I. CALL TO ORDER

II. MOMENT OF SILENCE

III. PLEDGE OF ALLEGIANCE

IV. APPROVAL OF MINUTES

   October 28, 2015 Workshop Meeting
   November 4, 2015 Legislative Meeting
   November 4, 2015 Salary Board Meeting

V. EXECUTIVE SESSIONS HELD BETWEEN MEETINGS

VI. PUBLIC PARTICIPATION

VII. DIRECTORS/GUESTS

   A. Jay Wenger, Susquehanna Group Advisors
      1. Dauphin Highlands (Listed as Item V in Matters Requiring Board Action)

   B. Michael L. Hanes, Ph.D., President & CEO, Whitaker Center for Science and the Arts
      1. Tourism Budget Request

VIII. SALARY BOARD

   A. Probation Services (Adult Division) & CID
      1. Create a Part-Time Alcohol Highway Safety Instructor position (Probation Services), Range 09001, Step 01, Grade 01, Salary $1.00 p/h, effective November 23, 2015.
      2. Abolish a Part-Time DUI Booking Officer position (CID), Range 09050, Step N/A, Grade N/A, Salary $1.00 p/h, effective November 23, 2015.

IX. HUMAN RESOURCES

   A. Personnel Packet

X. PURCHASE ORDERS – RANDY BARATUCCI, PURCHASING DIRECTOR

   A. Purchase Orders
   B. Prison - Food Service Bid Award

XI. REPORT FROM BUDGET & FINANCE – MIKE YOHE, DIRECTOR
A. Investment Report

XII. REPORT FROM CHIEF CLERK/CHIEF OF STAFF – CHAD SAYLOR

XIII. SOLICITOR’S REPORT – BRUCE FOREMAN, ESQ.

XIV. MATTERS REQUIRING BOARD ACTION

A. Resolution #30-2015 approving the appointment of Janice Mazzitti to the South Central Workforce Investment Board.

B. Commodities Supply Agreement and Transaction Confirmation between Dauphin County and South Jersey Energy for natural gas for the period November 2015 to July 2016 for the Prison.

C. Savin Maintenance and Service Agreement between Dauphin County (District Attorney) and the Pennsylvania District Attorneys Institute.

D. Contract between Dauphin County (Facilities Maintenance) and CWF Services LLC for snow plowing and shoveling at the Northern Dauphin Human Services Center.

E. Service Solutions Contract between Dauphin County (Facilities Maintenance) and Automated Logic for HVAC service at the Northern Dauphin Human Services Center.

F. Cooperative Agreement between Dauphin County, Jennifer Bush Archer and the Court of Common Pleas of Dauphin County, Domestic Relations Section for the period October 1, 2015 through September 30, 2020.

G. Approval to Reallocate Funds from Grant Agreement #2015-26 with Middle Paxton Township to complete an energy efficiency project, with such reallocation subject to all terms and conditions of the existing Grant Agreement.

H. Authorization for Zelenkofske Axelrod LLC to perform the required annual audits of the 16 Dauphin County Magisterial District Justices for the year ended December 31, 2014.

I. 2016 Commissioners’ Meeting Schedule.

J. Partial Refund of 2015 Real Estate Taxes – Parcel #25-007-004 (609 Golf Lane) – Manada Golf Club, Inc. - $1,645.02.

K. Rules and Regulations for Collection, Transportation and Disposal of Solid Waste.

L. Purchase of Service Agreement between Dauphin County (Children & Youth) and Pediatric Services of America, Inc., t/d/b/a PSA HealthCare.


N. Amendment #1 to Adoption Assistance Agreement #2007-36.

O. Subsidized Legal Custodianship Agreement #2015-12.

P. Opioid Overdose Prevention Fund Grant Agreement between Dauphin County and the Pennsylvania Commission on Crime and Delinquency (PCCD) for “Dauphin County-Outreach and Engagement”, Subgrant #2015-OP-ST-26190-Amendment #1.
Q. Amendments to the following Purchase of Service Agreements between Dauphin County (MH/ID) and:

