I. CALL TO ORDER

II. MOMENT OF SILENCE

III. PLEDGE OF ALLEGIANCE

IV. APPROVAL OF MINUTES

- February 5, 2014 Workshop Meeting
- February 12, 2014 Legislative Meeting
- February 12, 2014 Salary Board Meeting
- February 12, 2014 Election Board Meeting

V. EXECUTIVE SESSIONS HELD BETWEEN MEETINGS

VI. PUBLIC PARTICIPATION

VII. DIRECTORS/GUESTS

A. Dauphin County Commissioners
   1. Presentation of Certificates – Wildwood Park Photography Club

B. Polly Murphy
   1. 250th Anniversary of Linglestown

VIII. SALARY BOARD

A. Facilities Maintenance
   1. Create a Part-Time Custodian (Interim Fill) position, Range 09050, Step 01, Grade 01, Salary $7.40 p/h, effective February 26, 2014.

B. Parks and Recreation
   2. Abolish a Part-Time History Educator position, Range 09050, Step 01, Grade 01, Salary $7.40 p/h, effective February 26, 2014.

IX. HUMAN RESOURCES

A. Personnel Packet

X. RANDY BARATUCCI, PURCHASING DIRECTOR
A. Purchase Orders

XI. REPORT FROM BUDGET & FINANCE DIRECTOR – MIKE YOHE
   A. Investment Report

XII. REPORT FROM CHIEF CLERK/CHIEF OF STAFF – LAURA CULLISON, ESQ.

XIII. SOLICITOR’S REPORT – JOSEPH A. CURCILLO, III, ESQ.

XIV. MATTERS REQUIRING BOARD ACTION
   A. Training Packet.
   B. Satisfaction Piece for Summers C. Newsome on the property located at 2247 Berryhill Street, Harrisburg, PA 17104 ($2,047.00).
   C. Subordination Agreements for:
      1. Walter W. Howard on the property located at 348 S. 7th Street, Steelton, PA 17113.
      2. Farrah S. Martin on the property located at 1130 Rolleston Street, Harrisburg, PA 17104.
   D. Request to contribute the County’s pro rata share for appraisal services and trial costs needed to ascertain the true value:
      1. Real Estate Appraisal of property identified as Tax ID #02-008-020, 205 S. Second Street, City of Harrisburg - $771.00
      2. Real Estate Appraisal of property identified as Tax ID #58-009-001, South Third Street, Steelton Borough - $757.50
   E. Agent and Depository Agreement between Dauphin County, Dauphin County Treasurer and Berriusburg Borough. County and Treasurer agree to act as depository for purposes of receiving and collecting all real estate taxes beginning January 6, 2014 through the 1st Monday in January 2018.
   F. Bailment and Tax Collection Services Agreement between Dauphin County and Susan Miller, Tax Collector for Wayne Township.
   G. Bailment and Tax Collection Services Agreement between Dauphin County and Dale Faust, Tax Collector for Jackson Township.
   H. Appointment of Mattie Witmer as Deputy Tax Collector for Jefferson Township.
   I. Software Usage Agreement between Dauphin County and the Central Dauphin School District making the Devnet billing and collection software available for use by the School District.
   J. Professional Services Agreement between Dauphin County and MAXIMUS for annual cost allocation services for 2013, 2014 and 2015 calendar based plans.
   K. Extension of the Purchase of Service Agreement between Dauphin County and Print Works on Demand, Inc. for printing services for the period March 2014 to February 2015.
L. Project Agreement and Statement of Work between Dauphin County and the University of Cincinnati Research Institute for the Ohio Risk Assessment System IT product for the period February 1, 2014 through January 31, 2015.

M. Resolution #7 - 2014 approving the Signature Page for the Reissuance of Grant Application and Grant Agreement (Project No. BRC-PRD-19-200) with the Department of Conservation and Natural Resources, Bureau of Recreation and Conservation, for development of Fort Hunter through the Governor’s initiative of Growing Greener Funds.

N. Service Agreement between Dauphin County and UniFirst Corporation for floor mat service at the Work Release Center.

O. CDBG Subrecipient Agreements for Disaster Recovery Funds between Dauphin County and:
   1. Middletown Borough Authority – Flood proofing of wells #1 and #2 - $150,000
   2. Borough of Lykens – Lykens Reservoir Repair - $357,880

P. CDBG Subrecipient Agreements between Dauphin County and:
   1. The Salvation Army – Bridging the Gap Public Service Program - $21,000
   2. Jump Street – Thrive! Public Service Program - $26,350
   3. Community Action Commission – Housing Counseling Services - $30,000
   4. Harrisburg Area YMCA Northern Dauphin County Branch – Senior Wellness Center (Phase II) - $50,000
   5. Borough of Highspire – Rhoda Avenue Reconstruction Project, Phase II - $150,000
   7. Lykens Borough Authority – Division Street Water Main Upgrade - $150,000
   8. Tri-County HDC, Ltd. – CHDO Home Operating Support - $19,782
   9. Tri-County LDC, Ltd. – Dauphin County Infill HOME Project - $59,346
   10. Borough of Steelton – Steelton Borough Codes Enforcement - $92,500
   11. Borough of Steelton – Adams Street Project - $44,891

Q. Subscriber Agreement between Dauphin County and Rapid Remedy, LLC for medical evaluation and treatment by a licensed physician through video conferencing and Internet based applications for the period January 1, 2014 through December 31, 2015.

