DAUPHIN COUNTY BOARD OF COMMISSIONERS

LEGISLATIVE MEETING

SEPTEMBER 25, 2013
10:00 A.M.

MEMBERS PRESENT

Mike Pries, Vice Chairman
George P. Hartwick, III, Secretary

Jeff Haste, Chairman (ABSENT)

STAFF PRESENT

Laura E. Evans, Esq., Chief Clerk; Marie E. Rebuck, Controller; Joseph A. Curcillo, III, Esq., Solicitor; Fred Lighty, Esq., Human Services Director's Office; Randy Baratucci, Director of Purchasing; Mike Yohe, Director of Budget & Finance; Steve Libhart, Director of EMA; J. Scott Burford, Deputy Chief Clerk; August Memmi, Director of Community & Economic Development; Amy Harinath, Press Secretary; Gerald Feaser, Jr., Director of Registration & Elections; Gary Serhan, Deputy Controller; Leila Brown, Solicitor’s Office; Mavis Nimoh, Director of Drug & Alcohol; Bobby Sisock, Court Administration; Melissa Bradley, Human Resources; Kay Lengle, Human Resources; Greg Schneider, Budget & Finance; Sherry Clouser, Drug & Alcohol; Ruby Doub, Commissioners’ Office; Melody Osborn, Commissioners’ Office and Richie-Ann Martz, Assistant Chief Clerk

GUESTS PRESENT

Jim Roxbury, Jeff Frantz, Cheryl Floyd-Brown, Christina Frederick, Brian Graves, Tara Montgomery, Angelica Fiore, Paul O’Connor, Heather Bridges, Marianna Morowitz and Felicia Matriccino

MINUTES
CALL TO ORDER

Mr. Haste, Chairman of the Board, called the meeting to order at 10:07 a.m.

MOMENT OF SILENCE

Everyone observed a moment of silence.

PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

APPROVAL OF MINUTES

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the September 4, 2013 Workshop Meeting Minutes and the September 11, 2013 Legislative Meeting Minutes; motion carried.

It was moved by Ms. Rebuck and seconded by Mr. Hartwick that the Board approve the September 11, 2013 Salary Board Meeting Minutes; motion carried.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS

Ms. Evans reported that there were no Executive Sessions held between meetings.

PUBLIC PARTICIPATION

There was none.

DEPARTMENT DIRECTORS/GUESTS

A. Dauphin County Commissioners

1. Presentation of Proclamation – National Recovery Month

Mr. Hartwick thanked all the individuals that have joined them today. For those that are struggling with addiction, there is a future beyond what they are experiencing now. Addiction affects every level of society. It is a complicated process to go through. The County is aware that the majority of individuals that come through the system have co-occurring issues. We need to make a commitment to make an investment in citizens and give them the belief and hope that they are a responsible person and that they can be all that they were made to be. People can receive. He commented on an editorial on overdoses and how there are more deaths from overdoses than gun shots. Prescription drug abuse exists and is in each of the school districts in the County. It
knows no boundaries. We need to provide the support. We want them to be alive and want to address the issues head on.

(Mr. Hartwick read the following Proclamation.)

Office of County Commissioners  
Dauphin County, Pennsylvania  

Proclamation

We, the Dauphin County Board of Commissioners, are proud to join with families, advocates, elected officials and drug and alcohol professionals in proclaiming September 2013 as “National Recovery Month” in Dauphin County;

Whereas, drug and alcohol addiction is a condition affecting millions of Americans, whether it is a personal addiction or the addiction of a friend or family member;

Whereas, assessing the need for addiction treatment is a crucial first step in helping people realize that recovery is possible and treatment is effective;

Whereas, Dauphin County Drug and Alcohol Services, along with its many community- and faith-based partners, is breaking down barriers to treatment and striving to eliminate the stigma associated with drug and alcohol recovery;

Whereas, National Recovery Month spreads the positive message that behavioral health is essential to overall health, that prevention works, treatment is effective and people can and do recover;

Therefore, we join with counties throughout the Commonwealth and across the nation in proclaiming September 2013 as “National Recovery Month” in Dauphin County and in helping to heal lives and families so they may enjoy productive, peaceful, healthy and happy lives.

Several individuals came forth and shared stories with the Commissioners on their recovery process and how important having support is while going through recovery. There were some individuals that went through the recovery process that are currently working in provider agencies where they are helping other people with addiction issues. Everyone thanked the Commissioners for providing the support so that they can overcome their issues. Recovery can happen. It is a disease. It is no different than heart disease or diabetes.

Mr. Pries thanked Mr. Hartwick for his leadership in human services. He thanked Ms. Nimoh and her staff for all that they do. He also thanked the people who came forth to share their stories. Whatever was done in the past is in the past. We continue to support your efforts. You are making yourselves better.

