DAUPHIN COUNTY BOARD OF COMMISSIONERS

LEGISLATIVE MEETING

NOVEMBER 5, 2014
10:00 A.M.

MEMBERS PRESENT

Jeff Haste, Chairman
Mike Pries, Vice Chairman
George P. Hartwick, III, Secretary

STAFF PRESENT

J. Scott Burford, Deputy Chief Clerk; Marie E. Rebuck, Controller; Joseph A. Curcillo, III, Esq., Solicitor; Randy Baratucci, Director of Purchasing; Mike Yohe, Director of Budget & Finance; Fred Lighty, Esq., Solicitor’s Office; Jennifer Simpson, Court Administration; Heather Reardon, Human Resources; Amy Harinath, Press Secretary; August Memmi, Director of Community & Economic Development; Steve Libhart, Director of EMA; Julie Mackey, Commissioners’ Office and Richie-Ann Martz, Assistant Chief Clerk

GUESTS PRESENT

Barb Miller, Jim Roxbury, David Kneller, Gretchen Knaub and Laura Stufft

MINUTES

CALL TO ORDER

Mr. Haste, Chairman of the Board, called the meeting to order at 10:08 a.m.

MOMENT OF SILENCE

Everyone observed a moment of silence.
PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

APPROVAL OF MINUTES

It was moved by Mr. Pries and seconded by Mr. Haste that the Board approve the October 15, 2014 Workshop Meeting Minutes and the October 22, 2014 Legislative Meeting Minutes; motion carried.

It was moved by Ms. Rebuck and seconded by Mr. Pries that the Board approve the October 22, 2014 Salary Board Meeting Minutes; motion carried.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS

Mr. Burford reported that there were no Executive Sessions held between meetings.

PUBLIC PARTICIPATION

David Kneller, Pennsylvania State Constable, of Schafferstown, PA was present at today’s meeting. He indicated that he brought to Commissioner Haste’s attention, about a year ago, the improper paying of constables in this County. He is owed over $30,000 that has not been paid by this County. In the last two weeks, he has found out that over $716,000 is unlawfully being withheld. He is wondering when that will be paid and how it will be paid, because only $25,000 was allotted in the budget.

Mr. Haste referred to the Solicitor’s Office to address this. He knows that the County follows the procedure that the Controller’s Office established a number of years ago.

Ms. Rebuck stated that the fees that the County reimburses the constables is set forth in an Administrative Order that goes back a number of years ago under Judge Kleinfelter, as the President Judge and has moved forward since that with Judge Lewis and current President Judge Hoover has continued to honor that Administrative Order. It is where the Controller’s Office pays for dismissed, discharged, jail in lieu of and indigent individuals. Those are the only reimbursements that are given to the constables with taxpayer’s money.

Mr. Kneller referred to the State Statute.

Mr. Curcillo indicated that he would concur with what was stated by the Controller. His Office is currently looking into it. This matter is subject to some litigation so he can’t comment any further on it, but he indicated that his Office is reviewing it and everything is as said consistent with past practices and the policy set forth by the Courts through the Controller and the County.
Mr. Haste indicated that this is the Courts proceedings.

Ms. Rebuck indicated that it is.

**DEPARTMENT DIRECTORS/GUESTS**

A. Dauphin County Commissioners

   1. Presentation of Proclamation to Gretchen Knaub, Regional Director, and Laura Stufft, Community & Events Coordinator, of the Epilepsy Foundation Western/Central PA – National Epilepsy Awareness Month

Mr. Pries indicated that he is very pleased to present a Proclamation today to Gretchen Knaub and Laura Stufft of the Epilepsy Foundation.

