DAUPHIN COUNTY BOARD OF COMMISSIONERS

LEGISLATIVE MEETING

JUNE 19, 2013
10:00 A.M.

MEMBERS PRESENT

Mike Pries, Vice Chairman
George P. Hartwick, III, Secretary

Jeff Haste, Chairman (ABSENT)

STAFF PRESENT

Laura E. Evans, Esq., Chief Clerk; Marie E. Rebuck, Controller; Janis Creason, Treasurer; Joseph A. Curcillo, III, Esq., Solicitor; Randy Baratucci, Director of Purchasing; Mike Yohe, Director of Budget & Finance; Dave Schreiber, Human Resources; Kay Lengle, Human Resources; Fred Lighty, Esq., Human Services Director’s Office; Dale Klein, Clerk of Courts; Jack Lotwick, Sheriff; August Memmi, Director of Community & Economic Development; George Connor, Community & Economic Development; Steve Libhart, Director of EMA; Amy Harinath, Press Secretary; Leila Brown, Solicitor’s Office; Joel Rimby, Solicitor’s Office; Donna Miller, Commissioners’ Office; Keith Kepler, Director of Solid Waste; Joe Schwalm, Commissioners’ Office; J. Scott Burford, Deputy Chief Clerk; Dan Rothschild, Commissioners’ Office; Melody Osborn, Commissioners’ Office; Julie Mackey, Commissioners’ Office and Richie-Ann Martz, Assistant Chief Clerk

GUESTS PRESENT

Jeff Frantz

MINUTES
CALL TO ORDER

Mr. Haste, Chairman of the Board, called the meeting to order at 10:08 a.m.

MOMENT OF SILENCE

Everyone observed a moment of silence.

PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

APPROVAL OF MINUTES

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the May 29, 2013 Workshop Meeting Minutes and the June 5, 2013 Legislative Meeting Minutes; motion carried.

It was moved by Ms. Rebuck and seconded by Mr. Hartwick that the Board approve the June 5, 2013 Salary Board Meeting Minutes; motion carried.

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the June 5, 2013 and June 12, 2013 Election Board Meeting Minutes; motion carried.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS

Ms. Evans reported that there were no Executive Sessions held between meetings.

PUBLIC PARTICIPATION

There was none.

DEPARTMENT DIRECTORS/GUESTS

There was none.

SALARY BOARD

A complete set of Salary Board Meeting Minutes are on file in the Commissioners’ Office.

PERSONNEL

Ms. Lengle indicated that New Hire #9 is being pulled and Item #27 is being tabled.
It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the Personnel Packet, noting that Item #9 was pulled and #27 was tabled.

**Question:** Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

**PURCHASE ORDERS**

Mr. Baratucci reported that the Register of Wills Requisition has been added to the Packet from last week. It is now on Page 19. In addition, on Page 15 there is a request to add a requisition for CID. It is a grant for a vehicle that needs to have a purchase order prior to June 30. Commissioner Haste gave his approval to add it to the packet.

Mr. Hartwick had some questions with regard to the grant and the funds being used.

Mr. Baratucci indicated that the grant is with the Pennsylvania State Police.

Mr. Hartwick asked if there were any general fund dollars being used for this vehicle.

Ms. Evans stated that approximately $4,000 of the grant funds are going towards the initial purchase.

Mr. Baratucci stated that the grant funds are not all for the vehicle. It is for salaries, fuel costs, training and vehicle maintenance.

Mr. Yohe stated that the County is buying the vehicle up front and then will get reimbursed over the next three years. It is more than $600 a month for this year and then the next couple of years it is $600 a month.

Mr. Hartwick stated that he wants to make sure that no general fund dollars are being used and recognizes the need for the State to continue to provide funding in the future.

Mr. Pries questioned where the vendor is located.

Mr. Baratucci indicated that it is with Costars and they are from Mechanicsburg. He also noted that there are some items in the Packet that are showing over budget. These are for the Human Services departments. They are not over budget. He provided a GEMS report showing that there is money in the line items.

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the Purchase Order Packet as amended to include Page 15 for CID.

**Question:** Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.
Mr. Yohe provided the following Report:

Report from the Office of Budget & Finance
June 19, 2013

- **June 7, 2013** transferred $706,810.48 to the Payables account from the County’s Concentration account for checks issued that week.

- **June 14, 2013** transferred $5,189,061.73 to the Payables account and $1,985,911.40 to the Payroll account from the County’s Concentration account for checks issued that week.

