MEMBERS PRESENT

Jeff Haste, Chairman
Mike Pries, Vice Chairman
George P. Hartwick, III, Secretary

STAFF PRESENT

Chad Saylor, Chief Clerk; Marie E. Rebuck, Controller; Janis Creason, Treasurer; Joseph A. Curcillo, Ill, Esq., Solicitor; Randy Baratucci, Director of Purchasing; Mike Yohe, Director of Budget & Finance; Fred Lighty, Esq., Solicitor’s Office; Kay Lengle, Human Resources; Amy Harinath, Press Secretary; Dominick DeRose, Warden; Michael Madden, Director of Judicial Center; Gerald Feaser, Jr., Director of Registration & Elections; August Memmi, Director of Community & Economic Development; Brenda Hoffer, Judicial Center; George Connor, Community & Economic Development; Gene Bangert, IT; Edgar Cohen, Director of Facilities Maintenance; Ruby Doub, Commissioners’ Office; Melody Osborn, Commissioners’ Office and Richie-Ann Martz, Assistant Chief Clerk

GUESTS PRESENT

Doug Hill, Glenn R. Miller, Wesam Hassanein, Rich Bowra, Julie Mattera, Karen Cullings, Beth Cate, Sara Jane Cate and Jim Roxbury

MINUTES

CALL TO ORDER

Mr. Haste, Chairman of the Board, called the meeting to order at 10:10 a.m.
MOMENT OF SILENCE

Everyone observed a moment of silence.

PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

APPROVAL OF MINUTES

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the November 26, 2014 Workshop Meeting Minutes and the December 3, 2014 Legislative Meeting Minutes; motion carried.

It was moved by Ms. Rebuck and seconded by Mr. Hartwick that the Board approve the December 3, 2014 Salary Board Meeting Minutes; motion carried.

ELECTION BOARD MEETING

A complete set of Election Board Meeting Minutes are on file in the Commissioners’ Office.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS

Mr. Saylor reported that there was one Executive Session held this morning regarding personnel.

PUBLIC PARTICIPATION

There was none.

DEPARTMENT DIRECTORS/GUESTS

A. Dauphin County Commissioners

1. Presentation of Proclamation – Sara Jane Cate

Mr. Pries stated that it is his honor and privilege to present a Proclamation this morning to an outstanding resident, Sara Jane Cate. She has dedicated decades of her life to community service. She is the true definition of a volunteer. She gives of her most prized personal treasure – her time over and over again on behalf of the residents/community.

Sara was appointed by Tom Ridge in 1998 and reappointed by successive governors serving on the Governor’s Advisory Council on Library Development in 1998 until this
year. She was the DCLS Board of Trustees with various terms starting in 1979. She served as President, Secretary of the Board, Campaign Co-Chair and various other committees over the year, including Executive Committee, Buildings and Grounds, Library Services, Nominating, Personnel, etc. She served on the Pennsylvania Citizens for Better Libraries Board, starting in 1984. She was President, Chair of various committees, including Federal Legislation Committee and awards committee. She was a member of the executive committee. On the Pennsylvania Library Association, she served as Chair of the Trustees Division from 1983-85, initiated “Trustees Tidings” column in newsletter, member of the Executive Committee 1984, Board Member 1997-2000 and member of Legislation Committee.

She has more degrees than a thermometer. She served on the Pennsylvania Governor’s Conference on Library and Information Services. She served as Co-Chair, member of the Planning Committee and Steering Committee, which was chaired by Mrs. Casey in 1989-90. She was the delegate to the Governor’s Conference in 1990. She also served on the White House Conference on Library and Information Services, elected delegate from Pennsylvania to the White House Conference on Library and Information Services, attended as one of Pennsylvania’s delegates. She was elected as a Lay Delegate to the White House Conference on Library and Information Services Task Force. She chaired it from 1997-2000 and also chaired the Legislative Implementation Committee. She was involved with the Public Library Project of Pennsylvania. Community and Church involvement with the Market Street Presbyterian Church – she presently serves as an Elder, former Trustee, served on several committees of Session and the Board of Trustees. She also served as a leader for the Youth Fellowship, Vacation Bible School and Sunday School. She also served on the Lower Paxton Township Zoning Hearing Board. She served on the Harrisburg Study Group, former Brownie and Girl Scout Leader, Member of an all-women’s group calling themselves the Lady Bugs and a member of a local women’s bridge club.

Thank you for all your years of service to the residents of Dauphin County, specifically for the County’s Library Board. The Board greatly appreciates that.

