DAUPHIN COUNTY BOARD OF COMMISSIONERS

LEGISLATIVE MEETING

JULY 31, 2013
10:00 A.M.

MEMBERS PRESENT

Jeff Haste, Chairman
Mike Pries, Vice Chairman
George P. Hartwick, III, Secretary

STAFF PRESENT

Laura E. Evans, Esq., Chief Clerk; Marie E. Rebuck, Controller; Fred Lighty, Esq., Human Services Director’s Office; Dave Schreiber, Human Resources; Bobby Sisock, Court Administration; Larry Moore, Parks & Recreation; Steve Howe, Director of Tax Assessment; Joel Rimby, Solicitor’s Office; Joe Schwalm, Commissioners’ Office; Dan Rothschild, Commissioners’ Office; Faye Fisher, Director of Human Resources; J. Scott Burford, Deputy Chief Clerk; Mike Yohe, Director of Budget & Finance; Randy Baratucci, Director of Purchasing; Dave Botero, Human Services; Steve Libhart, Director of EMA; Kay Lengle, Human Resources; Leila Brown, Solicitor’s Office; Lorrie Bushman, Human Resources; Matt Miller, Director of Work Release; August Memmi, Director of Community & Economic Development; Ruby Doub, Commissioners’ Office; Julie Mackey, Commissioners’ Office; Melody Osborn, Commissioners’ Office and Richie-Ann Martz, Assistant Chief Clerk

GUESTS PRESENT

CALL TO ORDER

Mr. Haste, Chairman of the Board, called the meeting to order at 10:03 a.m.

MOMENT OF SILENCE

Everyone observed a moment of silence.

PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

APPROVAL OF MINUTES

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the July 10, 2013 Workshop Meeting Minutes and the July 17, 2013 Legislative Meeting Minutes; motion carried.

It was moved by Ms. Rebuck and seconded by Mr. Hartwick that the Board approve the July 10, 2013 Salary Board Meeting Minutes; motion carried.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS

Ms. Evans reported that there were no Executive Sessions held between meetings.

PUBLIC PARTICIPATION

There was none.

DEPARTMENT DIRECTORS/GUESTS

A. Dauphin County Commissioners

1. Diversity Essay Contest Winners

Mr. Hartwick welcomed the individuals that took part in the Diversity Essay Contest Program. Approximately eight years ago the Cultural Committee was formed and was instructed to find ways to engage folks to learn about diversity within the workplace and/or community. The Committee formed a Diversity Essay Contest.

This year the topics of the essay contest were:

Ages 6-9: What makes me diverse?
Ages 10-14: How can cultural diversity contribute to world peace and/or bring people together?

Ages 15-18: During the Civil War Black Soldiers were treated different and unfairly from white soldiers. How has Cultural Diversity evolved over the past 150 years?

Three winners were chosen from each category. This year more than 100 essays were received. Judges from the Community Action Commission read and scored the essays.

(The Judges were recognized, a small token of appreciation was given to the judges and applause was given.)

The winners of the essay contest will receive a prize and will also have their essays displayed at the Cultural Fest on Friday. The Cultural Fest will be held from 4:30 to 10:00 and the headliner is Doug E. Fresh, as well as other performers.

In addition to the friends and families, superintendents and principals were also present at today’s meeting.

Mr. Hartwick announced the winners for the first age group – Ages 6 to 9:

3rd Place – Payton Mosteller

Payton is from St. Margaret Mary. Payton likes to play the piano and design clothes. She is also a member of her school’s track team. Payton has one younger brother, Ethan. She likes to swim and her career goal is to become a fashion designer.

2nd Place – Luke Zimmerman

Luke is from Sara Lindemuth Elementary. Luke enjoys reading comic books, drawing, swimming, playing with his friends Jacob and Joshua, and frequently visits the library to read. His favorite subjects are art, science and gym class. Luke, who was adopted by his parents Duane and Lonna in 2005, lived in Thailand for 4 years until returning to Dauphin County. His future plans include: returning to Thailand to see where he used to live, making video games and becoming famous through his art work. Luke has an older brother, Noah and an older sister, Elizabeth.

1st Place – Aura Wert

Aura is also from Sara Lindemuth Elementary. Aura enjoys drawing, listening to music and art. She also likes to play, go fishing and is a baseball fan. Her favorite subjects include art and science. When Aura is older she hopes to become a teacher and have a family. She also hopes to one day go dragon hunting.

