CALL TO ORDER

Mr. Haste, Chairman of the Board, called the meeting to order at 10:09 a.m.
MOMENT OF SILENCE

Everyone observed a moment of silence.

PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

APPROVAL OF MINUTES

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the October 14, 2014 Workshop Meeting Minutes and the October 21, 2015 Legislative Meeting Minutes; motion carried.

It was moved by Ms. Rebuck and seconded by Mr. Pries that the Board approve the October 21, 2015 Salary Board Meeting Minutes; motion carried.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS

Mr. Saylor reported that there were no Executive Sessions held between meetings.

PUBLIC PARTICIPATION

There was none.

DEPARTMENT DIRECTORS/GUESTS

A. Dauphin County Commissioners

1. Presentation of Proclamation – Epilepsy Awareness Month

Mr. Haste introduced the following guests: Laura Woodward, Gretchen Knaub, Robert Mentzer, Rachel Mentzer and Shannon Sweeney. He indicated that Commissioner Pries will read the Proclamation.

Mr. Pries read the following Proclamation:

Office of County Commissioners
Dauphin County, Pennsylvania

Proclamation

We, the Dauphin County Board of Commissioners, are proud to join with the Epilepsy Foundation Western/Central Pennsylvania in raising awareness about epilepsy, a neurological condition that produces recurrent, unprovoked seizures, and in recognizing November as National Epilepsy Awareness Month;
Whereas, epilepsy is the fourth most common neurological disorder in the United States, affecting 1 in 26 people;

Whereas, epilepsy can affect anyone, at any age, at any time;

Whereas, since 1972, the Epilepsy Foundation Western/Central Pennsylvania has lead the fight to stop seizures, find a cure, and help individuals and families overcome challenges created by epilepsy;

Whereas, this year, National Epilepsy Awareness Month focuses on helping people with epilepsy know all their treatment and therapy options as they strive to become seizure-free and improve their quality of life;

Therefore, we proudly join with the 270,000 residents of Dauphin County in finding the cause and a cure of this chronic and often devastating condition; we honor the caring and committed members of the Epilepsy Foundation Western/Central Pennsylvania for their unwavering efforts to increase awareness and understanding of epilepsy; and in grateful recognition thereof, we do hereby proudly proclaim November of 2015 to be “National Epilepsy Awareness Month” in Dauphin County.

(Applause was given.)

Ms. Woodward thanked the Board for recognizing November as Epilepsy Awareness Month. One in 26 people have epilepsy sometime in their life and one in ten will have a seizure sometime in their life. The Office is currently on Market Street in Camp Hill. They offer many services. They do Project School Alert – they go into schools and do seizure recognition first aid. They offer support groups in Hershey, Gettysburg and York. They have an Oscar project, which is a seizure response dog that people can apply for. They have educational events where people can come out and learn more about epilepsy medications. There are various events that are occurring through November. There is also an educational event that will take place in York. It is very important to get the word out about epilepsy.

Ms. Knaub thanked the Board for the Proclamation. On behalf of the 49 counties that they serve, the families and individuals who all are living with epilepsy, they greatly appreciate it. The Capitol is lit purple the first week of Epilepsy Awareness Month and also the last week.

Mr. Haste asked them to explain the dogs and what their role is.

Ms. Knaub stated that the Oscar Project, they work with a seizure response dog, actually a service dog. They operate out of Michigan. They identify families in the Central part of the State that they serve and western part who would be good candidates for a seizure response dog. These dogs can’t predict the seizure when it will happen, but they can provide services for the individuals – maybe alerting others that they are having a seizure. The dogs can also be trained to press the life alert button if they are having a seizure. Over the last two years, they were able to place six individuals with service response dogs. It helps them with the cost and the wait time.

Mr. Hartwick indicated that he has a niece who has epilepsy. There is a lot of awareness that needs to occur. He asked if they have any information related to, from
a families’ perspective, how to get engaged with epilepsy and what kind of support is provided for families.

Ms. Knaub stated that they have their website, which is www.efwp.org. There is also the National Epilepsy website, which is www.epilepsy.com. They do have support groups. They invite everyone in the family to attend. They also have social activities. Kids can enjoy whatever activity they have and then the parents can go and talk. They also work with a lot of folks in rural communities. They may not be able to attend the social events. They have a peer connect. If they know of parents who have children with epilepsy and they are willing to talk to other parents, they will connect them. They may start to email or call each other.

Mr. Hartwick asked if there is a packet of information that he could provide to his brother.

Ms. Knaub stated that she has some things with her.

Mr. Woodward stated if it isn’t enough he can contact them at their office.

(Pictures were taken.)

**SALARY BOARD**

A complete set of Salary Board Meeting Minutes are on file in the Commissioners’ Office.

