DAUPHIN COUNTY BOARD OF COMMISSIONERS
COMMISSIONERS’ LEGISLATIVE MEETING
WEDNESDAY, JUNE 5, 2013

I. CALL TO ORDER

II. MOMENT OF SILENCE

III. PLEDGE OF ALLEGIANCE

IV. APPROVAL OF MINUTES

May 15, 2013 Workshop Meeting
May 22, 2013 Legislative Meeting
May 22, 2013 Salary Board Meeting

V. ELECTION BOARD

A. Certification of Computation of Votes Cast at the May 21, 2013 Municipal Primary

VI. EXECUTIVE SESSIONS HELD BETWEEN MEETINGS

VII. PUBLIC PARTICIPATION

VIII. DIRECTORS/GUESTS

A. Dauphin County Commissioners

1. Presentation of a Proclamation to Steve Suknaic on his retirement as the Chief Juvenile Probation Officer for Dauphin County

IX. SALARY BOARD

A. Adult Probation

1. Create a Full-Time Probation Officer Aide 2 position, Range 1484, Step 01, Grade 01, Salary $13.96 p/h, effective June 10, 2013.
2. Abolish a Full-Time Department Clerk 2 position, Range 1482, Step 01, Grade 01, Salary $11.49 p/h, effective June 10, 2013.

B. MDJ Pianka

1. Create a Full-Time Legal Clerk position, Range 1481, Step 01, Grade 01, Salary $10.43 p/h, effective June 10, 2013.
2. Abolish a Full-Time Senior Legal Clerk position, Range 1483, Step 01, Grade 01, Salary $12.67 p/h, effective June 10, 2013.

X. HUMAN RESOURCES

A. Personnel Packet
XI. RANDY BARATUCCI, PURCHASING DIRECTOR
A. Purchase Orders

XII. REPORT FROM BUDGET & FINANCE DIRECTOR – MIKE YOHE
A. Investment Report
B. Presentation of the 2013/2014 Fiscal Year Budget

XIII. REPORT FROM CHIEF CLERK/CHIEF OF STAFF – LAURA E. EVANS, ESQ.

XIV. SOLICITOR’S REPORT – JOSEPH A. CURCILLO, III, SOLICITOR

XV. MATTERS REQUIRING BOARD ACTION
A. Training Packet.
B. Satisfaction Pieces for:
   1. Shannon Winfield on the property located at 131 S. 29th Street, Harrisburg, PA 17103 ($3,430.00)
   2. Cheryl D. Waters-Baskerville on the property located at 2712 Locust Lane, Harrisburg, PA 17109 ($3,500.00)
C. Subordination Agreements:
   1. Judith R. Scott on the property located at 546 Downingtown Court, Harrisburg, PA 17112
   2. Rogelio Vasquez on the property located at 2794 Croyden Road, Harrisburg, PA 17104
E. Repository Bid received from Sultana K. Siddiqui, Parcel #62-033-212 (Progress Avenue) - $500.00.
F. Performing Artists Contracts:
   Dauphin County Brew Fest:
   1. Suzanna Choffel, LLC – $1,000.00 – Vendor for the Year
   Dauphin County Jazz & Wine Fest:
   1. Octagon Jazz Band - $700.00 – September 7 & 8, 2013
   Rollick on the River – 150th Civil War Events:
   1. No Last Call - $479.00 – June 29, 2013
G. Independent Contracts for the Dauphin County Music & Wine Fest (June 15 & 16, 2013) between Dauphin County (Parks & Recreation) and:
   1. Admissions, Set-Up and Security – Wesley Alexander - $250.00
   2. Admissions, Set-Up and Security – Tyna Marie Warren - $250.00
   3. Admissions, Set-Up and Security – Stephanie Barnes - $250.00
   4. Admissions, Set-Up and Security – Samantha Latham - $250.00
   5. Admissions, Set-Up and Security – Breagan Moore - $250.00
6. Admissions, Set-Up and Security – Larondo Tucker - $250.00


I. Amendment – Hay Group Engagement Letter to complete the 2013 Other Post-Employment Benefits (OPEB) valuation.

J. Pitney Bowes Lease Agreement Extension for the DM300C Postage/Mail Machines at 16 Magisterial District Judge offices.

K. Amendment to the Dauphin Meadows Post Closure Trust for Trustee M & T Bank.

L. HRG Recommendation to Award the Bid for the Bulk Storage Building Generator Addition Project to MidState Mechanical & Electrical, LLC - $89,934.00.

M. Cooperation Agreement between Dauphin County and the Redevelopment Authority in connection with the Redevelopment Assistance Capital Program Funds for the Keystone Human Services Redevelopment Project.

N. Purchase of Service Agreements between Dauphin County (Children & Youth) and:
   2. Harborcreek Youth Services, Inc.
   3. Family Care for Children and Youth, Inc.
   4. Diversified Treatment Alternatives, Inc.

