I. CALL TO ORDER

II. MOMENT OF SILENCE

III. PLEDGE OF ALLEGIANCE

IV. APPROVAL OF MINUTES

   November 25, 2015 Workshop Meeting
   December 2, 2015 Legislative Meeting

V. EXECUTIVE SESSIONS HELD BETWEEN MEETINGS

VI. PUBLIC PARTICIPATION

VII. DIRECTORS/GUESTS

   A. Randie Yeager, Shirley Keith-Knox and Tracye Johnson
      1. Project Search Interns Recognition

   B. Dauphin County Commissioners
      1. Proclamations for the Holy Name Smurfs and Pee Wee Football Teams – 2016 Super Bowl Winners

VIII. SALARY BOARD – KAY LENGLE

   A. Area Agency on Aging
      1. Create a Full-Time Community Health Nurse position, Range 00115, Step 01, Grade 01, Salary $23.10 p/h, effective December 16, 2015.
      2. Abolish a Full-Time Community Health Nurse 1 position, Range 00113, Step 01, Grade 01, Salary $20.94 p/h, effective December 16, 2015.

   B. Children & Youth
      2. Abolish a Full-Time CYS Program Specialist 2 position, Range 00117, Step 01, Grade 01, Salary $25.46 p/h, effective December 16, 2015.

   C. Drug & Alcohol
      1. Create a Full-Time D&A Assistant Administrator for Treatment Programs position, Range 00115, Step 01, Grade 01, Salary $23.10 p/h, effective December 16, 2015.
D. Facility Maintenance

1. Abolish a Part-Time Custodian (Interim Fill) position, Range 09050, Step 01, Grade 01, Salary $7.55 p/h, effective December 16, 2015.

E. Parks & Recreation

1. Create a Part-Time Park Caretaker position, Range 09050, Step 31, Grade 01, Salary $15.00 p/h, effective January 4, 2016.

F. Probation Services

1. Create a Full-Time Quality Assurance Supervisor position (Adult), Range 00111, Step 01, Grade 01, Salary $19.00 p/h, effective December 16, 2015.
2. Abolish a Full-Time Probation Officer I position (Juvenile), Range 08002, Step 01, Grade 01, Salary $17.80 p/h, effective December 16, 2015.
3. Create a Full-Time Quality Assurance Supervisor position (Juvenile), Range 00111, Step 01, Grade 01, Salary $19.00 p/h, effective December 16, 2015.
4. Abolish a full-Time QA/Monetary Compliance Administrator position (Juvenile), Range 00115, Step 01, Grade 01, Salary $23.10 p/h, effective December 16, 2015.

IX. HUMAN RESOURCES – KAY LENGLE

A. Personnel Packet

X. RANDY BARATUCCI, PURCHASING DIRECTOR

A. Purchase Orders
B. Bid Award – Office Supply Contract
C. Rejection of Bids for Administration Building Elevator Replacement

XI. REPORT FROM BUDGET & FINANCE DIRECTOR – MIKE YOHE

A. Investment Report
B. Adoption of 2016 Budget (A Vote is Requested)
C. Resolution #32-2015 - Tax Levy and Appropriation. (A Vote is Requested)
D. Resolution #33-2015 - Hiring Freeze promulgated by the Dauphin County Board of Commissioners for all employment positions in the County of Dauphin. (A Vote is Requested)

XII. REPORT FROM CHIEF CLERK/CHIEF OF STAFF – CHAD SAYLOR

XIII. SOLICITOR’S REPORT – JOSEPH A. CURCILLO, III, ESQ.

XIV. MATTERS REQUIRING BOARD ACTION

A. Cooperative Agreement between Dauphin County (Domestic Relations), the Court of Common Pleas of Dauphin County and Pennsylvania Premier Process Service.
B. Cooperative Agreement between Dauphin County (Domestic Relations), the Court of Common Pleas of Dauphin County and Pamela L. Purdy, Esq.
C. Assignment and Assumption Agreement between Dauphin County (IT) and geographIT and EBA Engineering, Inc.
D. Subscriber Agreement between Dauphin County (Human Resources) and Rapid Remedy, LLC.

E. Cooperative Agreement between Dauphin County (Domestic Relations), the Court of Common Pleas of Dauphin County and the Dauphin County Sheriff’s Office.


G. Dauphin County Juror Parking Agreement between Dauphin County and Park Harrisburg.

H. Extension of the Harrisburg State Farm Community Gardens Lease from January 1, 2016 to December 31, 2016 at a rental rate of $660.00.

I. Amendment to Prison Chaplaincy Service Agreement between Dauphin County (Prison) and Christian Churches United.

J. Extension of the Household Hazardous Waste Disposal Agreement between Dauphin County (Solid Waste) and WM At Your Door Special Collection – extending time period from October 1, 2015 through September 30, 2016 and all door-to-door HHW stops will be $125.00.

