DAUPHIN COUNTY BOARD OF COMMISSIONERS

LEGISLATIVE MEETING

APRIL 10, 2013
10:00 A.M.

MEMBERS PRESENT

Jeff Haste, Chairman
Mike Pries, Vice Chairman

George P. Hartwick, III, Secretary (ABSENT)

STAFF PRESENT

Laura E. Evans, Esq., Chief Clerk; Marie E. Rebuck, Controller; Joseph A. Curcillo, III, Esq., Solicitor; Carl Dickson, Director of Parks & Recreation; Gary Serhan, Deputy Controller; Stephen Libhart, Director of EMA; Mike Madden, Prison; Fred Lighty, Esq., Human Services Director’s Office; Greg Schneider, Budget & Finance Office; Bobby Sisock, Courts; Catharine Kilgore, District Attorney’s Office; Dave Schreiber, Human Resources; Amy Harinath, Press Secretary; J. Scott Burford, Deputy Chief Clerk; Mike Yohe, Director of Budget & Finance; Randy Baratucci, Director of Purchasing; Kay Lengle, Human Resources; Leila Brown, Solicitor’s Office; August Memmi, Director of Community & Economic Development; Keith Kepler, Director of Solid Waste; Brenda Hoffer, Commissioners’ Office; Melody Osborn, Commissioners’ Office; Julie Mackey, Commissioners’ Office and Richie-Ann Martz, Assistant Chief Clerk

GUESTS PRESENT

Jeff Frantz and Jim Roxbury

MINUTES

CALL TO ORDER

Mr. Haste, Chairman of the Board, called the meeting to order at 10:05 a.m.
MOMENT OF SILENCE

Everyone observed a moment of silence.

PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

APPROVAL OF MINUTES

It was moved by Mr. Pries and seconded by Mr. Haste that the Board approve the March 20, 2013 Workshop Meeting Minutes and the March 27, 2013 Legislative Meeting Minutes; motion carried.

It was moved by Ms. Rebuck and seconded by Mr. Pries that the Board approve the March 27, 2013 Salary Board Meeting Minutes; motion carried.

It was moved by Mr. Haste and seconded by Mr. Pries that the Board approve the March 27, 2013 Election Board Meeting Minutes; motion carried.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS

Ms. Evans reported that there were no Executive Sessions held between meetings.

PUBLIC PARTICIPATION

There was none.

DEPARTMENT DIRECTORS/GUESTS

A. Catharine Kilgore

1. Restrictive Intermediate Punishment Grant and Intermediate Punishment Grant

Ms. Kilgore indicated that there are two grant projects, the Intermediate Punishment Grant and the Restrictive Intermediate Punishment Grant.

The Restrictive Intermediate Punishment Grant is now a competitive stream. The amount that can be applied for is $199,564 combined with a $40,000 match from CBHNP. The total is $239,564, which consists of $199,564 in State RIP dollars and $40,000 CBHNP money. The funds will support Drug Court Probation staff salary, Drug and Alcohol Case Management, supplies for drug tests and program incentives, transportation and recovery meetings.
Mr. Haste asked who makes the determination.

Ms. Kilgore indicated that it is the Pennsylvania Commission on Crime and Delinquency. The County has had this grant since 2008. It targets level 3 and 4 offenders. The jail days that were saved as a result of this grant were 5,429.

Ms. Kilgore indicated that both of these grants had been non-competitive. Last year, the Intermediate Punishment Grant was the first to be competitive. This grant supports the salaries of the Work Release Center Supervisors and will also support the expansion of electronic monitoring in the Work Release Center for the Level 3 and 4 offenders. This grant is in the amount of $175,000.

Mr. Haste asked when the awards will be made.

Ms. Kilgore indicated in June.

It was moved by Mr. Pries and seconded by Mr. Haste that the Board approve the submission of the Restrictive Intermediate Punishment Grant and the Intermediate Punishment Grant to the Pennsylvania Commission on Crime and Delinquency.

Question: Mr. Haste – Aye and Mr. Pries – Aye; motion carried.

**SALARY BOARD**

A complete set of Salary Board Meeting Minutes are on file in the Commissioners’ Office.

**HUMAN RESOURCES**

Ms. Lengle asked if there were any questions. There was none.

