MEMBERS PRESENT

Jeff Haste, Chairman
Mike Pries, Vice Chairman
George P. Hartwick, III, Secretary (ABSENT)

STAFF PRESENT

J. Scott Burford, Deputy Chief Clerk; Marie E. Rebucket, Controller; Janis Creason, Treasurer; Bruce Foreman, Esq., Solicitor’s Office; Randy Baratucci, Director of Purchasing; Steve Libhart, Director of EMA; Mike Yohe, Director of Budget & Finance; August Memmi, Director of Community & Economic Development; George Connor, Community & Economic Development; Amy Harinath, Press Secretary; Dave Schreiber, Human Resources; Heather Reardon, Human Resources; Carl Dickson, Director of Parks & Recreation; Larry Moore, Parks & Recreation; Michelle Hornberger, Parks & Recreation; Elizabeth Johnson, Parks & Recreation; Ruby Doub, Commissioners’ Office; Leila Brown, Solicitor’s Office; Lynn Farina, Facilities Maintenance; Julie Mackey, Commissioners’ Office; Melody Osborn, Commissioners’ Office and Richie-Ann Martz, Assistant Chief Clerk

GUESTS PRESENT

Kirsha Damone, Vito Damone, Jack Jaroh, Wes Bower, Mike Gossert, Mike Murchie, Susan Hubley, Jill Snyder, Chris Rockey, Michael Salierno, Rebecca Kann, Jeff Frantz, Vera Cornish, Bob Welsh, Diane Crawford, Robin Scaer, Mary Smith, Rick Dunlap, Melissa Snyder, Bob Hudson, Sauna Cougin, John Matuniel, Miranda Metz, Charon Battles, Gary Rothrock, Phyllis Bennett and Kelly Summerford

MINUTES
CALL TO ORDER

Mr. Haste, Chairman of the Board, called the meeting to order at 10:06 a.m.

MOMENT OF SILENCE

Everyone observed a moment of silence.

PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

APPROVAL OF MINUTES

It was moved by Mr. Pries and seconded by Mr. Haste that the Board approve the May 1, 2013 Workshop Meeting Minutes and the May 8, 2013 Legislative Meeting Minutes; motion carried.

It was moved by Ms. Rebuck and seconded by Mr. Pries that the Board approve the May 8, 2013 Salary Board Meeting Minutes; motion carried.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS

Mr. Burford reported that there was no Executive Sessions held between meetings.

PUBLIC PARTICIPATION

There was none.

DEPARTMENT DIRECTORS/GUESTS

A. Dauphin County Commissioners

1. Proclamation for Memorial Day in honor of our Fallen Soldiers

Mr. Pries indicated that the County’s Director of Veterans Affairs, Tony DiFrancesco, will make some comments after the Proclamation is read.

Mr. Pries read the following Proclamation.

Office of County Commissioners
Dauphin County, Pennsylvania

Proclamation

Whereas, it is with the deepest gratitude and enduring pride that we honor the heroes and heroines of past wars and present-day conflicts during this month of May, when we commemorate Memorial Day;

Whereas, since 1882, America has observed Memorial Day, uniting us in grief, in gratitude, and, first and foremost, uniting us all as Americans;

Whereas, more than a million American service members have died in the wars and conflicts this nation fought since the first colonial soldiers took up arms in 1775 to fight for independence;

Whereas, thanks to the courage, patriotism and sacrifices of brave soldiers in all branches of our military, the family members they left behind, and those who lost their lives defending this great nation, Americans continue to live under the cloak of freedom;

Therefore, we join the 268,000 residents of Dauphin County in proclaiming our undying appreciation and admiration for veterans, past, present and future; we salute them for the extraordinary sacrifices they have made to defend this beloved land, especially those who have paid the ultimate sacrifice; and realizing that one day--Memorial Day--is not sufficient time to honor the timeless bravery of our military, we do hereby proudly proclaim May 2013 to be “Military Memorial Month” in Dauphin County.

