DAUPHIN COUNTY BOARD OF COMMISSIONERS

LEGISLATIVE MEETING

APRIL 24, 2013
10:00 A.M.

MEMBERS PRESENT

Jeff Haste, Chairman
Mike Pries, Vice Chairman
George P. Hartwick, III, Secretary

STAFF PRESENT

Laura E. Evans, Esq., Chief Clerk; Marie E. Rebuck, Controller; Janis Creason, Treasurer; Joseph A. Curcillo, III, Esq., Solicitor; Gerald Feaser, Jr., Director of Registration & Elections; Amy Harinath, Press Secretary; Randy Baratucci, Director of Purchasing; Mike Yohe, Director of Budget & Finance; Steve Libhart, Director of EMA; Tony DiFrancesco, Director of Veterans Affairs; Kay Lengle, Human Resources; Dave Schreiber, Human Resources; Colleen Washington, Veterans Affairs; Will Gordon, Community & Economic Development; Michelle Shade, Community & Economic Development; Brooke Miller, Community & Economic Development; Leila Brown, Solicitor’s Office; Fred Lighty, Esq., Human Services Director’s Office; J. Scott Burford, Deputy Chief Clerk; Stacey Glickman, Controller’s Office; Julie Mackey, Commissioners’ Office; Melody Osborn, Commissioners’ Office and Richie-Ann Martz, Assistant Chief Clerk

GUESTS PRESENT

Jeff Frantz, Jennifer Storm, Patricia Lysic, Vikke Palmer, June Wilson-Moore, Barbara Stroupe, Kim Pozoic, Jenna Wheale and Lu Botterbusch

MINUTES
CALL TO ORDER

Mr. Haste, Chairman of the Board, called the meeting to order at 10:10 a.m.

MOMENT OF SILENCE

Everyone observed a moment of silence.

PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

APPROVAL OF MINUTES

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the April 3, 2013 Workshop Meeting Minutes, the April 10, 2013 Legislative Meeting Minutes and the April 10, 2013 Public Hearing Minutes; motion carried.

It was moved by Mr. Hartwick and seconded by Ms. Rebuck that the Board approve the April 10, 2013 Salary Board Meeting Minutes; motion carried.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS

Ms. Evans reported that there was one Executive Session held on April 22, 2013 regarding matters of litigation.

PUBLIC PARTICIPATION

There was none.

DEPARTMENT DIRECTORS/GUESTS

A. Dauphin County Commissioners

1. Presentation to the Keystone Wounded Warriors: Paul Spurgin, Co-founder/Director, Mike Maurer, Director and Jay Janovich, Staff member/Wounded Warrior

Mr. Haste stated that employees and persons attending State of the County gave donations for the Wounded Warrior Project. Tony and Colleen from the Veterans Affairs Department are here. He thanked them for their assistance in organizing this project and for the help that they provide to the veterans. (There were big tables in the Hearing Room that were filled with donations.)

Mr. Haste read the following Proclamation.
Office of County Commissioners  
**Dauphin County, Pennsylvania**

**Proclamation**

*Whereas*, it is with the deepest gratitude and enduring pride that we honor the heroes and heroines of past wars and present-day conflicts and recognize the enduring efforts of Keystone Wounded Warriors, a nonprofit corporation that seeks to honor the daily sacrifices made by the brave men and women in all branches of the United States Military, specifically those wounded on or after September 11, 2001;

*Whereas*, based in Eastern Pennsylvania, Keystone Wounded Warriors aids soldiers by raising public awareness and seeking the public’s support for programs and services;

*Whereas*, funds donated to Keystone Wounded Warriors are used to support local post-9/11 veterans and their families located in or with ties to Pennsylvania, with the remaining funds being donated to national post-9/11 wounded veterans organizations;

*Whereas*, thanks to the courage, patriotism and sacrifices of our veterans, their fellow soldiers in all branches of our military, the family members they left behind, and those now resting eternally in the hands of God, Americans continue to live under the cloak of freedom;

*Therefore*, we join the 268,300 residents of Dauphin County in proclaiming our undying appreciation and admiration for veterans, past, present and future and in saluting the important work of Keystone Wounded Warriors; we salute them for the sacrifices they have made to defend this beloved land, especially those who have paid the ultimate sacrifice; and in grateful recognition thereof, we do hereby proudly proclaim April 24, 2013 to be “Keystone Wounded Warriors Day” in Dauphin County.

