I. CALL TO ORDER

II. MOMENT OF SILENCE

III. PLEDGE OF ALLEGIANCE

IV. APPROVAL OF MINUTES

- January 22, 2014 Workshop Meeting
- January 29, 2014 Legislative Meeting
- January 29, 2014 Salary Board Meeting

V. ELECTION BOARD MEETING

A. Change of Polling Place – Lower Paxton Township 10th Precinct
   1. From the Holiday Inn Express, 4021 Union Deposit Road, Harrisburg, PA 17109 to the South Side Elementary School, 4525 Union Deposit Road, Harrisburg, PA 17111.

VI. EXECUTIVE SESSIONS HELD BETWEEN MEETINGS

VII. PUBLIC PARTICIPATION

VIII. DIRECTORS/GUESTS

A. Dauphin County Commissioners
   1. Proclamation – Jordan Hill, Seattle Seahawks – Super Bowl Champion

B. Insurance Impact Presentations

C. Catharine Kilgore, District Attorney’s Office
   1. JAG Grant Presentation (Listed as Item KK under Matters Requiring Board Action)

IX. SALARY BOARD

A. Conservation District
   1. Create a Full-Time Assistant District Manager position, Range 00113, Step 01, Grade 01, Salary $20.53 p/h, effective February 17, 2014.
   2. Abolish a Full-Time Resource & Program Supervisor A position, Range 00110, Step 01, Grade 01, Salary $17.74 p/h, effective February 17, 2014.
   3. Create a Full-Time West Nile Virus Program Coordinator position, Range 00107, Step 01, Grade 01, Salary $15.33 p/h, effective February 17, 2014.
4. Abolish a Full-Time Resource & Program Supervisor B position, Range 00110, Step 01, Grade 01, Salary $17.74 p/h, effective February 17, 2014.

B. Tax Assessment

1. Create a Full-Time Paralegal/Legal Assistant position, Range 00109, Step 01, Grade 01, Salary $16.91 p/h, effective February 17, 2014.
2. Abolish a Full-Time Appraiser Assistant position, Range 01010, Step 01, Grade 01, Salary $11.48 p/h, effective February 17, 2014.

C. Court Administration

1. Create a Full-Time Jury Manager position, Range 00106, Step 01, Grade 01, Salary $14.61 p/h, effective February 17, 2014.
2. Abolish a Full-Time Information Technology Specialist position, Range 00108, Step 01, Grade 01, Salary $16.09 p/h, effective February 17, 2014.

D. Probation Services

1. Create a Full-Time Quality Assurance Specialist position (Adult Division), Range 8003, Step 01, Grade 01, Salary $18.16 p/h, effective March 3, 2014.
2. Abolish a Full-Time Probation Officer I position (Juvenile Division), Range 8002, Step 01, Grade 01, Salary $17.45 p/h, effective March 3, 2014.
3. Create an Administrative Assistant I position (Adult Division), Range 00106, Step 01, Grade 01, Salary $14.61 p/h, effective February 17, 2014.
4. Abolish an Office Manager II position (Adult Division), Range 00108, Step 01, Grade 01, Salary $16.09 p/h, effective February 17, 2014.
1. Parcel #02-011-030 (244 Hummel St.) - $1,000.00
2. Parcel #02-019-057 (325 Hummel St.) - $1,000.00

E. Repository Bids received from Milligan Group LLC, Weston Milligan:
   1. Parcel #15-015-019 (708 N. 19th St.) - $500.00
   2. Parcel #11-009-005 (335 Peffer St.) - $500.00
   3. Parcel #10-040-069 (412 Maclay St.) - $500.00
   4. Parcel #10-039-025 (417 Emerald St.) - $500.00
   5. Parcel #10-030-015 (2442 Reel St.) - $500.00
   6. Parcel #09-068-069 (222 S. 15th St.) - $500.00
   7. Parcel #09-032-040 (1652 Market St.) - $500.00
   8. Parcel #02-021-022 (1430 Swatara St.) - $500.00

F. Budget Amendment Reports for the quarter ending December 31, 2013.


H. Purchase of Service Agreement between Dauphin County and IEG Marketing – Glenn White for special event assistance services – Music & Wine Fest, Civil War Activities, Brew Fest, Cultural Fest and Jazz Fest - $3,650.00.

