DAUPHIN COUNTY BOARD OF COMMISSIONERS

LEGISLATIVE MEETING

JUNE 3, 2015
10:00 A.M.

MEMBERS PRESENT

Jeff Haste, Chairman
Mike Pries, Vice Chairman
George P. Hartwick, III, Secretary

STAFF PRESENT

Chad Saylor, Chief Clerk; Marie E. Rebuck, Controller; Janis Creason, Treasurer; Joseph A. Curcillo, Ill, Esq., Solicitor; Randy Baratucci, Director of Purchasing; Mike Yohe, Director of Budget & Finance; Steve Libhart, Director of EMA; August Memmi, Director of Community & Economic Development; Kay Lengle, Human Resources; James Bruno, Commissioners’ Office; Amy Harinath, Press Secretary; Daniel Schramm, Solicitor’s Office; J. Scott Burford, Deputy Chief Clerk; Robert Sisock, Court Administration; Randie Yeager, Director of Human Services; Fred Lighty, Esq., Solicitor’s Office; Laura Cullison, Esq., Solicitor’s Office; Evelyn Laboy, Children & Youth; Ruby Doub, Commissioners’ Office; Melody Osborn, Commissioners’ Office and Richie-Ann Martz, Assistant Chief Clerk

GUESTS PRESENT

Barb Miller, Susan O’Hara Moore and Karl Singleton

MINUTES

CALL TO ORDER

Mr. Haste, Chairman of the Board, called the meeting to order at 10:05 a.m.
MOMENT OF SILENCE
Everyone observed a moment of silence.

PLEDGE OF ALLEGIANCE
Everyone stood for the Pledge of Allegiance.

APPROVAL OF MINUTES

It was moved by Mr. Pries and seconded by Mr. Hartwick that the Board approve the May 13, 2015 Workshop Meeting Minutes and the May 20, 2015 Legislative Meeting Minutes; motion carried.

It was moved by Ms. Rebuck and seconded by Mr. Pries that the Board approve the May 20, 2015 Salary Board Meeting Minutes; motion carried.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS
Mr. Saylor reported that an Executive Session was held on May 29, 2015 to discuss litigation.

PUBLIC PARTICIPATION
There was none.

DEPARTMENT DIRECTORS/GUESTS
There was none.

SALARY BOARD
A complete set of Salary Board Meeting Minutes are on file in the Commissioners’ Office.

HUMAN RESOURCES
Ms. Lengle asked if there were any questions on the Personnel Packet. (There was none.) She requested that #18 be pulled from the Packet.

It was moved by Mr. Pries and seconded by Mr. Hartwick that the Board approve the Personnel Packet as amended, noting that Item #18 was pulled.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.
PURCHASE ORDERS

Mr. Baratucci stated that nothing has changed to the Purchase Order Packet from last week, except for any budgetary adjustments.

Mr. Haste stated that he believes the Prison Roof Replacement Bid came in lower than expected.

Mr. Yohe indicated that it was estimated at $1 million.

It was moved by Mr. Pries and seconded by Mr. Hartwick that the Board approve the Purchase Order Packet.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

REPORT FROM BUDGET & FINANCE – MIKE YOHE, BUDGET DIRECTOR

Investment Report

Mr. Yohe presented the following Report:

Report from the Office of Budget & Finance
June 3, 2015

- May 22, 2015 transferred $3,420,739.53 to the Payables account from the County’s Concentration account for checks issued that week.

- May 29, 2015 transferred $2,635,218.43 to the Payables account and $1,902,677.07 to the Payroll account from the County’s Concentration account for checks issued that week.

