MEMBERS PRESENT

Jeff Haste, Chairman
Mike Pries, Vice Chairman
George P. Hartwick, III, Secretary

STAFF PRESENT

Laura E. Evans, Esq., Chief Clerk; Marie E. Rebuck, Controller; Janis Creason, Treasurer; Joseph A. Curcillo, III, Esq., Solicitor; Randy Baratucci, Director of Purchasing; Gary Serhan, Deputy Controller; Keith Kepler, Director of Solid Waste & Recycling; Dave Schreiber, Human Resources; Kay Lengle, Human Resources; Mike Yohe, Director of Budget & Finance; Faye Fisher, Director of Human Resources; August Memmi, Director of Community & Economic Development; Amy Harinath, Press Secretary; Ruby Doub, Commissioners’ Office; Leila Brown, Solicitor’s Office; Fred Lighty, Esq., Human Services Director’s Office; Brenda Hoffer, Commissioners’ Office; Melody Osborn, Commissioners’ Office; Julie Mackey, Commissioners’ Office and Richie-Ann Martz, Assistant Chief Clerk

GUESTS PRESENT

Jeff Franz, Tim Reardon, K. Skipper, Mercedes Cheatham, Yvette Wright, Jacqueline Brown, Jaa Brown, Jazmin Wright, Passion Bragg, Diamond Bragg, Joné McNeil, Ja’Lynn Burton-Jones, Dominique Watson, Bryan Jackson, Honey Robinson, Pamela Bobbitt, Jeanne Bragg, Ben Bragg, Bonni Sanderson, James Robinson, S. Jones, Liz Wright, Calabe Jackson, Jr., Tom Connolly, Jr., Taleah Gibbs and Clarence Watson

MINUTES
CALL TO ORDER

Mr. Haste, Chairman of the Board, called the meeting to order at 10:07 a.m.

MOMENT OF SILENCE

Everyone observed a moment of silence.

PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

APPROVAL OF MINUTES

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the February 6, 2013 Workshop Meeting Minutes and the February 13, 2013 Legislative Meeting Minutes; motion carried.

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the February 13, 2013 Salary Board Meeting Minutes; motion carried.

It was moved by Mr. Hartwick and seconded by Mr. Haste that the Board approve the February 13, 2013 Election Board Meeting Minutes; motion carried.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS

Ms. Evans reported that there were no Executive Sessions held between meetings.

PUBLIC PARTICIPATION

Mr. Connolly, President and Manager of the Rainbow Hills Swim Club, briefed the Commissioners on the Rainbow Hills Swimming Club. He acknowledged that gaming money was given to Wedgewood Hills Swimming Club and that they did not open last year. Rainbow Hills has had some major repairs done and is struggling to keep open. This year will be the 52nd year of operation. Last year there were over 41,000 visitors. Swatara Township attempted to purchase the pool so it could expand its facilities. Other clubs use Rainbow Hills for football and baseball registration, PAWS Clinic and water safety training. The value of the property was lowered, which made the taxes lower. That will help a little. Mr. Connolly is asking the County for help in getting some of the gaming money or another avenue that they can look into. Swatara Township will not do anything, because they want to expand their property.

Mr. Haste asked if he approached the Swatara Township Board of Commissioners.
Mr. Connolly indicated that he has been to the Board. Last year, someone put out some negative things about the pool. The Swim Club does not discriminate on who joins the pool.

Mr. Hartwick indicated that his family has been a member of the pool. He had a concern about using gaming money to fund public pools. He advised Mr. Connolly to formally get in front of the Swatara Township Board of Commissioners regardless of what the history was. If the Township chooses not to support the Club, that is their determination. If the Township does not support it then the Club should contact the Economic Development Office for assistance. Mr. Hartwick stated that he has a problem with the County being a repository for all capital improvements to public pools. He doesn’t want every public pool in Dauphin County to come before the Gaming Advisory Board. When he was Mayor of Steelton, the most challenging investment is the community pool. It is a vital resource, but it has significant long term structural issues. Rainbow Hills has done some long term structural repairs and has done a good job keeping the pool afloat.

Mr. Connolly indicated that he went to the Swatara Township Board of Commissioners two weeks ago and has not heard a response. It was before the full Board.

Mr. Haste asked how much does Rainbow Hills need.

Mr. Connolly indicated $25,000. There are things that have gone bad and the Club is trying to do a lot with volunteers.

Mr. Haste indicated that Susquehanna Township supported Wedgewood Hills request.

Mr. Connolly stated that Rainbow Hills provides some recreational activity for the kids and he would hate to see it close.

