DAUPHIN COUNTY BOARD OF COMMISSIONERS
COMMISSIONERS’ LEGISLATIVE MEETING
WEDNESDAY, JANUARY 15, 2020
10:00 A.M.

Final
Tuesday, January 14, 2020
2:30 p.m.

I. CALL TO ORDER

II. MOMENT OF SILENCE

III. PLEDGE OF ALLEGIANCE

IV. APPROVAL OF MINUTES
   December 11, 2019 Workshop Meeting
   December 18, 2019 Legislative Meeting
   December 18, 2019 Salary Board Meeting
   January 6, 2020 Organization Meeting

V. EXECUTIVE SESSIONS HELD BETWEEN MEETINGS

VI. PUBLIC HEARING
   1. Ordinance #1-2020 – Issuance of General Obligation Bonds (A Vote is Requested 1/15/20)

VII. DIRECTORS/GUESTS

VIII. PUBLIC PARTICIPATION

IX. SALARY BOARD – DIANDRA PENA
   A. Clerk of Courts
      2. Create a Full-Time Teamsters Clerk III (Judgments & Commitments) position, Pay Level 09334, Step 01, Grade 01, Salary $13.36 p/h, effective January 15, 2020.
   B. 2020 Pay Scales and Pay Increases.

X. HUMAN RESOURCES – DIANDRA PENA
   A. Personnel Packet

XI. PURCHASING DIRECTOR – RANDY BARATUCCI
   A. Purchase Orders

XII. BUDGET & FINANCE DIRECTOR – MIKE YOHE
   A. Investment Report
XIII. CHIEF CLERK/CHIEF OF STAFF’S REPORT – CHAD SAYLOR

XIV. SOLICITOR’S REPORT – JOSEPH A. CURCILLO, III, ESQ.

XV. MATTERS REQUIRING BOARD ACTION

A. Agreement between Dauphin County (Prison/Judicial Center) and Central State Door Service for 2020 and 2021.

B. Food Service Amendment No. 4 between Dauphin County (Prison) and Aramark Correctional Services, LLC.


D. Subordination Agreement for Tabita A. Quashigah on property located in Susquehanna Township (Parcel #62-087-201-000-0000).

E. Annual Service Agreement between Dauphin County (Public Safety) and Controls, Service & Engineering Co., Inc. for HVAC Service for the Liebert HVAC Unit 22 – ECC/9-1-1 Center.

F. Annual Service Agreement between Dauphin County (Public Safety) and Controls, Service & Engineering Co., Inc. for HVAC Service for the Administrative Offices.

G. Annual Service Agreement between Dauphin County (Public Safety) and Controls, Service & Engineering Co., Inc. for generator Maintenance service at the following sites: Chambers Hill, Blue Mountain, Ellendale, Londonderry, Lykens, Peters Mountain, Reservoir Park, Berry Mountain, Conewago, Fairview, Lower Swatara, Mahantango and Pillow.

H. Annual Service Agreement between Dauphin County (Public Safety) and Tom Stephenson Generator Service, Inc. for generator maintenance service for 500KW generator located at 911 Gibson Blvd., 35KW trailer mounted generator and 6500W portable generator for emergency communication.

I. Annual Service Agreement between Dauphin County (Public Safety) and Tom Stephenson Generator Service, Inc. for generator maintenance service for: 1-Stadco Generator on Robot Truck generator, 1-Generac 6500, 1-Uljanik Generator on Decon Trailer and 2-Honda Generators on Hazmat 77-3.

J. Purchase of Consultancy Service Agreement between Dauphin County (District Attorney) and Gary T. Lathrop.

K. Juvenile Court Judges’ Commission Juvenile Probation Services Grant Award Notification in the amount of $666,242.00 for the period July 1, 2019 to June 30, 2020.

L. Contract between Dauphin County and GEO Reentry Services, LLC for day reporting services in the GEO Reentry Service Center.

M. Extension of Electronics Recycling Collection Agreement between Dauphin County (Solid Waste) and Vintage Tech, LLC.

N. Extension of the Household Hazardous Waste Disposal Agreement between Dauphin County (Solid Waste) and Curbside, Inc., assigned to WM Curbside, LLC.
O. Memorandum of Agreement between Dauphin County (Public Safety) and the Federal Emergency Management Agency for the Integrated Public Alert and Warning System (IPAWS).