K. Master Lease Agreement between Dauphin County and Enterprise Fleet Management.

L. Purchase of Service Agreement between Dauphin County (Children & Youth) and County of Chester.

M. Amendment #1 to Purchase of Service Agreement between Dauphin County (Children & Youth) and NHS Pennsylvania.

N. Adoption Assistance Agreement #2010-68 – Amendment #1.

O. Amendment #1 to Purchase of Service Agreement between Dauphin County (Drug & Alcohol) and Mazzitti & Sullivan Counseling Services, Inc.

P. Amendments to Purchase of Service Agreements between Dauphin County (MH/ID) and:
   1. Arcturus Home Care LLC – Amendment #1
   2. The Medical Bureau of Harrisburg, Inc. – Amendment #1

Q. Amendment #7 to the HealthChoices Behavioral Health Agreement between the Commonwealth of Pennsylvania Department of Human Services and Dauphin County (MH/ID).

R. Memorandum of Understanding between Dauphin County (Conservation District) and Swatara Township.

S. Settlement for Workers Comp - Terry Lebkicher.

T. Consultant Agreement between Dauphin County (Economic Development) and Terry R. Haines.
U. Resolution #34-2015 – increasing of parking rates at the Dauphin County Human Services Building for non-County employees.

V. Ordinance #6-2015 - $5 Vehicle Registration Fee.

W. Ordinance #7-2015 amending the fee schedule for recording those instruments initially assigned uniform parcel identifiers pursuant to the Uniform Parcel Identifier Law.

X. Resolution #35-2015 approving the submission of a Multimodal Transportation Fund Grant for $1,165,439 from PennDOT to be used for Dauphin County Bridges #52 and #56 Superstructure Replacement Project.

Y. Proposal from Midwest Excess Workers Compensation – Option II - for coverage effective January 1, 2016 to January 1, 2017.

Z. 2016 Tourism Grants:

1. Barak, Inc. - $20,000
2. Big 26 - $15,000
3. Big 33 Scholarship Foundation, Inc. - $85,000
4. Big Brothers/Big Sisters of the Capital Region - $30,000
5. Capital Region Association of Irish and Celts – $7,500
6. Capital Region Economic Development Corp. - $75,000
7. Central PA Friends of Jazz, Inc. - $15,000
8. Chinese Cultural & Arts Institute - $10,000
9. Dauphin County Parks & Recreation - $225,000
10. Harrisburg Area Riverboat Society - $15,000
11. Harrisburg City Islanders - $50,000
12. Harrisburg Heat - $20,000
13. Hershey Harrisburg Regional Visitors Bureau - $800,000
14. Hershey Jr. Bears PeeWee Cup - $40,000
15. Hershey Soccer Club - $2,000
16. High School Sports Live - $25,000
17. Historical Society of Dauphin County - $15,000
18. Historical Society of Dauphin County - $25,000
19. Modern Transit Partnership - $40,000
20. National Civil War Museum - $75,000
21. National Rifle Association of America – $75,000
22. PA National Horse Show Association - $30,000
23. The Three Star Foundation, Inc. – $10,000
24. Londonderry Township - $10,000
25. Hershey Figure Skating Club and Central PA Figure Skating Club - $50,000
26. Dauphin County Parks & Recreation/Hershey Harrisburg Wine Country - $50,000
27. Jump Street - $15,000
28. Senators Partners LLC dba Harrisburg Senators Baseball Club – $25,000
29. Invica, LLC - $15,000
30. Civil War Days in Harrisburg – $10,000
31. Whitaker Center for Science and the Arts – $60,000
32. Capital Area Soccer Association - $2,000
33. Gratz Fair Association - $5,000
34. Hamm Camp, Inc. - $2,000
35. Harrisburg Beer Week - $2,000
36. Harrisburg Downtown Improvement District - $8,000
37. Harrisburg Rugby Football Club – $1,500
38. Harrisburg Sharks - $1,500
39. Harrisburg Young Professionals - $5,000
40. Hershey Jr. Bears – $10,000
41. Hershey Symphony Orchestra – $7,500
42. Hershey United Lacrosse Association - $4,000
43. Hola Harrisburg/Latino Connection - $5,000
44. Millersburg Borough - $2,000
45. Millersburg Borough - $2,000
46. Ned Smith Center - $5,000
47. Open Stage – $7,000
48. Pennsylvania Association of Travel and Tourism - $5,000
49. Penn State Harrisburg - $5,000
50. Robert M. Jackson Veterans Center, Inc. - $2,000
51. Township of Derry ICDA - $10,000
52. Youth Step USA, Inc. - $5,000
53. Susquehanna Arts Museum - $100,000
54. Dauphin County Community & Economic Development - $70,000

AA. Amendment to the Group Life Insurance Contract with Dearborn National Life Insurance Company reflecting a benefit increase for current and future Dauphin County Retirees, effective January 1, 2016 (per action taken at Retirement Board Meeting).

