MEMBERS PRESENT

Jeff Haste, Chairman
Mike Pries, Vice Chairman
George P. Hartwick, III, Secretary

STAFF PRESENT

Laura Cullison, Esq., Chief Clerk; Marie E. Re buck, Controller; Janis Creason, Treasurer; Joseph A. Curcillo, III, Esq., Solicitor; Randy Baratu cci, Director of Purchasing; Mike Yohe, Director of Budget & Finance; Fred Lighty, Esq., Solicitor’s Office; Leila Brown, Solicitor’s Office; Amy Harinath, Press Secretary; Kay Lengle, Human Resources; Gerald Feaser, Jr., Director of Registration & Elections; Stacey Glickman, Controller’s Office; George Connor, Community & Economic Development; Greg Schneider, Budget & Finance; Steve Libhart, Director of EMA; Chris Rebert, Parks & Recreation; Ruby Doub, Commissioners’ Office; Julie Mackey, Commissioners’ Office; Melody Osborn, Commissioners’ Office and Richie-Ann Martz, Assistant Chief Clerk

GUESTS PRESENT

Polly Murphy, Jill Fox, Nikita Fox, Kelly Rice, Sophie Rice, Peggy Keptrum, Danielle Lenker, Kanita Sanghvi, Avni Sanghvi, Badal Sanghvi, Naina Sanghvi, Fay Azar and Don Goss

MINUTES

CALL TO ORDER

Mr. Haste, Chairman of the Board, called the meeting to order at 10:05 a.m.
MOMENT OF SILENCE

Everyone observed a moment of silence.

PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

APPROVAL OF MINUTES

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the February 5, 2014 Workshop Meeting Minutes and the February 12, 2014 Legislative Meeting Minutes; motion carried.

It was moved by Ms. Rebuck and seconded by Mr. Hartwick that the Board approve the February 12, 2014 Salary Board Meeting Minutes; motion carried.

It was moved by Mr. Hartwick and seconded by Mr. Haste that the Board approve the February 12, 2014 Election Board Meeting Minutes; motion carried.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS

Ms. Cullison reported that there were no Executive Sessions held between meetings.

PUBLIC PARTICIPATION

There was none.

PURCHASE ORDERS

Mr. Baratucci indicated that he has two Requisitions to add to the Purchase Order Packet. The first one is for the Sheriff’s Office. It is for their annual maintenance on the software through Police Central. It is a renewal. The second is for a change order for the generator at the Bulk Storage Building. The change order is in the amount of $7,411, which is still below the amount allocated for this project. The generator must be housed inside, which required additional equipment. Both of these Requisitions were approved by the oversight Commissioner.

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the Purchase Order Packet as presented.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.
SALARY BOARD

A complete set of Salary Board Meeting Minutes are on file in the Commissioners’ Office.

HUMAN RESOURCES

Ms. Lengle stated that there is a new start date for #26. Instead of March 3, it will be March 4.

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the Personnel Packet as presented.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

MATTERS REQUIRING BOARD ACTION

A. Training Packet.

B. Satisfaction Piece for Summers C. Newsome on the property located at 2247 Berryhill Street, Harrisburg, PA 17104 ($2,047.00).

C. Subordination Agreements for:
   1. Walter W. Howard on the property located at 348 S. 7th Street, Steelton, PA 17113.
   2. Farrah S. Martin on the property located at 1130 Rolleston Street, Harrisburg, PA 17104.

D. Request to contribute the County’s pro rata share for appraisal services and trial costs needed to ascertain the true value:
   1. Real Estate Appraisal of property identified as Tax ID #02-008-020, 205 S. Second Street, City of Harrisburg - $771.00
   2. Real Estate Appraisal of property identified as Tax ID #58-009-001, South Third Street, Steelton Borough - $757.50

E. Agent and Depository Agreement between Dauphin County, Dauphin County Treasurer and Berrysburg Borough. County and Treasurer agree to act as depository for purposes of receiving and collecting all real estate taxes beginning January 6, 2014 through the 1st Monday in January 2018.

