MEMBERS PRESENT

Jeff Haste, Chairman
Mike Pries, Vice Chairman
George P. Hartwick, III, Secretary

STAFF PRESENT

Laura E. Evans, Esq., Chief Clerk; Marie E. Rebuck, Controller; Janis Creason, Treasurer; Fred Lighty, Esq., Human Services Director’s Office; Leila Brown, Solicitor’s Office; August Memmi, Director of Community & Economic Development; Dave Schreiber, Human Resources; Kay Lengle, Human Resources; Amy Harinath, Press Secretary; J. Scott Burford, Deputy Chief Clerk; Greg Schneider, Budget & Finance; George Connor, Community & Economic Development; Randy Baratucci, Director of Purchasing; Gary Serhan, Deputy Controller; President Judge Todd A. Hoover; Gerald Feaser, Director of Registration & Elections; Bob Sisock, Courts; Mike Yohe, Director of Budget & Finance; Brenda Hoffer, Commissioners’ Office; Melody Osborn, Commissioners’ Office; Julie Mackey, Commissioners’ Office and Richie-Ann Martz, Assistant Chief Clerk

GUESTS PRESENT

Jay Wenger, Mike Musser, James Roxbury, Joe Pierce, Pat Kerwin, Jeff Franz, Richard Bowra, Lou Verdelli, Gene Vance, Chris Deitz, WHTM 27, WHP 21, Fox 43, Amy Stauser, Roy Samaan, Mark Spatz, Colin Cleary and Jim Fisher

MINUTES
CALL TO ORDER

Mr. Haste, Chairman of the Board, called the meeting to order at 10:10 a.m.

MOMENT OF SILENCE

Everyone observed a moment of silence.

PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

APPROVAL OF MINUTES

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the January 23, 2013 Workshop Meeting Minutes, the January 30, 2013 Legislative Meeting Minutes and the January 30, 2013 Public Hearing Minutes; motion carried.

It was moved by Mr. Pries and seconded by Mr. Hartwick that the Board approve the January 30, 2013 Salary Board Meeting Minutes; motion carried.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS

Ms. Evans indicated that there were no Executive Sessions held between meetings.

ELECTION BOARD

A complete set of Election Board Meeting Minutes are on file in the Commissioners’ Office.

PUBLIC PARTICIPATION

Mr. Roxbury questioned Item S under Matters Requiring Board Action. It is the Agreement with Susquehanna Group Advisors.

Mr. Haste indicated that Jay Wenger, with Susquehanna Group Advisors, provides the County with financial advice with respect to the Resource Recovery Facility and Act 47. It is an Agreement with Dauphin County.

Ms. Evans indicated that she will provide a copy of the Agreement to Mr. Roxbury.

DEPARTMENT DIRECTORS/GUESTS

A. Jay Wenger, Susquehanna Group Advisors
1. Presentation on Potential Refundings

Mr. Wenger reported on the potential refundings of the 2004 C and D Bonds and the 2009 Bonds. The 2004 C and D Bonds have a March 1, 2014 call date. By doing a refunding of the 2004 C and D Bonds, the County could save approximately $1.1 million. It is being recommended that the Commissioners wait to do the Refunding of the 2009 Bonds until the savings reaches the established target, which would be closer to $1 million.

Mr. Haste asked if when that hits the target, will the team proceed or will they come back to the Commissioners.

Mr. Wenger indicated that they are not necessarily looking to proceed at this point.

Mr. Yohe indicated that they will keep an eye on the 2009. The market is not expected to change.

It was moved by Mr. Pries and seconded by Mr. Hartwick that the Board authorize the team, consisting of Mr. Wenger, Mr. Pierce, Mr. Verdelli and Mr. Yohe, to proceed with the advanced refunding of the 2004 C and D Bonds.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

SALARY BOARD

A complete set of Salary Board Meeting Minutes are on file in the Commissioners’ Office.

HUMAN RESOURCES

Ms. Lengle indicated that there were some changes made to the Personnel Packet from last week. There were no questions on the Packet.

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the Personnel Packet.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.
PURCHASE ORDERS

Mr. Baratucci indicated that there were two additions to the Purchase Order Packet. One is on Page 13 for Adult Probation to purchase ammo, and the other one is on Page 18 for Children and Youth for bunk beds and mattresses for at-risk youth. Both of these additions were approved by the oversight Commissioners.

