MEMBERS PRESENT

Jeff Haste, Chairman
Mike Pries, Vice Chairman

George P. Hartwick, III, Secretary (ABSENT)

STAFF PRESENT

Chad Saylor, Chief Clerk; Marie E. Rebuck, Controller; Joseph A. Curcillo, III, Esq., Solicitor; Randy Baratucci, Director of Purchasing; Mike Yohe, Director of Budget & Finance; Steve Libhart, Director of EMA; August Memmi, Director of Community & Economic Development; Gerald Feaser, Jr., Director of Registration & Elections; Carl Dickson, Director of Parks & Recreation; Fred Lighty, Esq., Solicitor’s Office; Larry Moore, Parks & Recreation; Michelle Hornberger, Parks & Recreation; Amy Harinath, Press Secretary; Kay Lengle, Human Resources; Greg Schneider, Budget & Finance; Bobby Sisock, Court Administration; Amanda Miller, Prison; Robert Standland, Prison; Gail Kuhn, Prison; Michele Varner, Prison, Marian Urrutia, Prison; Gary S. Schrey, Sr, Prison; Stan Wanner, Prison; Melody Osborn, Commissioners’ Office and Richie-Ann Martz, Assistant Chief Clerk

GUESTS PRESENT

Barb Miller, Barbara Barnes, Cathy Mentzr and Wendell Murray

MINUTES

CALL TO ORDER

Mr. Haste, Chairman of the Board, called the meeting to order at 10:12 a.m.
MOMENT OF SILENCE

Everyone observed a moment of silence.

PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

APPROVAL OF MINUTES

It was moved by Mr. Pries and seconded by Mr. Haste that the Board approve the April 15, 2015 Workshop Meeting Minutes and the April 22, 2015 Legislative Meeting Minutes; motion carried.

It was moved by Ms. Rebuck and seconded by Mr. Pries that the Board approve the April 22, 2015 Salary Board Meeting Minutes; motion carried.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS

Mr. Saylor reported that there were no Executive Sessions held between meetings.

PUBLIC PARTICIPATION

There was none.

DEPARTMENT DIRECTORS/GUESTS

A. Dauphin County Commissioners

1. Parks & Recreation 230th Dauphin County Commemoration

Mr. Dickson introduced Michelle Hornberger, Assistant Program Director at Parks & Recreation. They are here to announce a series of Dauphin County Heritage Programs for the season. This is the 230th Anniversary of Dauphin County. They wanted to figure out ways to commemorate the occasion. One of the main goals was to strive for diversity in both programming and geography, because it is a big County with a lot going on. They reviewed the following programs.

Ms. Hornberger stated that the first project that they decided to work on with the Visitors Bureau was a Heritage Tourism Project. It is to develop new sections of a website on the Hershey Harrisburg Regional Visitors Bureau website called Arts, Heritage and Museums. They are focusing on locations within Dauphin County that reflect its deeply rooted history. Some include the addition of Historical Markers in Dauphin County to their website; such as the Pennsylvania Canal, Wilt Chamberlain’s scoring record, the Millersburg Ferry, Milton S. Hershey and more. They are also adding the National
Register locations for Dauphin County, which include the Dauphin County Courthouse, Broad Street Market, Camp Curtin Fire Station, the Harrisburg Cemetery and more. Another aspect of the website is that they would like tourists, on their own, to be able to explore the County’s heritage through walking tours. They will be adding the Fort Hunter Park Walking Tour, Bethel Trail, the Capital Area Greenbelt, as well as others. Tourists will be able to add locations to their itinerary while visiting the region. While they are coming to visit Hershey Park, they will also be able to add different historical locations to their itinerary. Heritage Tourism has really become a huge aspect of tourism in the past couple of years. According to a 2013 Research Report of cultural and traveler study, Heritage Tourism is on the rise within the United States. Heritage Travelers spend approximately $325 more per trip. They travel more frequently than leisure tourists and stay longer in hotels. They will be launching this website area on June 26, 2015.

Mr. Dickson stated that visitors are looking for authentic experiences and things that make a place unique. Just yesterday on the front door of the Tavern House, they had a couple from California and Wisconsin. It was on a Monday in May. The tourists are looking around. This will be a great attribute.

