DAUPHIN COUNTY BOARD OF COMMISSIONERS

LEGISLATIVE MEETING

SEPTEMBER 11, 2013
10:00 A.M.

MEMBERS PRESENT

Jeff Haste, Chairman
Mike Pries, Vice Chairman
George P. Hartwick, III, Secretary

STAFF PRESENT

Laura E. Evans, Esq., Chief Clerk; Marie E. Rebuck, Controller; Janis Creason, Treasurer; Joseph A. Curcillo, III, Esq., Solicitor; Bobby Sisock, Court Administration; Keith Kepler, Director of Solid Waste & Recycling; Catharine Kilgore, District Attorney’s Office; Kay Lengle, Human Resources; Leila Brown, Solicitor’s Office; Jerry Feaser, Director of Registration & Elections; August Memmi, Director of Community & Economic Development; Fred Lighty, Esq., Human Services Director’s Office; Steve Libhart, Director of EMA; Amy Richards Harinath, Press Secretary; Mike Yohe, Director of Budget & Finance; Randy Baratucci, Director of Purchasing; J. Scott Burford, Deputy Chief Clerk; Greg Schneider, Budget & Finance; Julie Mackey, Commissioners’ Office; Melody Osborn, Commissioners’ Office and Richie-Ann Martz, Assistant Chief Clerk

GUESTS PRESENT

Bill Cluck, Tim Reardon, Ben Pratt, James Roxbury and Julie Mattera

MINUTES

CALL TO ORDER

Mr. Haste, Chairman of the Board, called the meeting to order at 10:05 a.m.
MOMENT OF SILENCE

Everyone observed a moment of silence.

PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

APPROVAL OF MINUTES

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the August 21, 2013 Workshop Meeting Minutes and the August 28, 2013 Legislative Meeting Minutes; motion carried.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS

Ms. Evans reported that there was one Executive Session held this morning regarding litigation.

PUBLIC PARTICIPATION

Mr. Cluck thanked the Commissioners and the advisors on working together to come up with the Harrisburg Strong Plan. The Harrisburg Authority is much appreciative of the hard work that went into this plan and it looks forward to working with the Commissioners in the future.

Mr. Cluck discussed the recycling rate in the City. The Authority looks forward to working with Mr. Kepler on the recycling issue. It also hopes that City Council and the Mayor will agree on some good projects.

Mr. Haste indicated that the City’s rate is low and it does have an impact on the overall recycling.

Mr. Cluck also mentioned that the Harrisburg Authority will be taking over the Water and Sewer. Lancaster has agreed to help the Authority out in this undertaking. Mr. Cluck informed the Commissioners of some upcoming meetings. He also mentioned that Item AA on the Agenda appears to be all the relevant documents for the Plan. He raised concerns in the past, but has taken a 180 and supports the flow control to Lancaster.

DEPARTMENT DIRECTORS/GUESTS

A. Ben Pratt, Hydraulic Engineer, Susquehanna River Basin
   Tim Reardon, Executive Director, Dauphin County Planning Commission

   1. Flood Inundation Project
Mr. Reardon introduced Ben Pratt. Mr. Pratt’s presentation will show how this tool can be a benefit for EMA. Municipalities can use it for their land use plan. Individual residents can also find this tool to be beneficial by knowing what their number is.

Mr. Haste indicated that he saw a similar presentation at a NACo Conference and it was interesting.

Mr. Pratt provided a PowerPoint presentation outlining the Flood Inundation Project, which is attached to the Minutes.

The information needs to get out to the public. It is on the website. He encourages everyone to take a look at it to see where their property falls should a flooding occur. We need to make people aware of the risk of the river.

Mr. Haste asked if the information can be tweaked if something should change.

Mr. Pratt indicated that he doesn’t expect it to be impacted. For the river to flood a lot has to happen in the upper basin.

Mr. Haste stated that we could take this same concept and apply it to other parts of the County so people could see what they need to do.

The Commissioners agreed that it was a good tool that could be used for creeks and streams that are in Dauphin County and Mr. Reardon was asked to continue the review of using this tool for the Swatara Creek.

Mr. Reardon will check with Lebanon County to see if there is an interest there and we can put together something to begin a discussion. This information is on the Planning Commission’s website and we can discuss putting it on EMA’s website.

Mr. Pratt mentioned that a mailing was sent to every home that would have been impacted by the 37 foot flooding. He also did a webinar with local officials.