**HUMAN RESOURCES**

There were no changes or questions.

*It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the Personnel Packet, noting that Items #11 through #17 were voted on last week.*

**Question:** Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

**PURCHASE ORDERS**

Mr. Baratucci noted that the one item he mentioned last week has been added to the Packet. It was for labels for the Warehouse filing system on Page 7. All the budget adjustments were made and the Packet is ready for approval.

*It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the Purchase Order Packet as presented.*
Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

REPORT FROM BUDGET & FINANCE – MIKE YOHE, BUDGET DIRECTOR

Mr. Yohe provided the following Report:

Report from the Office of Budget & Finance
November 4, 2015

- **October 23, 2015** transferred $1,037,198.98 to the **Payables** account from the County’s Concentration account for checks issued that week.

- **October 30, 2015** transferred $3,250,733.77 to the **Payables** account and $1,804,422.29 to the **Payroll** account from the County’s Concentration account for checks issued that week.

- Wire Payments since last report: $5,846,959.29

- Debt Service Payments since last report: $0.00

- **Term Investments**
  - 5/12/15 - $5,000,000.00 9-month CD – Customers Bank – 0.59% - matures 2/6/16
  - 5/12/15 - $5,000,000.00 12-month CD – Customers Bank – 0.84% - matures 5/11/16

- Balance today in PA INVEST account #2100017144860: $1,381.17 rate 0.050%

- Balance today in Susquehanna Bank investment account #10013172621: $1,936,059.04 rate 0.300%

- Balance today in Susquehanna Bank investment account #119002023: $1,069.29 rate 0.060%

- Balance today in First National Bank investment account #97014743: $9,607,595.85 rate 0.300%

- Balance today in Integrity Bank Money Market Checking account #2206001209: $1,431,947.97 rate 0.300%

- Balance today in Santander Bank investment account #9551017714: $15,072,442.58 rate 0.300%

- Balance today in Metro Bank investment account #539014068: $10,021,852.71 rate 0.300%

Mr. Haste asked what bank bought Susquehanna Bank.

Mr. Yohe indicated that Susquehanna was bought by BB&T, Integrity was bought by S&T and Metro was bought by First National. None of them have changed their name yet. When that happens, the report will be changed accordingly.

Mr. Hartwick asked if there was any change in the interest rates.

Mr. Yohe stated no.

Mr. Hartwick asked where the County is at from State dollars.

Mr. Yohe looked at that. The County doesn't get anything this early. The County did get the third quarter gaming. That was received yesterday.

Mr. Hartwick asked about the Concentration Account numbers.

Mr. Yohe stated that it just came in yesterday. In addition to what is in the report, there is $4 million in the Concentration Account. That will go towards the checks this week.

Mr. Hartwick stated that it is starting to get low.

Mr. Yohe stated that the County will make it through this year. He is going to start pulling out of Santander next week.

Mr. Haste indicated that he hopes a State budget is passed soon.

REPORT FROM CHIEF CLERK/CHIEF OF STAFF – CHAD SAYLOR

Mr. Saylor reported on two items. He has been contacted by the chief of police at the Harrisburg International Airport. The folks are interested in the regionalization discussion and asked to be included. They are working to get them information and include them in future meetings of the Task Force.

The other item is that there will be no Commissioners’ Meeting next week due to the holiday.

SOLICITOR’S REPORT – JOSEPH A. CURCILLO, III, ESQ.

Mr. Curcillo reported that everything under action items is ready for approval.

MATTERS REQUIRING BOARD ACTION

B. Satisfaction Piece for Jennifer S. Foster on the property located at 2118 Forster Street, Harrisburg, PA 17103 - $5,000.00.

C. Ordinance #4-2015 – Dauphin County Infrastructure Bank – Middle Paxton Township – Potato Valley Road Bridge.


E. Satisfaction Piece for Madhav P. Dulal and Run D. Dulal on the property located at 1524 Dogwood Drive, Harrisburg, PA 17110 - $3,000.00.

F. Subordination Agreement for Jaclyn F. Lenker on the property located at 5610 Plainview Road, Harrisburg, PA 17111.

G. Subordination Agreement for Alana I. Kaplan on the property located at 5335 Windsor Road, Harrisburg, PA 17112.


I. Radiation Emergency Response Fund Grant Agreement.

J. Amendments to Adoption Assistance Agreements: Amendment #1 to 2006-07, Amendment #1 to 2006-27, Amendment #1 to 2007-29, Amendment #1 to 2009-20, Amendment #1 to 2010-41, Amendment #1 to 2011-19 and Amendment #1 to 2011-20.

K. Student Assistance Program (SAP) Memorandum of Understanding between Dauphin County (Drugs & Alcohol) and Steelton-Highspire School District.

