DAUPHIN COUNTY BOARD OF COMMISSIONERS

LEGISLATIVE MEETING

OCTOBER 9, 2013
10:00 A.M.

MEMBERS PRESENT

Jeff Haste, Chairman
Mike Pries, Vice Chairman
George P. Hartwick, III, Secretary

STAFF PRESENT

Laura E. Evans, Esq., Chief Clerk; Marie E. Rebuck, Controller; Janis Creason, Treasurer; Joseph A. Curcillo, III, Esq., Solicitor; Randy Baratucci, Director of Purchasing; Steve Libhart, Director of EMA; Mike Yohe, Director of Budget & Finance; August Memmi, Director of Community & Economic Development; Fred Lighty, Esq., Human Services Director's Office; Shirley Keith-Knox, MH/ID; Bobby Sisock, Court Administration; Dave Schreiber, Human Resources; Heather Reardon, Human Resources; Amy Harinath, Press Secretary; Keith Kepler, Director of Solid Waste; Leila Brown, Solicitor’s Office; Julie Mackey, Commissioners’ Office; Ruby Doub, Commissioners’ Office; Melody Osborn, Commissioners’ Office and Richie-Ann Martz, Assistant Chief Clerk

GUESTS PRESENT

Jeff Frantz, Susan Sheaffer and Jim Roxbury

MINUTES

CALL TO ORDER

Mr. Haste, Chairman of the Board, called the meeting to order at 10:08 a.m.
MOMENT OF SILENCE

Everyone observed a moment of silence.

PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

APPROVAL OF MINUTES

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the September 18, 2013 Workshop Meeting Minutes and the September 25, 2013 Legislative Meeting Minutes; motion carried.

It was moved by Ms. Rebuck and seconded by Mr. Hartwick that the Board approve the September 18, 2013 Salary Board Meeting Minutes; motion carried.

It was moved by Mr. Hartwick and seconded by Mr. Haste that the Board approve the September 18, 2013 Election Board Meeting Minutes; motion carried.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS

Ms. Evans reported that there were no Executive Sessions held between meetings.

PUBLIC PARTICIPATION

There was none.

DEPARTMENT DIRECTORS/GUESTS

A. Dauphin County Commissioners

1. Proclamation recognizing the month of October as “Disability Employment Month”

Mr. Hartwick stated that the County is recognizing the month of October as “Disability Employment Month”. Employment is the main thrust and creating opportunities for people with disabilities. Those days are long gone for group homes. The need to provide meaningful job opportunities is important. The County is seeking additional employers to help with this endeavor.

Ms. Sheaffer thanked the Commissioners for being a role model to other counties. We have come a long way in recognizing and improving opportunities for people with disabilities. She provided the Commissioners with the “Ten Commandments of
Communicating with People who have Disabilities.” Providing people with accommodations is not hard. Everyone needs to work together to make this integration, not just through the employers, but through the community. There is a video that goes along with the Ten Commandments that could be played over a lunch hour. She thanked the Commissioners for having her make a presentation.

Ms. Keith-Knox indicated that by providing employment opportunities it allows people to become independent. They would move from users of the programs to becoming taxpayers. The County has many partnerships that can assist people with disabilities in finding employment. Dauphin County is on the path to becoming a project search site as well.

Mr. Hartwick thanked the dedicated staff of MH/ID.

(Pictures were taken.)

Office of County Commissioners
Dauphin County, Pennsylvania

Proclamation

We, the Dauphin County Board of Commissioners, are proud to join with the community at large in fostering a workforce that offers inclusion and opportunity for all as we commemorate National Disability Employment Month in October 2013;

Whereas, workplaces welcoming of the talents of all people, including people with disabilities, are a critical part of our efforts to build an inclusive community and strong economy;

Whereas, in this spirit, Dauphin County is recognizing National Disability Employment Awareness Month this October to raise awareness about disability employment issues and celebrate the many and varied contributions of people with disabilities;

Whereas, through advocacy, education and awareness, we strive to uphold the rights of individuals with disabilities and empower them to be productive, dynamic members of society;

Whereas, National Disability Employment Awareness Month plays an important part in fostering a more inclusive workforce, one where every person is recognized for his or her abilities;

Therefore, we proudly join the 268,000 residents of Dauphin County, as well as employers, in proclaiming October 2013 as “National Disability Employment Awareness Month;” we encourage all people to embrace the talents and skills that individuals with disabilities bring to our workplaces and communities and to promote the right to equal employment opportunity for all people.

HUMAN RESOURCES

Ms. Reardon asked if there were any questions. (There was none.) She indicated that there is one change. Item #11 was being removed from the Packet due to the person not accepting the employment offer.
It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the Personnel Packet as amended.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

PURCHASE ORDERS

Mr. Baratucci reported that there were no changes to the Packet other than the adjustments to the over budget items.

