webpage as a courtesy, for more information on these forecasts please follow the links to the forecasting State Agencies below.

2022 CPI Projections

Organization	March	June	September	December
Colorado Legislative Council	7.0%	7.9%	8.2%	TBA
Colorado Office of State Planning and Budgeting	7.2%	8.2%	8.3%	TBA

2021 CPI Projections

Organization	March	June	September	December
Colorado Legislative Council	2.7%	3.1%	3.7%	3.7%
Colorado Office of State Planning and Budgeting	2.4%	3.2%	3.7%	3.5%

**CITY OF CRAIG
PERSONNEL SERVICES
YEAR 2023**

Was \$19550, 2022 should have been \$22,500 0.006
 \$23,000 12.00% 0.0145 0.00014 0.062

POSITION TITLE	Full-time EFT's	12/31/2022	Survey/Merit	1/1/2023	2.00%		TOTAL	Unemploy. Insurance	Workmens Comp.	Health Benefit Insurance	Pension	Medicare	3.75 LTD/Life Ins	FICA Tax	TOTAL COMPEN.	
					BONUS	C.O.L.A.										
COUNCIL	7	7,000	18,000	0	18,000	0	0	18,000	0	18	161,000	0	261	0	1,116	180,395
LEGAL	.40	0,316	85,429	0	83,229	0	1,665	84,894	424	83	16,100	10,187	1,231	723	0	113,642
JUDICIAL	1	2,000	90,559	0	90,559	0	1,231	91,790	314	89	23,000	7,535	1,331	580	1,798	126,437
ADMINISTRATION	1.450	141,935	2,023	143,959	0	2,879	154,038	734	143	143	33,350	17,621	2,129	1,316	0	209,331
ECONOMIC DEVELOPMENT	1.500	119,232	2,329	121,561	0	2,431	123,992	620	121	121	34,500	14,879	1,798	1,124	0	177,034
PERSONNEL/CLERK	2.100	148,258	4,960	153,217	0	3,064	156,282	781	152	152	48,300	18,754	2,266	1,426	0	227,961
PUBLIC WORKS	0.600	51,736	2,979	54,716	0	1,094	55,810	279	1,532	1,532	13,800	6,697	809	494	0	79,421
FINANCE	2.800	208,030	9,175	217,205	0	4,344	221,549	1,108	216	216	64,400	26,586	3,212	2,014	0	319,084
COMMUNITY DEVELOPMENT	2.750	170,747	4,755	175,501	0	3,410	178,911	870	2,091	2,091	63,250	21,469	2,522	1,515	0	270,628
POLICE	27.000	1,847,630	113,659	1,961,289	0	36,573	1,997,862	9,989	47,284	47,284	621,000	236,979	28,969	17,107	1,428	2,960,618
PARK/RECREATION	10.000	975,633	40,457	1,016,090	0	12,484	1,028,574	5,143	19,844	19,844	230,000	81,803	14,914	5,875	21,507	1,407,660
ROAD/BRIDGE	15.130	1,019,679	16,328	1,036,007	0	18,700	1,054,707	5,264	40,462	40,462	347,990	118,645	15,293	8,788	4,092	1,595,243
TOTAL GENERAL	72.646	4,876,869	196,665	5,071,334	0	87,876	5,166,410	25,527	112,033	112,033	1,656,690	561,155	74,736	40,962	29,941	7,667,454
TOTAL BEFORE COLA							5,078,942	25,094	110,138	110,138	1,656,690	550,776	73,468	40,225	29,880	7,565,213
COLA for General Fund						0	87,876	87,468	433	1,895	0	10,379	1,268	737	61	102,240
WATER	14.018	871,897	32,989	904,886	0	17,698	922,583	4,613	17,828	17,828	324,070	109,750	13,377	8,365	497	1,401,084
WASTEWATER	8.518	592,479	25,687	618,166	0	11,783	629,949	3,150	8,417	8,417	197,570	74,154	9,134	5,547	745	928,666
SOLID WASTE	9.218	582,369	10,129	592,498	0	11,530	604,028	3,020	25,598	25,598	213,670	71,763	8,758	5,406	372	932,616
MUSEUM	3.800	221,784	4,853	226,637	0	4,533	231,170	1,156	225	225	69,000	23,544	3,352	1,807	2,168	332,422
GRAND TOTAL	108.200	7,145,398	270,323	7,413,520	0	133,420	7,554,140	37,466	164,102	164,102	2,461,000	840,367	109,358	62,086	33,723	11,262,241
GRAND TOTAL BEFORE COLA							7,417,150	36,785	161,136	161,136	2,461,000	824,128	107,372	60,933	33,620	11,102,123
COLA for All Funds						0	133,420	136,990	680	2,966	0	16,239	1,986	1,153	103	160,118