Mr. Pries advised Mr. Connolly to get in touch with Skip Memmi and he will review the gaming application process.

DEPARTMENT DIRECTORS/GUESTS

A. Dauphin County Commissioners

1. Proclamation honoring the Harrisburg Eagles Flag Football Team

A video was played showing the Harrisburg Eagles Flag Football Team.

Mr. Watson went through the process for recruiting. The program is starting to grow. It is a fun sport. A lot of the recruiting is through word of mouth. There are eight teams this year. The goal is to make this a high school sport. Several of the girls are on the honor roll as well. The Eagles Flag Football team placed third in the nation.
Mr. Hartwick indicated that the Commissioners are proud of the young ladies. The girls demonstrate a great deal of commitment and talent and it is great that they focus on their academics as well. There is a bigger world out there and it is important to get good grades.

(Mr. Hartwick read the following Proclamation.)

Office of County Commissioners
Dauphin County, Pennsylvania

Proclamation

We, the Dauphin County Board of Commissioners, are thrilled to join with the many students, school officials, proud parents and fans in congratulating the Harrisburg Eagles 12-14 Flag Football Team on a successful season and for clinching the Steel-High Girls Championship, National TeamX Tournament and the Age 12-14 Girls Division of the Harrisburg NFL FLAG Football League;

Whereas, this all girls football team has become an athletic powerhouse, surpassing other regional teams to become the third best in the nation this year;

Whereas, these young athletes defeated a team from Connecticut in a New York regional tournament to earn a trip to the finals in New Orleans;

Whereas, this ten-member team has not only played together for about five years, but also has developed a very close bond;

Whereas, under the leadership of Head Coach Clarence Watson, a Steelton-Highspire health and physical education teacher and former Harrisburg High School football star, this Eagles team has soared to great heights;

Therefore, we join the 268,000 residents of Dauphin County in honoring this extraordinary team for overcoming obstacles and achieving top honors this football season; we proudly applaud the team’s spirit and determination, and warmly wish them enduring success in their athletic and academic pursuits; and in grateful recognition thereof, we do hereby proudly proclaim February 27, 2013 to be “Harrisburg Eagles 12 – 14 Flag Football Team Day” in Dauphin County.

(Appause was given.)

Mr. Pries indicated that it is an honor to have the team here. Your family and friends are proud of you. The Commissioners are proud of your accomplishments. You are now role models. Good luck next year. You have a lot of girls returning and it should be a great season. Placing third in the nation is pretty impressive.

Mr. Haste congratulated the coaches and team. The Board of Commissioners has made it a point to recognize the youth in Dauphin County. The number of players on the honor roll was not a surprise. Getting a great education is important. Usually youth athletes are good students, because they are disciplined. I’m proud of the coach for highlighting that on their jerseys.

Mr. Watson thanked the Commissioners for their support and acknowledged the hard work and dedication that the players demonstrated during the season.

(Appause was given and pictures were taken.)
B.  Tim Reardon, Tri-County Planning Commission

  1.  Presentation on Application for Municipal Assistance Program

Mr. Reardon mentioned that the Comprehensive Plan was updated in 2008 from the 2000 Census. It is 13 years out of date. The Planning Commission would like to submit an application to the Pennsylvania Department of Community & Economic Development. A commitment for a 50% match is required and is due by mid-March. The Commission did receive a Smart Growth America Technical Assistance Award. This plan will allow the Commission to identify the issues and the best way to approach them. It should be limited to five or six issues. Marcellus Shale should be one of the issues that is not currently in the Comprehensive Plan. The Commissioners included in their budget $30,000 as part of the required local match for said project. The Resolution is listed for approval. If approved, it will be submitted to the State. If the March deadline is not met, the plan will be on hold until 2014 for the next round of applications.

Mr. Haste asked when the money is needed.

Mr. Reardon indicated that it is just the commitment. The Commission does not need the money right now. The Commission should know whether or not they received the grant by July. At some point after that, the Commission would need the money.

Mr. Haste indicated that if the Commission is moving with this, it might want to look at the Utica, because Marcellus is just a small portion of the County.

Mr. Hartwick indicated that he is supportive of the planning process and supports the Resolution.

**SALARY BOARD**

A complete set of Salary Board Meeting Minutes are on file in the Commissioners’ Office.

**HUMAN RESOURCES**

Ms. Lengle asked if there were any questions. There was none.

It was moved by Mr. Pries and seconded by Mr. Hartwick that the Board approve the Personnel Packet.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.
PURCHASE ORDERS

Mr. Baratucci indicated that he had some additional items added to the Packet. It is on Pages 13 and 14 for ammo for CID. These additions were approved by the oversight Commissioner.