P. Repository Bids received from Ultra Renovations & Investments Inc. for the following properties:
   1. Parcel #07-099-016 (1811 Boas Street) - $1,000.00
   2. Parcel #07-099-015 (1809 Boas Street) - $1,000.00

Q. Repository Bids received from Jacob Compton for the following properties:
   1. Parcel #09-080-027 (2017 Zarker Street) - $1,000.00
   2. Parcel #09-080-029 (2013 Zarker Street) - $1,000.00
   3. Parcel #10-053-047 (2344 Susquehanna Street) - $1,000.00

R. Maintenance Proposal from G.R. Sponaugle & Sons, Inc. for mechanical services at the Administration Building.

S. Maintenance Proposal from G.R. Sponaugle & Sons, Inc. for mechanical services at the Courthouse.

T. Service Solutions Contract between Dauphin County (Facilities Maintenance) and Automated Logic for the WebCTRL System at the Administrative Building.

U. Agreement for Legal Services (Court Appointed Counsel) between Dauphin County and Kope & Associates (Shane B. Kope) – PCRA Counsel.


W. Purchase of Service Agreements between Dauphin County (Children & Youth) and:
   1. Affinity Forensic Services, LLC
   3. Scholars, Inc.
   4. Stepping Stones Family Services, LLC
   5. Centre County Youth Service Bureau, Inc.
   6. Community Services Group, Inc.
   7. Kidspeace National Centers, Inc.

X. Amendment #1 to Purchase of Service Agreement between Dauphin County (Children & Youth) and Alternative Rehabilitation Services, Inc.

Y. Adoption Assistance Agreement #2020-01.

Z. Addendum #1 to Purchase of Service Agreement between Dauphin County (Drug & Alcohol) and Gaudenzia, Inc.

AA. Human Services Development Fund Agreements between Dauphin County and:
   1. International Service Center, Inc.
   2. Shalom House, Inc.
   3. Capital Area Coalition on Homelessness, Inc.
   4. Christian Churches United of the Tri-County Area, Inc.
5. CONTACT HELPLINE, Inc.

BB. Amendments to Purchase of Service Agreements between Dauphin County (MH/A/DP) and:

1. PA Lifesharing, LLC – Amendment #2
2. Community Services Group, Inc. – Amendment #1
3. Jessica Gazsi, PT, DPT – Amendment #1
4. Keon Enterprises, LLC – Amendment #1

CC. Emergency Solutions Grant (ESG) Agreement between Dauphin County (MH/A/DP) and Christian Churches United of the Tri-County Area, Inc.

DD. Proposal from Accruent to move maintenance software to the County.

EE. Sixth Amendment to Inmate Telephone Vending Agreement between Dauphin County (Prison) and DSI-ITI, Inc.

FF. Budget Amendments for the period ending December 31, 2019.

GG. Authorization for J. Scott Burford, Deputy Chief Clerk to execute a Pennsylvania Rental Agreement between Dauphin County and CubeSmart Asset Management, LLC.

HH. Certification of County Funds for the Pennsylvania Farmland Preservation for the 2020 Program Year.

II. Satisfaction Piece for Kenneth B. Shaffer on the property located at 354 N. 66th Street, Harrisburg, PA 17111 - $3,000.00.

JJ. Satisfaction Piece for Michael A. Mattis on the property located at 331 Oak Hill Dr., Middletown, PA 17057 - $5,000.00.

KK. Satisfaction Piece for Elizabeth L. Stover on the property located at 411 S. Union Street, Middletown, PA 17057 - $5,000.00.

LL. Satisfaction Piece for Debra Denise Reed on the property located at 148 Fawn Ridge North, Harrisburg, PA 17110 - $3,000.00.

MM. Satisfaction Piece for Kimberly Hillerby on the property located at 6219 Elmer Ave., Harrisburg, PA 17112 - $3,000.00.

NN. Satisfaction Piece for Susan I. Tyler on the property located at 913 Cherrington Drive, Harrisburg, PA 17110 - $2,840.00.

OO. Satisfaction Piece for Alicia K. Serra on the property located at 131 Pleasant View Drive, Hummelstown, PA 17036 - $3,000.00.

PP. Proposal from Zelenkofske Axelrod LLC to provide audit services to the County for the years ending December 31, 2019, 2020 and 2021.

QQ. Proposal from Zelenkofske Axelrod LLC to extend audit services to the County to audit the Dauphin County Conservation District for the years ending December 31, 2019, 2020 and 2021.