Mr. Pries read the following Proclamation:

Office of County Commissioners
Dauphin County, Pennsylvania

Proclamation

We, the Dauphin County Board of Commissioners, take great pride and pleasure in joining the countless friends and family members in congratulating Sara Jane Cate on her 30-plus years of dedicated service to the Dauphin County Library System’s Board of Trustees and her richly deserved retirement;

Whereas, a passion for literacy and learning, Sara not only has served the Dauphin County Library System for three decades, but also served as President of the Pennsylvania Citizens for Better Libraries Board, Chairwoman of the Pennsylvania Library Association, Co-Chair of the Pennsylvania Governor’s Conference on Library and Information Services and Elected Delegate of the White House Conference on Library and Information Services;

www.dauphincounty.org
Whereas, a caring and committed community volunteer, Sara also has served the Market Square Presbyterian Church as a Youth Fellowship and Sunday School leader and trustee, the Lower Paxton Township Zoning Hearing Board, the Harrisburg Study Club and the Harrisburg League of Women Voters founding member and past President;

Whereas, Sara is known as a positive, compassionate spirit who has made a profound and permanent impact on this community;

Therefore, we join the 268,000 residents of Dauphin County in congratulating Sara Jane Cate as she retires from the Dauphin County Library System Board of Trustees; we applaud her devotion to personal excellence, professional achievement and community service; we wish her continued health, happiness and success in the years to come; and in honor of her legacy and countless contributions, we do hereby proudly proclaim December 17, 2014 to be “Sara Jane Cate Day” in Dauphin County.

(Applause was given.)

Ms. Cate stated that when she attended the White House Conference on Libraries, she had the pleasure of meeting Mrs. Bush, who spoke at the conference and when she spoke she said “Libraries are the greatest gift the American people have ever given themselves”. Libraries deserve constant care and dedication. She thinks of all the people that she knows that are involved with libraries, starting with Mr. Bowra, the Director and all of the wonderful staff and her fellow directors of the Library when she was on the Board. She really appreciated the opportunity to be involved with the Library and thanked the Commissioners for giving her this Proclamation. It is just unbelievably exciting.

Mr. Pries stated that it is the Board’s pleasure.

Mr. Hartwick stated that there is a lot I could say and everybody that knows you it’s all love. She is one of the warmest, caring people that he has met. Winston Churchill said “that you make living by what you get; you make a life by what you give.” With Sara’s dedication and what she has chosen to do, through her action, have made differences at every single level of government and our society. She is a true example of what kind of path to follow in order to continue to make this County and country a much better place. It is because of that civic action that has allowed the county to be great. She is an example of what exactly the young folks should be looking at. Sara Jane is also a Facebook friend and pretty savvy in social media. He is humbled and honored to be able to honor individuals who have given so much and she is one of the role models that everyone should set to aspire to be.

Mr. Haste congratulated Sara. It will be hard to go to a library board meeting or function and not see Sara sitting there in official capacity. As long as he has been involved with the County, she has been involved with the Library System. He remembers the Ridge Days, when she got active on the State Board. She was associated with two very well-known ladies that were active in the libraries, Mrs. Ridge and Mrs. Bush. Both are known for their passion for libraries and so is Sara. He thanked her for all the service that she has given to the County. When Federal and State funding for the libraries has deteriorated, the County’s library system has excelled during that time. It is because of folks like Sara on the Board and staff. He thanked Sara for her dedication to the libraries and to all the many people who benefited from the libraries.
Mr. Pries stated that everyone will miss Sara and her leadership and the time she has given to the Library Board. The folks who have benefited from the libraries growing up, the legislators cutting the library funding over the years is disappointing, because those are the folks that grew up going to the libraries and then they seem to forget about it once they move onto their lofty positions. The Library Board continues to stretch the rubber band and doing everything it can to continue the service to the residents of the County and the Board greatly applauds Sara and the entire Library System for all the great work they are doing for the residents.

Ms. Cate thanked the Commissioners for supporting the library as well as they do.

(Pictures were taken and Applause given.)

B. Dauphin County Commissioners

1. Presentation of Proclamation – Michael Madden

Mr. Haste stated that it is his pleasure today to recognize a longtime county employee and someone who he has gotten to know over the last several years and has grown to appreciate, it is Michael Madden. He started at the mature age of 24 as a Correctional Officer at the Prison on December 16, 1985. Those were exciting times. In 1990, he was promoted to Sergeant, 1991 to Lieutenant and 1995 to Captain. Mr. Madden has been a leader of the Prison CERT team and the HRT units and an instructor on a number of projects out there. In 2009 when the County was discussing the concept of creating a regional booking center/Judicial Center pre-entry and re-entry program, they were looking for someone to head this up. Mr. Madden has also almost been a career student as well. He was taking courses in this category and decided to step forward and be the leader moving the County into the new area of corrections within the County. Even though it has had some glitches, it has been very successful. He has heard from police officers and folks in the community who are thankful for the Center and the leadership and Mr. Madden’s vision in getting the County to this point. Mr. Burford and Mr. Madden would go over things in pencil, the drawings on where things went and the detail that was put into it, it truly was a passion and he thanked Mike for that. Mike also has a love for folks in the military and level of history. He is a re-enactor. He is a USCT re-enactor and is involved with the parade that the County had three years ago. He thanked him for all the things he has done and for all his interests outside of the corrections field.

Mr. Haste read the following Proclamation.

