DAUPHIN COUNTY BOARD OF COMMISSIONERS

LEGISLATIVE MEETING

JULY 17, 2013
10:00 A.M.

MEMBERS PRESENT

Jeff Haste, Chairman
Mike Pries, Vice Chairman
George P. Hartwick, III, Secretary

STAFF PRESENT

Laura E. Evans, Esq., Chief Clerk; Marie Rebuck, Controller; Janis Creason, Treasurer; Fred Lighty, Esq., Human Services Director’s Office; Randy Baratucci, Director of Purchasing; August Memmi, Director of Community & Economic Development; J. Scott Burford, Deputy Chief Clerk; Greg Schneider, Budget & Finance; Leila Brown, Solicitor’s Office; Bob Sisock, Court Administration; Steve Libhart, Director of EMA; Robert Burns, Director of AAA; Dave Schreiber, Human Resources; Kay Lengle, Human Resources; Amy Harinath, Press Secretary; Joel Rimby, Solicitor’s Office; Dan Rothschild, Commissioners’ Office; Joe Schwalm, Commissioners’ Office; Ruby Doub, Commissioners’ Office; Julie Mackey, Commissioners’ Office and Richie-Ann Martz, Assistant Chief Clerk

GUESTS PRESENT

Jeff Frantz and Mark Stewart

MINUTES

CALL TO ORDER

Mr. Haste, Chairman of the Board, called the meeting to order at 10:20 a.m.
MOMENT OF SILENCE
Everyone observed a moment of silence.

PLEDGE OF ALLEGIANCE
Everyone stood for the Pledge of Allegiance.

APPROVAL OF MINUTES

It was moved by Ms. Rebuck and seconded by Mr. Hartwick that the Salary Board approve the June 19, 2013 Salary Board Meeting Minutes; motion carried.

It was moved by Mr. Pries and seconded by Mr. Hartwick that the Board approve the June 26, 2013 Workshop Meeting Minutes and the July 3, 2013 Legislative Meeting Minutes; motion carried.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS
Ms. Evans reported that there was an Executive Session held this morning regarding matters of Litigation.

PUBLIC PARTICIPATION
There was none.

DEPARTMENT DIRECTORS/GUESTS
There was none.

HUMAN RESOURCES
Ms. Lengle indicated that she has one change. Item #12, the starting date has changed to September 3, 2013. As discussed last week, Item #14 the starting date was changed to August 19, 2013. There were no questions on the Personnel Packet.

   It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the Personnel Packet as amended.

   Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

PURCHASE ORDERS

Mr. Baratucci indicated that there are no changes to the Purchase Order Packet, except that all over budget items were corrected.

   It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the Purchase Order Packet.

   Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

REPORT FROM BUDGET & FINANCE – GREG SCHNEIDER

Mr. Schneider presented the following report:

   Report from the Office of Budget & Finance
   July 17, 2013

   • **July 5, 2013** transferred **$2,221,703.92** to the **Payables** account from the County’s Concentration account for checks issued that week.

   • **July 12, 2013** transferred **$3,282,888.02** to the **Payables** account and **$1,880,897.65** to the **Payroll** account from the County’s Concentration account for checks issued that week.

   • Wire Payments since last report: **$1,991,301.19**

   • Debt Service Payments since last report: **$594,051.13**

   • **Term Investments**
     • 4/11/13 - **$10,006,649.48** 6-mo. CD - Susquehanna Bank – **0.300%** - matures 10/10/13
     • 4/18/13 - **$10,006,074.74** 6-mo. CD - Susquehanna Bank – **0.300%** - matures 10/17/13
     • 5/9/13 - **$10,004,350.33** 6-mo. CD - Susquehanna Bank – **0.300%** - matures 11/7/13
Balance today in PA INVEST account #2100017144860: $1,379.63 rate 0.050%

Balance today in Susquehanna Bank investment account #119002023: $20,366,834.21 rate 0.150%

Balance today in First National Bank investment account #97014743: $7,546,827.42 rate 0.300%

Balance today in Integrity Bank Money Market Checking account #2206001209: $31,287,797.37 rate 0.260%

Balance today in PNC Bank investment account #5004319839: $1,237.74 rate 0.090%


REPORT FROM CHIEF CLERK/CHIEF OF STAFF – LAURA E. EVANS, ESQ.

Ms. Evans reported that this weekend Dauphin County will host its 2nd Annual Brewfest from 3:00 p.m. to 7:00 p.m. at Fort Hunter Park. The festival will feature over 30 craft brews, live music and food. Tickets are $35 per person in advance. Designated driver tickets are also available.

SOLICITOR’S REPORT – FRED LIGHTY, ESQ.

Mr. Lighty reported that with the exception of the Training Packet listed on the Agenda, all the other items are ready for the Board’s consideration.

MATTERS REQUIRING BOARD ACTION

A. Training Packet.

B. Intragovernmental Transfer Agreement between Dauphin County and the City of Harrisburg – One (1) Acura, TL, VIN: 19UUA662X5A079061 - $1.00.

C. Application and Agreement for 2013-2014 Grant-in-Aid for the Improvement of Adult Probation Services.


E. Resolution #11-2013 authorizing application submittal to the Commonwealth of Pennsylvania Department of Community and Economic Development Greenways, Trails & Recreation Program - $250,000 Grant for design and partial construction of the Greenbelt’s Linglestown Road/Industrial Road/Fort Hunter Connector.