- Wire Payments since last report: $2,409,656.14

- Debt Service Payments since last report: $120,300.00

- Term Investments
  - 3/25/15 - $2,000,000.00 6-month CD – Centric Bank – 0.35% - matures 9/25/15
  - 5/12/15 - $5,000,000.00 9-month CD – Customers Bank – 0.59% - matures 2/6/16
  - 5/12/15 - $5,000,000.00 12-month CD – Customers Bank – 0.84% - matures 5/11/16

- Balance today in PA INVEST account #2100017144860: $1,380.93 rate 0.050%

- Balance today in Susquehanna Bank investment account #10013172621: $25,016,699.79 rate 0.250%
• Balance today in Susquehanna Bank investment account #119002023: $1,069.07  rate 0.050%

• Balance today in First National Bank investment account #97014743: $9,595,523.08 rate 0.300%

• Balance today in Integrity Bank Money Market Checking account #2206001209: $22,610,810.05 rate 0.300%

• Balance today in Santander Bank investment account #9551017714: $15,053,502.76 rate 0.300%

• Balance today in Metro Bank investment account #539014068: $10,009,259.39 rate 0.350%


Mr. Yohe indicated that he is working with Customers’ Bank on a Money Market Account.

Presentation of the Fiscal Year 2015/2016 Budget

Mr. Yohe stated that today is the day advertised for presenting the Dauphin County 2015/2016 Fiscal Year Budget for the 20-day public inspection period. Last Tuesday the public hearing was held. The only change from last Tuesday was some tweaking with Children & Youth. There is still some work to do.

Page 1 – Summary of all the fiscal year funds. Overall it is about a 1.89% increase.

Page 2 – When you pull out the General Fund piece, it is a different story. It is about a 30% increase. All of that is in Children & Youth and staff will be working to try to lower that amount.

Page 3 – Of the funds that the County has, there are only four new positions, which are in Children & Youth.

Page 4 – This component of the County budget is mostly funded by non-county entities: Federal government – 17%, State – 63% and County – 15% and then fees generated, which represents the other 5% of the revenue.

Page 5 – On the expense side, most of this is contracted care. Salary and benefits make up the other big piece of that at 22% of the expense for 2015/2016.

Page 6 – Is a running graph of the history of the funds. For 2015/2016, as of now, it is up above that $12 million mark for the first time.
The proposed budget will be available for the 20-day inspection period. The Board is scheduled to vote on the budget on June 24th. He asked if there were any questions.

Mr. Haste asked if it will be out at the front desk and on the web.

Mr. Yohe indicated that it will be out at the front desk and also on the website as soon as the meeting is over.

Mr. Haste stated that Mr. Yohe knows his feelings and that in the three weeks until approval Mr. Yohe can fine tune things. This is at least a good start.

Mr. Hartwick stated that this is a year of significant challenges in the area of Human Services. The County has done a great job over the past eight years in trying to do a great deal more with less. The County has continued to do so. If it wasn’t for the Block Grant, the County would have been shutting down services in January of this year, even with a $300,000 transfer to treatment for drug and alcohol, the County is $61,000 overspent. The needs are unreal. This is the largest public health epidemic that anyone has seen in the area of drug and alcohol. Couple that with the need for mental health services and the growing concerns. Thanks to the Department and the innovations that the County has provided and using Block Grant dollars to do co-occurring disorders and drug and alcohol and mental health additional help in the community and hooking them up to medical assistance is a way to provide continuation of funding, because the County has real concerns with future funding. The Board doesn’t know when the State’s budget will pass. There will be a lot of dialogue on Friday about contingency plans for counties and what counties need to be doing if the State doesn’t allow for the ability of the counties to serve the clients. County taxpayers can’t carry that amount so everyone needs to talk about how folks are not left without services. This is life or death stuff. These are not areas where clients can be cut off. The other area of big concern is the Child Protective Service Law changes and what the County has seen with the dramatic increase in referrals. The Board is hoping that it is making kids safer, but it is also hoping to not have county taxpayers foot the entire bill. Ways need to be figured out to balance what those additional requirements are from the Federal government with the protection and safety of kids and figuring out a way for the State to cover the majority of the share of having to provide that service. Those are issues that the Board is trying to work through with this budget. People will not be left without service. Some conversations have been held about tightening up restrictions next year, even for residency requirements in Drug & Alcohol – making sure County residents are the first ones who are served, making sure that the County has priorities related to that service, because Block Grant dollars are getting more difficult and challenging to transfer around and the Drug & Alcohol needs continue to be greater. The biggest lobby against the transfer of dollars was drug and alcohol and they have been the biggest beneficiary related to how the County has been able to flex those dollars to provide adequate levels of service. There is work left to be done on this budget. It is critical to note that there is still some major concerns, big needs not being met and ways that the County needs to continue to be innovative in reducing the
County’s costs and figuring out ways to benefit through innovative ideas. The Board talked about direct file kids and how the County is able to make sure that it is paying less in order for them to have sight and sound separation. There are several ideas that the County needs to be ahead of the curve on and it is.