Office of County Commissioners
Dauphin County, Pennsylvania

Proclamation

We, the Dauphin County Board of Commissioners, take pride and pleasure in joining the friends, family members, co-workers and the criminal justice community in congratulating Michael Madden on his 29 years of dedicated service to the County of Dauphin and his richly deserved retirement;

Whereas, on December 16, 1985, Michael began his long and successful career in criminal justice as a correctional officer at Dauphin County Prison;

Whereas, promoted as Sergeant in 1990, Lieutenant in 1991, and Captain in 1995, he played a pivotal role in safety and security at the prison;

Whereas, he also served as the leader of the prison’s Correctional Emergency Response Team and Hostage Recovery Team, giving formal recognition to the passion and talent evident in his work;

Whereas, after being selected in 2009 as Project Coordinator for three major construction projects – the new Juvenile Court facility, the Work Release Center expansion and the new Judicial Center – he assumed the role of Dauphin County Judicial Center Director in May of 2013;

Whereas, Michael will be fondly remembered as an extremely hard worker who threw himself wholeheartedly into his work as a corrections and criminal justice professional, and as a history buff and Civil War re-enactor;

Therefore, we join the 268,000 residents of Dauphin County in congratulating Michael Madden as he retires from a lifetime of hard work and public service; we applaud his devotion to personal excellence and professional achievement; we wish him continued health, happiness and success in the years to come; and in grateful recognition of his exemplary life and extraordinary professionalism, we are delighted to declare December 18, 2014 as “Michael Madden Day” in Dauphin County.

(Applause was given.)

Mr. Pries stated that says pretty much everything. Mike is the real deal. He is a no-nonsense individual. He gets things done. Mike took the bull by the horns with the Judicial Center. The booking center is a wonderful asset for the County of Dauphin. The police officers are saying how efficient it is to bring someone in and get them processed and they don’t have to sit around and wait, they can get back out on the street. Mike and the staff have done a wonderful job. When Mr. Pries first came on with Safety & Security, Mike was one of the first guys he met at the Prison. That is a tough job at the Prison for all those years. Mike worked at the Prison for almost 30 years. Mike will be sorely missed and he thanked Mike for taking the bull by the horns in his leadership at the new Judicial Center.

Mr. Hartwick stated that when he thinks of Mike he thinks of discipline, military mind-set, ethics and hard work. Mike does things for a purpose that is driven by service. Regardless of people’s positions related to the Prison, Mike has treated everyone with dignity and respect. He talks to people on equal terms and he doesn’t view anybody as being any better or any worse. Through Mike’s example he has inspired a lot of folks to take a different path. County employees make and break the organization and he is just one other example of how the County has been successful from a leadership perspective, because it has so many competent and dedicated employees. Congratulations!
Mr. Madden thanked the Commissioners and all the people who have given him a chance. Commissioner Haste, especially, took a chance and gave him a chance to succeed. All the success that he has is because the Commissioners believed in him.

(Pictures were taken.)

**SALARY BOARD**

A complete set of Salary Board Meeting Minutes are on file in the Commissioners’ Office.

**HUMAN RESOURCES**

Ms. Lengle asked if there were any questions on the Personnel Packet. (There was none.)

_It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the Personnel Packet._

**Question:** Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

**PURCHASE ORDERS**

Mr. Baratucci stated that there was one addition made to the Packet. Today is the last meeting for the year. On Page 5 there were two printers for the Courts that came through IT. Mr. Guenther received permission from Mr. Haste to add them to the Packet. That is the only change other than the budget adjustments that were made.

_It was moved by Mr. Pries and seconded by Mr. Hartwick that the Board approve the Purchase Order Packet as amended._

**Question:** Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

**Bid Award – Office Supplies**

Mr. Baratucci stated that last week a bid was done for office supplies. Unfortunately a number of the bids contained defects in them. Unfortunately, it included the low bidder. He is recommending that the Board reject all the bids and do a rebid.

_It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board authorize Mr. Baratucci, Director of Purchasing, to rebid the office supplies package._
Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

REPORT FROM BUDGET & FINANCE DIRECTOR – MIKE YOHE

Mr. Yohe provided the following Report:

Report from the Office of Budget & Finance
December 17, 2014

- **December 5, 2014** transferred $354,186.48 to the Payables account from the County’s Concentration account for checks issued that week.

- **December 12, 2014** transferred $4,298,759.99 to the Payables account and $2,362,725.60 to the Payroll account from the County’s Concentration account for checks issued that week.

- Wire Payments since last report: $331,994.80

- Debt Service Payments since last report: $0.00

- Term Investments
  - 10/25/14 - $1,000,000.00 5-month CD – Centric Bank – 0.25% - matures 3/25/15

- Balance today in PA INVEST account #2100017144860: $1,380.64 rate 0.050%

- Balance today in Susquehanna Bank investment account #10013172621: $1,005,355.93 rate 0.250%

- Balance today in Susquehanna Bank investment account #119002023: $1,068.85 rate 0.050%

- Balance today in First National Bank investment account #97014743: $9,583,465.48 rate 0.300%

- Balance today in Integrity Bank Money Market Checking account #2206001209: $14,500,981.71 rate 0.260%

- Balance today in Santander Bank investment account #9551017714: $15,034,463.21 rate 0.300%

- Balance today in Metro Bank investment account #539014068: $5,001,246.57 rate 0.350%

ADOPTION OF THE 2015 BUDGET

Mr. Yohe stated that today is the day that was advertised to approve the budget for 2015. Three weeks ago he provided a thorough budget presentation. It has been out for the 20-day inspection period. In those three weeks, there were some changes in the personnel area, due to the personnel packets that come through every other week. Those changes get incorporated into the budget numbers. Nothing major happened. He incorporated the two personnel packet changes. The final numbers came in on the debt refunding that is currently being worked on. Those savings are included in the budget as well.

