I. CALL TO ORDER

II. MOMENT OF SILENCE

III. PLEDGE OF ALLEGIANCE

IV. APPROVAL OF MINUTES
   
   November 27, 2013 Workshop Meeting
   December 4, 2013 Legislative Meeting
   December 16, 2013 Special Meeting

V. EXECUTIVE SESSIONS HELD BETWEEN MEETINGS

VI. PUBLIC PARTICIPATION

VII. DIRECTORS/GUESTS
   
   A. Mike Yohe, Director of Budget & Finance
      
      1. Adoption of the 2014 Budget (**A Vote is Requested**)

   B. Dauphin County Commissioners
      
      1. Presentation of Craig Webb Memorial Awards

VIII. SALARY BOARD
   
   A. Court Administration
      
      1. Create a Full-Time Court Crier/Administrator position, Range 01016, Step 01, Grade 01, Salary $15.38 p/h, effective January 6, 2014.
      2. Abolish a Full-Time Court Crier position, Range 01006, Step 01, Grade 01, Salary $9.45 p/h, effective January 6, 2014.

   B. EMA
      
      1. Abolish a Full-Time EMA Planning Specialist position, Range 00110, Step 01, Grade 01, Salary $17.74 p/h, effective November 25, 2013.
C. Information Technology
   1. Abolish a Full-Time WAN Administrator position, Range 00113, Step 01, Grade 01, Salary $20.53 p/h, effective December 18, 2013.

D. Safety & Security
   1. Abolish a Full-Time Security Officer position, Range 01007, Step 01, Grade 01, Salary $9.92 p/h, effective December 18, 2013.

IX. HUMAN RESOURCES
   A. Personnel Packet

X. RANDY BARATUCCI, PURCHASING DIRECTOR
   A. Purchase Orders
   B. Bid Award – Office Supplies (***A Vote is Requested***)

XI. REPORT FROM BUDGET & FINANCE DIRECTOR – MIKE YOHE
   A. Investment Report

XII. REPORT FROM CHIEF CLERK/CHIEF OF STAFF – LAURA CULLISON, ESQ.

XIII. SOLICITOR’S REPORT – JOSEPH A. CURCILLO, III, ESQ.

XIV. MATTERS REQUIRING BOARD ACTION
   A. Training Packet.
   B. Repository Bid received from Amadou M. Ibrahim for Parcel #08-028-032 (110 N. Summit Street) - $500.00.
   C. Resolution #29 – 2013 authorizing a Tax Levy and Appropriation of specific sums required for purposes of County government for 2013.
   D. Resolution #30 – 2013 mandating continuation of the Hiring Freeze for the 2013 calendar year.
   E. Request to implement a 30-day Interest-Free Grace Period for the 2013 delinquent real property taxes.
   F. Consultant Agreement between Dauphin County and Terry R. Haines for administration of the Dauphin County Affordable Housing Fund Program.
   G. Amendment to the Dauphin Meadows Post Closure Trust for Trustee Manufacturers & Traders Trust Company.
   H. Purchase of Service Agreement between Dauphin County and PrimeCare Medical for Comprehensive Health Services for the Dauphin County Prison.
   I. Purchase of Service Agreement between Dauphin County and PrimeCare Medical for Health Services for the Dauphin County Judicial Center.
J. Food Service Agreement Extension between Dauphin County and ARAMARK Correctional Services, LLC.

K. Purchase of Service Agreement between Dauphin County and Motorola for hardware and software maintenance associated with the radio system used for emergency communications and paging.

L. Grant Agreement with the Pennsylvania Department of Community & Economic Development to fund engineering work on a trail along Front Street connecting Wildwood Park to Fort Hunter Park.

M. Addendum No. 7 between Dauphin County and DEVNET for wEdge Online Payment of Claims.

N. Purchase of Service Agreements between Dauphin County (Children & Youth) and:
   1. Adelphoi Village, Inc.
   2. Cornell Abraxas, Inc.
   3. Diversified Treatment Alternatives, Inc.