L. Purchase of Service Agreement between Dauphin County (MH/ID) and JG Early Intervention Specialists, Inc.

M. Amendments to Purchase of Service Agreements between Dauphin County (MH/ID) and:

1. Aspirations, LLC – Amendment #1
2. Brethren Housing Association, Inc. – Amendment #1
3. Gaudenzia, Inc. – Amendment #1
4. Shalom House, Inc. – Amendment #1
5. Central Pennsylvania Supportive Services, Inc. – Amendment #1
6. Jaime L. Hunter, MA, CCC-SLP – Amendment #1
7. Paxton Street Home Benevolent Society, Inc. t/d/b/a Paxton Ministries – Amendment #1
8. TMB Developmental Therapy & Infant Massage, Inc. – Amendment #1
9. Barbara Weber, MS, CCC-SLP, BCBA – Amendment #1
10. Pennsylvania Counseling Services, Inc. – Amendment #1

N. ITF Medicaid Waiver Service Agreement between Dauphin County (MH/ID) and JG Early Intervention Specialists, Inc.

O. Repository Bids received from Greenview LLC, Thomas Kost for the following properties:

1. Parcel #36-022-100 (Tioga Avenue) - $500.00
2. Parcel #64-003-022 (Chestnut St.) - $500.00
P. Repository Bid received from Gisela Lopez for Parcel #02-018-087 (347 Crescent Street) - $500.00.

Q. Repository Bids received from ERSA Group, LLC for the following properties:

1. Parcel #34-026-005-143-0575 (143 Dean Street) - $500.00
2. Parcel #34-026-005-147-0608 (147 Joan Street) - $500.00
3. Parcel #36-020-009-009-0074 (136 Eby Lane) - $500.00
4. Parcel #42-028-004-009-0090 (9 Vagabond Road) - $500.00
5. Parcel #45-009-023 (Union Street) - $500.00
6. Parcel #59-001-039 (Ridge Street) - $500.00
7. Parcel #59-002-001 (Columbia Street) - $500.00

R. Extension of Contract between Dauphin County (Solid Waste) and Vintage Tech.

S. Training Packet.

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve Items A through S, listed above under Matters Requiring Board Action.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

FORMER BUSINESS

There was none.

NEW BUSINESS

There was none.

COMMISSIONERS’ DISCUSSION & ACTIONS

Mr. Pries congratulated the Voter Registration & Elections Office for running another seamless operation yesterday to the 164 precincts and wards throughout Dauphin County. The polls were open from 7:00 a.m. to 8:00 p.m. He congratulated everyone who put their name out there and campaigned for office. Congratulations to the winners and those who were not successful congratulations to them as well for running positive issues oriented campaigns. He thanked the volunteers who worked the 13 plus hours. A lot of people donate their time. They do it because they care about the civic duty.

Mr. Hartwick echoed Commissioner Pries’ comments. The volunteers are there every Election. Through the Election process, it gives the Board an opportunity to rethink about what is going well, but also the challenges that lie ahead. He has continuously heard about the reformation of the County’s adult criminal justice system. It is something that was discussed. As the Board moves forward in the next term of office, it will be something that will be reiterated over and over. There has been some
discussion about the direction that it needs to move in. The County should figure out a way to do the things that it knows should be done in order to try to reduce recidivism, figure out ways to do significant reentry and figure out ways to reduce the criminal justice population in a way that this Board is supportive of. This has been a discussion that he has had with many folks in the community. He will continue to engage this Board and the Courts.

**CORRESPONDENCE**

The following correspondence was received in the Commissioners’ Office which will be handled appropriately.

A. Notification from Glace Associates, Inc. advising that Amos S. Petersheim is applying to DEP for a Chapter 105 Water Obstructions and Encroachment Permit for a 40’ culvert to provide minor road crossing at 464 N. Crossroads Road, Lykens.

B. Notification from Herbert, Rowland & Grubic, Inc. advising that Susquehanna Township is applying to DEP for a General Permit 11 for the 2015 Blue Ridge Road Private Drive Culvert Replacement in Susquehanna Township.

C. Notification from Glace Associates, Inc. advising that the Elizabethville Area Authority is applying to DEP for a NPDES Permit for the Authority’s waste water treatment plant.

D. Notification from Glace Associates, Inc. advising that the Lykens Borough Authority is applying to DEP for a NPDES Permit for the Authority’s waste water treatment plant.

**PUBLIC PARTICIPATION**

There was none.

Mr. Haste noted that the Retirement Board will meet at 1:00 p.m. this afternoon.

**ADJOURNMENT**

There being no further business, it was moved by Mr. Pries and seconded by Mr. Hartwick that the Board adjourn; motion carried.

Transcribed by: Richie-Ann Martz