Mr. Haste indicated that they came in better than anticipated.

Mr. Yohe stated yes. A position was added in Human Resources, which is split between and Human Resources and Human Services Director's Office. He also added some funding for the two positions in the Public Defender's Office. It included full funding on one and half funding on the other. Also, the Indirect Cost Plan had come in. The bottom line is all those changes were incorporated into the final. There is a net gain to the General Fund of about $300,000. The anticipated amount that is going to be withdrawn from the fund balance has been reduced by about $300,000. There were a few changes in the other funds as well, just with those personnel changes. He asked if there were any questions.

Mr. Haste stated that the key point is that this year’s budget is $245 million that the Board will be approving today. The important thing to note is this is the 10th year without a tax increase. It also has been pretty amazing that if you take the pass through out, the General Fund day-to-day operations is actually less than last year, which is the third straight year of actually approving a general fund budget less than the previous year. That is not easily done. A special thank you to the directors and other elected officials. He gave kudos to those involved in the pension fund. The work that is done there is able to keep the ARC down and the contribution that the Board has to make. When everyone is talking about struggles, the County is in a position where it is doing okay when it comes to the pension program. The Directors and the Elected Officials understand that everyone is here to do a job. We have residents that we serve and clients that are in need. That work is done, but it is done with keeping the taxpayers in mind and keeping the taxpayers first the whole way through this. It has not been easy. It is constantly looking at ways to improve the revenue stream and ways to do things more cost effectively. The directors really get it. He thanked Mike for his hard work as well.

Mr. Hartwick stated that this year’s budget has been another very tedious process of not only continual management with clear vision and direction related to system improvement, but continuing to try to figure out ways to do things differently. Just because it has been done this way has been challenged since day one since this Board has been here. He knows that this Board sets a tone, but it is the directors and employees of this organization that carry out that clear direction. Quite frankly, the
Board is grateful that they get the message and also that this Board of Commissioners is one that doesn’t stand here to take pot shots, point fingers and point out just what is wrong, they figure out ways, unlike Washington and Harrisburg, to work together in order to resolve issues, because the County couldn’t arrive at this point with as many decisions as the Board makes. As the years grow, the winners never remember, the losers never forget, unfortunately the Board has to make some tough decisions where there are adverse impacts on individuals. The Board has to do that and weigh that against the taxpayer responsibility that it has in order to try to manage government more efficiently. The Board has been able to balance that because of the tone and its ability to discuss the issues. Each Commissioner may have a different position or ideologies, because that is discussed in executive sessions. He is proud to present another budget for ten straight years without a tax increase. It is not over. There are a lot of issues on the horizon. Those issues include some that the Board can control and some that it can’t control. He commended the Retirement Board for making some tough decisions. They are going through a process right now, which is different than a lot of other counties of trying to protect the County from a market correction, which is eventually going to happen and figure out ways to invest in areas that may not be contingent upon market returns, but can also allow the County to meet its actuarial obligation, which is a learning curve for all. The idea of a cadillac tax. Healthcare was not a decision made locally, but it is one that will be faced with an excise tax in this County as soon as the year of 2017. There is going to be some very difficult contract negotiations and discussions related to how the County can continue to move in a direction where it can avoid paying that excise tax and still provide competitive benefits to employees in order to retain a workforce that is representative of its interest. There is also the 9-1-1 issue. That needs to be resolved immediately. That is outside of this Board’s control. This Board takes a leadership role and the ability to communicate to legislators and be involved in national, state and local issues that really impact things that it doesn’t control and plays a role in trying to control them, even though it is not under the Board’s direct decision. The goal is to continue to improve the agencies and process. Next year he would like to do a complete system reform of the adult system. The ability to think differently about risk levels and categories and focusing the limited resources to the most high risk individuals in the community to make sure the community is safe and not to also have individuals who don’t pose that risk to the community being paid for by taxpayers in Dauphin County. There is a lot on the horizon. Job well done to the entire County team.

Mr. Pries stated that the big winners again this year are the taxpayers of Dauphin County. This is the unprecedented tenth consecutive year without a tax increase. It was accomplished by going line item by line item and cutting unnecessary costs. If the Board found areas where it could make some cuts it did so. He thanked Mr. Yohe and the budget team, as well as working with the directors and row officers. This is truly the result of a joint cooperative effort. There could be some difficult times ahead, specifically in the 9-1-1 area. Back in 2007, the County only had to use $600 in local tax monies to support the 9-1-1 system. That number has increased 3700% in 2014. That is an area that the Board has to keep on top of.
Mr. Haste stated he is amazed that the Board has been able to go ten years without having to ask the taxpayers to help out. When the State cut one year and the 9-1-1 funding being the way it is and the financial situation of the City of Harrisburg, every time the Board thinks it has things under control there is a new sizable curveball throw its way. Heading forward, the outdated and inadequate funding of 9-1-1 system is critical, not only to this county, but to other counties. The way counties and other municipalities deal with the Affordable Healthcare Act is going to be critical.