Mr. Haste asked if he knew what brought the folks from California and Wisconsin.

Mr. Dickson stated that they were visiting Gettysburg and chose Fort Hunter.

Ms. Hornberger stated that the second area that they are going to be focusing on is tours of the Dauphin County Courthouse. They are going to be partnering with Historic Harrisburg Association to give free tours of the Dauphin County Courthouse during the month of July. There will be unique opportunities to see some of the interesting architecture in the building. The current building is the third County Courthouse built in Dauphin County and was designed in 1940 by Harrisburg Architect Lawrie & Green. The interior artwork was done by a sculptor C. Paul Jennewein and was added to the National Register of Historic Places by Carl Dickson in August of 1993. They will also be working on a quilted history of African Americans in Dauphin County. They are partnering with the African American Quilters Gathering in Harrisburg. Barbara Barnes from the organization is here today. They are working with local historian Caleb Jackson and they developed 31 key historic references that will be featured on the quilt, such as Civil Rights Activist C. Delores Tucker, who was the first African American Woman to serve as the PA Secretary of State in 1971, Foster Street YMCA was founded in 1925 by Charles Crampton, the Grand Review USCT 1865, the Harrisburg Giants Baseball, which was the first area black professional team in 1927 and will also include the Bethel AME Church which was established in 1834. The quilt will be worked on during numerous Dauphin County events and will be dedicated in October of 2015.

Mr. Dickson stated that it is startling to see how many squares are going to be on that quilt and how many important events in African American history took place in this
County. He was very impressed when he saw it. It is an opportunity for a lot of people to learn a lot of things about the County.

Ms. Hornberger stated at the Cultural Festival in August, they will be holding a young artist alley in collaboration with local arts nonprofit, Barak. They will be engaging community youth to draw on the sidewalks surrounding the event depicting what home means to them and what Dauphin County really means to them. Also in partnership with Barak, Inc. an artist will be commissioned to create a mural depicting Dauphin County history. Wendell Murray and Cathy Mentzr are here today. The mural will be designed through community involvement, from ideas to the actual painting of the mural. The finished mural will be displayed in Millersburg at the Twin Valley Players Colonnade located at 269 Center Street. The completion date is slated for October 2015.

Mr. Dickson asked if there were any questions.

Mr. Pries stated that this was a fantastic job. Everything that Parks & Recreation touch turns out to be a win for the County. There is a name on here that he recognizes – LeGree Daniels, U.S. Postal Service. That is one that sticks out to me personally. She was someone that he could talk to and she had a lot of great advice and knowledge.

Mr. Haste stated that Oscar and LeGree were two people that you had to check in with.

Mr. Dickson mentioned that during his tenure the programming has really changed and the properties have increased. At the same time, they lost two full-time employees. He wanted to take this opportunity to put in a plug that he would like to have another full-time maintenance employee and he hoped that the Board would consider that in the future.

Mr. Haste indicated that he and Carl discussed that the other day. He made a compelling case.

Mr. Dickson thanked the Commissioners for their support.

B. Dauphin County Commissioners

1. Proclamation – National Correctional Officers Week

Mr. Haste asked the employees from the Prison to come forward. He introduced Lt. Ted Zimmerman, Gary Schray, Officer Marian Urrutia, Officer Varner, Stan Warner, Gail Kuhn, Treatment Specialist Amanda Miller and Treatment Specialist Robert Standland.

Each year, the Board takes a moment to recognize the dedicated employees that the Board has in the correctional facility. It is probably one of those jobs that this Board appreciates, but he doesn’t know how many people out in the public appreciate what the employees to every day and how difficult it is. It is very difficult for them to be able
to make sure that the folks in the Prison serve their time, but also do it a very humane and civil way. The folks that come in are not always the most cooperative, both those that are staying and those that are visiting. He understands that oftentimes the employees are dealing with emotions that are running high. It is tough as an individual to be able to keep your own emotions in check when others emotions are getting out of hand. It is an occurrence for the Board to be able to say thank you, at least once a year. It is more than once a year, but the Board does take a special moment at this time of the year.