Mr. Pries stated that Tony and Colleen have been doing a fantastic job. Commissioner Haste is very proud of his son who serves in the military. The country’s military personnel make great sacrifices and they should be thanked on a daily basis.

Mr. Haste stated that his father and uncle are veterans and now his son serves. His generation has been blessed. When his son graduated there were about 3,600 young men and women that knew what they were doing. It makes you very proud when you see all the young men and women that step up to make that ultimate sacrifice.

Mr. DiFrancesco thanked the Commissioners for the Proclamation. On May 25th Colleen and he will be at the East Mall talking to veterans and helping them with whatever information or assistance we can provide. The hours are 10:00 to 3:00 right outside Bass Pro on the second floor. Also, the service at Fort Indiantown Gap will be held on May 26th at 2:00 p.m. It is a really nice service.

Mr. Pries indicated that he was contacted by a resident of Hummelstown regarding some plaques that needed replaced. Tony reached out to them that weekend and handled the situation.

Mr. DiFrancesco indicated that those graves are very important.

B. Dauphin County Commissioners

1. Carl Dickson and Larry Moore of Parks & Recreation – Recognition of Corporate Sponsors
Mr. Haste mentioned that Carl has been the Director of Parks & Recreation for several years. The Commissioners challenged Carl to make Parks & Recreation more proactive and they have done that.

Mr. Dickson stated that it was a pleasure. He, along with Larry Moore, will announce the 2013 Performing Arts Series. The Parks Department is always active, maintaining 500 acres. In addition, the program division of the department, consisting of Larry Moore and Michelle Hornberger, has put together a stellar line-up of festivals for this year.

Mr. Moore indicated that the 6th Annual Music & Wine Festival will take place on June 15th (Blues Day) and 16th (Throwback Day). Blues Day will have eight acts featuring headliner “Risk Estrin & The Nightcat.” The Throwback Day will feature a Legends show with Elvis, Cher, James Brown and Michael Jackson, the Blues Brothers and Tina Turner. The day will also feature a special Diabetes Awareness & Education Initiative sponsored by Capital Blue Cross. The festival will be complete with 14 wineries, 12 from our own Hershey Harrisburg Wine Country.

The 2nd Dauphin County Brew Fest will be held on July 20th on the river side of Fort Hunter and will feature 30 craft brews, food and entertainment. Last year’s event was sold out.

The Cultural Festival will be held on Market Street on August 2nd featuring “Doug E. Fresh” and Be’la Dona Band. The kids’ corner will be run by the Human Services Department.

The 7th Annual Jazz and Wine Festival will be held on September 7th & 8th at Fort Hunter. The headline on the 7th will be “Euge Groove & Brian Simpson” and on the 8th it is “Maysa & her Awesome Band.”

The 54th Annual Fort Hunter Day will be held on September 15th and will feature a special living history presentation of Harriet Tubman by Millicent Sparks.

Mr. Dickson also mentioned that the free 2013 Sunset Music & Movie Series begins on June 14th with the movie “Despicable Me” at Fort Hunter Park. “Hotel Transylvania” will be on June 22nd at Shope Park in Lower Swatara Township and on July 17th “Dave Stahl’s Big Band” will perform at Lykens Glen Park. He acknowledged the outstanding partnership with Drug & Alcohol. Mavis and her staff conduct Drug & Alcohol Prevention Activities during the movie series. Parks & Recreation is implementing the County’s 150th Celebration of Freedom Jubilee Events in several locations throughout the County. He would like to thank the following generous sponsors who make this lineup of festivals and activities possible.