Mr. Pries also noted that two years ago the County got a kick in the gut which was the outdoor show leaving Dauphin County. That is outside of the County’s particular budget, but it is part of what Dauphin County does. Commissioner Haste took the leadership on this and brought it back to Dauphin County. That is a $70 million economic impact hit to the County and the region. There were a lot of other areas outside of Dauphin County that wanted to bring that outdoor show their way. Mr. Haste met with the NRA and HHRVB, the Harrisburg Chamber and City of Harrisburg and he was able to bring back a new outdoor show. That trickles down in many different areas, the restaurants, hotels and shops. He commended Mr. Haste on taking the lead. Mr. Hartwick has done a great deal of work in the human services, saving the County millions of dollars in the budget. That shouldn’t go unnoticed. He thanked him for his leadership there. Mr. Haste’s leadership at CCAP, serving as President and Mr. Hartwick’s serving on NACo as one of two members across the Commonwealth of Pennsylvania. Dauphin County is truly on the map on a statewide and national basis thanks to his two colleagues.

Mr. Haste stated not only has the County been able to positively affect its own budget, but it also positively affects other municipal budgets. EMA and the amount of money the County has saved the City with the taking of the calls. Even the outdoor show, that brought in $300,000 dollars of revenue to the City of Harrisburg from the admission fee. The County saved Middletown by bringing their calls to the County. The County has the Land Bank and the Infrastructure Bank, leveraging gaming dollars for other programs.

Mr. Pries stated kudos to the municipalities for looking into this police consolidation issue. A special thanks to Swatara Township and Paxtang who have agreed to work on services together. Other municipalities are having those same conversations as well. The 9-1-1 center, there is only one township left in the County that does their own 9-1-1. The County has saved the City of Harrisburg $700,000 a year and saved Middletown $300,000 by taking over the 9-1-1 Center.

Mr. Yohe mentioned that the tax rate will remain at 6.876 for real estate and library at .350 mills.

It was moved by Mr. Pries and seconded by Mr. Hartwick that the Board adopt the 2015 County Budget.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.
Mr. Yohe mentioned that the budget will be placed on the website.

REPORT FROM CHIEF CLERK/CHIEF OF STAFF – CHAD SAYLOR

Mr. Saylor stated that this will be the last meeting for 2014. The meeting schedule for 2015 has been advertised and the Board will continue to meet Wednesdays at 10:00 a.m. That is all he has unless there are questions of him. (There was none.)

SOLICITOR’S REPORT – JOSEPH A. CURCILLO, III, ESQ.

Mr. Curcillo stated that all of the items that are listed are ready for the Board’s approval.

MATTERS REQUIRING BOARD ACTION

A. Senior Center Grant Agreement between Dauphin County (AAA) and Mohler Senior Center, Inc.

B. Purchase of Service Agreements between Dauphin County (Children & Youth) and:
   1. AndVenture, Inc. t/d/b/a Links2Care
   2. Adelphi Village, Inc.

C. Amendment #1 to Purchase of Service Agreement between Dauphin County (Children & Youth) and Sleber Associates, P.C.


E. Addendum #1 to Purchase of Service Agreement between Dauphin County (Drug & Alcohol) and Dr. Jaime Houston-Milligan.

F. Purchase of Service Agreement between Dauphin County (MH/ID) and Express Scripts, Inc.

G. Health Care Quality Unit Agreement between Dauphin County and the Cumberland/Perry Mental Health/Intellectual and Development Disabilities Office.

H. Human Services Development Fund Agreements between Dauphin County and:
   1. Shalom House, Inc.
   2. International Service Center, Inc.
   3. Capital Area Coalition on Homelessness, Inc.

I. Consultant Agreement between Dauphin County and Terry R. Haines.

J. Food Service Contract Extension between Dauphin County and Aramark Correctional Services, LLC for food service at the Dauphin County Prison.


L. Resolution #31-2014 – Hiring Freeze promulgated by the Dauphin County Board of Commissioners for all employment positions in the County of Dauphin for 2015.
M. Subordination Agreement for Mary Barnhart NKA Mary Barkal on the property located at 6710 Huntingdon Street, Harrisburg, PA 17111.

N. Appointment of Peter Durantine as the Deputy Tax Collector for Hummelstown Borough.

O. Agreement between WiarCom, Inc. and Dauphin County (Safety & Security) for GPS service and approval to purchase four of the Shadow Tracking units from Advanced Tracking Technologies, Inc., which includes installation.

P. Tourism Grant – Big 33 Scholarship Foundation, Inc. - $100,000.

Q. Center for Internet Security Multi-State Information Sharing and Analysis Center Membership Agreement between Dauphin County and the Multi-State Information Sharing and Analysis Center of the United States for internet security purposes.

R. Extension of the Harrisburg State Farm Community Gardens Lease between Dauphin County (Parks & Recreation) and the Pennsylvania Department of Agriculture. This letter extends the current lease to December 31, 2015 at a rate of $660.00 per year.

