CALL TO ORDER

Mr. Haste, Chairman of the Board, called the meeting to order at 10:06 a.m.

MOMENT OF SILENCE

Everyone observed a moment of silence.
PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

APPROVAL OF MINUTES

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the October 28, 2015 Workshop Meeting Minutes and the November 3, 2015 Legislative Meeting Minutes; motion carried.

It was moved by Ms. Rebuck and seconded by Mr. Hartwick that the Board approve the November 3, 2015 Salary Board Meeting Minutes; motion carried.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS

Mr. Saylor reported that there were no Executive Sessions held between meetings.

PUBLIC PARTICIPATION

Greg & Karen Hare

Greg and Karen Hare from Lower Paxton Township were present to discuss the construction of MDJ Lindsey’s Office. They had reached out to the Commissioners’ Office and they did receive a response back from Amy Richards. Mr. Diamond had spoken to another resident in the area. He asked the Commissioners if they have any updates on the district justice office that is being built on Locust Lane. He asked if the Commissioners are aware of the situation.

Mr. Haste stated that the district justice office for Lindsey is an Industrial Development Authority project.

Mr. Hare asked if the County voted on any issues related to the construction.

Mr. Saylor indicated that the Board approved the financing.

Mr. Haste explained how the financing works. The Industrial Development Authority became the landlords for the MDJ offices, where it can. An analysis was done several years ago, it was better for the taxpayers if the Authority owned it as opposed to leasing. The Courts made MDJ Lindsey’s Office one of the priorities, but a couple other ones have been built in the meantime, because the IDA could not find property. The IDA worked with the local township. What he has been told by the IDA is if it was just the district justice office there wouldn’t have been an issue, but the Township has added other parts to the project. No one said a word until a week or so ago.
Mr. Hare stated that he is not familiar with all the processes. The State can’t get a budget signed, but on September 29th the project to subdivide this section of land on Locust Lane was approved and on October 7th the equipment was on site knocking trees down. Many of the residents have been digging into this and a lot of the information that the Board has provided, they have already found out. The residents sense that some procedures were not followed, whether it was at the County or Lower Paxton Township level. The residents just wanted someone to lay the process out and show them that what was done was above board. The residents had to file right-to-know requests to get information.

Mr. Hartwick stated that the Board has been kept aware of this over the last two weeks and have a good understanding of what is going on. He can’t speak for the other Commissioners, but he thinks they share the same opinion. Even though the Board is not responsible for the IDA, they want to make sure that they go through whatever process from the local government perspective, whether they are required to or not, to be able to receive the appropriate levels of approval. If the project is all well and good, it should be able to meet all the standards based upon the Township code.

Mr. Saylor stated that it is important to note that since this is an IDA project, they know the details as to what transpired. It is his understanding that they are meeting with some of the residents in this area this afternoon.

Mr. Hartwick stated that if you can’t get answers, the Commissioners can serve as a conduit.

Mr. Haste stated that according to a County solicitor, if the IDA is required to go to the Zoning Hearing Board they will go. Apparently it was never a requirement of that.

Mr. Hare stated that his wife has been trying to figure out how Dillon’s Rule applies to this whole process. No one from the Township will provide a listing as to what was done with this project. The Township didn’t answer any questions when they attended meetings. He just wanted to be on record that his biggest disappointment is that he didn’t hear back from the Board.

Mr. Haste stated that he has been told that the reason for the problem isn’t the MDJ part.

Mr. Hare stated that there are signs saying “No MDJ”.

Mr. Haste stated that what caused the land issue is the fact that the Township wanted to add additional maintenance space.

Mr. Hare stated that is part of it, but the big thing is that the majority of the residents that border the property and are within the community don’t want a district justice office there. What they are hoping is that if the project wasn’t followed correctly, that maybe it can be stopped.
Mr. Hartwick asked what the reasons are that the community doesn’t want a district justice office at that location.

