CALL TO ORDER

Mr. Haste, Chairman of the Board, called the meeting to order at 10:06 a.m.
MOMENT OF SILENCE
Everyone observed a moment of silence.

PLEDGE OF ALLEGIANCE
Everyone stood for the Pledge of Allegiance.

APPROVAL OF MINUTES

   It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the August 13, 2014 Workshop/Legislative Meeting Minutes; motion carried.

   It was moved by Ms. Rebuck and seconded by Mr. Hartwick that the Board approve the August 13, 2014 Salary Board Meeting Minutes; motion carried.

   It was moved by Mr. Haste and seconded by Mr. Hartwick that the Board approve the July 30, 2014 Election Board Meeting Minutes; motion carried.

ELECTION BOARD MEETING
A complete set of Election Board Meeting Minutes are on file in the Commissioners’ Office.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS
Mr. Saylor reported that there were no Executive Sessions held between meetings.

PUBLIC PARTICIPATION
There was none.

DEPARTMENT DIRECTORS/GUESTS
A. Tina Nixon, Director, YWCA
   1. YWCA Grant (Listed as Item AA under Matters Requiring Board Action)

Ms. Nixon thanked the Commissioners for allowing her to be here. She is requesting the Board’s support with the YWCA’s Keystone Community Grant. The YWCA has been operating at 1101 Market Street for over 15 years. During that time, services were provided to over 250,000 individuals. Some of those services included homeless shelter, domestic violence and sexual assault programs, work programs, and child development center. The building has taken on a lot of wear and tear. An assessment was done and the renovations will be done in phases. The first phase has already been
completed. Money was received from the Gaming Fund. Money from a private foundation and donated money helped meet the match. They are requesting from the Keystone Community Program funds $498,494 to help continue with the renovations of the facility. They are asking for the Board of Commissioners’ support.

Mr. Hartwick commended Ms. Nixon for the work that she does and for being able to provide one of the premier and safest locations for women who are undergoing domestic violence and the continued work that she has done around issues of racism, protection of the community and victims. The YWCA has been a great community partner and one that without the resource certainly this County wouldn’t be in a position to be able to provide those levels of services. That kind of partnership deserves great credit and Ms. Nixon has run a great organization.

He asked about this specific grant request, what role will the County be playing.

Ms. Nixon stated that this is an Agreement. It is agreeing to basically support the YWCA’s efforts and if for some reason the Y doesn’t do what they say they are going to do then the County will, but you won’t because the Y will have a bond and the County will be covered, but the County will agree to return any unspent funds that the Y doesn’t utilize, but they all will be utilized.

Mr. Hartwick asked what the name of the program is.

Ms. Nixon stated that it is the Keystone Community Grant Program.

Mr. Hartwick asked if it is a state administered grant program.

Ms. Nixon stated yes, through the State Department of Community & Economic Development.

Mr. Hartwick asked if there is any liability exposure or additional funds that are being requested related to the County’s involvement.

Ms. Nixon stated no.

Mr. Hartwick asked if the County is the applicant.

Ms. Nixon stated no, the YWCA is the applicant. It is a requirement of the Agreement that if for some reason the YWCA goes under, the County would agree to pay back the funds, but the Y will have an insurance statement indicating that the County will not have to pay back the funds.

Mr. Pries asked if the Solicitor had an opportunity to review these documents.

Mr. Curcillo indicated that it has been reviewed by the Solicitor’s Office and he does not believe that there is any exposure. It is a pass through.
Mr. Hartwick stated that the insurance policy that the Y is referring to is…

Ms. Nixon indicated that is the Y’s insurance policy that will cover the amount that is being requested.

Mr. Hartwick stated that he has not reviewed the specific documentation and that is why he is asking the question.

Mr. Curcillo indicated that approval can be contingent upon Solicitor’s review.

Mr. Hartwick indicated that he would prefer that. The Board wants to be supportive. He just wants to make sure he understands what the level of County exposure is with the risk that it is assuming. If the Board is able to be supportive without putting itself in a position of exposure, it is something that he will support. He needs to get that definitive answer.

Mr. Curcillo indicated that he will review the information.

Mr. Pries stated that he thought Mr. Curcillo indicated that it was reviewed and there was no exposure.

Mr. Curcillo stated that agreement has been reviewed, but the insurance information has not been reviewed.

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve Item AA under Matters Requiring Board Action, contingent upon Solicitor’s review of the discussion of liability and exposure and the insurance documentation. If all is in order, the Board will approve the support of the grant.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

HUMAN RESOURCES

Ms. Reardon asked if there were any questions on the Personnel Packet. (There was none.)

