DAUPHIN COUNTY BOARD OF COMMISSIONERS

LEGISLATIVE MEETING

AUGUST 26, 2015
10:00 A.M.

MEMBERS PRESENT

Jeff Haste, Chairman
Mike Pries, Vice Chairman
George P. Hartwick, III, Secretary

STAFF PRESENT

Chad Saylor, Chief Clerk; Marie E. Rebuck, Controller; Janis Creason, Treasurer; Joseph A. Curcillo, III, Esq., Solicitor; Randy Baratucci, Director of Purchasing; Mike Yohe, Director of Budget & Finance; Kay Langle, Human Resources; J. Scott Burford, Deputy Chief Clerk; Amy Harinath, Press Secretary; Fred Lighty, Esq., Solicitor’s Office; Steve Libhart, Director of EMA; Gerald Feaser, Jr., Director of Registration & Elections; George Connor, Community & Economic Development; Stacey Glickman, Controller’s Office; Melody Osborn, Commissioners’ Office; Ruby Doub, Commissioners’ Office and Richie-Ann Martz, Assistant Chief Clerk

GUESTS PRESENT

Barb Miller, Karl Singleton, Tim Reardon, James Roxbury and Timothy DeFoor

MINUTES

CALL TO ORDER

Mr. Haste, Chairman of the Board, called the meeting to order at 10:19 a.m.

MOMENT OF SILENCE

Everyone observed a moment of silence.
PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

APPROVAL OF MINUTES

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the August 12, 2015 Workshop/Legislative Meeting Minutes; motion carried.

It was moved by Ms. Rebuck and seconded by Mr. Pries that the Board approve the August 12, 2015 Salary Board Meeting Minutes; motion carried.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS

Mr. Saylor reported that there was one Executive Session held this morning to discuss labor and personnel matters.

PUBLIC PARTICIPATION

There was none.

DEPARTMENT DIRECTORS/GUESTS

There was none.

SALARY BOARD

A complete set of Salary Board Meeting Minutes are on file in the Commissioners’ Office.

HUMAN RESOURCES

Ms. Lengle indicated that she is pulling Items #33 and #34. She asked if there were any questions. (There was none.)

It was moved by Mr. Pries and seconded by Mr. Hartwick that the Board approve the Personnel Packet, noting that Items #33 and #34 are pulled.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.
PURCHASE ORDERS

Mr. Baratucci stated that the Purchase Order Packet is the same as last week, noting that the two budget adjustments were made. He asked if there were any questions. (There was none.)

It was moved by Mr. Pries and seconded by Mr. Hartwick that the Board approve the Purchase Order Packet.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

REPORT FROM BUDGET & FINANCE – MIKE YOHE, BUDGET DIRECTOR

Mr. Yohe presented the following Report:

Report from the Office of Budget & Finance
August 26, 2015

- **August 14, 2015** transferred $2,299,963.91 to the Payables account from the County’s Concentration account for checks issued that week.

- **August 21, 2015** transferred $4,827,258.81 to the Payables account and $1,860,080.37 to the Payroll account from the County’s Concentration account for checks issued that week.

- Wire Payments since last report: $7,186,623.20

- Debt Service Payments since last report: $0.00

- Term Investments
  - 3/25/15 - **$2,000,000.00** 6-month CD – Centric Bank – 0.35% - matures 9/25/15
  - 5/12/15 - **$5,000,000.00** 9-month CD – Customers Bank – 0.59% - matures 2/6/16
  - 5/12/15 - **$5,000,000.00** 12-month CD – Customers Bank – 0.84% - matures 5/11/16

- Balance today in PA INVEST account #2100017144860: **$1,381.11** rate **0.050%**

- Balance today in Susquehanna Bank investment account #10013172621: **$5,733,577.00** rate **0.250%**

- Balance today in Susquehanna Bank investment account #119002023: **$1,069.20** rate **0.060%**

- Balance today in First National Bank investment account #97014743: **$9,602,780.70** rate **0.300%**
- Balance today in Integrity Bank Money Market Checking account #2206001209: $22,625,631.33 rate 0.300%

- Balance today in Santander Bank investment account #9551017714: $15,064,888.55 rate 0.300%

- Balance today in Metro Bank investment account #539014068: $10,016,829.96 rate 0.300%


Mr. Yohe stated that he did provide a report to the Commissioners regarding the fund situation due to the State not passing a budget. That report was through August. He will have another report. He is waiting for some information from Children & Youth.

