MEMBERS PRESENT

Jeff Haste, Chairman  
George P. Hartwick, III, Secretary  
Mike Pries, Vice Chairman (ABSENT)

STAFF PRESENT

Laura E. Evans, Esq., Chief Clerk; Janis Creason, Treasurer; Joseph A. Curcillo, III, Esq., Solicitor; Randy Baratucci, Director of Purchasing; Mike Yohe, Director of Budget & Finance; Leila Brown, Solicitor’s Office; Steve Libhart, Director of EMA; Amy Harinath, Press Secretary; Dave Schreiber, Human Resources; Gerald Feaser, Director of Registration & Elections; Bob Sisock, Courts; J. Scott Burford, Deputy Chief Clerk; Joe Schwalms, Commissioners’ Office; Dan Rothschild, Commissioners’ Office; Joel Rimby, Solicitor’s Office; Catharine Kilgore, District Attorney’s Office; Steve Howe, Director of Tax Assessment; Tony DiFrancesco, Director of Veterans Affairs; Kay Lengle, Human Resources; Fred Lighty, Esq., Human Services Director’s Office; Melody Osborn, Commissioners’ Office; Julie Mackey, Commissioners’ Office and Richie-Ann Martz, Assistant Chief Clerk

GUESTS PRESENT

Jeff Frantz, Ralph DiSantis, Eric Epstein, Vince Cwietniewicz, Jeannie Liggett, Tina Laboy and Jerry Beaver

MINUTES
CALL TO ORDER
Mr. Haste, Chairman of the Board, called the meeting to order at 10:07 a.m.

MOMENT OF SILENCE
Everyone observed a moment of silence.

PLEDGE OF ALLEGIANCE
Everyone stood for the Pledge of Allegiance.

APPROVAL OF MINUTES

It was moved by Mr. Hartwick and seconded by Mr. Haste that the Board approve the June 12, 2013 Workshop Meeting Minutes and the June 19, 2013 Legislative Meeting Minutes; motion carried.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS
Ms. Evans reported that there were no Executive Sessions held between meetings.

PUBLIC PARTICIPATION
There was none.

DEPARTMENT DIRECTORS/GUESTS
A. Ralph DeSantis of Exelon Corp.

1. Report on Siren Test

Mr. DeSantis briefed the Commissioners on the siren system. Last Thursday, they did two tests of the siren system. The first test was on the current system and that was performed satisfactory. One hour later a test was done on the new system and none of the sirens were activated. The new system has a battery for back-up capability. An investigation was done and it was determined that the chips and control boxes were not programmed properly. Last fall a test was done of the new system using the vendor's computer and it bypassed the chips.

Mr. Haste indicated that is why there are tests.

Mr. DeSantis stated that the boxes are being reprogrammed. Once that reprogramming is done a test will be performed. Exelon will work with Steve Libhart with regard to the testing. The system will need to get approval from FEMA.
Mr. Haste stated that the County was not without a system.

Mr. DiSantis replied that the existing system was still in operation.

Vince mentioned that the new system will not be operational until all the testing is performed and it is approved.

Mr. Haste questioned the life of the batteries.

Vince stated that they can go 7 to 14 days without recharging. A plan will be in place in case of a power outage.

Mr. Hartwick had some concerns with the testing. He had informed people of the testing and then there were no sirens. He asked what the date is for the retesting.

Vince indicated that a date has not been scheduled as of today. He should know something by the end of the week.

Mr. DeSantis indicated that the current system is the system of record.

Vince indicated that once the new system has been tested and approved the older system will be removed.

Mr. Hartwick questioned the investment in the new system and if the vendor was cooperating.

Vince indicated that they are working with the vendor. The vendor has stepped up and taken responsibility.

Mr. Haste thanked Steve Libhart for keeping the Commissioners informed.

Mr. Hartwick stated that the County and Exelon need to be on the same page. This is a public safety issue.

B. Catharine Kilgore, District Attorney’s Office

1. PCCD Grant – Victim Impact Panels – $92,891 (over a 2-year period). (Listed as Item Q under Matters Requiring Board Action.)

2. 2013 Byrne Justice Assistance Grant (JAG) Program Award - $87,369 (City of Harrisburg - $36,280 ($10,000 of this to CRT Team), Victim Witness Assistance Program - $36,280 and Swatara Township - $14,808). (Listed as Item R under Matters Requiring Board Action.)
Ms. Kilgore reported on two grants. The first one is the Victim Impact Panels Grant in the amount of $92,891 over a two-year period. This grant would cover the salary of the coordinator and benefits.

The second grant is the Federal JAG Grant. This year the County is slated to receive $87,369. The County acts as the fiscal agent. Harrisburg will receive $36,280 for police related equipment ($10,000 of this is for the CRT Team for a robot) and $36,280 for a Victim Witness Assistance Program Advocate. Swatara Township will receive $14,808 to support the work of the advocate in township.

**SALARY BOARD**

There is no quorum. The Salary Board Packet will be considered at next week’s meeting.

**HUMAN RESOURCES**

Ms. Lengle asked if there were any questions on the Personnel Packet. (There was none.)