Mr. Haste stated the residency next year is important. They do know that other counties have shutdown providers earlier this year. Some folks may try to show up in Dauphin County. Residency is important to make sure that Dauphin County residents are served first. Not that the County wouldn’t serve others, but clearly Dauphin County residents should be taken care of first. That is a key component that the County needs to have from day one so the dollars can be better managed. He appreciates everything the departments are doing. It just needs to get to where it is manageable.

Mr. Pries commended Mr. Yohe and his staff for doing a fantastic job in working with the department heads to get it to where it is at today. There is still a lot of work to be done prior to adoption.

*It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve to place the 2015/2016 Proposed Fiscal Year Budget on the table for a 20-day inspection period.*

**Question:** Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

**REPORT FROM CHIEF CLERK/CHIEF OF STAFF – CHAD SAYLOR**

Mr. Saylor reported that the meeting on June 17, 2015 has been cancelled. June 10, 2015 will be a joint Workshop/Legislative Meeting.

**SOLICITOR’S REPORT – JOSEPH A. CURCILLO, III, ESQ.**

Mr. Curcillo stated that everything is ready for approval. There are two items that he would like to add. They were handed to him this morning and should be listed as Item EE and FF. They are from Drug & Alcohol. Both are grant applications to PCCD. The first is for Naloxone Kits at $10,000 and the second one is for treatment at $100,000. Neither of these grants obligates County funds. It is purely the application at this point.

Mr. Hartwick stated that he is aware of both applications and is in support of them.

**MATTERS REQUIRING BOARD ACTION**

A. Satisfaction Piece for Ousman Jammeh and Fatoumata Jammeh on the property located at 612 Lescure Drive, Harrisburg, PA 17109 - $3,000.00.

B. Satisfaction Piece for Daniel L. Leitzel on the property located at 232 Vine Street, Williamstown, PA 17098 - $2,676.00.
C. Contract Extension Agreement between Dauphin County (Probation Services) and LifeSafer Interlock, Inc.


F. Request to Waive 2014 County Penalties and Cost – Dora Garner – Parcel #62-017-159 (3511 N. 2nd Street) - $107.86.

G. Subordination Agreement for Katie L. Felmlee on the property located at 2720 Boas Street, Harrisburg, PA 17103.

H. Agreement between Dauphin County (Solid Waste & Recycling) and The Illusion Maker for environmental programs in Dauphin County schools.


K. Refund of 2015 Real Estate Taxes – Parcel #24-054-022 (448 Stauffer Church Road) – Elton E. Hill - $723.03.

L. Agreement between Dauphin County (EMA) and South Central PA Counter-Terrorism Task Force for WebID Software Maintenance and Support.

M. Agreement between Dauphin County (EMA) and South Central PA Counter-Terrorism Task Force for Software Maintenance and Support Services for all software components related to the WebEOC Incident Management System.

N. Agreement between Dauphin County (EMA) and South Central PA Counter-Terrorism Task Force for maintenance and support for ARC GIS Server and User Software Products used to deliver and maintain the SCTF Regional GIS Maps for the period 7/1/2015 – 6/30/2016.


P. Memorandum of Understanding between Dauphin County (Parks & Recreation) and Barak Inc. to create, manage and install painting in Millersburg at the Twin Valley Players Colonnade Theater - $15,000.00.