Mr. Haste read the following Proclamation.

Office of County Commissioners  
Dauphin County, Pennsylvania  

Proclamation  

We, the Dauphin County Board of Commissioners, are delighted to have the opportunity to honor and recognize the invaluable role played by correctional employees in supporting public safety; executing justice; and upholding a safe, secure and humane environment in correctional facilities in Dauphin County and across the Commonwealth;

Whereas, Pennsylvania’s correctional system is the oldest in the nation, and over time, has emerged as a model for other institutions;

Whereas, more than 31,000 highly skilled and dedicated corrections professionals across the state work around the clock to provide safe, secure and efficiently run facilities;

Whereas, in Dauphin County, 215 correctional staff, 43 treatment and over 20 support staff keep the county prison running right each and every day;

Whereas, we recognize the many counselors, clergy, treatment specialists, administrators, volunteers and officers at Dauphin County Prison for their presence and professionalism;

Therefore, we join the 270,000 residents of Dauphin County in acknowledging all employees and volunteers for their tireless efforts to promote public safety and security in our correctional facilities; we applaud them for the demanding -- and often heroic job -- they do; and in grateful tribute to their tremendous service, we do hereby join the Commonwealth of Pennsylvania in proudly proclaiming May 3rd through 9th, 2015 to be “National Correctional Employees Week” in Dauphin County.

(Applause was given.)

Lt. Zimmerman stated that the Commissioner covered a lot of the points. A lot of the times it is a thankless job for them. They do appreciate the Board taking the time to let them know that they are appreciated. He thanked the Board for recognizing them -- it is nice to have this recognition once and a while.

Mr. Pries thanked the employees for all they do on the Board’s behalf, 24/7. He also thanked them on behalf of Commissioner Hartwick. The employees are very highly trained and professional. The officers must be prepared at all times. On a moments’ notice these employees have to be ready to respond and act. The majority of the folks residing at the Prison are not there because they want to be. The officers are ready, willing and able to put their lives on the line on behalf of the folks who are also staying in
there who don’t want to be in there, other than the ones that are acting up. The Board calls them in once a year, but every day they are doing a great job. He thanked them for doing their job on the Board’s behalf and the residents.

Mr. Haste stated that as every single year goes on it seems like the issues that these employees have to deal with get more drastic. Last week, a reporter was at the Prison talking about the mental health issue in the facility. That is something that as employees you see every single day. People think that people just come to the jail and sit there, but there is a concerted effort to make sure that these folks get the training and counseling that they need so that they don’t come back. It doesn’t always work. The County does have a very dedicated staff and they are doing everything they can to make sure that those folks have the tools to not come back. Every single year that gets more difficult.

(Pictures were taken and applause was given.)

**SALARY BOARD**

A complete set of Salary Board Meeting Minutes are on file in the Commissioners’ Office.

**HUMAN RESOURCES**

Ms. Lengle asked if there were any questions on the Personnel Packet. (There was none.)

She reported that she had the following changes: #28 – new effective date should be 5/18/15; #29 – new effective date should be 6/22/15; #45 – new effective date should be 6/8/15 and #60 – pull.

It was moved by Mr. Pries and seconded by Mr. Haste that the Board approve the Personnel Packet as amended, noting the above changes (minus the items that were approved at last week’s Workshop Meeting – Items #1, #3, #34, #35, #39, #40 and #41).

Question: Mr. Haste – Aye and Mr. Pries – Aye; motion carried.

**PURCHASE ORDERS**

Mr. Baratucci asked if there were any questions on the Purchase Order Packet. (There was none.) He indicated that there were no over budgets and that nothing was added to the Packet.

It was moved by Mr. Pries and seconded by Mr. Haste that the Board approve the Purchase Order Packet.
**Question:** Mr. Haste – Aye and Mr. Pries – Aye; motion carried.

**REPORT FROM BUDGET & FINANCE DIRECTOR – MIKE YOHE**

Mr. Yohe presented the following Report:

**Report from the Office of Budget & Finance**  
**May 6, 2015**

- **April 24, 2015** transferred $1,708,487.63 to the Payables account from the County’s Concentration account for checks issued that week.

