DAUPHIN COUNTY BOARD OF COMMISSIONERS

WORKSHOP/LEGISLATIVE MEETING

JUNE 10, 2015

MEMBERS PRESENT

Jeff Haste, Chairman
Mike Pries, Vice Chairman
George P. Hartwick, III, Secretary

STAFF PRESENT

Chad Saylor, Chief Clerk; Marie E. Rebuck, Controller; Joseph A. Curcillo, III, Esq., Solicitor; Fred Lighty, Esq., Solicitor’s Office; Randy Baratucci, Director of Purchasing; Mike Yohe, Director of Budget & Finance; Steve Libhart, Director of EMA; Gerald Feaser, Jr., Director of Registration & Elections; August Memmi, Director of Community & Economic Development; Amy Harinath, Press Secretary; Jennifer Simpson, Court Administration; Kay Lengle, Human Resources; J. Scott Burford, Deputy Chief Clerk; Tom Guenther, Director of IT; Bruce Foreman, Esq., Solicitor’s Office; Daniel Schramm, Solicitor’s Office; Chad McConnell, Probation Services; Gretchen Anderson, Probation Services; Randy Mumma, Probation Services; Mike Shrauder, Probation Services; Evelyn Laboy, Children & Youth; Autumn Gruzlewski, Community & Economic Development; Melody Osborn, Commissioners’ Office; Ruby Doub, Commissioners’ Office and Richie-Ann Martz, Assistant Chief Clerk

GUESTS PRESENT

Barb Miller, Julie Mattera, Karl Singleton, Amanda Behe, Casey McConnell and Judy Deaven

MINUTES

CALL TO ORDER

Mr. Haste, Chairman of the Board, called the meeting to order at 10:10 a.m.
MOMENT OF SILENCE
Everyone observed a moment of silence.

PLEDGE OF ALLEGIANCE
Everyone stood for the Pledge of Allegiance.

APPROVAL OF MINUTES

It was moved by Mr. Pries and seconded by Mr. Haste that the Board approve the May 27, 2015 Workshop Meeting Minutes and the June 3, 2015 Legislative Meeting Minutes; motion carried.

It was moved by Ms. Rebuck and seconded by Mr. Pries that the Board approve the June 3, 2015 Salary Board Meeting Minutes; motion carried.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS
Mr. Saylor reported that there was one Executive Session held this morning, June 10, 2015, to discuss matters of litigation.

PUBLIC PARTICIPATION
There was none.

DEPARTMENT DIRECTORS/GUESTS

A. Dauphin County Commissioners
   1. Presentation of Proclamation – Chad McConnell

Mr. Haste stated that it is nice to recognize a Dauphin County employee who has done something outstanding either here at the County or outside of the County. It is always a pleasure to recognize those who go above and beyond outside of their normal daily job. Chad McConnell works in the Adult Probation Office. Chad was inducted into the Creighton University Hall of Fame for his accomplishments as a baseball player for that University. Adult Probation has been blessed over the years with a number of very good High School baseball players, but for those to be inducted into their University Hall of Fame says a lot. Chad has had a great career of playing baseball through his University and through a number of other organizations. Today, it is his pleasure to recognize Chad with a Proclamation from the Board of Commissioners.

Mr. Haste read the following Proclamation:

Mr. Haste read the following Proclamation:
Office of County Commissioners
Dauphin County, Pennsylvania

Proclamation

We, the Dauphin County Board of Commissioners, are delighted to join with friends, family members and colleagues in recognizing Chad McConnell for his outstanding athletic accomplishments;

Whereas, on April 30, 2015, Chad was inducted into the Creighton University Hall of Fame for his remarkable college baseball career, which included a third place finish in the College World Series in 1991;

Whereas, after college, he was a member of the 1992 USA Olympic Baseball Team and went on to be the 13th overall pick in the 1992 Major League Baseball draft;

Whereas, as a professional baseball player, a lifelong dream, he played outfield for the Philadelphia organization and in Reading;