F. Bailment and Tax Collection Services Agreement between Dauphin County and Susan Miller, Tax Collector for Wayne Township.

G. Bailment and Tax Collection Services Agreement between Dauphin County and Dale Faust, Tax Collector for Jackson Township.

H. Appointment of Mattie Witmer as Deputy Tax Collector for Jefferson Township.
I. Software Usage Agreement between Dauphin County and the Central Dauphin School District making the Devnet billing and collection software available for use by the School District.

J. Professional Services Agreement between Dauphin County and MAXIMUS for annual cost allocation services for 2013, 2014 and 2015 calendar based plans.

K. Extension of the Purchase of Service Agreement between Dauphin County and Print Works on Demand, Inc. for printing services for the period March 2014 to February 2015.

L. Project Agreement and Statement of Work between Dauphin County and the University of Cincinnati Research Institute for the Ohio Risk Assessment System IT product for the period February 1, 2014 through January 31, 2015.

M. Resolution #7 - 2014 approving the Signature Page for the Reissuance of Grant Application and Grant Agreement (Project No. BRC-PRD-19-200) with the Department of Conservation and Natural Resources, Bureau of Recreation and Conservation, for development of Fort Hunter through the Governor’s initiative of Growing Greener Funds.

N. Service Agreement between Dauphin County and UniFirst Corporation for floor mat service at the Work Release Center.

O. CDBG Subrecipient Agreements for Disaster Recovery Funds between Dauphin County and:
   1. Middletown Borough Authority – Flood proofing of wells #1 and #2 - $150,000
   2. Borough of Lykens – Lykens Reservoir Repair - $357,880

P. CDBG Subrecipient Agreements between Dauphin County and:
   1. The Salvation Army – Bridging the Gap Public Service Program - $21,000
   2. Jump Street – Thrive! Public Service Program - $26,350
   3. Community Action Commission – Housing Counseling Services - $30,000
   4. Harrisburg Area YMCA Northern Dauphin County Branch – Senior Wellness Center (Phase II) - $50,000
   5. Borough of Highspire – Rhoda Avenue Reconstruction Project, Phase II - $150,000
   7. Lykens Borough Authority – Division Street Water Main Upgrade - $150,000
   8. Tri-County HDC, Ltd. – CHDO Home Operating Support - $19,782
   9. Tri-County LDC, Ltd. – Dauphin County Infill HOME Project - $59,346
   10. Borough of Steelton – Steelton Borough Codes Enforcement - $92,500
   11. Borough of Steelton – Adams Street Project - $44,891

Q. Subscriber Agreement between Dauphin County and Rapid Remedy, LLC for medical evaluation and treatment by a licensed physician through video conferencing and Internet based applications for the period January 1, 2014 through December 31, 2015.

R. Award for Administration Building Duct Cleaning Project #2013-02 to Indoor Air Technologies - $72,550.

S. Maintenance Agreement between Dauphin County and G.R. Sponaugle for full service electrical inspection at 911 Gibson Boulevard – Proposal PD14013/PD14030-Rev. for the period March 1, 2014 through February 28, 2015.
T. Maintenance Agreement between Dauphin County and G.R. Sponaugle for electrical maintenance on the ECC UPS System for the period March 1, 2014 through February 28, 2015.


V. Acceptance of the Live Scan Maintenance Agreement between Indentix Incorporated and the Pennsylvania Chiefs of Police Association for Live Scan maintenance at the Judicial Center for the year 2014.

W. Purchase of Service Agreements between Dauphin County (Children & Youth) and:
   1. The Boys and Girls Club of Central Pennsylvania
   2. Concern-Professional Services for Children, Youth and Families
   3. The Glen Mills Schools
   4. Valley Youth House Committee
   5. Catholic Charities of the Diocese of Harrisburg, Pennsylvania

X. Amendment #1 to Purchase of Service Agreement between Dauphin County (Children & Youth) and Jessica E. Lowe, Esq.

Y. Adoption Assistance Agreement #2014-04.

Z. Performing Artist Agreements – Dauphin County Music & Wine Festival – June 14, 2014:
   1. Curtis Salgado & Bank - $7,000
   2. Dana Fuchs & Band - $3,000

AA. Agent and Depository Agreement between Dauphin County, Dauphin County Treasurer and Millersburg Borough. County and Treasurer agree to act as depository for purposes of receiving and collecting all real estate taxes beginning January 6, 2014 through the 1st Monday in January 2018.

