DAUPHIN COUNTY BOARD OF COMMISSIONERS

LEGISLATIVE MEETING

DECEMBER 2, 2015
10:00 A.M.

MEMBERS PRESENT

Jeff Haste, Chairman
Mike Pries, Vice Chairman
George P. Hartwick, III, Secretary

STAFF PRESENT

Chad Saylor, Chief Clerk; Marie E. Rebuck, Controller; Janis Creason, Treasurer; Randy Baratucci, Director of Purchasing; Mike Yohe, Director of Budget & Finance; Fred Lighty, Esq., Solicitor's Office; Steve Libhart, Director of EMA; Amy Harinath, Press Secretary; J. Scott Burford, Deputy Chief Clerk; Jennifer Simpson, Court Administration; Kay Lengle, Human Resources; August Memmi, Director of Community & Economic Development and Richie-Ann Martz, Assistant Chief Clerk

GUESTS PRESENT

Karl Singleton, James Roxbury, Julie Matero and Tim Reardon

MINUTES

CALL TO ORDER

Mr. Haste, Chairman of the Board, called the meeting to order at 10:13 a.m.

MOMENT OF SILENCE

Everyone observed a moment of silence.
PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

APPROVAL OF MINUTES

It was moved by Mr. Pries and seconded by Mr. Haste that the Board approve the November 18, 2015 Workshop/Legislative Meeting Minutes; motion carried.

It was moved by Ms. Rebuck and seconded by Mr. Pries that the Board approve the November 18, 2015 Salary Board Meeting Minutes; motion carried.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS

Mr. Saylor reported that there were no Executive Sessions held between meetings.

PUBLIC PARTICIPATION

There was none.

DEPARTMENT DIRECTORS/GUESTS

There was none.

HUMAN RESOURCES

Ms. Lengle asked if there were any questions. (There was none.)

Mr. Haste asked if the Packet includes the part-time hires.

Ms. Lengle indicated that it did.

It was moved by Mr. Pries and seconded by Mr. Haste that the Board approve the Personnel Packet as presented.

Question: Mr. Haste – Aye and Mr. Pries – Aye; motion carried.

PURCHASE ORDERS

Mr. Baratucci stated that the budget adjustments were made. He asked if there were any questions. (There was none.)

It was moved by Mr. Pries and seconded by Mr. Haste that the Board approve the Purchase Order Packet.
**Question:** Mr. Haste – Aye and Mr. Pries – Aye; motion carried.

**REPORT FROM BUDGET & FINANCE DIRECTOR – MIKE YOHE**

Mr. Yohe presented the following Report:

**Report from the Office of Budget & Finance**  
**December 2, 2015**

- **November 20, 2015** transferred **$2,506,573.64** to the Payables account from the County’s Concentration account for checks issued that week.

- **November 27, 2015** transferred **$2,766,184.81** to the Payables account and **$2,150,166.03** to the Payroll account from the County’s Concentration account for checks issued that week.

- Wire Payments since last report: **$10,373,494.23**

- Debt Service Payments since last report: **$480,000.00**

- Term Investments
  - 5/12/15 - **$5,000,000.00** 9-month CD – Customers Bank – **0.59%** - matures 2/6/16
  - 5/12/15 - **$5,000,000.00** 12-month CD – Customers Bank – **0.84%** - matures 5/11/16

- Balance today in PA INVEST account #2100017144860: **$1,381.29** rate **0.050%**

- Balance today in BB&T Bank investment account #1390003149591: **$437,682.48** rate **0.300%**

- Balance today in BB&T Bank investment account #139000577541: **$1,069.34** rate **0.060%**

- Balance today in First National Bank investment account #97014743: **$9,609,964.85** rate **0.300%**

- Balance today in Integrity Bank Money Market Checking account #2206001209: **$1,433,831.47** rate **0.300%**

- Balance today in Santander Bank investment account #9551017714: **$3,076,159.07** rate **0.300%**

- Balance today in Metro Bank investment account #539014068: **$10,024,406.20** rate **0.300%**

Mr. Yohe stated that he took $9 million from Metro to put in the Concentration Account. He is dipping into accounts because of the State budget situation.

REPORT FROM CHIEF CLERK/CHIEF OF STAFF – CHAD SAYLOR

Mr. Saylor stated that he has nothing to report unless there are questions of him. (There was none.)

SOLICITOR’S REPORT – JOSEPH A. CURCILLO, III, ESQ.

Mr. Curcillo reported that everything on the Agenda that was reviewed by the Solicitor’s Office is ready for approval. He asked if there are any questions. (There was none.)

MATTERS REQUIRING BOARD ACTION

A. Contract Agreement between Dauphin County (EMA) and Motorola for a NICE NRX Logging Recorder Solution.

B. Memorandum of Understanding between Dauphin County (Work Release) and Swatara Township for the Gibson Blvd. project.

C. Memorandum of Agreement Addendum #2 between Dauphin County (EMA) and South Central Pennsylvania Counter-Terrorism Task Force for the Fiduciary Fee.