> It was moved by Mr. Hartwick and seconded by Mr. Haste that the Board approve the Personnel Packet.

> **Question:** Mr. Haste – Aye and Mr. Hartwick – Aye; motion carried.

**PURCHASE ORDERS**

Mr. Baratucci asked if there were any questions on the Purchase Order Packet. (There was none.)

> It was moved by Mr. Hartwick and seconded by Mr. Haste that the Board approve the Purchase Order Packet.

> **Question:** Mr. Haste – Aye and Mr. Hartwick – Aye; motion carried.

**REPORT FROM BUDGET & FINANCE – MIKE YOH**E, BUDGET DIRECTOR

Mr. Yohe provided the following Report:

> Report from the Office of Budget & Finance
> July 3, 2013

- **June 21, 2013** transferred $1,386,270.36 to the Payables account from the County’s Concentration account for checks issued that week.
- **June 28, 2013** transferred $3,899,333.85 to the Payables account and $1,823,746.07 to the Payroll account from the County’s Concentration account for checks issued that week.

- Wire Payments since last report: $4,074,340.39

- Debt Service Payments since last report: $0.00

- Term Investments
  - 4/11/13 - $10,004,186.05 6-mo. CD - Susquehanna Bank – 0.300% - matures 10/10/13
  - 4/18/13 - $10,003,611.36 6-mo. CD - Susquehanna Bank – 0.300% - matures 10/17/13
  - 5/9/13 - $10,001,887.36 6-mo. CD - Susquehanna Bank – 0.300% - matures 11/7/13

- Balance today in PA INVEST account #2100017144860: $1,379,57 rate 0.050%

- Balance today in Susquehanna Bank investment account #119002023: $24,163,177.11 rate 0.150%

- Balance today in First National Bank investment account #97014743: $7,545,091.02 rate 0.300%

- Balance today in Integrity Bank Money Market Checking account #2206001209: $31,281,112.64 rate 0.260%

- Balance today in PNC Bank investment account #5004319839: $1,237.65 rate 0.100%

*No T.R.A.N. Line of Credit required for 2013.*

**REPORT FROM CHIEF CLERK/CHIEF OF STAFF – LAURA E. EVANS, ESQ.**

Ms. Evans reported on the following:

- Dauphin County offices will be closed tomorrow in honor of our Independence Day. Offices will reopen on Friday at 8:00 a.m.

- Dauphin County’s Sunset Series continues on Friday at 8:30 p.m. at Fort Hunter Park with the iconic movie “E.T.”. It is free and open to the public to enjoy

**SOLICITOR’S REPORT – JOSEPH A. CURCILLO, III, SOLICITOR**

Mr. Curcillo reported that all items that were reviewed by the Solicitor’s Office are listed on the Agenda for approval.
MATTERS REQUIRING BOARD ACTION

A. Training Packet.

B. Satisfaction Pieces:
   1. Carl A. Hoffman and Barbara A. Hoffman, 3940 Locust Lane, Harrisburg, PA ($150,000.00).
   2. Carl A. Hoffman and Barbara A. Hoffman, 3940 Locust Lane, Harrisburg, PA ($610,000.00).

C. Subordination Agreement for Coleen R. Peters n/k/a Coleen R. Baumert on the property located at 1055 Plane Street, Middletown, PA 17057.

D. Letter of Agreement between Dauphin County and McKonly & Asbury for the 2012 year-end field review of the Londonderry Township Tax Collector.

E. Letter from ECO International establishing a new pricing structure, effective July 1, 2013.


G. Sub-Contractor Agreement between Dauphin County and Tri-County Opportunities Industrialization Center, Inc.

H. Addendum No. 8 to DEVNET Hosting of wEdge.

I. Software Usage Agreement between Dauphin County and the Upper Dauphin Area School District making the DEVNET billing and collection software available for use by the Upper Dauphin Area School District.

J. Lease Agreement (#52 Refresh) between Dauphin County and Hewlett-Packard Financial for 48 PCs and 8 laptops to be distributed to various County departments.

K. Purchase of Service Agreements between Dauphin County (AAA) and:
   1. Dr. Christopher Royer
   2. Swarthmore Associates, Inc.
   3. Amy M. Mehl
   4. Dr. Michael Greevy
   6. Neighborhood Services of Lancaster, Inc.
   7. Integrated Wellness Consultants, Inc.
   8. Messiah Home, Inc.
   9. The Hetrick Center, P.C.

L. Community-Based Volunteer Transportation Agreements between Dauphin County (AAA) and:
   1. Elder Express
   2. Derry Township People Movers
   3. Middletown Care-A-Van
   4. Autumn Leaves East Hanover
   5. Steelton/Enhaut/Bressler/Oberlin/Swatara Transportation Group (S.E.B.O.S.)
   6. Dauphin Area Senior Transit (D.A.S.T.)
M. Purchase of Service Agreements between Dauphin County (Children & Youth) and:
   1. Archie Group, LLC
   2. Community Action Commission, Inc.
   3. Harrisburg Area YMCA, Inc.