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the Purchase Order Packet as amended to include the additional items on Pages 13 and 14.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

Print Works on Demand

Mr. Baratucci mentioned that the current contract with Print Works expired mid February 2013. He received a letter from Print Works renewing their contract. There are no changes. The contract remains the same, except that it would extend the contract to February 2014. Print Works has worked out very well. The printing award was made in February 2012. This was the first year.

Mr. Pries asked if the prices remain the same.

Mr. Baratucci indicated that everything remains the same with the contract. The County is only extending the contract for an additional year. The prices are fair and IT has been happy with the service that Print Works provides.

Mr. Hartwick stated that the County should consider going out to the market to make sure it is getting the best possible price.

Mr. Baratucci indicated that he will make a note of that to ask the Commissioners, in September, what they would like to do.

Mr. Pries indicated that should be done with other contracts as well, such as the vending, etc.

Mr. Baratucci indicated that he will take a look at those contracts as well.

Mr. Pries asked who monitors those contracts.

Mr. Baratucci indicated that it is him. This particular contract is Purchasing and IT. IT used to run the print shop and every department uses it.

It was moved by Mr. Pries and seconded by Mr. Hartwick that the Board approve the extension of the contract between the County and Print Works on Demand to February 2014.
**Question:** Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

**REPORT FROM BUDGET & FINANCE – MIKE YOHE, BUDGET DIRECTOR**

Mr. Yohe presented the following Report:

**Report from the Office of Budget & Finance**
**February 27, 2013**

- **February 15, 2013** transferred $1,775,960.44 to the Payables account from the County’s Concentration account for checks issued that week.

- **February 22, 2013** transferred $4,010,668.30 to the Payables account and $1,827,121.88 to the Payroll account from the County’s Concentration account for checks issued that week.

- Wire Payments since last report: $8,871,498.88

- Debt Service Payments since last report: $1,881,196.63

- **Total Term Investments**
  - 4/19/12 - $10,118,494.01 12-mo. CD - Susquehanna Bank – 0.550% - matures 4/18/13

  - Balance today in PA INVEST account #2100017144860: $1,379.31 rate 0.050%

  - Balance today in Susquehanna Bank investment account #119002023: $5,518,262.07 rate 0.250%

  - Balance today in First National Bank investment account #97014743: $7,537,065.48 rate 0.370%

  - Balance today in Integrity Bank Money Market Checking account #2206001209: $19,257,874.85 rate 0.280%

  - Balance today in PNC Bank investment account #5004319839: $1,237.24 rate 0.100%

  - Balance today in Metro Bank investment account #0536557523: $101,578 rate 0.110%


**REPORT FROM CHIEF CLERK/CHIEF OF STAFF – LAURA E. EVANS, ESQ.**

Ms. Evans reported on the following:
• The Commissioners’ Office is seeking two part-time interns for the summer. Interns will work with the Commissioners on special projects supporting County government. Applications will be accepted thru March 15th.

• A Discovery Walk: Search for Spring will be held on Sat., March 2 from 1 p.m. – 2:30 p.m. at Wildwood Park. The program includes a 1-mile walk and is appropriate for children ages 8 and older. Admission is $5/child. Please register by calling the park.

• Dauphin County, in conjunction with a host of public and private partners, announced a series of special events in commemoration of the 150th anniversary of the Civil War. A comprehensive and up-to-date listing is on the county’s website.

SOLICITOR’S REPORT – JOSEPH A. CURCILLO, III, SOLICITOR

Mr. Curcillo reported that that Items B through V are ready for a vote. He received one item yesterday from the Treasurer’s Office that he would like to include for a vote. It is actually two Agreements for events (dog licenses) at the Colonial Park Mall. The one event is March 9th and the other event is May 11th. (This was added to “Matters Requiring Board Action”.)

MATTERS REQUIRING BOARD ACTION

A. Training Packet.

B. Subordination Agreements for:
   1. Leanette M. Williams on the property located at 529 Main Street, Steelton, PA 17113.
   2. Brandy Lynn Peterson on the property located at 19 N. 31st Street, Harrisburg, PA 17111.

C. Purchase of Service Agreement between Dauphin County and LexisNexis Risk Solutions FL Inc. for access to LexisNexis (Accurint).

D. Vehicle tracking systems contract between Dauphin County and Wiarcom Inc.

E. Municipal Recycling Program Grant Agreement (Act 101 Recycling Development and Implementation) between Dauphin County and the PA Department of Environmental Protection.