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the Purchase Order Packet as presented.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

Bids for Generator at Bulk Storage

Mr. Baratucci indicated that with him are Edgar Cohen and Mark Spatz of HRG. Mr. Baratucci reported that five bids were received for a generator at the Bulk Storage facility. All bids came in much higher than the original estimate, which was somewhere between $75,000 and $95,000. It was determined not to accept any of the bids. The County Code does not allow counties to revisit the bids. A determination was made, after a review by the Solicitor’s Office, to reject the current bids and authorize HRG to do a rebid. HRG agreed that there would be no other charges from them for the rebid.

Mr. Pries indicated that only five bidders submitted a bid and none were from Dauphin County.

Mr. Hartwick questioned what are the other costs associated with the rebidding.

Mr. Baratucci indicated that it would be the advertisement and HRG has agreed to pay half of that cost.

Mr. Spatz mentioned that the other portion of that is the time to answer questions and administrative duties. HRG will take care of that cost as well.

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board reject the bids received for a Generator at the Bulk Storage facility and rebid based upon a reduced scope.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

REPORT FROM BUDGET & FINANCE – MIKE YOHE, BUDGET DIRECTOR

Mr. Yohe provided the following Report:

Report from the Office of Budget & Finance
February 13, 2013

- **February 1, 2013** transferred $7,110,599.36 to the **Payables** account from the County’s Concentration account for checks issued that week.

- **February 8, 2013** transferred $3,001,473.90 to the **Payables** account and $1,931,860.45 to the **Payroll** account from the County’s Concentration account for checks issued that week.

- Wire Payments since last report: **$621,194.90**

- Debt Service Payments since last report: **$91,400.00**

- **Total Term Investments**
  - 4/19/12 - **$10,113,781.40** 12-mo. CD - Susquehanna Bank – **0.550%** - matures 4/18/13

- Balance today in PA INVEST account #2100017144860: **$1,379.31** rate **0.050%**

- Balance today in Susquehanna Bank investment account #119002023: **$6,617,582.31** rate **0.250%**

- Balance today in First National Bank investment account #97014743: **$7,537,065.48** rate **0.370%**

- Balance today in Integrity Bank Money Market Checking account #2206001209: **$19,257,874.85** rate **0.280%**

- Balance today in PNC Bank investment account #5004319839: **$1,237.24** rate **0.100%**

- Balance today in Metro Bank investment account #0536557523: **$101,578** rate **0.110%**

**No T.R.A.N. Line of Credit required for 2013.**

**REPORT FROM CHIEF CLERK/CHIEF OF STAFF – LAURA E. EVANS, ESQ.**

Ms. Evans reported that the Dauphin County Goes Red Day for heart disease was tremendously successful with over 11 departments participating. Thanks to everyone for participating in raising heart disease awareness.

Also, Dauphin County will host its annual free Black History Month Program, Legacy of the Black Entertainer, at 12:00 Noon at the Whitaker Center on February 19th. Living history portrayals will bring music legends Sammy Davis, Jr., Duke Ellington and more to life.
SOLICITOR’S REPORT – FRED LIGHTY, ESQ.

Mr. Lighty indicated that he is requesting that Item DD is being pulled. It is the Memorandum of Understanding with Pinnacle Health. It has not been signed by Pinnacle. All of the other items under Matters Requiring Board Action that were reviewed by the Solicitor’s Office are ready for a vote.

MATTERS REQUIRING BOARD ACTION

A. Training Packet.

B. Subordination Agreements for:
   1. Jessi E. Farling on the property located at 9 Pearl Street, Harrisburg, PA 17109.
   2. Adam E. Norman on the property located at 2040 Berryhill Street, Harrisburg, PA 17104.
   3. Melissa Stultz on the property located at 3758 Brisban Street, Harrisburg, PA 17111.

C. Repository Bid received from NR Group (Rani Rammouni) – Parcel #09-047-050 (1222 Mulberry Street, Harrisburg) - $500.00.

D. Repository Bid received from Carlos A. Soto – Parcel #11-003-036 (2037 Logan Street, Harrisburg) - $500.00.

E. Agreement and related Addendum between Dauphin County and Westlaw for West Proflex services for use by the District Attorney’s Office, Public Defender’s Office and the Solicitor’s Office.

F. Agreement between Dauphin County and Westlaw for Clear Services Proflex for use by the Criminal Investigations Division.

G. Maintenance Agreement between Dauphin County and ThyssenKrup Elevator Corporation for maintenance of elevators at the Olewine Nature Center.

H. Resolution #1 - 2013 authorizing “Designation of Agent” - Kirsten Cohick, EMA Planning Specialist to execute for and on behalf of Dauphin County for FEMA DR-4099.


J. Engineering Services Contract from Herbert, Rowland & Grubic, Inc. for Standby Generator for the Bulk Storage Building.