Mr. Haste indicated that we could have a link on the County website as well.

B. Catharine Kilgore, District Attorney’s Office

1. PCCD – STOP Grant (Listed as Item GG under Matters Requiring Board Action)

Ms. Kilgore reported that she is presenting a request for the continuance of the STOP Grant funding in the amount of $125,000. This grant was approved last year and requires a new signature page every year for up to 3 years to continue the funding. There are six different agencies that receive some of this grant: YWCA, Harrisburg Police Department, Dauphin County CID, District Attorney’s Office, VWAP and the Sheriff’s Office.
**SALARY BOARD**

A complete set of Salary Board Meeting Minutes are on file in the Commissioners’ Office.

**HUMAN RESOURCES**

Ms. Lengle asked if there were any questions with the Personnel Packet. (There was none.)

*It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the Personnel Packet as presented.*

*Question:* Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

**PURCHASE ORDERS**

Mr. Baratucci indicated that he added the requisition from the Treasurer’s Office for counterfeit machines.

*It was moved by Mr. Pries and seconded by Mr. Hartwick that the Board approve the Purchase Order Packet.*

*Question:* Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

**REPORT FROM BUDGET & FINANCE – MIKE YOHE, BUDGET DIRECTOR**

Mr. Yohe reported on the following:

*Report from the Office of Budget & Finance*
*September 11, 2013*

- **August 30, 2013** transferred $5,735,760.06 to the Payables account from the County’s Concentration account for checks issued that week.

- **September 6, 2013** transferred $3,859,266.30 to the Payables account and $1,795,695.20 to the Payroll account from the County’s Concentration account for checks issued that week.

- Wire Payments since last report: $729,752.87

- Debt Service Payments since last report: $121,808.74

- Term Investments
- 4/11/13 - **$10,011,742.65** 6-mo. CD - Susquehanna Bank – **0.300%** - matures 10/10/13
- 4/18/13 - **$10,011,167.42** 6-mo. CD - Susquehanna Bank – **0.300%** - matures 10/17/13
- 5/9/13 - **$10,009,442.16** 6-mo. CD - Susquehanna Bank – **0.300%** - matures 11/7/13

- **Balance today in PA INVEST account #2100017144860:** **$1,379.75** rate **0.050%**
- **Balance today in Susquehanna Bank investment account #119002023:** **$6,469,298.61** rate **0.150%**
- **Balance today in First National Bank investment account #97014743:** **$7,550,735.74** rate **0.300%**
- **Balance today in Integrity Bank Money Market Checking account #2206001209:** **$31,301,616.96** rate **0.260%**
- **Balance today in Sovereign/Santander Bank investment account #9551017714:** **$5,000,271.23** rate **0.220%**
- **Balance today in PNC Bank investment account #5004319839:** **$1,218.80** rate **0.100%**

**No T.R.A.N. Line of Credit required for 2013.**

**REPORT FROM CHIEF CLERK/CHIEF OF STAFF – LAURA E. EVANS, Esq**

Ms. Evans reported that Dauphin County will host its annual Fitness Fest this Saturday, September 14th from 8:00 a.m. to 1:00 p.m. at Fort Hunter Park. The event was postponed in June. All tickets purchased in advance will be honored. Fitness Fest features popular workout programs such as Zumba and yoga. The cost to attend is $10.

**SOLICITOR’S REPORT – JOSEPH A. CURCILLO, III, ESQ.,**

Mr. Curcillo reported that all items are ready for approval and that nothing needs special attention at this time.

**MATTERS REQUIRING BOARD ACTION**

Mr. Hartwick asked to add one item. It is the appointment of William Roberts to the Dauphin County Housing Authority, which will be listed as Item II.

A. Training Packet.

B. Refund of 2013 County Real Estate Taxes – Parcel #09-055-038 (1844 Chestnut Street) – Carrie L. Smiley - $400.81.
C. Refund of 2013 County Real Estate Taxes – Parcel #25-029-009 (1921 Preserve Lane) – Albert R. Hooke, Jr. - $1,253.42.

D. Correction to Repository Bid received from Steven Viozzi, approved June 19, 2013, for Parcel #30-014-072-003-0015 (60 Charles Street) – The correct address is 70 Charles Street.