Whereas, a truly all-around exceptional athlete, Chad, as quarterback, also led his high school football team to a state championship in 1988;

Whereas, he also has served the County of Dauphin as a probation officer for more than a decade, earning the respect and admiration of his colleagues;

Therefore, we join the 270,000 residents of Dauphin County in congratulating Chad McConnell for his extraordinary athletic accomplishments and his induction into the Creighton University Hall of Fame; we wish him much health, happiness and success in the years to come and are thrilled that he has made Dauphin County his home; and in grateful recognition thereof, we do hereby proudly proclaim June 10, 2015 at “Chad McConnell Day” in Dauphin County.

(Appause was given.)

Mr. McConnell thanked the Commissioners for this honor. This is truly very nice of the Board. It comes as a surprise. He introduced his family - Amanda, Casey, Judy and his co-workers that are here – Gretchen, Randy and Mike Shrauder. This is a great honor.

Mr. Pries stated that it is fitting that your son’s name is Casey. Not only is Chad a great athlete, but his peers speak of him as a great co-employee, great father and a great husband as well. The Board is proud of Chad as an employee and of his accomplishments. Chad is a graduate of O’Gorman High School is Sioux Falls, South Dakota. Chad was drafted in the 17th round initially by the Twins, but he chose to go to college. He also played in the Olympics.

Mr. McConnell stated that he was a junior and got drafted and then went back to school here at Penn State Harrisburg and got his Criminal Justice degree.

Mr. Pries stated that he stuck with it. Chad was an all-American his junior year. The Phillies drafted him 13th overall.

Mr. McConnell stated that three back surgeries ended his career.

Mr. Pries stated that Chad knows how hard it is to get to that point; the time, work and effort to get to that level. Very few people can ever say they were there and Chad was. He mentioned another pick, Shawn Abner, as well as Al Chambers of Harrisburg High.
He was drafted by Seattle. It is an honor and privilege to work with you here at Dauphin County.

Mr. Hartwick stated that there are so many good things that they hear about when employees step up. There is dedication to the community, service, modeling behavior and really setting examples. Most of the time when you see news stories it is always about the bad aspects of not doing their portion of the job. The Board has individuals that work for this County that make him proud to be a Commissioner. It is the people that do the job every day and setting examples for the community and family and making sure that leading the way through his example shows other individuals—no one has ever gone through life without making mistakes. He is grateful that Chad is part of the Dauphin County team. It is Chad’s day in Dauphin County.

Mr. McConnell stated that it is great to be a Dauphin County employee and thanked the Board.

(Pictures were taken and applause given.)

**HUMAN RESOURCES**

Ms. Lengle indicated that there is no Salary Board Packet. She asked if there were any questions on the Personnel Packet. (There was none.)

*It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the Personnel Packet as presented.*

**Question:** Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

**PURCHASE ORDERS**

Mr. Baratucci stated that it is a combo packet for this week. There is nothing unusual. All budget items were checked out. He asked if there were any questions. (There was none.)

*It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the Purchase Order Packet as presented.*

**Question:** Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

**REPORT FROM BUDGET & FINANCE DIRECTOR – MIKE YOHE**

Mr. Yohe presented the following Investment Report:

*Report from the Office of Budget & Finance*
June 10, 2015

- **June 5, 2015** transferred $968,045.84 to the *Payables* account from the County’s Concentration account for checks issued that week.

- **Wire Payments since last report:** $578,188.49

- **Debt Service Payments since last report:** $0.00

- **Term Investments**
  - 3/25/15 - $2,000,000.00 6-month CD – Centric Bank – 0.35% - matures 9/25/15
  - 5/12/15 - $5,000,000.00 9-month CD – Customers Bank – 0.59% - matures 2/6/16
  - 5/12/15 - $5,000,000.00 12-month CD – Customers Bank – 0.84% - matures 5/11/16

- **Balance today in PA INVEST account #2100017144860:** $1,380.99 rate 0.050%

- **Balance today in Susquehanna Bank investment account #10013172621:** $27,524,591.16 rate 0.250%

