MEMBERS PRESENT

Jeff Haste, Chairman
Mike Pries, Vice Chairman
George P. Hartwick, III, Secretary

STAFF PRESENT

Laura E. Evans, Esq., Marie E. Rebuck, Controller; Janis Creason, Treasurer; Joseph A. Curcillo, III, Esq., Solicitor; Randy Baratucci, Director of Purchasing; Mike Yohe, Director of Budget & Finance; Leila Brown, Solicitor's Office; Kay Lengle, Human Resources; Dave Schreiber, Human Resources; Amy Harinath, Press Secretary; Ruby Doub, Commissioners’ Office; Gary Serhan, Deputy Controller; Melissa Bradley, Human Resources; Catharine Kilgore, District Attorney's Office; Steve Libhart, Director of EMA; Gerald Feaser, Jr., Director of Registration & Elections; Bobby Sisock, Court Administration; Fred Lighty, Esq., Human Services Director’s Office; August Memmi, Director of Community & Economic Development; Brenda Hoffer, Commissioners' Office; Melody Osborn, Commissioners’ Office; Julie Mackey, Commissioners’ Office and Richie-Ann Martz, Assistant Chief Clerk

GUESTS PRESENT

Joe Pierce, Esq., Chelsea Doub, Lou Verdelli, Jeff Franz, David A. McDade, Eric J. Frank, Harold D. Bowers, D. Larry Mummert, James O. Walmer, Jack Ulsh and Matt Kirk

MINUTES
CALL TO ORDER

Mr. Haste, Chairman of the Board, called the meeting to order at 10:05 a.m.

MOMENT OF SILENCE

Everyone observed a moment of silence.

PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

APPROVAL OF MINUTES

It was moved by Mr. Pries and seconded by Mr. Hartwick that the Board approve the February 20, 2013 Workshop Meeting Minutes and the February 27, 2013 Legislative Meeting Minutes; motion carried.

It was moved by Mr. Hartwick and seconded by Ms. Rebuck that the Board approve the February 27, 2013 Salary Board Meeting; motion carried.

It was moved by Mr. Hartwick and seconded by Mr. Haste that the Board approve the February 20, 2013 Election Board Meeting; motion carried.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS

Ms. Evans reported that there were no Executive Sessions held between meetings.

PUBLIC PARTICIPATION

There was none.

DEPARTMENT DIRECTORS/GUESTS

A. Dauphin County Commissioners

1. Proclamation for Tall Cedars Week

Mr. Haste stated that it is an honor to recognize a group of members as the Tall Cedars. One member recently joined the Dauphin County team. Honoring the Tall Cedars is something that this Board started doing several years ago.

(Mr. Haste read the following Proclamation.)

Office of County Commissioners
Dauphin County, Pennsylvania

Proclamation

We, the Dauphin County Board of Commissioners, are delighted to join the many outstanding members of the Tall Cedars of Lebanon of North America, their family members, friends and community supporters in celebrating the organization’s landmark 111th anniversary during Tall Cedars Week from March 17 to March 23, 2013;

Whereas, an achievement for which they can be justly proud, the Tall Cedars of Lebanon was chartered 111 years ago to promote a stronger bond with ALL Freemasons and to further the goals and tenets of Freemasonry;

Whereas, living up to its motto “Fun Frolic & Fellowship,” this esteemed group has offered every Master Mason an opportunity to enjoy a fuller, more enriching life;

Whereas, with more than 13,000 members who share an unyielding commitment to providing a “place in the sun” for thousands of victims suffering from neuromuscular diseases, the Tall Cedars have truly made a difference in the lives of many;

Whereas, from former U.S. Presidents Gerald Ford and Franklin D. Roosevelt to professional golfer Arnold Palmer, the Tall Cedars have thousands of distinguished and decorated members;

Therefore, we join the 268,000 residents of Dauphin County in honoring our local Tall Cedars for their extraordinary 111 years of remarkable service to mankind; we wish this caring and committed organization many more years of service and success; and, in recognition of their enduring efforts to make the world a better place, we proudly proclaim March 17 to March 23, 2013 as “Tall Cedars of Lebanon of North America Week” in Dauphin County.