Mr. Hartwick thanked them for their courage to come forward and wishes them the best of luck in their recovery.

HUMAN RESOURCES

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the Personnel Packet.
Question: Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

PURCHASE ORDERS

Mr. Baratucci stated that there are no changes from last week’s Packet.

Mr. Hartwick had a question on Page 7 as to the cost center. Page 25 is for the drop boxes for the disposing of prescription drugs.

Mr. Baratucci indicated that the cost center is the Re-entry Planning Support Grant.

REPORT FROM BUDGET & FINANCE – MIKE YOHE, BUDGET DIRECTOR

Mr. Yohe provided the following Report:

Report from the Office of Budget & Finance
September 25, 2013

- **September 13, 2013** transferred $1,077,447.48 to the Payables account from the County’s Concentration account for checks issued that week.

- **September 20, 2013** transferred $3,865,256.43 to the Payables account and $1,914,237.19 to the Payroll account from the County’s Concentration account for checks issued that week.

- Wire Payments since last report: $10,224,501.61

- Debt Service Payments since last report: $594,051.13

- Term Investments
  - 4/11/13 - **$10,011,742.65** 6-mo. CD - Susquehanna Bank – 0.300% - matures 10/10/13
  - 4/18/13 - **$10,011,167.42** 6-mo. CD - Susquehanna Bank – 0.300% - matures 10/17/13
  - 5/9/13 - **$10,009,442.16** 6-mo. CD - Susquehanna Bank – 0.300% - matures 11/7/13

- Balance today in PA INVEST account #2100017144860: $1,379.75 rate 0.050%

- Balance today in Susquehanna Bank investment account #119002023: $1,471,245.52 rate 0.150%

- Balance today in First National Bank investment account #97014743: $7,550,735.74 rate 0.300%
- Balance today in Integrity Bank Money Market Checking account #2206001209: $31,301,616.96 rate 0.260%

- Balance today in Sovereign/Santander Bank investment account #9551017714: $5,000,164.38 rate 0.200%

- Balance today in PNC Bank investment account #5004319839: $1,218.80 rate 0.100%

Mr. Yohe mentioned that the PNC account will be closed. He will check to see if more money is placed in the account if PNC can raise the interest rate, otherwise the account will be closed.


Mr. Pries questioned if there will be changes to the rates with the merger of Sovereign and Santander.

Mr. Yohe indicated that he believes it will be the same.

**REPORT FROM CHIEF CLERK/CHIEF OF STAFF – LAURA E. EVANS, ESQ.**

Ms. Evans reported that free flu and pneumonia shots are being offered by Dauphin County and the Visiting Nurse Association of Central PA to adults ages 60 and over in Dauphin County at several locations throughout the county in September and October. The program is made possible by a grant from the PA Department of Health. For a complete list of dates, or for more information about the program, please visit the county’s website or call our Aging office. Participants should bring all of their insurance cards to the clinic.

**SOLICITOR’S REPORT – JOSEPH A. CURCILLO, III, ESQ.**

Mr. Curcillo reported that the items reviewed by the Solicitor’s Office that are listed on the Agenda are ready for a vote.

**MATTERS REQUIRING BOARD ACTION**

A. Training Packet.

B. Satisfaction Pieces for:

1. Kirt R. Heintzelman on the property located at 1320 Penn Street, Harrisburg, PA 17102. The payoff is in the amount of $1,412.71. This is a forgivable mortgage from 1996.
2. Shannon M. McLeod on the property located at 293 Deaven Road, Harrisburg, PA - $3,000.00.
3. Todd S. Teter on the property located at 2436 Kensington Street, Harrisburg, PA 17104 - $5,000.00.
C. Refund of 2012 & 2013 County Real Estate Taxes – Parcel #24-064-067 (204 Robin Avenue) – Keystone Service Systems, Inc. - $1,884.06.


E. Agreement between Dauphin County (South Central Task Force), Technology WG and Dell Marketing, LP – Renewal of Citrix Go-to-Meeting Software System.

F. Agreement between Dauphin County (South Central Task Force), Technology WG and Prime Source Technologies, LLC for software support services.

G. Agreement between Dauphin County (South Central Task Force), Technology WG and Connected Office Products for Data Card WebID Software.

H. Purchase of Service Agreement between Dauphin County and COM-TEC Security, LLC for maintenance of digital door control system in P & Q control centers; emergency panel in Central Control; reception control and K-2 block at the Prison.


J. Ratification of the Third Amendment to the PA Department of Community & Economic Development – Dauphin County Weatherization Assistance Program Contract (C000053058), extending the time from 9/30/2013 to 12/31/2013.