- **Balance today in Susquehanna Bank investment account #119002023:** $1,069.11 rate 0.040%

- **Balance today in First National Bank investment account #97014743:** $9,597,810.23 rate 0.300%

- **Balance today in Integrity Bank Money Market Checking account #2206001209:** $22,615,481.09 rate 0.300%

- **Balance today in Santander Bank investment account #9551017714:** $15,053,502.76 rate 0.300%

- **Balance today in Metro Bank investment account #539014068:** $10,011,809.70 rate 0.300%


**REPORT FROM CHIEF CLERK/CHIEF OF STAFF – CHAD SAYLOR**

Mr. Saylor stated that he has nothing to report unless there are questions of him. (There was none.) He did note that there will be no meeting next week.
Mr. Curcillo reported that everything is ready, unless the Board has questions of him. (There was none.)

**MATTERS REQUIRING BOARD ACTION**

A. **2015-2010 Title IV-D Cooperative Agreement between Dauphin County (Domestic Relations) and the PA Department of Human Services.**

B. **Performance Agreement between Dauphin County (Parks & Recreation) and Ray Owen – September 27, 2015 - $450.00.**

C. **Special Events Insurance Policy for Parks & Recreation for the year 2015 (Music & Wine Festival, Brew Festival, Cultural Festival and Jazz & Wine Festival).**

D. **Preventative Maintenance Agreement between Dauphin County (Judicial Center) and Winter Engine-Generator Service, Inc. for the period 8/1/15 to 7/31/16.**

E. **Subrecipient Agreements between Dauphin County (Economic Development) and:**
   1. The Salvation Army for Bridging the Gap
   2. Community Action Commission for Housing Preservation Program
   3. Pillow Borough Authority for Pine Street Water Main Replacement Project
   4. Fair Housing Council of the Capital Region, Inc. for Housing Counseling and Educational Services Program
   5. Latino Hispanic American Community Center for Kitchen facility Upgrade
   6. Harrisburg Area YMCA Northern Dauphin County Branch for Senior Wellness Center – Phase II
   7. Elizabethville Area Authority for Moore and Clearfield Streets Water Main Improvements

F. **Independent Contracts between Dauphin County (Parks & Recreation) and the following for the Brew Fest (July 18, 2015):**
   1. Breagan Moore - $125.00
   2. Samantha Latham - $125.00
   3. Wesley Alexander - $125.00
   4. Stephanie Barnes - $125.00
   5. Larondo Tucker - $125.00
   6. Katie A. Hornberger - $150.00
   7. Melissa S. Hornberger - $150.00
   8. Rasheeda Fussell - $125.00
   9. Russell Corkle, Jr. - $125.00

G. **Sponsorship Agreement between Dauphin County (Parks & Recreation) and Capital BlueCross.**

H. **Stipulation of Settlement – 2012 Harrisburg Investment LLC (Parcel #03-003-040) – Docket #2014-CV-3113-TX.**

I. **Stipulation of Settlement – Hamid Al-Mondhiry, M.D. and Jinan Bahia, Husband and Wife (Parcel #56-006-289 (112 Hunt Court) – Docket #2014-CV-8694-TX.**
J. Resolution #22 - 2015 authorizing the acquisition and condemnation authority to take property for a public purpose under the Eminent Domain Code related to the acquisition of rights of way or other property interests for the Duke Street Project in the Borough of Hummelstown and South Hanover Township, Dauphin County, PA.