- Wire Payments since last report: $757,286.63

- Debt Service Payments since last report: $594,051.13

- Term Investments
  - 4/11/13 - $10,004,186.05 6-mo. CD - Susquehanna Bank – 0.300% - matures 10/10/13
  - 4/18/13 - $10,003,611.36 6-mo. CD - Susquehanna Bank – 0.300% - matures 10/17/13
  - 5/9/13 - $10,001,887.36 6-mo. CD - Susquehanna Bank – 0.300% - matures 11/7/13

- Balance today in PA INVEST account #2100017144860: $1,379.57 rate 0.050%

- Balance today in Susquehanna Bank investment account #119002023: $28,563,177.11 rate 0.150%

- Balance today in First National Bank investment account #97014743: $7,545,091.02 rate 0.300%

- Balance today in Integrity Bank Money Market Checking account #2206001209: $31,281,112.64 rate 0.260%

- Balance today in PNC Bank investment account #5004319839: $1,237.65 rate 0.100%


Ms. Evans reported on the following:
• Free movie night at Fort Hunter Park last Friday brought in 400 people. The Music and Wine Festival on Saturday and Sunday attracted 2,000 participants both days.

In regards to Item HH on the Agenda, the terms for the Land Bank Authority are effective January 1 of this year pursuant to the Ordinance. Mr. Kenworthy is appointed to the four-year term and Mr. Buxton, the two-year term.

SOLICITOR’S REPORT – JOSEPH A. CURCILLO, III, SOLICITOR

Mr. Curcillo reported that all of the items that were reviewed by the Solicitor’s Office are ready for consideration. He noted that he would like to postpone voting on items V3, W5 and Y4.

MATTERS REQUIRING BOARD ACTION

A. Training Packet.

B. Satisfaction Piece for Todd B. Bryant on the property located at 433 Hale Ave., Harrisburg, PA 17104 ($5,000.00).

C. Refund of 2013 County Real Estate Taxes – Parcel #68-013-024 (Pheasant Rd.) – Paul Vesek - $1,244.92.

D. Repository Bids:
   1. Steven Viozzi – Parcel #30-014-072-003-0015 (60 Charles St.) - $500.00


F. Performing Artist Contract – Dauphin County Jazz & Wine Fest – Octagon Jazz Band - $700 (September 7 & 8, 2013).


H. Independent Contracts – Dauphin County Brew Fest – July 20, 2013:
   1. Admissions and Security – Wesley Alexander - $125
   2. Admissions, Set-up and Security – Stephanie Barnes - $125
   3. Admissions, Set-up and Security – Breagan Moore - $125
   4. Admissions, Set-up and Security – Larondo Tucker - $125
   5. Admissions, Set-up and Security – Samantha Latham - $125
   6. Admissions, Set-up and Security – Russell Corkle, Jr. - $125

J. Susquehanna Township Drainage Improvements – Deed of Easement and Compensation Waiver.


L. HRG Proposal to the Pennsylvania Department of Conservation and Natural Resources for Wildwood Park Improvements Grant support.

M. Proposed Change Orders – Work Release Additions and Renovations and Resolution of Open Cost Proposals – Quandel Project No. 09411B:
   1. PC – 50A – Lobar, Inc. – Stormwater Revisions - $13,850
   2. PC – 60B – Lobar, Inc. – Credit recommendation to delete unused contract roofing allowances from TGW Roofing ($10,000)


O. Amendment to the 2012-2013 Weatherization Assistance Program Application – Contract No. C000053058 between Dauphin County and PA Department of Community and Economic Development for additional LIHEAP funding in the amount of $144,800.

P. Purchase of Service Agreements between Dauphin County (AAA) and:
   2. The ARC of Cumberland and Perry Counties, Inc. t/d/b/a Life Time Adult Day Care, Inc.
   3. Avenues, Inc. t/d/b/a Eldercare East and Eldercare West, Inc.
   4. Abel Personnel, Inc.
   5. Good News Consulting, Inc.
   6. Widener University
   7. Bayada Home Health Care, Inc.
   8. Portraits of Life Adult Day Services, Inc.
  10. Susquehanna Seniors, LLC t/d/b/a Senior Helpers
  11. The Cumberland-Dauphin-Harrisburg Transit Authority t/d/b/a Capital Area Transit
  12. BRY & WMS Medical, Inc.
  13. Addus Health Care, Inc.
  14. Alma Health, LLC t/d/b/a MedStaffers
  15. United Cerebral Palsy of Central PA, Inc. t/d/b/a Capital Home Care of UCP
  16. Safe Haven Quality Care, LLC
  17. Lifeline Systems Company, Inc.
  18. VNA Private Duty, Inc.
  19. Yoffe & Yoffe, P.C.
  20. Lee’s Industries, Inc.
  21. Angels on Call, Ltd.
  23. Harrisburg Senior Care, LLC t/b/d/a Grayson View Harrisburg Assisted Living Community
  25. Care4U Unlimited, LLC
  26. EFCC Acquisition Corporation
  27. ProStat, Inc.
28. Emerald Senior Services, LLC

Q. Senior Center Grant Agreements between Dauphin County (AAA) and:

1. Millersburg Area Senior Center Advisory Board, Inc.
2. The Heinz-Menaker Senior Center, Inc.
3. Capital Area Late Start, Inc. t/d/b/a The Rutherford House
4. Steelton Community Development Foundation, Inc.