Q. Purchase of Service Agreement between Dauphin County (Children & Youth) and Patricia Acker-Bailey, MS, CCD.

R. Addendums to Purchase of Service Agreements between Dauphin County (Children & Youth) and:

1. Harrisburg Area YMCA, Inc. – Addendum #1
2. Triple P America, Inc. – Addendum #1
S. Adoption Assistance Agreement Amendments: #2008-52-Amendment #1, #2009-90-Amendment #1 and #2010-11-Amendment #1.

T. Subsidized Legal Custodianship Agreement #2015-08.

U. Purchase of Service Agreement between Dauphin County (Drug & Alcohol) and Frances Lavender and Reginald Hunter.

V. Amendment #1 to Purchase of Service Agreement between Dauphin County (Drug & Alcohol) and Harrisburg Area YMCA, Inc.

W. Side Letter Agreement between Assured Guaranty Municipal Corp. and Dauphin County.

X. Satisfaction Piece for Nathalie Marie Wiser on the property located at 5200 Locust Lane, Harrisburg, PA 17109 - $3,000.

Y. Bid Award for the Dauphin County Prison Roof Replacement Project – TGW Corporation - $789,130 (Base Bid).

Z. Amendment #2 to the Agreement between Dauphin County (Parks & Recreation) and the PA Fish and Boat Commission – extending the completion date of the Project until June 30, 2016.

AA. Amended and Restated Agreement between Dauphin County and Herbert, Rowland & Grubic, Inc., as County Engineer.

BB. STOP Grant #23831-2 & #23831-3 Model of a Personal Services Contract Agreement for Harrisburg Police Department.

CC. Interlocal Agreement between Dauphin County and the City of Harrisburg – 2014 Byrne Justice Assistance Grant (JAG) Program Award.

DD. Training Packet.

EE. PCCD Grant Application – Drug & Alcohol – Naloxone Kits.

FF. PCCD Grant Application – Drug & Alcohol – Treatment.

Mr. Haste noted that Item EE and FF were just added by the Solicitor.

**It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve Items A through FF listed above under Matters Requiring Board Action.**

**Question:** Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

**FORMER BUSINESS**

There was none.
NEW BUSINESS

There was none.

COMMISSIONERS’ DISCUSSION & ACTIONS

Mr. Haste noted that on June 4 & 5 is a CCAP Board Meeting. Some of the hot topics will be the very items that Commissioner Hartwick talked about, as well as the status of the 911 funding as counties are hitting crunch time. There may be strategies developed there to take the fight statewide and do some things if necessary. He will keep everyone posted on the progress.

CORRESPONDENCE

The following correspondence was received in the Commissioners’ Office and will be handled by the staff appropriately.

A. Notification from H. Edward Black and Associates, Ltd. advising that Penn Grant Associates, LP is applying to DEP for a NPDES Permit for stormwater discharges associated with the construction of three (3) additional parking lot expansion areas at the existing office building constructed over two phases at 777 East Park Drive, Lower Paxton Township.

B. Notification from James A. Cieri, P.E. advising that GSP Management Co., owner of the Cedar Manor Mobile Home Park, is applying to DEP for a Minor Permit Amendment of Public Water Supply Permit #7220002 to install additional water storage capacity at wellhouse #6 EP104.

C. Notification from James A. Cieri, P.E. advising that GSP Management Co., owner of the Shade Back Acres Mobile Home Park, is applying to DEP for a Minor Permit Amendment of Public Water Supply Permit #7220016 to install a 4,000 gallon water storage standpipe.

D. Notification from Talen Energy advising that on or around June 1, 2015, PPL EnergyPlus, LLC will have a new name Talen Energy Marketing, LLC. Also, PPL Energy Supply, LLC, as Guarantor to PPL EnergyPlus, will also change its name to Talen Energy Supply, LLC.

E. Notification from The Burns Group advising that PennDOT Engineering District 8-0 is applying to DEP for a permit for the SR 0022 Section 053 Intersection Improvement Project in West Hanover Township.

PUBLIC PARTICIPATION

There was none.

ADJOURNMENT

There being no further business, it was moved by Mr. Pries and seconded by Mr. Hartwick that the Board adjourn; motion carried.