E. Repository Bid received from Joshua Kesler – Parcel #70-006-019 (Railroad Street) - $500.00.

F. Repository Bid received from Benjamin Franklin, III – Parcel #02-011-070 (233 Crescent Street) - $500.00.

G. Repository Bid received from Reginald Smith – Parcel #02-027-057 (436 Nectarine Street) - $500.00.

H. Access to Property Agreement between Dauphin County (DCiDA) allowing Comcast Communications Management, LLC to add a second data link to Susquehanna Bank, 112 Market Street, Harrisburg.

I. Lease Agreement between Dauphin County and De Lage Landen Public Finance, LLC Services for one (1) new Lanier MPC3003 copier for the Register of Wills Office.

J. Lease Agreement between Dauphin County and HP Financial Services, Schedule No. 103108-53 for 49 PCs and 12 laptops to be distributed to various Dauphin County departments.

K. Purchase of Service Agreement between Dauphin County and Morefield Communications for ShoreTel VOIP phone system maintenance and support.

L. Senior Center Grant Agreement between Dauphin County (AAA) and Lykens Senior Center.

M. Purchase of Service Agreements between Dauphin County (Children & Youth) and:

1. Silver Springs-Martin Luther School, Inc.
2. The Bair Foundation of Pennsylvania, Inc.
3. The Bradley Center, Inc.
5. Pennsylvania Counseling Services, Inc.
6. Philhaven, Inc.
7. Pinkney’s Vineyard of Faith Ministries, Inc.
8. Dr. Dawn Gullette-Crosson, Psy.D.

N. Addendum #1 to Purchase of Service Agreement between Dauphin County (Children & Youth) and Hoffman Homes for Youth, Inc.

O. Adoption Assistance Agreements #2013-53 and #2013-54.


Q. Child Welfare Education for Leadership (CWEL) Program Agreement between Dauphin County, the University of Pittsburgh and Kelly N. Colbey.

R. Amendments to Purchase of Service Agreements between Dauphin County (MH/ID) and:
1. Contact Helpline, Inc. – Amendment #1
2. Jessica Gazsi, PT, DPT – Amendment #1
3. Julie E. Granito, M.A., CCC-SLP – Amendment #1
4. International Service Center, Inc. – Amendment #1
5. TMB Developmental Therapy & Infant Massage, Inc. – Amendment #1
6. The Vista Foundation, Inc. – Amendment #1
7. Volunteers of America of Pennsylvania, Inc. – Amendment #1
8. Aurora Social Rehabilitation Services, Inc. – Amendment #1
9. Nancy Deaven – Amendment #1
10. Beth Diehl, M.S., CCC-SLP – Amendment #1
11. Keon Enterprises LLC – Amendment #1
12. SpeechCare, Inc. – Amendment #1

S. Amendments to Medical Assistance Transportation Program (MATP) between Dauphin County (MH/ID) and:
   1. Boyo Transportation Services, Inc. – Amendment #1
   2. NHS Pennsylvania, Inc. t/d/b/a NHS Capital Region – Amendment #1
   3. Philhaven, Inc. – Amendment #1
   4. Pediatria HealthCare LLC t/d/b/a Pediatria Healthcare for Kids – Amendment #1


V. Refund of 2012 & 2013 Real Estate Taxes – Parcels #62-048-010 (1135 Countryside Drive), #62-037-112 (3204 Elm Street), #62-017-149 (3324 Green Street), #62-035-206 (308 Park Street) and #62-046-082 (516 Redwood Street) – Keystone Service Systems, Inc. - $10,225.70.

W. Refund of 2012 & 2013 Real Estate Taxes – Parcels #35-12-005 (4312 Avon Drive), #35-070-204 (5808 Barnsley Drive), #35-096-096 (5713 Meadowbrook Drive), #35-029-072 (5144 Sunset Drive) and #35-004-396 (2537 Wicklow Drive) – Keystone Service Systems, Inc. - $8,885.90.

X. Refund of 2012 & 2013 Real Estate Taxes – Parcels #63-016-069 (6319 Bedford Street), #63-040-115 (7765 Chambers Hill Road), #63-040-126 (915 Gregs Drive), #63-069-046 (5610 Lancaster Street), #63-063-089 (670 N. 6th Street) and #63-041-067 (432 Pritchard Street) – Keystone Service Systems, Inc. - $10,534.40.

Y. Refund of 2012 & 2013 Real Estate Taxes – Parcels #36-012-346 (1797 Brentwood Drive) and #36-009-083 (2101 Fulling Mill Road) - $3,911.80.