S. License Agreement between Dauphin County (Parks & Recreation) and Whitaker Center for Science and the Arts for the Black History Month School Program on February 19, 2015.

T. Settlement Agreement (Payment in Lieu of Taxes) between Dauphin County and Quail Common Associates, Halifax Township and the Halifax Area School District for a development known as Quail Commons in Halifax Township.

U. Business Rental Preferred Rate Agreement between Dauphin County and Penrac, LLC (Enterprise) for vehicle rentals.

V. Repository Bid received from Kristie Stoute for Parcel #02-026-019 (462 Crescent Street) - $500.00.

W. Repository Bids received from Daniel I. Boyle for the following properties:
   1. Parcel #02-030-072 (1418 Berryhill Street) - $500.00
   2. Parcel #02-043-018 (1435 Berryhill Street) - $500.00

X. Amended Coroner’s Office Standard Operating Procedure Fee Schedule for 2015.


Z. Resolution #32-2014 closing out the Community Conservation Partnerships Grant Project (BRC-TAG-17-222) - the preparation of a Planning Study to analyze and develop solutions for safety concerns at seven intersections and on-road sections of the 20-mile Greenbelt and determine the feasibility of a trail link to Fort Hunter Park.

AA. Appointment of Katie N. Brennan as Deputy Tax Collector for Rush Township.

BB. Appointment of Dennis Kasper as Deputy Tax Collector for Williams Township.

CC. State and Local Government Master Operating Lease Agreement, Schedule #1031080000061, between Dauphin County and Hewlett-Packard Financial Services Company for 115 PCs and 75 laptops to be distributed to various County departments.
DD. First Amendment to Contract #C000056517 between Dauphin County and the PA Department of Community & Economic Development for the flood and drainage projects in Highspire Borough (Jury Street and Market Street Bridge Improvements) and Royalton Borough (storm water culvert reconstruction).

EE. 2015 Tourism Grants (1%):

1. Hershey Harrisburg Regional Visitors Bureau - $400,000
2. Dauphin County Parks & Recreation - $300,000
3. Dauphin County Economic Development Corporation - $250,000
4. Big 33 - $90,000
5. Whitaker Center - $75,000
6. Harrisburg Regional Chamber & CREDC - $68,000
7. Harrisburg City Islanders - $63,750
8. National Rifle Association of America - $63,750
9. National Civil War Museum - $63,750
10. Harrisburg Heat - $42,500
11. Harrisburg Stampede - $42,500
12. Historical Society of Dauphin County - $42,500
13. Jump Street - $36,000
14. Invica, LLC - $30,000
15. PA National Horse Dhow - $27,000
16. Chinese Cultural & Arts Institute - $25,000
17. Harrisburg Area Riverboat Society, Inc. - $23,220
18. Northern Dauphin Revitalization Project - $22,603.50
19. High School Sports Live/The Three Star Foundation, Inc. - $23,000
20. Big 26 - $20,000
21. Central PA Friends of Jazz - $18,000
22. Dauphin County Economic Development Corporation - $15,000

FF. 2015 Tourism Grants (2%):

1. Modern Transit Partnership - $40,000
2. Harrisburg Symphony Association - $13,500
3. Central Penn Figure Skating Club - $13,500
4. The Three Star Foundation, Inc. - $10,800
5. Dauphin County Economic Development Corporation - $10,000
6. Dauphin County Parks & Recreation (Lykens Glen Fish Nursery) - $9,000
7. Youth Step - $9,000
8. Hershey Jr. Bears - $9,000
9. Harrisburg Downtown Improvement District - $9,000
10. Township of Derry Industrial & Commercial Development Authority - $9,000
11. The Capital Region Association of Irish & Celts - $9,000
12. Cystic Fibrosis Foundation of Central PA - $5,000
13. Gratz Fair Association - $5,000
14. Ned Smith Center - $5,000
15. African American Chamber of Commerce of Central PA - $5,000
16. The Foundation for Enhancing Communities/Linglestown 250th Anniversary Committee - $5,000
17. Penn State University-Harrisburg - $5,000
18. 19th District Convention Corp. - $5,000
19. Hershey-Derry Township Historical Society - $5,000
20. Harrisburg Young Professionals - $5,000
21. PA Association of Travel & Tourism - $5,000
22. Hispanic Chamber of Commerce of Central PA - $5,000
23. Hershey United Lacrosse Association - $4,000
24. Handles Entertainment - $3,000
25. Hamm Camp, Inc. - $2,000
26. Robert M. Jackson Veterans Center, Inc. - $2,000
27. Millersburg Borough - $2,000
28. Friends of Fort Halifax Parks, Inc. - $2,000
29. Millersburg Borough - $2,000
30. Millersburg Borough - $1,000

GG. Proposal from MacMor Construction, LLC to do snow removal at MDJ Witmer's Office, 8010 Bretz Drive, Harrisburg, PA.

HH. Proposal from MacMor Construction, LLC to do snow removal at MDJ J. Lenker's Office, 2125 Paxton Church Road, Harrisburg, PA.

II. Appointment of Terry Haines, Kathy Possinger and Mona Johnson to the Affordable Housing Board, terms will expire December 31, 2016.