(Applause was given.)

Mr. Hartwick thanked the Keystone Wounded Warriors organization and for all the people who stepped up to the plate and gave donations. It is a way that the County can give back by taking care of those that made the ultimate sacrifice.

Mr. Pries echoed Mr. Hartwick’s comments. He thanked the Keystone Wounded Warriors and Tony and Colleen for doing a great job in helping veterans.

Mr. Spurgin introduced the persons that are with him today: Mike Maurer, Jay Janovich and his daughter. He thanked all those that participated in the project. Every donation is greatly appreciated and he encourages everyone to participate. It doesn’t have to be the Keystone Wounded Warriors; it can be any organization that helps veterans. Last year the Wounded Warriors did 400 events, 200 speaking engagements and 200 fundraisers. The speaking engagements provide public awareness, so the folks in Pennsylvania and the country don’t forget about the sacrifices that veterans make.

Mr. Haste also indicated that in addition to the tables of donations, he has a gift bag with gift cards and cash that were donated by employees and attendees from the State of the County.

(Pictures were taken and applause given.)
Mr. Spurgin indicated that he is trying to get the Legislature to designate a Keystone Wounded Warrior Day.

The Commissioners indicated that they would be honored to participate.

Mr. Pries indicated that the Commissioners appreciate everything that the Keystone Wounded Warriors does and it is an honor for the Board to recognize them.

2. Proclamation – National Crime Victims Week

Mr. Hartwick indicated that the Board has another group that it would like to thank. The employees of Victim Witness are there for victims and their families during a very critical time. These advocates provide assistance and support to victims and their families.

Mr. Hartwick read the following Proclamation.

Office of County Commissioners
Dauphin County, Pennsylvania

Proclamation

We, the Dauphin County Board of Commissioners, join with communities across America to call attention to victims’ rights and to remember those we have lost so tragically during National Crime Victims’ Rights Week in America;

Whereas, crime is one of society’s most insidious problems, with more than 33 million Americans affected by crime each year, causing emotional, physical and psychological suffering and financial harm;

Whereas, victim assistance and compensation programs across the county provide vital and supportive services for victims that help individual, families and communities cope with the impact of crime;

Whereas, public officials, criminal and juvenile justice professionals, victim advocates, members of the clergy and the general public must unite to do all they can to ensure all crime victims and survivors are treated with dignity, respect, courtesy and sensitivity;

Whereas, we gratefully acknowledge grassroots organizations the Victim/Witness Assistance Program, which served a total of 7,810 clients in 2012, for empowering and assisting clients with rebuilding their lives;

Therefore, it is with a heavy heart and sincere hopes for relief that we honor the lives of those so violently taken from us and hold vigil; in honor of their memory, we declare April 21st to April 27th, 2013 as “National Crime Victims’ Rights Week” in Dauphin County; we give a heartfelt thanks to the many heroes who offer support, and we urge the community at large to join together to combat this agonizing social crisis and protect our citizens from harm.

(Appplause was given.)

Mr. Haste thanked the staff of Victim Witness. He commended the staff for the job that they do and how they keep their emotions in check. That would be hard to do. These victims, in many cases, have had their lives changed and the advocates assist them during this difficult time.
Mr. Hartwick introduced the following employees from Victim/Witness: Jennifer Storm, Patricia Lysic, Vikke Palmer, June Wilson-Moore, Barbara Stroupe, Kim Pozoic, Jenna Wheale and Lu Botterbusch

(Pictures were taken and applause given.)

Ms. Storm thanked the Commissioners and indicated that this is only half of the staff. The other half is in Court or with clients. Dauphin County’s Victim/Witness is one of the best programs in the State and that is because of the support that is given by the Commissioners. She sits on State and National organizations and is always proud to represent Dauphin County. Without the Commissioners support, Victim/Witness would not be able to do its job. The emotions of the staff are handled in their own way and they rely on each other for support.

**SALARY BOARD**

A complete set of Salary Board Meeting Minutes are on file in the Commissioners’ Office.

**HUMAN RESOURCES**

Ms. Lengle indicated that there were no changes and she asked if there were any questions. (There was none.)

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the Personnel Packet.

