DAUPHIN COUNTY BOARD OF COMMISSIONERS

WORKSHOP/LEGISLATIVE MEETING

JANUARY 2, 2013
10:00 A.M.

MEMBERS PRESENT

Jeff Haste, Chairman
Mike Pries, Vice Chairman
George P. Hartwick, III, Secretary (Arrived during Salary Board)

STAFF PRESENT

Laura E. Evans, Esq., Chief Clerk; Marie E. Rebuck, Controller; Janis Creason, Treasurer; Joseph A. Curcillo, III, Esq., Solicitor; Gary Serhan, Deputy Controller; Randy Baratucci, Director of Purchasing; Mike Yohe, Director of Budget & Finance; Fred Lighty, Esq., Human Services Director’s Office; Joel Rimby, Solicitor’s Office; August Memmi, Director of Community & Economic Development; Dave Schreiber, Human Resources; Kay Lengle, Human Resources; Faye Fisher, Director of Human Resources; Leila Brown, Solicitor’s Office; Amy Harinath, Press Secretary; Brenda Hoffer, Commissioners’ Office; Melody Osborn, Commissioners’ Office and Richie-Ann Martz, Assistant Chief Clerk

GUESTS PRESENT

Jeff Frantz

MINUTES

CALL TO ORDER

Mr. Haste, Chairman of the Board, called the meeting to order at 10:13 a.m.

MOMENT OF SILENCE

Everyone observed a moment of silence.
PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

APPROVAL OF MINUTES

It was moved by Mr. Pries and seconded by Mr. Haste that the Board approve the December 12, 2012 Workshop Meeting Minutes and the December 19, 2012 Legislative Meeting Minutes; motion carried.

It was moved by Mr. Pries and seconded by Mr. Haste that the Board approve the December 19, 2012 Salary Board Meeting Minutes; motion carried.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS

Ms. Evans indicated that there were no Executive Sessions held between meetings.

PUBLIC PARTICIPATION

There was none.

DEPARTMENT DIRECTORS/GUESTS

There was none.

SALARY BOARD

A complete set of Salary Board Meeting Minutes are on file in the Commissioners’ Office.

HUMAN RESOURCES

Ms. Lengle asked if there were any questions on the Personnel Packet. (There was none.)

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the Personnel Packet.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.
PURCHASE ORDERS

Mr. Baratucci indicated that he does not have a Purchase Order Packet for today. He indicated that his Department could only start entering requisitions today. He asked if the Board would consider a Purchase Order Packet at next week’s Workshop Meeting. He will try to limit the packet to only those that cover agreements for the year. (The Board agreed.)

REPORT FROM BUDGET & FINANCE – MIKE YOHE, BUDGET DIRECTOR

Mr. Yohe presented the following Report:

Report from the Office of Budget & Finance  
January 2, 2013

- **December 21, 2012** transferred **$1,856,231.09** to the **Payables** account from the County’s Concentration account for checks issued that week.

- **December 28, 2012** transferred **$3,042,843.32** to the **Payables** account and **$1,953,639.28** to the **Payroll** account from the County’s Concentration account for checks issued that week.

- Wire Payments since last report: **$4,268,948.64**

- Debt Service Payments since last report: **$0.00**

- Total Term Investments
  - 4/19/12 - **$10,109,070.58** 12-mo. CD - Susquehanna Bank – **0.550%** - matures 4/18/13

- Balance today in PA INVEST account #2100017144860: **$1,379.17** rate **0.063%**

- Balance today in Susquehanna Bank investment account #119002023: **$1,715,956.66** rate **0.250%**

- Balance today in First National Bank investment account #97014743: **$7,532,112.05** rate **0.400%**

- Balance today in Integrity Bank Money Market Checking account #2206001209: **$26,745,192.33** rate **0.230%**

- Balance today in PNC Bank investment account #5004319839: **$1,237.03** rate **0.100%**

- Balance today in Metro Bank investment account #0536557523: **$101.56** rate **0.110%**

REPORT FROM CHIEF CLERK/CHIEF OF STAFF – LAURA E. EVANS, ESQ.

Ms. Evans reported that The Friends of Wildwood are hosting an exhibition through January 20th at the Olewine Nature Center in Wildwood Park to display the winning entries of their 2012 photography contest. A total of 97 photo entries are on display. Also on display are photographs taken by students who participated in the 2012 Photography for Kids program, offered by the Harrisburg Camera Club. The center is open from 10 a.m. to 4 p.m. from Tuesday to Sunday, and admission is free.

