MEMBERS PRESENT

Jeff Haste, Chairman
Mike Pries, Vice Chairman
George P. Hartwick, III, Secretary

STAFF PRESENT

Chad Saylor, Chief Clerk; Marie E. Rebuck, Controller; Janis Creason, Treasurer; Joseph A. Curcillo, III, Esq., Solicitor; Judge William Tully; Amy Harinath, Press Secretary; Leila Brown, Solicitor’s Office; Gerald Feaser, Jr., Director of Registration & Elections; Robert Sisock, Court Administration; Melissa Bradley, Human Resources; Mike Yohe, Director of Budget & Finance; Randy Baratucci, Director of Purchasing; August Memmi, Director of Community & Economic Development; Fred Lighty, Esq., Solicitor’s Office; Dave Schreiber, Human Resources; Catharine Kilgore, District Attorney’s Office; Faye Fisher, Director of Human Resources; J. Scott Burford, Deputy Chief Clerk; Greg Schneider, Budget & Finance; Gary Serhan, Deputy Controller; Michelle Rider, Area Agency on Aging; Amanda Miller, Prison; Tim Czaja, Prison; Lauren Davis, Children & Youth; Elena Welsh, Area Agency on Aging; Rachel Paige, Children & Youth; Tiffany Moreno, Children & Youth; Melody Osborn, Commissioners’ Office; Julie Mackey, Commissioners’ Office and Richie-Ann Martz, Assistant Chief Clerk

GUESTS PRESENT

Chris Saylor, Anne Douds, Daniel Howard and Barbara Miller,
CALL TO ORDER

Mr. Haste, Chairman of the Board, called the meeting to order at 10:04 a.m.

MOMENT OF SILENCE

Everyone observed a moment of silence.

PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

APPROVAL OF MINUTES

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the March 19, 2014 Workshop Meeting Minutes and the March 26, 2014 Legislative Meeting Minutes; motion carried.

It was moved by Ms. Rebuck and seconded by Mr. Hartwick that the Board approve the March 26, 2014 Salary Board Meeting Minutes; motion carried.

It was moved by Mr. Haste and seconded by Mr. Hartwick that the Board approve the March 26, 2014 Election Board Meeting Minutes; motion carried.

OATH OF OFFICE

The Oath of Office was administered to Chad Saylor by the Honorable Judge William Tully.

The Commissioners welcomed Mr. Saylor back to County government.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS

Mr. Saylor reported that there were no Executive Sessions held between meetings.

PUBLIC PARTICIPATION

There was none.

DEPARTMENT DIRECTORS/GUESTS

A. Dave Schreiber, Human Resources

1. PSSU Labor Contract – January 1, 2014 through December 31, 2017 (***Listed as Item U under Matters Requiring Board Action***)
Mr. Schreiber stated that this contract covers some County employees that represent PSSU. He is requesting approval of the labor contract that will run through 2017. It is a fair and reasonable contract. Both sides worked hard. It contains a wage increase that is competitive. It also allows the County to outsource some areas provided it shows some cost savings. The Union and the County agreed to the Dauphin County Merit Hire Plan pending approval by the State.

Mr. Hartwick thanked the Union members. He would put up this group of employees against employees in other counties. These employees have a great deal of passion and commitment to their jobs. This was a difficult contract. There were long conversations about the wages. The Board is grateful for your service and it is a contract that is fair.

Mr. Pries echoed Mr. Hartwick’s comments. He thanked all involved on behalf of the residents of the County.

Mr. Haste indicated that the Board is proud of this County and that means its employees. He would stack up our employees against employees from other counties. He is glad that the negotiations are over and that a fair contract was reached.

B. Dr. Anne Douds, Penn State University and Catharine Kilgore, District Attorney’s Office

Ms. Kilgore stated that she is here today to talk about an opportunity for collaboration with Penn State University Harrisburg faculty. This relates to research that she would like to engage in related to the Veterans and problem-solving drug treatment courts. Dr. Douds is here today to talk about the collaboration and why Penn State is interested in working with Dauphin County on this initiative.