I. Professional Services Agreement between Dauphin County (District Attorney) and Gary T. Lathrop for Chaplain Services.

J. Resolution #6 - 2014 authorizing Designation of Agent to Stephen Libhart to execute for and on behalf of Dauphin County all forms and documents for the purpose of obtaining financial assistance for the Hazard Mitigation Grant Program or Pre-Disaster Mitigation Program under the Robert T. Stafford Disaster Relief & Emergency Assistance Act.

K. Submission of Annual Emergency Management Performance Grant to offset the salary of the EMA Director.

L. Community Development Block Grant – Disaster Recovery Program Contract No. C000056517 (First Round of Funding) - $636,833.00.

M. Purchase of Service Agreement between Dauphin County and Automated Logic for HVAC Controls maintenance at the Administration Building for the terms January 1, 2014 through December 31, 2014; January 1, 2015 through December 31, 2015 and January 1, 2016 through December 31, 2016.

N. Purchase of Service Agreement between Dauphin County and Automated Logic for HVAC Controls Systems maintenance at the Courthouse for the terms January 1, 2014 through December 31, 2014; January 1, 2015 through December 31, 2015 and January 1, 2016 through December 31, 2016.

O. Purchase of Service Agreement between Dauphin County and Cintas for facility service product rentals.

P. Purchase of Service Agreement between Dauphin County and Cintas for uniform rentals.

Q. Maintenance Agreement between Dauphin County and G.R. Sponaugle for mechanical HVAC services for the Administration Building for the term January 1, 2014 through December 31, 2016.
R. Lease Agreement (#56 Refresh) between Dauphin County and Hewlett-Packard Financial Services for 80 PCs and 4 laptops to be distributed to various Dauphin County departments.

S. Lease Agreement (10312000027) between Dauphin County and Hewlett-Packard Financial Services for server, storage and maintenance for IT Data Center to support EMA disaster recovery plans.

T. Lease Agreement (10312000029) between Dauphin County and Hewlett-Packard Financial Services for IT backup and performance software to support downtown and remote site data centers.

U. Lease Agreement (10312000028) between Dauphin County and Hewlett-Packard Financial Services for servers, storage, software and maintenance for EMA for update infrastructure and downtown compatibility for disaster recovery purposes.

V. Appointment of Julie Trogner to the South Central Workforce Investment Board. Ms. Trogner’s term will expire September 30, 2017.

W. Approval of the Gaming Advisory Board recommendations, including all proposed conditions and grant reallocations, and award, allocation and appropriation of gaming funds to the following recipients, in the following amounts, and subject to any additional noted conditions, each, where appropriate, to be memorialized in a grant agreement in a form substantially similar to the grant agreements presented herewith, which agreements are approved by the Commissioners, and the Commissioners, as well as the employees, representatives and agents of the County, are authorized and directed to execute, deliver and take any and all actions necessary and appropriate in connection with the same and in order to effectuate the purposes and carry out the intent of this motion, with the execution and delivery of any such additional documents or the taking of any such action by the same conclusively evidencing the due authorization and approval thereof by the County:

Host & Contiguous

1. West Hanover Township (fire station debt reduction- $130,000 and heavy rescue vehicle - $340,000) - $470,000
2. Middle Paxton Township (debt service for shared municipal services building - $125,000 and reduction of debt for fire apparatus - $26,518) - $151,518
3. Rush & Jefferson Townships (guiderails for Carsonville Road - $103,100 and Zoning Project - $15,100) - $123,100 (plus $4,900 reallocated from prior grant)
4. Derry Township (fire apparatus debt reduction - $155,716, People Movers van - $32,000 and Hershey/Derry Historical Society improvements - $25,000) - $212,716
5. East Hanover Township (Public Works building and Reduction of firehouse debt) - $1,550,000 (plus $606,208 reallocated from prior projects completed under budget)
6. South Hanover Township (Municipal complex & Emergency Services Center construction) - $100,000