Mr. Hare stated local news. They have been told that there has never been an incident at a DJ office with any kind of criminal. The fact that there are holding cells, criminals will be coming into the neighborhood.

Mr. Hartwick stated that it is the thought of “not in my backyard”.

Mr. Hare stated any criminal can be arraigned in that building - they have holding cells. The longer it goes without an incidence, the probability now becomes that it is likely that something could happen.

Mr. Hartwick stated that education is required about the process. Some neighborhoods think police presence aids to security in the area.

Mr. Haste stated that a number of the MDJ’s are in very similar communities.

Mr. Pries asked Mr. Hare when they first heard about this project.

Mr. Hare stated October 7th.

Mr. Pries stated that there was nothing in the Township newsletters or correspondence.

Mr. Hare stated no.

Mr. Pries provided Mr. Hare with his direct phone number and indicated that this was the first time that he heard about this matter. He appreciates Mr. & Mrs. Hare bringing this to their attention. This is an IDA project, the County is providing some of the financing for this project.

Ms. Hare stated that they are building a 16,000 square foot section onto the Public Works Building and a baseball field plus the district justice office. There is a lot happening in that piece of land.

Mr. Pries asked if they spoke to people from parks and recreation.

Ms. Hare stated that they don’t have an issue with the baseball field. The big thing was the district justice office. The residents were not notified at all. The minutes for the Township show how they touched base with the baseball association and other organizations and how they were concerned with baseballs hitting the Public Works building, which is 80 feet away. No one mentioned that this field is only 50 feet away from their property. There was no consideration given to the residents that are bordering that property. The Township went out of their way to talk to everyone, but the one area that is affected every single day, which borders this project, wasn’t even
considered. They used to have a line of trees that bordered their property. They actually paid more for that land, because of the privacy. They have no trees. They have a view of a big mound of dirt. They are asking for assistance. If things would have been discussed with the residents right from the start, they would have been able to be proactive instead reactive, this might have been better for everyone. She asked the Board if the County knew that this land was zoned residential.

Mr. Haste stated that the Board didn’t know.

Mr. Saylor stated that the IDA would be better able to address those questions.

Mr. Haste stated that he would assume that when the IDA and the MDJ folks were dealing with the Township if that was an issue that the Township would have raised it. He doesn’t believe that any issue was raised until the residents got involved.

Ms. Hare stated that is what they are finding out. When they looked at the Zoning Ordinances, they specifically have in there that if you would build a building, any government building that is not a township building, that there is a special exception process that is supposed to take place, which would be to go to the Hearing Board and then public notice. They know that none of that took place. That was admitted. The frustration level is building, because every turn they don’t get any answers or it is very difficult to get answers. She asked if the County considered any other land.

Mr. Haste stated that this may be six to eight years in the works. They have looked at all kinds of land. The Courts had made this office their number one priority for a number of years. The IDA was tasked to find property. A couple of years ago they thought they had a place, but something happened with the seller. The AOPC sets standards on what the court is to look like, shape and size, and then trying to meet those needs and place them into a community and the DJ office is supposed to be within that MDJ district. That gets very difficult.

Ms. Hare stated that she knows cost is also involved. At the intersection of Nye’s Road and Jonestown Road, there is land that has been up for sale for a while that is zoned commercial. They were curious as to why that property wasn’t considered. She feels that it is probably because of the cost. They will discuss that with the IDA. She asked if all the other district justice offices in Dauphin County are built on land that is zoned residential.

Mr. Haste indicated that he does not know. Even if they were residential, they are probably not now. There are others that are built in similar areas.

Mr. Hartwick stated that he doesn’t know all of them, but he is pretty sure that MDJ Postelle’s was zoned residential.

Ms. Hare indicated that this project has negatively impacted their property values. They got a decision from a realtor. She asked how to get compensated for that.
Mr. Hartwick stated that the Township should be looking at how to restore the buffer, involve landscaping to restore privacy and how that should be a part of that project.