F. Performing Artists Contracts:
   Dauphin County Music & Wine Festival
G. Dauphin County Performing Arts Series Professional Development between Dauphin County and IEG Marketing, Glen White: Music & Wine Festivals, Brew Fest, Cultural Festival, Jazz Festival and Civil War Celebration.

H. Dauphin County Music & Wine Festivals and Jazz Festival Vendor Contract – Williams French Fries for the year 2013.

I. Intragovernmental Transfer Agreements between Dauphin County and the City of Harrisburg for:
   1. One (1) 1998 Dodge Intrepid - $1.00
   2. One (1) 2004 Mitsubishi - $1.00

J. Agreement between Dauphin County and Dell Marketing – South Central PA Counter-Terrorism – WebEOC Software Support Upgrade.

K. Purchase of Service Agreements between Dauphin County (Children & Youth) and:
   1. The Glen Mills Schools, Inc.
   2. Kidspeace National Centers, Inc.
   3. Dr. Dawn Gullette-Crosson, Psy.D.

L. Addendum #1 to the Purchase of Service Agreement between Dauphin County (Children & Youth) and Vision Quest National, Ltd.


N. Addendum #1 to Purchase of Service Agreement between Dauphin County (Drug & Alcohol) and The Miracle Group, Inc.

O. Proposed Change Orders (PC) – New Judicial Center – Quandel Project No. 09411-C:
   1. eciConstruction, Inc. – PC 004 – Additional Guardrails at Stairtowers - $5,015.00
   2. eciConstruction, Inc. – PC 005 – Removal and replacement of unsuitable soils - $3,953.00

P. Appointment of Kelly Megonnel to the Solid Waste Advisory Committee.

Q. Memorandum of Understanding between Dauphin County and Pinnacle Health.

R. Resolution #3 - 2013 authorizing the submission of an Application to the PA Department of Community & Economic Development for the Municipal Assistance Program.

S. Equitable Sharing Agreement and Certification for participation in the U.S. Department of Justice Criminal Division’s Equitable Sharing Program.

T. Approval of Amended Coroner’s Office Standard Operating Procedure Fee Schedule.

U. Addendum to the Contract between Dauphin County and Zelenkofske Axelrod LLC for changes to the scope of the 2012 County Audit.
V. Request for Authorization to terminate the Agreement for Services between Dauphin County and Drug Impairment Detection Services LLC - SleepTime Alcohol and Other Drug Abuse Monitor.

W. Two Agreements between Dauphin County and Colonial Park Mall for an event on March 9, 2013 and an event on May 11, 2013.

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve Items A through W listed above under Matters Requiring Board Action.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

**FORMER BUSINESS**

There was none.

**NEW BUSINESS**

There was none.

**COMMISSIONERS’ DISCUSSION & ACTIONS**

There was none.

**CORRESPONDENCE**

Mr. Haste indicated that the following correspondence was received in the Commissioners’ Office and will be handled by the staff appropriately.

A. Notification from CET Engineering Services advising that the Lower Paxton Township Authority is applying to DEP for a NPDES Permit for stormwater discharges associated with construction activities for the BC-6 Mini-Basin Sanitary Sewer Replacement Project.

B. Notification from Reiff & Nestor Company advising that they are submitting an application to DEP for the renewal of a State Only Operating Permit for the following existing sources: 2 boilers, 2 chrome plating tanks, machining operations, grinding operations and 3 cold cleaning machines.

C. Notification from The Hershey Company advising that they are submitting an application for renewal/amendment of the NPDES Permit to DEP for the approval to continue to discharge non-contact cooling water and stormwater from the Hershey site’s twelve outfalls to Spring Creek.

D. Notification from Light-Heigel & Associates, Inc. advising that Wayne Township is applying to DEP for a General Permit 11 for the maintenance, testing, rehabilitation or replacement of water obstructions and encroachments for the culvert replacement at 2825 Back Road.

E. Notification from LTL Consultants, Ltd. advising that they are applying to DEP for a
Chapter 105, General Permit 11 with regard to the South Crawford Road Culvert Project in East Hanover Township.

F. Notification from Herbert, Rowland & Grubic, Inc. advising that Susquehanna Township is applying to DEP for General Permits #4, 5 and 11 with regard to the Walker Mill Road Bridge Superstructure/Schoolhouse Lane Bridge Replacement.

PUBLIC PARTICIPATION

Mr. Haste indicated that the Retirement Board Meeting will convene in approximately five minutes.

ADJOURNMENT

There being no further business, it was moved by Mr. Hartwick and seconded by Mr. Pries that the Board adjourn.

Transcribed by: Richie-Ann Martz