Mr. Hartwick stated that every day that goes by it is additional costs.

Mr. Yohe stated that he received a phone call from one of the bank reps offering loans in the event of the State budget issue.

Mr. Haste asked if it was for the same rate that they are giving the County.

Mr. Yohe indicated that he would give the rep a call if the County went that route.

Mr. Hartwick asked what the difference is between what the returns are in the Concentration Account versus what they would be charging in financing.

Mr. Yohe indicated that he did not ask him that. He is sure it will be higher.

REPORT FROM CHIEF CLERK/CHIEF OF STAFF – CHAD SAYLOR

Mr. Saylor stated that he has nothing to report unless there are questions of him. (There was none.)

REPORT FROM SOLICITOR – JOSEPH A. CURCILLO, III, ESQ.

Mr. Curcillo reported that he has nothing to add. Everything is ready for approval. He asked if there were any questions. (There was none.)

MATTERS REQUIRING BOARD ACTION

A. Performance Agreement between Dauphin County (Parks & Recreation) and Terri Jo Bridgwater – September 20, 2015 (Fort Hunter Day) - $900.00.

A. 2015-2016 Grant-in-Aid Financial Statement and Supervision Funds for Probation Services.
B. RH Customer Agreement for Temporary Services between Dauphin County (Prison) and Robert Half of Pennsylvania, Inc.

C. Purchase of Service Agreement between Dauphin County (Children & Youth) and Community Services Group, Inc.

D. Adoption Assistance Agreement #2015-21.

E. 2016/2017 Needs Based Plan and Budget – County Assurance of Financial Commitment and Participation.

F. LTSR Agreement between Dauphin County (MH/ID and Cumberland/Perry Mental Health/Intellectual and Developmental Disabilities Office.

G. Amendment to Purchase of Service Agreements between Dauphin County (MH/ID) and:
   1. H.E.L.P. Services, Inc. – Amendment #1
   2. Patch-n-Match, Inc. – Amendment #1
   3. Boyo Transportation Services, Inc. – Amendment #1
   4. Lawrence J. Vuxta – Amendment #1
   5. Bry & Wms Medical, Inc. – Amendment #1
   6. Keon Enterprises – Amendment #1
   7. Alma Health LLC – Amendment #1

H. Amendment #6 to the HealthChoices Agreement between Dauphin County (MH/ID) and PerformCare.

I. Amendment #1 to the Subsidized Child Care Program Agreement between Dauphin County and Child Care Network, Inc.

J. 2015 Municipal Separate Storm Sewer System (MS4) Annual Permit Requirement activities for County-owned facilities that are regulated by the Program: Newspaper Ad, post of MS4 regulations and email to County employees.

K. Purchase of Service Agreement (Mail Finance Lease) between Dauphin County (Facilities Maintenance) and Neopost USA, Inc.

L. Extension Agreement amending the Agreement for Municipal Waste Collection, Transportation and Disposal Services, dated February 29, 2012 between Dauphin County and York Waste Disposal (Republic Services of PA).

M. Fee Proposal from Buchart Horn, Inc. for Facility Inspections and Reports on the Human Services Building and 100 Chestnut Street.

N. Agreement between Dauphin County and the Dauphin County General Authority for a structural assessment of the Human Services Building and 100 Chestnut Street.

O. Satisfaction Piece for Kelly R. Clifford on the property located at 1905 N. 4th Street, Harrisburg, PA 17102 - $1,250.00.


Q. Final Construction Plan for the Duke Street Bridge over Swatara Creek Project.
R. Resolution #26-2015 approving the DUI Checkpoint and Enforcement Project Grant and designating Project Director authorization to Detective Todd A. Johnson.