Ms. Hare stated that the IDA has agreed to sit down with them. She asked if there was any assistance that the County could offer.

Mr. Horning was the only Supervisor who indicated that he wants to work with the residents.

Ms. Hare stated that she appreciates the Board’s responses. It is refreshing to see that the Board will interact with them, because that is not what they are getting at Lower Paxton Township.

Karl Singleton

Karl Singleton, Senior Advisor to the Mayor, stated that he is here to talk about South 14th Street and the sinkholes. He has been in contact with various residents and he wants to reassure them that this was just not a feel good story while the Election was going on and that the Board is still committed to the 14th Street residents. To have Palmyra, and they are not begrudging them being awarded dollars and resources to address their concerns and issues relative to the sinkholes, they had a lot of questions as to why (Harrisburg) was not chosen having the number one project in the State. The residents have been contacting the Mayor’s Office and him personally. One of the South 14th Street residents was displaced into a care facility, because of her senior citizen status, because she can’t live in her home. He informed the residents that the City is working inter-governmentally, at a snail pace, it may appear, but working diligently. He asked if the Commissioners could come to the Mt. Olive Church to address the concerns of the residents personally. Mr. Connor and others from the County have been very helpful in getting the content together, however, it is time for deliverables and the residents are not seeing that. The meeting should take place at a time that is convenient for the residents, which would be from 5:30 to 8:00.

Mr. Haste stated that the Board can go and hear residents. They don’t have a public meeting. It is the Board’s top priority. They have made it into every application they can make it in. Some others have not made it easy to do, but they have tried to meet all the requirements to make sure it is in there. The Board met with the residents a couple months ago. They took forms to them so that they could try to get some tax relief.

Mr. Singleton stated that it would go a long way to show a unified effort like they did with getting sinkholes on a national level recognized as a national disaster.

Mr. Hartwick asked if he had a date.
Mr. Singleton indicated that he did not. One of the residents made a clear statement, she doesn’t believe that Palmyra should have been excluded. If anything else, a compromise should have been that each community got half.

Mr. Hartwick stated that Palmyra was included in the grant approval process from HUD, but was not approved for the 14th Street location through HUD.

Mr. Haste stated that it was FEMA. It is his understanding that PEMA had rated 14th Street number one, but when it got to FEMA, Palmyra became number one.

Mr. Saylor stated that one of the issues that they are working on with this project, and there is still a lot of work to be done, is that part of HUD’s requirements they need a relocation plan for all the folks that are there. They are working on developing a plan to identify who all the owners are and what are their housing needs.

Mr. Singleton stated that the lady before him spoke about waking up to bulldozers and how that has devalued their property. How about not going to sleep because of crackling sounds and not knowing if your walls are going to cave in, or hearing bulldozers tearing down properties next door, or knowing that there have been at least three vehicles that were swallowed in the 14th Street area within the last seven years? The Commissioners are doing a great job with the limited information that it has.

Mr. Hartwick stated that most of these folks, if they are not bought out, they will not have any other option for another house.

Mr. Haste stated that some rent.

Mr. Hartwick stated that some folks have their lifesavings tied up into these homes. The Board is committed to moving forward.

Mr. Pries stated moving forward together as this Board has done since day one. The Board has been committed to working with the residents. It was mentioned about Election season being over – to him that has nothing to do with it.

Mr. Singleton stated that the residents are saying that, in particular, Becky Wallace.

Mr. Pries asked if he has reached out to Representative Patty Kim.

Mr. Singleton indicated that he has not. This is his first stop.

Mr. Pries stated so the answer is no that you haven’t spoken to the State Representative or Senator.

Mr. Singleton indicated that they started at the City, moved to the County and now the County and City can speak to Representative Kim and then to Senators Teplitz and Toomey, Perry and Casey together.
Mr. Hartwick indicated that he is for that strategy.