(Applause was given.)

Mr. McDade stated on behalf of the members, we thank the Commissioners for bestowing this honor on the Tall Cedars as it raises money to fight against muscular dystrophy. He presented each Commissioner with a wristband that the Cedars are selling to raise money for the fight against muscular dystrophy. The Cedars are honored that the Commissioners will join them against this fight.

(Pictures were taken.)

**SALARY BOARD**

A complete set of Salary Board Meeting Minutes are on file in the Commissioners' Office.

**HUMAN RESOURCES**

Ms. Lengle asked if there were any questions. (There was none.) Ms. Lengle indicated that with regard to New Hires #6, #7, #8 and #9, there is a correction to the starting salary. The new starting salary is $8.36 p/h, Step 7.

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the Personnel Packet, as amended.

**Question:** Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.
PURCHASE ORDERS

Mr. Baratucci indicated that Pages 19-22 include the furnishings at the Booking Center. Other than those, the packet remains the same.

Mr. Haste questioned if this is the last of the equipment.

Mr. Baratucci indicated that he believes this is it for the furniture.

Ms. Evans stated that is the complete list.

It was moved by Mr. Pries and seconded by Mr. Hartwick that the Board approve the Purchase Order Packet.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

REPORT FROM BUDGET & FINANCE – MIKE YOHE, BUDGET DIRECTOR

Mr. Yohe provided the following Report:

Report from the Office of Budget & Finance
March 13, 2013

- **March 1, 2013** transferred **$2,364,048.00** to the Payables account from the County’s Concentration account for checks issued that week.

- **March 8, 2013** transferred **$3,124,830.44** to the Payables account and **$1,941,078.90** to the Payroll account from the County’s Concentration account for checks issued that week.

- Wire Payments since last report: **$3,192,624.24**

- Debt Service Payments since last report: **$1,530,496.25**

- Total Term Investments
  - 4/19/12 - **$10,122,752.55** 12-mo. CD - Susquehanna Bank – **0.550%** - matures 4/18/13

- Balance today in PA INVEST account #2100017144860: **$1,379.39** rate **0.051%**

- Balance today in Susquehanna Bank investment account #119002023: **$15,319,294.34** rate **0.250%**

- Balance today in First National Bank investment account #97014743: **$7,539,089.13** rate **0.350%**
Balance today in Integrity Bank Money Market Checking account #2206001209: $19,262,031.23 rate 0.280%

Balance today in PNC Bank investment account #5004319839: $1,237.33 rate 0.090%

Balance today in Metro Bank investment account #0536557523: $101.59 rate 0.130%


Mr. Yohe indicated that Susquehanna Banks is now back up to $15 million and Integrity Bank will be back up to $25 million soon. The CD rates are terrible. He is only looking at 6 month CDs, but they are not much of an option.

REPORT FROM CHIEF CLERK/CHIEF OF STAFF – LAURA E. EVANS, ESQ.

Ms. Evans reported on the following:

- More than 1,000 teens and young adults attended the Second Annual One Stop Shop job and resource fair this past weekend. Thank you to the many vendors, partners, local schools and employees who made this event possible.

- The first Veterans Court graduation will be held on Friday, March 15 at 10:00 a.m. in Courtroom #1, with Judge Bratton presiding.

- With regard to Item EE on the Agenda, the final pricing of the Bonds is $15,905,000 and will refund 2004 C & D Notes, with over $1.1 million in savings to the County. The financing team is here to answer any questions.

SOLICITOR’S REPORT – JOSEPH A. CURCILLO, III, SOLICITOR

Mr. Curcillo indicated that all items currently on the list are ready for approval.

An additional item was brought to his attention. He reviewed, and it is ready for approval, a contract with Lamar Advertising. Lamar Advertising recently purchased Premier Media. The County had a contract with Premier for a billboard on dog licenses. Lamar will honor the contract that Premier made with the County as long as the Board approves the new contract.

Ms. Creason indicated that the Pennsylvania Department of Agriculture will pay for the cost of the billboard.