K. Maintenance Agreement between Dauphin County and ThyssenKrup Elevator Corporation for maintenance of elevators at EMA.

L. Purchase of Service Agreements between Dauphin County (Children & Youth) and:
   1. Adelphoi Village, Inc.
   2. Philhaven, Inc.

M. Amendment #1 to Purchase of Service Agreement between Dauphin County (Children & Youth) and Justice Works, Inc.
N. Addendums to Purchase of Service Agreements between Dauphin County (Children & Youth) and:

1. Children’s Home of York, Inc. – Addendum #1
2. Clear Vision Residential Treatment Services, Inc. – Addendum #1

O. Adoption Assistance Agreements #2013-14 and #2013-15.

P. Resolution #2 - 2013 adopting the Allegheny Ridge Heritage Area Management Action Plan Update.

Q. Proposal from Robert Half of Pennsylvania, Inc. (d/b/a Office Team) to provide temporary staff to Dauphin County Prison.

R. Agreement for Professional Services between the County and Justice Benefits, Inc.

S. Financial Advisory Agreement between Dauphin County and Susquehanna Group Advisors for RRF and related Act 47 work.

T. Pest Management Service Agreement between Dauphin County and Ehrlich for the Dauphin County Solid Waste Management & Recycling facilities at 1620 S. 19th Street.

U. Pest Management Service Agreement between Dauphin County and Ehrlich for the Courthouse Café area.

V. Delta Dental Renewal Contract for former AFSCME Spring Creek employees.

W. Submission of the Annual Emergency Management Performance Grant offsetting the salary of the Director of EMA.

X. Approval of the Gaming Advisory Board recommendations, including all proposed conditions and grant reallocations, and award, allocation and appropriation of gaming funds to the following recipients, in the following amounts, and subject to any additional noted conditions, each, where appropriate, to be memorialized in a grant agreement in a form substantially similar to the grant agreements presented herewith, which agreements are approved by the Commissioners, and the Commissioners, as well as the employees, representatives and agents of the County, are authorized and directed to execute, deliver and take any and all actions necessary and appropriate in connection with the same and in order to effectuate the purposes and carry out the intent of this motion, with the execution and delivery of any such additional documents or the taking of any such action by the same conclusively evidencing the due authorization and approval thereof by the County:

Host & Contiguous

1. East Hanover Township (new firehouse and public works building, bridge project, WWTP upgrade and municipal vehicles and equipment) - $2,194,000 (includes $130,000 reallocated from prior projects completed under budget).
2. West Hanover Township (Fire Station Debt) - $500,000.
3. Middle Paxton Township (Debt Service for shared municipal Services building) - $125,000.
4. Middle Paxton Township (New Pumper Tanker) - $275,000 (conditional on Township loan for $235,000).
5. Derry Township (Fire Apparatus Debt) - $165,000.
6. Derry Township (Upgraded computer technology for Police Department) - $100,000.
7. South Hanover Township (Municipal Complex & Emergency Services Center, additional land acquisition) - $380,000 (no further grants for pre-construction).
8. Rush & Jefferson Townships (guiderail study for Carsonville Road) - $10,275.

