DAUPHIN COUNTY BOARD OF COMMISSIONERS
COMMISSIONERS’ LEGISLATIVE MEETING
WEDNESDAY, DECEMBER 3, 2014
10:00 A.M.

Final
Tuesday, December 2, 2014
3:00 p.m.

I. CALL TO ORDER

II. MOMENT OF SILENCE

III. PLEDGE OF ALLEGIANCE

IV. APPROVAL OF MINUTES

November 12, 2014 Workshop Meeting
November 19, 2014 Legislative Meeting
November 19, 2014 Salary Board Meeting
November 12, 2014 Election Board Meeting
November 19, 2014 Election Board Meeting

V. EXECUTIVE SESSIONS HELD BETWEEN MEETINGS

VI. PUBLIC PARTICIPATION

VII. DIRECTORS/GUESTS

A. Carl Dickson and Michelle Hornberger, Parks & Recreation
   1. Dauphin County Charity Golf Outing Check Presentation to Local Organizations

VIII. SALARY BOARD

A. Prison
   1. Create a Full-Time Custody Major Investigator (Interim Fill) position, Range 00117, Step 01, Grade 01, Salary $24.96 p/h, effective December 8, 2014.

B. Probation Services (Adult Division)
   1. Create a Full-Time Department Clerk 2 position, Range 01482, Step 01, Grade 01, Salary $11.49 p/h, effective January 5, 2015.
   2. Abolish a Full-Time Administrative Assistant 2 position, Range 01485, Step 01, Grade 01, Salary $15.39 p/h, effective January 5, 2015.

IX. HUMAN RESOURCES – KAY LENGLE

A. Personnel Packet

X. RANDY BARATUCCI, PURCHASING DIRECTOR

A. Purchase Orders

XI. REPORT FROM BUDGET & FINANCE DIRECTOR – MIKE YOHE
A. Investment Report

XII. REPORT FROM CHIEF CLERK/CHIEF OF STAFF – CHAD SAYLOR

XIII. SOLICITOR’S REPORT – JOSEPH A. CURCILLO, III, ESQ.

XIV. MATTERS REQUIRING BOARD ACTION

A. Purchase of Service Agreements between Dauphin County (Children & Youth) and:

1. Dr. Dawn Gullette-Crosson, Psy.D
2. Alternative Rehabilitation Communities, Inc.
3. Community Services Group, Inc.
4. Diakon Child, Family and Community Ministries, Inc. (Non-Placement)
5. Diakon Child, Family and Community Ministries, Inc. (Placement)
7. National Mentor Healthcare, LLC t/d/b/a Pennsylvania Mentor
8. NHS Youth Services, Inc.
9. NHS Pennsylvania, Inc. (Non-Placement)
10. NHS Pennsylvania, Inc. (Placement)
11. Perseus House, Inc.

B. Addendums to Purchase of Service Agreements between Dauphin County (Children & Youth) and:

1. Alternative Rehabilitation Communities, Inc. – Addendum #1
2. Hempfield Behavioral Health, Inc. – Addendum #1
3. Community Action Commission – Addendum #1

C. Adoption Assistance Agreements #2014-44, #2014-45 and #2014-54.

D. Purchase of Service Agreement between Dauphin County (MH/ID) and Dering Consulting Group, Inc.

E. Rental Agreement between Dauphin County and the Upper Dauphin Area School District (Senior Santa Event).

F. Contract between Dauphin County and Delta Dental renewing the Teamsters Prison Guards Group 00384, Teamster Probation Officers Group 03034 and the Teamsters Court Related Non-Professionals Group 3051 for the year 2015.

G. Dauphin County Juror Parking Agreement between Dauphin County and Park Harrisburg for the year 2015.

H. Subordination Agreement between Dauphin County and Alejandro Rodriguez on the property located at 301-303 Bessemer Street, Steelton, PA 17113.

I. Repository Bid received from Daniel C. Miller – Parcel #10-039-059 (2250 Atlas Street) - $100.00.

J. Addendum Number 1 to Monitoring Service Agreement between Dauphin County (Work Release) and Sentinel Offender Services, LLC.
K. Independent Contractor Agreement between Dauphin County (Coroner’s Office) and Jason Smith. Mr. Smith will serve as project manager with relation to the organization, planning, implementation and training of staff with respect to the technology utilized by the Coroner’s staff including, but not limited to, the Quincy System.

L. Agreement for Removal of Snow between Dauphin County and CWF Service LLC for snow removal at the Northern Dauphin Human Services Center. Agreement expires May 1, 2015.

M. Internship Agreement from Shippensburg University for an Intern at the Prison during the spring of 2015.

N. Internship Agreement from Millersville University for an Intern at the Prison during the spring of 2015.


P. Commercial Energy Sales Agreement between Dauphin County and Champion Energy Services, LLC.

Q. Appointment of Bonita J. Young as the Deputy Tax Collector for the Borough of Royalton.

R. Training Packet.

XV. FORMER BUSINESS

XVI. NEW BUSINESS

XVII. COMMISSIONERS’ DISCUSSION & ACTIONS

A. Receipt of an Affirmation of Agreement noting Susquehanna Township’s appointment of Latasha Jackson as the Tax Collector for the Township.

B. Notification from Herbert, Rowland & Grubic, Inc. advising that Lower Paxton Township is applying to DEP for a General Permit #4 for the Forest Hills Road Culvert Lining Project.

C. Receipt of a letter from the PA Department of Health establishing an interagency agreement between the Southcentral District Office (SCDO) and the Northern Dauphin Human Services Center (NDHSC) where in the event of a bioterrorism incident or the occurrence of a natural disaster resulting in the SCDO infrastructure being compromised, the NDHSC will authorize the SCDO Emergency Response Ream to utilize its designated space as an alternative site.

D. Notification from R. J. Fisher & Associates, Inc. advising that they are applying to DEP for a NPDES Permit for the Giant Flex Space project in Susquehanna Township.

E. Notification from Raudenbush Engineering, Inc. advising that Brent Stoltzfus is applying to DEP for a Water Quality Management Part II Permit for sanitary sewer extension with construction activities for the Apartment and Townhouse Development Project at the intersection of Thea Drive and Elmwood Drive in Susquehanna Township.

XIX PUBLIC PARTICIPATION
XX. ADJOURNMENT

****THE NEXT SCHEDULED MEETING WILL BE WEDNESDAY, DECEMBER 10, 2014 AT 10:00 A.M.
– A COMMISSIONERS’ WORKSHOP MEETING. ****

“THE BOARD RESERVES THE RIGHT, PURSUANT TO ACT 84 OF 1986 AS AMENDED, TO HOLD EXECUTIVE SESSIONS BETWEEN THE TIMES OF THE BOARD’S OPEN MEETINGS FOR ANY PURPOSE AUTHORIZED BY STATUTE.”