DAUPHIN COUNTY BOARD OF COMMISSIONERS

LEGISLATIVE MEETING

DECEMBER 3, 2014
10:00 A.M.

MEMBERS PRESENT

Jeff Haste, Chairman
Mike Pries, Vice Chairman
George P. Hartwick, III, Secretary (ABSENT)

STAFF PRESENT

Chad Saylor, Chief Clerk; Marie E. Rebuck, Controller; Joseph A. Curcillo, III, Esq., Solicitor; Mike Yohe, Director of Budget & Finance; Randy Baratucci, Director of Purchasing; Steve Libhart, Director of EMA; Carl Dickson, Director of Parks & Recreation; Gerald Feaser, Jr., Director of Registration & Elections; Heather Reardon, Human Resources; Melissa Bradley, Human Resources; J. Scott Burford, Deputy Chief Clerk; Jennifer Simpson, Court Administration; Michelle Hornberger, Parks & Recreation; Larry Moore, Parks & Recreation; Fred Lighty, Esq., Solicitor’s Office; Amy Harinath, Press Secretary; August Memmi, Director of Community & Economic Development; Julie Mackey, Commissioners’ Office; Ruby Doub, Commissioners’ Office and Richie-Ann Martz, Assistant Chief Clerk

GUESTS PRESENT

Barb Miller, Barry Ramper, Dominic D. DiFrancesco, Jim Roxbury, Yvonne Hollins, Fred Shatto, Jim Boudier, Mort Spector, Mickey Minnich, Valerie Simmons, Shannon Danley, Michael Benefiel, Judy Chandler, David Counsil, John Griner; Sally Krasanc, Maria Tran, Patricia Silveyra and Dr. Oralia Dominic

MINUTES
CALL TO ORDER

Mr. Haste, Chairman of the Board, called the meeting to order at 10:06 a.m.

MOMENT OF SILENCE

Everyone observed a moment of silence.

PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

APPROVAL OF MINUTES

It was moved by Mr. Pries and seconded by Mr. Haste that the Board approve the November 12, 2014 Workshop Meeting Minutes and the November 19, 2014 Legislative Meeting Minutes; motion carried.

It was moved by Mr. Pries and seconded by Mr. Haste that the Board approve the November 19, 2014 Salary Board Meeting Minutes; motion carried.

It was moved by Mr. Haste and seconded by Mr. Pries that the Board approve the November 12, 2014 Election Board Meeting Minutes and the November 19, 2014 Election Board Meeting Minutes; motion carried.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS

Mr. Saylor reported that there were no Executive Sessions held between meetings.

PUBLIC PARTICIPATION

There was none.

DEPARTMENT DIRECTORS/GUESTS

A. Carl Dickson and Michelle Hornberger, Parks & Recreation

1. Dauphin County Charity Golf Outing Check Presentation to Local Organizations

Mr. Haste stated that this is a good time in the year for the County and thanked Carl and the Parks & Recreation staff for taking over the Dauphin County Charities Golf Outing. This is the 3rd year that Parks & Recreation has been running the outing. This outing started many years ago as a fundraiser run by the Dauphin County Prison. It started to grow and it made more sense to move it to the Parks & Recreation Department. There
are more partners involved. They have been able to take it to a new level. He thanked the department for what they do.

Mr. Dickson stated as you know the events that they do throughout the year attract people locally, as well as from out of state. By tracking tickets, they know that the festivals bring people from as far away as Connecticut, Washington, Delaware, Florida, Massachusetts, Maryland, Michigan, North Carolina, Virginia, New Jersey, New York, Ohio and even Colorado, but the event that he is here to talk about today is about local businesses and local charities. Michelle Hornberger takes the lead on this event. This year there was an issue with the Prison kitchen not being available to do the outing. Not only did Michelle pull everything together, but she also catered the event. The food was the best ever. He encourages everyone to come next year.