S. Agreement between Dauphin County and United Water Pennsylvania, Inc. for the Duke Street Bridge Project in Dauphin County.

T. Appointment of George Connor to vote as August “Skip” Memmi’s Proxy at the September 11 & 25, 2015 and December 4 and 18, 2015 HATS Board Meetings.

U. Training Packet

It was moved by Mr. Pries and seconded by Mr. Hartwick that the Board approve Items A through U, listed above under Matters Requiring Board Action.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

FORMER BUSINESS

There was none.

NEW BUSINESS

There was none.

COMMISSIONERS’ DISCUSSION & ACTIONS

Mr. Saylor asked Mr. Connor to mention the Harrisburg meeting regarding the flooding issues.

Mr. Connor stated that Karl Singleton had reached out to one of the Commissioners about adding a meeting to the National Disaster Resiliency Competition public outreach meetings. One has been added and it will be held on September 4, 2015 at 10:00 a.m. at the Hamilton Health Center.

Mr. Pries commended Mr. Connor for taking that request and making it happen. The residents of the City of Harrisburg are obviously greatly impacted by the flooding, have been, were and will be in the future.

Mr. Saylor asked how the meetings have been going.

Mr. Connor stated that they have been going very well. There were about 27 people at the Halifax meeting that Commissioner Haste attended on Monday evening at 6:30 p.m. Yesterday, Commissioners Pries and Hartwick attended the Swatara Township meeting. There were about 20 people at that meeting as well.

Mr. Pries asked what the initial feedback is – is it new or is it as expected.
Mr. Connor stated that it is notifications of different deficiencies and areas that they may not have been aware of – problems with different areas, creeks and local tributaries. It is good information.

Mr. Haste stated that what he noticed in Halifax was that there was a lot of verification of what they thought. The Engineers put things together, but really the residents verified the thought process that was going on. That is very helpful.

Mr. Connor stated that Commissioner Haste had sent him some information about the Chesapeake Water Grant. They are going to be able to use that $2.3 million as some leverage funding towards the grant request.

Mr. Haste stated that George Connor and Amy Harinath are working on a press release. The State initially said that Dauphin County was not eligible for the grant, excluded the County from the announcement. It was a mistake and the County is included.

Mr. Pries thanked George Connor and Leah Eppinger for their leadership and work that they are doing. He is hearing a lot of feedback from individuals who are attending these meetings. They appreciate what Mr. Connor and Ms. Eppinger are doing.

**CORRESPONDENCE**

The following correspondence was received in the Commissioners’ Office and will be handled the staff appropriately.

A. Receipt of a letter from the Department of the Army regarding the County’s request to amend the PA State Programmatic General Permit – 4 verification. After a review of the request, including submitted plans, the Department modified the previously verified PASPGP-4 to allow for a total of 0.60 acre of impacts to waters. No impacts to wetlands are authorized.

B. Notification from CenterPoint Engineering, Inc. advising that the Middletown Area School District is applying to DEP for a NPDES Permit for stormwater discharges associated with construction activities at the War Memorial Field.

C. Notification from ArcelorMittal advising that they are applying to DEP for a Water Quality Management Permit for modification to the existing Vacuum Degasser Wastewater Treatment System – for addition of a pH control system.

D. Notification from GHD advising that the Susquehanna Township Authority is applying to DEP for a NPDES Permit for stormwater discharges associated the replacement of approximately 6,220 feet of sanitary sewer and associated manholes from Shut Mill Road, following Black Run northeast to Woodridge Drive.

E. Notification from K&W advising that Apex Rehab Solutions is applying to DEP for a NPDES Permit for stormwater discharges associated with the SeniorLIFE Facility and Improvements Project on Manada Street.
PUBLIC PARTICIPATION

Mr. Haste noted that the Retirement Board Meeting will convene at 10:35 a.m.

ADJOURNMENT

There being no further business, it was moved by Mr. Hartwick and seconded by Mr. Pries that the Board adjourn; motion carried.