JJ. Appointment of David Keiffer, Adam Rabenold and John Kerschner to the Ag Land Preservation Board, terms will expire December 31, 2017.

KK. Appointment of Vicki Carter, Robert Orris and Christina Daley to the Council on Aging, terms will expire December 31, 2017.

LL. Appointment of David Coble to the Dauphin County Conservation District Board, term will expire December 31, 2018.

MM. Appointment of Curtis Bauer, Eleanor Vercher, and Bonnie Rice to the Dauphin County MH/ID Advisory Board, terms will expire December 31, 2017.

NN. Appointment of Ronald Buxton to the Dauphin County Land Bank, term will expire December 31, 2019.

OO. Appointment of Daniel R. Tunnell, Josh First and Tom Mehaffie to the Dauphin County Planning Commission, term expires December 31, 2018.

PP. Appointment of Andrew Enders, Gary Crissman, Kevin J. Busher, Frank Lynch to the Dauphin County Library Board, terms expire December 31, 2015.

QQ. Appointment of Frank Lynch to the Dauphin County Redevelopment Authority, term expires December 31, 2019.

RR. Appointment of Scott Mickalonis to the Dauphin County Local Emergency Planning Committee.

SS. Appointment of Eleanor Vercher, Lori Leitzel, Todd Singer, Beth McAlister, Rocco Cambria, Ron Sharp, Mark Sarnesco, Kimberly Pry, Diane Reed and Randie Yeager to the Dauphin County Human Services Block Grant Planning and Advisory Committee. Terms expire December 31, 2016.

TT. Appointment of Bradley Dorrance, Lori Leitzel, Christopher Petersen, Gary Shank, Kim Smith (terms expire December 31, 2017) and Gayla Molinelli Bush, Virginia Teter and Alan Bostdorf (terms expire December 31, 2016) to the Dauphin County Children & Youth Advisory Board.

UU. Appointment of Michael Gossert, Christine Mumma-Kasian and Donald Koons to the Fort Hunter Board of Trustees. Terms expire December 31, 2017.
Mr. Haste stated that the Board has for consideration Items A through YY. He asked if there are any that need to be pulled out and voted on separately.

Mr. Hartwick noted that he will be abstaining on Item EE 19.

Mr. Saylor stated that Items II through XX are appointments to various boards and commissions. It is standard for background checks to be performed. He is still waiting for some to come back. The Board appointments should be made with that caveat that they are official when the background checks are returned.

It was moved by Mr. Pries and seconded by Mr. Hartwick that the Board approve Items A through YY, listed above under Matters Requiring Board Action, noting that Mr. Hartwick is abstaining on Item EE 19 and that Items II through XX be approved pending receipt of background checks.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye (noting that he abstained on Item EE 19); motion carried.

FORMER BUSINESS
There was none.

NEW BUSINESS
There was none.

COMMISSIONERS’ DISCUSSION & ACTIONS

Mr. Hartwick thanked all the volunteers that helped to serve over 2200 residents at the Farm Show on Monday evening. There was probably over 200 homeless kids that received presents. The ability to have smiling faces and individuals leave knowing that other people do care. They were extremely respectful. The event went off very well. He thanked Helen Spence and all the volunteers, including the sponsors. There were no tax dollars used for this specific event. It gave him some hope and encouragement
over the Christmas season that the community will always step up for those people who need help the most.

Mr. Pries wished a Merry Christmas and Happy New Year to everybody in the audience, residents, employees, friends, families, row officers, directors and his two colleagues. He indicated that it has been a pleasure working with his colleagues. He appreciates everything that they have taught him and he looks forward to doing so in the future.

Ms. Re buck wished everyone a Happy Holidays.

Ms. Creason wished everyone a Merry Christmas.

**CORRESPONDENCE**

The following correspondence was received in the Commissioners’ Office and will be handled by the staff appropriately.

A. Notification from STV advising that UGI Utilities, Inc. is applying to DEP for a NPDES Permit for UGI 12-inch Natural Gas Pipeline Susquehanna River Crossing Project Casing Removal Supplement in the Borough of Steelton.

B. Notification from Snyder, Secary & Associates, LLC advising that Donco Construction, Inc. is applying to DEP for a NPDES Permit for stormwater discharges associated with the intent to subdivide and develop Phases 2 and 3 of the Lenker Estates Project, Halifax Township.

C. Notification from Raudenbush Engineering, Inc. advising that Widener University intends to submit a Chapter 105 Dam Permit Application to DEP to modify the existing pond outlet works to increase the detention impoundment volume and discharge time of the existing pond.

D. Receipt of a letter from the Federal Energy Regulatory Commission regarding an updated request for concurrence with endangered species determination for the York Haven Hydroelectric Project, Muddy Run Pumped Storage Project and the Conowingo Hydroelectric Project.

