DAUPHIN COUNTY BOARD OF COMMISSIONERS

LEGISLATIVE MEETING

JANUARY 28, 2015
10:00 A.M.

MEMBERS PRESENT

Jeff Haste, Chairman
Mike Pries, Vice Chairman
George P. Hartwick, III, Secretary

STAFF PRESENT

Chad Saylor, Chief Clerk; Janis Creason, Treasurer; Joseph A. Curcillo, III, Esq., Solicitor; Randy Baratucci, Director of Purchasing; Mike Yohe, Director of Budget & Finance; Heather Reardon, Human Resources; August Memmi, Director of Community & Economic Development; Jennifer Simpson, Court Administration; Ed Marsico, District Attorney; Fred Lighty, Esq., Solicitor’s Office; Amy Harinath, Press Secretary; Stacey Glickman, Controller’s Office; J. Scott Burford, Deputy Chief Clerk; Greg Schneider, Budget & Finance; Melody Osborn, Commissioners’ Office; Ruby Doub, Commissioners’ Office and Richie-Ann Martz, Assistant Chief Clerk

GUESTS PRESENT

Jay Wenger, Tim Horstmann, Lou Verdelli, Carl Singleton, Jim Roxbury, Kyla Crawford, Jamlen Harvey, Stephen Holmes and Tyrell Spradley

MINUTES

CALL TO ORDER

Mr. Haste, Chairman of the Board, called the meeting to order at 10:17 a.m.
MOMENT OF SILENCE

Everyone observed a moment of silence.

PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

APPROVAL OF MINUTES

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the January 7, 2015 Workshop Meeting Minutes and the January 14, 2015 Legislative Meeting Minutes; motion carried.

It was moved by Mr. Pries and seconded by Mr. Hartwick that the Board approve the January 7, 2015 Salary Board Meeting Minutes; motion carried.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS

Mr. Saylor reported that there was an Executive Session held this morning (January 28, 2015) to discuss real estate and personnel matters.

PUBLIC PARTICIPATION

There was none.

DEPARTMENT DIRECTORS/GUESTS

There was none.

SALARY BOARD

A complete set of Salary Board Meeting Minutes are on file in the Commissioners’ Office.

HUMAN RESOURCES

Ms. Reardon asked if there were any questions on the Personnel Packet. (There was none.)

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the Personnel Packet as presented.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.
PURCHASE ORDERS

Mr. Baratucci indicated that he had one additional item that was added to the Purchase Order Packet. It was for used filing cabinets for the Register of Wills. The cost is $100. This addition was approved by the oversight Commissioner.

It was moved by Mr. Pries and seconded by Mr. Hartwick that the Board approve the Purchase Order Packet as amended.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

REPORT FROM BUDGET & FINANCE – MIKE YOHE, BUDGET DIRECTOR

Mr. Yohe provided the following Investment Report:

Report from the Office of Budget & Finance
January 28, 2015

- **January 16, 2015** transferred $2,702,993.12 to the Payables account from the County’s Concentration account for checks issued that week.

- **January 23, 2015** transferred $3,312,976.61 to the Payables account and $1,798,864.37 to the Payroll account from the County’s Concentration account for checks issued that week.

- **Wire Payments since last report:** $8,691,449.73

- **Debt Service Payments since last report:** $0.00

- **Term Investments**
  - 10/25/14 - $1,000,000.00 5-month CD – Centric Bank – 0.25% - matures 3/25/15

- **Balance today in PA INVEST account #2100017144860:** $1,380.70 rate 0.050%

- **Balance today in Susquehanna Bank investment account #10013172621:** $2,905,823.60 rate 0.250%

- **Balance today in Susquehanna Bank investment account #119002023:** $1,068.89 rate 0.050%

- **Balance today in First National Bank investment account #97014743:** $9,586,064.83 rate 0.300%

- **Balance today in Integrity Bank Money Market Checking account #2206001209:** $4,303,656.72 rate 0.260%
• Balance today in Santander Bank investment account #9551017714: $15,038,664.62 rate 0.300%

• Balance today in Metro Bank investment account #539014068: $5,002,733.24 rate 0.350%


There were no questions on the Report.

Mr. Haste asked Mr. Yohe if he is okay with the Refunding, which is listed on the Agenda as Ordinance #1-2015.

