I. CALL TO ORDER

II. MOMENT OF SILENCE

III. PLEDGE OF ALLEGIANCE

IV. APPROVAL OF MINUTES

October 30, 2013 Workshop Meeting
November 6, 2013 Legislative Meeting
November 6, 2013 Salary Board Meeting

V. EXECUTIVE SESSIONS HELD BETWEEN MEETINGS

VI. ELECTION BOARD

A. Certification of Computation of Votes Cast at the November 5, 2013 Municipal Election.

B. Polling Place Change – Susquehanna Township 9th Ward

   From Sara Lindemuth Elementary School, 1201 N. Progress Avenue, Harrisburg, PA 17109 to the First Assembly of God, 4100 N. Progress Avenue, Harrisburg, PA 17110

VII. PUBLIC PARTICIPATION

VIII. DIRECTORS/GUESTS

A. Jay Wenger, Susquehanna Group Advisors

   1. Dauphin County General Authority – Tel Hai Retirement Community Project

IX. SALARY BOARD

A. MH/ID


B. Probation Services

   1. Create a Full-Time Training Coordinator position, Range 00111, Step 01, Grade 01, Salary $18.63 p/h, effective November 25, 2013.

   2. Abolish a Full-Time Harrisburg School Based Probation Supervisor position, Range 00111, Step 01, Grade 01, Salary $18.63 p/h, effective November 25, 2013.
C. Public Defender’s Office
   1. Abolish a Full-Time Teamsters Administrative Assistant I position, Range 09336, Step 01, Salary $15.61 p/h, effective November 20, 2013.

X. HUMAN RESOURCES
   A. Personnel Packet

XI. RANDY BARATUCCI, PURCHASING DIRECTOR
   A. Purchase Orders

XII. REPORT FROM BUDGET & FINANCE DIRECTOR – MIKE YOHE
   A. Investment Report

XIII. REPORT FROM CHIEF CLERK/CHIEF OF STAFF – LAURA E. EVANS, ESQ.

XIV. SOLICITOR’S REPORT – JOSEPH A. CURCILLO, III, ESQ.

XV. MATTERS REQUIRING BOARD ACTION
   A. Training Packet.
   B. Subordination Agreement for LaTesha D. Pressley on the property located at 118 N. 18th Street, Harrisburg, PA 17103.
   C. Repository Bid received from Benjamin S. Smith – Parcel #62-002-086 (4740 Tuscarora Street) - $500.00.
   D. Training Agreement between Dauphin County and the University of Cincinnati Research Institute – Ohio Risk Assessment System (ORAS).
   E. Letter of Engagement from Zelenkofske Axelrod LLC for annual audits of the 16 Dauphin County Magisterial District Justices for the year ending December 31, 2013.
   F. Purchase of Service Agreement between Dauphin County and Redrock Construction, Inc. – Dauphin County Bridge No. 3 Graffiti Removal.
   G. Addendum #2 to the Dauphin County Guaranteed Energy Savings Contract with Constellation Newenergy, Inc. – additional work proposal for Energy Efficiency Project.
   H. Letter of Agreement between Dauphin County (South Central Task Force), on behalf of the Public Safety Answering Points (PSAPs) of Adams, Cumberland, Dauphin, Franklin, Lancaster, Perry and York Counties, and the Pennsylvania Emergency Management Agency.
   I. Proposal from Gannet Fleming IT Services to provide enhancements to the Current Work Release Information Tracking System.
   J. Lease Agreement (10312000054) between Dauphin County and Hewlett-Packard Financial Services for 53 PCs and 44 laptops to be distributed to various departments.
K. Purchase of Service Agreement between Dauphin County (Children & Youth) and CONTACT Helpline, Inc.


M. Memorandum of Understandings between Dauphin County (Children & Youth) and:
   1. Middletown Area School District
   2. Steelton/Highspire School District
   3. Susquehanna Township School District

N. Purchase of Service Agreement between Dauphin County (Drug & Alcohol) and The American Literacy Corporation, Inc.

O. Amendment #1 to Purchase of Service Agreement between Dauphin County (Drug & Alcohol) and Life Esteem, Inc.

P. Memorandum of Understandings between Dauphin County (Drug & Alcohol) and:
   1. Williams Valley School District
   2. Upper Dauphin Area School District
   3. Susquehanna Township School District
   4. Steelton-Highspire School District
   5. Millersburg Area School District
   6. Middletown Area School District
   7. Lower Dauphin School District
   8. Halifax Area School District
   9. Derry Township School District
  10. Dauphin County Technical School
  11. Commonwealth Connections Academy
  12. Central Dauphin School District

Q. Purchase of Service Agreement between Dauphin County (MH/ID) and PA Lifesharing, LLC.

R. Purchase of Service Agreement between Dauphin County (Tax Assessment) and Forte Payment Systems, Inc.

S. Violent Crimes Task Force Grant Agreements between Dauphin County (District Attorney's Office) and:
   1. Derry Township
   2. Halifax Township
   3. Highspire Borough
   4. Hummelstown Borough
   5. Lower Paxton Township
   6. Lykens Borough
   7. Middletown Borough
   8. Paxtang Borough
   9. The Pennsylvania State University
  10. Royalton Borough
  11. Susquehanna Area Regional Airport Authority
  12. Steelton Borough

T. Pennsylvania Commission on Crime and Delinquency Coroner’s Office Improvement Project Grant Application - $26,500.
U. Resolution #25 - 2013: A Health, Safety and Welfare Resolution in connection with the Dauphin County General Authority’s financing for Tel Hai Retirement Community.