O. Purchase of Service Agreement between Dauphin County (MH/ID) and The Cornerstone Agency of PA, Inc.

P. Amendments to Purchase of Service Agreements between Dauphin County (MH/ID) and:
   1. Case Management Unit, Inc. – Amendment #1
   2. Pediatric Physical Therapy, Inc. – Amendment #1
   3. Karen K. Reale, OTR/L – Amendment #1

Q. Grant Agreement between Dauphin County (MH/ID) and Tuscarora Intermediate Unit Foundation, Inc.

R. Human Services Development Fund (HSDF) Agreements between Dauphin County and:
   1. Capital Area Coalition on Homelessness, Inc.
   2. Christian Churches United of the Tri-County Area, Inc.
   3. CONTACT Helpline, Inc.
   4. International Service Center, Inc.
   5. Shalom House, Inc.

S. Rental Reservation Agreement between Dauphin County (Human Services Director’s Office) and Grace United Methodist Church, Millersburg, PA.

T. Appointment of Eric Naguski to the Capital RC&D Board.


X. Appointment of Scott Shearer and Sheryl Roxman to the Fort Hunter Board of Trustees. Terms expire December 31, 2016.
Y. Appointment of Paul Clark to the Dauphin County Industrial Development Authority/Economic Development Corporation. Term expires the 1st Monday, January 2019.

Z. Appointment of Tom Mehaffie, Sara Jane Cate, Sara Gellatly, Andrew Enders and Gary Crissman to the Dauphin County Library Board. Terms expire December 31, 2014.

AA. Appointment of Matthew Tunnell to the Dauphin County Redevelopment Authority. Term expires December 31, 2018.

BB. Appointment of Tim O. Shea and Elizabeth Hamm to the Tourism Board. Mr. Shea’s term expires December 31, 2016 and Ms. Hamm’s term will expire December 31, 2014.

CC. Appointment of Gary Lenker, Paul Clark, Dan Tunnell, John Kershner (Representatives from Dauphin County Planning Commission); William Hart (Dauphin North); John Foley (Dauphin Southeast); William Hawk and Frank Chlebnikow (Dauphin Southwest); and Fred Lighty, Esq. (“at large” representative) to the Tri-County Regional Planning Commission. Terms expire December 31, 2016.

DD. Acceptance of Quote from Keckler Beitefuss Brandt Insurance for a 4-year Blanket Surety Bond with Travelers Casualty and Surety Company. (Amended 1/15/2014 – striking Travelers Casualty and Surety Company and inserting County Commissioners Association of Pennsylvania.)

EE. Revised - Purchase of Service Agreement between Dauphin County and Honeywell Building Solutions for HVAC and digital control maintenance at Dauphin County Prison.

FF. Settlement Agreements under Harrisburg Strong Plan, contingent upon review and approval by Special Counsel.

1. Resolution #31 – 2013 regarding settlement agreements with contractors/vendors of THA.
2. Resolution #32 – 2013 regarding settlement agreements among County, receiver AGM, THA and HPA.

GG. PCCD – Juvenile Accountability Block Grant - $11,112.00.

HH. Satisfaction Pieces:

1. Keith and Sandra Probst on the property located at 342 S. 13th Street, Harrisburg, PA 17104 ($5,000.00).
2. Peggy L. White on the property located at 2420 Brookwood Street, Harrisburg, PA 17104 ($3,500.00.)

II. Subordination Agreement for Devid S. Nakhla & Ebtehal A. Samy Hanna on the property located at 2928 Rumson Drive, Harrisburg, PA 17104.


KK. Purchase of Service Agreement between Dauphin County (Drugs & Alcohol) and Temple University of the Commonwealth System of Higher Education, Inc.

LL. Partial Refund of 2010-2013 Real Estate Taxes – Parcel #63-027-248 (4480 Lewis Rd.) – Grand Prix Harrisburg LLC - $12,082.49.
MM. Partial Refund of 2013 Real Estate Taxes – Parcel #63-062-073 (1344 Eisenhower Blvd.) – Jayesh Patel - $12,326.03.

NN. Repository Bid received from Marvin R. Lockhart – Parcel #02-028-027 (1247 Swatara Street) - $500.00.