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the Purchase Order Packet.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

REPORT FROM BUDGET & FINANCE – MIKE YOHE, BUDGET DIRECTOR

Mr. Yohe made the following Report:

Report from the Office of Budget & Finance
October 9, 2013

- September 27, 2013 transferred $3,882,472.19 to the Payables account from the County’s Concentration account for checks issued that week.

- October 4, 2013 transferred $2,395,165.68 to the Payables account and $1,824,697.93 to the Payroll account from the County’s Concentration account for checks issued that week.

- Wire Payments since last report: $490,124.97

- Debt Service Payments since last report: $437,112.50

- Term Investments
  - 4/11/13 - $10,014,207.74 6-mo. CD - Susquehanna Bank – 0.300% - matures 10/10/13
  - 4/18/13 - $10,013,632.48 6-mo. CD - Susquehanna Bank – 0.300% - matures 10/17/13
  - 5/9/13 - $10,011,906.87 6-mo. CD - Susquehanna Bank – 0.300% - matures 11/7/13

- Balance today in PA INVEST account #2100017144860: $1,379.81 rate 0.050%

- Balance today in Susquehanna Bank investment account #119002023: $1,471,245.52 rate 0.150%
- Balance today in First National Bank investment account #97014743: $7,552,659.63 rate 0.300%

- Balance today in Integrity Bank Money Market Checking account #2206001209: $27,708,234.84 rate 0.260%

- Balance today in Sovereign/Santander Bank investment account #9551017714: $5,000,164.38 rate 0.200%

- Balance today in PNC Bank investment account #5004319839: $0.00


Mr. Pries asked why the payables were high.

Mr. Yohe indicated that usually in an off-week it is not that high, but he will check to see what has been paid out.

REPORT FROM CHIEF CLERK/CHIEF OF STAFF – LAURA E. EVANS, ESQ.

Ms. Evans reported on the following:

- The “Joint Land Use Study” of Dauphin and Lebanon Counties and Fort Indiantown Gap will host its second public meeting this evening at 6:30 p.m. at the East Hanover Township Building.

- Dauphin County is commemorating Hispanic Heritage Month with two free events. The first event will be held on October 15 from 11:30 a.m. – 1:00 p.m. at the National Civil War Museum to highlight the contributions of Hispanic soldiers in the American Civil War. Guests are welcome to stay and tour the museum for free. The second event will be held in northern Dauphin on October 16th from 12:00 p.m. – 1:30 p.m. at Hillside Christian Fellowship where guests can sample Latin cuisine and enjoy live entertainment.

SOLICITOR’S REPORT – JOSEPH A. CURCILLO, III, ESQ.

Mr. Curcillo reported that all the items are ready for approval. He has one additional item to add for a vote. He is asking the Board to consider approval of the Proposal received from Vintage Tech Recycling to handle the recycling at the Solid Waste Department. Eco International ceased picking up the recyclables effective September 18, 2013.

Mr. Kepler stated that five proposals were received. He did some research on the companies and Vintage does their own shredding of glass products so that keeps jobs
in Pennsylvania. There was only a difference of one cent per pound. Eco International did not leave the County in a good situation.

Mr. Pries stated that Eco International, out of the clear blue, indicated that as of a certain date they will no longer be providing this service.

Mr. Kepler stated that it put the County in an emergency situation. On September 19th he received an email from Eco International and then provided in writing that as of September 22nd that they will be ceasing their operations.

Mr. Pries stated that as soon as Mr. Kepler was informed, he began putting together the process to get proposals.

Mr. Kepler indicated that he didn’t know any of the companies so he did some research on them. He was impressed that Vintage did the shredding of glass right in Philadelphia.

Mr. Pries also thanked the Chief Clerk and Mr. Baratucci for their assistance. Everything was put together quickly.

Mr. Kepler indicated that Vintage will be at the facility tomorrow to get everything ready for pick-up.

Mr. Haste indicated that it will be listed as Item Z under Matters Requiring Board Action.

MATTERS REQUIRING BOARD ACTION

A. Training Packet.

B. Subordination Agreement for Leanette M. Williams on the property located at 529 Main Street, Steelton, PA.

C. Repository Bid received from Jermaine Grant – Parcel #09-033-026 (1712 Market St.) - $500.00.

D. Repository Bid received from Marvin R. Lockhart – Parcel #02-027-052 (426 Nectarine St.) - $500.00.

E. Repository Bid received from Tyler A. Thatcher and Michael J. Anderson – Parcel #30-010-002 (204 Penn St.) - $500.00.

F. PCCD Project Modification Request – Victim of Crime Act Funding.

G. Spring Psychological Associates 2014 Rates for testing services.

H. Acceptance and consent to General Release with regard to Environmental Remediation Escrow Account at former Fort Hunter Station and settlement of Brady v. Dauphin County before Dauphin County Court of Common Pleas.
I. Amendment #1 to Purchase of Service Agreement between Dauphin County (Area Agency on Aging) and Care 4 U Unlimited, LLC.

