I. CALL TO ORDER

II. MOMENT OF SILENCE

III. PLEDGE OF ALLEGIANCE

IV. APPROVAL OF MINUTES
   January 2, 2013 Workshop/Legislative Meeting Minutes
   January 2, 2013 Salary Board Meeting Minutes

V. EXECUTIVE SESSIONS HELD BETWEEN MEETINGS

VI. PUBLIC PARTICIPATION

VII. DIRECTORS/GUESTS

VIII. HUMAN RESOURCES
   A. Personnel Packet

IX. RANDY BARATUCCI, PURCHASING DIRECTOR
   A. Purchase Orders

X. REPORT FROM BUDGET & FINANCE DIRECTOR – MIKE YOHE
   A. Investment Report

XI. REPORT FROM CHIEF CLERK/CHIEF OF STAFF – LAURA E. EVANS, ESQ.

XII. SOLICITOR’S REPORT – JOSEPH A. CURCILLO, III, SOLICITOR

XIII. MATTERS REQUIRING BOARD ACTION
   A. Training Packet.
   B. Subordination Agreements for:
      1. Todd S. Teter on the property located at 2436 Kensington Street, Harrisburg, PA 17104.
      2. Jada Laganella on the property located at 675 Main Street, Bressler, PA 17113.
      3. Danyelle Williams on the property located at 2235 Swatara Street, Harrisburg, PA 17104.
      4. Teena M. Smith on the property located at 1107 Georgetown Road, Middletown, PA 17057.
5. Angela M. Lee on the property located at 1531 N. 15th Street, Harrisburg, PA 17103.

C. Request to contribute the County’s pro rata share for appraisal services and trial costs needed to ascertain the true value:

2. Cleveland Brothers, No. 2012-CV-8974-TX, Tax Parcel ID: 63-015-021, Property known as 336 Fairville Avenue, West Hanover Township ($2,205.92).

D. Proposed Stipulations of Settlement:

1. Marion M. Warden, Parcel No. 2012-CV-8932-TX.
2. Harrisburg Mall Limited Partnership, Case No. 2012-CV-9557-TX, Parcel ID #63-024-055, commonly known as the Harrisburg Mall, 3601 Paxton Street, Harrisburg.

E. Partial Refund of 2010-2012 Real Estate Taxes – Corporate Gateway General Partnership – Parcel #35-034-091 (6385 Flank Drive) - $5,289.89.

F. Partial Refund of 2010-2012 Real Estate Taxes – Corporate Gateway General Partnership – Parcel #35-034-085 (6340 Flank Drive) - $9,181.77.


H. Repository Bid received from Ruben Garcia – Parcel #02-029-048 (1314 Berryhill Street) - $500.00.

I. Repository Bid received from Catherine D. McMullen – Parcel #09-032-033 (1638 Market Street) - $500.00.

J. Repository Bid received from Farber Golan – Parcel #63-049-051 (794 Mohn Street) - $1,750.00.

K. Professional Services Agreement between Dauphin County and Jack Sherzer, Message Prose LLC for media preparation services.

L. Intragovernmental Transfer Agreement for the transfer of a 2006 Dodge Magnum from Dauphin County to the City of Harrisburg.

M. Highmark Blue Shield Administrative Services Only Renewal Agreement.

N. Agreement between Dauphin County and Highmark Blue Shield for the Biometric Screening Program.
O. Third Amendment to Contract No. C000048810 between Dauphin County and the PA Department of Community & Economic Development for programmatic changes and modifications.

P. Weatherization Assistance Program – Contract No. C000053058 between Dauphin County and the PA Department of Community & Economic Development in the amount of $123,604.

Q. Purchase of Service Agreement between Dauphin County and Automated Logic for HVAC maintenance at the Bulk Storage Facility.

R. Purchase of Service Agreement between Dauphin County and Automated Logic for HVAC Mechanical Systems maintenance at the Bulk Storage Facility.

S. Purchase of Service Agreement between Dauphin County and Automated Logic for HVAC Controls Systems maintenance at the Courthouse.