BB. HRG Proposal for Engineering Services – Dauphin County Work Release Trench Drain Design.


DD. Memorandum of Understanding between Dauphin County (Sheriff’s Office) and the Violent Crimes Task Force.

EE. Agent and Depository Agreement between Dauphin County, Dauphin County Treasurer and the Central Dauphin School District. County and Treasurer agree to act as depository for purposes of receiving and collecting all real estate taxes beginning 4/1/2014 – first Monday in January 2018.

Mr. Hartwick indicated that he will be abstaining on Item W5.

It was moved by Mr. Pries and seconded by Mr. Hartwick (noting the abstention on W5) that the Board approve Matters Requiring Board Action, Items A through EE, listed above.
**Question:** Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye (abstaining on Item W5); motion carried.

**DEPARTMENT DIRECTORS/GUESTS**

A. Dauphin County Commissioners

1. Presentation of Certificates – Wildwood Park Photography Club

Mr. Rebert stated that he is the Park Manager for Wildwood Park with Dauphin County Parks and Recreation. He is here to recognize the Wildwood Photography Day Camp students in their Day Camp Week that they had in August 2013. (Some of the pictures were displayed in the Hearing Room.) We have some students in the audience. The camp is a week-long and it runs from 9:00 a.m. to 3:00 p.m. The students take pictures of outdoor matter and wildlife. It is a unique opportunity and a special camp in the park, because we have a facilitator come in, Charlie Smith, who is a local professional photographer, who brings superior knowledge and opportunities for the youth to learn from him, as well as sponsorship from Canon. The youth have the opportunity to use good cameras and equipment for the whole week. This program started in 2009. He introduced the staff that was at the meeting: Environmental Educators Jane Webster and Sandy Lockerman. The camp this year is scheduled for July 7-11, 2014. It is open to 16 individuals and this year’s camp is already filled. He commended the students for their work and that the artwork will be moving to the Capital City Mall.

Mr. Haste commended the students and the staff for doing this. It has been a pleasure for us to see the art of our youth in the area and to be able to display here on the floor. It is the Board’s hope that it will inspire people to move on and make a career out of it and actually become famous and maybe someday be recognized as the next Ned Smith. Ned Smith has really put this area on the map. The photos taken by the students are amazing. This is the kind of art that he appreciates – the wildlife. You can look at the pictures over and over again and find something different each time. He thanked everyone that was involved in this process.

Mr. Pries echoed Commissioner Haste’s comments. This Board has, does and will continue to support arts and cultural development around the County. He thanked Chris and the staff for their leadership on this project and everything that is done at Wildwood. Congratulations to everyone involved.

Mr. Hartwick asked the students present if any of them want to make art a career. The pictures are phenomenal. There is always a discussion about limited government services and how one focuses on the ability for folks to provide expression through art. Without culture and the ability to have that outlet for so many kids and individuals there would really be a limited ability to express yourselves through means that may be most comfortable to you. The work that we see here is great. This Board is proud of the students’ accomplishments. The picture of the hawk is phenomenal. These pictures
were caught at a single moment that can provide a level of discussion and expression that can't be found through any dialogue or discussion. He encouraged the students to fulfill that destiny, because the level of work that is shown here is something that we should all be proud of. When this Board took office it had the ability to display art pieces on this floor. It is a way to show your art pieces and maybe even provide a sale. This level of artwork is one that has brought this Board some pride and thought-provoking discussion, but one that hopefully will spark a career. He thanked them for their efforts and encouraged them to continue to pursue their goals.