Other Awards

1. City of Harrisburg (new tower engine and police records management) - $545,841
2. Susquehanna Township (Public safety building expansion) - $250,000
3. Swatara Township (Bridge replacement and fire apparatus debt reduction) - $182,479 (conditioned on use of contingency)
4. Middletown Borough (Streetscape and improvement project) - $250,000 (conditioned on receipt of all other project funding)
5. Hummelstown Borough (new municipal complex) - $270,000
6. Steelton Borough (Adams Street storm water improvements) - $100,000
7. Highspire Borough (Road improvements) - $156,138
8. West Hanover Township (new facility for MDJ Witmer) - $200,000
9. Londonderry Township (new pumper engine) - $250,000 (conditioned on borrowing for remaining project cost)
10. Lykens Borough (fire apparatus refurbishment) - $100,000
11. Wiconisco Township (municipal/fire complex design and temporary structure) - $74,210 (plus $11,789 reallocation of prior grant)
12. Lower Swatara Township (new fire boat, trailer and truck) - $126,329 (plus $14,471 reallocation)
13. Halifax Borough (mobile generator and trailer unit) - $40,000
14. Berrysburg Borough (sewer system improvements) - $100,000 (conditioned on borrowing for remaining project costs)
15. Elizabethville Borough (sewer system improvements) - $70,000 (conditioned on borrowing for remaining project costs)
16. Pillow Borough (water system improvements) - $80,000
17. Williamstown Borough (water system improvements) - $125,000
18. Susquehanna Township EMS (2 new ambulances) - $112,512
19. Pinnacle Health System (new ambulance) - $89,000
20. Dauphin County EMS Council (technology improvements) - $124,620
21. Greenbelt/Dauphin County Parks & Recreation (Wildwood to Fort Hunter Extension) - $250,000
22. Lower Paxton Township (HVAC replacements for Friendship Center) - $161,444 (plus $138,556 reallocation from prior grant)
23. Conewago Township (Conewago Park improvements) - $66,770
24. Gratz Borough (Gratz Area Park improvements) - $100,000
25. Hummelstown Borough/Lower Dauphin School District (field house project) - $50,000
26. R.J. Veterans Center (elevator for veterans center) - $48,000
27. Halifax Borough (park and recreation improvements) - $34,484
28. CONTACT Helpline (emergency generator for Helpline operations) - $10,800
29. Shalom House (furnishings for women’s and children’s shelter) - $5,000
30. African American Chamber – JET (Junior Entrepreneur Training) Program - $15,750
31. Bethel AME (facility improvements related to County Neighborhood Reporting Center) - $16,200
32. CAT (Market Square improvements) - $60,000
33. Community Action Commission (Allison Hill parking lot project) - $55,000
34. YWCA (Kunkel Center renovations) - $100,000 (conditioned on matching funds)
35. American Red Cross (Disaster relief vehicle) - $30,000
36. Lower Paxton Township (lighting for public field/park) - $55,000
37. Salvation Army (Disaster relief vehicle) - $75,000
38. Jackson Township (Firehouse improvements) - $59,000
39. Whitaker Center (Facility improvements) - $100,000
40. Lower Paxton Township (park improvements and memorial project) - $180,000
41. Boys & Girls Club (lighting of public field) - $100,000
42. Lower Paxton Township (public pool improvements) - $50,000
43. State Street Improvement Association (Streetscape improvements) - $25,000
44. HACC (Campus security improvements) - $11,000
45. Dauphin County Industrial Development Authority to administer the following projects:

   a. Stampede - $50,000
b. PHR Baseball - $8,000  
c. Three Star Foundation - $15,000  
d. Advanced Training - $25,000  
e. ARC - $40,000  
f. The Mt. Calvary Multi-Cultural Child Care Center - $7,500  