Ms. Douds mentioned an article that appeared in the Washington Post. It was regarding a brand new report just released from the Keiser Family Foundation that reveals that 2.6 million veterans will be returning from combat with unprecedented deployment cycles. That same report reveals that over 1.3 million of those veterans are returning with either PTS or TBI. Both of those conditions highly correlate with involvement with anti-social or less than socially desirable conduct. They are more likely to get involved with the criminal justice system. Pennsylvania has the fourth highest veteran population in the nation. The implications for the prison, correctional environments and courts are nothing less than astronomical. The bad news is that so many people are injured. The good news is the treatment is available. What is known from research is that traumatic brain injury and post-traumatic stress are profound acute disorders that are very often, if not entirely treatable, are manageable with the appropriate intervention. Those interventions are much more available in the community at a much lower cost than you would have if they were incarcerated.
I had the pleasure of getting to know a young man over the past two years who is a freshman at a private college here in the Commonwealth. He was 23 years old and served in Afghanistan. He lost his leg and the use of his right arm, which was his dominant hand. So, now he is left-handed. He spent two years at Walter Reed and when he was driving back from a Midwestern state, returning after seeing his family, he pulled up at a gas station and somebody “looked at him funny”. He got out of the car and punched the guy in the face. He said the last time he hesitated look what happened. That kind of reaction was appropriate in the environment he came from before. It is not appropriate here. That young man has turned his life around.

Unfortunately he has a misdemeanor because the DA in the state did not have access to what we call here “the Veterans Court”. The Dauphin County Veterans Court is doing work that is invaluable. It is allowing veterans who have found themselves involved in the criminal justice system, as a consequence of some of their injuries or some other anti-social behaviors, to have a means of avoiding traditional criminal prosecution and seek the treatment they need. It is my personal opinion, because unfortunately at this point anecdotally we think it is a great program, we have no evidence whatsoever. There is raw data and stories. She values testimony. That anecdotal story is not what taxpayers or funders need in order to establish the ethicity of a program. What they need is data. We have an opportunity, with the raw data that Ms. Kilgore has been collecting on these veterans and the programming, to run the statistical analyzes that her department is so good at and establish the evidence that will support these programs. Public opinion is pretty high in terms of the veteran population. In the event of another unfortunate story like what just happened at Fort Hood, there is the potential for public opinion to weigh-in. If that public opinion does weigh-in and the taxpayers start asking why they are paying so much to invest in these programs. We need proof that they work. She can’t guarantee that the studies that she does will give proof that they work, but she can tell that they will prove what they do.

Ms. Kilgore stated that the Veterans Court is based on the problem-solving court model, which has been in existence for approximately 25 years. The application of its use is relatively new. The first Veterans Court opened in Buffalo in 2008. It is an adaptation of that particular model. It has all the key components.

Ms. Douds stated that the Drug Courts have been studies quite a bit. In terms of the Drug Court here in Dauphin County, they have the modeling to do the analysis with the raw data that the Dauphin County Court has been maintaining to run the analyzes pretty readily. The measures of success for the Veterans Treatment Court programs have not been validated. They don’t know what the Courts are trying to accomplish. We know they want to reduce recidivism and increase service delivery. Those outcomes are a little different than the outcomes seen being measured in the Drug Court model, which the Veterans Court is modeled. The intake procedures have not been explored. They are still using some of the tools that were used to diagnose need and amenability to services that were in the Drug Court programs. We also need to look at how we are doing intake and whether those intake procedures are appropriate.

Ms. Kilgore asked if there were any questions.
Mr. Haste questioned if Penn State is going to look at Veterans Court and Drug Court.

Ms. Douds indicated yes.

Mr. Haste asked if they are going to gather data so the County knows how it is working. He asked if there is a way to add another component to that. That is the mental health side of things. He wasn’t sure if Penn State had a way to look at that and track it. An attempt has been made at Mental Health Court in the County. It has not moved forward. The Commissioners and the Mental Health Department support it, but the Courts do now. The County’s Mental Health Department is not happy with where it is headed. In dealing with the jail population, the mental health side often follows these other paths or these other paths follow mental health. He would ask that as this is being done that you keep that in mind.

Ms. Douds introduced her colleague, Mr. Daniel Howard. He is the data guy. He has been looking at the variables that Ms. Kilgore and some others have been maintaining. The good news is that the data is very rich. She thinks a lot of information has already been tracked in a non-scientific way.