F. Statement of Work between Dauphin County (EMA) and Intergraph for Computer Aided Dispatch 9.3 Upgrade.

G. Updated Designation of Agent for Huntingdon County – John Cirko for the Tri-County Advanced Flood Warning Project.

H. Rescind motion taken on January 28, 2015 with John W. Gleim, Jr., Inc. regarding the Lykens Glen Fish Nursery. (Change in Scope of Work.)

I. Proposal from John W. Gleim Jr., Inc. for the Lykens Glen Fish Nursery - $3,963.

J. Stipulation of Settlement – Dane P. Harman and Oakridge Land, LLC – Parcel #32-003-050 & #32-003-064 (352 Mountain House Road) – Docket #2014-CV-8918-TX.

L. Repository Bid received from Donetta J. Holmes – Parcel #09-023-014 (1501 Regina Street) - $500.00.

M. Repository Bid received from MJJK, LLC – Parcel #09-013-029 (1249 Bailey Street) - $500.00.

N. Satisfaction Piece for Jeannette M. Long on the property located at 616 N. Front Street, Steelton, PA 17113 - $1,250.00.

O. Purchase of Service Agreement between Dauphin County (Children & Youth) and Lancaster County Youth Intervention Center.


Q. Amendments to Adoption Assistance Agreements: #2007-13 Amendment #1 and #2009-74 Amendment #1.

R. Purchase of Service Agreement between Dauphin County (Drug & Alcohol) and Pitney Bowes.

S. Amendments to Purchase of Service Agreements between Dauphin County (MH/ID) and:
   1. Bry & Wms Medical, Inc. t/d/b/a ComForcare Senior Services – Amendment #2
   2. Lynn Cummings, MS, CCC-SLP – Amendment #1
   3. Joanna K. Karns, MT-BC – Amendment #1
   4. Keystone Service Systems, Inc. – Amendment #1

T. Refund of 2013-2015 Real Estate Taxes – Parcel #34-020-001-016-0186 (3 Lark Street) – Gudren Donar - $216.05.

U. Agreement for Provision of Professional Legal Services First Amendment between Dauphin County (Prison) and Lavery Law, P.C.

V. Articles of Agreement made by the Counties of Dauphin and Perry with regard to the Tri-County Regional Planning Commission.

W. Training Packet.

Mr. Pries discussed Items H and I. Parks & Recreation is asking the Board to rescind the original contract with Gleim, because Gleim could no longer satisfy the scope of work due to some changes in DEP’s permitting requirements. The new proposal will allow the Hatchery project to move forward.

It was moved by Mr. Pries and seconded by Mr. Haste that the Board approve Items A through W listed above under Matters Requiring Board Action.

Question: Mr. Haste – Aye and Mr. Pries – Aye; motion carried.

**FORMER BUSINESS**

There was none.
NEW BUSINESS

There was none.

COMMISSIONERS’ DISCUSSION & ACTIONS

There was none.

CORRESPONDENCE

The following correspondence was received in the Commissioners’ Office and will be handled by the staff appropriately.

A. Receipt of a letter from the Dauphin County General Authority notifying the County that the Authority expects to make the annual payment for the year 2015 in the amount of $760,000 with regard to the Riverfront Office Center.

B. Notification from Act One & Associates advising that David Stillwagon is applying to DEP for a General Permit (BWEW-GP-11) for the replacement of a chlorine contact tank that is located within fifty feet of an unnamed tributary to Conewago Creek in Conewago Township. The Project Site is 1590 Hershey Road.

C. Notification from HDR advising that UGI Utilities, Inc. is applying to DEP for a General Permit 5 Utility Line Stream Crossing (GP-5) for the Beagle Road Pipeline Relocation Project in Londonderry Township.

D. Notification from Herbert, Rowland & Grubic, Inc. advising that Lower Paxton Township is applying to DEP for a Municipal Waste General Permit for the Lower Paxton Compost Facility project located at 6613 Conway Road.

E. Receipt of a copy of a letter from the PA DEP to National Quarries, LLC advising that the Permit for Small Noncoal Operations 22152801 has been granted.

F. Notification from dhi Engineering advising that Dura-Bond Pipe LLC is applying to DEP to renew their Title V Air Quality Permit No. 22-05047 for the facility located in Steelton Borough.

G. Receipt of a letter from the PA Public Utility Commission advising that a final inspection will be held on December 3, 2015 at 1:00 p.m. with regard to the application for approval to alter two crossings and abolish 2 crossings where the track of Norfolk Southern Railway Company crosses Armstrong Street, Market Street, Rise Street and Front Street in the Borough of Halifax.

PUBLIC PARTICIPATION

There was none.
ADJOURNMENT

There being no further business, it was moved by Mr. Pries and seconded by Mr. Haste that the Board adjourn; motion carried.

Transcribed by: Richie-Ann Martz