DAUPHIN COUNTY BOARD OF COMMISSIONERS

LEGISLATIVE MEETING

MARCH 26, 2014
10:00 A.M.

MEMBERS PRESENT

Jeff Haste, Chairman
Mike Pries, Vice Chairman
George P. Hartwick, III, Secretary

STAFF PRESENT

Laura Cullison, Esq., Chief Clerk; Marie E. Rebuck, Controller; Janis Creason, Treasurer; Joseph A. Curcillo, III, Esq., Solicitor; Mike Yohe, Director of Budget & Finance; Randy Baratucci, Director of Purchasing; Leila Brown, Solicitor's Office; Fred Lighty, Esq., Solicitor's Office; Steve Libhart, Director of EMA; Kay Lengle, Human Resources; Dave Schreiber, Human Resources; August Memmi, Director of Community & Economic Development; Edgar Cohen, Director of Facilities Maintenance; Greg Schneider, Budget & Finance; Stacey Glickman, Controller’s Office; Amy Harinath, Press Secretary; Gerald Feaser, Jr., Director of Registration & Elections; J. Scott Burford, Deputy Chief Clerk; Bobby Sisock, Court Administration; Melissa Bradley, Human Resources; Julie Mackey, Commissioners’ Office; Melody Osborn, Commissioners’ Office and Richie-Ann Martz, Assistant Chief Clerk

GUESTS PRESENT

Linda Goldstein, James Roxbury, Jared Balinski, Peggy Grove and Barb Miller

MINUTES

CALL TO ORDER

Mr. Haste, Chairman of the Board, called the meeting to order at 10:12 a.m.
MOMENT OF SILENCE

Everyone observed a moment of silence.

PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

APPROVAL OF MINUTES

It was moved by Mr. Pries and seconded by Mr. Haste that the Board approve the Minutes of the March 12, 2014 Workshop/Legislative Meeting; motion carried.

It was moved by Ms. Rebuck and seconded by Mr. Pries that the Board approve the Minutes of the March 12, 2014 Salary Board Meeting; motion carried.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS

Ms. Cullison reported that there were no Executive Sessions held between meetings.

ELECTION BOARD

A complete set of Election Board Meeting Minutes are on file in the Commissioners’ Office.

PUBLIC PARTICIPATION

There was none.

DEPARTMENT DIRECTORS/GUESTS

A. Linda Goldstein – Harrisburg Regional Chamber/CREDC

   1. Hamilton Health Center and WCI Partners, LP (Listed under Matters Requiring Board Action as Items N, O, P and Q)

Ms. Goldstein reported on two important Redevelopment Assistance Capital Program (RACP) projects. These are two projects that have been asked to move forward by the Governor. CREDC administers both projects. These two projects were originally approved in 2010.

The first one is with WCI Partners, LP. It is a $5.5 million grant. Initially it was $3 million, but the State extended that contract by $2.5 million. The project is the Olde
Uptown Redevelopment Project. Phase III aims to acquire over 20 additional properties and redevelop two commercial and mixed-use anchor buildings.

Mr. Haste asked what the location is for this project.

Ms. Goldstein indicated that the location has not been narrowed down. The prior one was on Second Street. The Cooperative Agreement with WCI indemnifies and holds harmless the County and CREDC.

Mr. Haste asked, just for clarification, if there is any financial obligation on the County’s part.

Ms. Goldstein stated no.

Mr. Hartwick stated that the Hamilton Health Center is a quality health center in the County. They are expanding their operation.

Ms. Goldstein stated that this is an important project for City. It provides access to affordable healthcare. Hamilton Health Center will apply for $1.5 million through the grant and will also provide in excess of $1.5 million in private equity as a match to fund the project. This grant will retrofit 42,000 square feet of space. The Cooperation Agreement is the same as the one with WCI. It indemnifies and holds harmless the County and CREDC.

**SALARY BOARD**

A complete set of Salary Board Meeting Minutes are on file in the Commissioners’ Office.

**HUMAN RESOURCES**

Ms. Lengle asked if there were any questions regarding the Personnel Packet. There was none. Ms. Lengle indicated that there was one change to Item #26. The start date is May 12, 2014.

It was moved by Mr. Pries and seconded by Mr. Hartwick that the Board approve the Personnel Packet noting the change in the start date on Item #26.

**Question:** Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

**PURCHASE ORDERS**

Mr. Baratucci reported that all budget adjustments have been made to the Packet. There is one add on. It is for the Sheriff’s Office for the purchase of two vehicles. The
requisition was approved by the oversight Commissioner. The vehicles are off the State contract. There were no questions on the Purchase Order Packet.

Mr. Haste mentioned that Ms. Cullison was a good negotiator on this project.

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the Purchase Order Packet as presented, noting the addition of the Sheriff’s Office requisition for vehicles.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

REPORT FROM BUDGET & FINANCE – MIKE YOHE, BUDGET DIRECTOR

Mr. Yohe provided the following report:

Report from the Office of Budget & Finance
March 26, 2014

- March 14, 2014 transferred $3,861,009.61 to the Payables account from the County’s Concentration account for checks issued that week.