Mr. Yohe indicated that he was in agreement.

REPORT FROM CHIEF CLERK/CHIEF OF STAFF – CHAD SAYLOR

Mr. Saylor noted that Ordinance #1-2015 is before the Board for consideration. A presentation was made at last week’s meeting. He asked if there were any questions of him. (There was none.)

SOLICITOR’S REPORT – JOSEPH A. CURCILLO, III, ESQ.

Mr. Curcillo reported that everything on the Solicitor’s Report is ready for consideration. He has an additional item. He is asking for the Board to consider approval of an Escrow Agreement by and among Assured Guaranty Municipal Corp., Dauphin County, City of Harrisburg and Manufacturers and Traders Trust Co. and an Escrow Disbursement Agreement between the City of Harrisburg, Assured Guaranty Municipal Corp. and the County of Dauphin. This approval is contingent upon his review as Solicitor and Special Counsel’s review.

Mr. Haste indicated that it will be included under Matters Requiring Board Action as Item EE.

MATTERS REQUIRING BOARD ACTION

A. Submission of the Report of Act 44 Tax Fund to PA Department of Transportation.


C. Dauphin County Solid Waste Management & Recycling 2015 Television & Xfinity.com Schedule with Comcast Spotlight.

D. Budget Amendments for the quarter ending December 31, 2014.

E. Proposal from Dowling Forestry to appraise the value of timber on two tracts of land.
F. Construction Contract between Dauphin County (Parks & Recreation) and John W. Gleim, Jr., Inc. DBA Gleim Environmental Group for restoration of the Fish Nursery at Lykens Glen County Park - $9,100.00.

G. Proposal from Herbert, Rowland & Grubic, Inc. to provide surveying, permitting, design, bidding, contract administrative and construction observation services for the Lykens Dam Flood Damage – Phase 2 - $59,000.

H. Satisfaction Piece for Kelly J. Coble on the property located at 221 Aspen Street, Middletown, PA 17057 - $4,256.00.

I. Radio System Maintenance Agreement between Dauphin County (EMA) and Capital Area Communications for the microwave and legacy radio systems.


K. Subordination Agreement for Sherain E. Walker and Dorothy L. O’Connor on the property located at 35 S. 3rd Street, Steelton, PA 17113.

L. Request to contribute the County’s pro rata share for appraisal services and trial costs needed to ascertain the true value: PVI WIP CBC, IL, LP – Parcel #36-013-141 (3146 Fulling Mill Rd.) – Docket #2014-CV-8452-TX - $1,326.80.

M. Performance Agreement with Millicent Sparks Production, Inc. - $3,200 – Black History Month School Program.

N. Request to contribute the County’s pro rata share for appraisal services and trial costs needed to ascertain the true value: Pennsylvania Medical Society – Parcel #35-074-054 (777 East Park Drive) – Docket #2014-CV-8879-TX - $2,500.00.

O. Request to contribute the County’s pro rata share for appraisal services and trial costs needed to ascertain the true value: Walnut & Third Inc. – Parcel #03-001-060 (30 N. Third Street) – Docket #2014-CV-9220-TX - $1,487.20.

P. Request to contribute the County’s pro rata share for appraisal services and trial costs needed to ascertain the true value: Cloverleaf Motel, Inc. – Parcel #63-031-047-000-0000 (631 Eisenhower Blvd.) – Docket #2014-CV-08995-TX - $2,397.00.

Q. Request to contribute the County’s pro rata share for appraisal services and trial costs needed to ascertain the true value: Dane P. Harman and Oakridge Land, LLC – Parcel #32-003-050 and #32-003-064 (352 Mountain House Road) – Docket #2014-CV-8918-TX - $2,382.80.

R. Request to contribute the County’s pro rata share for appraisal services and trial costs needed to ascertain the true value: Boyd Alexander – Parcel #63-008-024-000-0000 (3869 Derry St.) – Docket #2014-CV-8897-TX - $1,197.60.

S. Request to contribute the County’s pro rata share for appraisal services and trial costs needed to ascertain the true value: U. D. Properties – Parcel #63-023-044-000-0000 (2800 Valley Road) – Docket #2014-CV-8381-TX - $2,143.20.