RR. Appointment of Kelly Megonnel to the Dauphin County Library Board. Ms. Megonnel will be filling an unexpired term – term expires December 31, 2021.
SS. Appointment of Rev. Mim Harvey, Diane Reed, MDJ David O’Leary, Tammy Relken, Sean Tosh, Lori Suski, Todd Singer and Darrell Reider. Terms will expire December 31, 2022.

TT. Appointment of Elizabeth Bosak (Penn State Extension) to the Capital Resource Conservation & Development Area Council, with Jennifer Fetter as an alternate. Ms. Bosak’s term will expire November 2022.

UU. Training Packet.

XVI. FORMER BUSINESS

XVII. NEW BUSINESS

XVIII. COMMISSIONERS’ DISCUSSION & ACTIONS

XIX. CORRESPONDENCE

A. Notification from Select Environmental Solutions, Inc. advising that they are submitting an application to renew the current NPDES for Alex Acres MHP.

B. Receipt of a copy of a letter from DEP to Londonderry Township Supervisors denying the Sharon Jones Property DEP Code No. A3-22920-221-3S Application. The Application is incomplete.

C. Receipt of a copy of a letter from DEP to Lower Paxton Township advising of technical deficiencies with the Act 537 Planning – OHRC Temple Development – DEP Code No. A3-22921-524-2E.

D. Notification from R. J. Fisher & Associates, Inc. advising that they are applying to DEP for a NPDES Permit for stormwater discharges associated with the development of the Enders Project in Lower Paxton Township.

E. Notification from EN Engineering advising that UGI Utilities is applying to DEP for a GP-5 Permit for a proposed utility project in West Hanover Township and Lower Paxton Township – replacement of a section of 6-in gas main that is presently suspended on the existing Blue Ridge Avenue bridge over Beaver Creek.

F. Receipt of an Authority to Use Grant Funds from the U.S. Department of Housing and Urban Development regarding the HOME Rehabilitation program.

G. Receipt of an Authority to Use Grant Funds from the U.S. Department of Housing and Urban Development regarding the West Pearl Street-Upper Paxton Township Project.

H. Receipt of a letter from Gary Crissman advising that he is resigning from the Dauphin County Library Board.

I. Notification from Dawood advising that the Susquehanna Area Regional Airport Authority is applying to DEP for a Joint Permit for coverage under PA Chapter 105 of the PA Department of Environmental Projection and Section 404 of the U.S. Army Corp of Engineers for the Harrisburg International Airport Cargo Apron Expansion Project in Lower Swatara Township.

J. Notification from BL Companies advising that they are applying to DEP for a USACE Section 404/PADEP Chapter 105 Permit Application for the Vision Group Ventures
Elizabethtown Warehouses Project located in Londonderry Township.

K. Notification from Rettew advising that Penbrook Borough if applying to DEP for a Chapter 105 General Permit No. 3 for bank stabilization activities in Asylum Run in Susquehanna Township.

L. Receipt of a copy of a letter from DEP to Mifflin Township Supervisors advising that the Benuel King Subdivision, DEP Code No. A3-22925-061-2E in Mifflin Township is exempt from the requirement to revise the Official Plan for new land development.

M. Receipt of a copy of a letter from DEP to Hempt Brothers, Inc., advising that DEP renewed NPDES Permit No. PA009407 to Surface Mining Permit No. 7174SM1C10 – Steelton Quarry in Lower Swatara & Swatara Townships and Steelton Borough.

N. Receipt of a copy of a letter from DEP to Rocky Licensing Corp. advising that DEP renewed NPDES Permit No. PA0223948 to Surface Mining Permit No. 22880301C12 – Fidler’s Elbow Quarry in Lower Swatara Township.

O. Notification from Susquehanna Civil advising that the PA Turnpike Commission is applying to DEP for a NPDES Permit for stormwater discharges associated with the Highspire Service Plaza Truck Parking Expansion Project.

XX. PUBLIC PARTICIPATION

XXI. ADJOURNMENT

****THE NEXT SCHEDULED MEETING WILL BE MONDAY, JANUARY 22, 2020 AT 10:00 A.M. – A COMMISSIONERS’ WORKSHOP MEETING. ****

“THE BOARD RESERVES THE RIGHT, PURSUANT TO ACT 84 OF 1986 AS AMENDED, TO HOLD EXECUTIVE SESSIONS BETWEEN THE TIMES OF THE BOARD’S OPEN MEETINGS FOR ANY PURPOSE AUTHORIZED BY STATUTE.”