Mr. Pries congratulated the winners, the judges and all those that participated in the program. It is really nice seeing the smiles on the faces of the winners, as well as the
smiles of the parents and relatives. In addition to the families, the schools and communities are proud of the winners.

Mr. Pries announced the winners for the second age group – Ages 10 to 14:

3rd Place – Dashaun Archer

Dashaun is from Central Dauphin Middle. Dashaun enjoys playing football and basketball. He is also a member of the CD Bank. His favorite subject is math and he plans on attending college to become a teacher or a counselor. Dashaun would like to someday become a musician. He is confident that he will be successful in whichever path he chooses. He has one little sister.

2nd Place – William Grice

Williams is from West Hanover Elementary. William is a very bush 5th grader. His activities include tae kwon do, travel soccer and Boy Scouts. Additionally, he also likes to read, build things and do service work when he has the free time. His favorite subject is social studies and he someday plans on going to college to become an engineer. Some of William’s future goals include: earning more black belts, becoming an Eagle Scout, as well as being a national honor society member. William has one sister, Lauren, who is 15.

1st Place – Marley Archer

Marley is from St. Margaret Mary. Marley enjoys playing softball, reading and acting. Her favorite subject is science and when she is finished with school she plans to attend college. After graduating from college her goal is to pursue her dream of being a star actress on Broadway. Marley has one brother.

Mr. Haste stated that the winners’ faces say a lot. They are very active and busy individuals. He briefly discussed the Civil War.

Mr. Haste announced the winners for the third group – Ages 15 to 18:

3rd Place – Mike Klucker

Unfortunately, Mike cannot be here today due to a family vacation. Mike is from Hershey High.

2nd Place – Reighni Jones

Reighni is from Lower Dauphin High. She enjoys sketching, doing abstract art, writing, and loves nature especially pet animals. Her favorite subject is English and she hopes to someday join the Navy. Reighni hopes to someday see the world and gain many experiences from doing so. She has three brothers and a little sister.
1st Place – Aley Ercol

Aley is from Lower Dauphin High. Aley’s hobbies involve all manners of being creative and also playing with her cats: Shiggles, Swaggle and Jack. She enjoys drawing, painting and experimenting with different mediums. Her favorite classes are photography and graphic design. After school, she hopes to continue her education by studying radiology. Aley has a brother, two step-brothers and step-sister.

The Commissioners presented awards to the winners. (Pictures were taken and applause was given.)

SALARY BOARD

A complete set of Salary Board Meeting Minutes are on file in the Commissioners' Office.

HUMAN RESOURCES

Ms. Lengle reported that Item #13 is being pulled. She asked if there were any questions. (There was none.)

   It was moved by Mr. Pries and seconded by Mr. Hartwick that the Board approve the Personnel Packet as amended (Item #13 was pulled).

   Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

PURCHASE ORDERS

Mr. Baratucci reported that the item discussed last week for the Treasurer's Office has been added to the Packet. There was also a change to Probation's requisition for the counterfeit equipment. Instead of one of each, it was changed to two of each. The second one will be used by Costs & Fines.

   It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the Purchase Order Packet.

   Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

REPORT FROM BUDGET & FINANCE – MIKE YOHE, BUDGET DIRECTOR

Mr. Yohe provided the following Report:

   Report from the Office of Budget & Finance
July 17, 2013

- **July 5, 2013** transferred $2,221,703.92 to the Payables account from the County’s Concentration account for checks issued that week.

- **July 12, 2013** transferred $3,282,888.02 to the Payables account and $1,880,897.65 to the Payroll account from the County’s Concentration account for checks issued that week.

- Wire Payments since last report: $1,991,301.19

- Debt Service Payments since last report: $594,051.13

**Term Investments**
- 4/11/13 - $10,006,649.48 6-mo. CD - Susquehanna Bank – 0.300% - matures 10/10/13
- 4/18/13 - $10,006,074.74 6-mo. CD - Susquehanna Bank – 0.300% - matures 10/17/13
- 5/9/13 - $10,004,350.33 6-mo. CD - Susquehanna Bank – 0.300% - matures 11/7/13

- Balance today in PA INVEST account #2100017144860: $1,379.63 rate 0.050%

- Balance today in Susquehanna Bank investment account #119002023: $20,366,834.21 rate 0.150%

- Balance today in First National Bank investment account #97014743: $7,546,827.42 rate 0.300%

- Balance today in Integrity Bank Money Market Checking account #2206001209: $31,287,797.37 rate 0.260%

- Balance today in PNC Bank investment account #5004319839: $1,237.74 rate 0.090%


Mr. Yohe mentioned that Sovereign Bank is interested in getting some of the County’s money. He will put some money in the account and as CDs mature he will move more money into Sovereign’s account. Sovereign will be sending a signature card so an account can be opened. They are offering a higher interest rate.