Mr. Haste read one of the Certificates, which is as follows:

**CERTIFICATE OF RECOGNITION**

**Presented to**

On this 26th day in February, 2014

In recognition of your exceptional candid photography skills in the 2013 Digital Photography Day Camp held by Dauphin County Parks & Recreation. As part of this wonderful program, you explored nature and wildlife through the camera lens capturing beautiful photos. We wish you continued success in and outside the classroom and congratulate you on your amazing achievements.

The Certificates were presented to the following individuals: Caroline Beasley, Bentley Burke, Monet Edmundson, Jenna Eberly, Colin Elicker, Taryn-Rose Felsburg, Nikita Fox, Sarah Fruchtl, Ryan Harden, Elma Hoffman, Lucian Kavanaugh, Brophy Lee, Sarah Lenker, Sophie Rice, Avni Sanghvi and Alexandria Spidle.

(Applause was given and pictures were taken.)

Mr. Haste stated that the staff and volunteers do a wonderful job. The Board presented Certificates to the following volunteers for their service to the Parks & Recreation department: Charlie Smith and Joey Mower.

Mr. Haste read the Certificate to the Volunteers, which is as follows:

**CERTIFICATE OF RECOGNITION**

**Presented to**

On this 26th day in February, 2014

In recognition of your exceptional leadership and dedication as a volunteer leader at the 2013 Digital Photography Day Camp held by Dauphin County Parks & Recreation. Thank you for helping students explore nature and wildlife through the camera lens. More importantly, you instilled a sense
of pride and confidence in the students. We wish you continued success and thank you for inspiring our young people - our best and brightest hope for the future. Thank you for giving back!

B. Polly Murphy

1. 250th Anniversary of Linglestown

Ms. Murphy stated that she is here to let the Commissioners know some of the exciting events that will be taking place for the 250th Anniversary of Linglestown. Don Goss, Fay Azar and Deb Rowe have been part of the committee. She showed pictures of places and businesses in Linglestown from years ago to present day. In 1765 Thomas Lingle purchased a large tract of land and divided it into 80 plots to establish the Village of St. Thomas, which later became Linglestown.

Events and Fundraising prior to the Big Celebration Weekend are:

Linglestown Garden Tour, Spring 2015 – Harrisburg Area Civic Garden Club
Linglestown Village Clock – Colonial Park Rotary Club
Selling Commemorative Bricks for a Patio around the Village Clock – Colonial Park Rotary Club
Installation and Landscaping of Bricks – Dauphin County Technical School
Quilt Designed and Handmade depicting Linglestown to be raffled.
Civil War Soldiers re-enactors encamped at Church of God
School and Community time capsules to be unearthed in 50 years. Boy Scouts will create school one.
Fundraising Punkin Chunkin
Research and writing of 250th Commemorative Book
Fun Runs with local schools

Big Celebration Weekend – October 9-11, 2015

Community Church Service
Dedication of Linglestown Clock
Burial of Time Capsules
Parade – Robert H. Poke American Legion Post 272
Volksmarch-Susquehanna Rovers
Village of Linglestown Walking Tour-Special signage provided by Lower Paxton Lions Club
Geo caching and History Hunt-Girl Scouts
Bike tour between three oldest towns in Dauphin County-Linglestown, Hummelstown & Middletown
Revolutionary War Re-enactors encampment at Church of God
Storytelling by historian in period dress
5K Run-sponsored by Linglestown Life Church
Historic Building Tour
Colonial craft demonstrations
Citizens in period attire
Flower Show-Linglestown Garden Club
Revival of the Linglestown Fair-St. Thomas United Church of Christ
History display of Linglestown artifacts
Community Bank and Choir
Patriotic Sing-a-Long
Veterans’ Ceremony-Robert H. Poke American Legion Post 272
Fireworks-Linglestown Fire Company
Ms. Murphy indicated that they are looking for sponsorships. The Committee has applied for a tourism grant. If there are any other grants that can assist with the Anniversary to let her know. Save the dates. If the Commissioners have any advice for her they should know.

Mr. Haste asked if the Committee could get the Harrisburg Christian School involved.

Ms. Murphy indicated that right now the Central Dauphin High School, Linglestown Elementary, Mountainview and Dauphin County Technical School. She indicated that she will contact the Christian School.