**Question:** Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

**PURCHASE ORDERS**

Mr. Baratucci indicated that one item was added for Voter Registration. It is for 8-foot tables that are needed for the upcoming election. All budget adjustments were made and the Purchase Order Packet is ready for approval unless the Board has any questions. (There was none.)

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the Purchase Order Packet.

**Question:** Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

**REPORT FROM BUDGET & FINANCE DIRECTOR – MIKE YOHE**

Mr. Yohe made the following Report:
Report from the Office of Budget & Finance  
April 24, 2013

- **April 12, 2013** transferred $1,636,029.86 to the Payables account from the County’s Concentration account for checks issued that week.

- **April 19, 2013** transferred $4,723,441.74 to the Payables account and $1,862,300.92 to the Payroll account from the County’s Concentration account for checks issued that week.

- Wire Payments since last report: $9,789,985.50

- Debt Service Payments since last report: $381,196.63

- Total Term Investments
  - 4/11/13 - $10,000,000.00 6-mo. CD - Susquehanna Bank – 0.300% - matures 10/10/13
  - 4/18/13 - $10,000,000.00 6-mo. CD - Susquehanna Bank – 0.300% - matures 10/17/13

- Balance today in PA INVEST account #2100017144860: $1,379.45 rate 0.057%

- Balance today in Susquehanna Bank investment account #119002023: $45,149,351.83 rate 0.250%

- Balance today in First National Bank investment account #97014743: $7,541,185.62 rate 0.350%

- Balance today in Integrity Bank Money Market Checking account #2206001209: $31,267,524.78 rate 0.280%

- Balance today in PNC Bank investment account #5004319839: $1,237.43 rate 0.090%

- Balance today in Metro Bank investment account #0536557523: $101.60 rate 0.130%


Mr. Yohe indicated that this will be the last time the Board sees Metro Bank. That account will be closed.

REPORT FROM CHIEF CLERK/CHIEF OF STAFF – LAURA E. EVANS, ESQ.

Ms. Evans reported on the following:
• The County is starting a new series of Older & Wiser Seminars tomorrow, April 25th, at 9:00 a.m. at the Rutherford Senior Center. This new series will focus on “Navigating Medicaid”. The seminars are a great opportunity for seniors, families and caregivers to obtain accurate and helpful information.

• Tomorrow, April 25th, Dauphin County will offer a host of tours, educational programs, demonstrations and more for employees and their children for National Take Your Child to Work Day. We would like to thank Brad Winnick, Chief Public Defender, Jerry Feaser, Director of Voter Registration & Elections, Sheriff Lotwick, Children & Youth and Parks & Recreation for their assistance and participation in this year's program.

SOLICITOR’S REPORT – JOSEPH A. CURCILLO, III

Mr. Curcillo indicated that all items on the Solicitor’s Report are ready for approval. He noted that he has two additional items for consideration. They will be added to Matters Requiring Board Action as Items Y and Z. Item Y is a contract with the South Central Counter Terrorism Task Force and Everbridge for the alert system. Item Z is an Application to the PA Fish and Boat Commission for a permit for the Duke Street Bridge. It is for the placement of buoys.

MATTERS REQUIRING BOARD ACTION

A. Training Packet.
B. Subordination Agreement for Brian M. Wilson on the property located at 3412 Old Orchard Road, Harrisburg, PA 17109.
D. Refund of 2012 County/Library penalties and costs – Parcel #56-019-110 (116 Dove Court) - $204.54 – Laura & Ronald Poluka.
E. Partial Refund of 2010-2013 Real Estate Taxes – Parcel #62-021-190 (2605 Interstate Drive) - $27,450.68 – Comcourt Investors, LP.
F. Partial Refund of 2012 Real Estate Taxes – Parcel #03-002-016 (101 S. 2nd Street) - $20,937.81 – 365-369 Ocean Avenue, LLC.
G. Repository Bid received from Kristie M. Hines – Parcel #09-010-023 (28 Summit Street) - $508.00.
I. Dauphin County Affirmative Action Plan.
J. Performing Artists Contracts:

Dauphin County Jazz & Wine Fest:
A. Maysa Leak - $9,000 – September 8, 2013

**Dauphin County Sunset Series – Lykens Chamber of Commerce:**
A. David Stahl Band - $1,000 – Vendor for 2013

**Rollick on the River – 150th Civil War Events:**
A. The Susquehanna Chorale, Inc. - $400 – Vendor for 2013
B. Pyrotecnico (Fire Works Display) - $3,750 – Vendor for 2013

K. Intragovernmental Transfer Agreement between Dauphin County and the City of Harrisburg for one (1) 2000 Ford Expedition.