T. Request to contribute the County’s pro rata share for appraisal services and trial costs needed to ascertain the true value: Bradford Village Associates – Parcel #68-048-007 (Bradford Blvd. LC7) – Docket #2014-CV-245-TX - $1,878.00.
U. Request to contribute the County’s pro rata share for appraisal services and trial costs needed to ascertain the true value: Berks County Real Estate Associates, III, L.P. – Parcel #35-037-012 (4600 Jonestown Rd.) – Docket #2014-CV-8715-TX - $2,191.00.

V. Request to contribute the County’s pro rata share for appraisal services and trial costs needed to ascertain the true value: Manada Golf Club – Parcel #25-007-019-000-0000 and #25-007-004-000-0000 (609 Golf Lane) – Docket #2014-CV-9269-TX - $2,112.80.


Y. Purchase of Service Agreement between Dauphin County (Children & Youth) and PA Child.

Z. Addendum #1 to Purchase of Service Agreement between Dauphin County (Children & Youth) and Children’s Service Center of Wyoming Valley.

AA. Addendum #1 to Purchase of Service Agreement between Dauphin County (Drugs & Alcohol) and Bowling Green Inn-Brandywine, Inc.

BB. Human Service Practicum Site Agreement between Dauphin County (Human Services Director’s Office) and Harrisburg Area Community College.


DD. Training Packet.

EE. Escrow Agreement by and among Assured Guaranty Municipal Corp., Dauphin County, City of Harrisburg and Manufacturers and Traders Trust Co. and an Escrow Disbursement Agreement between the City of Harrisburg, Assured Guaranty Municipal Corp. and the County of Dauphin.

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve Items A through EE, listed above under Matters Requiring Board Action, noting that Item EE is approved contingent upon review by the Solicitor and Special Counsel.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

**FORMER BUSINESS**

There was none.

**NEW BUSINESS**

There was none.
COMMISSIONERS’ DISCUSSION & ACTIONS

There was none.

CORRESPONDENCE

The following correspondence was received in the Commissioners’ Office and will be handled by the staff appropriately.

A. Notification from All Land LLC advising that UGI Utilities, Inc. is applying to DEP for a General Permit-5 for the Crums Lane Gas Line Relocation in Lower Paxton Township.

B. Notification from Rettew advising that Highspire Borough is applying to DEP for a General Permit-4 and a General Permit-11 for the Market Street Culvert Replacement in Highspire Borough.

C. Notification from Rettew advising that Highspire Borough is applying to DEP for a General Permit-11 for the Jury Street Bridge Replacement in Highspire Borough.

D. Notification from Herbert, Rowland & Grubic, Inc. advising that Susquehanna Township is applying to DEP for a PA Water Obstruction and Encroachment Permit and U.S. Army Corps of Engineers Section 404 Permit for the construction of a spur extension to the existing Greenbelt system (Andrea Avenue through the lands of PA Game Commission to the existing Greenbelt Trail located south of Veterans Park).

E. Notification from Mellott Engineering, Inc. advising that Michael L. Coons is applying to DEP for a NPDES Permit for the construction of Ted’s Bar and Grill and associated infrastructure at 7300 Allentown Blvd., Harrisburg in West Hanover Township.

F. Notification from Herbert, Rowland & Grubic, Inc. advising that Royalton Borough is applying to DEP for a PA Water Obstruction and Encroachment Permit and a U.S. Army Corps of Engineers Section 404 Permit for Royalton Canal Improvements.

G. Notification from Gleim Environmental Group advising that they are applying to DEP for a General Permit-1 for the Rattling Run Cross Vane (installation of a standard rock cross vane) in Jackson Township.

H. Receipt of preliminary engineering for the proposed crossing upgrade/installation at Inglenook Road in Halifax, PA.

I. Receipt of a letter from the Susquehanna River Basin Commission advising that they reviewed the Elizabethville Borough Area Authority Moore & Clearfield Street Water Main Replacement Project and have no comments.

PUBLIC PARTICIPATION

Mr. Haste noted that the Retirement Board will convene in approximately 5 minutes.

ADJOURNMENT

There being no further business, it was moved by Mr. Pries and seconded by Mr. Hartwick that the Board adjourn; motion carried.