Mr. Moore introduced the following:

**Title Sponsors**
1. Highmark Blue Shield – Susan Hubley, Jack Jaroh and Jill Snyder (Black History Month Living History School Programs, Cultural Festival & Major sponsor – Music Fests)
2. M&T Banks – President Michael Murchie & Mike Grossert (Music & Wine Festival)
3. Capital BlueCross, Rhonda Laing & Christine Smith (Fitness Festival & Wildwood Family Triathlon and special Diabetes Initiative)
4. BA Sound & Light Company – Frank & Shari Sarianni (Fitness Festival)
5. PA Housing Finance Agency – Brian Hudson (Jazz & Wine Festival)
6. PNC Bank – Chris Rockey, Will Anderson & Mike Salierno (Jazz & Wine Festival)

**Major Corporate Sponsor**

1. The Hershey Company – Diane Crawford (All Music Festivals)
2. Pinnacle Health – Barbara Terry (Cultural Fest)
3. Hershey HBG Chamber of Commerce – Amma Johnson & Lindsey Holtzman
4. Comcast – Frank Lynch & Rebecca Kann (Cultural Festival)

**State Arts Grants**

1. Pennsylvania Council on the Arts – Charon Battles
2. Pennsylvania Partners in Arts, Jump Street – Bob Welsh & Melissa Snyder

**Media Sponsors & Trades**

1. Hershey Harrisburg Visitors Bureau – Mary Smith, Robin Scaer & Rick Dunlap
2. 92.7 Classic Rock – Kristen Howard
3. Cumulus, WINK 104 – Karen Richards
4. 98.9 WQLV – Ric Cooper & Jay Dee
5. ABC 27 – Betty Bryan
6. Showcase of PA – Kelly Summerford & George Sheetz
7. Urban Connection – Vera Cornish & James Ligons
8. Lamar Advertising – Amy Re buck (16 digital billboards)
9. WXPN – Wes Bower
10. WITF – Darren Smith, Sr. & Miranda Metz
11. Top Flight Media – Trish McBride & Marcia Perry

**Hotel Trades**

1. Hilton – Joe Massaro & Blake Lynch
2. Days Inn
3. Hampton Inn Suites & Spring Hill Suites – Kirsha Damone

**Community Partners**
1. Blues Society of Central PA, Music Festival – Gary Rothrock
2. Demin Inc., Jazz Festival – Chadd Scott
3. Hershey Harrisburg Wine Country – Doug Gellatly
4. Susquehanna Folk Society – Jess Hayden
5. PA Friends of Jazz – Steve & Andrea Rudolph

(Appplause was given and pictures taken.)

Mr. Dickson introduced Bob Welsh.

Mr. Welsh thanked the Commissioners. In 2007 Jump Street was asked to be National Research Partner for an economic impact study. Theoretically – what if people got together and cooperated, what would that look like for economic impact? The Commissioners did not wait, they just went and did it. Mr. Welsh came in 1982 on a music management contract and it was kind of desolate and now people are calling him to see how they can be part of the events. Congratulations! The Arts Legacy Fund is a new grant that Jump Street administers and Dauphin County’s grant scored the highest. Bringing Millicent will be a big event. He also mentioned that Memorial Day is very special to him as well.

Mr. Pries commended Carl and Larry for their leadership. They have done a fantastic job and have taken these events to a new level. This would not be possible without the sponsors. Hats off to the sponsors for making this happen.

Mr. Haste stated that the County has a lot of exciting things going on. The Visitors’ Bureau has put together a lot of programs as well. These programs drive folks to the area. There is a lot going on and that is because of the sponsors. He thanked all the sponsors.