1. CMU – Amendment #1
2. Melmark – Amendment #1
3. Pediatric Physical Therapy, Inc. – Amendment #1
4. Catholic Charities of the Diocese of Harrisburg, PA, Inc. – Amendment #1
5. Christian Churches United of the Tri-County Area, Inc. – Amendment #1
6. Julie E. Granito, MA, CCC-SLP – Amendment #1
7. Bonnie R. Quackenbush, MA, CCC-SLP – Amendment #1
8. Sovia Therapy LLC – Amendment #1
9. SpeechCare, Inc. – Amendment #1
10. United Cerebral Palsy of Central Pennsylvania, Inc. – Amendment #1
11. Youth Advocate Programs, Inc. – Amendment #1
12. Jessica Gazsi, PT, DPT – Amendment #1
13. Philhaven, Inc. – Amendment #1
14. Cherie M. Rodgers, MA, SLP-CCC – Amendment #1
15. The Vista Foundation, Inc. – Amendment #1
16. YWCA of Greater Harrisburg, Inc. – Amendment #1

R. Bailment Agreement between Dauphin County (Treasurer) and Loria Smith, Tax Collector.

S. State and Local Government Master Operating Lease Agreement (Master Agreement #103108, Schedule #103108000065) between Dauphin County (IT) and Hewlett-Packard Financial Services Company for PCs and laptops.

T. Service Agreement between Dauphin County (Human Resources) and Benefit Design Specialists, Inc. for Section 6055 & 6056 Reporting.

U. License Agreement between Dauphin County (Judicial Center) and Kubinski Business Machines, Inc. for a biometric hand reader time clock.

V. Ordinance #5-2015 – Refunding of the Dauphin County General Authority 2011 Notes (Dauphin Highlands Golf Course).

W. Change Order #1 – Prison Roof Replacement – TGW Corporation - adding $7,275.33 for Ponding Water Area (8’ x 10’) and Roof Top Roller Support (105 PCS).

X. Approval of Assignment Agreement from Halifax Security, Inc. d/b/a North American Video to Schneider Electric for access control, CCTV and 15 MDJ Offices, effective January 1, 2016.

Y. Unrestricted Gaming Grant Award – Dauphin County Safety & Security - $750,000 (over a 3 year period).

Z. Medical Assistance Provider PROMISe Revalidation Applications.

AA. Scope of Work and Fee Proposal from Herbert, Rowland & Grubic, Inc. as a supplement to the existing Federal Aid Agreement for Bridge #32 Duke Street replacement project.

BB. Training Packet.

XV. FORMER BUSINESS

XVI. NEW BUSINESS
XVII. COMMISSIONERS’ DISCUSSION & ACTIONS

XVIII. CORRESPONDENCE

A. Notification from K&W advising that Apex Rehab Solutions is applying to DEP for a NPDES Permit for a SeniorLIFE Facility and Improvements Project at Manada Street.

B. Receipt of a copy of a letter from GHD to PA Public Utility Commission regarding Capital Region Water’s Water System Improvements Project at Paxton Street Bridge Railroad Crossing, City of Harrisburg.

C. Notification from Tetra Tech advising that Sunoco Pipeline, L.P. is applying to DEP for a Chapter 105 Water Obstruction and Encroachment Permit for the Pennsylvania Pipeline Project.

D. Notification from Brinjac Engineering advising that the Millersburg Area Authority is applying to DEP for a Chapter 105 Water Obstruction and Encroachment General Permit Registration – GP 11 for the relocation of the sanitary sewer on Chelton Avenue to remove it from crossing the inside of a storm culvert and to move it to a more stable location.

E. Notification from Librandi’s Incorporated advising that they are applying to DEP for the renewal of their Operating Permit (Air Contamination Renewal).

F. Notification from Herbert, Rowland & Grubic, Inc. advising that Lower Swatara Township is applying to DEP for a BWM General Permits GP-5 and GP-11 for the Richardson Road Bridge Replacement Project in Lower Swatara Township.

XIX. PUBLIC PARTICIPATION

XX. ADJOURNMENT

****THE NEXT SCHEDULED MEETING WILL BE WEDNESDAY, NOVEMBER 25, 2015 AT 10:00 A.M. - A COMMISSIONERS’ WORKSHOP MEETING.****

“THE BOARD RESERVES THE RIGHT, PURSUANT TO ACT 84 OF 1986 AS AMENDED, TO HOLD EXECUTIVE SESSIONS BETWEEN THE TIMES OF THE BOARD’S OPEN MEETINGS FOR ANY PURPOSE AUTHORIZED BY STATUTE.”