SOLICITOR’S REPORT – JOSEPH A. CURCILLO, III, ESQ.

Mr. Curcillo reported that the items on the Agenda, B through P, have been reviewed by the Solicitor’s Office and are ready for approval.

MATTERS REQUIRING BOARD ACTION

A. Training Packet.

B. The Hanover Insurance Group for a Commercial Multi-Line Insurance Policy for the South Central Task Force Warehouse located at 381 Independence Avenue, Mechanicsburg, PA 17055.

C. Lease Agreement between Dauphin County and Sentinel Offender Services for 200 OM Global Position System (GPS) Units for court ordered offenders and FocalPoint Monitoring Software for the period 1/1/2013 through 12/31/16.

D. Purchase of Service Agreement between Dauphin County and Tom Stephenson Generator Service, Inc. for servicing 13 Cell Tower Sites emergency generators for 2013.

E. Purchase of Service Agreement between Dauphin County and Tom Stephenson Generator Service, Inc. to maintain emergency standby generating sets and associated equipment (Onan 500DFGA; Onan 35DSFAA) for 2013.

F. Dauphin County Juror Parking Agreement for 2013.

G. Purchase of Service Agreement between Dauphin County (EMA) and Motorola for hardware and software support.


J. Purchase of Service Agreement between Dauphin County (Children & Youth) and Diakon Lutheran Social Ministries, Inc.

K. Adoption Assistance Agreements #2013-02 and #2013-03.

L. Subsidized Legal Custodianship Agreement #2012-08.
M. Student Assistance Program (SAP) Memorandum of Understandings between Dauphin County (Drug & Alcohol) and:

1. Central Dauphin School District
2. Dauphin County Technical School
3. Derry Township School District
4. Halifax Area School District
5. Harrisburg School District
7. Middletown Area School District
8. Millersburg Area School District
9. Steelton Highspire School District
10. Susquehanna School District
11. Upper Dauphin Area School District
12. Williams Valley School District
13. Commonwealth Connections Academy

N. Estoppel Certificate to Integrity Bank (1100 Cameron Street Leasehold).

O. Consultancy Agreements between Dauphin County (Juvenile Probation Office) and:

1. MGS Consulting, LLC
2. Barbara Ulmer

P. Subordination, Non-Disturbance and Attornment Agreement between Dauphin County and Metro Bank (2967 North 7th Street Leasehold).

It was moved by Mr. Pries and seconded by Mr. Hartwick that the Board approve Matters Requiring Board Action, Items A through P, listed above.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

FORMER BUSINESS

There was none.

NEW BUSINESS

There was none.

COMMISSIONERS’ DISCUSSION & ACTIONS

Mr. Hartwick indicated that as a result of the scandal at Penn State, he wants to reach out to the Milton Hershey Medical Center to assist in ways to prevent child abuse. He would like to be proactive and work with the Medical Center.

He wished everyone a Happy New Year.

He also indicated that he wants to dedicate this year to increasing the dialogue on the mental health issues in Dauphin County. He would like to have a serious dialogue
about solutions. It has to take a multi-prong approach -- Adequate funding and not letting anyone off the hook. The mental health system cannot handle any more cuts.

Mr. Pries indicated that he is looking forward to a new year. He requested that personnel matters involving the Salary Board be provided in a timely manner so that they can be properly reviewed.

CORRESPONDENCE

The following correspondence was received in the Commissioners’ Office and will be handled by the staff appropriately.

A. Notification from K&W advising that Ionni Properties/Deaven Woods, LLC is applying to DEP for a General NPDES Permit for stormwater discharges associated with the subdivision/land development plan of six new residential properties.

B. Receipt of a letter from the Federal Energy Regulatory Commission advising that a meeting has been scheduled for January 9, 2013 to discuss the required supporting design report, as well as potential studies, dam safety issues and requirements related to York Haven’s proposed nature-like fishway for the Hydroelectric Project No. 1888.

C. Notification from Dauphin Engineering Co. advising that A. Richard Szeles is applying to DEP for a NPDES Permit for discharges of stormwater from construction activities at the Spring Creek Hollows Project in Lower Paxton & Swatara Townships.

PUBLIC PARTICIPATION

There was none.

ADJOURNMENT

There being no further business, it was moved by Mr. Hartwick and seconded by Mr. Pries that the Board adjourn.