**PUBLIC PARTICIPATION**

Doug Hill, Executive Director of CCAP, was present at today’s meeting. Also in attendance was Brinda Penyak and Lori Dabbondanza. CCAP is a non-profit, nonpartisan association that provides legislative, insurance, training, research, technology and other services on behalf of all the Commonwealth’s 67 counties and has been doing so since 1886. They are here today to express their appreciation to Jeff Haste, who has served as CCAP’s President for 2014. He will be leaving office on December 31st. He did a much more formal recognition with the membership at the annual conference this past August in Lancaster. Jeff isn’t new to participation in the Association. His first bite with CCAP was back when he was Chief Clerk under Russ Shea ffer, Sally Klein and Tony Petrucci. He was very active with the Association even in that capacity. He took some time off from County government. He was with the
Legislature for a while and CCAP appreciated that service as well, because he remembered where he came from and in fact CCAP recognized him as a friend of county government, which is an award that is given to a nonmember of the Association in recognition of what they have done for counties. On his return as a Commissioner, he became an active participant in the conferences and policy committees. Most particularly on the Courts and Corrections Committee. He was elected second Vice President for 2012 and progressed through the chairs and has been CCAP’s President for 2014. It is important to note that his activity with CCAP reflects his understanding that the issues counties face are not only local, but have state and national dimensions as well. Dauphin County has very strong participation with the National Association of Counties (NACo). Jeff has been a member of the NACo’s Justice and Public Safety Committee for the last couple of years. He has been the chair of its subcommittee on Courts and Corrections. This past year, he was elected as Vice President for the Northeast County Caucus, which is a regional caucus that is roughly West Virginia, Maryland and all the way up through the northeast. He has represented CCAP in Pennsylvania counties and meetings with Senators Casey and Toomey on more than one occasion this year. He had a number of outstanding achievements with CCAP itself in 2014. He presided over the growth of the Association and its member services, including its technology and healthcare programs. He helped CCAP complete the merger of the two offices with an expansion in Susquehanna Township and closure of the historic building in downtown Harrisburg. He presided at all three of CCAP’s statewide conferences. He guided the leadership and staff in preparation of agendas for five meetings of the CCAP Board and they were delighted that the County hosted CCAP for a two-day Board meeting in Dauphin County in June. He represented CCAP at numerous meetings with Governor Corbett, Lt. Governor Cawley, legislative leaders, members of the cabinet and the administration on a whole host of issues. He was the primary spokesperson on CCAP’s priorities and legislative mission for the year. He helped to maintain CCAP’s legislative alumni program. This program gets together on a quarterly basis with legislators who used to be members of the CCAP ranks. A lot was accomplished this year on policy issues under Jeff’s leadership. They moved the ball forward on major priorities including 9-1-1 and the Commonwealth budget. They got significant milestones achieved in improving healthcare costs in prisons, including mental health issues and diversion. They got a significant legislative package accomplished this year to deal with heroin and opioid abuse and overdose. They also completed a significant package of legislation responding to children and youth system issues. They worked with PennDOT on the implementation of the new Transportation Act and most notably some of the infrastructure components including bridges. On that one in particular, Dauphin County was recognized, not just regionally, but nationally, for the innovative Dauphin County Infrastructure Bank. Jeff was a presenter on that program at NACo’s Legislative Conference back in March. Jeff and others in the Association helped champion work on Biggert-Waters, which is the Federal Flood Insurance Program. It was a very quiet issue, but here in Pennsylvania CCAP made it a national issue and helped to achieve some legislation that at least is going to mitigate the cost a bit and help all those, particularly Pennsylvania with so much area subject to flooding and the potential cost to homeowners and the businesses. He has also recently helped CCAP move issues relative to fraudulent veterans services and
fundraising to the national level. The thing CCAP remembers most about Jeff are the personal attributes that he brought to the presidency. He guided CCAP through numerous policy discussions on really difficult and potentially divisive issues and helped CCAP reach a resolution that recognized the needs of the smallest counties and the largest counties and the most rural and most urban and did it all irrespective of party and partisan politics. He really helped CCAP remember that it is not about the politics, it is the commitment to public service. He is not done yet. Next year he will be chairing the CCAP Board of Directors. He will continue to be active in policy committees, meetings and in the legislative advocacy. Mr. Hill expressed his gratitude, on behalf of the CCAP officers and board members and all the members and staff, for Mr. Haste’s exemplary service this year. It is truly appreciated.

Mr. Haste stated Mr. Hill, Brinda and Lori and others really make it easy. One of the things that he did find out this year is that much like he views himself as a leader in the Commonwealth, Doug Hill and the CCAP Association is clearly the leader nationwide. It was clear that the other executive directors from around the nation looked to Mr. Hill for leadership. The alumni program that is done in Pennsylvania where they have folks who came out of county service and are now in the legislature, they do a program to get together with them. At the national level they don’t do that. NACo is now doing that. Brinda has been one of the key leaders on the Justice and Public Safety Committee. Wayne took the veterans program and made it a national issue, Jeff Wheelan brought the Biggert-Waters and Mr. Hartwick took it to Iowa. Commissioner Haste and Hartwick went to Washington to address this issue. CCAP is a great organization.

Mr. Saylor stated that the cake is in honor of Mr. Haste’s service as President and everyone is invited to have a slice.

**ADJOURNMENT**

There being no further business, it was moved by Mr. Hartwick and seconded by Mr. Pries that the Board adjourn; motion carried.

Transcribed by: Richie-Ann Martz