Mr. Pries read the following Proclamation:

   Office of County Commissioners  
   Dauphin County, Pennsylvania

   Proclamation

   We, the Dauphin County Board of Commissioners, are proud to join with the Epilepsy Foundation Western/Central Pennsylvania in raising awareness about epilepsy, a neurological condition that produces recurrent, unprovoked seizures, and in recognizing November as National Epilepsy Awareness Month;

   Whereas, epilepsy is the fourth most common neurological disorder in the United States, affecting 1 in 26 people;

   Whereas, epilepsy can affect anyone, at any age, at any time;

   Whereas, since 1972, the Epilepsy Foundation Western/Central Pennsylvania has lead the fight to stop seizures, find a cure, and help individuals and families overcome challenges created by epilepsy;

   Whereas, through programs like the National Walk for Epilepsy, 1 in 26 Stories, Camp Frog, Employment Assistance, education and outreach, the Foundation aims to improve the quality of life for those who face challenges presented by epilepsy;

   Therefore, we proudly join with the 268,000 residents of Dauphin County in finding the cause and a cure of this chronic and often devastating condition; we honor the caring and committed members of the Epilepsy Foundation Western/Central Pennsylvania for their unwavering efforts to increase awareness and understanding of epilepsy; and in grateful recognition thereof, we do hereby proudly proclaim November of 2014 to be “National Epilepsy Awareness Month” in Dauphin County.

   (Applause was given.)

Ms. Knaub stated on behalf of the more than 2.5 million Americans and herself who have epilepsy she thanked the Commissioners for the Proclamation. She invited the Board to visit their website at www.efwp.org to learn more about epilepsy and the organization. They also have a website dedicated strictly to awareness efforts and that is www.pictureitpurple.org.
Ms. Stufft also thanked the Board for giving this Proclamation. She also has epilepsy. She has a pin that she wears that says “I am one of 26.” That means that one out of 26 people will have epilepsy sometime in their life. They are trying to get more awareness out there.

Mr. Hartwick stated that he wore his purple yesterday. He has a niece who shares the same birthday as his that has really struggled through athletics and other things in trying to deal with epilepsy. He participated in the walk and has been a part of some of the Foundation’s efforts. This is something that is important to him. Her family is engaged and involved in the Foundation. She is a phenomenal athlete. As she goes through those experiences it is tough, especially when she gets hyper and is going through a major competition. Any more education and awareness that you can get out there, the County is willing to partner with the Foundation.

Ms. Knaub thanked the Commissioners for turning the fountain purple. It means a lot to them and the Foundation. The next walk will be in August.

(Pictures were taken.)

**HUMAN RESOURCES**

Ms. Reardon asked if there were any questions on the Personnel Packet. (There was none.)

*It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the Personnel Packet as presented.*

*Question:* Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

**PURCHASE ORDERS**

Mr. Baratucci indicated that the Purchase Order Packet is the same as last week, minus the few budget adjustments that were made. He asked if there were any questions. (There was none.)

*It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the Purchase Order Packet as presented.*

*Question:* Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

**REPORT FROM BUDGET & FINANCE – MIKE YOHE**

Mr. Yohe presented the following Investment Report:
Report from the Office of Budget & Finance
November 5, 2014

- **October 24, 2014** transferred $1,653,650.88 to the Payables account from the County’s Concentration account for checks issued that week.

- **October 31, 2014** transferred $7,744,121.50 to the Payables account and $1,868,138.14 to the Payroll account from the County’s Concentration account for checks issued that week.

- Wire Payments since last report: $1,000,764.47

- Debt Service Payments since last report: $0.00

- Term Investments
  - 10/25/14 - $1,000,000.00 5-month CD – Centric Bank – 0.25% - matures 3/25/15

- Balance today in PA INVEST account #2100017144860: $1,380.52  rate 0.050%

- Balance today in Susquehanna Bank investment account #10013172621: $8,701,016.78 rate 0.250%

- Balance today in Susquehanna Bank investment account #119002023: $1,068.76 rate 0.050%

- Balance today in First National Bank investment account #97014743: $9,578,819.85 rate 0.300%

- Balance today in Integrity Bank Money Market Checking account #2206001209: $29,396,050.39  rate 0.260%

- Balance today in Santander Bank investment account #9551017714: $15,027,298.67 rate 0.300%

- Balance today in Metro Bank investment account #539014068: $5,000,000.00  rate 0.350%


Mr. Yohe noted the last item on the report. There is a new account with Metro Bank.