L. First Amendment to Weatherization Contract No. C000053058 between Dauphin County and the Commonwealth of PA, Department of Community & Economic Development.

M. Lease Purchase Agreement (No. PUB 12208) between Dauphin County and De Lage Landen Public Finance, LLC Services for copiers for various County departments.

N. Lease Purchase Agreement (No. PUB 12209) between Dauphin County and De Lage Landen Public Finance, LLC Services for one new MPC5502a copier for the Cooperative Extension Office.

O. Purchase of Service Agreements between Dauphin County (Children & Youth) and:
   1. Children’s Service Center of Wyoming Valley
   2. PA Child Corporation

P. Adoption Assistance Agreements #2013-31 and #2013-32.

Q. Subsidized Legal Custodianship Agreements #2013-02 and #2013-03.

R. Amendment #2 to the HealthChoices Behavioral Health Agreement between Dauphin County (MH/ID) and the PA Department of Public Welfare.

S. U.S. Department of Justice Paul Coverdell Forensic Science Improvement Grant Application.

T. Agreement between Dauphin County and Comcast Cable Communications Management, LLC for the right to install equipment for cable services at the Dauphin County Judicial Center.


V. Grant Agreement between Dauphin County and the Commonwealth of Pennsylvania Department of Public Welfare for the subsidized child care program.

W. Kohn Road Tax Increment Financing District Tax Fund Agreement between the Township of Susquehanna, the Susquehanna Township Industrial & Commercial Development Authority, Dauphin County and Manufacturers & Traders Trust Company.

X. Memorandum of Understanding between Dauphin County and the South Central Workforce Investment Board to be utilized to obtain a U.S. Department of Labor Training to Work Adult Reentry Grant (SGF/DFA PY12-16) to reestablish the Reentry Management Organization in Dauphin County.
Y. Purchase of Service Agreement between Dauphin County, South Central Task Force and Everbridge to continue the use of the Everbridge Aware SaaS Package and the Everbridge South Central Alert SaaS Packet.

Z. Submission of an application to the PA Fish and Boat Commission for a Permit to install floating structures (Buoys) in Swatara Creek with regard to the Duke Street Bridge.

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve Items A through Z, listed above under Matters Requiring Board Action.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

FORMER BUSINESS

There was none.

NEW BUSINESS

There was none.

COMMISSIONERS’ DISCUSSION & ACTIONS

There was none.

CORRESPONDENCE

The following correspondence was received and will be handled by the staff appropriately.

A. Notification from KCI Technologies advising that the PA Department of Transportation is applying to DEP for a permit for the replacement of the bridge carrying SR 2017 over Manada Creek (Manada Bottom Road over Manada Creek) in East Hanover Township.

B. Notification from Harrisburg International Airport advising that the Susquehanna Area Regional Airport Authority is applying to DEP for the renewal of its NPDES Permit No. PAS 803501 at the Harrisburg International Airport.

C. Notification from Mellott Engineering, Inc. advising that Ricker Development, LLC is applying to DEP for a NPDES Permit for the discharge of stormwater associated with the construction of a townhome development in Upper Paxton Township.

D. Notification from Bitner Family Funeral Homes advising that they are applying to DEP for a new Plan Approval to continue operating a crematory for human remains located at 2100 Linglestown Rd., Harrisburg.

E. Notification from Glace Associates, Inc. advising that the Williamstown Borough Authority is applying to DEP for a NPDES Permit renewal for its wastewater treatment facility.

F. Notification from Herbert, Rowland & Grubic, Inc. advising that the Township of Derry is
applying to DEP for a Water Obstruction and Encroachment Permit and a U.S. Army Corps of Engineers Section 404 Permit for the Park Boulevard Re-Alignment and Bridge Construction project in Derry Township.

PUBLIC PARTICIPATION

There was none.

ADJOURNMENT

Mr. Haste mentioned that the Retirement Board Meeting will convene at 10:45 a.m.

There being no further business, it was moved by Mr. Pries and seconded by Mr. Hartwick that the Board adjourn.

Transcribed by: Richie-Ann Martz