MATTERS REQUIRING BOARD ACTION

A. Training Packet.

B. Performing Artists Contracts:
Dauphin County Music & Wine Festival
1. Class Act & Rita - $1,800.00 – June 16, 2013
2. Vinyl Groov - $1,500.00 – June 16, 2013
3. The Maxwell Project - $1,400.00 – June 16, 2013
4. The Passionettes - $1,000.00 – June 16, 2013
5. The Blues Brothers - $600.00 – June 16, 2013
8. Erin Cruise, Cher Impersonator – $250.00 - June 16, 2013

C. Application for use of the Capitol Complex – Soldiers Grove – Bethel Village Trail & Commemoration of African American Patriots of the Civil War – June 30, 2013 from 3:30 to 6:00 p.m.

D. Performing Artist Contracts:

Dauphin County Cultural Fest:
1. EDclectic Entertainment f/s/o Doug E. Fresh - $12,500 – August 2, 2013

Dauphin County Wetlands Festival:
1. Neidig/Gehret/Koretzky/Campbell - $650.00 – April 27, 2013

E. Ratification – Bureau of Justice Assistants, Zero-Tolerance PREA Grant Application - $100,000.

F. Repository Bid received from Marvin R. Lockhart – Parcel #02-027-055 (432 Nectarine Street) - $500.00.

G. Partial Refund of 2010-2013 Real Estate Taxes – Parcel #35-066-167 (1627 Saddle Lane) – Kyle Oliver - $159.36.

H. Resignation and Release Agreement – Adrian Robinson vs. Dauphin County Schaffner Youth Center - $190,000.

I. Purchase of Service Agreement between Dauphin County (Adult Probation) and Automated Logic for technical services and maintenance to the existing HVAC System.

J. Pest Control Service Agreement between Dauphin County (Work Release) and J.C. Ehrlich Co., Inc. for interior services at 919 Gibson Blvd.

K. Pest Control Service Agreement between Dauphin County (Work Release) and J.C. Ehrlich Co., Inc. for exterior services at 919 Gibson Blvd.

L. Lease Agreement Termination Request Letter from the Professional Recyclers of Pennsylvania.

M. Unrestricted Gaming Grant Agreement #2012-80 – Interdenominational Ministers Conference.

N. Revised CDBG Subrecipient Agreement for Steelton Borough – Blueberry Alley Storm Sewer Replacement - $52,356.85. (Amount Correction)

O. Proposal from Herbert, Rowland & Grubic, Inc. to provide engineering services for the Dauphin County Kitchen Floor Rehabilitation.
P. One Year Extended Warranty between Dauphin County (EMA) and Xybix Systems, Inc. for 14 dispatch workstations/consoles.

Q. Standard Amendment Agreement to the Memorandum of Understanding between Dauphin County and the City of Philadelphia (3/5/2012) as the Sponsoring Agency of the Pennsylvania Task Force One.


S. Statement of Work for Upgrade to Computer Aided Dispatch (CAD) System and Commonwealth Law Enforcement Assistance Network (CLEAN).

T. Software Maintenance Agreement for EMA CAD System.

U. Fort Hunter Access Agreement between Dauphin County and the Pennsylvania Fish & Boat Commission.

V. Lease (Refresh) Agreement between Dauphin County and HP Financial Services, Schedule No. 103108-51 for 48 PCs and 5 laptops to be distributed to various departments.

W. Purchase of Service Agreements between Dauphin County (Children & Youth) and:
   1. The Donegal Center, Inc.
   2. The Impact Project, Inc.
   3. United Methodist Home for Children Residential Care, Inc.


Y. Purchase of Service Agreements between Dauphin County (Drugs & Alcohol) and:
   1. The American Literacy Corporation, Inc.

Z. Emergency Solutions Grant Agreements between Dauphin County (MH/ID) and:
   2. Shalom House, Inc.
   3. YWCA of Greater Harrisburg, Inc.

AA. Amendment #1 to the Long Term Structured Residence (LTSR) Agreement between Dauphin County (MH/ID) and Franklin/Fulton County Mental Health/Intellectual Disabilities/Early Intervention Program.

BB. Resolution #4-2013 establishing a Human Services Block Grant Planning and Advisory Committee.