R. Community-Based Volunteer Transportation Agreements between Dauphin County (AAA) and:

1. Londonderry VIP
2. Lower Paxton Township Senior Citizens Transportation

S. Purchase of Service Agreements between Dauphin County (Children & Youth) and:

1. New Love in Christ Church, Inc.
2. AA to ZZ Child Care, Inc.
3. Commonwealth Clinical Group, Inc.
4. Easter Seal Central Pennsylvania, Inc.
5. International Service Center, Inc.
6. Diane Bates-Sier t/d/b/a Sand Castle Counseling
7. Halifax United Methodist Church, Inc.
8. Demage, Inc.
9. Rocco Manfredi, MD


U. Memorandum of Understanding between Dauphin County (Children & Youth) and Diakon Adoption & Foster Care.

V. Purchase of Service Agreements between Dauphin County (Drug & Alcohol) and:

1. Pennsylvania Counseling Services, Inc.
2. Alder Health Services, Inc.
4. Spanish American Civic Association for Equality, Inc.
5. Daystar Center for Spiritual Recovery, Inc.
6. Naaman Center, Inc.
7. T.W. Ponessa & Associates Counseling Services, Inc.
8. Shalom House, Inc.
9. Contact Helpline, Inc.
10. Firetree, Ltd.
11. Genesis House, Inc.
12. Substance Abuse Services, Inc.
13. Clear Brook, Inc.
14. YWCA of Greater Harrisburg, Inc.
15. Advanced Treatment Systems, Inc.
16. Hamilton Health Center, Inc.
17. Mazzitti and Sullivan Counseling Services, Inc.
18. Center for Behavioral Health H.A., Inc.
19. Eagleville Hospital, Inc.
20. White Deer Run, Inc.

W. Purchase of Service Agreements between Dauphin County (MH/ID) and:
1. The Advocacy Alliance, Inc.
2. AHEDD, Inc.
3. Aurora Social Rehabilitation Services, Inc.
4. Capital Area Intermediate Unit, Inc.
6. Center for Independent Living of Central Pennsylvania, Inc.
7. Central Pennsylvania Supportive Services, Inc.
8. Commonwealth Clinical Group, Inc.
9. Contact Helpline, Inc.
10. Merle Crawford, MS, OTR/L, BCBA
11. The Cumberland-Dauphin-Harrisburg Transit Authority t/d/b/a Capital Area Transit
12. Lynn Cummings, MS, CCC-SLP
13. Nancy Deaven
14. Beth M. Diehl, MS, CCC-SLP
15. Elwyn, Inc.
16. Fetterhoff & Zilli, Inc.
17. Gaudenzia, Inc.
18. Goodwill Keystone Area, Inc.
19. Julie E. Granito, MA, CCC-SLP
20. Harrisburg Senior Care, LLC t/d/b/a Graysonview Harrisburg
21. Jamie L. Hunter, MA, CCC-SLP
22. International Service Center, Inc.
23. Keon Enterprises, LLC
24. Living Unlimited, Inc.
26. NAMI Pennsylvania, Inc.
27. Patch-n-Match, Inc.
28. Paxton Street Home Benevolent Society, Inc. t/d/b/a Paxton Ministries
29. Pediatric Physical Therapy, Inc.
30. Pennsylvania Counseling Services, Inc.
31. Philhaven, Inc.
32. Pinnacle Health Hospitals, Inc.
33. T.W. Ponessa & Associates Counseling Services, Inc.
34. Bonnie R. Quackenbush, MA, CCC-SLP
35. Karen K. Reale, OTR/L
36. Cherie M. Rodgers, MA CCC-SLP
37. Sovia Therapy, Inc.
38. Special Event Emergency Medical Services, Inc.
39. SpeechCare, Inc.
40. TMB Developmental Therapy & Infant Massage, Inc.
41. UHS of Pennsylvania, Inc. t/d/b/a Roxbury Treatment Center
42. United Cerebral Palsy of Central Pennsylvania, Inc.
43. The Vista Foundation, Inc.
44. Volunteers of America of Pennsylvania, Inc.
45. Barbara Weber, MS, CCC-SLP, BCBA
46. Western Pennsylvania School for the Deaf, Inc.
47. Debra A. Ziegler, OTR/L
48. Youth Advocate Programs, Inc.
49. Riverside Associates, Inc.
50. Pressley Ridge, Inc.
51. Pennsylvania Psychiatric Institute, Inc.
52. Dinnah Mitro, PT
53. Joanna K. Karns, MT-BC
54. James M. Petrascu, Esq.
X. Medical Assistance Transportation Program (MATP) Agreements between Dauphin County (MH/ID) and:

1. Boyo Transportation Services, Inc.
2. Cumberland-Dauphin-Harrisburg Transit Authority, Inc. t/d/b/a Capital Area Transit
3. NHS Pennsylvania, Inc. t/d/b/a NHS Capital Region
4. Pediatria HealthCare, LLC t/d/b/a Pediatria HealthCare for Kids
5. Philhaven, Inc.
6. Center for Community Building, Inc.