It was moved by Mr. Pries and seconded by Mr. Hartwick that the Board approve the Personnel Packet as presented.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

PURCHASE ORDERS
Mr. Baratucci stated that the Packet is very small. There are no changes to it.

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the Purchase Order Packet as presented.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

REPORT FROM BUDGET & FINANCE – MIKE YOHE, BUDGET DIRECTOR

Mr. Yohe provided the following Report:

Report from the Office of Budget & Finance
August 27, 2014

- **August 15, 2014** transferred $2,773,089.75 to the Payables account from the County’s Concentration account for checks issued that week.

- **August 22, 2014** transferred $3,032,879.42 to the Payables account and $1,838,706.70 to the Payroll account from the County’s Concentration account for checks issued that week.

- Wire Payments since last report: $10,966,510.21

- Debt Service Payments since last report: $0.00

- **Term Investments**
  - 3/25/14 - **$5,000,000.00** 7-month CD – Centric Bank – 0.77% - matures 10/25/14

- **Balance today in PA INVEST account #2100017144860**: $1,380.40 rate 0.050%

- **Balance today in Susquehanna Bank investment account #10013172621**: $15,396,634.23 rate 0.250%

- **Balance today in Susquehanna Bank investment account #119002023**: $1,068.67 rate 0.110%

- **Balance today in First National Bank investment account #97014743**: $9,574,019.12 rate 0.300%

- **Balance today in Integrity Bank Money Market Checking account #2206001209**: $36,772,789.75 rate 0.260%

- **Balance today in Santander Bank investment account #9551017714**: $15,019,767.27 rate 0.300%

Mr. Haste asked when the budget packets will be distributed.

Mr. Yohe stated that the budgets were due in his office on August 22. He started meeting with the departments yesterday. So far there are no surprises.

REPORT FROM CHIEF CLERK/CHIEF OF STAFF – CHAD SAYLOR

Mr. Saylor stated that he has nothing to report unless there are questions of him. (There was none.)

SOLICITOR’S REPORT – JOSEPH A. CURCILLO, III, ESQ.

Mr. Curcillo stated that he would like to direct Commissioner Hartwick’s attention to Item A3. He is also requesting that Item E9 be pulled at this time.

MATTERS REQUIRING BOARD ACTION

A. Purchase of Service Agreements between Dauphin County (Children & Youth) and:
   1. The Boys & Girls Club of Central Pennsylvania, Inc.
   2. The Bradley Center, Inc.
   4. Clear Vision Residential Treatment Services, Inc.
   5. Drug and Alcohol Rehabilitation Services, Inc.
   6. The Glen Mills Schools, Inc.

B. Adoption Assistance Agreements #2014-34, #2014-35 and #2014-36.

C. 2015/2016 Needs Based Plan and Budget for Children & Youth. (Pulled)

D. Memorandum of Understanding between Dauphin County (Children & Youth) and Keystone Service Systems, Inc. t/d/a Capital Area Head Start.

E. Purchase of Service Agreements between Dauphin County (Drug & Alcohol) and:
   1. DataQuest, Inc.
   2. Harrisburg Area YMCA, Inc.
   3. Lower Dauphin Communities That Care, Inc.
   4. Hamilton Health Center, Inc.
   5. Halifax Communities That Care, Inc.
   6. YWCA of Greater Harrisburg, Inc.
   7. Contact Helpline, Inc.
   8. Life Esteem, Inc.
   9. The Miracle Group, Inc. (Pulled)

F. Addendum #1 to Purchase of Service Agreement between Dauphin County (Drug & Alcohol) and Mazzitti & Sullivan Counseling Services, Inc.

G. Amendments to Purchase of Service Agreements between Dauphin County (MH/ID) and:
1. Julie E. Granito, MA, CCC-SLP – Amendment #1
2. International Service Center – Amendment #1
3. Sovia Therapy – Amendment #1
4. Lawrence J. Vuxta – Amendment #1

H. 2014/2015 Medical Assistance Transportation Program Participation Grant Agreement and Assurance of Compliance between Dauphin County and Commonwealth of Pennsylvania Department of Public Welfare.

I. Engagement Letter with Zelenkofske Axelrod LLC to perform the annual required audits of the 16 Dauphin County Magisterial District Justices for the year ended December 31, 2013.

J. Engagement Letter with Zelenkofske Axelrod LLC to perform the annual required audits of the 2013 County and 911 Fund for the year ended December 31, 2013.


M. Flexible Spending Program Proposal from Benefit Design Specialists, effective date of service is January 1, 2015.

N. Agreement between Dauphin County (EMA) and ThyssenKrupp Elevator America to furnish and install an ADA compliant, autodial telephone in the elevator cab control panel for the building/elevators at EMA.