CC. Dauphin County, PA Deferred Compensation Plan – The American Funds Capital World Bond Fund R3 (RCWCX) be replaced with the PIMCO Foreign Bond (USD-Hedged) Fund R (PFRRX). After proper notice has been provided to Plan participants, the assets held in the American Funds Capital World Bond Fund R3 (RCWCX) will be transitioned into the PIMCO Foreign Bond (USD-Hedged) Fund R (PFRRX).
DD. PCCD Victims of Crime Act Grant – For the continuation of services to crime victims in Dauphin County.

EE. Ordinance #2-2013 authorizing and directing issuance of General Obligation debt, as permitted by and pursuant to the Local Government Unit Debt Act, constituting the County’s General Obligation Bonds, Series 2013 in the approximate aggregate principal amount of $16,000,000.

FF. Ratification of an Internship Agreement between Dauphin County and Bloomsburg University.

GG. Agreement between Dauphin County and Dunbar Armored, Inc.

HH. Execution of 2013 Tax Collector Bond Rider.

II. Contract between Dauphin County and Lamar Advertising for a billboard regarding dog licenses.

Mr. Haste noted that Lamar Advertising was added to the list as Item II.

It was moved by Mr. Hartwick (noting that Mr. Hartwick recused himself from Item Z1) and seconded by Mr. Pries that the Board approve Matters Requiring Board Action, Items A through II, listed above.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye (recusing himself on Item Z1); motion carried.

FORMER BUSINESS

Mr. Hartwick also reported on the One Stop Shop event that was held this past weekend. This event makes applying for jobs in a way that does not create barriers. He thanked all those who participated and everyone that helped in making it a success. He thanked Rev. Miley who opened up his church to hold this event. The event was provided at no cost to the County.

Mr. Haste indicated that he spoke to folks from Spring Creek Nursing Home and they thanked the County for providing this opportunity. It makes it easier for them to hire employees for their facility.

NEW BUSINESS

There was none.

COMMISSIONERS’ DISCUSSION & ACTIONS

There was none.
CORRESPONDENCE

The following correspondence was received in the Commissioners’ Office and will be handled accordingly.

A. Notification from NRG Energy Center Paxton LLC advising that they submitted to DEP an application for a minor operating permit modification (extension of deadline for compliance) for their Dauphin County facility.

B. Notification from Buse Funeral Home advising that they have submitted a State Only Operating Permit to DEP for their human crematorium.

C. Notification from HB Engineering, Inc. advising that Michael Kint has applied to DEP for a General Permit 11 for the culvert replacement project at Red Top Road in South Hanover Township.

D. Notification from Mellott Engineering, Inc. advising that The McNaughton Company is applying to DEP for the renewal of an existing NPDES Permit associated with the discharge of stormwater from construction activities at the Autumn Oaks and The Estates at Autumn Oaks Project off Patton Road in Lower Paxton Township.

E. Notification from Mellott Engineering, Inc. advising that The McNaughton Company is applying to DEP for the renewal of an existing NPDES Permit associated with the discharge of stormwater from construction activities at the Ridgeview Commerce Park project on the South side of SR 0322 situated in Swatara Township.

F. Notification from Mellott Engineering, Inc. advising that The McNaughton Company is applying to DEP for the renewal of an existing NPDES Permit associated with the discharge of stormwater from construction activities at the Townes at Briar Creek off Dewey Drive in West Hanover Township.

G. Notification from CET Engineering Services advising that the Lower Paxton Township Authority is applying to DEP for General Permits #3 and 11 for four utility line crossings with regard to Mini-Basins PC-1GDA and PC-1GDB Sanitary Sewer Replacement Project in Lower Paxton Township and Susquehanna Township.

H. Receipt of a letter from South Hanover Township advising that the U.S. Department of Agriculture has performed an environmental review of the site and project for the construction of a new Township Municipal Building and Fire Station. The review determined that the proposed project will not have any significant adverse impact on the environment.

PUBLIC PARTICIPATION

There was none.

ADJOURNMENT

There being no further business, it was moved by Mr. Pries and seconded by Mr. Hartwick that the Board adjourn.

Transcribed by: Richie-Ann Martz