K. Approval for execution on June 17, 2015, the following Purchase of Service Agreements between Dauphin County (Area Agency on Aging) and:

1. Keystone Guardianship Services, Inc.
2. Emerald Senior Services, LLC
3. ProStat, Inc.
4. International Service Center, Inc.
5. Alma Health, LLC t/d/b/a Med Staffers
6. Widener University, Inc.
7. Safe Haven Skilled Services, LLC
8. Susquehanna Seniors, LLC t/d/b/a Senior Helpers
9. Acturus Home Care, LLC
10. BRY & WMS Medical, Inc. t/d/b/a ComForCare Senior Services – Central PA
11. Bayada Home Health Care, Inc.
13. C&R Rhoads Enterprises, Inc.
14. Lifeline Systems Company
15. Greenfield of Harrisburg LLC
16. Yoffe & Yoffe, P.C.
17. Cumberland-Dauphin-Harrisburg Transit Authority
18. Norma J. Murphy
19. United Cerebral Palsy of Central PA, Inc. t/d/b/a Capital Home Care of UCP
20. All Hands Home Care, LLC
21. Angels on Call, Ltd.
23. Integrated Wellness Consultants, Inc.
24. Amanda L. Hernandez
25. At Home Personal Care, LLC
26. Neighborhood Services of Lancaster, Inc.
27. Swarthmore Associates, Inc.
28. Dr. Michael Greevy
29. Abel Personnel, Inc.
30. Micheles Establishment t/d/b/a Caring Matters Home Care
32. Visiting Nurse Association of Central Pennsylvania, Inc.
33. The ARC of Cumberland and Perry Counties, Inc. t/d/b/a Life Time Adult Day Care
34. Family Care Medical Alarms, Inc.
35. Messiah Lifeways Community Support Services, Inc.
36. Good News Consulting, Inc.
37. The Medical Bureau of Harrisburg, Inc.
38. Elizabeth R. DeSousa
39. Jennicare Home Health Services, LLC

L. Approval for execution on June 17, 2015, Senior Center Grant Agreements between Dauphin County (Area Agency on Aging) and:

1. Millersburg Area Senior Center Advisory Board, Inc.
2. Lykens Senior Center

M. Purchase of Service Agreements between Dauphin County (Children & Youth) and:
1. Community Specialist Corporation
2. The Summit School, Inc.
3. International Service Center, Inc.
4. Joseph Green
5. Rocco Manfredi, MD
6. Aa to Zz Childcare and Learning Center, Inc.
7. Easter Seals Western and Central Pennsylvania, Inc.
9. Knowledge Learning Corporation
10. New Passages, Inc.
11. Sleber Associates, P.C.
12. YWCA of Greater Harrisburg, Inc.
13. New Love in Christ Church, Inc.