Y. Homeless Assistance Program (HAP) Fund Agreements between Dauphin County (MH/ID) and:

1. YWCA of Greater Harrisburg, Inc.
2. Shalom House, Inc.
3. Gaudenzia, Inc.
5. Brethren Housing Association, Inc.
6. Christian Churches United of the Tri-County Area, Inc.

Z. ITF Medicaid Waiver Service Operating Agreement between Dauphin County (MH/ID) and the Commonwealth of Pennsylvania Department of Public Welfare, Child Development & Early Learning.

AA. Grant Agreement between Dauphin County (Human Services Director's Office) and Child Care Network, Inc.

BB. Sublease Agreement between Dauphin County (Human Services Director's Office) and Naaman Center, Inc. for space in the Northern Dauphin Human Services Center.

CC. Purchase of Service Agreement between Dauphin County and Palmetto Posting, Inc.

DD. Memorandum of Understanding between Dauphin County and the Violent Crimes Task Force.
EE. Appointment of Duane Good of the Upper Dauphin Sentinel to the Local Emergency Planning Committee.


GG. Unrestricted Local Share Gaming Funds – The Partnership for Hope - $5,000.

HH. Appointments to the Land Bank Authority: Andrew Kenworthy and Ronald I. Buxton.

II. Memorandum of Understanding between South Central Task Force and Lancaster-Lebanon Intermediate Unit 13 concerning Emergency Preparedness Videos.

JJ. Subordination Agreement for Marisela Sanchez and Elvyn C. Perez on the property located at 102 Pearl Street, Harrisburg, PA 17109.

KK. HSDF Agreement between Dauphin County and Central Pennsylvania Food Bank, Inc.

LL. Title XIX Medicaid Waiver Grant Agreement #1 between the Pennsylvania Department of Aging and Dauphin County.

MM. Administrative Entity Operating Agreement between the Commonwealth of Pennsylvania, Department of Public Welfare Office of Developmental Programs and Dauphin County.

NN. Compromise and Release Settlement – George Mendoza vs. Dauphin County.

OO. Motion to authorize Jeannette Long to sign the necessary documentation to effectuate the correction of ownership on the Retirement Account of Ralph A. Moyer, Jr. and authorizing that the account change be made.

It was moved by Mr. Pries and seconded by Mr. Hartwick that the Board approve Matters Requiring Board Action, Items A through OO listed above, noting the postponement of Items V3, W5 and Y4.

Question: Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

FORMER BUSINESS

There was none.

NEW BUSINESS

There was none.

COMMISSIONERS’ DISCUSSION & ACTIONS

Mr. Hartwick thanked the Mr. Lighty and staff for getting all the contracts ready. This year principles were applied to make sure that the County is in the best position possible. The contracts have been prepared in a timely fashion and that is due to Mr. Lighty and his staff’s diligence.
He also thanked the staff that was involved with the Tax Sale. His Assistant, Julie Mackey, also assisted. This was her first sale.

He thanked the staff for their work with free movie night and the Music & Wine Festival. The events went off without a hitch.

Mr. Pries mentioned that the Big 33 event at Hershey Park was a success. The game between Maryland and Pennsylvania was played in the stadium. Pennsylvania was victorious. The home side was filled to capacity. That event generates $3.2 million of economic impact on an annual basis. The County is a sponsor of this event.

He also thanked law enforcement for their fast work in apprehending the suspect that was involved in a homicide in Derry Township and arson in Lower Paxton Township. By working together they quickly apprehended the suspect.

**CORRESPONDENCE**

A. Notification from TE Connectivity advising that they are applying to DEP for a General Permit BAQ-GPA/GP-9 for diesel fuel fired internal combustion engines.

B. Notification from J. Michael Brill & Associates, Inc. advising that S & A Homes, Inc. is applying to DEP for a General NPDES Permit for the construction of Phase III of a 4-phase 79 lot residential subdivision in West Hanover Township.

**PUBLIC PARTICIPATION**

There was none.

**ADJOURNMENT**

There being no further business, it was moved by Mr. Hartwick and seconded by Mr. Pries that the Board adjourn.

Transcribed by: Richie-Ann Martz