O. Addendums to Purchase of Service Agreements between Dauphin County (Children & Youth) and:
   1. Bethany Christian Services of Central Pennsylvania, Inc. – Addendum #1
   2. George Junior Republic in Pennsylvania, Inc. – Addendum #1
   3. Community Action Commission, Inc. – Addendum #1

P. Memorandum of Understanding between Dauphin County and the Administrative Office of Pennsylvania Courts.

Q. Request for Strike-off of 2012 County/Library tax penalties and cost for Carroll Brooks, Parcel #63-018-216 (7094 Oak Ridge Drive) - $158.91.

R. Hotel Tax Distribution – Harrisburg Downtown Improvement District - $2,000.

XVI. FORMER BUSINESS

XVII. NEW BUSINESS

XVIII. COMMISSIONERS’ DISCUSSION & ACTIONS

XIX. CORRESPONDENCE

A. Notification from HB Engineering, Inc. advising that the Harrisburg Hunters’ and Anglers’ Association is applying to DEP for a NPDES Permit for the addition to existing stockpile at 6611 Hunters Run Road.

B. Notification from Mellott Engineering, Inc. advising that Paxtonia Associates, G.P. are
applying to DEP for a NPDES Permit associated with the discharge of stormwater from construction activities at the Autumn Ridge residential community in Lower Paxton Township.

C. Receipt of a copy of a letter from PA DEP to S & M Coal Company advising that the Annual Bond Review for 2013 of Underground Mining Permit No. 22851304, Buck Mountain Slope Operation in Wiconisco Township has been determined to adequately represent current and planned site operating conditions and is acceptable to DEP.

D. Notification from Raudenbush Engineering, Inc. advising that Shirk Subdivision is applying to DEP for a Chapter 105 General Permit for two GP-4 Intake and Outfall Structures and one GP-5 Utility Crossing and four GP-7 Minor Road Crossing for construction activities at the Shirk Subdivision Project in East Hanover Township.

E. Notification from Waste Management advising that an air plan approval application has been submitted to DEP for the landfill located in Dauphin County. This application is for the installation of an additional landfill gas flare that would supplement the existing flare and control LFG captured by the landfill.

F. Notification from Gibson-Thomas Engineering Co., Inc. advising that Milton S. Hershey School is applying to DEP for a Dam Removal Authorization and a GP-5 Utility Line Stream Crossing Permit for the removal of a small dam over an unnamed tributary to Spring Creek and for construction of a water line in Derry Township.

G. Notification from Act One & Associates advising that they are applying to DEP for a NPDES Permit for the development of the last seven lots at the subdivision located at Norwalk Place & Richmond Court in Lower Paxton Township.

H. Notification from Bitner Family Funeral Homes advising that they have submitted a State-Only Operating Permit application to DEP for an air quality permit for the human crematory controlled by an afterburner.

I. Notification from Hanover Engineering Associates, Inc. advising that Robert B. Cramer is applying to DEP for a NPDES Permit for stormwater discharges associated with the construction of a single family residence in Derry Township.

J. Notification from Hanover Engineering Associates, Inc. advising that Thomas Carricato & Sons Builders, Inc. is applying to DEP for an Addendum NPDES Permit for stormwater discharges associated with the construction of a 4 lot single family residential subdivision in Derry Township.

K. Notification from Herbert, Rowland & Grubic, Inc. advising that Meadow Lark Lane, LLC is renewing their NPDES Permit with DEP for the remainder of the undeveloped lots for Phases 9 and 13 of the Meadows of Hanover, a single-family residential development project located in South Hanover Township.

L. Notification from CET Engineering Services advising that the Lower Paxton Township Authority is applying to DEP for General Permits 3, 8 and 11 for five utility line stream crossings and associated stream bank rehabilitation, five utility line wetland crossings and one temporary road crossing associated with the replacement of approximately 12,600 linear feet of existing sanitary sewer and associated manholes and laterals.

M. Notification from Pinnacle Health advising that they are applying to DEP for the renewal of their permits for operation of the boilers and emergency generators at Harrisburg Hospital.
XX. PUBLIC PARTICIPATION

XXI. ADJOURNMENT

****THE NEXT SCHEDULED MEETING WILL BE WEDNESDAY, JUNE 12, 2013 AT 10:00 A.M. – A COMMISSIONERS’ WORKSHOP MEETING. ****

“THE BOARD RESERVES THE RIGHT, PURSUANT TO ACT 84 OF 1986 AS AMENDED, TO HOLD EXECUTIVE SESSIONS BETWEEN THE TIMES OF THE BOARD’S OPEN MEETINGS FOR ANY PURPOSE AUTHORIZED BY STATUTE.”