



SALES TAX RETURN

ACCOUNT NUMBER		PERIOD	
BUSINESS NAME		DUE DATE	
TAX FORM INCOME			
1	Gross Sales & Service		
2A	Add: Bad Debts Collected		
2B	Total (Line 1 + Line 2A)		
TAX FORM DEDUCTIONS			
3A	Non-taxable Service		
3B	Sales to be used for Resale		
3C	Shipped Out of City Limits		
3D	Bad Debt Write Offs		
3E	Gasoline		
3F	Cigarettes		
3G	Tax Exempt Organizations - Gov't, Charity, Etc.		
3H	Returned Goods		
3I	Prescriptions		
3J	Vehicles Exempt from Tax		
3K	Hotel Accommodations (Carried to Line 1 - 2.25% Tax Rate)		
3L	Essential Hygiene		
3M	Other Deductions		
4	Total Deductions (Add Lines 3A through 3M)		
TAX FORM CALCULATIONS			
5	Net Taxable at 4% Rate (Line 2B - Line 4)		
6	Sales Tax (Line 5 X 4%)		
7	Net Taxable at 2.25% Tax Rate		
8	Sales Tax on 2.25% Sales (Line 7 X 2.25%)		
9	TOTAL SALES TAX (Line 6 + Line 8)		
10	Vendor Fee (Line 9 X 3.33%) (For Timely Remittance, Max of \$300)		
11	Add Excess Tax Collected		
12	Add Resale Inventory Taken for Own Use (at 4% Rate)		
13	Tax on Resale Inventory Taken for Own Use (Line 12 X 4%)		
14	TOTAL TAX DUE ((Line 9 - Line 10) + Line 11 + Line 13))		
TAX FORM PENALTIES AND INTEREST			
15A	Penalty 10% or \$15, whichever is greater		
15B	Interest 1.5% per month or part thereof		
15C	TOTAL TAX, PENALTY & INTEREST DUE (Line 14 + Line 15A + Line 15B)		
TAX FORM TOTAL			
TOTAL DUE AND PAYABLE			
Name as Electronic Signature		Title	Date