- **May 1, 2015** transferred $7,077,676.30 to the Payables account and $1,804,406.47 to the Payroll account from the County’s Concentration account for checks issued that week.

- Wire Payments since last report: $4,064,141.11

- Debt Service Payments since last report: $0.00

- **Term Investments**
  - 3/25/15 - **$2,000,000.00** 6-month CD – Centric Bank – 0.35% - matures 9/25/15

- Balance today in PA INVEST account #2100017144860: **$1,380.87** rate 0.050%

- Balance today in Susquehanna Bank investment account #10013172621: **$43,309,197.52** rate 0.250%

- Balance today in Susquehanna Bank investment account #119002023: **$1,069.03** rate 0.050%

- Balance today in First National Bank investment account #97014743: **$9,593,157.64** rate 0.300%

- Balance today in Integrity Bank Money Market Checking account #2206001209: **$22,610,810.05** rate 0.300%

- Balance today in Santander Bank investment account #9551017714: **$15,049,791.85** rate 0.300%

- Balance today in Metro Bank investment account #539014068: **$10,007,051.89** rate 0.300%

REPORT FROM CHIEF CLERK/CHIEF OF STAFF – CHAD SAYLOR

Mr. Saylor stated that he has nothing to report unless there are questions of him. (There was none.)

SOLICITOR’S REPORT – JOSEPH A. CURCILLO, III, ESQ.

Mr. Curcillo reported that everything on the Agenda that was reviewed by the Solicitor’s Office is ready for approval.

MATTERS REQUIRING BOARD ACTION

A. Performance Agreement between Dauphin County (Parks & Recreation) and Lancaster County Department of Parks and Recreation – Compass and Maps Program (July 21, 2015) - $165.56.


E. Approval of the Wellness Incentive Policy/Procedure.

F. Agreement of Contract between Dauphin County (Parks & Recreation) and Williams French Fries – Music & Wine and Jazz Festivals as a vendor for the year 2015.

G. Performance Agreement between Dauphin County (Parks & Recreation) and Jason Robert Wolfe Greene – Dauphin County BrewFest (July 18, 2015) - $200.00.

H. Agreement between Dauphin County (Parks & Recreation) and Sound Advantage, Inc. for the Sunset Movie Series as a vendor for the year 2015 - $900.00.

I. Resolution #17-2015 permitting consumption and/or possession of alcoholic beverages at the Dauphin County Parks & Recreation Fort Hunter Park events on June 13-14, 2015, July 18, 2015 and September 11, 12 & 13, 2015.

J. Change Order #2 – Dauphin County Parks & Recreation Fort Hunter Roof Replacement Project – J. M. Young & Sons, Inc. – add $54.00 for 12 additional square feet of deck boards and deduct $1,510.00 for plywood sheets not used in roof deck replacement.

K. Repository Bid received from Juanita Grant for Ministry Inc. – Parcel #09-045-031 (27 Evergreen Street) - $500.00.

L. FullCourt to FullCourt Enterprise Upgrade between Dauphin County (IT) and Justice Systems, Inc. – software upgrade with E-filing module for Prothonotary and Civil & Family Court.

M. Resolution #18-2015 - Application for County Aid – Middle Paxton Township - $165,000 for the construction of a joint Municipal Salt Storage Shed.
N. Purchase of Service Agreements between Dauphin County (Children & Youth) and:
   1. Martin Luther King Community Development Corporation
   2. MailFinance, Inc.
   3. Justice Works Youth Care, Inc.

O. Adoption Assistance Agreement #2012-03 – Amendment #1.

P. General Dynamics Information Technology, Inc.

Q. Intergovernmental Cooperation Agreement and Memorandum of Understanding between the Dauphin County Land Bank Authority and the Borough of Hummelstown, a municipality in Dauphin County and the Lower Dauphin School District.

R. Intergovernmental Cooperation Agreement and Memorandum of Understanding between the Dauphin County Land Bank Authority and Londonderry Township, a municipality in Dauphin County, and the Lower Dauphin School District.

