DAUPHIN COUNTY BOARD OF COMMISSIONERS

LEGISLATIVE MEETING

SEPTEMBER 24, 2014
10:00 A.M.

MEMBERS PRESENT

Jeff Haste, Chairman
Mike Pries, Vice Chairman
George P. Hartwick, III, Secretary

STAFF PRESENT

Chad Saylor, Chief Clerk; Marie E. Rebuck, Controller; Janis Creason, Treasurer; Joseph A. Curcillo, III, Esq., Solicitor; Fred Lighty, Solicitor’s Office; Amy Harinath, Press Secretary; Randy Baratucci, Director of Purchasing; Mike Yohe, Director of Budget & Finance; August Memmi, Director of Community & Economic Development; Bobby Sisock, Courts; Mariann Lawrence, Director of Costs & Fines; Kay Lengle, Human Resources; Jack Lotwick, Sheriff; Julie Mackey, Commissioners’ Office; Melody Osborn, Commissioners’ Office and Ruby Doub, Commissioners’ Office.

GUESTS PRESENT

Jim Roxbury, Julie Mattera, Aguedo Delgado and Karl Singleton

MINUTES

CALL TO ORDER

Mr. Haste, Chairman of the Board, called the meeting to order at 10:09 a.m.

MOMENT OF SILENCE

Everyone observed a moment of silence.
PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

APPROVAL OF MINUTES

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the September 3, 2014 Workshop Meeting Minutes and the September 10, 2014 Legislative Meeting Minutes; motion carried.

It was moved by Ms. Rebuck and seconded by Mr. Pries that the Board approve the September 10, 2014 Salary Board Meeting Minutes; motion carried.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS

Mr. Saylor reported that there were no Executive Sessions held between meetings.

PUBLIC PARTICIPATION

Mr. Aguedo Delgado was at today’s meeting to ask the Commissioners for a favor. He is doing a cleanup effort on the hill and he paid for one day and a skid costs $189. Mr. Hornung from True Value paid for the 2nd day. He asked Aaron Johnson prior to pick up supplies and he said that the City had a tight budget. He asked if the Board could get the incinerator costs waived. He is concentrating up on the hill, not downtown or uptown. If the costs cannot be waived, he asked if the County could pick up the cost of a six month project or 2 dump trucks.

Mr. Haste asked if he spoke to Keith Kepler, the Director of Solid Waste.

Mr. Delgado indicated that he hasn’t approached anyone.

Mr. Haste stated that Mr. Pries is the oversight Commissioner of the Solid Waste Department and can talk to Mr. Kepler. He indicated that he can get manpower and asked what it costs to pick up a vacant lot.

Mr. Delgado replied that he picked up 19th Street up to the alley and 15th Street in the area where trash has been for years. He indicated that Aaron Johnson agreed to do it, but it has never been touched back in there. If it is nice and neat then it’s better for the community.

Mr. Pries asked him to write down his cell phone number and he would have Mr. Kepler call him this morning.

Mr. Haste thanked Mr. Delgado for doing this.
Mr. Hartwick indicated that he can call Adult Probation and Juvenile Probation about doing it piece meal and getting Solid Waste and the City involved.

**DEPARTMENT DIRECTORS/GUESTS**

There was none.

**SALARY BOARD**

A complete set of Salary Board Meeting Minutes are on file in the Commissioners’ Office.

**HUMAN RESOURCES**

Ms. Lengle asked if there were any questions on the Personnel Packet. (There was none.)

> It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the Personnel Packet as presented.

**Question:** Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

**PURCHASE ORDERS**

Mr. Baratucci reported that the over budget items were corrected. There were no changes to the Packet from last week.

> It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the Purchase Order Packet as presented.

**Question:** Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

**REPORT FROM BUDGET & FINANCE – MIKE YOHE, BUDGET DIRECTOR**

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board accept the following Investment Report from Mr. Yohe, Director of Budget & Finance.

**Question:** Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

Report from the Office of Budget & Finance
September 24, 2014
• **September 12, 2014** transferred $2,557,954.29 to the Payables account from the County’s Concentration account for checks issued that week.

• **September 19, 2014** transferred $5,023,659.78 to the Payables account and $1,901,207.27 to the Payroll account from the County’s Concentration account for checks issued that week.