N. Amendment #1 to Purchase of Service Agreement between Dauphin County (Children & Youth) and Jessica E. Lowe, Esq.

O. Approval for execution on June 17, 2015, Purchase of Service Agreements between Dauphin County (MH/ID) and:

1. AHEDD, Inc.
2. Aspirations LLC
3. Center for Independent Living of Central Pennsylvania, Inc.
4. Commonwealth Clinical Group, Inc.
5. Contact Helpline, Inc.
6. Merle J. Crawford, M.S., OTR/L, LLC
7. Cumberland-Dauphin-Harrisburg Transit Authority t/d/b/a Capital Area Transit
8. Keon Enterprises LLC
9. Living Unlimited, Inc.
10. Pennsylvania Counseling Services, Inc.
11. T. W. Ponessa & Associates Counseling Services, Inc.
12. SpeechCare, Inc.
13. The ARC of Cumberland and Perry Counties, Inc.
14. Aurora Social Rehabilitation Services, Inc.
16. The Cornerstone Agency of PA, Inc.
17. Century Medical Response, Inc.
18. International Service Center, Inc.
20. Goodwill Keystone Area, Inc.
21. The Advocacy Alliance, Inc.
22. The ARC of Dauphin County, Inc.
23. Arcturus Home Care LLC
24. BRY & WMS Medical, Inc. t/d/b/a ComForCare Senior Services
25. Care for People Plus, Inc.
26. Central Pennsylvania Supportive Services, Inc.
27. Community Services Group, Inc.
28. Lynn Cummings, M.S., CCC-SLP
29. Goodwill Keystone Area, Inc.
30. Julie Granito, M.A., CCC-SLP
32. Paxton Street Home Benevolent Society, Inc. t/d/b/a Paxton Ministries
33. Bonnie R. Quackenbush, M.A., CCC-SLP
34. Sovia Therapy LLC
35. TMB Developmental Therapy & Infant Massage, Inc.
36. UHS of Pennsylvania, Inc. t/d/b/a Roxbury Treatment Center
37. United Cerebral Palsy of Central Pennsylvania, Inc.
38. Thomas E. Fink, Ph.D.
39. The Vista Foundation, Inc.
40. Barbara Weber, M.S., CCC-SLP, BCBA
41. YWCA of Greater Harrisburg, Inc.
42. Debra A. Ziegler, OTR/L
43. Behavior By Design LLC
44. Dauphin County Pretrial Services Agency, Inc.
45. Nancy Deaven
46. Easter Seals Western and Central Pennsylvania, Inc.
47. Easyudo Services LLC
48. Gaudenzia, Inc.
49. Jaime L. Hunter, M.A., CCC-SLP
50. Dinnah Mitro, PT
51. PA Lifesharing LLC
52. Pediatric Physical Therapy, Inc.
53. Pennsylvania Psychiatric Institute, Inc.
54. The Presbyterian Church of Harrisburg, Inc.
55. Karen K. Reale, OTR/L
56. Riverside Associates PC
57. Special Event Emergency Medical Service, Inc.
58. Volunteers of America of Pennsylvania, Inc.
59. Youth Advocate Programs, Inc.
60. HELP Services, Inc. (Revised)
61. Key Communication and Behavior Services LLC
62. Lawrence J. Vuxta
63. 106 Walnut Law Offices
64. Elwyn, Inc.
65. Fetterhoff & Zilli
66. Jessica Gazsi, PT DPT
67. Joanna K. Karns, MT-BC
68. Philhaven, Inc.
69. Cherie M. Rodgers, SLP-CCC, M.A.
70. Therapy Resource Center LLC
71. Camp Smiles at Grace LLC
73. James M. Petrascu, Esq.
74. CMU, Inc.
75. Melmark, Inc.
76. Patch-n-Match, Inc.

P. Approval to execute on June 17, 2015, ITF Medicaid Waiver Service Agreements between Dauphin County (MH/ID) and:

1. Aspirations LLC
2. Merle J. Crawford, M.S., OTR/L, LLC
3. Living Unlimited, Inc.
4. SpeechCare, Inc.
5. Lynn Cummings, M.S., CCC-SLP
6. Julie E. Granito, M.A., CCC-SLP
8. Bonnie R. Quackenbush, M.A., CCC-SLP
9. Sovia Therapy LLC
10. TMB Developmental Therapy & Infant Massage, Inc.
11. United Cerebral Palsy of Central Pennsylvania, Inc.
12. The Vista Foundation, Inc.
14. Debra A. Ziegler, OTR/L
15. Behavior By Design LLC
17. Dinnah Mitro, PT
18. Pediatric Physical Therapy, Inc.
19. Karen K. Reale, OTR/L
20. Jessica Gazsi, PT DPT
21. Joanna K. Karns, MT-BC
22. Cherie M. Rodgers, SLP-CCC, M.A.
23. Therapy Resource Center LLC

Q. Approval to execute on June 17, 2015, Medical Assistance Transportation Program (MATP) Agreements between Dauphin County (MH/ID) and:

1. Boyo Transportation Services, Inc.
2. Center for Community Building, Inc.
3. Cumberland-Dauphin-Harrisburg Transit Authority t/d/b/a Capital Area Transit
4. Pediatra HealthCare LLC t/d/b/a Pediatra HealthCare for Kids

R. Approval to execute on June 17, 2015, Homeless Assistance Program (HAP) Fund Agreements between Dauphin County (MH/ID) and:

2. Gaudenzia, Inc.
3. Shalom House, Inc.
4. YWCA of Greater Harrisburg, Inc.
5. Christian Churches United of the Tri-County Area, Inc.
6. Brethren Housing Association, Inc.

