DAUPHIN COUNTY BOARD OF COMMISSIONERS

WORKSHOP MEETING

OCTOBER 29, 2014
10:00 A.M.

MEMBERS PRESENT

Mike Pries, Vice Chairman
George P. Hartwick, III, Secretary

Jeff Haste, Chairman (ABSENT)

STAFF PRESENT

Chad Saylor, Chief Clerk; Marie E. Rebuck, Controller; Fred Lighty, Esq., Solicitor; J. Scott Burford, Deputy Chief Clerk; August Memmi, Director of Community & Economic Development; Randy Baratucci, Director of Purchasing; Kay Lengle, Human Resources; Julie Mackey, Commissioners’ Office; Ruby Doub, Commissioners’ Office; Melody Osborn, Commissioners’ Office and Richie-Ann Martz, Assistant Chief Clerk

GUESTS PRESENT

Jim Roxbury and Barb Miller

MINUTES

CALL TO ORDER

Mr. Pries, Vice Chairman of the Board, called the meeting to order at 10:11 a.m.

MOMENT OF SILENCE

Everyone observed a moment of silence.
PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

APPROVAL OF MINUTES

There are several sets of Meeting Minutes that will be considered at next week’s Legislative Meeting.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS

Mr. Saylor reported that there were no Executive Sessions held between meetings.

PUBLIC PARTICIPATION

There was none.

DEPARTMENT DIRECTORS/GUESTS

There was none.

HUMAN RESOURCES

Ms. Lengle asked if there were any questions on the Salary Board Packet and Personnel Packet. (There was none.)

Mr. Pries asked Commissioner Hartwick if he received an explanation on the Item that was pulled from last week’s meeting.

Mr. Hartwick indicated that he did discuss the issue with Human Resources.

The Salary Board Packet and the Personnel Packet will be considered at next week’s Legislative Meeting.

PURCHASE ORDERS

Mr. Baratucci indicated that the Purchase Order Packet was distributed yesterday and that there are a few budget adjustments that will need to be corrected prior to next week. He asked if there were any questions. (There was none.)

The Purchase Order Packet will be considered at next week’s Legislative Meeting.

TRAINING PACKET

The Training Packet will be considered at next week’s Legislative Meeting.
ITEMS FOR DISCUSSION

A. Library Maintenance Agreement between Dauphin County and West (a Thomson Reuters Business). (**A Vote is Requested 10/29/14**)

Mr. Hartwick had some concerns with this item.

Mr. Lighty indicated that this Agreement is for materials for the Law Library and if the materials are not updated the persons that rely on those materials may not have up-to-date information. He doesn’t know if it was in their budget.

Mr. Hartwick indicated that there are always continual updates. He was told for nine years that you can’t change the way the Law Library is done and the budget was cut by half over the last year. Without some significant understanding of what this policy is he doesn’t feel comfortable moving forward. He doesn’t want to vote against it, but he would just like to get additional information.

Mr. Pries indicated that he does not know what the Maintenance Agreement is or the cost and how it relates to the upcoming budget hearings. This kind of topic is usually discussed during the budget hearings.

Mr. Hartwick stated that the automation of the Law Library has been discussed for years and the outdated way they were buying publications. The Board successfully got them to move in that direction. He knows that there are updates that occur with periodicals on a regular basis.

Mr. Pries stated that this could be a small scale of a particular book as opposed to the entire Dauphin County Law Library maintenance agreement.

Mr. Saylor indicated that this is a Maintenance Agreement with the Library. It is a three-year contract. It covers print subscriptions for the Law Library. The Librarian has been trying to get West to sign off and get the contract back to her and that is why it is delayed. November 1 is the effective date of the contract.

Mr. Hartwick stated that November 5 will be the next meeting and it would only be late four days until his questions are answered. He asked to table this particular agenda item.

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board table Item A, listed above under Items for Discussion.

Question: Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.
SOLICITOR’S REPORT – FRED LIGHTY, ESQ.

Mr. Lighty indicated that the Solicitor’s Report is in the packet. All of those items will be ready for the Board’s consideration next week. He asked if there were any questions. (There was none.)

CHIEF CLERK’S REPORT – CHAD SAYLOR

Mr. Saylor stated that he has nothing to report unless there are questions of him. (There was none.)

COMMISSIONERS’ COMMENTS

Mr. Hartwick stated that a lot of good things have happened legislatively, related to the human services packages; everything from the prescription drug registry to the Good Samaritan law and the name change of DPW to the Department of Human Services, which takes effect later this month. The agenda items that the Board had were successful. There was a great block grant meeting in Bellefonte to discuss how to move forward with long term planning, the ability to negotiate with the Department about several key items, including the ability to keep retained revenues for long term specific projects like building of data systems that are uniform throughout the block grant process and the ability to do some long term major planning initiatives. He doesn’t know what it will finally look like, but they are asking the Department to come up with a timeline by which all of the submissions need to be done, training around fiscal officers, reporting and data collection to be able to support future expansion and to show, not only what the anecdotal success has been from the flexibility, but also what the common data themes are throughout counties that have allowed us to serve individuals more effectively with the flexibility. It was a good meeting and hopeful that they will be coming back to the County Commissioners Association of Pennsylvania with some really good news and recommendations for expansion.

PUBLIC PARTICIPATION

There was none.

ADJOURNMENT

There being no further business, it was moved by Mr. Hartwick and seconded by Mr. Pries that the Board adjourn; motion carried.

Transcribed by: Richie-Ann Martz