-8.400
99.800 Council, Judge, Attorney

1	Wastewater	Wastewater Treatment/Collection Manager	76,791	80,631	84,470	88,310	92,150	95,989	97,909	99,829	101,748	103,668	105,588	106,548	107,508	108,468	109,428	110,388
1	Wastewater	Lab Technician / Plant Operator II	53,099	55,754	58,409	61,064	63,719	66,374	67,702	69,029	70,357	71,684	73,012	73,675	74,339	75,003	75,667	76,330
4	Wastewater	LEO/Plant Operator I	40,812	42,852	44,893	46,934	48,974	51,015	52,035	53,055	54,076	55,096	56,116	56,626	57,137	57,647	58,157	58,667
1	Water	Water/Wastewater Director	90,256	94,769	99,282	103,795	108,307	112,820	115,077	117,333	119,589	121,846	124,102	125,230	126,359	127,487	128,615	129,743
1	Water	Water Treatment/Distribution Manager	76,791	80,631	84,470	88,310	92,150	95,989	97,909	99,829	101,748	103,668	105,588	106,548	107,508	108,468	109,428	110,388
1	Water	Water Distribution Foreman/Tech II	54,038	56,740	59,441	62,143	64,845	67,547	68,898	70,249	71,600	72,951	74,302	74,977	75,653	76,328	77,004	77,679
2	Water	Plant Operator II	53,099	55,754	58,409	61,064	63,719	66,374	67,702	69,029	70,357	71,684	73,012	73,675	74,339	75,003	75,667	76,330
1	Water	W/WW Maintenance/IT Specialist	52,906	55,551	58,197	60,842	63,487	66,133	67,455	68,778	70,101	71,423	72,746	73,407	74,069	74,730	75,391	76,052
3	Water	Heavy Equip. Operator/Water Dist. Tech II	43,336	45,503	47,670	49,837	52,003	54,170	55,254	56,337	57,420	58,504	59,587	60,129	60,671	61,212	61,754	62,296
1	Water	Water/Wastewater Maint. Tech. (50%/50%)	43,336	45,503	47,670	49,837	52,003	54,170	55,254	56,337	57,420	58,504	59,587	60,129	60,671	61,212	61,754	62,296
2	Water	LEO/Plant Operator I	40,812	42,852	44,893	46,934	48,974	51,015	52,035	53,055	54,076	55,096	56,116	56,626	57,137	57,647	58,157	58,667
<u>99.8</u>																		



PERSONNEL REQUEST
 Budget Request
Fiscal Year 2023

DEPARTMENT	TITLE	TYPE
Clerk/Personnel	Admin/HR Technician	New

SALARY RANGE	CLASSIFICATION	STATUS
\$40,130 - \$57,686 \$19.29 - \$27.73	<input checked="" type="radio"/> Full Time <input type="radio"/> Part Time <input type="radio"/> Seasonal	<input type="radio"/> Exempt <input checked="" type="radio"/> Non-exempt

JOB FUNCTIONS

Provides support and technical assistance to human resource professionals in areas of personnel and recordkeeping. May be responsible for human resources information systems, data entry and reports. Typical duties include compiling personnel statistics and maintaining records of employment activity. Backup for payroll. Assist City Clerk/Hr Coordinator as assigned.

BENEFIT TO DEPARTMENT IF APPROVED

The benefit of an additional employee will free HR/Clerk's department to cross-train as part of the department succession plan that needs to be implemented. The department can focus on important tasks that have been put on the back burner due to lack of personnel, such as manual updates, HR/Clerk templates and form updates and scanning and storage of vital documents.

DEFICIT TO DEPARTMENT IF DENIED

Essential updates, cross-training and succession planing between departments will be delayed leading to longer cross-training and/or lack of essential employees.