It was moved by Mr. Pries and seconded by Mr. Haste that the Board approve the Personnel Packet.

Question: Mr. Haste – Aye and Mr. Pries – Aye; motion carried.

**PURCHASE ORDERS**

Mr. Baratucci indicated that all budget adjustments were made.

It was moved by Mr. Pries and seconded by Mr. Haste that the Board approve the Purchase Order Packet.

Question: Mr. Haste – Aye and Mr. Pries – Aye; motion carried.
REPORT FROM BUDGET & FINANCE – MIKE YOHE, BUDGET DIRECTOR

Mr. Yohe made the following Report:

Report from the Office of Budget & Finance
April 10, 2013

- **March 29, 2013** transferred **$2,615,426.63** to the Payables account from the County’s Concentration account for checks issued that week.

- **April 5, 2013** transferred **$2,332,549.96** to the Payables account and **$1,824,867.07** to the Payroll account from the County’s Concentration account for checks issued that week.

- Wire Payments since last report: **$4,099,795.19**

- Debt Service Payments since last report: **$77,112.50**

- Total Term Investments
  - 4/19/12 - **$10,127,469.37** 12-mo. CD - Susquehanna Bank – **0.550%** - matures 4/18/13

- Balance today in PA INVEST account #2100017144860: **$1,379.45** rate **0.050%**

- Balance today in Susquehanna Bank investment account #119002023: **$50,319,294.34** rate **0.250%**

- Balance today in First National Bank investment account #97014743: **$7,541,185.62** rate **0.350%**

- Balance today in Integrity Bank Money Market Checking account #2206001209: **$31,267,524.78** rate **0.280%**

- Balance today in PNC Bank investment account #5004319839: **$1,237.43** rate **0.090%**

- Balance today in Metro Bank investment account #0536557523: **$101.60** rate **0.130%**


Mr. Yohe mentioned that he will be closing the Metro Bank account.
REPORT FROM CHIEF CLERK/CHIEF OF STAFF – LAURA E. EVANS, ESQ.

Ms. Evans reported on the following:

- Volunteer clean up at Wildwood Park on April 13th from 10:00 a.m. to 1:00 p.m. Wildwood Park hosts outdoor work days on the second Saturday of each month. Work days are an opportunity to enjoy the outdoors and support Wildwood’s continued park and habitat enhancement projects.
- The grand opening of the West Hanover residential electronics drop-off site. The site, located at the West Hanover Public Works Facility will be officially open on April 13th at 11:00 a.m. with one of our County celebrities, Billy the Bottle Nose Dolphin.
- Last evening, the County hosted the State of County Address. We had approximately 350 people in attendance.

SOLICITOR’S REPORT – JOSEPH A. CURCILLO, III, ESQ.

Mr. Curcillo indicated that all items reviewed by the Solicitor’s Office and listed on the Agenda are ready for a vote. He indicated that he had an additional item. It would be Item GG under Matters Requiring Board Action. It is an Amendment to the PrimeCare Medical Agreement. This Amendment adds services to the Judicial Center.

MATTERS REQUIRING BOARD ACTION

A. Training Packet.

B. Satisfaction Pieces for:
   1. Joshua W. Shoop on the property located at 226 Hamilton Street, Harrisburg, PA 17102 ($4,652.00).
   2. Stephen Brasher and Jolene Brasher on the property located at 35 Union Church Road, Halifax, PA 17032 ($5,000.00).

C. Subordination Agreements for:
   1. Heidi Shriner on the property located at 437 Hale Avenue, Harrisburg, PA 17104. (Incorrectly listed, should be listed above under Satisfaction Pieces.)
   2. Caprice Washington on the property located at 2235 Adrian Street, Harrisburg, PA 17104.

D. Partial Refund of 2012 Real Estate Taxes – Parcel #67-006-017 (100 Linda Lane) - $9.66 – Linda Savage.

E. Partial Refund of 2013 Real Estate Taxes – Parcel #29-005-072 (444 Dunkle School Road) - $209.61 – Scott & Brandi Attivo.