S. Grant Agreement between Commonwealth of Pennsylvania, Department of Agriculture and Dauphin County (MH/ID) for the State Food Purchase Program (SFPP).

T. Sub-grant Agreement between Dauphin County (Human Services Director’s Office) and Child Care Network, Inc.

U. Approval to execute on June 17, 2015, Human Services Development Fund Agreements between Dauphin County (Human Services Director’s Office) and:

1. Central Pennsylvania Food Bank, Inc.
2. YWCA of Greater Harrisburg, Inc.

V. Appointment of Margaret D. Houser to the Dauphin County MH/ID Advisory Board. Ms. Houser’s term will expire December 31, 2017.

W. Training Packet.

Mr. Hartwick noted that they do have most of human services contracts ready. There are some outstanding, but it is a day in anticipation that the State budget does in fact pass. Some of these may be subject to the final budget numbers that are approved if and when they are approved from the State perspective. They have had a lot of discussion about how the County is able to maintain a level of support with the potential budget impasse that may exist from the State. These are all ready. He thanked Fred
Lighty for his diligence to be able to get them done on time. They are contingent based
upon State budget numbers to be able to meet the obligations of the contracts.

It was moved by Mr. Pries and seconded by Mr. Hartwick that the Board
approve Items A through W, listed above under Matters Requiring Board
Action.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion
carried.

FORMER BUSINESS
There was none.

NEW BUSINESS
There was none.

COMMISSIONERS’ DISCUSSION & ACTIONS

Mr. Haste noted that last evening they had the annual Wildwood Volunteer Picnic. It
was well attended. Volunteers were very appreciative of their opportunities. He
thanked not only the Wildwood volunteers, but to all the volunteers in Dauphin County
that make many County programs successful. The County could not do as many of the
things that it does if it were not for the very dedicated volunteers. He thanked the
volunteers once again.

Mr. Hartwick stated that visitors are up and so are volunteer hours. The programming
has increased, but the budget has not, because of the support of the volunteers.

CORRESPONDENCE

The following correspondence was received in the Commissioners’ Office and will be
handled by the staff appropriately.

A. Notification from Red Barn Consulting, Inc. advising that Linford Snyder of R&L Farm is
applying to DEP for a NPDES Permit for stormwater discharges associated with the
expansion of an existing poultry operation in Lykens Township.

B. Notification from Mellott Engineering, Inc. advising that Diane Baker is applying to DEP
for a NPDES Permit for stormwater discharges associated with the construction of a
single family dwelling, barn(2), indoor horse riding area and associated infrastructure in
South Hanover Township.

C. Notification from Susquehanna River Basin Commission advising that they have no
comments regarding the Request for Release of Grant Funds under Title I of the Housing
and Community Development Act of 1974 Community Development Block Grant Disaster
Recovery Funds, Borough of Royalton, Dauphin County, Pennsylvania.
D. Receipt of a letter, dated June 3, 2015, from the PA PUC regarding the application of Middletown Borough for approval of the alteration of the crossing (DOT 591-502 R) where South Union Street (SR 0441), crosses at-grade, the tracks of the Middletown and Hummelstown Railroad Company, by relocating the crossbucks and installing decorative sidewalks, crosswalks intersection bulb-outs, landscaping, and street lighting at the intersection of South Union Street (S.R. 0441) and Brown Street, located in the Borough of Middletown.

E. Receipt of a letter from the PA DEP to Frank Krammes advising that only material incidental to the building excavation and other related construction facilities may be removed from the Krammes subdivision site per Non-Coal Surface Mining Conservation and Reclamation Act.

PUBLIC PARTICIPATION

There was none.

ADJOURNMENT

There being no further business, it was moved by Mr. Hartwick and seconded by Mr. Pries that the Board adjourn; motion carried.

Respectfully submitted,

Chad Saylor, Chief Clerk

Transcribed by: Richie-Ann Martz