46. Dauphin County Sheriff’s Office (vehicles) - $113,340  
47. Dauphin County Parks & Recreation (capital improvements projects) - $185,000  
48. Dauphin County Area Agency on Aging - $100,000  
49. Dauphin County Emergency Management Agency - $3,000,000  
50. City of Harrisburg - $12,000  
51. Dauphin County Facilities Maintenance - $125,000  
52. Dauphin County Department of Purchasing (warehouse safety equipment) - $30,000  
53. Great American Outdoor Show - $58,000  
54. Dauphin County District Attorney’s Office and Dauphin County Public Defender’s Office (Criminal Justice Project) - $323,600  
55. Dauphin County Industrial Development Authority (Administration) - $515,000  

X. Approval of the form and language of the Dauphin County Local Share Municipal Grant Agreement for Grantees and Co-Grantees.  

Y. Approval of the form and language of the Dauphin County Local Share Municipal Grant Agreement for Grantees.  

Z. 2014 Tourism Grants (1%):  
1. Dauphin County Parks & Recreation - $75,000  
2. Dauphin County DCED - $250,000  
3. Harrisburg Regional Chamber - $75,000  
4. Big 33 - $100,000  
5. Administrative Support (Audit) - $15,000  
6. Parks & Recreation (Special Events) - $150,000  
7. Hershey Harrisburg Regional Visitors Bureau - $250,000  
8. Whitaker Center - $100,000  
9. Modern Transit Partnership - $60,000  
10. National Civil War Museum - $50,000  
11. Hershey Harrisburg Visitors Bureau (Wine Country) - $50,000  
12. Hershey Harrisburg Visitors Bureau (Brew Country) - $50,000  
13. Historical Society - $40,000  
14. Harrisburg Symphony Orchestra - $12,500  
15. Harrisburg Young Professionals - $5,000  
16. Hispanic Chamber of Commerce of Central PA - $5,000  
17. Ned Smith - $5,000  
18. Gratz Fair - $5,000  
19. Jump Street - $40,000  
20. Friends of Jazz - $15,000  
21. Invica - $20,000  
22. City Islanders - $75,000  
23. Susquehanna Riverboat - $24,000  
24. St. Patrick’s Day Parade Association - $10,000  
25. PA National Horse Show Foundation - $25,000  
26. Parks & Recreation Fort Hunter African American Cemetery - $12,000  
27. Parks & Recreation Open Stage Council on Humanities - $25,000  
28. Hershey Harrisburg Regional Visitors Bureau (Future Stars) - $18,000  
29. Youth Step USA, Inc. - $10,000
30. Hershey Junior Bears - $10,000
31. Gamut - $3,000
32. Harrisburg DID - $10,000

AA. 2014 Tourism Grant (2%):
   1. Lykens Chamber of Commerce - $2,000

BB. Amendment #1 to Purchase of Service Agreement between Dauphin County (Children & Youth) and Pinnacle Health Hospitals, Inc.

CC. Adoption Assistance Agreements #2014-01, #2014-02, #2014-03, #2014-05 and #2014-06.

DD. Subsidized Legal Custodianship Agreement #2014-03.

EE. Purchase of Service Agreement between Dauphin County (Drug & Alcohol) and Nasr Consultant Group, Inc.

FF. Amendments to Purchase of Service Agreements between Dauphin County (Drugs & Alcohol) and:
   1. Life Esteem, Inc. – Amendment #2
   2. Substance Abuse Services, Inc. - #1

GG. Purchase of Service Agreement between Dauphin County (MH/ID) and Developmental and Disability Services of Lebanon Valley, Inc.

HH. ITF Medicaid Waiver Service Agreement between Dauphin County (MH/ID) and Developmental and Disability Services of Lebanon Valley, Inc.