Z. Approval of County sponsorship, for eligibility purposes only, of Local Share Municipal Gaming Grant Applications from the entities identified in the Solicitor’s Report.

AA. Resolution # 20-2013 approving for submission to the PA Department of Environmental Protection for approval under Act 101 a 2013 Non-Substantial Plan Revision to the County’s Municipal Waste Management Plan, including various documents proposed to be made part of the Municipal Waste Management Plan.

BB. Approval of the application to the Pennsylvania Infrastructure Bank for funding for the Dauphin County Infrastructure Bank’s 2013-14 program year, and authorization of the
Director of the Dauphin County Department of Community and Economic Development to execute the application.

CC. Hotel Tax Disbursements:
   1. Harrisburg HEAT Professional Soccer - $50,000.00
   2. Invica, LLC - $15,000.00
   3. Mid Atlantic Rabbit & Cavy Shows, Inc. - $10,000.00

DD. Participation in NACo Health Discount Program.

EE. Appointment of Keith Umberger to the Gaming Advisory Board.

FF. Appointment of Carol Colyer to the Council on Aging Advisory Board.

GG. PCCD Grant #23831-2 (2014 Stop Grant) - $125,000.

HH. Resolution #21-2013 approving the expansion of the Keystone Opportunity Zone Program.

II. Appointment of William Roberts to the Dauphin County Housing Authority.

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve Items A through II, listed above under Matters Requiring Board Action; motion carried.

FORMER BUSINESS

There was none.

NEW BUSINESS

There was none.

COMMISSIONERS’ DISCUSSION & ACTIONS

Mr. Hartwick stated that the population of seniors is growing. Dauphin County is home to 50,000 senior citizens. Due to funding cuts, the County may have to start waiting lists for services like meals on wheels, in-home care. By having volunteers it has saved $2.5 million. The County needs to expand that volunteer base. As a result of these funding challenges, the County is seeking public input on services and discussing creative solutions. There are three public forums that have been scheduled. The first one will be held tomorrow at the Mohler Center in Hershey. The second one has been scheduled for September 19th at Pheasant Hills and the last one is on October 17th at the Millersburg Senior Center. All forums begin at 9:00 a.m.

An arrest of two individuals was made by the Elder Abuse Task Force. Our protective services unit has the most cleared cases in the State of Pennsylvania.

Mr. Pries echoed Mr. Hartwick’s comments.
He also congratulated Laura Evans on getting married this past weekend.

He stated that the flood inundation information is very useful for residents, emergency responders and media.

**CORRESPONDENCE**

The following correspondence was received in the Commissioners’ Office and will be handled by the staff appropriately.

A. Notification from Kline Engineering, P.C. advising that Joseph Dorbian is applying to DEP for the renewal of NPDES Permit #PAG-2-0022-03-036R to discharge stormwater to the Susquehanna River in Susquehanna Township.

B. Notification from RJ Fisher & Associates, Inc. advising that they are applying to DEP for a NPDES Permit for stormwater discharges associated with construction of six single family building lots located along Lumber Street and off of the eastern end of Cherry Street in Highspire Borough.

C. Notification from GHD advising that the Lower Paxton Township Authority is applying to DEP for a NPDES Permit and a General Water Obstruction and Encroachment Permit with regard to the replacement of approximately 24,700 linear feet of sanitary sewer and associated manholes and laterals on S. Blue Ribbon Ave. and Jonestown Road.

D. Notification from the PA Department of General Services advising that a State-Only Operating Permit Renewal Application was submitted to DEP for steam boilers and emergency generators.

E. Receipt of a letter from Exelon Generation enclosing the first six-month status report in response to March 12, 2012 Commission Order modifying licenses with regard to reliable spent fuel pool instrumentation.

F. Receipt of a letter from Exelon Generation enclosing the first six-month status report in response to March 12, 2012 Commission Order modifying licenses with regard to requirements for mitigation strategies for beyond-design-basis external events.

G. Receipt of a notice from the Federal Energy Regulatory Commission advising that Exelon Generation Company is requesting an extension of time and intent to prepare an Environmental Impact Statement to December 15, 2013.

**PUBLIC PARTICIPATION**

Mr. Roxbury asked how appointments are made to the Gaming Advisory Board.