DEPARTMENT DIRECTORS/GUESTS

A. Jay Wenger, Susquehanna Group Advisors

1. Dauphin Highlands (Listed as Item V in Matters Requiring Board Action)

Mr. Wenger stated that the Ordinance has been reviewed, a Guaranty Ordinance in connection with a refinancing of the Dauphin County General Authority outstanding debt for the Dauphin Highlands Golf Course. The existing debt comes due in the middle of 2016 so they are trying to be a little ahead of the deadline. They are refinancing the existing debt. There will be two series of bonds. The larger series is taxable and the smaller series is tax-exempt. It will continue to allow the golf course to pay down its debt, but continue to cash flow on an annual basis. He is asking for the Board’s consideration to continue its guaranty of that debt, which it has done since the inception of the golf course.

Mr. Hartwick stated that with Billy Casper Golf, they have now had two consecutive years where they have met the operating expenses and debt service payments based upon the management of the course, which has not been achieved under previous management.

Mr. Wenger indicated that he believes they are on target this year, if they have good weather between now and the end of the year, they will probably be close to or break the all-time record for both rounds and revenue. It is still a challenging operation.

Mr. Hartwick asked what the total amount of debt is to be refinanced.

Mr. Wenger stated Series A is about $8.6 million and Series B is about $1.5 million. The lender is PNC.

B. Michael L. Hanes, Ph.D., President & CEO, Whitaker Center for Science and the Arts

1. Tourism Budget Request

Dr. Hanes thanked the Commissioners for their consistent support over the years for Whitaker Center. The Center just celebrated its 16th Anniversary, having opened in September 1999. He provided a brief overview of their request for funding from the Dauphin County Tourism Grant program.

The goal for their funding is to attract visitors to Dauphin County and Harrisburg and to provide high quality performing arts programming to the region. The request for 2016 is
for $100,000 to support marketing for the Sunoco Performance Theatre and Select Medical Digital Cinema and to provide partial support for the professional staff required for high quality performing arts productions. These two venues within Whitaker Center are expected to generate approximately $1 million in gross revenue for Whitaker Center during the year 2016. Of their request, they are requesting $72,500 to support marketing initiatives, including digital marketing, social media, performing arts media marketing and Select Medical Cinema digital marketing. They are requesting $27,500 to provide partial support for a full-time production manager and part-time support for lighting and sound technicians that are required by the productions in the Sunoco Performance Theatre.

The funding last year was used for similar purposes. He provided information on what has happened in the last year in these two venues. The Digital Cinema presented 14 different films over the last 12 months. Twelve of those films were the traditional science based documentary films and two were the Hollywood film variety. Eleven of those 14 films were actually 3D films. There were 43,500 visitors that came to the digital cinema last year. Of those, 22,000 were school children in groups.

Mr. Haste asked how many of those school groups are out of county versus in-county.

Dr. Hanes indicated that they actually have school groups coming from over 40 different counties. They generated nearly $3,020,000 in gross ticket revenue. Last year they installed a new digital projector in the giant screen cinema and reduced the operating costs by $200,000. In the performing arts program, the purpose is to provide diverse programs in performing arts, as well as professional quality performances for the community. There are a lot of community groups that use the theatre for their productions and for their presentations, including the three resident companies. They presented approximately 100 ticketed events in the theatre. They attracted 32,000 patrons, including approximately 5,000 students. One of the areas of emphasis is to provide more access for school groups to see live performing arts at Whitaker Center. They are in the process of building an endowment specifically to support that effort. All Whitaker Center productions generated approximately $512,000 in ticket revenue. The two venues combined generated almost $900,000 in ticket revenue.

The funds provided by Dauphin County will assure that they can continue to provide diverse programs, performing arts and also retain qualified professionals to help operate those programs. They believe that the Whitaker Center is a critical component to the tourism sector for Dauphin County, attracting visitors, not only from Central Pennsylvania, but literally across the nation. Last year Whitaker Center welcomed visitors from 37 different States and 2 Canadian Provinces. The economic return to the region is significant. The economic impact from visitors to Whitaker Center, in the course of a year, is approximately $20 million.