II. Purchase of Service Agreement between Dauphin County (Human Services Director’s Office) and MailFinance, Inc.

JJ. Emergency Solutions Grant Program budget modification request to the PA Department of Community and Economic Development.

KK. PCCD – 2013/2014 Byrne Justice Assistance Grant.

XVI. FORMER BUSINESS

XVII. NEW BUSINESS

XVIII. COMMISSIONERS’ DISCUSSION & ACTIONS

XIX. CORRESPONDENCE

A. Notification from Herbert, Rowland & Grubic, Inc. advising that Susquehanna Township is applying to DEP for a NPDES Permit for stormwater discharges associated with the replacement/installation of a storm sewer network on Edwin Avenue, Montrose Street and Parkway Road.

B. Notification from Herbert, Rowland & Grubic, Inc. advising that Lower Paxton Township is applying to DEP for a Water Obstructions and Encroachments Permit for the construction of Wolfersberger Park in Lower Paxton Township.
C. Notification from Manko, Gold, Katcher & Fox LLP advising that Norfolk Southern Railway Company recorded an Environmental Covenant pertaining to a portion of the Rutherford Intermodal Facility in Swatara Township.

D. Notification from HB Engineering, Inc. advising that Doli Construction Corp. is applying to DEP for a NPDES Permit for stormwater discharges associated with the addition to existing fill area on 2240 Kohn Road.

E. Notification from Fairfax Compliance Group, Inc. advising that Harmon Stoves is submitting a Pennsylvania State Only Air Permit Renewal Application to DEP for its facility located at 352 Mountain House Road, Halifax.

F. Notification from GHD advising that the Lower Paxton Township Authority is applying to DEP for permit applications for the decommissioning of the existing Springford Village WWTP and construction of 185 linear feet of sanitary sewer to an existing trunkline.


I. Notification from STV Energy Services, Inc. advising that they are applying to DEP for a NPDES Permit for stormwater discharges associated with UGI’s proposed installation of 12-inch underground natural gas pipeline connecting existing UGI facilities on the east shore to the Defense Logistics Agency Distribution Center in York County on the west shore.

J. Notification from Evans Engineering, Inc. advising that MRP Industrial is applying to DEP for a NPDES Permit for stormwater discharges associated with the proposed construction of a 249,600 square foot warehouse and parking facilities located at 140 Fulling Mill Road, Middletown.


L. Notification from Mellott Engineering, Inc. advising that Cornerstone at Wellington Manor, L.P. is applying to DEP for a NPDES Permit for stormwater discharges associated with the construction of the Wellington Manor townhouse community off Clearfield Street in Swatara Township.

M. Notification from Dauphin Engineering Co. advising that Cider Press Associates, LLC are applying to DEP for a NPDES Permit for stormwater discharges associated with construction activities at Fairmont Drive and Cider Press Road in Lower Paxton Township.

N. Receipt of a copy of a letter from GHD to PA DEP advising that the Lower Paxton Township Authority is submitting notification to use General Permits 5 and 11 for the replacement of existing and construction of new utility line wetland crossings in Trunk G.

O. Receipt of a copy of a letter from GHD to PA DEP advising that the Lower Paxton Township Authority is proposing to decommission the existing Springford Township Wastewater Treatment Plant.
XX. PUBLIC PARTICIPATION

XXI. ADJOURNMENT

****THE NEXT SCHEDULED MEETING WILL BE WEDNESDAY, FEBRUARY 19, 2014 AT 10:00 A.M. – A COMMISSIONERS’ WORKSHOP MEETING.****

“THE BOARD RESERVES THE RIGHT, PURSUANT TO ACT 84 OF 1986 AS AMENDED, TO HOLD EXECUTIVE SESSIONS BETWEEN THE TIMES OF THE BOARD’S OPEN MEETINGS FOR ANY PURPOSE AUTHORIZED BY STATUTE.”