J. Purchase of Service Agreements between Dauphin County (Children & Youth) and:

1. Alternative Rehabilitation Communities, Inc.
2. Diakon Lutheran Social Ministries, Inc.
3. Family Care for Children and Youth, Inc.


L. Subsidized Legal Custodianship Agreements #2013-04 and #2013-05.

M. Purchase of Service Agreement between Dauphin County (Drug & Alcohol) and Dataquest, Inc.

N. Amendments to Purchase of Service Agreements between Dauphin County (Drug & Alcohol) and:

1. Middletown Area School District – Amendment #1
2. Halifax Communities That Care, Inc. – Amendment #1

O. Amendments to Purchase of Service Agreements between Dauphin County (MH/ID) and:

1. The Advocacy Alliance, Inc. – Amendment #1
2. Community Services Group, Inc. – Amendment #1

P. Amendment #1 to Homeless Assistance Program (HAP) Fund Agreement between Dauphin County (MH/ID) and Christian Churches United of the Tri-County Area, Inc.


R. Amended and Restated Agreement for the Reentry Plan between Dauphin County and Gnall Consulting.

S. Purchase of Service Agreement between Dauphin County and Quincy Technology Solutions, Inc. for the Coroner’s Forensic Information Management software.

T. Repository Bids received from Francis DeVizia for the following properties:

1. Parcel #02-022-038 (1506 Drummond St.) - $500.00
2. Parcel #08-028-027 (120 N. Summit St.) - $500.00
3. Parcel #09-025-050 (1711 Carnation St.) - $500.00
4. Parcel #10-024-042 (536 Curtin St.) - $500.00
5. Parcel #10-039-024 (419 Emerald St.) - $500.00
6. Parcel #11-009-024 (1933 ½ Logan St.) - $500.00
7. Parcel #15-007-045 (1933 York St.) - $500.00

U. Repository Bid received from Frank Flaccomio – Parcel #02-021-030 (303 Daisy St.) - $500.00.

V. Justice Assistance Grant (JAG) Local Jurisdiction Waiver – The Pennsylvania District Attorneys Institute to provide training to Pennsylvania prosecutors and law enforcement officers.
W. Justice Assistance Grant (JAG) Local Jurisdiction Waiver – The Pennsylvania District Attorneys Institute to provide training to victim witness staff in DA’s offices and other local victim service agencies.

X. Resolution #23 - 2013 appointing Matthew Tunnell to the South Central Workforce Investment Board – term expires September 30, 2016.

Y. Purchase of Service Agreement between Dauphin County (Probation Services) and Mark Carey.

Z. Proposal from Vintage Tech for the collection of recyclables.

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve Matters Requiring Board Action, Items A through Z, listed above.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

FORMER BUSINESS

There was none.

NEW BUSINESS

There was none.

COMMISSIONERS’ DISCUSSION & ACTIONS

Mr. Hartwick reported on the abuse of prescription drugs and how to educate parents. There will be a new portal where parents can get up-to-date information on keeping kids drug and alcohol free.

He also reported that the County will be holding several free sessions throughout the County to guide Medicare beneficiaries and their families through the application process. Medicare recipients will have the chance to get personalized help from APPRISE counselors at the following sessions in Dauphin County: October 16th – 9 a.m. to 1:00 p.m. Mohler Senior Center; October 18th – 8:00 a.m. to 2:00 p.m. Pinnacle Health-Fox Chase Regional Cancer Center; October 23rd – 9:00 a.m. to 1:00 p.m. Rutherford House Senior Center; October 24th – 9:00 a.m. to 1:00 p.m. Northern Dauphin Human Services Center; October 29th – 9:00 a.m. to 1:00 p.m. Millersburg Senior Center; November 5th – 9:00 a.m. to 1:00 p.m. Rattling Creek Apartments; November 6th – 9:00 a.m. to 2:00 p.m. Lower Paxton Township Municipal Center; November 15th – 9:00 a.m. to 1:00 p.m. Millersburg Senior Center and December 4th – 9:00 a.m. to 1:00 p.m. Rutherford House Senior Center.
CORRESPONDENCE

The following correspondence was received in the Commissioners’ Office and will be handled by the staff appropriately.

A. Notification from Herbert, Rowland & Grubic advising that the Middletown Borough Authority is applying to DEP for a Water Quality Management Part II Permit for the South Union Street Infrastructure Improvements.

B. Notification from Herbert, Rowland & Grubic advising that Lower Paxton Township is applying to DEP for a NPDES Permit for stormwater discharges associated with the development of a 55 acre tract for a recreational park in Lower Paxton Township.

PUBLIC PARTICIPATION

Mr. Roxbury asked if he could be provided with the educational information on the prescription drug issues. He would like to add it to his website.

Mr. Hartwick indicated that he would have to check with the County IT people.

ADJOURNMENT

There being no further business, it was moved by Mr. Pries and seconded by Mr. Hartwick that the Board adjourn.

Transcribed by: Richie-Ann Martz