Ms. Kilgore stated in a non-consolidated kind of way.

Ms. Douds stated that she believes that she can take and look at some measures of mental health assessment and treatment within these two courts.

Ms. Kilgore stated that this was discussed with the President Judge.

Mr. Haste stated that he has had those follow-ups for about a year and they have gone nowhere.

Mr. Hartwick stated that he has as well. The idea that this is a challenging and difficult population, the mental health disorders that are being discussed there are other secondary behaviors that result. Some of the primary issues are that the mental health issues are not being dealt with from a primary perspective. It is a very difficult clientele to deal with from a court perspective. It takes a great deal of patience and time. Great credit goes to Judge Bratton in running a Veterans Court that has been second to none. That is probably one the most successful and best structured courts that he has seen from an alternative perspective. The results have been clear and we owe it to the people that have put their lives on the line for this country to provide alternatives besides jail in dealing with issues as a result of combat. It is great that we can now have the data to support that it works. The mental health issues cannot be ignored. For the clients, the ability to check in with a judge and have a formal process where they can see their achievements is important. The population at the prison is 1100. Mental health needs to be included rather than being placed in an institution.
Ms. Kilgore stated that she would like to have a criminal justice state of the union address. A lot of projects are being done. There is a lot going on. They all have different kinds of admission criteria. Specifically for Drug and Mental Health, you are looking at the severe mentally ill, you are looking also in Drug Court those people that are physically addicted to a substance. All of these factors tie together. There is substantial data on the mental health side that is available. Veterans Court is a whole other animal because of the backgrounds of the veterans themselves. In order to get into that program the first place you start is did you serve your country and was it honorably.

Mr. Howard stated that in terms of the evaluation, they would be happy to extend their evaluation to the mental health court specifically. It is a problem-solving court.

Ms. Douds stated that she is excited to hear about the County’s interest in that and the evaluation work. Penn State has tripled in size in their Criminal Justice department. Just this past year, Penn State Harrisburg has become the University-wide Home of the Justice and Safety Institute, which is also a research arm.

Ms. Hartwick appreciates the support.

Mr. Saylor stated that the study will be done at no cost to the County. There is a $30,000 grant to do the study. There are some issues in terms of handling the data from the criminal justice system that needs to be worked through with the Solicitor’s Office. He asked when they plan on starting the study and how long it will take.

Ms. Douds stated that they already Institutional Review Board’s (IRB) approval to do the interviews and all of the data collection with the court personnel. They are waiting for IRB’s approval to begin actually looking at the data. They need to get the confidentiality and security protocols in place to ensure that nothing leaves the building. They plan to begin this summer.

Ms. Kilgore stated that is where the Solicitor’s input will come in.

Ms. Douds stated that the initial work will begin today if permitted. The data analysis will begin as soon as they get the IRB approval. Wrap up should be around the end of the year.

Ms. Kilgore stated that there is an opportunity for a PCCD grant for $1,500. There is no cash match. They are competitive in that they are a first come first serve kind of funding. She can apply for those with the Board’s permission relating to this project to give a piece of funding to support the initiative.

Ms. Douds stated that the grant came from the Justice and Safety Institute and is channeled through Penn State.

Ms. Kilgore stated that it moved very quickly. CJAB will apply for a min-grant.
Mr. Haste stated that there are no objections with applying for the grant.