- March 21, 2014 transferred $2,829,853.46 to the Payables account and $1,877,408.12 to the Payroll account from the County’s Concentration account for checks issued that week.

- Wire Payments since last report: $15,110,622.70

- Debt Service Payments since last report: $0.00

- Term Investments
  - 3/25/14 - $5,000,000.00 7-month CD – Centric Bank – 0.77% - matures 10/25/14

- Balance today in PA INVEST account #2100017144860: $1,380.11 rate 0.050%

- Balance today in Susquehanna Bank investment account #1001317261: $8,119,709.45 rate 0.250%

- Balance today in Susquehanna Bank investment account #119002023: $1,000.00 rate 0.100%

- Balance today in First National Bank investment account #97014743: $9,562,037.85 rate 0.300%

- Balance today in Integrity Bank Money Market Checking account #2206001209: $34,235,145.78 rate 0.260%
• Balance today in Santander Bank investment account #9551017714: $5,005,152.92 rate 0.200%


Mr. Pries asked if Mike reaches out to the other banks.

Mr. Yohe indicated that he does, but not that often. He will reach out to the County’s partners.

Mr. Haste stated that a lot of the times the banks do not want to participate.

REPORT FROM CHIEF CLERK/CHIEF OF STAFF – LAURA CULLISON, ESQ.

Ms. Cullison reported that over 600 ladies attended Dauphin County’s 5th Annual Ladies’ Night Out on Friday, March 21st at the Grace United Methodist Church in Millersburg. From jewelry, health and wellness to Zumba, this annual ladies-only event offered an evening of fun and friendship. Ladies’ Night is also about helping our community. We collected blood donations for the Central PA Blood Bank and collected canned goods for the Northern Dauphin Food Pantry, Grace of Hearts Ministries and Isaiah 61 Ministries.

REPORT FROM SOLICITOR – JOSEPH A. CURCILLI, III, ESQ.

Mr. Curcillo reported that all items on the Agenda that were reviewed by the Solicitor’s Office are ready for consideration.

MATTERS REQUIRING BOARD ACTION

A. Training Packet.

B. Repository Bid received from Nicholas Boyd-Chisholm – Property #02-030-021 - $500.00

C. Electronics Refurbisher Agreement between Dauphin County and RecoupIT, Inc.

D. Request to waive 2013 County/Library penalties and cost on Parcel #22-012-006 (1964 Deodate Rd.) – James Max - $87.41.


G. Grant Application submission to PCCD for Victim of Juvenile Offenders Funds – Subgrant No. 25340 - $53,646.00.
H. Savin Maintenance and Service Agreement and Memorandum of Understanding between Dauphin County (District Attorney) and the Pennsylvania District Attorneys Institute.

I. Purchase of Service Agreement – 2014 Davis Vision ASO Contract Agreement.

J. Purchase of Service Agreement between Dauphin County (Adult Probation) and Automated Logic for technical services and maintenance to the existing HVAC System – Adult Probation Building.

K. Agreement between Dauphin County and Protection Services, Inc. for Emergency Detour Signs – Dauphin County Bridge No. 32 (Duke St. Bridge).

L. CDBG Subrecipient Agreements for Disaster Recovery Funds between Dauphin County and:
   1. The Jewish Federation of Greater Harrisburg – Community Center Flood Mitigation - $163,000
   2. Township of Derry – Locust Avenue Supplemental Sewer System - $39,000
   3. Township of Derry – Java Avenue Supplemental Storm Sewer System and Heightened Levee - $55,000
   4. Dauphin County Parks & Recreation – Lykens Glen Restoration - $365,000

M. Resolution #4-2014 is corrected to reflect the correct property address of 96 State Street, Borough of Steelton. Resolution shall remain in effect as amended.

N. Resolution #8-2014 authorizing and acknowledging the $5.5 million RACP Grant to finance the Olde Uptown Harrisburg project and authorizing the execution of an Approval Certificate for the project.

O. Sub Grantee and Cooperation Agreement by and between Dauphin County, Harrisburg Regional Chamber & CREDC and WCI Partners, LP for a RACP grant of $5,500,000 to fund acquisition, development and construction activities in Olde Uptown Harrisburg project.

P. Resolution #9-2014 authorizing and acknowledging the $1.5 million RACP Grant to finance the Hamilton Health Center in South Allison Hill project and authorizing the execution of an Approval Certificate for the project.

Q. Sub Grantee and Cooperation Agreement by and between Dauphin County, Harrisburg Regional Chamber & CREDC and Hamilton Health Center for a Re Redevelopment Assistance Capital Program (RACP) grant of $1,500,000 to fund the 40,000 square foot expansion and fit-out of the new location of the Hamilton Health Center project in South Allison Hill.

R. Professional Services Agreement between Dauphin County (EMA) and Mission Critical Partners, Inc. for the PSAP Regional Shared Services Assessment.