R. Award for Administration Building Duct Cleaning Project #2013-02 to Indoor Air Technologies - $72,550.

S. Maintenance Agreement between Dauphin County and G.R. Sponaugle for full service electrical inspection at 911 Gibson Boulevard – Proposal PD14013/PD14030-Rev. for the period March 1, 2014 through February 28, 2015.

T. Maintenance Agreement between Dauphin County and G.R. Sponaugle for electrical maintenance on the ECC UPS System for the period March 1, 2014 through February 28, 2015.


V. Acceptance of the Live Scan Maintenance Agreement between Indentix Incorporated and the Pennsylvania Chiefs of Police Association for Live Scan maintenance at the Judicial Center for the year 2014.
W. Purchase of Service Agreements between Dauphin County (Children & Youth) and:
   1. The Boys and Girls Club of Central Pennsylvania
   2. Concern-Professional Services for Children, Youth and Families
   3. The Glen Mills Schools
   4. Valley Youth House Committee
   5. Catholic Charities of the Diocese of Harrisburg, Pennsylvania

X. Amendment #1 to Purchase of Service Agreement between Dauphin County (Children & Youth) and Jessica E. Lowe, Esq.

Y. Adoption Assistance Agreement #2014-04.

Z. Performing Artist Agreements – Dauphin County Music & Wine Festival – June 14, 2014:
   1. Curtis Salgado & Bank - $7,000
   2. Dana Fuchs & Band - $3,000

AA. Agent and Depository Agreement between Dauphin County, Dauphin County Treasurer and Millersburg Borough. County and Treasurer agree to act as depository for purposes of receiving and collecting all real estate taxes beginning January 6, 2014 through the 1st Monday in January 2018.

BB. HRG Proposal for Engineering Services – Dauphin County Work Release Trench Drain Design.


DD. Memorandum of Understanding between Dauphin County (Sheriff's Office) and the Violent Crimes Task Force.

EE. Agent and Depository Agreement between Dauphin County, Dauphin County Treasurer and the Central Dauphin School District. County and Treasurer agree to act as depository for purposes of receiving and collecting all real estate taxes beginning 4/1/2014 – first Monday in January 2018.

XV. FORMER BUSINESS

XVI. NEW BUSINESS

XVII. COMMISSIONERS' DISCUSSION & ACTIONS

XVIII. CORRESPONDENCE

A. Received from the Conservation District documentation of MS4 permit compliance for the 2013-2014 permit year.

B. Notification from Herbert, Rowland & Grubic, Inc. advising that Susquehanna Township is applying to DEP for a General Permit #11 for Uptown Drainage Improvements at Edwin Avenue, Montrose Street and Parkway Road.

C. Notification from Century Engineering advising that Spring Street Properties, L.P. is applying to DEP for a NPDES Permit for stormwater discharges associated with the construction of 12 student housing facilities, along with parking, utility installation and
stormwater management facilities adjacent to the Pennsylvania State University, Harrisburg Campus.

D. Notification from LSCDesign advising that Capital Valley LP is applying to DEP for a NPDES Permit for the construction of a new medical office.

E. Notification from Herbert, Rowland & Grubic, Inc. advising that Londonderry Township is applying to DEP for a NPDES Permit for stormwater discharges associated with the installation of 5,500 linear feet water main extension.

F. Notification from Light-Heigel & Associates, Inc. advising that Jackson Township is applying to DEP for a General Permit #11 for bridge maintenance of the Bastian Road Bridge.

G. Notification from Spectra Energy advising that Texas Eastern Transmission, LP is submitting an application to DEP to renew the existing NPDES permit for the Grantville Compressor Station in Grantville, PA.

XIX. PUBLIC PARTICIPATION

XX. ADJOURNMENT

****THE NEXT SCHEDULED MEETING WILL BE WEDNESDAY, MARCH 12, 2014 AT 10:00 A.M. – A COMMISSIONERS’ WORKSHOP/LEGISLATIVE MEETING.****

“THE BOARD RESERVES THE RIGHT, PURSUANT TO ACT 84 OF 1986 AS AMENDED, TO HOLD EXECUTIVE SESSIONS BETWEEN THE TIMES OF THE BOARD’S OPEN MEETINGS FOR ANY PURPOSE AUTHORIZED BY STATUTE.”