OO. Settlement Agreement with Eco International.

PP. IRS Mileage Reimbursement Rate for 2014 - $.56.

QQ. Purchase of Service Agreement between Dauphin County and Pictometry International Corp.

RR. Construction & Demolition Waste Disposal Agreement between Lancaster County Solid Waste Management Authority, Frey Farm Landfill and Dauphin County Solid Waste Management and Recycling.

SS. Notices of Contract Terminations – Merit Hire – Contracts with the PA Department of Public Welfare, PA Department of Health and the PA Department of Aging.

TT. Revised Lease Agreement between Dauphin County and the National Audubon Society d/b/a Audubon Pennsylvania.

UU. Subordination Agreement for Tiffany A. Rivera aka Tiffany A. Conroyon on the property located at 2442 Adrian Street, Harrisburg, PA 17104.

VV. Stipulation of Settlement for Rob Roy Enterprises, No. 2012-CF-9512-TX, Parcels #63-027-058; #63-027-125; #63-027-131 (4491 and 4551 Chambers Hill Rd.)

WW. Request to contribute the County’s pro rata share for appraisal services and trial costs needed to ascertain the true value:

1. Best Western Premier, Tax Parcel #35-074-047, Docket No. 2013-8588-TX, Property known as “The Best Western”, 800 East Park Drive, Harrisburg - $2,212.00.

2. CMSC 2007-CI-23 South Lodging Limited Partners (aka “Crowne Plaza Hotel”), Tax Parcel ID: 03-004-018, Docket No. 2013-CF-8870-TX, 23 S. Second Street, property known as The Crowne Plaza Hotel - $1,190.00.

XV. FORMER BUSINESS

XVI. NEW BUSINESS

XVII. COMMISSIONERS’ DISCUSSION & ACTIONS

XVIII. CORRESPONDENCE

A. Receipt of a letter from Biltekoff & Pullen LLP advising that Earthwatch Waste Systems, Inc. is giving notice of its intent to withdraw from doing business in the Commonwealth of Pennsylvania.

B. Receipt of a letter from the DEP advising that an Environmental Covenant was placed on the deed for the property located at 4348 Crestview Road.
C. Notification from Land Design & Division ltd. advising that the Arlington Limited Partnership is applying to DEP for a NPDES Permit for the construction of a 23,323 square foot commercial building at 520 Sir Thomas Court, Lower Paxton Township.

D. Notification from Herbert, Rowland & Grubic, Inc. advising that Dauphin County is applying to DEP for a BWM-GP-4 General Permit for the Work Release Expansion project located at the existing Dauphin County Work Release Facility in Swatara Township.

E. Notification from Herbert, Rowland & Grubic, Inc. advising that Lower Paxton Township is applying to DEP for a BWM-GP-11 General Permit for the 2014 Lower Paxton Township Storm Sewer Improvements Project – South Carolina Drive Culvert Replacement.

F. Notification from Rettew advising that the Pennsylvania Turnpike Commission is applying to DEP for a NPDES Permit for the replacement of bridge #EB-306 which carries Nissley Drive over the PA Turnpike in Lower Swatara Township.

G. Notification from RGS Associates advising that Southpoint Meadows 2 c/o RGS Associates is applying to DEP for a NPDES Permit for a residential development that is currently under construction in Derry Township.

H. Notification from STV advising that UGI Utilities, Inc. is applying to DEP for a GP-05 Utility Line Stream Crossing Permit for the UGI/Mears/Noresco Gas Pipeline Crossing Project in Steelton Borough.

XIX. PUBLIC PARTICIPATION

XX. ADJOURNMENT

****THE NEXT SCHEDULED MEETING WILL BE WEDNESDAY, JANUARY 8, 2014 AT 10:00 A.M. – A COMMISSIONERS’ WORKSHOP MEETING.****

"THE BOARD RESERVES THE RIGHT, PURSUANT TO ACT 84 OF 1986 AS AMENDED, TO HOLD EXECUTIVE SESSIONS BETWEEN THE TIMES OF THE BOARD’S OPEN MEETINGS FOR ANY PURPOSE AUTHORIZED BY STATUTE."