N. Adoption Assistance Agreement #2013-40.

O. Purchase of Service Agreement between Dauphin County (Drug & Alcohol) and:
   1. Halifax Communities That Care, Inc.
   2. Lower Dauphin Communities That Care, Inc.
   3. Life Esteem, Inc.
   4. Middletown Area School District
   5. Harrisburg Area YMCA, Inc.
   6. The Miracle Group, Inc.
   7. The Center for Champions of PA, Inc.
   8. Gaudenzia, Inc.

P. Hotel Tax Distribution – Millersburg Borough (Fire Works) - $2,000.

Q. PCCD Grant – Victim Impact Panels – $92,891 (over a 2-year period).

R. 2013 Byrne Justice Assistance Grant (JAG) Program Award - $87,369 (City of Harrisburg
   - $36,280 ($10,000 of this to CRT Team), Victim Witness Assistance Program - $36,280
   and Swatara Township - $14,808).

S. State Civil Service Commission Delegation of Signatory Authority to Randie Yeager.

T. Notice of Termination of General Permit #PAG-02-0022-11-014 for the Dauphin County
   Judicial Center.

U. Request to Refund 2012 County/Library penalties – Patrick Moran – Parcel #04-013-019
   in the amount of $60.92.

It was moved by Mr. Hartwick and seconded by Mr. Haste that the Board
approve Items A through U listed above under Matters Requiring Board
Action.

Question: Mr. Haste – Aye and Mr. Hartwick – Aye; motion carried.

FORMER BUSINESS

There was none.

NEW BUSINESS

There was none.
COMMISSIONERS’ DISCUSSION & ACTIONS

Mr. Hartwick thanked the staff that helped at the Wellness Event and the Civil War events. Both events were a great success. Harrisburg has an interesting history with the Civil War. Everyone seemed to have a good time at the Wellness events. The bag race was very competitive.

Mr. Haste stated that the Civil War events were great and it was fun dressing in period clothing.

CORRESPONDENCE

The following correspondence was received and will be handled by the staff appropriately.

A. Notification from ARRO advising that Londonderry Township is submitting a PennWorks Grant Application for the Vine Street/State Route 230 corridor water/sewer extension to the PA Department of Community & Economic Development.

B. Notification from Wilson Consulting Group, PC advising that the City of Harrisburg is applying to DEP for a GP-11 Permit for the Storm Lee Locust Street Stair Replacement Project.

C. Receipt of a letter from the PA Department of Community & Economic Development advising that they confirmed acceptance of the County’s ARRA Closeout Report (Contract #C000046237).

D. Notification from Herbert, Rowland & Grubic, Inc. advising that Lower Paxton Township is applying to DEP for a BWM-GP-11 General Permit for the Crums Lane Culvert Replacement Project.

E. Notification from Herbert, Rowland & Grubic, Inc. advising that Lower Paxton Township is applying to DEP for a BWM-GP-11 General Permit for the Earl Drive Culvert Replacement Project.

F. Receipt of a copy of a letter from the Federal Energy Regulatory Commission regarding the York Haven Power Company’s request for extension of time and notice of updated Hydro Licensing Processing Schedule.

G. Notification from Hartech Engineering & Consulting, LLC advising that Linden Centre, LLC is renewing a General NPDES Permit for stormwater discharges associated with the redevelopment of the former Olmstead Plaza into an updated shopping and commercial center.

H. Notification from Navarro & Wright advising that they are applying to DEP for a NPDES Permit for stormwater discharges associated with the commercial and residential land development plan at Fulling Mill Road & Nissley Drive in Lower Swatara Township.

I. Notification from Iscdesign advising that M&G Realty, Inc. is applying to DEP for a NPDES Permit for stormwater discharges associated with regard to the Rutter’s Farm Store #20.

J. Notification from Act One & Associates advising that King Drive Corporation has applied...
to DEP for a General Permit (BWM-GP-11) for the repair of a bridge over Fishing Creek located in Middle Paxton Township.

K. Notification from Wilson Consulting Group, PC advising that the City of Harrisburg is applying to DEP for a GP-3 Permit associated with the Storm Lee City Island Pump Station Riverbank Rock Rip Rap Restoration.

L. Notification from Wilson Consulting Group, PC advising that the City of Harrisburg is applying to DEP for a GP-3 Permit associated with the Storm Lee Riverwalk Stacked Rock Embankment Protection Restoration.

M. Notification from Lower Paxton Township advising that they will be considering a proposed amendment to its Comprehensive Plan submitted by First Line Development Two, Inc. at a public hearing scheduled for August 20, 2013 at 7:30 p.m., 425 Prince St., Harrisburg.

PUBLIC PARTICIPATION

Mr. Epstein thanked the Commissioners for posting the tax meeting schedule on the website.

He would like to get a copy of Item XIV, F – the Hazardous Materials Emergency Response Preparedness Report for 2012. He asked where prior reports are filed.

Mr. Libhart indicated that they are on file in his office and also with PEMA and DEP.

Mr. Epstein provided some background on the sirens. His organization worked cooperatively with Exelon.

ADJOURNMENT

There being no further business, it was moved by Mr. Hartwick and seconded by Mr. Haste that the Board adjourn; motion carried.

Transcribed by: Richie-Ann Martz