F. Refund of 2012 County/Library penalties – Michael Hess – Parcel #35-107-032 (4080 Deer Court) - $197.71.

G. Request to waive 2013 County/Library penalties – Vicki J. Nightingale – Parcel #35-099-113 (218 Heather Drive) - $107.18.
H. Request to waive 2012 County/Library penalties – James Ishman – Parcel #35-018-231 (6103 Locust Street) - $46.05.

I. Repository Bid received from Antonio M. Foster – Parcel #02-027-019 (406 Hummel Street) - $500.00.

J. Performing Artist Contracts:
   1. Dauphin County Brew Fest
      A. Benjamin Gallaher – Gallaher Music - $700.00 for 2013
   2. Dauphin County Cultural Fest
      A. Bela Dona Band - $4,000 (Aug. 2, 2013)
   3. Dauphin County Fort Hunter Day & Sunset Movie & Music Series
      A. Keystone Concert Band - $500 (Vendor for 2013)
   4. Dauphin County Wetlands Festival
      A. Nathan McKelvie - $200 (April 27, 2013)
      B. Ryan Bridge “The Bug Man” $480 (April 27, 2013)
   5. Rollick on the River – 150th Civil War Events
      A. David O Driskell – Sadie Green Sales Jug Band - $800 (Vendor for 2013)
      B. Liberty House Co1 Band Club - $375 (Vendor for 2013)

K. Purchase of Service/Vendor Agreement between Dauphin County (Parks & Recreation) and Williams French Fries for the year 2013 – Music, Wine and Jazz Festivals.

L. Purchase of Service/Vendor Agreement between Dauphin County (Parks & Recreation) and Sound Advantage, Inc. for the 2013 Sunset Movie Series - $4,770.


N. Direct Purchasing Packet for South Central Task Force purchase – DHS HAZMAT full team response vehicle.

O. Resolution #5-2013 authorizing approval of the Grant Agreement Signature Page and application submission to the Pennsylvania Department of Conservation and Natural Resources for a grant in the amount of $32,176 for the Wildwood Park Trail Development.

P. Resolution #6-2013 authorizing approval of the Grant Agreement Signature Page and application submission to the Pennsylvania Department of Conservation and Natural Resources for a grant in the amount of $500,000 for the Capital Area Greenbelt Safety Improvements.

Q. Grant – Cooperative Agreement for Construction of Facilities for Recreational Boats between Dauphin County (Parks & Recreation) and the Pennsylvania Fish and Boat Commission.

S. Lease Purchase Agreements (103120-22, 22A and 22B) between Dauphin County (IT) and Hewlett-Packard Financial Services Company for the Register of Wills – PropertyInfo Software Licensing.

T. Purchase of Service Agreements between Dauphin County (Children & Youth) and:
   1. JFC Temps, Inc.
   2. JFC Global, Inc.
   3. Amircle4sure, Inc.
   5. It Takes A Village, Inc.
   6. Vinyl Groov

U. Adoption Assistance Agreements #2013-28 and #2013-29.

V. Purchase of Service Agreement between Dauphin County (Drugs & Alcohol) and Education Development Center, Inc.

W. Amendments to Purchase of Service Agreements between Dauphin County (Drugs & Alcohol) and:
   1. YMCA of Greater Harrisburg, Inc. – Amendment #1
   2. Life Esteem, Inc. – Amendment #2

X. Addendum #1 to Purchase of Service Agreement between Dauphin County (Drugs & Alcohol) and Gaudenzia, Inc.

Y. Amendment #1 to the Lease Agreement between Dauphin County (MDJ Witmer) and Robert R. Jones.

Z. Appointment of the following to the Dauphin County Human Services Block Grant Planning and Advisory Committee:
   1. Peter Vriens
   2. Dan Eisenhauer
   3. Peter Vriens
   4. Robert Burns
   5. Mavis Nimoh
   6. Eleanor (Judy) Vercher
   7. Lori Leitzel
   8. Joyce Zandieh
   9. Beth McAlister
   10. Rocco Cambria
   11. Ron Sharpe
   12. Mark Sarneso
   13. Kimberly Pry

AA. Appointment of Mavis Nimoh to the Capital Area Behavioral Health Collaborative Board.