T. Purchase of Service Agreement between Dauphin County and Automated Logic for HVAC Controls Systems maintenance for the Human Services Building.

U. Consultant Agreement between Dauphin County and Terry R. Haines for administration of the Dauphin County Affordable Housing Fund Program.

V. Service Agreement (PM67083) between Dauphin County and Controls, Service & Engineering Co., Inc. for HVAC maintenance for the Cell Tower Sites.

W. Service Agreement (PM67084) between Dauphin County and Controls, Service & Engineering Co., Inc. for HVAC maintenance at the EMA Main Administration Building.

X. Service Agreement (PM67084A) between Dauphin County and Controls, Service & Engineering Co., Inc. for HVAC maintenance for ECC.

Y. Purchase of Service Agreement between Dauphin County and Tom Stephenson Generator Service, Inc. for servicing three (3) Hazmat generators (Stadco-30A4000, Generac-6500XI-gas and Uljanik-12.5AFB014).

Z. 2013 Travel Regulations.

AA. Purchase of Service Agreement between Dauphin County (Solid Waste Management) and Comcast Spotlight for 2013 Public Service Announcements.

BB. Certification of County Funds for the Pennsylvania Farmland Preservation 2013 Program.

CC. Appointment of Elizabeth Benion to the Capital Area Transit Board. Ms. Benion’s term will expire December 31, 2013.

XIV. FORMER BUSINESS

XV. NEW BUSINESS

XVI. COMMISSIONERS’ DISCUSSION & ACTIONS

XVII. CORRESPONDENCE

A. Notification from Mellott Engineering, Inc. advising that the Dauphin County Industrial
Development Authority is applying to DEP for a NPDES Permit with regard to the construction of a magisterial district justice office in West Hanover Township.

B. Receipt of a letter of resignation from Daryl LeHew from the Capital Area Transit Board.

C. Notification from Evans Engineering, Inc. advising that The Hershey Company is applying for DEP for a General Permit 11 for the removal of the eastern portion of the facility located at 19 East Chocolate Avenue and utilities within the Spring Creek floodway.

D. Notification from Cardno MM&A advising that Norfolk Southern Railway Company is providing its annual notification of Upstream Regulated Substances for Lucknow Yard located at 3322 Industrial Road, Harrisburg.

E. Notification from Cardno MM&A advising that Norfolk Southern Railway Company is providing its annual notification of Upstream Regulated Substances for Enola Yard located at 218 Enola Road, Enola.

F. Notification from Herbert, Rowland & Grubic, Inc. advising that Hummelstown Borough is applying to DEP for a BWM-GP-4 General Permit for the Highmeadow Campground Infrastructure Improvement Project.

G. Receipt of a letter from the U.S. Department of Agriculture enclosing a General Permit Registration (GP-6) for Omar King. An application for a PG-6 and GP-7 were submitted previously, but it has been determined that only a GP-6 permit is necessary. This project involves the construction of a stabilized animal walkway and stream crossing through a wetland area.

H. Receipt of a letter from the PA Public Utility Commission advising that a field investigation and conference will be held on January 18, 2013 at 1:00 p.m. to discuss the application of PennDOT for approval to alter the public grade separation crossing by the installation of sidewalk barrier, railroad protective barrier and protective fence as part of the rehabilitation of the existing bridge where SR 3012 (Mulberry Street) crosses over the active rail line of AMTRAK (DOT #592191V) in the City of Harrisburg.

XVIII. PUBLIC PARTICIPATION

XIX. ADJOURNMENT

****THE NEXT SCHEDULED MEETING WILL BE WEDNESDAY, JANUARY 23, 2013 AT 10:00 A.M. – A COMMISSIONERS’ WORKSHOP MEETING. ****

“THE BOARD RESERVES THE RIGHT, PURSUANT TO ACT 84 OF 1986 AS AMENDED, TO HOLD EXECUTIVE SESSIONS BETWEEN THE TIMES OF THE BOARD’S OPEN MEETINGS FOR ANY PURPOSE AUTHORIZED BY STATUTE.”