BB. Full participation in the Pennsylvania County Health Insurance Purchasing Cooperative Stop-Loss Coverage.

CC. Request to contribute the County’s pro rata share for appraisal services and trial costs needed to ascertain the true value of Hershey Foods Corporation “Hershey Chocolate World” – Parcel #24-009-037 – Docket #2015-CV-9158-TX - $2,081.60.

DD. Appointment of Gary Lenker, W. Roy Newsome, Jr. and Roy E. Christ to the Affordable Housing Board. Mr. Lenker and Mr. Newsome’s terms expire December 31, 2017. Mr. Christ’s term expires December 31, 2016 (filling an unexpired term).

EE. Appointment of Kenneth Bechtel to the Dauphin County Ag Land Preservation Board – term expires December 31, 2018.

FF. Appointment of Dolores Miller, Andrea Addison, Catharine Weaber and Janet Smith to the Dauphin County Council on Aging – terms expires December 31, 2018.

GG. Appointment of Michael Solomon, Michael Musser and Daryl LeHew to the Dauphin County Board of Assessment Appeals – terms expire December 31, 2019.

II. Appointment of Timothy Wentzel and Edward O’Gorman to the Dauphin County Conservation District Board – terms expire December 31, 2019.

JJ. Appointment of Christopher Humes to the Fort Hunter Board of Trustees – term expires December 31, 2018.


LL. Appointment of Andrew Johnson to the Dauphin County Industrial Development Authority/Economic Development Corporation – term expires the 1st Monday in January 2021.


NN. Appointment of Elizabeth Pliszka and Barbara Biancone to the Dauphin County MH/ID Advisory Board – terms expire December 31, 2018.


PP. Appointment of Paul Navarro to the Dauphin County Redevelopment Authority – term expires December 31, 2020.

QQ. Appointment of Bennett Chotiner to the Susquehanna Area Regional Airport Authority – term expires 1st Monday in January 2021.

RR. Appointment of George Connor to the Tourism Board. Mr. Connor’s term expires December 31, 2018.

SS. Appointment of Josh First and James Szymborski to the Capital Resource Conservation and Development Area Council Board of Directors. Mr. First’s term will expire November 2018 and Mr. Szymborski’s term will expire November 2016.

TT. Interest-Free Grace Period for Property Owners with 2015 Delinquent Property Taxes.


VV. Training Packet.

XV. FORMER BUSINESS

XVI. NEW BUSINESS

XVII. COMMISSIONERS’ DISCUSSION & ACTIONS

XVIII. CORRESPONDENCE
A. Notification from Act One & Associates advising that Eshenaur & Son, Inc., owner of a facility with a total aboveground capacity greater than 21,000 gallons, is notifying all surface water users and municipal and county officials within 20 downstream miles of their facility at 6771 Linglestown Road.

B. Notification from Light-Heigel & Associates, Inc. advising that UGI Utilities, Inc. is applying to DEP for a GP-5 Utility Line Stream Crossing Permit for the installation of approximately 2,500 LF of new gas main along Valley Road, Caughey Drive and Fawn Drive in Lower Paxton and Susquehanna Townships.

C. Notification from Mellott Engineering, Inc. advising that Hillcrest Properties, LLC is applying to DEP for a NPDES Permit associated with the discharge of stormwater from the construction of Hillcrest Business Center on 7799 Allentown Blvd., West Hanover Township.

D. Notification from K&W advising that the Harrisburg School District is applying to DEP for a NPDES Permit for stormwater discharges associated with the John Harris Campus Baseball Field Restoration Project.

E. Notification from Dauphin Precision Tool, LLC advising that they have submitted a State-Only Operating Permit Renewal Application to DEP – Permit #22-03009.

F. Notification from AET advising that James Schwalm is applying to DEP for a NPDES Permit for a concentrated animal feeding operation located at 351 Bastian Road, Halifax, PA.

XIX. PUBLIC PARTICIPATION

XX. ADJOURNMENT

****THE NEXT SCHEDULED MEETING WILL BE WEDNESDAY, JANUARY 4, 2016 AT 3:00 P.M. – A COMMISSIONERS’ ORGANIZATION MEETING. ****

“THE BOARD RESERVES THE RIGHT, PURSUANT TO ACT 84 OF 1986 AS AMENDED, TO HOLD EXECUTIVE SESSIONS BETWEEN THE TIMES OF THE BOARD’S OPEN MEETINGS FOR ANY PURPOSE AUTHORIZED BY STATUTE.”