C. Catharine Kilgore, District Attorney’s Office

1. PCCD – 2014/2015 RIP/IP Grant Application (Listed as Item W under Matters Requiring Board Action)

Ms. Kilgore stated that she has a combined Intermediate Punishment Grant Proposal. This is different from other funding years, because Restrictive Intermediate Punishment and Intermediate Punishment funds are now in one solicitation. That means the work that has been done at the Work Release Center to support supervisory staff and what the funds were used for in Drug and Veterans Court now have to be combined. She met with every department involved. It widens the net of the individuals that they are going to catch for treatment. They have to use Medicaid as first source of funding. If they can’t get funding they draw on the grant funds. With the addition of that entire population, not just the problem-solving courts, they are going to be expending more treatment dollars, which is a good thing. If people need treatment they should be getting into and receiving it at the level that they need the service. What PCCD did was essentially level fund non-supervision such as treatment dollars and supervision funds. The split among Work Release and APO for salaries and benefits will basically be the same as last year. Treatment dollars there is a slight increase. The Medicaid dollars is a federal source. She does not have any estimates. That must be reported as a cash match. She estimated it at $43,000. There is also a treatment offered at the Work Release Center so that impact on how things are billed. The grant itself is straightforward. In Veterans Court there is a 91% retention rate. At this point there is a 66% graduation rate with the remainder of folks in the program on track to graduate. There have been five graduations. The next one will be held on May 2, 2014. In Drug Court, there have been 46 graduates. The Drug Court is overseen by Judge Lewis. The Veterans Court is overseen by Judge Bratton.

Mr. Hartwick stated that there is a lot happening in the D&A world. He has been talking with Ed about the Pre-Trial Diversion. He mentioned how the Oregon Legislature passed a law that has allowed for all inmates to now be covered from a Pre-Trial perspective with private insurance and the ability for us to do significant amount of diversion through Pre-Trial and the ability to connect people to MA as a paying source as a pre-condition of release. These all should have a positive impact on the budget. We need to make sure that everyone is on the same page. There are a number of initiatives that if planned appropriately could really put the Booking Center in play to do what this Board had originally intended to do to offer that alternative right from the door.

Ms. Kilgore stated that there are many projects up in the air. We tried to get a logistical flow.

Mr. Hartwick stated that Secretary Tennis wants the County to take the lead.
Ms. Kilgore stated that this is one of the exciting reasons by Dauphin County is at the forefront.

Mr. Haste stated that it is one of the main reasons why the Judicial Center is there.

**SALARY BOARD**

A complete set of Salary Board Meeting Minutes are on file in the Commissioners’ Office.

**HUMAN RESOURCES**

Ms. Lengle asked if there were any questions. There was none.

*It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the Personnel Packet.*

**Question:** Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

**PURCHASE ORDERS**

Mr. Baratucci indicated that there were no changes from last week’s Packet, except for the budget adjustments that were made. He asked if there were any questions. There was none.

*It was moved by Mr. Pries and seconded by Mr. Hartwick that the Board approve the Purchase Order Packet.*

**Question:** Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

**REPORT FROM BUDGET & FINANCE – MIKE YOHE, BUDGET DIRECTOR**

Mr. Yohe provided the following Report:

*Report from the Office of Budget & Finance*
*April 9, 2014*

- **March 28, 2014** transferred $1,274,531.13 to the Payables account from the County’s Concentration account for checks issued that week.

- **April 4, 2014** transferred $2,284,806.76 to the Payables account and $1,827,737.52 to the Payroll account from the County’s Concentration account for checks issued that week.
• Wire Payments since last report: $10,432,196.98

• Debt Service Payments since last report: $73,062.50

• Term Investments
  • 3/25/14 - $5,000,000.00 7-month CD – Centric Bank – 0.77% - matures 10/25/14

• Balance today in PA INVEST account #2100017144860: $1,380.16 rate 0.050%

• Balance today in Susquehanna Bank investment account #10013172621: $38,919,709.45 rate 0.250%

• Balance today in Susquehanna Bank investment account #119002023: $1,000.00 rate 0.100%

• Balance today in First National Bank investment account #97014743: $9,562,037.85 rate 0.300%

• Balance today in Integrity Bank Money Market Checking account #2206001209: $36,740,850.03 rate 0.260%

• Balance today in Santander Bank investment account #9551017714: $5,005,152.92 rate 0.200%


Mr. Yohe mentioned that he did reach out to Northwest and PNC and he has not heard back from them.

REPORT FROM CHIEF CLERK/CHIEF OF STAFF – CHAD SAYLOR

Mr. Saylor indicated that he had no official business. He thanked Laura Cullison for being helpful. He looks forward to working with her on a number of projects. He also thanked his wife, Chris and Judge Tully.

SOLICITOR’S REPORT – JOSEPH A. CURCILLO, III, ESQ.

Mr. Curcillo indicated that everything on the agenda that was reviewed by the Solicitor’s Office is ready for consideration. He noted that Item V, it should be listed as a Resolution authorizing the execution of the Federal-Aid Supplemental Agreement.