The energy savings initiative that began a few years ago, they just have the data from the fiscal year that ended in September. Comparing the energy consumption,
specifically the electricity consumption, last year to 2008, they reduced electricity consumption by 60%, annual savings of approximately $109,000.

He thanked the Board for its support of Whitaker Center and for helping Whitaker Center to continue to serve as a great tourist attraction and economic engine for the region.

Mr. Haste stated that the only reason he was asking about out of county versus in-county is if they come from out of county, they are probably more likely to spend additional dollars.

Dr. Hanes stated that the Center has a real commitment to this specific four or five county region in Central Pennsylvania, but the fact is that the Science Center is the only really world class science center between Philadelphia and Pittsburgh. They now have teachers bringing students from as far north as State College, as far east as Allentown and as far south as Delaware and Maryland for a specific program that is offered called Surgery Live. That is one of only four programs in the entire nation. They provide 24 sessions and they are typically sold out at 80 students per session.

Mr. Hartwick indicated that Dr. Hanes was unable to attend the actual tourism budget hearings so he is presenting today on the public agenda.

**SALARY BOARD**

A complete set of Salary Board Meeting Minutes are on file in the Commissioners’ Office.

**HUMAN RESOURCES**

Ms. Lengle asked if there were any questions on the Personnel Packet. (There was none.)

> It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the Personnel Packet.

> **Question:** Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

**PURCHASE ORDERS**

Mr. Baratucci stated that everything is within budget. He asked if there were any questions. (There was none.)

> It was moved by Mr. Pries and seconded by Mr. Hartwick that the Board approve the Purchase Order Packet.
Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

Prison – Food Service Bid Award

Mr. Baratucci stated that a couple of weeks ago a bid was opened for Food Service Management at the Prison. It is a five-year contract. The Prison has been operating under extensions of the old contract while the kitchen was completed. There were actually five bidders that came to a pre-bid meeting. Unfortunately, only two bids were received.

Mr. Hartwick asked who the five were.

Mr. Baratucci stated that in addition to ARAMARK and ABL Management, there was CBM Managed Services, Trinity Services Group and A’viands Food & Service Management.

Mr. Pries asked about Covenco.

Mr. Baratucci stated that he believes that part of the business is Trinity. They bought out the correctional part. The current price of the meal is $1.58. The good news is that the bids received were ARAMARK - $1.27 and ABL - $1.36. Both bids were very attractive, based on the current price. ARAMARK is the low bidder and he is recommending to the Board that they award the bid to the low bidder – ARAMARK - $1.27 per meal.

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board accept the bid submitted by ARAMARK, the low bidder, for the Food Management Service at the Prison, at a bid price of $1.27 per meal.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

REPORT FROM BUDGET & FINANCE – MIKE YOHE, BUDGET DIRECTOR

Mr. Yohe presented the following report:

Report from the Office of Budget & Finance
November 18, 2015

- **November 6, 2015** transferred $683,602.72 to the Payables account from the County’s Concentration account for checks issued that week.

- **November 13, 2015** transferred $3,782,544.89 to the Payables account and $1,827,979.02 to the Payroll account from the County’s Concentration account for checks issued that week.
• Wire Payments since last report: $325,543.33

• Debt Service Payments since last report: $5,528,454.25

• Term Investments
  - 5/12/15 - $5,000,000.00 9-month CD – Customers Bank – 0.59% - matures 2/6/16
  - 5/12/15 - $5,000,000.00 12-month CD – Customers Bank – 0.84% - matures 5/11/16

• Balance today in PA INVEST account #2100017144860: $1,381.29 rate 0.050%

• Balance today in BB&T Bank investment account #1390003149591: $9,537,682.48 rate 0.300%