F. Resolution #12-2013 authorizing application submittal to the Commonwealth of Pennsylvania Department of Community and Economic Development – Watershed Restoration and Protection Program - $300,000.
G. PEMA Fiscal Year 2013/2014 Radiation Emergency Response Fund Grant Agreement.

H. Lease Purchase Agreement (103120-26) between Dauphin County and Hewlett-Packard Financial for Server and Storage equipment for Dauphin County Prison.

I. Satisfaction Pieces:
   1. Rosa H. Alonso on the property located on 606 W. 2nd Street, Hummelstown, PA 17036 - $2,000.
   3. Bryan L. Fisher and Jennifer M. Fisher on the property located on 500 St. Mary’s Drive, Steelton, PA 17113 - $5,000.

J. Subordination Agreement for Marcelle E. Homan on the property located 643 S. 29th Street, Harrisburg, PA 17111.

K. Repository Bid from Catherine McMullen, Parcel No. 09-021-013, 1415 Regina Street, City of Harrisburg - $1.00.

L. Independent Contractor Agreements - Dauphin County Brew Fest – July 20, 2013:
   1. Craft Brewery Assistance – Debbi Jo Bostdorf – $125.00
   2. Craft Brewery Assistance – Melissa S. Hornberger - $125.00
   3. Craft Brewery Assistance – Katie A. Hornberger - $125.00
   4. Craft Brewery Assistance – Rasheeda Fussell - $125.00
   5. Craft Brewery Assistance – Joshua L. Haring - $125.00

M. Memorandum of Understanding between Dauphin County and the Dauphin County Industrial Development Authority for the Dauphin County Infrastructure Bank.

N. First Amendment to Inmate Telephone Vending Agreement.

O. Community-Based Volunteer Transportation Agreement between Dauphin County (AAA) and West Hanover Township Senior Van Service.

P. Purchase of Service Agreements between Dauphin County (Children & Youth) and:
   1. Concern-Professional Services for Children Youth and Families, Inc.
   2. Reading Specialists Educational Association
   3. Antioch Assembly, Inc.
   5. Sleber Associates, P.C.

Q. Adoption Assistance Agreements #2013-42 and #2013-43.

R. Purchase of Service Agreements between Dauphin County (MH/ID) and:
   1. Associated Care Groups, Inc. t/d/b/a Care for People Plus
   2. Bry & Wms Medical, Inc. t/d/b/a ComForCare Senior Services.

S. Amendment #1 to Purchase of Service Agreement between Dauphin County (MH/ID) and Dauphin County Pretrial Services.

T. Long Term Structured Residence Program Agreement between Dauphin County (MH/ID) and the Counties of Franklin and Fulton.
U. Amendment #1 to Subgrant Agreement between Dauphin County (Human Services Director's Office) and Child Care Network, Inc.

V. PCCD – Stop Grant Pass-Through Agreement between Dauphin County and the Harrisburg Police Department.

W. Acceptance of Proposal from Walker Parking Consultants.

X. TreeVitalize Metros Sub-grant Application between Dauphin County and the PA Department of Conservation and Natural Resources for tree planting in the riparian barrier along Spring Creek.

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve Matters Requiring Board Action, Items A through V, listed

FORMER BUSINESS

There was none.

NEW BUSINESS

There was none.

COMMISSIONERS’ DISCUSSION & ACTIONS

There was none.

CORRESPONDENCE

Mr. Haste stated that the following correspondence was received and will be handled appropriately by the staff.

A. Notification from Wilson Consulting Group, PC advising that the City of Harrisburg is applying to DEP for a GP-2 Permit associated with the Storm Lee East Shore Boat Dock Replacement.

B. Notification from Dauphin Engineering Co. advising that Old Reliance Partnership is applying to DEP for a General NPDES Permit for discharges of storm water from construction activities at Old Reliance Farms in Lower Swatara Township.

C. Notification from H. Edward Black and Associates, Inc. advising that Pinnacle Health Hospitals are applying to DEP for a NPDES Permit for stormwater discharges associated with construction activities at the Community General Osteopathic Hospital, 4300 Londonderry Road, Harrisburg.

D. Notification from Larson Design Group advising that the Porter Tower Joint Municipal Authority is applying to DEP for a NPDES Permit for storm water discharges from the Wastewater Treatment Plant Upgrade Project.

E. Notification from Herbert, Rowland & Grubic, Inc. advising that Lower Paxton Township is
applying to DEP for a BWM-GP-11 Permit for the Tee Road & Bradford Road Culvert Replacement Project.

F. Notification from Herbert, Rowland & Grubic, Inc. advising that Lower Paxton Township is applying to DEP for a BWM-GP-11 General Permit for the Goose Valley Road Culvert Replacement Project.

G. Notification from Skelly & Loy advising that Gerald and Cheryl Mishler are applying to DEP for a NPDES Permit and a Water Quality Management Permit for the construction of a package wastewater system with stream discharge to the Manada Creek in Dauphin County.

H. Notification from NRG Energy Center Paxton LLC advising that they recently submitted to DEP an application for Plan Approval for their facility located in Harrisburg.

I. Notification from Dayton Parts advising that they submitted a renewal application to DEP for renewal of their State Only Operating Permit.

PUBLIC PARTICIPATION

There was none.

ADJOURNMENT

There being no further business, it was moved by Mr. Pries and seconded by Mr. Hartwick that the Board adjourn.

Transcribed by: Richie-Ann Martz