Other Awards

1. Millersburg Borough (Water Rescue Equipment for Fire Department) - $96,000.
2. Lower Paxton Township (In-car digital video cameras for Police Department) – $90,060.
3. Harrisburg (ten new patrol vehicles for Police Department) - $409,000.
4. Conewago Township (Intergovernmental bridge replacement project) - $132,000.
5. Berrysburg Borough (Replacement of WWTP Treatment Tanks) - $125,000 (conditional on Borough or Authority financing overall project).
6. Elizabethville Borough (Reduce debt on rescue/pumper engine) - $65,000.
7. Mifflin Township (Improvements to Smith Road) - $163,000.
8. Swatara Township (Replacement of pumper engine-first installment) - $250,000 (includes $38,000 reallocation of prior grant).
9. Halifax Borough (Road project to improve safe access to Veterans’ Park) - $149,000.
10. Pillow Borough (Water main replacement project) - $204,000.
11. Lykens Borough (Water main replacement project) - $80,000.
12. Londonderry Township (Sewer expansion project and connection with Middletown) - $250,000.
13. Steelton Borough (Streetscape improvements and firefighter gear) - $182,000.
14. Highspire Borough (Sewer System improvements to spur economic development) - $140,000.
15. Reed Township (Contribution to fire protection and apparatus) - $113,000.
16. Upper Paxton Township (New ambulance for Millersburg Area Ambulance Association) - $120,000.
17. HACC – (Shumaker Public Safety Center renovations and expansion) - $250,000.
18. West Hanover Township/MDJ Witmer (AOPC compliant facility for MDJ Witmer) - $200,000.
19. SARAA (equipment to promote runway safety during winter) - $100,000.
20. Susquehanna Township (expansion and improvements to Capital Area Greenbelt) - $50,000.
22. Hamilton Health Center (Funds for unanticipated costs in health center construction) - $238,000.
23. Pennsylvania State Police Museum (contingent on receipt of matching funds for Museum expansion project) - $160,000.
24. Dauphin County General Authority (new roof for clubhouse and renovation of additional facility) - $152,000 (includes $22,000 reallocation of prior grant).
25. Paxtang Borough (Greenbelt relocation project) - $90,000.
26. Penn State Harrisburg (campus and community security improvements) - $104,000.
27. Jewish Federation of Greater Harrisburg (flood mitigation measures for Jewish Community Center) - $225,000.
28. Ronald McDonald House (pedestrian safety improvements) - $112,000.
29. Millersburg Borough (engineering study for ferry wall and youth center improvements) - $104,000.
30. Catholic Charities (new vehicles to support social services) - $60,000.
31. Susquehanna Township (recreational improvements) - $25,000.
32. Tri-County Dev. Corp. (technology upgrades) - $16,500.
33. Dauphin County Technical School (equipment for robotics team) - $11,000.
34. Channels Food Rescue (equipment for jobs training organization) - $8,000.
35. Ngozi (tools/supplies for urban permaculture program) - $6,000.
36. Shalom House (furnishings for women and children shelter) - $4,000.
37. Amiracle4sure (equipment and supplies for female ex-offender mentoring program) - $2,000.
38. Midtown Square Action Council (community improvement project) - $10,000.
39. Latino Hispanic American Community Center (renovations for multi-generational facility) - $8,000.
40. Lower Paxton Township (memorial project) - $40,000 (contingent on receipt of matching funds for construction of Heroes Grove Memorial).
41. PA Farm Show Complex (traffic and parking study for major events contingent on GAB approval of study specs) - $67,500.
42. Fair Housing Council (renovations to counseling facility) - $53,200.
43. Dauphin County Historical Society (renovations to Simon Cameron Mansion) - $100,000.
44. Dauphin County Bar Foundation (legal aid custody attorney contingent on no new application prior to 2015) - $25,000.
45. Dauphin County Industrial Development Authority (Administration) - $515,000.
46. Dauphin County Industrial Development Authority to administer the following projects:
   a. Harrisburg Young Professionals - $50,000
   b. Stampede - $50,000
   c. PHR Baseball - $15,000
   d. Three Star Foundation - $8,470
   e. Advanced Training - $10,000
   f. YWCA - $150,000
   g. ARC - $40,100
   h. PA National Horse Show - $25,000
47. Dauphin County Library System - $220,000.
49. Dauphin County Area Agency on Aging - $100,000.

Y. Approval of the form and language of the Dauphin County Local Share Municipal Grant Agreement for Grantees and Co-Grantees.

Z. Approval of the form and language of the Dauphin County Local Share Municipal Grant Agreement for Grantees.

AA. 2013 Tourism Grants:
1. Dauphin County Parks & Recreation - $75,000
2. Dauphin County Community & Economic Development - $250,000
3. Harrisburg Regional Chamber - $75,000
4. Big 33 - $100,000
5. Administrative Support (audit) - $12,000
6. Parks & Recreation Special Events - $125,000
7. Hershey Harrisburg Regional Visitors’ Bureau - $250,000
8. Whitaker Center - $100,000
9. National Civil War Museum - $50,000
10. Dauphin County Historical Society - $40,000
11. Harrisburg Symphony Orchestra - $10,000
12. Harrisburg Young Professionals - $5,000
13. Ned Smith Center - $5,000
14. Gratz Fair - $5,000
15. Jump Street - $15,000
16. Central Pennsylvania Figure Skating - $7,500
17. Friends of Jazz - $5,000
18. Invica - $15,000
19. City Islanders - $50,000
20. Harrisburg Downtown Improvement District - $10,000
21. Susquehanna Riverboat - $23,700
22. Gamut - $3,000
23. Modern Transit Partnership - $60,000
24. Hershey Harrisburg Regional Visitors’ Bureau (wine country) - $50,000
25. Youth Step - $10,000
26. Dauphin County Parks & Recreation (Civil War) - $25,000
27. 19th District Convention Corp. (American Legion Convention for the Department of Pennsylvania) - $5,000
28. Dauphin County Economic Development Corp. (PA Sportsman Show) - $58,000

BB. Settlement Agreement - Dawn Pagana v. Dauphin County - $110,000.

