DAUPHIN COUNTY BOARD OF COMMISSIONERS

WORKSHOP MEETING

JANUARY 9, 2013
10:00 A.M.

MEMBERS PRESENT

Jeff Haste, Chairman
Mike Pries, Vice Chairman
George P. Hartwick, III, Secretary

STAFF PRESENT

Laura E. Evans, Esq., Chief Clerk; Marie E. Rebuck, Controller; Janis Creason, Treasurer; Fred Lighty, Esq., Human Services Director’s Office; Stacey Glickman, Controller’s Office; Catharine Kilgore, District Attorney’s Office; Jean King, Register of Wills; Dale Klein, Clerk of Courts; Gary Serhan, Deputy Controller; Stephen Libhart, Director of EMA; Faye Fisher, Director of Human Resources; Leila Brown, Solicitor’s Office; Greg Schneider, Budget & Finance; George Connor, Community & Economic Development; Amy Harinath, Press Secretary; Randy Baratucci, Director of Purchasing; Tom Guenther, Director of IT; Jack Lotwick, Sheriff; Kay Lengle, Human Resources; Matt Miller, Director of Work Release; Edgar Cohen, Director of Facilities Maintenance; Brenda Hoffer, Commissioners’ Office; Melody Osborn, Commissioners’ Office and Richie-Ann Martz, Assistant Chief Clerk

GUESTS PRESENT

Jeff Franz and Tom Gacki

MINUTES

CALL TO ORDER

Mr. Haste, Chairman of the Board, called the meeting to order at 10:08 a.m.
MOMENT OF SILENCE

Everyone observed a moment of silence.

PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

APPROVAL OF MINUTES

There are two sets of meeting minutes that will be taken up at next week’s Legislative meeting.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS

Ms. Evans indicated that there was none.

PUBLIC PARTICIPATION

(There was none.)

DEPARTMENT DIRECTORS/GUESTS

(There was none.)

SALARY BOARD

A complete set of Salary Board Meeting Minutes are on file in the Commissioners’ Office.

HUMAN RESOURCES

There were no questions on the Personnel Packet. The Packet will be considered at next week’s Legislative Meeting.

PURCHASE ORDERS

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the Purchase Order Packet as presented.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.
TRAINING PACKET

It was moved by Mr. Pries and seconded by Mr. Hartwick that the Board approve #19 and #20 of the Training Packet.

**Question:** Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

ITEMS FOR DISCUSSION

A. PCCD Grant #24041 for Consultant to Write Re-Entry Plan - $20,000.00. (**A VOTE IS REQUESTED 1/9/13***)

Ms. Evans indicated that the application for the Re-Entry Plan has the support of the Criminal Justice Advisory Board. The grant will cover two-thirds of the costs of this project.

Mr. Haste commented on how Dauphin County is ahead of other counties with this program.

Ms. Kilgore indicated that the total maximum grant amount is $20,000. If awarded, the project period would be from April 1, 2013 to March 31, 2014.

Mr. Hartwick indicated that he will be meeting with the Consultant.

**It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve Item A listed above under Items for Discussion.**

**Question:** Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

SOLICITOR’S REPORT

Mr. Lighty indicated that all the items on the Solicitor’s Report should be ready for a vote next week.

CHIEF CLERK’S REPORT – LAURA E. EVANS, ESQ.

Ms. Evans reported that the Dauphin County Planning Commission and the Dauphin County Commissioners will recognize exceptional planning projects at the first annual Premier Planning Awards luncheon, to be held Tuesday, Jan. 15th from 11:30am – 1pm at the Civic Club in Harrisburg. This new awards program is designed to encourage and acknowledge planning excellence throughout Dauphin County.
COMMISSIONERS’ COMMENTS

Mr. Hartwick reported that he had a great meeting with Jeff from the Patriot-News on the National issues on mental health. He wants to provide education to the public. Early intervention is an important factor. There are overall challenges from a National level. He wants to make this year about mental health.

PUBLIC PARTICIPATION

Mr. Serhan discussed the General Fund in that all taxes, fees and commissions are deposited into that Fund. The revenue is not identified with any department to support their appropriation; otherwise Janis Creason would have the richest department. All departments share in that General Fund.

A discussion was held regarding the expenditures and revenues of the General Fund and that funds from the General Fund can be identified to departments. The Fund is not just for departments that generate revenue. Those departments that do generate revenue shouldn’t assume that they are entitled to the revenue that they collect. If revenues are down in a department, it is the responsibility of the Commissioners to find out why. Department heads have gotten creative in finding ways to enhance their revenue.

ADJOURNMENT

There being no further business, it was moved by Mr. Hartwick and seconded by Mr. Pries that the Board adjourn.

Transcribed by: Richie-Ann Martz