S. Purchase of Service Agreement between Dauphin County (MH/ID) and Dauphin County Pretrial Services Agency, Inc.

T. Adoption Assistance Agreement #2014-11.

U. Repository Bids received from Reginald T. Edwards for the following properties:
   1. Parcel #02-029-023 - $500.00
   2. Parcel #02-028-031 - $500.00
V. Tourism Grant Applications 2%:
1. Paxtang Historical Society - $2,000
2. Harrisburg Boxing Club - $2,000
3. Middletown Area Historical Society - $2,000
4. Hershey United Lacrosse Association - $4,000
5. Historical Society of Dauphin County - $5,000

W. Request to waive County/Library penalties - Parcels #35-127-159, #35-104-042 and #35-104-011- (Robyn & Erik Chotiner) - $431.89.


Z. Supplemental Agreement between Dauphin County and Boyo Transportation for juvenile transportation services.

**It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve Matters Requiring Board Action, Items A through Z, listed above.**

**Question:** Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

**FORMER BUSINESS**

There was none.

**NEW BUSINESS**

There was none.

**COMMISSIONERS’ DISCUSSION & ACTIONS**

Mr. Hartwick congratulated Commissioner Haste, President of CCAP, for his level of discussion over the last few days at the CCAP Spring Conference. The 9-1-1 funding was discussed. The funds for the 9-1-1 funding came from charges on the land lines. The funds are decreasing due to the number of citizens that are getting rid of their land lines and opting for cell phones. The majority of the citizens that still have a land line are senior citizens. These senior citizens will be paying a higher share for EMA services. If the funds are made up through property tax, the senior citizens will be hit again. He indicated that it was great to see the Commissioners come together regardless of this being an election year. A grassroots approach is needed in order to address meaningful and responsible legislation. Some people talk about policy, but they have no idea of what this would mean to the taxpayers. This Board is willing to be part of the solution. There is a strong cell phone lobby. The senior citizens will be hit
the hardest. He commended Commissioner Pries on meeting with the local legislators. These legislators need to be held accountable.

Mr. Pries echoed Commissioner Hartwick’s comments and thanked him for acknowledging his meetings with the legislators. Commissioner Haste’s handling of the CCAP Conference as President of CCAP was great. Commissioner Hartwick was elected to represent CCAP at NACo. He is proud of both Commissioners Haste and Hartwick for what they do outside on behalf of the residents. Commissioner Hartwick was instrumental in getting the Land Bank and Commissioner Haste was instrumental in Infrastructure Bank. Steve Libhart and Laura Cullison did an outstanding job as well at the meetings with the legislators. It is a big hit to the County’s budget and it is unfair to the taxpayers.

Mr. Haste asked Mr. Libhart to work with his colleagues. CCAP can provide the heavy lifting. PEMA started to rewrite history. PEMA is saying that when the tariff was imposed that it was never meant to run the program, but past practice and history does not say that. This Board plans on fighting for the citizens. A discussion needs to take place with Mr. Libhart to see how he can engage the first responders.

**CORRESPONDENCE**

The following correspondence was received in the Commissioners’ Office and will be handled by the staff appropriately.

A. Notification from HB Engineering, Inc. advising that Doli Construction Corp. is applying to DEP for a NPDES Permit for stormwater discharges associated with the construction of an addition to an existing fill area at 85 Hillymeade Road.

B. Notification from GHD advising that the Susquehanna Township Authority is applying to DEP for permit applications for the replacement of approximately 19,000 linear feet of sanitary sewer and manholes in Susquehanna Township.

C. Notification from KCI Technologies advising that the PA Department of Transportation is applying to DEP for permits for the East Main Street/East Harrisburg Pike over Swatara Creek project in Middletown Borough and Londonderry Township.

D. Notification from LTL Consultants, Ltd. advising that East Hanover Township is applying to DEP for a General Permit 11 for the Jonestown Road over Moyer Run project in East Hanover Township.

E. Receipt of a letter from the PA PUC advising that the Application of the Borough of Middletown with regard to the alteration of the crossing where S.R. 0441 (South Union Street) crosses, at-grade, a single track of the Middletown and Hummelstown Railroad Company, in the Borough of Middletown, by reason of the installation of an 18-inch diameter PVC sewer line encased in a 30-inch steel pipe and a 10-inch DIP water line encased in a 24-inch steel pipe has been approved.

F. Receipt that the Lancaster County Solid Waste Management Authority filed an application with the Susquehanna River Basin Commission for consumptive water use at the Susquehanna Resource Management Complex.
PUBLIC PARTICIPATION

Mr. Roxbury indicated that the Harrisburg University will not be making their March payment and asked if that is correct.

Mr. Hartwick indicated yes, it is the $1.5 million.

Mr. Roxbury questioned if the County paid.

Ms. Cullison indicated that is correct.

Mr. Roxbury questioned what the length of the County’s guaranty is.

Ms. Cullison indicated that the County’s guaranty continues through 2019.

Mr. Haste noted that the Retirement Board Meeting will convene at 10:50 a.m.

ADJOURNMENT

There being no further business, it was moved by Mr. Pries and seconded by Mr. Hartwick that the Board adjourn.

Transcribed by: Richie-Ann Martz