BB. Appointment of the following to the Illegal Dumping Task Force:
   1. Gino Santamaria
   2. Fran Chardo
   3. Keith Kepler
   4. Christopher Fegley
   5. Tammy Sheesley
6. Daryl LeHew  
7. Gloria Martin-Roberts

CC. Ordinance #3-2013 amending existing Ordinance #2-95 providing for the establishment of Rules and Regulations pertinent to the recreational facilities operated by the County through the Parks and Recreation Department of the County of Dauphin.

DD. 2013 Tourism Applications:
   1. Jump Street - $15,000
   2. Fort Halifax - $2,000

EE. Agreement between Dauphin County and Protection Services, Inc. in the amount of $3,325.00 for the emergency traffic control signing for Dauphin County Bridge #32.

FF. Resolution #7-2013 accepting custodianship of the Bethel Trail Markers.

GG. Amendment to the Agreement between Dauphin County and PrimeCare Medical for the Judicial Center.

It was moved by Mr. Pries and seconded by Mr. Haste that the Board approve Matters Requiring Board Action, Items A through GG, listed above.

Question: Mr. Haste – Aye and Mr. Pries – Aye; motion carried.

FORMER BUSINESS

There was none.

NEW BUSINESS

There was none.

COMMISSIONERS’ DISCUSSION & ACTIONS

There was none.

CORRESPONDENCE

The following correspondence was received and will be handled by the staff accordingly.

   A. Notification from Victor P. Regola and Associates, Inc. advising that Enterprise Productions Operating, LLC is applying to DEP for a NPDES permit to rehabilitate the eroded stream banks at A-3 Pipeline Mile Post 229.8.

   B. Notification from Hartech Engineering & Consulting, LLC advising that Scott J. Plouse is applying to DEP for a NPDES Permit for stormwater discharges associated with the placement of 29,000 CY of clean fill on the property which will be converted to additional cropland at 7059 Union Deposit Road, Hummelstown.
C. Notification from Natural Resources Conservation Service advising that James Long, Jr. is applying to DEP for a General Permit 6 for installation of stream crossings in Halifax Township.

D. Notification from LTL Consultants, Ltd. Advising that East Hanover Township is applying to DEP for a General Permit 11 for McLean Road Bridge #2.

E. Notification from CET Engineering Services advising that the Lower Paxton Township Authority is applying to DEP for permits regarding the construction of approximately 2,750 linear feet of sewer at the east side of North Progress Avenue in an easterly direction to Sturbridge Drive.

F. Notification from CET Engineering Services advising that the Lower Paxton Township Authority is applying to DEP for General Permits 3, 5, 8 and 11 for the replacement of utility line stream and wetland crossings and associated bank rehabilitation (Mini-Basins BC-6 Interceptor Replacement).

G. Notification from Michael Baker Jr., Inc. advising that they are providing engineering services on behalf of Norfolk Southern Railway Company for the design of NSR’s Rutherford Intermodal Facility expansion and that they are submitting a modification to the existing Phase II NPDES Permit for construction activities for the proposed expansion.

H. Notification from Unilever Foods North America advising that they are submitting an air emission permit renewal application to DEP for its facility located at 523 S. 17th Street, Harrisburg.

I. Notification from Snyder, Secary & Associates, LLC advising that the County Commissioners Association of Pennsylvania is applying to DEP for a NPDES Permit for the proposed building addition to their office on 2789 Old Post Road, Harrisburg.

J. Notification from CH2MHILL advising that Texas Eastern Transmission, LP is applying to DEP for General Permit 5 and General Permit 8 for the TEAM 2014 Project at Shermans Dale Loop in Middle Paxton and West Hanover Townships.

K. Notification from Pennsy Supply, Inc. advising that they are applying to DEP to renew Permit No. 22-5034 for the facility located at 201 Pennsy Supply Road, Hummelstown, PA 17036.

L. Notification from Middletown Area School District advising that they are applying to DEP for a NPDES Permit for the construction of new athletic fields and parking facilities on the Middletown High School Campus.

M. Notification from Peter Vriens of his resignation from the Capital Area Behavioral Heath Collaborative Board.

PUBLIC PARTICIPATION

There was none.

ADJOURNMENT

There being no further business, it was moved by Mr. Pries and seconded by Mr. Haste that the Board adjourn.