• Wire Payments since last report: **$10,201,540.05**

• Debt Service Payments since last report: **$0.00**

• Term Investments
  - 3/25/14 - **$5,000,000.00** 7-month CD – Centric Bank – **0.77%** - matures 10/25/14

• Balance today in PA INVEST account #2100017144860: **$1,380.46** rate **0.050%**

• Balance today in Susquehanna Bank investment account #10013172621: **$9,799,807.49** rate **0.250%**

• Balance today in Susquehanna Bank investment account #119002023: **$1,068.72** rate **0.110%**

• Balance today in First National Bank investment account #97014743: **$9,576,301.15** rate **0.300%**

• Balance today in Integrity Bank Money Market Checking account #2206001209: **$36,780,909.99** rate **0.260%**

• Balance today in Santander Bank investment account #9551017714: **$15,023,347.32** rate **0.300%**


**REPORT FROM CHIEF CLERK/CHIEF OF STAFF – CHAD SAYLOR**

Mr. Saylor reported on several items. Next week’s Commissioners’ Meeting will be held in East Hanover Township at 6:00 p.m.

He reported that a couple months ago staff was instructed to look at the increase cost of flood insurance and looked at FEMA, other counties across the state and country. In two weeks proposals to plan to help residents decrease flood costs and damage costs from floods, including flood plain management will be presented to the Board.

Mr. Hartwick indicated that the Board needs to get a strategy together. The Feds have a strategy and temporary plan and this Board need to mitigate a plan or the County will be in the same spot. He is anxious to hear the report.
SOLICITOR’S REPORT – JOSEPH A. CURCILLO, III, ESQ.

Mr. Curcillo reported that all items on the Agenda that were reviewed by the Solicitor’s Office are ready for consideration.

MATTERS REQUIRING BOARD ACTION

A. Purchase of Service Agreement between Dauphin County (Children & Youth) and Demage, Inc.

B. Adoption Assistance Agreements #2014-40 and #2014-41.

C. Child Welfare Education for Leadership (CWEL) Program Agreements between Dauphin County, the University of Pittsburgh and:
   1. Courtney M. Underkoffler
   2. Ryan K. Hackenberg
   3. Sadie K. Kinnarney
   4. Ashley Bell

D. Purchase of Service Agreements between Dauphin County (MH/ID) and:
   1. Arcturus Home Care, LLC
   2. Help Services, Inc.

E. Amendments to Purchase of Service Agreements between Dauphin County (MH/ID) and:
   1. Allegheny Valley School, Inc. – Amendment #1
   2. Bry & Wms Medical, Inc. t/d/b/a ComForcare Senior Services – Amendment #1
   3. Cumberland-Dauphin-Harrisburg Transit Authority t/d/b/a Capital Area Transit – Amendment #1
   4. Lynn Cummings, MS, CCL-SLP – Amendment #1
   5. Bonnie R. Quackenbush, MA, CCC-SLP – Amendment #1
   6. Cherie M. Rodgers, MA, CCC-SLP – Amendment #1

F. License Agreement between Dauphin County (MH/ID) and Bradley Routzhan.

G. Fatherhood Grant Agreement between Dauphin County and the Community Action Commission, Inc.

H. Family Center Grant Agreement between Dauphin County and the Community Action Commission, Inc.

I. Stipulation of Settlement – Shri Sai Middletown, LLC – Parcel #36-007-081 (851 Eisenhower Blvd.) – Docket #2013-CV-9752-TX.

J. Stipulation of Settlement – Best Western Premier – Parcel #35-074-047 (800 East Park Drive) – Docket #2013-CV-8588-TX.

K. Termination Letter to NACo and CaremarkPCS Health, L.P. regarding prescription program.

L. Termination Letter to NACo and Careington regarding Dental Program.
M. Lease Agreement between Dauphin County (Human Resources) and De Lage Landen Financial Services, Inc. for a Lanier MPC3003 Digital Color Copy System.

N. Maintenance Agreement: Dauphin County Work Release Center 1 and 2 Boilers between Dauphin County and Latshaw, Inc.

O. Repository Bid received from Come Up Properties, LLC (Manuella Romero) – Parcel #02-032-029 (434 S. 17th St.) - $500.00.