REPORT FROM DEPUTY CHIEF CLERK/CHIEF OF STAFF – J. SCOTT BURFORD

Mr. Burford stated that he has nothing to report, unless there are any questions. (There was none.)
SOLICITOR’S REPORT – JOSEPH A. CURCILLO, III, ESQ.

Mr. Curcillo stated that he has nothing specific. Everything is ready for approval. He asked if there were any questions. (There was none.)

MATTERS REQUIRING BOARD ACTION

A. Purchase of Service Agreements between Dauphin County (Children & Youth) and:
   1. Common Sense Adoption Services, Inc.
   2. Cornell Abraxas Group, Inc.


C. Subsidized Legal Custodianship Agreements #2014-10, #2014-11 and #2014-12.

D. Addendum #1 to Purchase of Service Agreement between Dauphin County (Drug & Alcohol) and DataQuest, Inc.

E. Purchase of Service Agreements between Dauphin County (MH/ID) and:
   1. Easyudo Services, LLC
   2. YWCA of Greater Harrisburg

F. Amendment #1 to Purchase of Service Agreement between Dauphin County (MH/ID) and Volunteers of America of Pennsylvania, Inc.

G. Amendment #5 to HealthChoices Behavioral Health Grant Agreement between Commonwealth of Pennsylvania, Department of Public Welfare and Dauphin County (MH/ID).

H. Infant Toddler Early Intervention Home Based Coaching Grant Agreement between Tuscarora Intermediate Unit 11 and Dauphin County (MH/ID).


J. JAG Local Jurisdiction Waiver – PA District Attorneys Institute use of JAG funds to provide training to victim witness staff in district attorney’s offices and other local victim service agencies.

K. Letter of Understanding between Dauphin County (Law Library) and West, a Thomson Reuters Business extending the current Library Maintenance Agreement through November 30, 2014.

L. Library Maintenance Agreement between Dauphin County and West (a Thomson Reuters business) for the period December 1, 2014 through November 30, 2017.

M. Intragovernmental Transfer Agreement between Dauphin County and the City of Harrisburg for the transfer of a 2002 Honda Odyssey to the City of Harrisburg.

N. Addendum Number 1 to Monitoring Service Agreement dated April 1, 2014 between Dauphin County (Probation Services) and Sentinel Offender Services, LLC.
O. Products and Services Agreement between Dauphin County (EMA) and CenturyLink Sales Solutions, Inc. to provide maintenance support for the Vesta CS Telecommunications Systems.

P. Agreement for Sponsorship between Dauphin County (Treasurer’s Office) and Catalina Partners, L.P. (Display table at Colonial Park Mall-Dog Licenses.

Q. Repository Bid received from James M. Robinson – Parcel #11-010-112 (428 Muench Street) - $500.00.

R. Repository Bid received from Nathan Ward and Johanna Martinez-Santana – Parcel #71-004-017 (422 Julian Street) - $500.00.

S. Repository Bid received from Luis Martinez and Johanna Martinez-Santana – Parcel #71-004-026 (437 W. Market Street) - $500.00.

T. Repository Bid received from Benito Vazquez – Parcel #02-033-015 (407 S. 17th Street) - $500.00.

U. Renewal Contract between Dauphin County and Dearborn National for the period January 1, 2015 through December 31, 2016.

V. Training Packet.

It was moved by Mr. Pries and seconded by Mr. Hartwick that the Board approve Items A through V, listed above under Matters Requiring Board Action.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

FORMER BUSINESS

There was none.

NEW BUSINESS

There was none.