K. Purchase of Service Agreements between Dauphin County (Children & Youth) and:
   1. The Summit School, Inc.
   2. PA Child Corporation
   3. Cornell Abraxas Group, Inc.
   4. Avanco International, Inc. – software
   5. Avanco International, Inc. – consulting

L. Amendments to Purchase of Service Agreements between Dauphin County (Drugs & Alcohol) and:
   1. Alder Health Services, Inc. – Amendment #1
   2. Harrisburg Area YMCA, Inc. – Amendment #1

M. Purchase of Service Agreement between Dauphin County (MH/ID) and Building Blocks Therapy, LLC.

N. ITF Medicaid Waiver Service Agreement between Dauphin County (MH/ID) and Building Blocks Therapy, LLC.

O. Amendments to Purchase of Service Agreements between Dauphin County (MH/ID) and:
   1. AHEDD, Inc. – Amendment #1
   2. Victoria Kern, MPT – Amendment #1
   3. Barbara Weber, M.S., CCC-SLP, BCBA – Amendment #1
   4. Cherie Rodgers, M.A., SLP-CCC – Amendment #1

P. Appointment of Nancy Thompson to the Dauphin County Housing Authority. Ms. Thompson's term will expire August 26, 2018.
Q. 2012 DEP 904 Recycling Performance Grant for submission to the Commonwealth of Pennsylvania Department of Environmental Protection, Bureau of Waste Management.

R. Approve the award and allocation of a Restricted Local Share Gaming Grant in the amount of $102,170.00 to East Hanover Township, consistent with the recommendation of the Dauphin County Gaming Advisory Board.

S. Unrestricted Local Share Gaming Funds – Capital Area Coalition on Homelessness - $2,000.00.

T. 2012 County and 911 Fund Audit Engagement Letter between Dauphin County and Zelenkofske Axelrod LLC.

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve Matters Requiring Board Action, Items A through T, listed above.

Question: Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

FORMER BUSINESS

There was none.

NEW BUSINESS

There was none.

COMMISSIONERS’ DISCUSSION & ACTIONS

There was none.

CORRESPONDENCE

The following correspondence was received in the Commissioners’ Office and will be handled appropriately.

A. Notification from Burget & Associates, Inc. advising that James A. Fleming is applying to DEP for a NPDES Permit for stormwater discharges associated with the construction of four lot subdivision/land development project in Reed Township.

B. Notification from Act One & Associates advising that they are applying to DEP for a NPDES Permit for stormwater discharges associated with the development of the final 11 lots at Quail Hollow Estates.

C. Notification from James A. Cieri, P.E. advising that GSP Management Co., owner of the Alex Acres Mobile Home Park, is applying to DEP for a Minor Permit Amendment of the Discharge Permit No. PA 0034754 to modify dechlorination facilities at the Wastewater Treatment Facility.

D. Notification from James Z. Cieri, P.E. advising that GSP Management Co., owner of the
Cedar Manor Mobile Home Park, is applying to DEP for a Minor Permit Amendment of the NPDES Discharge Permit No. PA 0080721 to modify post aeration and dechlorination facilities at the Wastewater Treatment Facility.

E. Receipt of a copy of a letter from Herbert, Rowland & Grubic, Inc. to the PA Public Utility Commission regarding the filing of the Application for the Borough of Middletown for approval of the alteration at crossing FRA DOT #518063P.

F. Notification from Rettew advising that Highspire Terminals Corp. intends to submit a Synthetic Minor Operating Permit Renewal Application to DEP for the petroleum storage facility located at 900 S. Eisenhower Blvd., Lower Swatara Township.

G. Notification from Iscdesign advising that they are applying to DEP for a BDWM-General Permit No. 7 to construct a joint access drive across a small wetland area along Vine Street just south of Intersection PA-283. The purpose of this project is for the construction of a Rutter’s Farm Store.

H. Notification from Glace Associates, Inc. advising that the Halifax Area Water and Sewer Authority is applying to DEP for an application for Public Water Supply Permit Modification for arsenic level management at Deppen Park in Halifax Borough/Halifax Township.

I. Receipt of an email from the County Commissioners Association of Pennsylvania advising that they have listed their property at 17 N. Front Street, Harrisburg for sale.

J. Notification from Navarro & Wright Consulting Engineers, Inc. advising that the Lower Swatara Township Authority is applying to DEP for a Part II Permit Application for the Lumber Street Interceptor Project in Highspire Borough.

PUBLIC PARTICIPATION

There was none.

ADJOURNMENT

There being no further business, it was moved by Mr. Hartwick and seconded by Mr. Pries that the Board adjourn; motion carried.

Transcribed by: Richie-Ann Martz