I. CALL TO ORDER

II. MOMENT OF SILENCE

III. PLEDGE OF ALLEGIANCE

IV. APPROVAL OF MINUTES

   December 11, 2013 Workshop Meeting
   December 18, 2013 Legislative Meeting
   December 18, 2013 Salary Board Meeting

V. EXECUTIVE SESSIONS HELD BETWEEN MEETINGS

VI. PUBLIC PARTICIPATION

VII. DIRECTORS/GUESTS

   A. August Memmi, George Connor & Will Gordon – Community & Economic Development
      1. Land Bank Presentation

   B. Keith Kepler
      1. Update on Illegal Dumping Task Force

   C. Arcelia Pennell
      1. 5th Year Anniversary of the Northern Dauphin Human Services Center

VIII. SALARY BOARD

   A. Human Services
      1. Create a Full-Time Acting Director of Human Services position, Range 01116, Step 01, Grade 01, Salary $30.45 p/h, effective August 5, 2013.
      2. Abolish a Full-Time Human Services Lead/HSDO Operations Manager position, Range 00113, Step 01, Grade 01, Salary $20.53 p/h, effective August 5, 2013.

   B. Weatherization
      1. Abolish a Full-Time Director of Weatherization position, Range 01102, Step 01, Grade 01, Salary $15.38 p/h, effective January 1, 2014.
      2. Abolish a Full-Time Acting Director of Weatherization position, Range 01102, Step 01, Grade 01, Salary $15.38 p/h, effective January 1, 2014.
      3. Abolish a Full-Time PA Auditor position, Range 01016, Step 01, Grade 01, Salary $15.38 p/h, effective January 1, 2014.
4. Abolish two (2) Full-Time Crew Chief positions, Range 01016, Step 01, Grade 01, Salary $15.38 p/h, effective January 1, 2014.
5. Abolish three (3) Full-Time PA Installer positions, Range 01015, Step 01, Grade 01, Salary $14.67 p/h, effective January 1, 2014.
7. Abolish a Full-Time Secretary III position, Range 01015, Step 01, Grade 01, Salary $14.67 p/h, effective January 1, 2014.

C. Probation Services

2. Abolish a Full-Time Suburban School Based Supervisor position, Range 00111, Step 01, Grade 01, Salary $18.63 p/h, effective January 20, 2014.

D. MDJ Offices

1. Create fifteen (15) Full-Time Office Manager II positions, Range 00108, Step 01, Grade 01, Salary $16.09 p/h, effective January 20, 2014.

IX. HUMAN RESOURCES

A. Personnel Packet

X. RANDY BARATUCCI, PURCHASING DIRECTOR

A. Purchase Orders

XI. REPORT FROM BUDGET & FINANCE DIRECTOR – MIKE YOHE

A. Investment Report

XII. REPORT FROM CHIEF CLERK/CHIEF OF STAFF – LAURA CULLISON, ESQ.

XIII. SOLICITOR’S REPORT – JOSEPH A. CURCILLO, III, ESQ.

XIV. MATTERS REQUIRING BOARD ACTION

A. Training Packet.

B. Satisfaction Piece for Matthew and Brittany Berry on the property located at 138 Hoffman Avenue, Middletown, PA 17057 ($3,000.00).

C. Subordination Agreement for Darice Mayhew on the property located at 1613 N. 15th Street, Harrisburg, PA 17103.

D. Stipulations of Settlement:

1. Cleveland Brothers Equip. Co., Inc. – No. 2012-CV-8971-TX – Parcel #68-024-231 (336 Fairville Avenue, West Hanover Township)
2. Cleveland Brothers Equip. Co., Inc. – No. 2012-CV-8974-TX – Parcel #63-015-021 (5300 Paxton Street)
E. Repository Bids received from Weston Milligan, Milligan Group LLC for the following properties:

1. Parcel #09-013-008 (1246 Bailey Street) - $500.00
2. Parcel #10-055-032 (2138 Susquehanna Street) - $500.00
3. Parcel #02-029-039 (441 Buckthorn Street) - $500.00
4. Parcel #09-047-051 (1230 Mulberry Street) - $500.00

F. Purchase of Service Agreement between Dauphin County and Comcast Spotlight for 2014 Public Service Announcement for the Recycling Center.

G. Training Agreement between Dauphin County and the University of Cincinnati Research Institute – Ohio Risk Assessment System (ORAS).

H. Purchase of Service Agreement between Dauphin County (Area Agency on Aging) and Safe Haven Skilled Services, LLC.

I. Purchase of Service Agreements between Dauphin County (Children & Youth) and:

1. Jewish Family Service of Greater Harrisburg, Inc. (Contract #1)
2. Jewish Family Service of Greater Harrisburg, Inc. (Contract #2)
3. Knowledge Learning Corporation
5. United Methodist Home for Children Residential Care, Inc.

J. Addendum #1 to Purchase of Service Agreement between Dauphin County (Children & Youth) and The Bair Foundation of Pennsylvania.