C. Chad Libby, Director of Adult Probation

1. PCCD Grant – Juvenile Justice System Enhancement Strategy

Mr. Libby stated that this is the third part of the Juvenile Justice System Enhancement Strategy and PCCD. Juvenile has completed the first two stages and are in the process of reviewing the outcomes of our risk needs assessment. The statistics show what the national trends are, as well as the low and moderate. Dauphin County is in the ballpark; however stage 3 is a very critical component – Cognitive Behavioral Therapy. It would involve working with high and moderate risk youth. This grant is in partnership with Cumberland County. Cognitive behavior is the most successful, but it is the most costly. The County has a grant opportunity for approximately $50,000 to implement cognitive behavior thinking collaboration. There would be 25 facilitators, 19 in Dauphin County and 6 in Cumberland County. The facilitators would go to 5-day training. It is a 12-week program and is pretty extensive. Every probation officer in both departments will be trained in cognitive behavior therapy, but will not be facilitators. Some of the facilitators will be key stakeholders. The grant is in the amount of $45,625 for a two-
year period. There will be an overview with the staff in the fall and training will start in February. The County would like to process 500 offenders in a two-year span. Dauphin County is the second county in the State to implement collaborative behavior. He would appreciate the Commissioners’ support.

Mr. Haste asked if there is a match.

Mr. Libby indicated that there is not. The Crossroads Curriculum is the most expensive part. It costs approximately $37 per kid to go through this program. For the adult system, the County was asked if it wanted to be part of a pilot. Dauphin County has been on the forefront with evidenced-based practices. Hopefully the County will know if we are part of that grant in the fall.

Mr. Haste asked when would the County know if it received the grant.

Mr. Libby indicated that probably in the next two months. The effective date for the funding is October 1.

The Commissioners approved the submission of the Juvenile Justice System Enhancement Grant to PCCD.

**SALARY BOARD**

A complete set of Salary Board Meeting Minutes are on file in the Commissioners’ Office.

**PERSONNEL**

Ms. Reardon asked if there were any questions. (There was none.)

It was moved by Mr. Pries and seconded by Mr. Haste that the Board approve the Personnel Packet.

**Question:** Mr. Haste – Aye and Mr. Pries – Aye; motion carried.

**PURCHASE ORDERS**

Mr. Baratucci indicated that Commissioner Hartwick is satisfied with Pages 16, 17 and 18. All budget adjustments have been made.

It was moved by Mr. Pries and seconded by Mr. Haste that the Board approve the Purchase Order Packet.

**Question:** Mr. Haste – Aye and Mr. Pries – Aye; motion carried.
REPORT FROM BUDGET & FINANCE – MIKE YOHE, BUDGET DIRECTOR

Mr. Yohe provided the following report:

Report from the Office of Budget & Finance
May 22, 2013

- **May 10, 2013** transferred $1,544,873.10 to the Payables account from the County’s Concentration account for checks issued that week.

- **May 17, 2013** transferred $5,443,976.78 to the Payables account and $1,853,853.55 to the Payroll account from the County’s Concentration account for checks issued that week.

- Wire Payments since last report: $14,266,349.86

- Debt Service Payments since last report: $2,300,396.64

- **Term Investments**
  - 4/11/13 - **$10,000,000.00** 6-mo. CD - Susquehanna Bank – 0.300% - matures 10/10/13
  - 4/18/13 - **$10,000,000.00** 6-mo. CD - Susquehanna Bank – 0.300% - matures 10/17/13
  - 5/9/13 - **$10,000,000.00** 6-mo. CD - Susquehanna Bank – 0.300% - matures 11/7/13

- **Balance today in PA INVEST account #2100017144860:** $1,379.51 rate 0.050%

- **Balance today in Susquehanna Bank investment account #119002023:** $32,458,395.15 rate 0.200%

- **Balance today in First National Bank investment account #97014743:** $7,543,169.06 rate 0.310%

- **Balance today in Integrity Bank Money Market Checking account #2206001209:** $31,274,206.61 rate 0.260%

- **Balance today in PNC Bank investment account #5004319839:** $1,237.54 rate 0.100%


The Public Hearing for the Fiscal Year Budgets will be held next Thursday, May 30, 2013.

REPORT FROM CHIEF CLERK/CHIEF OF STAFF – J. SCOTT BURFORD

Mr. Burford reported on the following:
• Dauphin County government offices will be closed on Monday, May 27 in honor of Memorial Day. Offices will reopen on Tuesday, May 28.

• Dauphin County and Youth Step USA will host a national high school stepping championship on May 25th at the Forum in Harrisburg. For more information on this event visit the website at www.youthstepusa.org.

SOLICITOR’S REPORT – BRUCE FOREMAN, ESQ.

Mr. Foreman stated that the Solicitor’s Report has been circulated and Item P3 is being pulled.

MATTERS REQUIRING BOARD ACTION

A. Training Packet.

B. Partial Refund of 2008-2012 Real Estate Taxes – Larry & Suzanne Clark – Parcel #43-020-080 (Hagy Lane) - $70.25.

C. Repository Bids received from:
   1. Anthony Jackson – Parcel #02-012-063 (247 ½ Hummel St.) - $200.00
   2. MSP Associates – Parcel #10-008-020 (662 Schuylkill St.) - $500.00
   3. Jenifer Komanski – Parcel #34-020-001-017-0199 (4 Lark St.) - $500.00

D. Purchase of Service Agreement between Dauphin County and Mid Atlantic Monitoring Services, LLC for Secure Continuous Remote Alcohol Monitoring (SCRAM) and Radio Frequency Electronic Monitoring Services, and Mobile Breath Alcohol Monitors, hardware and software.

E. Grant Agreement between Dauphin County, Dauphin County Parks & Recreation and the Commonwealth of Pennsylvania, Department of Environmental Protection, Office of External Affairs for the Environmental Education Grants Program (EEF#: EE130089) Educator Professional Development Program – Raptors in the Sky.

F. Purchase of Service Agreement between Dauphin County and Paychex for the processing of payroll twice a year for the Dauphin County Bureau of Elections and the producing of reimbursement checks.

G. Resolution #10 - 2013 permitting consumption and/or possession of alcoholic beverages at the Dauphin County Parks & Recreation Fort Hunter Park events on June 15-16, 2013, July 20, 2013 and September 7-8, 2013.

H. Performing Artists Contracts:
   1. Dauphin County Cultural Fest – August 2, 2013
      LaceFront Entertainment, LLC – CP Lacey - $1,400.00
   2. Dauphin County Fitness Festival – June 8, 2013
      Tyna Warren, Fitness Coordinator - $750.00
         Wesley Alexander - Admissions and Security - $150.00
3. Dauphin County Music & Wine Festival – June 16, 2013
   Diane Wilson Bedford - $200.00

   Steven G. Anderson - $350.00

   Diane Wilson Bedford, Music Director - $1,200.00
   3rd Regiment USCT Color Guard - $400.00

I. Ordinance #4 - 2013 authorizing the creation of the Dauphin County Land Bank Authority.

J. Automated Logic Proposal for HVAC work – furnish and install air diffusers, ducts and air grilles in three (3) new offices on the second floor of the Juvenile Probation Office.


L. Purchase of Service Agreement between Dauphin County (Facilities Maintenance) and North Eastern Building Maintenance for window cleaning services at the downtown complex.

M. Lease Purchase Agreement (10312000024) between Dauphin County and Hewlett-Packard Financial Services for networking equipment and internet security upgrades at EMA.

N. Lease Purchase Agreement (10312000025) between Dauphin County and Hewlett-Packard Financial Services for enterprise wireless networking project and IT security enhancements.

O. Lease Purchase Agreement (103120-23) between Dauphin County and Hewlett-Packard Financial Services Company for hardware and software for the upgrade of video conferencing equipment for the Courts.

P. Purchase of Service Agreements between Dauphin County (Children & Youth) and:
   1. The Devereux Foundation, Inc.
   2. Hope for Kids, Inc.
   3. Lael Music Group, LLC

Q. Addendum #1 to Purchase of Service Agreement between Dauphin County (Children & Youth) and Kidspeace National Centers, Inc.


