DAUPHIN COUNTY BOARD OF COMMISSIONERS

WORKSHOP MEETING

JULY 8, 2015
10:00 A.M.

MEMBERS PRESENT

Mike Pries, Vice Chairman
George P. Hartwick, III, Secretary
Jeff Haste, Chairman (ABSENT)

STAFF PRESENT

Chad Saylor, Chief Clerk; Janis Creason, Treasurer; Joseph A. Curcillo, III, Esq., Solicitor; Randy Baratucci, Director of Purchasing; Steve Libhart, Director of EMA; August Memmi, Director of Community & Economic Development; Fred Lighty, Esq., Solicitor’s Office; Daniel Schramm, Solicitor’s Office; J. Scott Burford, Deputy Chief Clerk; Kay Lengle, Human Resources; Gerald Feaser, Jr., Director of Registration & Elections; Jennifer Simpson, Court Administration; Janelle Weidner, Human Resources; Rose Schultz, MH/ID; Melody Osborn, Commissioners’ Office; Ruby Doub, Commissioners’ Office and Richie-Ann Martz, Assistant Chief Clerk

GUESTS PRESENT

Karl Singleton, Scott Mehok, Jay Wenger, Barb Miller and James Roxbury

MINUTES

CALL TO ORDER

Mr. Haste, Chairman of the Board, called the meeting to order at 10:10 a.m.
MOMENT OF SILENCE

Everyone observed a moment of silence.

PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

APPROVAL OF MINUTES

There are three sets of Meeting Minutes that will be considered at next week’s Legislative Meeting.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS

Mr. Saylor reported that there were no Executive Sessions held between meetings.

PUBLIC PARTICIPATION

There was none.

DEPARTMENT DIRECTORS/GUESTS

A. Scott Mehok, Eckert Seamans and Jay Wenger, Susquehanna Group Advisors

   1. Ordinance #2-2015 – New MDJ Office in Lower Paxton Township  (A Vote is Requested)

Mr. Wenger stated for the Board’s consideration this morning is an Ordinance approving a County guarantee to finance the new MDJ Office in Lower Paxton Township. This has been some time in the works. This was actually approved in 2012 along with a couple other projects and another MDJ Office then, but it has taken three years to work out the real estate issues. It is the same structure that has been used for all the MDJ financings.

Mr. Pries asked which MDJ.

Mr. Wenger stated that it would be MDJ Lindsey.

Mr. Hartwick stated that update is related to the location. The County has embarked on a process to no longer do the lease and hopefully have long term savings related to the ownership through the IDA. He asked where the new location is for this office.

Mr. Mehok stated that it doesn’t have an address yet. It is located at Locust Lane and Porsche Drive. He believes it is in front of the Lower Paxton Township Sewer Authority.
Mr. Saylor indicated that it is right by the Vo-Tech School. The Township has gas pumps and a maintenance shed there.

Mr. Pries asked if this has the support of Lower Paxton Township.

Mr. Wenger indicated that the Township is on board. There has been some negotiating about where the ball fields go. Everyone seems to be happy with the final resolution.

Mr. Hartwick asked if the IDA is supportive.

Mr. Wenger indicated yes.

Mr. Pries stated that the other MDJ that was referred to was MDJ Witmer. That building has been completed and he is now in the building.

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board adopt Ordinance #2-2015.

Question: Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

HUMAN RESOURCES

Ms. Lengle asked if there were any questions on the Salary Board Packet or the Personnel Packet. (There was none.) She indicated that she had one change and that was on #37, the new effective date is June 8, 2015.

The Salary Board Packet and the Personnel Packet will be considered at next week’s Legislative Meeting.

PURCHASE ORDERS

Mr. Baratucci asked if there were any questions on the Purchase Order Packet. (There was none.) The budget items will be corrected prior to next week.

The Purchase Order Packet will be considered at next week’s Legislative Meeting.

TRAINING PACKET

The Training Packet will be considered at next week’s Legislative Meeting.

ITEMS FOR DISCUSSION

There was none.
SOLICITOR’S REPORT – JOSEPH A. CURCILLO, III, ESQ.

Mr. Curcillo reported that everything on the list will be ready for next week. There is one item that he would like to have added. It is a Purchase of Service Agreement with Alma Health LLC doing business as Med Staffers. It is a two month contract. The goal is to get somebody in place right now. He is asking to get that Agreement approved today.

Mr. Hartwick stated that these are some positions that have been challenging to fill. This is a short-term Agreement. He is supportive of the request.

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve a Purchase of Service Agreement between Dauphin County (MH/ID) and Alma Health LLC, contingent upon the Solicitor’s review and approval.

Question: Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

CHIEF CLERK’S REPORT – CHAD SAYLOR

Mr. Saylor stated that he has nothing to report unless there are questions of him. (There was none.)

COMMISSIONERS’ COMMENTS

There was none.

PUBLIC PARTICIPATION

There was none.

ADJOURNMENT

There being no further business, it was moved by Mr. Hartwick and seconded by Mr. Pries that the Board adjourn; motion carried.

Transcribed by: Richie-Ann Martz