MATTERS REQUIRING BOARD ACTION

A. Training Packet.
B. Request to waive 2013 County/Library penalties and cost – Parcel #63-030-037 (303 N. Harrisburg St.) – Keith Flynn - $92.18.


D. Service Agreement between Dauphin County and Inservco Insurance Services, Inc. for administration of self-insurance program.

E. Function Agreement between Dauphin County (Tax Claim) and Hilton Harrisburg for sale on June 12, 2014.


G. Performing Artist Agreements for the Dauphin County Music & Wine Festival:
   1. The Cornlickers – June 14, 2014 - $500
   2. The Passionettes – June 15, 2014 - $1,200
   3. The Uptown Music Collective – June 15, 2014 - $500

H. Performing Artist Agreement – Jah Works Banks – Dauphin County Cultural Festival (August 1, 2014) - $2,000.

I. Performing Artist Agreement – Colebrook Road Entertainment - Wade Yankey – Dauphin County Brew Fest Vendor for the Year - $500.

J. Performing Artist Agreements – Dauphin County Jazz & Wine Festival:
   1. Flying Vee Music – Gerald Veasly & Carol Riddick – September 6, 2014 - $4,700
   2. Jeff Bradshaw, Joey Sommerville, Elan Trotman – September 6, 2014 - $6,500

K. Agreements amending the Monitoring Contracts between Dauphin County and Sentinel Offender Services, LLC:
   1. Monitor Service Agreement for Dauphin County Probation Services (Contract No. 4400009985) – GPS Location Based Tracking Devices and Software.
   2. Monitoring Service Schedule No. 1 for 275 OM Series GPS Location Based Monitoring Units and web based monitoring and mapping software.
   3. Memorandum of Understanding for new three (3) year Monitoring Service Agreement that reflects the new department, Dauphin County Probation Services, and consolidation (Work Release and Juvenile Probation) of GPS Units.

L. Agreement between Dauphin County and Mid Atlantic Monitoring Services, LLC for Secure Continuous Remote Alcohol Monitoring (SCRAM) and Radio Frequency Electronic Monitoring Service (RX) (Collectively SCRAMx) and Mobile Breath Alcohol Monitoring hardware, software and services.

M. Intergovernmental Agreement between Dauphin County and the Pennsylvania Department of Corrections for Third Party Reporting as required by the NSPDR under PREA.

N. CDBG Subrecipient Agreements – Disaster Recovery Funds:
   1. Steelton Borough – Pump Station Sewage Grinder Improvements - $575,000
2. Steelton Borough Authority – Water Filtration Plan Standby Power - $555,000
3. Borough of Hummelstown – Swatara Creek, Village Road Acquisition $170,000

O. Addendum #1 to Purchase of Service Agreement between Dauphin County (Children & Youth) and Pennsylvania Counseling Services, Inc.

P. Adoption Assistance Agreements #2014-12 and #2014-13.

Q. Child Welfare Education for Leadership (CWEL) Program Agreement between Dauphin County, the University of Pittsburgh and Jennifer L. Maxwell.

R. Appointment of Kevin Sidella to the SouthCentral Workforce Investment Board, term expires September 30, 2017.

S. Appointment of the following to the Drug and Alcohol Advisory Board: James Lenker, Todd Singer and Rev. Mim Harvey. Terms will expire December 31, 2016.

T. Tourism Grant (2%) – Dauphin County Parks & Recreation (Youth Connection Tour) - $3,000.


V. Federal-Aid Supplemental Reimbursement Agreement #089633B – Dauphin County Bridge No. 32 (Duke Street Bridge) Replacement - $622,250.


X. Products Assessment Agreement between Dauphin County and VANGENT, Inc.

It was moved by Mr. Pries and seconded by Mr. Hartwick that the Board approve Items A through X listed above under Matters Requiring Board Action.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

**FORMER BUSINESS**

There was none.

**NEW BUSINESS**

There was none.

**COMMISSIONERS’ DISCUSSION & ACTIONS**

There was none.
CORRESPONDENCE

The following correspondence was received in the Commissioners’ Office and will be handled by the staff appropriately.