WAGES	\$ 40,130.00
BENEFITS	\$ 28,791.00
ADDITIONAL EXPENSES (FURNITURE, EQUIPMENT, ETC.)	\$ 3,500.00
ANTICIPATED COST SAVINGS (MUST BE NEGATIVE)	
TOTAL REQUEST	\$ 72,421.00



PERSONNEL REQUEST
Budget Request
Fiscal Year 2023

DEPARTMENT	TITLE	TYPE
Finance	Senior Accountant	New

SALARY RANGE	CLASSIFICATION	STATUS
\$65,654 - \$94,377	<input checked="" type="radio"/> Full Time <input type="radio"/> Part Time <input type="radio"/> Seasonal	<input type="radio"/> Exempt <input checked="" type="radio"/> Non-exempt

JOB FUNCTIONS

This position would assist the finance department with new tasks/responsibilities that have been placed on the department as well as assist with new projects/tasks as they arise. Tasks would include, but not be limited to: back flow prevention program administration, CURA and Craig Housing Authority accounting/record keeping, assistance with grant reporting.

BENEFIT TO DEPARTMENT IF APPROVED

The Finance Department has been stretched very thin for quite some time. Even back to the implementation of sales tax self-collecting in 2018, it was planned that more staff would likely be needed. We have managed to get by thus far, but there are things that do not receive the attention or detail that they should. This will allow us to operate more effective and efficient.

DEFICIT TO DEPARTMENT IF DENIED

The department will likely not be able to keep up with meeting deadlines with current workload resulting in overtime, decreased quality in customer service, and furthered wear and tear on existing staff. When the department starts getting to a point of missed deadlines, penalties and audit findings usually follow close behind.

WAGES	\$ 68,936.00
BENEFITS	\$ 36,900.00
ADDITIONAL EXPENSES (FURNITURE, EQUIPMENT, ETC.)	\$ 5,000.00
ANTICIPATED COST SAVINGS (MUST BE NEGATIVE)	
TOTAL REQUEST	\$ 110,836.00



PERSONNEL REQUEST
Budget Request
Fiscal Year 2023

DEPARTMENT	TITLE	TYPE
Building	Building Inspector	New

SALARY RANGE	CLASSIFICATION	STATUS
\$50,458-72,533	<input checked="" type="radio"/> Full Time <input type="radio"/> Part Time <input type="radio"/> Seasonal	<input type="radio"/> Exempt <input checked="" type="radio"/> Non-exempt

JOB FUNCTIONS

Building plan review as needed, building, plumbing and mechanical inspections, possible blighted property removal inspections and enforcement.

BENEFIT TO DEPARTMENT IF APPROVED

This would allow me to spend more time on current and future Planning & Zoning projects.

DEFICIT TO DEPARTMENT IF DENIED

Depending on what the next few years hold as far as development is concerned, this could hinder the ability to be as pro-active and efficient as i would like with potential growth and development, maintaining timely customer service, and removing existing blighted properties.

WAGES	\$ 52,980.00
BENEFITS	\$ 32,870.00
ADDITIONAL EXPENSES (FURNITURE, EQUIPMENT, ETC.)	\$ 5,000.00
ANTICIPATED COST SAVINGS (MUST BE NEGATIVE)	
TOTAL REQUEST	\$ 90,850.00



PERSONNEL REQUEST
Budget Request
Fiscal Year 2023

DEPARTMENT	TITLE	TYPE
Parks & Recreation	Recreation Coordinator - Events, Active Adults and Athletics	New

SALARY RANGE	CLASSIFICATION	STATUS
\$43,845 - \$63,027	<input checked="" type="radio"/> Full Time <input type="radio"/> Part Time <input type="radio"/> Seasonal	<input type="radio"/> Exempt <input checked="" type="radio"/> Non-exempt

JOB FUNCTIONS

Plans, organizes and directs all parks & recreation special events. Sponsorship. Media & marketing for events and programs. Establish outreach program for volunteerism. Implement and direct all Active Adult trips. Assist and coordinate athletics and other recreation programs.

BENEFIT TO DEPARTMENT IF APPROVED

It would allow consideration for events and the time it takes to plan and organize them properly. Event planning and organization is currently shared among staff along with their primary job duties. Also, position will assist with recreation programming.

DEFICIT TO DEPARTMENT IF DENIED

Maintain at current level.