Ms. Hornberger stated for the past 18 years, the Dauphin County Commissioners have sponsored the Commissioners’ Charity Golf Outing in an effort to support worthy community issues and causes, as well as to get together with friends and enjoy the outdoors. This year’s event was incredibly successful, raising more than $38,000 for numerous charities. Over the life of the tournament, more than $500,000 has been raised as of this year. Without the generous support of all of the sponsors, this would not be possible. Their financial commitment to this event has helped build a better future for the youth and community. The following charities are recipients of the proceeds from this year’s event. They are as follows:

The Boys and Girls Club of Harrisburg – Executive Director Yvonne Hollins
American Red Cross – Fred Shatto, who is a volunteer with the organization
The Vista School – Andy Ward, Board Chair
Crime Stoppers – Barry Ramper and Mort Spector
Vickie’s Angel Walk – Micky Minnich, Executive Director
The Program “It’s About Change” – Valerie Simmons, Executive Director
Dauphin County Pre-Trial Services – Shannon Danley, Executive Director
Dauphin County Sheriff’s Canine Unit – (Sheriff Jack Lotwick was not able to be present)
The United Way – Michael Benefiel, Operations Manager, Resource Development
South Central Pennsylvania Sickle Cell Council – Judy Chandler, Coordinator Special Events
Boy Scouts: New Birth of Freedom Council – David Cousil, Dauphin County District Director
The Salvation Army – Major John Griner
Estamos Unidos of PA – Dr. Oralia Dominic
Girls Scouts in the Heart of PA – (They were not able to be present.)

(Applause was given and Pictures were taken.)

Mr. Haste thanked all the recipients for everything they do throughout the year for the County and all the residents that need their services. Thank you for being a partner with the County.
Mr. Pries stated that everyone that came up thanked the Commissioners, but the Board wants to thank each and every one of them and their organizations for all they do on behalf of the residents of the County. It is much appreciated.

**SALARY BOARD**

A complete set of Salary Board Meeting Minutes are on file in the Commissioners’ Office.

**HUMAN RESOURCES**

Ms. Reardon asked if there were any questions on the revised Personnel Packet. (There was none.)

It was moved by Mr. Pries and seconded by Mr. Haste that the Board approve the Personnel Packet as presented.

**Question:** Mr. Haste – Aye and Mr. Pries – Aye; motion carried.

**PURCHASE ORDERS**

Mr. Baratucci stated that other than the required budget adjustments, the Packet is the same as last week. He asked if the Board has any questions. (There was none.)

It was moved by Mr. Pries and seconded by Mr. Haste that the Board approve the Purchase Order Packet.

**Question:** Mr. Haste – Aye and Mr. Pries – Aye; motion carried.

**REPORT FROM BUDGET & FINANCE – MIKE YOHE**

Mr. Yohe presented the following Report:

**Report from the Office of Budget & Finance**  
December 3, 2014

- **November 21, 2014** transferred **$1,497,678.17** to the Payables account from the County’s Concentration account for checks issued that week.

- **November 28, 2014** transferred **$3,081,902.19** to the Payables account and **$1,859,840.60** to the Payroll account from the County’s Concentration account for checks issued that week.

- **Wire Payments since last report:** **$4,248,668.48**

- **Debt Service Payments since last report:** **$480,000.00**
Term Investments
- 10/25/14 - $1,000,000.00 5-month CD – Centric Bank – 0.25% - matures 3/25/15

Balance today in PA INVEST account #2100017144860: $1,380.58 rate 0.050%

Balance today in Susquehanna Bank investment account #10013172621: $2,704,286.56 rate 0.250%

Balance today in Susquehanna Bank investment account #119002023: $1,068.80 rate 0.050%

Balance today in First National Bank investment account #97014743: $9,581,260.48 rate 0.300%

Balance today in Integrity Bank Money Market Checking account #2206001209: $14,500,981.71 rate 0.260%

Balance today in Santander Bank investment account #9551017714: $15,031,127.54 rate 0.300%

Balance today in Metro Bank investment account #539014068: $5,000,000.00 rate 0.350%


REPORT FROM CHIEF CLERK/CHIEF OF STAFF – CHAD SAYLOR

Mr. Saylor stated that he has nothing to report unless there are any questions. (There was none.)

SOLICITOR’S REPORT – JOSEPH A. CURCILLO, III, ESQ.

Mr. Curcillo reported that everything is ready unless there are questions of him. (There was none.)

