DAUPHIN COUNTY BOARD OF COMMISSIONERS

LEGISLATIVE MEETING

NOVEMBER 6, 2013
10:00 A.M.

MEMBERS PRESENT

Jeff Haste, Chairman (Arrived towards the end of the Meeting)
Mike Pries, Vice Chairman
George P. Hartwick, III, Secretary

STAFF PRESENT

Laura E. Evans, Esq., Chief Clerk; Marie E. Rebuck, Controller; Janis Creason, Treasurer; Joseph A. Curcillo, III, Esq., Solicitor; Randy Baratucci, Director of Purchasing; Mike Yohe, Director of Budget & Finance; Leila Brown, Solicitor's Office; Fred Lighty, Esq., Human Services Director's Office; J. Scott Burford, Deputy Chief Clerk; August Memmi, Director of Community & Economic Development; Gary Serhan, Deputy Controller; Catharine Kilgore, District Attorney’s Office; Bobby Sisock, Court Administration; President Judge Todd Hoover; Dave Schreiber, Human Resources; Kay Lengle, Human Resources; Steve Libhart, Director of EMA; Ruby Doub, Commissioners’ Office; Melody Osborn, Commissioners’ Office; Julie Mackey, Commissioners’ Office and Richie-Ann Martz, Assistant Chief Clerk

GUESTS PRESENT

Donald Gilliland and Anastasiya Grigoyeva

MINUTES

CALL TO ORDER

Mr. Haste, Chairman of the Board, called the meeting to order at 10:18 a.m.
MOMENT OF SILENCE

Everyone observed a moment of silence.

PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

APPROVAL OF MINUTES

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the October 16, 2013 Workshop Meeting Minutes and the October 23, 2013 Legislative Meeting Minutes; motion carried.

It was moved by Ms. Rebuck and seconded by Mr. Hartwick that the Board approve the October 23, 2013 Salary Board Meeting Minutes; motion carried.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS

Ms. Evans indicated that there were no Executive Sessions held between meetings.

PUBLIC PARTICIPATION

There was none.

DEPARTMENT DIRECTORS/GUESTS

There was none.

SALARY BOARD

A complete set of Salary Board Meeting Minutes are on file in the Commissioners’ Office.

HUMAN RESOURCES

Ms. Lengle indicated that she is requesting that Item #16 of the Personnel Packet be pulled.

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the Personnel Packet as amended, noting that Item #16 is pulled.

Question: Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.
PURCHASE ORDERS

Mr. Baratucci reported that the requisition for the car has been added to the Packet and the budget adjustments were made.

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the Purchase Order Packet.

Question: Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

REPORT FROM BUDGET & FINANCE – MIKE YOHE, BUDGET DIRECTOR

Mr. Yohe gave the following Report:

Report from the Office of Budget & Finance
November 6, 2013

- **October 25, 2013** transferred $1,199,207.65 to the Payables account from the County’s Concentration account for checks issued that week.

- **November 1, 2013** transferred $7,191,903.05 to the Payables account and $1,799,268.19 to the Payroll account from the County’s Concentration account for checks issued that week.

- Wire Payments since last report: $2,700,885.89

- Debt Service Payments since last report: $0.00

- Term Investments
  - 5/9/13 - $10,014,947.94 6-mo. CD - Susquehanna Bank – 0.300% - matures 11/7/13

- Balance today in PA INVEST account #2100017144860: $1,379.81 rate 0.050%

- Balance today in Susquehanna Bank investment account #119002023: $16,701,730.64 rate 0.150%

- Balance today in First National Bank investment account #97014743: $7,552,659.63 rate 0.300%

- Balance today in Integrity Bank Money Market Checking account #2206001209: $27,714,376.22 rate 0.260%

- Balance today in Santander Bank investment account #9551017714: $5,000,958.93 rate 0.200%
• Balance today in PNC Bank investment account #5004319839: $0.00


REPORT FROM CHIEF CLERK/CHIEF OF STAFF – LAURA E. EVANS, ESQ.

Ms. Evans reported on the following:

• In honor of Veterans’ Day, Dauphin County will be closed on Monday, November 11, 2013 and will reopen at 8:00 a.m. on November 12, 2013.

• We have three Medicare annual open enrollment sessions offered by our Aging Department. They are as follows: today from 9:00 a.m. – 2:00 p.m. at the Lower Paxton Township Municipal Center; November 15 from 9:00 a.m. – 1:00 p.m. at the Mohler Senior Center and November 26 from 9:00 a.m. – 1:00 p.m. at the Millersburg Senior Center. Registration is required.

SOLICITOR’S REPORT – JOSEPH A. CURCILLO, III, ESQ.

Mr. Curcillo reported that all of the items on the Agenda that required review by the Solicitor’s Office have been reviewed for form legality and are ready for a vote.

MATTERS REQUIRING BOARD ACTION

A. Training Packet.

B. Satisfaction Piece for Digna A. Cedeno on the property located at 2027 Forster Street, Harrisburg, PA 17103 ($1,132.00).

C. Subordination Agreement for Harouna Souleymane on the property located at 1426 S. 14th Street, Harrisburg, PA 17104.


E. Dauphin County Juror Parking Agreement for 2014 between Dauphin County and the Harrisburg Parking Authority.

F. Refund of 2013 Interim County Real Estate Taxes – Norfolk Southern Railway Company – Parcel #63-018-032 (Milroy Road) - $1,259.32.

G. Partial Refund of 2010-2013 Real Estate Taxes – Corporate Gateway General Partnership – Parcel #35-034-094 (6345 Flank Drive) - $13,420.82.