• Balance today in BB&T Bank investment account #139000577541: $1,069.34 rate 0.060%

• Balance today in First National Bank investment account #97014743: $9,609,964.85 rate 0.300%

• Balance today in Integrity Bank Money Market Checking account #2206001209: $1,433,831.47 rate 0.300%

• Balance today in Santander Bank investment account #9551017714: $3,076,159.07 rate 0.300%

• Balance today in Metro Bank investment account #539014068: $10,024,406.20 rate 0.300%


Mr. Yohe mentioned that Susquehanna is now officially BB&T and all those changes were made.

REPORT FROM CHIEF CLERK/CHIEF OF STAFF – CHAD SAYLOR

Mr. Saylor stated that he has nothing to report unless there are questions of him. (There was none.)

REPORT FROM SOLICITOR – BRUCE FOREMAN, ESQ.

Mr. Foreman stated that there is one change, which they have been asked to make by the Prison. The Warden is requesting that the Board rescind the motion on the GTL contract, which was approved on October 28, 2015 and in its place substitute the Second Amendment to the Contract for approval today. This is for the telephone service at the Prison, which is a contract that the County gets paid.
Mr. Haste indicated that will be added as Item CC. He asked if there are any comments on the contract.

Mr. Hartwick asked what the change is.

Mr. Foreman indicated that the FCC rule that is proposed to be issued, could impact this contract. It could impact how the vendor could charge for services. The contract indemnifies the vendor for any change that comes from that. The change will be minimal so long as the contract is executed before the rule is issued, which has to be done today.

Mr. Hartwick stated that if it indemnifies the contractor, does it assume liability on the County.

Mr. Foreman indicated that it just means that the price that the contractor would pay us would vary.

Mr. Haste stated that it means that if the FCC has a negative ruling on them and they make an adjustment, the County can't go after them for the difference.

Mr. Hartwick stated that the only liability or responsibility would be a less of a reimbursement based upon an unfavorable ruling from the FCC.

Mr. Haste stated that all early indications are that the County wouldn't be affected.

**MATTERS REQUIRING BOARD ACTION**

Mr. Haste stated the Items for Board Action, are listed as Items A through BB, noting that Item CC has been added.

A. Resolution #30-2015 approving the appointment of Janice Mazzitti to the South Central Workforce Investment Board.

B. Commodities Supply Agreement and Transaction Confirmation between Dauphin County and South Jersey Energy for natural gas for the period November 2015 to July 2016 for the Prison.

C. Savin Maintenance and Service Agreement between Dauphin County (District Attorney) and the Pennsylvania District Attorneys Institute.

D. Contract between Dauphin County (Facilities Maintenance) and CWF Services LLC for snow plowing and shoveling at the Northern Dauphin Human Services Center.

E. Service Solutions Contract between Dauphin County (Facilities Maintenance) and Automated Logic for HVAC service at the Northern Dauphin Human Services Center.

F. Cooperative Agreement between Dauphin County, Jennifer Bush Archer and the Court of Common Pleas of Dauphin County, Domestic Relations Section for the period October 1, 2015 through September 30, 2020.
G. Approval to Reallocate Funds from Grant Agreement #2015-26 with Middle Paxton Township to complete an energy efficiency project, with such reallocation subject to all terms and conditions of the existing Grant Agreement.

H. Authorization for Zelenkofske Axelrod LLC to perform the required annual audits of the 16 Dauphin County Magisterial District Justices for the year ended December 31, 2014.

I. 2016 Commissioners’ Meeting Schedule.

J. Partial Refund of 2015 Real Estate Taxes – Parcel #25-007-004 (609 Golf Lane) – Manada Golf Club, Inc. - $1,645.02.

K. Rules and Regulations for Collection, Transportation and Disposal of Solid Waste.

L. Purchase of Service Agreement between Dauphin County (Children & Youth) and Pediatric Services of America, