DAUPHIN COUNTY BOARD OF COMMISSIONERS

WORKSHOP MEETING

FEBRUARY 4, 2015
10:00 A.M.

MEMBERS PRESENT

Jeff Haste, Chairman
Mike Pries, Vice Chairman
George P. Hartwick, III, Secretary

STAFF PRESENT

Chad Saylor, Chief Clerk; Marie E. Rebuck, Controller; Janis Creason, Treasurer; Joseph A. Curcillo, III, Esq., Solicitor; Randy Baratucci, Director of Purchasing; Steve Libhart, Director of EMA; August Memmi, Director of Community & Economic Development; George Connor, Community & Economic Development; Jennifer Simpson, Court Administration; J. Scott Burford, Deputy Chief Clerk; Amy Harinath, Press Secretary; Kay Lengle, Human Resources; Faye Fisher, Director of Human Resources; Dave Schreiber, Human Resources; Fran Chardo, Esq., District Attorney's Office; Fred Lighty, Esq., Solicitor's Office; Bruce Foreman, Esq., Solicitor's Office; Gerald Feaser, Jr., Director of Registration & Elections; Melissa Bradley, Human Resources; Cindy Rigg, District Attorney’s Office; Jennifer Livingston, Prothonotary’s Office; Carl Dickson, Director of Parks & Recreation; Melody Osborn, Commissioners’ Office; Ruby Doub, Commissioners’ Office and Richie-Ann Martz, Assistant Chief Clerk

GUESTS PRESENT

Jack Sherzer, Dave Black, Mary Smith, Wayne Motts, Dave Wolf, James Roxbury, Ben Allen, Khianna Palmer, WHTM, WGAL, WITF, Eric Veronikis and Christine Vendel

MINUTES
CALL TO ORDER

Mr. Haste, Chairman of the Board, called the meeting to order at 10:06 a.m.

MOMENT OF SILENCE

Everyone observed a moment of silence.

PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

APPROVAL OF MINUTES

There are three sets of Meeting Minutes that will be considered at next week’s Legislative Meeting.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS

Mr. Saylor reported that there were no Executive Sessions held between meetings.

PUBLIC PARTICIPATION

There was none.

DEPARTMENT DIRECTORS/GUESTS

A. Dave Schreiber, Human Resources and Dave Wolf, Teamsters #776 Business Agent

   1. Court-Related Non-Professional Teamsters Union Contract

Mr. Schreiber reported on the Union Contract between the County and the Court-Related employees of Dauphin County. Those employees are primarily in the Sheriff’s Office, District Attorney’s Office, Clerk of Courts, Prothonotary’s Office, Register of Wills, Public Defender’s Office and the Coroner’s Office. This is the first time that the parties have been able to reach a negotiated agreement since the Union has been here (1990s). Both parties worked very hard at this. On the County side, there was Faye Fisher, Melissa Bradley and the labor solicitor and on the Union side there were many people involved. Cindy Rigg was a leader, as well as Mario Eckert, the former business agent. He introduced Cindy Rigg and the new Business Manager, Dave Wolf.

Ms. Rigg indicated that she is very excited to be here today. Like Dave mentioned, this is the first time that they have had the opportunity to actually vote on a contract. It was very difficult. Both sides were very determined to make something positive happen.
Mr. Wolf stated that on behalf of Local #776 he appreciates what the team did to get this done. It is the first time they took something to a vote and got it passed. He was not part of it. Mario tried to finish it up prior to the end of the year.

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve an Agreement between the County of Dauphin and Teamsters Local Union No. 776 for Court Related Non-Professionals for the period January 1, 2015 – December 31, 2017.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

B. Mary Smith, Executive Director of HHRVB and Wayne Motts, Chief Executive Officer of The National Civil War Museum

1. Funding Proposal for The National Civil War Museum

Ms. Smith stated that Mr. Black is here representing the HHRVB Board of Directors.

Mr. Haste thanked everyone. The discussion was started last year and a series of meetings were held. The Board asked folks to come up with a rational plan.

Ms. Smith thanked the Board for giving them time in today’s meeting to discuss the efforts and to resolve an ongoing issue, which is now prohibiting the HHRVB from fulfilling one of their primary missions – destination marketing. As outlined in the Pennsylvania Statute regarding the 5% hotel tax collected in Dauphin County, this Ordinance directs HHRVB to annually invest a portion of the Hotel Tax funds they receive into the appropriate and reasonable marketing or promotion of tourism in the City of Harrisburg. Since July, the Bureau has been unable to fulfill those responsibilities, because the Mayor has officially disengaged the City from the Marketing Committee, which was established in accordance with the Agreement and worked just this past summer to create the “Summer in the City Marketing Campaign” that promoted the City of Harrisburg. Without this Committee in place, the Bureau has been prohibited from any further planning of campaigns that would allow them to invest dedicated funds to promote the City of Harrisburg. To date, the unutilized funds have accumulated to nearly $170,000. Beyond putting the Bureau in an unwarranted position as it relates to their obligation under the Ordinance, this disengagement on the part of the City has served only in hurting the businesses located in the City. Many of them are their partners in tourism, who benefit the most from these City specific advertising and promotional efforts. There has been missed opportunities to specifically promote the City, including a holiday campaign, promotions around the Pennsylvania Farm Show, which had a record number of attendees this year and driving visitation to the City’s dining, shopping and attractions by the nearly 200,000 attendees that will be in town this coming week, February 7-15, 2015, for the Great American Outdoor Show. In addition, they are currently under way with plans now for a spring campaign that would provide ample opportunities for cross promotion of the City. Her understanding as the tactic of
holding these dedicated dollars has been a result of the efforts made by the Mayor to apply additional pressure on the National Civil War Museum to renegotiate the terms of the funding agreement that was made by the City, HHRVB and the National Civil War Museum in 2008. Therefore, in an effort to release those dollars so they can get back to their job of promoting tourism in the City of Harrisburg, they have worked with the Civil War Museum to develop a proposed plan that they believe is a reasonable compromise. In order to facilitate the plan as it is proposed, they are asking for a commitment from the County. The plan, which is being presented today for the Board’s consideration, outlines a specific reduction of funds provided to the Civil War Museum and in turn increases the funds available for marketing efforts of the City of Harrisburg. As a part of the compromise in which the Museum agrees to accept a significant and immediate reduction in the funds, the Museum will be asking the County to commit additional support in the level of funding the Museum receives from the County Room Tax Grant Program. In addition, the Civil War Museum agrees to begin reducing the level of support from the County, beginning in 2019. She thanked the Commissioners for allowing her to provide an update on this matter and for the support of the Bureau to increase tourism in Dauphin County.

Mr. Motts introduced the new Board Chairman, Mike Love. The Museum desires to be part of the solution to this impasse and doesn’t wish to be an impediment to the forward progress as it comes to marketing the City by HHRVB. The Museum, in discussion with the parties involved, has consented to a voluntary reduction in the Hotel Tax Agreement, which goes to 2023 of $100,000, given that the Museum will need time to find replacement sources of the revenue, it would be extremely helpful to the National Civil War Museum if the overall reduction of funding to the facility is phased in rather than immediate. Since the HHRVB under the proposal would be reallocating funding originally destined to the Civil War Museum back to HHRVB for marketing of the City immediately, the National Civil War Museum needs time to prepare for the loss of revenue. The National Civil War Museum would like the support and partnership of the County Commissioners in this phased in approach. He is therefore requesting that the Commissioners consider increasing their unrestricted appropriation in the Museum by $100,000 through 2019 and then in 2019 the Museum would begin a gradual step down of the funding by $15,000 per year from 2019 until the end of the Agreement in 2023. This approach would allow the Museum to get on Board with the compromise and give the organization a realistic chance to adjust to the overall reduction in funding.

Other matters were addressed when this project started about a year ago regarding different aspects of the Museum’s operation. Related to Board governance, the Museum Board and staff have taken steps to further address concerns over the past years that relates to the Board of the Museum and also to its educational offerings. The Museum Board voted to expand its number of seats from 24 to 26 and add two additional board members. That was done on January 1, 2015. Both of these board members live within the City of Harrisburg and one of the board members is African American. This obviously is a good first step to be taken to work on these issues, but work remains. The Board and staff are committed to seek diversity at all levels in the governing body. As for educational offerings, the Museum has had a long history of
fair-balanced, diverse and historically accurate educational programming. It is incumbent on them to present a wide range of subject matter at the Museum. While the Museum has always endeavored to include African American topics in its offerings, recently over the past year, the Museum has really redoubled its efforts on that behalf. There are five or six items coming up related to that. There is a Black History display on their free day, a presentation on the United States Colored Troops that were prisoners of war, union black soldiers who served in the war. That is on the free day as well. Those are in honor of Black History Month, because the free day falls in February. The Museum raised money to install a special dedication of an African American figure. It is of an African American soldier from Harrisburg who died here in 1943. As far as he knows, he is the last living veteran of Dauphin County to die from the Civil War. That figure is going to be dedicated on May 27, along with family members of Ephraim Slaughter at the Museum. They are going to be able to tell a local story and also a National story. They are going to have a special traveling exhibit on June 19 and for the free day on June 20 and a fall lecture series related to African American topics as well. Those are some of the things that are being done right now. They also put in for gallery improvements. The Museum raised money with grants and matching funds, all private donations, for over $140,000 worth of gallery improvements. The improvements are being worked on right now and are hopeful that they will be completed by spring. That will include the relabeling of artifacts so they can put in new artifacts to change things out, to refresh the presentation so new visitors will attend. It also provided for new updated equipment for the audio-visual presentations. The African American figure that was discussed and mobile and virtual content that allows them to add local stories, national stories and expand what is there. They can have videos and text. All of these things are new for the Museum. This will allow the Museum to attract new visitors and repeat visitors. He thanked the Commissioners for their support.

Mr. Pries thanked him for his presentation. The Civil War Museum will go through a voluntary reduction through 2019 and at the same time the City will get an increase in marketing dollars spent on their behalf. The County will increase through 2019 by $100,000 aggregately or $100,000 per year.

Mr. Motts stated it is $100,000 per year until they get to the reduction number.

Mr. Pries stated so each year the Civil War Museum will go through a voluntary reduction of $100,000 at the same time the Board is increasing the money given to the City by $100,000. He asked what the City’s benefit is on an annual basis for a marketing increase.

Ms. Smith stated that for example last year the dollars available from that portion was $206,000 so they would increase by $100,000, which would make it $306,000. Last year HHRVB was very fortunate and saw almost a 10% increase in room tax revenue. By the end of this fiscal year, that total with the $100,000 could easily be $330,000.

Mr. Pries stated that if the Board takes the politics out of this moving forward and HHRVB is going to spend one-third of a $1 million on marketing of the City, if they don’t
want HHRVB to do that, the Board is still going to do that to benefit the City revenue, the businesses and the residents.

Mr. Haste stated that if this plan is not approved by the City it is his understanding that it stays where it is.

Mr. Pries stated that this is a win/win/win, a win for the Civil War Museum, a win for HHRVB and a win for the City. If the City says no to this then it is back to the drawing board.

Mr. Haste stated that the first thing is there is going to be additional money for marketing, the Museum will now have time to develop a plan that gets them more towards the goal of being self-sufficient. The money that is for marketing stays with HHRVB. The advantage of that is you get economies of scale. Even though it is $330,000 for marketing, if you had to separate that out and not piggyback it on to some of the other existing programs it would actually cost more for the same impact. He asked if that was correct.

Ms. Smith stated that part of the issue that she wanted to bring to the Board’s attention is currently there are those dollars available, but because of lack of participation and the disengagement, the Bureau is not even able to work with the marketing committee that was formed to develop this plan. That puts the Bureau into a really hard situation. They have dollars that can’t be spent right now.

Mr. Haste stated that it has been frustrating up to this point. A number of key opportunities were missed – the holiday season, Farm Show and now with the American Great Outdoor Show. He did what he could with some of the vendors that he knows. That will not have the impact that HHRVB could have had.

Ms. Smith stated that the Bureau’s role is a destination marketing organization. The Bureau markets the entire destination. When they are doing the promotions, the name is Visit Hershey Harrisburg. Harrisburg is definitely getting representation. What is being discussed is a bucket of additional dollars just for marketing those businesses in the City of Harrisburg to give them a little extra push. That is what is missing.

Mr. Haste thanked them again. The sooner this region comes to realize the assets that it has and get behind them and support them, whether they are at 100% or not. He supports things that if he was sitting somewhere else he wouldn’t. But when you realize that they are for the best interest of this region you get behind them. The sooner that is done instead of trying to cut the legs out from underneath everything the region will be better. To the Museum, even though it is a National Civil War Museum and it has that reputation and the more you get out and talk to folks that realize that, it is also the only place in this region that talks about the area’s history. It is getting there. There is some great history in Central Pennsylvania. It is not talked about. He is astounded at how natives know nothing about what their history is. The history is rich. It is really rich right between the Capital and the Museum. The 8th Ward and the wave of immigration -- No
one talks about the wave of immigration and what it did to this community and the great neighborhoods that are still here today because of that wave. Harrisburg has a great African American community in the City – it is the only place that he knows of that pays any attention to the African American history and the role that was played in the Civil War. They are not the stories that you are going to find in those National textbooks. The more the Museum does that, not only does the area get the national recognition, but the local interest. He thanked everyone for putting a little bit aside and coming to the table and trying to come up with a plan that is best for everybody sitting at the table. There is no true winner, but there is also no loser in this either.

Mr. Hartwick asked if there is a marketing plan for the City ready to go if in fact those dollars are released.

Ms. Smith stated that the marketing plan needs to be developed by the Committee, which was disengaged in July. Yes, the Bureau can rattle off the list of opportunities, but they can’t move forward with developing the plan.

Mr. Haste stated that the Bureau has an idea. It just does not have approval.

Mr. Hartwick asked what it would take for the Bureau to be into that position based upon timing.

Ms. Smith stated the Bureau needs the Mayor to commit to re-engage the City representation in that plan.

Mr. Hartwick stated absent some sort of structure that won’t occur if this is not approved.

Ms. Smith indicated yes.

Mr. Hartwick stated that it may not be the perfect solution, but it is one that the businesses need to be represented in a way that allows the Bureau to drive venues to those locations that ultimately benefit. It should not just be politicians talking. It should be those individuals who benefit from the ability to have those dollars go and drive additional businesses to those locations, because that is what everyone is trying to achieve. The advocacy needs to occur at the local level. He asked Mr. Mott how many African Americans he has on the Board.

Mr. Mott indicated one.

Mr. Hartwick asked if that was just a recent appointment.

Mr. Mott stated correct. They have had African American representation on the board in the past and the board has made a consorted effort for recruiting of that. They can always do better. He has been on a number of nonprofit boards in his career and there is not a nonprofit board that he has ever served on that doesn’t want to have diversity
and that would include all levels, not just race, but at many different levels. There is more work to be done there and the Board is committed to work on that.

Mr. Hartwick asked what the staggered terms are and if you are a resident and have an interest. The Museum is putting forth good exhibits that have significant historical meaning, but you don’t know what those impacts are to individuals from a cultural perspective unless you have people to provide that kind of response to you as it relates to how those initiatives are moving forward. It is important that the Museum makes some significant efforts to do that in order to have that kind of dialogue, because what could be meant as something that is believed to be positive may not be viewed as positive without that kind of engagement, discussion or dialogue. It is the matter of appropriate level of conversation about how it moves forward. He asked what the Museum’s efforts are on trying to recruit additional members.

Mr. Motts indicated that the Board is looking at all aspects to be able to do that.

Mr. Hartwick stated that this isn’t just African Americans. This is City residents or Dauphin County residents. The Museum Board has taken some sort of criticism about being largely from outside the County. The Museum Board needs to get more folks who have a vested interest here to participate.

Mr. Motts indicated that three of the board members live within the City limits of Harrisburg. There are a number of other board members that live within Dauphin County. There are five that live out of state. Most of them do live within the regional area. The Museum Board did indicate that they would be open to receiving resumes from residents that wanted to serve on the Board. It would be happy to look at candidates that want to serve on the Board at the National Civil War Museum.

Mr. Haste stated that if the Museum wants to become self-sufficient, you need to have board members that can bring in dollars from other areas. That is the reason for having out-of-state members.

Mr. Love indicated that he is the new Chairman of the Civil War Museum. He wanted to assure the Commissioners that they are looking at every possible idea that they can. One of the new board members just brought to the Board the idea of having an exhibit commemorating the Negro Baseball League, which had a huge presence in Harrisburg. Harrisburg is fortunate enough to have a 92 year-old gentleman that played in that League. They are trying to highlight him and highlight his artifacts in the exhibits. Mr. Mott has told the Commissioners about a number of steps that it has taken. The Board members that were added live in this community. One of them attacked the Board that night. We are not going to stand on any ceremony. They want to have as broad a Board of Directors as they can have.

Mr. Hartwick stated that he is only making suggestions. Dialogue is really important. It should be about how to move forward in a much more thoughtful way to make sure that the things that you are doing are reflective of what people’s actual concerns are.
Mr. Hartwick asked if there are specific categories like some for business, banking, etc.

Mr. Love stated that they have and do. They do have people from banking, industry and so on.

Mr. Hartwick asked if the Commissioners could receive a copy in case they could make some recommendations.

Mr. Haste stated that the County has had some employees that were involved in the Negro Baseball League. One of them was a white man who was a pitcher on that team. That gentleman is very passionate about it and has been involved in bringing that team together a number of times. Time is ticking. That is a great idea.

Mr. Hartwick stated that the 2019 time that the Museum begins to draw back, he asked if the Museum has a game plan for making up that money.

Mr. Motts indicated that is a good question. The answer is yes. He can provide four/five things right now that they are looking at to address that draw down. The first one is additional fundraising efforts. The Museum raised over $140,000 worth of donations to do gallery improvements. They are looking at more and different programming opportunities to bring new audiences to the Museum. They are looking for programs that are sort of outside the box. He has been trying to think of things that would bring new crowds in. The other item is an endowment. They are going to start that process this year. If that can grow, the Museum can take a percentage of the money to help the Museum long term.

Mr. Hartwick asked Mr. Motts to follow-up with the Board structure and appointments.

Mr. Pries indicated that the Commissioners are not saying that any of the 26 board members are not exemplary. They all are, but the Board would like to see the list and possibly make some suggestions. The current board is doing the job.

Mr. Motts thanked Commissioner Pries. All the board members serve as volunteers. None of them are compensated for the work that they do. Many of them are involved in many other activities. They believe in the history and vision of the Museum.

Mr. Pries presented Mr. Mott with a baseball card from a County employee, Danny Warner. He played in the Harrisburg Negro Baseball League.

Mr. Haste stated that he was the pitcher. Mr. Warner is very passionate about this.

Mr. Pries indicated that he was a former Harrisburg City police officer before he came to work at the County.
Mr. Haste indicated that the County had a deputy sheriff that was a member of that team as well. There is some great history right there.

Mr. Mott thanked the Commissioners.

Mr. Love stated that Harrisburg was very involved in the Negro Baseball League.

Mr. Saylor asked if the next step is to present this to the Mayor.

Ms. Smith indicated that she has made attempts to do that. She will continue to make that attempt. Right now what she needs to move that part forward is a commitment that this plan sounds reasonable. She will definitely continue to try to meet with the Mayor. If the City is not agreeable then it is back to the beginning.

Mr. Haste indicated that he supports any plan that takes an asset and treats it as an asset, not as a liability.

Mr. Saylor asked Ms. Smith to let the Board know when she hears back from the Mayor.

**SALARY BOARD**

A complete set of Salary Board Meeting Minutes are on file in the Commissioners' Office.

**HUMAN RESOURCES**

Ms. Lengle indicated that she is requesting a vote for New Hire #10 and #31. There is also a change to an hourly rate for New Hire #28. The new figure is $13.96 p/h.

*It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve New Hires #10 and #31 from the Personnel Packet.*

**Question:** Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

**PURCHASE ORDERS**

Mr. Baratucci stated that the Purchase Order Packet was distributed yesterday. No action today, but the budget adjustments will be corrected prior to next week. (There were no questions.)

**Bid Award – Trash Removal and Disposal**

Mr. Baratucci indicated that a bid opening was held last Friday for Trash Removal and Disposal. That is done every three years. Several bids were received. The old Agreement expires at the end of the month. They would like to move forward to get a
new agreement in place prior to the end of the month. The low bidder was Republic Services, which is doing business as York Waste. Bids were also received from Penn Waste and Waste Management. The bid award is based on the total for all the facilities. Republic Services amount is $250,269, which was the low bid. They are the current hauler. He recommended that the Board approve the low bid from Republic Services.

**It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board award the Bid for Trash Removal and Disposal to the low bidder, Republic Services, doing business as York Waste, at a bid price of $250,269.**

**Discussion:**

Mr. Pries indicated that all the numbers look pretty similar. The one location seems to be where it is the biggest difference, the Drug & Alcohol building and CMU. The other bidders are almost double for that particular facility.

Mr. Baratucci stated that the Drug & Alcohol and CMU Building in the downtown Harrisburg complex, on those two items, that is where York Waste stood out. He has not had a conversation with the gentleman. The person is aware that those buildings are brand new and are new locations. Mr. Baratucci assumed that he was more aggressive than the other two. He did notice the same thing. He will make sure. It is all within the agreement.

Mr. Hartwick indicated that they are committed to it after they accept the contract.

Mr. Baratucci indicated yes.

**Question:** Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

**TRAINING PACKET**

**It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve Items #1 and #6 from the Training Packet.**

**Question:** Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

**ITEMS FOR DISCUSSION**

A. Hotel Tax – Great American Outdoor Show – Increasing previously approved application by $11,250. (**A Vote is Requested 02/04/2015**)

Mr. Haste stated that there was a typographical error or some sort of error on the request for the Outdoor Show. It is supposed to be $75,000. That is the commitment that has been made for the parking and buses.
Mr. Hartwick asked if this takes it to the $75,000.

Mr. Haste stated yes.

**It was moved by Mr. Pries and seconded by Mr. Hartwick that the Board approve Item A, listed above under Items for Discussion.**

**Question:** Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

**SOLICITOR’S REPORT – BRUCE FOREMAN, ESQ.**

Mr. Foreman stated that all of the contracts have been assigned and they have either been approved or will be expected to be approved prior to next week’s Legislative Meeting. There were no questions.

**CHIEF CLERK’S REPORT – CHAD SAYLOR**

Mr. Saylor stated that he has nothing to report unless there are questions of him. (There was none.)

**COMMISSIONERS’ COMMENTS**

Mr. Hartwick discussed the idea of beginning the process of a real grassroots campaign related to the 9-1-1 funding. A large discussion was held in the Executive Board in Pittsburgh. There was a conference call yesterday, in which Commissioner Pries also participated. They are going to be asking the Board to take a look at a sample resolution for next week and then asking EMA to provide a tour for the County’s legislators to make sure that everybody is aware of the importance of this for the county’s budget moving forward and raising the issue again about the concern the Board has in this current year and upcoming budgets.

Mr. Pries indicated that he participated in the call, as well as Steve Libhart. They heard a lot of things and would like to digest them a little more. He is not overly sold on the prospects of getting as much as they were hoping to get out of the pending legislation. The Telecoms have not agreed to a particular number. It appears that a 9-1-1 board that is going to be put together will still have to defer to PEMA as the oversight with the final call regardless of what is recommended. The County doesn’t know what the formula is going to be. There were a lot of positives on that conference call, but there were so many unknown questions that have to be answered moving forward. Dauphin County, even though it may get a little more, once the formulation is done, Dauphin County may not be in a better position that it was last year, this year or going into next year. There are a lot of maybes out there.

Mr. Haste stated that the new House Chair helps the County, but there is still a lot to do.
PUBLIC PARTICIPATION

There was none.

RECESS

Mr. Haste indicated that the Board will recess the Commissioners’ Meeting in order for the Election Board to meet.

Mr. Saylor noted that the Election Law prohibits the Commissioners from serving, because of running for office this year. He received notification from the President Judge that he has appointed Judge Andrew Dowling, Frank Lynch and Mary Ellen Rutter.

Mr. Haste indicated that the Board will recess the Commissioners’ Meeting and turn the microphones over to the Election Board, since the Election Board meetings are advertised along with the Commissioners’ meetings. The Election Board will meet and then he will return to adjourn the meeting.

ELECTION BOARD

A complete set of Election Board Meeting Minutes are on file in the Commissioners’ Office.

ADJOURNMENT

Mr. Haste reconvened the Meeting to adjourn the Commissioners’ Meeting.

Transcribed by: Richie-Ann Martz