I. Amendment No. 1 to PCCD for a Grant Modification to the D & A RIP Program – Drug Court.

K. Purchase of Service Agreement between Dauphin County and Lobar Site Development Corporation for graffiti removal on Dauphin County Bridge #43.


M. Purchase of Service Agreement between Dauphin County and Automated Logic for HVAC System monitoring and maintenance at the Work Release Center Building.

N. Purchase of Service Agreement between Dauphin County and Doug’s Snow Removal for snow removal services at the Northern Dauphin Human Services Building.

O. Purchase of Service Agreement between Dauphin County (South Central Task Force) and Capital Area Communications for equipment and maintenance costs for the SCTF Microwave Network.

P. Amendment #1 to the Purchase of Service Agreement between Dauphin County (AAA) and the ARC of Cumberland and Perry Counties, Inc. t/d/b/a Life Time Adult Day Care.


R. Purchase of Service Agreement between Dauphin County (Drug & Alcohol) and Pyramid Healthcare, Inc.

S. Amendment #1 to Purchase of Service Agreement between Dauphin County (Drug & Alcohol) and Gaudenzia, Inc.

T. Amendment #1 to Purchase of Service Agreement between Dauphin County (MH/ID) and Living Unlimited, Inc.

U. LTSR Program Agreement between Dauphin County (MH/ID) and the Cumberland/Perry Mental Health/Intellectual Developmental Disabilities Office.

V. Fatherhood Grant Agreement between Dauphin County and the Community Action Commission, Inc.

W. Family Center Agreement between Dauphin County and the Community Action Commission, Inc.

X. Purchase of Service Agreement between Dauphin County (Prison) and Honeywell Building Solutions for HVAC and digital control maintenance.

Y. CDBG Subrecipient Agreements:

1. Steelton Borough – Steelton Borough Beautification Project - $9,946.00
2. Steelton Borough – Front Street Bollard Replacement and Repair Project - $20,000.00

Z. Purchase of Service Agreement with the Benecon Group, Inc. – 2014 Health Care Benefit Renewal Rates.
AA. Renewal of Products and Services Agreement – Contract #1302006366567 between Dauphin County (EMA) and CenturyLink Sales Solutions, Inc. for subscription to CenturyLink’s Centurion maintenance services for the VESTA Cs1000E telecommunications equipment.

BB. Hotel Tax Distributions:
1. Harrisburg Boxing Club - $2,000.00
2. Hershey Jr. Bears - $10,000.00
3. Historic Harrisburg Association - $250.00
4. Township of Derry ICDA - $10,000.00
5. Big 33 - $100,000

CC. Unrestricted Gaming – Millersburg Borough – $8,036.00.

DD. Purchase of Service Agreements between Dauphin County (Children & Youth) and:
1. Brethren Housing Corporation, Inc.
2. Centre County Youth Service Bureau, Inc.
3. Haven Home for Girls, Inc.
4. United Methodist Home for Children, Residential Care, Inc.
5. Temple University

EE. Resolution #24-2013 authorizing the submission of the 2014 Action Plan for Housing and Community Development Programs.

It was moved by Mr. Pries and seconded by Mr. Hartwick that the Board approve Matters Requiring Board Action, Items A through EE, listed above.

Question: Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

FORMER BUSINESS

There was none.

NEW BUSINESS

There was none.

COMMISSIONERS’ DISCUSSION & ACTIONS

Mr. Hartwick stated that a letter is being drafted to do some research and analysis of the Pennsylvania State Lottery funds to make sure where the dollars are being spent. We need to mobilize the grassroot efforts to make sure the money is going where it should be. We need to know if money is being diverted out of the Lottery. The County is also working on a Thanks Program for people who volunteer. There are many volunteers that help with the Aging Department. The amount of money that is saved by having these volunteers is $3 million.

Mr. Pries acknowledged Mr. Gilliland and Anastasiya, who is here from Russia. He welcomed her to the United States and especially Dauphin County.
Mr. Pries also recognized the volunteers, the workers who delivered the machines and the staff of the Voter Registration and Elections Bureau for all their assistance in making the November 5th Election a smooth one. There were 159 precincts and the polling places were open from 7:00 a.m. to 8:00 p.m. He congratulated all the candidates.

Mr. Haste mentioned that the Conservation District had nine applicants for the position of Director. Interviews are being held and a decision should be forthcoming.

CORRESPONDENCE

The following correspondence was received in the Commissioners’ Office and will be handled by the staff appropriately.

A. Notification from the United States Department of Agriculture advising that William Norton is applying to DEP for a General Permit 4 for the installation of an outfall pipe on his property in Jackson Township.

B. Notification from David Miller/Associates, Inc. advising that they are applying to DEP for a NPDES Permit for discharges of stormwater from construction activities for the proposed Woodland Hills – Phase 1 project in Middletown Borough.

C. Notification from Forino advising that Campus Heights Associates is applying to DEP for a NPDES Permit for discharges of stormwater from construction activities for the proposed Campus Heights Village II project in Lower Swatara Township.

D. Receipt of an Order from the PA Public Utility Commission approving the Application for the crossing where S.R. 3012 (Mulberry Street) crosses, above-grade the tracks of the National Railroad Passenger Corporation and Norfolk Southern Railway Corporation in the City of Harrisburg be altered by rehabilitating the existing bridge superstructure generally in accordance with the plan.

E. Notification from Rettew advising the Conewago Township is applying to DEP for a NPDES Permit for the construction of a recreational area with active and passive amenities such as an amphitheater, a little league field, multi-purpose field, pavilions, open space and associated parking facilities, as well as paved walking trails.

PUBLIC PARTICIPATION

There was none.

ADJOURNMENT

There being no further business, it was moved by Mr. Pries and seconded by Mr. Hartwick that the Board adjourn.