March 17, 2020—FOR IMMEDIATE RELEASE

The Dauphin County Courthouse and the Recorder of Deeds office will close to the public beginning at 4:30pm on March 17, 2020. It is anticipated that it will remain closed to the public at least until April 1, 2020.

How does this affect land recordings?

The Recorder of Deeds office will still be processing E-recordings, as well as documents sent by U.S. Mail, Fed Ex and UPS packages. If you have a specific need regarding recording, please contact us at location at the bottom of this page.

Can I still perform searches of documents?

Yes. Nearly all documents are searchable free of charge on our website, www.dauphinc.org/deeds where documents can be viewed, printed or downloaded.

How can I sign up for E-recording?

The Recorder of Deeds office partners with Simplifile recording systems to record documents electronically. If you are interested in setting up that service, please contact Simplifile at 800.460.5657. E-recording is secure, simple and can be done from your home or office-reducing the risk of spreading COVID-19.

What if I am a notary and need my commission filed?

Any notary public who needs to be sworn in should call our office at 717-780-6560, to set up an appointment. It is our understanding from a message we received from the PA Department of State that all notary deadlines will be extended by operation of law to the next business day for Recorder’s offices that are closed as ordered by the Governor, Secretary of Health, and/or county officials. Long-term closures will mean long-term extensions of time.

CONTACT INFORMATION

Email is the preferred contact method but if you need to call and there is not an immediate answer, please leave a voicemail and your call will be returned promptly.

Jim Zugay, Dauphin County Recorder of Deeds
Email: jzugay@dauphinc.org
Phone: 717-780-6565

Candi Meck, Dauphin County Recorder 1st Deputy
Email: cmeck@dauphinc.org
Phone: 717-780-6568

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