Mr. Pries congratulated Ms. Murphy and the Committee. This is a huge undertaking. There are a lot of people that are committed to this event. Deb Rowe did discuss this with the Board. George Connor is in the audience and he can discuss with you the possible grant opportunities. Getting all the groups involved in what it takes to make it happen.

REPORT FROM BUDGET & FINANCE – MIKE YOHE, BUDGET DIRECTOR

Mr. Yohe provided the following Report:

Report from the Office of Budget & Finance  
February 26, 2014

- **February 14, 2014** transferred $1,083,810.36 to the Payables account from the County’s Concentration account for checks issued that week.

- **February 21, 2014** transferred $1,900,982.11 to the Payables account and $1,839,466.97 to the Payroll account from the County’s Concentration account for checks issued that week.

- Wire Payments since last report: $11,218,154.40

- Debt Service Payments since last report: $1,500,000.00

- Term Investments
  - None

- Balance today in PA INVEST account #2100017144860: $1,380.05 rate 0.050%

- Balance today in Susquehanna Bank investment account #119002023: $5,419,914.62 rate 0.150%

- Balance today in First National Bank investment account #97014743: $7,560,297.95 rate 0.300%
- Balance today in Integrity Bank Money Market Checking account #2206001209: $21,730,811.52 rate 0.260%

- Balance today in Santander Bank investment account #9551017714: $5,004,385.12 rate 0.200%


CHIEF CLERK’S – LAURA CULLISON, ESQ.

In the interest of time, Ms. Cullison deferred to the Solicitor for a matter requiring the Board’s attention.

SOLICITOR’S REPORT – JOSEPH A. CURCILLO, III, ESQ.

Mr. Curcillo reported that the actual Change Order for the generator project at the Bulk Storage Building will need to be approved. This relates to the Requisition that was added to the Purchase Order Packet. It was not received in time to be added to the Solicitor’s Report. It has been reviewed and is ready for consideration. Everything else on the Agenda that was reviewed by the Solicitor’s Office is ready for consideration.

It was moved by Mr. Pries and seconded by Mr. Haste that the Board approve the Change Order for the Generator Project at the Bulk Storage Building.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Absent; motion carried.

FORMER BUSINESS

There was none.

NEW BUSINESS

There was none.

COMMISSIONERS’ DISCUSSION & ACTIONS

There was none.

CORRESPONDENCE

The Commissioners’ Office received the following correspondence, which will be handled by the staff appropriately.

A. Received from the Conservation District documentation of MS4 permit compliance for the 2013-2014 permit year.
B. Notification from Herbert, Rowland & Grubic, Inc. advising that Susquehanna Township is applying to DEP for a General Permit #11 for Uptown Drainage Improvements at Edwin Avenue, Montrose Street and Parkway Road.

C. Notification from Century Engineering advising that Spring Street Properties, L.P. is applying to DEP for a NPDES Permit for stormwater discharges associated with the construction of 12 student housing facilities, along with parking, utility installation and stormwater management facilities adjacent to the Pennsylvania State University, Harrisburg Campus.

D. Notification from LSCDesign advising that Capital Valley LP is applying to DEP for a NPDES Permit for the construction of a new medical office.

E. Notification from Herbert, Rowland & Grubic, Inc. advising that Londonderry Township is applying to DEP for a NPDES Permit for stormwater discharges associated with the installation of 5,500 linear feet water main extension.

F. Notification from Light-Heigel & Associates, Inc. advising that Jackson Township is applying to DEP for a General Permit #11 for bridge maintenance of the Bastian Road Bridge.

G. Notification from Spectra Energy advising that Texas Eastern Transmission, LP is submitting an application to DEP to renew the existing NPDES permit for the Grantville Compressor Station in Grantville, PA.

PUBLIC PARTICIPATION

Mr. Haste stated that the House is taking up the Biggert-Waters issue tomorrow.

ADJOURNMENT

Mr. Haste noted that the Retirement Board will convene at 10:45 a.m.

There being no further business, it was moved by Mr. Pries and seconded by Mr. Haste that the Board adjourn.