CC. Redesignation of the Growing Greener County Environmental Initiative Program ($610,432) to the following four projects:

1. Stream bank rehabilitation and Protection on Deep Creek near Pillow Borough.
3. Stream bank rehabilitation on Hoffer Creek.
4. Repair of the bypass channel at the Break Creek AMD Treatment System in the Wiconisco Creek Watershed.

DD. Memorandum of Understanding between Dauphin County and Pinnacle Health. (PULLED)

EE. Agreement between Dauphin County and Gnall Consulting for the completion of a Re-Entry Plan.

FF. Letters of Retention between Dauphin County and Susquehanna Group Advisors, Eckert Seamans and RBC Capital Markets regarding the Refundings of the 2004 C and D Notes and 2009 Bonds.

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve Items A through FF, minus X 46B and AA 19 and noting that Item DD was pulled.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye (noting that Mr. Hartwick is abstaining on Item X 30); motion carried.

It was moved by Mr. Pries and seconded by Mr. Haste that the Board approve Items X 46B and AA 19.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – No; motion carried.
FORMER BUSINESS

Mr. Hartwick briefly discussed requests that are being made for capital improvements to community swimming pools and would like the Gaming Advisory Board to implement a policy with regard to this issue. Community swimming pools have a tendency to require a lot of repairs.

Mr. Haste mentioned that the County is committing a little over $8 million, but the economic impact is approximately $60 million. He thanked the Advisory Board for taking a hard look at these applications to bring more money into the economy.

NEW BUSINESS

There was none.

COMMISSIONERS’ DISCUSSION & ACTIONS

There was none.

CORRESPONDENCE

The following correspondence was received by the Commissioners' Office and will be handled appropriately.

A. Notification from Alfa Laval Inc. advising that they are applying to DEP for the renewal of their air pollution control permit 22-03036 for the Lykens Manufacturing facility.

B. Notification from Dauphin Engineering Co. advising that Ronald A. & Patricia A. Burkholder are applying to DEP for a NPDES Permit for discharges of stormwater from construction activities at the Colony of Old Reliance Project in Lower Swatara Township.


D. Notification from the Dauphin County Conservation District advising that the Lehmanstead Farms is applying to DEP for a General Permit 4 for the installation of an outfall pipe at their farm in Londonderry Township.

E. Receipt of a copy of a letter from the PA Department of Environmental Protection to Haines & Kibblehouse, Inc. advising that Surface Mining Permit No. 22880302C8 has been corrected to add Pennsy Supply, Inc. as a contract operator.

F. Notification from Light-Heigel & Associates, Inc. advising that Middle Paxton Township is applying to DEP for a General Permit 11 for culvert replacements at 200 Denison Drive, 421, 483 and 500 Frog Hollow Road, 350 and near 2111 Stoney Creek Road in Middle Paxton Township.

G. Notification from Skelly and Loy advising that Susquehanna Township is applying to DEP for a Chapter 105 Waiver 16 and a U.S. Army Corps of Engineers Section 404

H. Receipt of a copy of the Annual Report submitted to DEP for the 2012-2013 Dauphin County MS4 Permit Year.

I. Notification from the PA Department of Environmental Protection that Thomas Bowser is applying to DEP for a Chapter 105 General Permit Registration for the project at 1261 Stone Glen Road, Dauphin.

J. Notification from PA Department of Transportation advising that they are applying to DEP for a General Permit GP-11 for the SR 0325, Section 009 Roadway Improvement Project in Middle Paxton Township.

PUBLIC PARTICIPATION

Mr. Samaan indicated that there is a lot of history with the Camp Curtin Church. The County does not identify it with the 150th Civil War Anniversary. Camp Curtin was one of the largest union camps. Mr. Samaan would like to have Camp Curtin as part of the 150th Anniversary, as a way to educate the public on the importance that Camp Curtin had during the Civil War.

Mr. Haste indicated that there is a committee that is reviewing the events for the 150th Anniversary. The Committee is already working on some things for this year, and as far as he knows Camp Curtin has been discussed. Mr. Haste will raise Mr. Samaan’s concerns with the Committee.

Mr. Cleary indicated on behalf of the law enforcement in the City of Harrisburg, he thanked the Commissioners for the Gaming. The equipment was very much needed.

The Commissioners thanked him for his service.

ADJOURNMENT

There being no further business, it was moved by Mr. Pries and seconded by Mr. Hartwick that the Board adjourn.