Mr. Pries mentioned that Sovereign Bank will be changing their name.

Mr. Yohe indicated that he was aware of the name change.
REPORT FROM CHIEF CLERK/CHIEF OF STAFF – LAURA E. EVANS, ESQ.

Ms. Evans reported on the following:

- As Commissioner Hartwick mentioned, our Cultural Fest is this Friday from 4:30 p.m. to 10:00 p.m. on Market Street. Cultural Fest will feature an outstanding line-up of live music and entertainment, including the legendary Doug E. Fresh, as well as food, crafts and children’s activities. Also, we would like to advise the public that Market Street, between Front and Second Streets, will be closed at 10:00 p.m. on Thursday and will reopen on Saturday morning.

- Next week’s public meeting has been cancelled. The public meeting at 10:00 a.m. on August 14th will be a combined Workshop/Legislative Meeting.

- We would like to thank Steve Libhart and his staff for their hard work and outstanding service, as well as the volunteers who assisted in our TMI exercise. We received a final report from FEMA of the bi-annual TMI exercise in April. We met all criteria and there were no deficiencies noted.

SOLICITOR’S REPORT – FRED LIGHTY, ESQ.

Mr. Lighty reported that the items on the Agenda that required review by the Solicitor’s Office have been reviewed and are ready for approval.

MATTERS REQUIRING BOARD ACTION

A. Training Packet.

B. Proposed Stipulation of Settlement – Ivy LP – Parcel #63-024-300-000-0000, 2013-CV-3196-TX.


D. Repository Bid received from Clipboard Properties LLC (Steven Espamer) – Parcel #36-007-018-228-0228 - $500.00.

E. Budget Amendments for the Fourth Quarter (Fiscal Year) and Second Quarter (Calendar Year).

F. Maintenance Agreement between Dauphin County and Latshaw, Inc. for HVAC and plumbing services (Lochinvar Boiler) for the Work Release Center.

G. Maintenance Agreement between Dauphin County and Latshaw, Inc. for HVAC services at the Probation Services Office building.

H. Assignment of Lease between Dauphin County and Alternative Rehabilitation Communities (ARC) to assume Lease Agreement #25176936 with De Lage Landon Financial Services, Inc. for equipment MP2852SP s/n W422L400318.
I. Agreement, Bond and Insurance Forms between Dauphin County and MidState Mechanical & Electrical, LLC for the Bulk Storage Generator Addition Project.

J. Resolution #13-2013 approving a Cooperation Agreement with the Dauphin County Industrial Development Authority in connection with the Redevelopment Capital Assistance Program Funds – Susquehanna Art Museum Project.

K. Resolution #14-2013 approving a Cooperation Agreement with the Dauphin County Industrial Development Authority in connection with the Redevelopment Capital Assistance Program Funds – Pinnacle Health Hospital.

L. Local Share Municipal Grants:
1. Harrisburg Police Athletic League - $40,000
2. Pennsylvania Fund for Workforce Solutions - South Central Regional Workforce Development Collaborative - $150,000
3. City Islanders New Stadium Planning/Economic Impact Study - $25,000
4. Dauphin County Land Bank Authority - $250,000
5. Derry Township – Park Blvd. (T-588) Relocation & Bridge DRT-1 Replacement - $32,454.83

M. Hotel Tax Disbursements:
1. Central Pennsylvania Figure Skating Club - $40,000
2. Hershey Harrisburg Regional Visitors Bureau - Central PA Micro Brew Fest 2013 - $50,000
3. Hershey Harrisburg Regional Visitors Bureau - Future Stars Tournament Baseball, LLC - $2,000
4. Barak, Inc. – NexGen Youth Arts Festival 2013 - $10,000
5. Men of the Southeast League Field - $9,150
6. Harrisburg Boxing Club – Judgment Day Boxing Event - $2,000
7. African American Chamber of Commerce of Central PA - $2,000
8. Handles Entertainment – Youth Camp - $2,000
9. Pennsylvania National Horse Show Foundation - $25,000
10. Pennsylvania Association of Travel & Tourism - $5,000