MATTERS REQUIRING BOARD ACTION

A. Purchase of Service Agreements between Dauphin County (Children & Youth) and:
   1. Dr. Dawn Gullette-Crosson, Psy.D
   2. Alternative Rehabilitation Communities, Inc.
   1. Community Services Group, Inc.
   2. Diakon Child, Family and Community Ministries, Inc. (Non-Placement)
   3. Diakon Child, Family and Community Ministries, Inc. (Placement)
   5. National Mentor Healthcare, LLC t/d/b/a Pennsylvania Mentor
6. NHS Youth Services, Inc.
7. NHS Pennsylvania, Inc. (Non-Placement)
8. NHS Pennsylvania, Inc. (Placement)

B. Addendums to Purchase of Service Agreements between Dauphin County (Children & Youth) and:
   1. Alternative Rehabilitation Communities, Inc. – Addendum #1
   2. Hempfield Behavioral Health, Inc. – Addendum #1
   3. Community Action Commission – Addendum #1

C. Adoption Assistance Agreements #2014-44, #2014-45 and #2014-54.

D. Purchase of Service Agreement between Dauphin County (MH/ID) and Dering Consulting Group, Inc.

E. Rental Agreement between Dauphin County and the Upper Dauphin Area School District (Senior Santa Event).

F. Contract between Dauphin County and Delta Dental renewing the Teamsters Prison Guards Group 00384, Teamster Probation Officers Group 03034 and the Teamsters Court Related Non-Professionals Group 3051 for the year 2015.

G. Dauphin County Juror Parking Agreement between Dauphin County and Park Harrisburg for the year 2015.

H. Subordination Agreement between Dauphin County and Alejandro Rodriguez on the property located at 301-303 Bessemer Street, Steelton, PA 17113.

I. Repository Bid received from Daniel C. Miller – Parcel #10-039-059 (2250 Atlas Street) - $100.00.

J. Addendum Number 1 to Monitoring Service Agreement between Dauphin County (Work Release) and Sentinel Offender Services, LLC.

K. Independent Contractor Agreement between Dauphin County (Coroner’s Office) and Jason Smith. Mr. Smith will serve as project manager with relation to the organization, planning, implementation and training of staff with respect to the technology utilized by the Coroner’s staff including, but not limited to, the Quincy System.

L. Agreement for Removal of Snow between Dauphin County and CWF Service LLC for snow removal at the Northern Dauphin Human Services Center. Agreement expires May 1, 2015.

M. Internship Agreement from Shippensburg University for an Intern at the Prison during the spring of 2015.

N. Internship Agreement from Millersville University for an Intern at the Prison during the spring of 2015.

P. Commercial Energy Sales Agreement between Dauphin County and Champion Energy Services, LLC.

Q. Appointment of Bonita J. Young as the Deputy Tax Collector for the Borough of Royalton.

R. Training Packet.

It was moved by Mr. Pries and seconded by Mr. Haste that the Board approve Items A through R, listed above under Matters Requiring Board Action.

Question: Mr. Haste – Aye and Mr. Pries – Aye; motion carried.

FORMER BUSINESS

Mr. Pries indicated that he hoped everyone had a wonderful and pleasant holiday weekend. He is thankful to be serving with Commissioners Haste and Hartwick and the amazing row officers. He thanked Mr. DiFrancesco for leaving and becoming the President of the Community Bankers Association, which enabled him to have an opportunity to serve.

NEW BUSINESS

There was none.

COMMISSIONERS’ DISCUSSION & ACTIONS

There was none.

CORRESPONDENCE

The following correspondence was received in the Commissioners’ Office and will be handled by the staff appropriately.

A. Receipt of an Affirmation of Agreement noting Susquehanna Township’s appointment of Latasha Jackson as the Tax Collector for the Township.

B. Notification from Herbert, Rowland & Grubic, Inc. advising that Lower Paxton Township is applying to DEP for a General Permit #4 for the Forest Hills Road Culvert Lining Project.

C. Receipt of a letter from the PA Department of Health establishing an interagency agreement between the Southcentral District Office (SCDO) and the Northern Dauphin Human Services Center (NDHSC) where in the event of a bioterrorism incident or the occurrence of a natural disaster resulting in the SCDO infrastructure being compromised, the NDHSC will authorize the SCDO Emergency Response Ream to utilize its designated space as an alternative site.

D. Notification from R. J. Fisher & Associates, Inc. advising that they are applying to DEP for a NPDES Permit for the Giant Flex Space project in Susquehanna Township.
E. Notification from Raudenbush Engineering, Inc. advising that Brent Stoltzfus is applying to DEP for a Water Quality Management Part II Permit for sanitary sewer extension with construction activities for the Apartment and Townhouse Development Project at the intersection of Thea Drive and Elmwood Drive in Susquehanna Township.

PUBLIC PARTICIPATION

There was none.

ADJOURNMENT

There being no further business, it was moved by Mr. Pries and seconded by Mr. Haste that the Board adjourn; motion carried.

Transcribed by: Richie-Ann Martz