The Commissioners indicated that they are recommended by the municipalities and must be residents of certain areas. It is a five-member Board. Appointments are made as follows: 2 from the host municipality, 1 County-wide and 2 from the contiguous municipalities. The members serve at will and there are no term limits.
Mr. Roxbury asked if the Commissioners would consider someone from the City when the next appointment is made. Currently the City has no representation.

Mr. Roxbury also asked the status of the Expedition Chesapeake filming and whether it is on budget.

Mr. Haste indicated that the project is progressing and if Mr. Roxbury would like a current update he should feel free to contact the Whitaker Center.

**ADJOURNMENT**

There being no further business, it was moved by Mr. Hartwick and seconded by Mr. Pries that the Board adjourn.

Transcribed by:  Richie-Ann Martz
Harrisburg Inundation Mapping Project

Benjamin A. Pratt, PE, CFM
Susquehanna River Basin Commission

Dauphin County Commissioners Workshop
September 11, 2013
Silver Jackets Program

- A USACE program to develop a continuously operating state-led interagency team working together to reduce flood risk at the state level
  - Reduced flood risk
  - Collaboration between various agency programs
  - Multi-agency technical resource for state and local agencies
  - Agencies better understand and leverage each other’s programs
  - Mechanism for establishing relationships to facilitate integrated solutions post-disaster

- Pilot projects – USACE provides funds for interagency flood risk mgmt projects
Harrisburg Mapping
Primary Project Partners

- Federal
  - US Army Corps of Engineers (USACE)
  - US Geological Survey (USGS)
  - NOAA’s National Weather Service (NWS)
  - Federal Emergency Management Agency (FEMA)

- State
  - PA Emergency Management Agency (PEMA)

- Regional
  - Susquehanna River Basin Commission (SRBC)

- Local
  - The Harrisburg Authority

- Leveraging resources (funds and in-kind services) for total project cost of $235k
SUSQUEHANNA INUNDATION MAPPING VIEWER
SUSQUEHANNA Flood Forecast & Warning System

Search by Address
Enter address or street name
1701 North State St 17102
All searches are approximate.

Layers

SUSQUEHANNA RIVER AT WILKESBARRE
Move the slider on the left to view flood depths at different river stages

Selected step: 3.5
The Susquehanna River provides a significant flood threat to the city of Harrisburg and surrounding communities. To help prepare for these events, the National Weather Service (NWS) issues flood forecasts every day. NWS flood forecasts predict the river stage three to ten days into the future. You can use these forecasts to identify what areas will be flooded based on these forecasts. Maps presented here are for educational purposes only and are not for flood insurance purposes.

Using one of the map viewers presented on the adjacent pages, you can identify your property and identify the flood stage that impacts your property. Subtract 4 feet from your flood stage to determine your property-specific action stage. Using the map legend and a sharpie marker, record your flood and action stage on the map and display it on your refrigerator. Continue to monitor river forecasts as they may periodically update and take appropriate action once your stage is forecast. Typically, you will have as much as 48 hours of notice prior to a Susquehanna River flood event.

Instructions for Susquehanna Inundation Map Viewer:
1. Visit browser to access site.
2. Select "Search by Address" and enter address.
3. Select "Flood" as your map type.
4. Click on the map to view flood information for your property.
5. Select "Property Information" to view flood-related information for your property.
6. Follow the map's on-screen instructions to identify flood-related information for your property.
7. Additional flood information is available at https://www.nfis.usgs.gov/app/

Instructions for National Weather Service Inundation Map Viewer:
2. Select "River" as your map type.
3. Select "River" as your map type.
4. Select "River" as your map type.
5. Select "River" as your map type.
6. Select "River" as your map type.
7. Select "River" as your map type.
8. Select "River" as your map type.
9. Select "River" as your map type.
10. Select "River" as your map type.

Susquehanna River Basin Commission
Conclusions

- Project success due to leveraged resources.
- Timely data collection greatly facilitated positive results.
- Hunch maps are valuable decision making tools.
- Commitment to outreach will enhance the effectiveness of the maps.
Viewer Links

- SRBC Viewer
  - http://maps.srbc.net/simv/

- NWS Viewer
  - http://water.weather.gov/ahps2/inundation/inundation.google.php?g=datatype=depth&wfo=ctp&g=age=harp1

- USGS Viewer (Available Fall 2013)
  - http://wim.usgs.gov/FIMI