R. Satisfaction Piece for Ashleigh Dunaway on the property located at 5212 Woodlawn Drive, Harrisburg, PA 17109 - $3,000.

S. Satisfaction Piece for Dana McLaughlin on the property located at 3651A Derry Street, Harrisburg, PA 17111 - $2,778.32.

T. Partial Refund of 2008-2014 Real Estate Taxes – Parcel #35-116-069 (466 Kennedy Dr.) – Michael & Maryann Gelehrter - $456.05.

U. Service Contract #85000185 between Dauphin County (Treasurer’s Office) and Dunbar Armored, Inc.

V. Bills of Sale between Dauphin County (EMA) and:

1. Berrysburg Borough
2. Paxtang Borough
3. West Hanover Township

W. Extension of the Household Hazardous Waste Disposal Agreement between Dauphin County and WM Curbside, LLC.

X. Service Agreement between Dauphin County and Benefit Design Specialists, Inc. (Flexible Spending Account.)

Y. Environmental Review for Activity/Project that is Exempt or Categorically Excluded Not Subject to Section 58.5 – Shelter Plus Care Program – Continuum of Care (Housing Authority of Dauphin County).

Z. Appointment of Bill Hayles to the Tourism Board. Mr. Hayles’ term will expire December 31, 2016.

AA. Training Packet.

It was moved by Mr. Pries and seconded by Mr. Hartwick that the Board approve Items A through AA, listed above under Matters Requiring Board Action.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.
FORMER BUSINESS

There was none.

NEW BUSINESS

There was none.

COMMISSIONERS’ DISCUSSION & ACTIONS

There was none.

CORRESPONDENCE

The following correspondence was received in the Commissioners’ Office and will be handled by the staff appropriately.

A. Notification from the Federal Energy Regulatory Commission regarding York Haven Hydroelectric Project’s application for a new license for continued project operation.

B. Notification from the Federal Energy Regulatory Commission regarding a draft Programmatic Agreement for the Conowingo Hydroelectric Project No. 405-106.

C. Notification from the Federal Energy Regulatory Commission regarding the denial of extension of time request for the following Projects: York Haven Hydroelectric Project, Muddy Run Pumped Storage Project and the Conowingo Hydroelectric Project.


E. Notification from Light-Heigel & Associates, Inc. advising that the Mifflin Township Board of Supervisors are applying to DEP for a General Permit 11 to replace four existing CMP culverts with 4 new SLCPP culverts and place riprap.

F. Notification from Evans Engineering, Inc. advising that they are submitting a Chapter 105 Water Obstructions and Encroachment General Permit registration to DEP for replacement of an existing culvert at 140 Fulling Mill Road.

G. Notification from the Lancaster County Solid Waste Management Authority advising that they are applying to DEP for a Minor Permit Modification Application for the construction of a service water recycle system at the Susquehanna Resource Management Complex.

PUBLIC PARTICIPATION

Mr. Roxbury questioned the appointment to the Tourism Board and if that is separate from the HHRVB.

Mr. Saylor indicated that it is the same entity.
Mr. Haste noted that someone had stepped down and the Board needed to appoint a replacement.

Mr. Roxbury asked if someone is being appointed to the Gaming Advisory Board to replace Justin Warren who resigned.

Mr. Haste indicated that the Board is looking at candidates.

Mr. Roxbury asked if the Board is looking at large candidates.

Mr. Haste stated no, participating municipalities.

Mr. Roxbury asked how large.

Mr. Haste stated that he was told it was seven.

Mr. Roxbury asked how someone would go about applying if they were interested.

Mr. Haste indicated that they would contact the Commissioners.

Mr. Saylor noted that the Board is looking at all board appointments, since many positions are expiring at the end of the year.

Mr. Roxbury asked where you get an application.

Mr. Saylor indicated that he will show him the link on the website.

Mr. Pries congratulated and wished the City Islanders good luck as they battle for the championship.

**ADJOURNMENT**

There being no further business, it was moved by Mr. Pries and seconded by Mr. Hartwick that the Board adjourn.

Transcribed by: Richie-Ann Martz