A. Notification from Hempt Bros., Inc. advising that they are applying to DEP for the renewal of their application for air quality control for the Steelton Quarry, Steelton Borough – Permit #22-05033.

B. Notification from H. Edward Black and Associates, Ltd. advising that Pinnacle Health Hospitals are applying to DEP for a NPDES Permit for stormwater discharges associated with the construction of a new parking lot with 78 spaces on lands to be purchased from the City of Harrisburg and leasehold from the PA Department of Transportation.

C. Notification from GHD advising that the Lower Paxton Township Authority is applying to DEP for NPDES Permit for stormwater discharges associated with the Mini-Basin BC-3B Sanitary Sewer Replacement project in Lower Paxton Township.

D. Notification from Liberty Excavators, Inc. advising that they are applying to DEP for an Air Quality General Plan Approval and/or General Operating Permit for the construction and operation of a portable aggregate crushing facility at Fed Ex Ground, 111 Fulling Mill Road, Middletown.

E. Receipt of an Annual Report from the Spring Creek Rehabilitation and Health Care Center.

F. Notification from Evans Engineering, Inc. advising that MRP Industrial is applying to DEP for a Water Obstructions and Encroachment General Permit for the development of a project site located at 140 Fulling Mill Road, Middletown.

G. Notification from Dauphin Engineering Co. advising that Joao Bradley Construction is applying to DEP for a NPDES Permit for stormwater discharges associated with construction project located on Eisenhower Boulevard (Parcel #63-062-102) in Swatara Township.

H. Receipt of a letter from the PA Public Utility Commission advising that the Application of Middletown Borough for approval of the alteration of the crossing (DOT 518 063 P) where S.R. 0441 (S. Union St.) crosses, below grade, tracks of the National Railroad Passenger Corporation (Amtrak) in the Borough of Middletown, Dauphin County, by reason of the installation of an 18-inch diameter PVC sewer line and a 10-inch DI pipe water line has been approved with some revisions.

I. Receipt of a copy of a letter from the PA DEP to Pennsy Supply, Inc. advising that the existing Permit No. 7175SM1 is corrected per the Noncoal Surface Mining Permit #7175SM1, NPDES Permit No. PA0613827 – Hummelstown Quarry Operation in South Hanover Township.

J. Receipt of a copy of a letter from PA DEP to S & M Coal Company advising that the Annual Bond Review for Surface Mining Permit No. 22851304 has been determined, by both the Compliance and Technical Services Sections of the Pottsville District Mining Office, to adequately represent current and planned site operating conditions and is acceptable to the DEP.

K. Receipt of a copy of a letter from PA DEP to Rocky Licensing Corp. advising that the existing Permit No. 22880301 is corrected per the Surface Mining Permit No.
L. Receipt of a letter from the Dauphin County Conservation District advising of the renewal of the Fort Hunter Adaptive Reuse – NPDES Permit #PAG-02-0022-11-039R. The new expiration date is April 1, 2019.

M. Notification from Light-Heigel & Associates, Inc. advising that the Middle Paxton Township Supervisors are applying to DEP for a General Permit-11 for the Potato Valley Road Bridge Replacement Project in Middle Paxton Township.

N. Notification from The Hershey Company advising that they are applying to DEP for a NPDES Permit with regard to the amendment of the number of outfalls discharging non-contact cooling water and stormwater to Spring Creek from 13 to 2 outfalls.

O. Notification from Century Engineering advising that Hershey Entertainment & Resort Company is applying to DEP for a NPDES Permit for stormwater discharges associated with the replacement of the existing indoor and outdoor pool facilities with proposed modern natatorium facility within the same footprint.

P. Notification from Dawood Engineers advising that the PA Department of Transportation is applying to DEP for a NPDES Permit for stormwater discharges associated with the realignment of SR 0283 interchange and reconstruct SR 0300 from the interchange to the Cole Brook Road overpass.

Q. Notification from United Water Pennsylvania advising that they submitted a Major Water Supply Permit Application for the construction of the Colonial Road Booster Station in Lower Paxton Township.

PUBLIC PARTICIPATION

There was none.

ADJOURNMENT

There being no further business, it was moved by Mr. Hartwick and seconded by Mr. Pries that the Board adjourn; motion carried.

Transcribed by: Richie-Ann Martz