K. Amendment #1 to Purchase of Service Agreement between Dauphin County (Children & Youth) and Harrisburg Area YMCA.

L. Purchase of Service Agreements between Dauphin County (MH/ID) and:

1. Lancaster County Office of Behavioral Health and Developmental Services
2. County Commissioners Association of Pennsylvania
3. Therapy Resource Center, LLC

M. Amendment #1 to Purchase of Service Agreement between Dauphin County (MH/ID) and Patch-N-Match, Inc.

N. HCQU Agreement between Dauphin County (MH/ID) and the Cumberland/Perry MH/IDD Program.

O. Purchase of Service Agreement between Dauphin County (Probation Services) and National Curriculum and Training Institute, Inc.

P. Lease Agreement between Dauphin County and HP Financial Services, Schedule No. 103108000055 for 25 PCs and 4 laptops to be distributed to EMA.

Q. Purchase of Service Agreement (67084A) between Dauphin County and Controls Service & Engineering Co., Inc. for HVAC maintenance of Liebert Unit #22 that serves the ECC only.

R. Purchase of Service Agreement (PM67083) between Dauphin County and Controls, Service & Engineering Co., Inc. for HVAC maintenance for the cell tower sites.
S. Purchase of Service Agreement (PM67084) between Dauphin County and Controls, Service & Engineering Co., Inc. for HVAC maintenance at the EMA main Administration Building.

T. Radio Systems Maintenance Agreement between Dauphin County and Capital Area Communications for maintenance of the Dauphin County microwave communications system.


V. Subordination Agreement for Jessica L. Doody on the property located at 3210 Sunnyside Avenue, Harrisburg, PA 17109.

W. Agent and Depository Agreement between Dauphin County, Dauphin County Treasurer and Frederick J. Pace, Tax Collector, Borough of Penbrook. County and Treasurer agree to act as depository for purposes of receiving and collecting all real estate taxes beginning January 6, 2014 through the first Monday in January 2018.

X. Agent and Depository Agreement between Dauphin County, Dauphin County Treasurer and Patricia Smeltz, Tax Collector, Pillow Borough. County and Treasurer agree to act as depository for purposes of receiving and collecting all real estate taxes beginning January 6, 2014 through the first Monday in January 2018.

Y. Certification of County Funds for the Pennsylvania Farmland Preservation for the 2014 Program Year.

Z. Appointment of Dominic D. DiFrancesco, II to the Susquehanna Area Regional Airport Authority. Term expires the 1st Monday in January 2019.

AA. Commissioners’ Oversights.

BB. Corrective Amendment to December 18, 2013 Agenda Item DD, striking Travelers Casualty and Surety Company and inserting County Commissioners Association of Pennsylvania.

CC. Act 71 Grant Agreement (Gaming) between Dauphin County and the City of Harrisburg for various public safety equipment purchases for use by the Harrisburg Police Department.

DD. Cooperation Agreement between Dauphin County and Twin Valley Players/Millersburg Colonnade Theatre – Redevelopment Assistance Capital Program Grant.

EE. Resolution #1-2014 adopting Pennsylvania Department of Transportation Policy and Procedure for Consultant Selection of engineering firms.
A. Notification from Raudenbush Engineering, Inc. advising that Penn State Harrisburg is applying to DEP for a NPDES Permit for the demolition of Demey Elementary and select associated pavement and utilities in Middletown, PA.

B. Notification from Rettew advising that Conewago Township is applying to DEP for a General Permit 7 for Project #0114110011 Fed-Ex.

C. Notification from Mellott Engineering, Inc. advising that Deodate Associates, L.P. is applying to DEP for a NPDES Permit for the Creekside Meadows Project in Conewago and Londonderry Townships.

D. Notification from Cardno advising that Norfolk Southern Railway Company is notifying DEP of the presence of regulated substances within 20 miles upstream of the Enola Yard, 218 Enola Road, Enola, Cumberland County facility.

E. Notification from Cardno advising that Norfolk Southern Railway Company is applying to DEP of the presence of regulated substances within 20 miles upstream of the Lucknow Yard, 3322 Industrial Road, Harrisburg, Dauphin County facility.

F. Notification from GHD advising that the Lower Paxton Township Authority is applying to DEP for General Permits 3, 5, 8 and 11 for the Beaver Creek Mini-Basins BC-4A, BC-4B and BC-4C Sanitary Sewer Replacement Project.

G. Notification from Evans Engineering, Inc. advising that the United Parcel Service, Inc. is applying to DEP for a NPDES Permit for stormwater discharges associated with the construction of a parking facility located along Gibson Blvd. and UPS Drive in Swatara Township.

H. Notification from Rettew advising that Highspire Borough is applying to DEP for a General Permit 11 for the rehabilitation or replacement of water obstructions and encroachments for the Poplar Street Culvert Replacement Project.

XIX. PUBLIC PARTICIPATION

XX. ADJOURNMENT

****THE NEXT SCHEDULED MEETING WILL BE WEDNESDAY, JANUARY 22, 2014 AT 10:00 A.M. – A COMMISSIONERS’ WORKSHOP MEETING.****

"THE BOARD RESERVES THE RIGHT, PURSUANT TO ACT 84 OF 1986 AS AMENDED, TO HOLD EXECUTIVE SESSIONS BETWEEN THE TIMES OF THE BOARD’S OPEN MEETINGS FOR ANY PURPOSE AUTHORIZED BY STATUTE."