S. Hotel Tax Disbursements:
   1. Halifax Girls Softball League - $8,132.00
   2. Jump Street - $12,500.00
   3. Londonderry Township - $3,500.00

T. Local Share Municipal Grants:
1. Camp Curtin YMCA Man Up/Sisters Helping Sisters - $15,000.00
2. Millersburg Borough - Riverfront Clean Up - $7,900.00

U. Nondisclosure Agreement between Dauphin County (EMA) and the Pennsylvania State Police.

V. Memorandum of Understanding between Dauphin County (EMA) and the Pennsylvania State Police – Criminal Intelligence Center.

W. Purchase of Consultancy Services Agreement between Dauphin County and Dr. James D. Griffith for statistical analytics services.

FORMER BUSINESS

There was none.

NEW BUSINESS

There was none.

COMMISSIONERS’ DISCUSSION & ACTIONS

Mr. Pries mentioned that the Primary Election Day was yesterday. Congratulations to the staff in Voter Registration & Elections. They are remarkable. The mayor’s race garnered national attention. The staff, poll workers and volunteers did a great job. It was a hot day. He congratulated everybody who put their names out there. Congratulations to the winners. The County’s new director, Jerry Feaser, did a great job. Everyone was watching to see how he would handle it and he did a great job.

Mr. Haste indicated that the staff was very responsive when someone needed something. He thanked the staff as well.

CORRESPONDENCE

The following correspondence was received in the Commissioners’ Office and will be handled accordingly.

A. Receipt of correspondence from the Federal Energy Regulatory Commission advising that on May 21, 22 and 23, 2013, the Commission staff will hold an environmental site review for the Susquehanna River projects, including the York Haven Project.

B. Notification from H. Edward Black and Associates, Ltd. advising that Palm Development, Inc. is applying to DEP for a NPDES Permit Renewal for stormwater discharges associated with the subdivision of 127 lots consisting of 97 single family units and 30 townhouse units at the Wilshire Estates Residential Development in Lower Paxton Township.

C. Receipt of correspondence from the Federal Energy Regulatory Commission advising that York Haven Power Company, LLC has filed a New Major License Application for the York Haven Hydroelectric Project.
D. Notification from David Miller/Associates, Inc. advising that they are applying to DEP for a NPDES Permit for stormwater discharges associated with the Woodland Hills-Phase I project in Middletown Borough.

E. Notification from Herbert, Rowland & Grubic, Inc. advising that Lower Paxton Township is applying to DEP for a PA Water Obstruction and Encroachment Permit and a U.S. Army Corps of Engineers Section 404 Permit for the Dowhower Road Stream Relocation and Culvert Replacement Project.

F. Receipt of a copy of a letter from the DEP to Meadowbrook Coal Co., Inc. advising that the renewal application has been incorporated into Surface Mining Permit No. 22070201R and that the permit has been renewed for reclamation only.

G. Notification from RGS Associates advising that they are applying to DEP for a NPDES Permit for stormwater discharges associated with construction activities for the Deer Run Commons in Derry Township.

H. Notification from Snyder, Secary & Associates, LLC advising that the Metropolitan Development Group is applying to DEP for a GP-5 Utility Line Stream Crossing General Permit and a GP-7 Minor Road Crossing General Permit for the Paxton Creek Apartments project.

I. Receipt of a letter from NRG Energy Center Harrisburg LLC advising that they are filing a request with the PA Public Utility Commission to increase steam rates as of June 11, 2013. The County has three ways to challenge the increase: file a formal complaint, send PUC a letter telling why it objects or be a witness at the public input hearing.

J. Notification from Hanover Engineering Associates, Inc. advising that Thomas Carricato & Sons Builders, Inc. is applying to DEP for a NPDES Permit for stormwater discharges associated with construction activities for a four lot single family residential subdivision in Derry Township.

PUBLIC PARTICIPATION

There was none.

Mr. Haste indicated that the Retirement Board Meeting will convene at 11:00 a.m.

ADJOURNMENT

There being no further business, it was moved by Mr. Pries and seconded by Mr. Haste that the Board adjourn.

Transcribed by: Richie-Ann Martz