COMMISSIONERS’ DISCUSSION & ACTIONS

Mr. Pries thanked the Election volunteers for their unselfish actions yesterday. They work long hours. The polls open at 7:00 and close at 8:00, but a lot of them go in early to get things set up and stay after closing to get everything processed. Congratulations to Director Feaser and his staff for, again, putting forth another Election without any issues. There was a high turnout. Mr. Feaser was projecting it around 40%, which is even higher than anticipated. The Board appreciates the individuals that took the time to exercise their fundamental right to go out and vote and express their opinion. It would be nice if the number was higher, but considering what has taken place over the

www.dauphincounty.org 7
last several years and historically that is a solid number for Dauphin County. Folks sent their message yesterday in different races and that message is respected. Congratulations to the new Governor of the Commonwealth of Pennsylvania Tom Wolf, as well as the other individuals who were elected and those individuals who weren’t elected. The Board thanks them for putting their name out there and giving the residents the opportunity to make a decision on who they want to lead them in the coming years. He thanked his colleagues for their support of the Election Bureau and allowing the staff and the volunteers to get out there and do the work on behalf of the residents.

Mr. Hartwick echoed the comments of Commissioner Pries in thanking the Election department, the volunteers, the Judges and Inspectors. It is a long day. It is not done for pay. It is done out of the opportunity to provide service and an election process that is creditable that will provide the outcome that the people had voted for, without fee of any kind of outcomes. Mr. Feaser has done a phenomenal job in his role. There is only one concern that he would like to bring up related to the experience in Susquehanna Township. He doesn’t believe that it is any part of the County. Because of the Congressional redistricting and Susquehanna’s decision to redistrict, there was a bit of confusion at the polls that had multiple Congressional Districts. A couple of times there was a little bit of a delay trying to identify them through the voter registration list and making sure that they got to the appropriate spot and exercised their right to vote. He is going to ask the Election Board to consider, before the next Election, a timed mailing just to reinforce where those precincts are and where folks should be as a result of the redistricting. It was just the factor of the Congressional redistricting, but also this has been the highest turnout Election since Susquehanna has done their redistricting. This could have been the first time that some of these folks got to the polls. A reminder could be sent to tell them exactly which polling place they are in.

Mr. Pries indicated that he spoke to Mr. Feaser this morning. In addition to his report, he did touch on that specific issue in Susquehanna Township, as well as the new locations in West Hanover Township. In the coming months, Mr. Feaser is going to have open house meetings and invite the residents to come out and ask questions. He is also going to ask the Board to support this outreach. There is going to be a small cost to get that information out there as well to the residents so they know in the future where to go. Mr. Feaser’s outreach is impeccable and he has the respect of both parties. Mr. Feaser has done a great job since he has come to the County.

Mr. Hartwick agreed with that comment.

Mr. Haste stated what makes it bad in Susquehanna Township is that you have wards that are split only for Congressional.

**CORRESPONDENCE**

The following correspondence has been received by the Commissioners’ Office and will be handled by the staff appropriately.

B. Notification from Jeffry Deibler advising that he is applying to DEP for a Chapter 105 General Permit 4 and 7 for a driveway crossing and retention pond at Lot #4, Green Hill Road in West Hanover Township.

C. Notification from Herbert, Rowland & Grubic, Inc. advising that Londonderry Township is applying to DEP for a BWM-GP-11 for the replacement of three existing bridges at Beagle Road, Braeburn Road and Hollendale Road.

D. Notification from P&K, LLC advising that they are applying to DEP for a NPDES Permit for stormwater discharges associated with the subdivision and land development (4 residential lots) at the South side of Hill Road, just east of Mill Road, Conewago Township.

E. Notification from Evans Engineering, Inc. advising that Petroleum Products Corporation is applying to DEP for a NPDES Permit for stormwater discharges associated with the construction of a 4.0 acre tractor trailer parking facility at 3300 Industrial Road.

F. The Commissioners received a letter from Keith Kepler indicating his resignation as Tax Collector for Susquehanna Township.

G. Notification from K&W advising that The Circle School is applying to DEP for a NPDES Permit for stormwater discharges associated with construction improvements at the school located on Harwood Road/Wilhelm Road.

PUBLIC PARTICIPATION

There was none.

ADJOURNMENT

There being no further business, it was moved by Mr. Hartwick and seconded by Mr. Pries that the Board adjourn; motion carried.