S. Intergovernmental Cooperation Agreement and Memorandum of Understanding between the Dauphin County Land Bank Authority and Millersburg Borough, a municipality in Dauphin County, and Millersburg Area School District.

T. DEP Grant Agreement between Dauphin County (Parks & Recreation) and PA Dept. of Environmental Protection for professional development programs for educators.

U. Partial Refund of 2015 Real Estate Taxes – Parcel #45-014-042 (258 Union Street) – Dennis Chambers - $139.68.


W. Authorization for Commissioner George P. Hartwick, III to execute a SouthCentral Local Elected Officials (LEO) Agreement.


Z. Training Packet.

It was moved by Mr. Pries and seconded by Mr. Haste that the Board approve Items A through Z, listed above under Matters Requiring Board Action.

Question: Mr. Haste – Aye and Mr. Pries – Aye; motion carried.

**FORMER BUSINESS**

There was none.
NEW BUSINESS

There was none.

COMMISSIONERS’ DISCUSSION & ACTIONS

Mr. Pries stated that the 9-1-1 Legislation is coming up for a vote. Some form of it passed the House and now it goes to the Senate for consideration.

Mr. Haste stated that hopefully the Board will have something in time. He asked Mr. Libhart if he is hearing anything.

Mr. Libhart stated that there are still three prevailing thoughts on how to proceed in the Senate. None of those three have taken center stage yet.

CORRESPONDENCE

The following correspondence was received in the Commissioners’ Office and will be handled by the staff appropriately.

A. Notification from the Dauphin County Conservation District enclosing a Chapter 105 General Permit Agricultural Crossings Registration form for the "Jubilee Dairy Stream Crossing" Project at 1612 Pecks Road, Londonderry Township. The Conservation District is providing technical and financial assistance as part of the Conewago Creek Restoration Plan, Phase 3.

B. Notification from C. S. Davidson, Inc. advising that the Clarks Ferry Sheetz Store is submitting a NPDES Permit Renewal to DEP for the Clarks Ferry Sheetz Store #461 Wastewater Treatment Plant.

C. Notification from Herbert, Rowland & Grubic, Inc. advising that Londonderry Township is applying to DEP for a BWM-GP-3 General Permit, a Bank Rehabilitation, Bank Protection and Gravel Bar Removal Permit for the 2015 Streambank Stabilization Project in the Township.

D. Notification from GHD advising that the Lower Paxton Township Authority is applying to DEP for General Permits 8 and 11 for utility line stream crossings, utility line wetland crossings and a temporary road crossing associated with the Mini-Basins PC-4C and PC-4E Sanitary Sewer Replacement, Phase 2 Project.

E. Notification from Herbert, Rowland & Grubic advising that the Capital Region Water is applying to DEP for a BWM-GP-5 Utility Line Stream Crossing Permit for CRW Steam Line Demolition at Market Street, S. 10th Street and Cameron Street, Harrisburg.

F. Notification from Glace Associates, Inc. advising that on behalf of the Halifax Area Water and Sewer Authority, that they are enclosing copies of the April 2015 revision of the community water supplier’s Drought Contingency Plan.

G. Notification from Penn E&R advising that PPL Electric Utilities Corporation is applying to DEP for a General Permit 5 Utility Line Stream Crossing for the Swatara Creek Distribution Crossing Project located in Hummelstown Borough.
H. Receipt of a copy of a letter from PA DEP to Pennsy Supply, Inc. regarding the transfer from Haines & Kibblehouse, Inc. (Noncoal Surface Mining Permit No. 22880302T2, NPDES Permit #PA0594211 and Authorization to Mine No. 1886-22880302-01 Fiddlers Elbow North Quarry Operation – Hummelstown Borough & Lower Swatara Township.

I. Notification from HNTB advising that the PA Department of Transportation is applying to DEP for a Chapter 105, Small Projects-Joint Waterway Permit for the AMTRAK Middletown Station Project.

PUBLIC PARTICIPATION

There was none.

ADJOURNMENT

There being no further business, it was moved by Mr. Pries and seconded by Mr. Haste that the Board adjourn; motion carried.

Transcribed by: Richie-Ann Martz