WAGES	\$ 46,958.00
BENEFITS	\$ 31,001.00
ADDITIONAL EXPENSES (FURNITURE, EQUIPMENT, ETC.)	
ANTICIPATED COST SAVINGS (MUST BE NEGATIVE)	
TOTAL REQUEST	\$ 77,959.00



PERSONNEL REQUEST
Budget Request
Fiscal Year 2023

DEPARTMENT	TITLE	TYPE
Police	Administrative Lieutenant	Reclassification

SALARY RANGE	CLASSIFICATION	STATUS
\$65,654-\$94,377	<input checked="" type="radio"/> Full Time <input type="radio"/> Part Time <input type="radio"/> Seasonal	<input type="radio"/> Exempt <input checked="" type="radio"/> Non-exempt

JOB FUNCTIONS

Administrative Lieutenant would be the supervisor for the Support Services Division which includes: Records, Code Enforcement/Animal Control, and Investigation. The Lieutenant would ensure that all areas function efficiently and would need knowledge and training in all above mentioned areas. The Lieutenant would also handle other admin duties as assigned.

BENEFIT TO DEPARTMENT IF APPROVED

This reclassification would ensure the above sections have a knowledgeable supervisor to ensure efficiencies. This would also add an additional detective to assist in investigations with active cases.

DEFICIT TO DEPARTMENT IF DENIED

Denial would add additional workload to the Chief and Commander, resulting in a huge efficiency reduction.

WAGES	\$ 70,315.00
BENEFITS	\$ 35,368.00
ADDITIONAL EXPENSES (FURNITURE, EQUIPMENT, ETC.)	
ANTICIPATED COST SAVINGS (MUST BE NEGATIVE)	(\$ 87,862.00)
TOTAL REQUEST	\$ 17,821.00



PERSONNEL REQUEST
Budget Request
Fiscal Year 2023

DEPARTMENT	TITLE	TYPE
Police	Abatement Team	New

SALARY RANGE	CLASSIFICATION	STATUS
\$17.00 - \$20.00 / hour	<input type="radio"/> Full Time <input type="radio"/> Part Time <input checked="" type="radio"/> Seasonal	<input type="radio"/> Exempt <input checked="" type="radio"/> Non-exempt

JOB FUNCTIONS

Conduct abatements on properties that are in non-compliance with city ordinances. This would include lawn care (using a lawn mower, weed whacker, blower, wracks, shovels, hedge clippers, and other small yard equipment) and junk removal and/or cleanup. We are requesting (2) seasonal employees.

BENEFIT TO DEPARTMENT IF APPROVED

Immediate action on abated properties as well as a huge cost savings. This increases the beautification and attractiveness not only for the department but the city as a whole.

DEFICIT TO DEPARTMENT IF DENIED

Currently, the department has to use a third party for nuisance abatement. This extends the time-frame of getting work completed. The current company charges \$85.00 per hour per employee and a disposal fee of \$85.00 per location. The company uses (4) employees. The average cost per job is \$658.75 for 1.6 hour job. We currently only have (1) company locally.

WAGES	\$ 23,040.00
BENEFITS	\$ 2,505.00
ADDITIONAL EXPENSES (FURNITURE, EQUIPMENT, ETC.)	
ANTICIPATED COST SAVINGS (MUST BE NEGATIVE)	
TOTAL REQUEST	\$ 25,545.00

APPENDIX

CITY OF CRAIG

**LEASE-PURCHASE SUPPLEMENTAL SCHEDULE TO THE
ADOPTED BUDGET**

(Pursuant to 29-1-103(3)(d), C.R.S.)

Budget Year 2023

The Supplemental Schedule must present information **separately** for all lease-purchase agreements involving real property and all lease-purchase agreements for non-real property.

I. REAL PROPERTY LEASE-PURCHASE AGREEMENTS:

Description of Real Property Lease-Purchase(s): _____

Date of Lease-Purchase Agreement(s): _____

	<u>Year</u>	<u>Amount</u>
Total amount to be expended for all Real Property Lease-Purchase Agreements in Budget Year:	20__	\$ _____

Total maximum payment liability for all Real Property Lease Purchase Agreements over the entire terms of all such agreements, including all optional renewal terms:		\$ _____
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II. ALL LEASE- PURCHASE AGREEMENTS NOT INVOLVING REAL PROPERTY:

Description of Lease-Purchase Item(s): _____

Date(s) of Lease-Purchase Agreement(s): _____

	<u>Year</u>	<u>Amount</u>
Total amount to be expended for all Non-Real Property Lease Purchase Agreements in Budget Year:	20__	\$ _____

Total maximum payment liability for all Non-Real Property Lease Purchase Agreements over the entire terms of all such agreements, including all optional renewal terms:		\$ _____
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Does the agreement include renewal options? Yes No
If yes, describe: _____