Q. Agreement between Dauphin County and JFC Temps, Inc.

R. Agreement between Dauphin County and Integrated Corporate Health, LLC for flu immunizations.

S. Repository Bid received from Andrew Clark for Parcel #10-021-020 (2624 N. 6th Street) - $500.00.

T. Repository Bids received from Brookside Mobile Home Park for the following:
   1. Parcel #36-007-018-059-0208 (58 Manny Drive) - $1,000.00
   2. Parcel #36-007-018-019-0246 (19 George Street) - $1,000.00
   3. Parcel #36-007-018-066-0207 (66 Manny Drive) - $1,000.00

U. Agreement and Performance and Payment Bonds between Dauphin County and Farhat Excavating, LLC for the Dauphin County Prison/Work Release Site Improvements.

V. Satisfaction Piece for Christy N. Reddinger on the property located at 117 W. Main Street, Hershey, PA 17033 ($3,000.00).
W. Satisfaction Piece for Aubrey L. MacGinnes on the property located at 3805 Hillcrest Road, Harrisburg, PA 17109 ($5,000.00).

X. Satisfaction Piece for Robert J. Landry, III on the property located at 2904 Boas Street, Harrisburg, PA 17103 ($3,000.00).

Y. Subcontractor Agreement between Dauphin County (Prison) and Tri-County Opportunities Industrialization Center, Inc.

Z. Subordination Agreement for Anthony Elby on the property located at 1548 Creekbed Drive, Harrisburg, PA 17110.

AA. Keystone Community Program Cooperation Agreement between YWCA of Greater Harrisburg and Dauphin County.

BB. Approval of County sponsorship, for eligibility purposes only, of Local Share Municipal Gaming Grant Applications from the entities identified in the Solicitor’s Report.

CC. Training Packet.

Mr. Haste stated on Item BB the items listed in the Solicitor’s Report, those are just for the Board to give a letter of recommendation to move them forward to the Committee.

Mr. Curcillo indicated that is correct. You are approving the County sponsorship, just for eligibility purposes.

Mr. Haste stated that the Board has for approval Items A through CC, noting that Item AA was already addressed. Commissioner Hartwick will abstain on Item A3 and Item E9 will be pulled. He asked if there was anything else that needed pulled.

Mr. Hartwick indicated that he would like to Pull Item C and next week have the Board take action following a presentation by staff.

It was moved by Mr. Pries and seconded by Mr. Hartwick that the Board approve Items A through CC, listed above under Matters Requiring Board Action, noting that Item AA was approved earlier in the meeting, Items C and E9 are pulled and that Mr. Hartwick will be abstaining on Item A3.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

FORMER BUSINESS

There was none.
NEW BUSINESS

There was none.

COMMISSIONERS’ DISCUSSION & ACTIONS

There was none.

CORRESPONDENCE

The following correspondence was received in the Commissioners’ Office and will be handled by the staff appropriately.

A. Receipt of a letter from the Pennsylvania Historical & Museum Commission advising that the William Penn Memorial Museum and State Archives Building located at 300 North Street, Harrisburg has been placed on the National Register of Historic Places on August 1, 2014.

B. Notification from Gannett Fleming advising that the West Hanover Township Water & Sewer Authority is applying to DEP for the renewal of its existing NPDES Permit No. PA 0085511.

C. Notification from LSCdesign advising that Main and Walton Development Company is applying to DEP for a NPDES Permit for stormwater discharges associated with the construction of a building addition at the Hilton Garden Inn Hershey.

D. Notification from Herbert, Rowland & Grubic, Inc. advising that the Dauphin County Parks and Recreation Department is applying to DEP for a BWM-GP-11 Permit for Wildwood Park Improvements.

E. Notification that a public meeting will be held on September 16, 2014 to solicit comments on the draft multi-project Environmental Impact Statement for the York Haven Hydroelectric Project, the Muddy Run Pumped Storage Project and the Conowingo Hydroelectric Project.

F. Notification from Pioneer Management, LLC advising that John Wetherhold (Lot 3) and EG Stoltzfus Homes, LLC (Lot 4) are applying to DEP for a NPDES Permit for stormwater discharges associated with the construction of a single family residence on each lot on the east side of Church Road just south of Fishburn Road.

G. Notification from RJ Fisher & Associates, Inc. advising that they are applying to DEP for a NPDES Permit for stormwater discharges associated with the site grading and associated gravel cover for improved vehicular circulations at 7429 Allentown Boulevard.

PUBLIC PARTICIPATION

Mr. Haste noted that the Retirement Board will convene at 10:30 a.m.

There was no public participation.
ADJOURNMENT

There being no further business, it was moved by Mr. Hartwick and seconded by Mr. Pries that the Board adjourn.

Transcribed by: Richie-Ann Martz