N. Memorandum of Understanding between Dauphin County (EMA) and Township of Derry for communications equipment use.


P. Purchase of Service Agreement between Dauphin County (AAA) and Pinnacle Health Medical Services, Inc.

Q. Purchase of Service Agreements between Dauphin County (Children & Youth) and:
1. Community Specialists Corporation
2. Families United Network, Inc.
3. Keystone Service Systems, Inc. t/d/b/a Children and Family Services
4. The Summit School, Inc.
5. Perseus House, Inc.
6. Wesley Spectrum Services, Inc.
8. Drug and Alcohol Rehabilitation Services, Inc.
10. Knowledge Learning Corporation
11. NHS Youth Services, Inc.
12. Pinnacle Health Hospitals, Inc.
13. Pressley Ridge, Inc.
14. The Program for Female Offenders of South Central Pennsylvania, Inc.

R. Addendum #1 to Purchase of Service Agreement between Dauphin County (Children & Youth) and Harrisburg Area YMCA, Inc.


T. Agreement between Dauphin County (Drug & Alcohol) and Keystone Health Services, Inc.

U. Amendments to Purchase of Service Agreements between Dauphin County (MH/ID) and:
   1. Capital Area Behavioral Health Collaborative, Inc. – Amendment #1
   2. Community Behavioral Healthcare Network of Pennsylvania, Inc. – Amendment #1
   3. Lawrence J. Vuxta – Amendment #1

V. State Food Purchase Program Plan of Operation and Participation Statement between Dauphin County and the Pennsylvania Department of Agriculture.

W. Appointment of Robert J. Reichard to the Solid Waste Advisory Committee.

Mr. Hartwick indicated that he is recusing himself from Item L1, because he is a member of the Board.

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve Matters Requiring Board Action, Items A through W, noting that Mr. Hartwick is recusing himself on Item L1.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

FORMER BUSINESS

There was none.

NEW BUSINESS

There was none.

COMMISSIONERS’ DISCUSSION & ACTIONS

There was none.
CORRESPONDENCE

The following correspondence was received in the Commissioners’ Office and will be handled by the staff appropriately.

A. Notification from Penn Terra Engineering, Inc. advising that George Reiter and Erin O’Brien are applying to DEP for a NPDES Permit for the construction of a single family dwelling in Conewago Township.

B. Notification from Skelly and Loy advising that Gerald and Cheryl Mishler are applying to DEP for a General Permit (GP-4) for an outfall structure for discharge from proposed construction of a package wastewater treatment system.

C. Notification from Alpha Consulting Engineers, Inc. advising that they are applying to DEP for a NPDES Permit for stormwater discharges associated with construction activities for the project known as Winslet in West Hanover Township.

D. Notification from Yvonne O’Brien and William Saganich, Jr. advising that they are applying to DEP for a GP-4 Permit for an Intake and Outfall Structure on Creek Drive in Jackson Township.

E. Notification from HB Engineering, Inc. advising that Michael Kint is applying to DEP for a NPDES Permit for stormwater discharges associated with construction activities at 7011 Red Top Road, Harrisburg.

F. Notification from Wenger Feeds advising that they are applying to DEP for a NPDES Permit for discharges of stormwater associated with industrial activity at the Spring Glen Mill in Lykens Township.

G. Notification from H. Edward Black and Associates, Ltd. advising that the Ned Smith Center for Nature and Art is applying to DEP for a NPDES Permit for stormwater discharges associated with a construction project at the Center, 176 Water Company Road.

H. Notification from Lower Paxton Township advising that the Township Authority is submitting an application to the PennWorks Program for a grant in the amount of $2,993,250 or a loan at a rate of 2% for a wastewater project.

I. Receipt of a letter from H. Edward Black and Associates, Ltd. advising that Lower Paxton Township is applying for an Act 13 Marcellus Legacy Fund “Greenways, Trails and Recreation Program” grant administered through the Commonwealth Financing Authority.

PUBLIC PARTICIPATION

There was none.

ADJOURNMENT

There being no further business, it was moved by Mr. Hartwick and seconded by Mr. Pries that the Board adjourn.

Transcribed by: Richie-Ann Martz