V. Resolution #26 - 2013 approving the acquisition of the property located at 1100 South Cameron Street through the issuance by the Dauphin County Industrial Development Authority of its Guaranteed Lease Revenue Note, Series of 2013 (1100 South Cameron Street Project), for purposes of Section 147(f) of the Internal Revenue Code of 1986.

W. Ordinance #8 - 2013 authorizing the County to incur lease rental debt in the maximum principal amount of $8,360,000 to be evidenced by a certain Guaranty Agreement and a certain Lease Agreement, in connection with the Dauphin County Industrial Development Authority’s Guaranteed Lease Revenue Note, Series of 2013 (1100 South Cameron Street Project).

X. Appointments to the Capital Resource Conservation and Development Board of Directors: Lisa Lauver – Term expires November 2016 (Conservation District Representative) and Jim Szymborski (Alternate).

Y. Appointment of Janice Mazzitti to the South Central Workforce Investment Board. Term expires September 30, 2016.

Z. Local Share Municipal Grant Agreement between Dauphin County and the United Way of Pennsylvania, Inc. (Pennsylvania Fund for Workforce Solutions).

AA. Resolution #27-2013 authorizing Stephen B. Libhart to execute the grant application documents for the Hazard Mitigation Grant Program (HMGP).

XVI. FORMER BUSINESS

XVII. NEW BUSINESS

XVIII. COMMISSIONERS’ DISCUSSION & ACTIONS

XIX. CORRESPONDENCE

A. Notification from STV Energy Services, Inc. advising that UGI Utilities is applying to DEP for an Erosion and Sediment Control General Permit (ESCGP-2) for the proposed UGI 12-inch natural gas pipeline Susquehanna River – Crossing Project.

B. Notification from Glace Associates, Inc. advising that the Berrysburg Municipal Authority is submitting a Part II Permit application to DEP for construction of a new SBR Wastewater Treatment Facility.

C. Notification from Penn Terra Engineering, Inc. advising that COAMS Properties is applying to DEP for a NPDES Permit with regard to the construction of a 10,000 square foot building with two units, parking for 58 vehicles and access drive.

D. Notification from Herbert, Rowland & Grubic, Inc. advising that Sheetz, Inc. is applying to DEP for a NPDES Permit for the removal of the gravel car lot and the construction of a new Sheetz store with six fuel islands, parking lot, access drive, gas pumps, stormwater conveyance system and associated infrastructure.

E. Notification from Pennsy Supply, Inc. advising that they are submitting an application to DEP for the renewal of a State Only Operating Permit No. 22-03030 in Lower Swatara Township.
F. Receipt of a letter from the PA Public Utility Commission advising of an application that was filed with the Commission requesting approval to replace an existing sanitary sewer and water main through a public crossing within the right of way of Middletown & Hummelstown Railroad Company. Objections to the application must be received before November 29, 2013.

G. Notification from Dauphin Engineering Co. advising that DJH Victoria Abbey Associates, LP is applying to DEP for a NPDES Permit for the Wyndhurst Manor Project in Lower Paxton Township.

H. Notification from Dauphin Engineering Co. advising that Benjamin Slotznick, et al is applying to DEP for a NPDES Permit for the Hillside Road Project in Lower Paxton Township.

I. Notification from Dauphin Engineering Co. advising that Molinari & Greenberg LLC is applying to DEP for a NPDES Permit for the Tuscan Villas at the Estates of Forest Hills Project in Lower Paxton Township.

J. Notification from Dauphin Engineering Co. advising that Vanguard Realty Group, Inc. is applying to DEP for a NPDES Permit for the Meadowview Village, Lot 1B Project in Lower Paxton Township.

K. Notification from Light-Heigel & Associates, Inc. advising that Dauphin Borough is applying to DEP for a GP-11 and others if required to repair a pipe at an outfall to an unnamed tributary to Stony Creek in Middle Paxton Township.

L. Notification from Dauphin Engineering Co. advising that Fishing Creek Valley Associates, L.P. is applying to DEP for a NPDES Permit for the Whitetail Run Project in West Hanover Township.

M. Notification from Bursich advising that the Pennsylvania Turnpike Commission is applying to DEP for a NPDES Permit for the roadway and bridge reconstruction project between milepost 250.75 and milepost 251.17 in Dauphin County.

N. Notification from the PA Public Utility Commission advising that a field investigation and conference will be held on November 21, 2013 at 1:30 p.m. to discuss the application of the Borough of Middletown for approval of the alteration of the crossing AAR DOT# 518063P by the replacement of the sanitary sewer main, water main and storm sewer where South Union Street (SR 441) crosses below grade the tracks of the National Railroad Passenger Corporation (Amtrak).

O. Notification from WBCM advising that the PA Department of General Services is applying to DEP for a NPDES Permit for the Demolition of the Old Dauphin County Materials Laboratory in the City of Harrisburg.

XX. PUBLIC PARTICIPATION

XXI. ADJOURNMENT

****THE NEXT SCHEDULED MEETING WILL BE WEDNESDAY, NOVEMBER 27, 2013 AT 10:00 A.M.
– A COMMISSIONERS' WORKSHOP MEETING.****
“THE BOARD RESERVES THE RIGHT, PURSUANT TO ACT 84 OF 1986 AS AMENDED, TO HOLD EXECUTIVE SESSIONS BETWEEN THE TIMES OF THE BOARD’S OPEN MEETINGS FOR ANY PURPOSE AUTHORIZED BY STATUTE.”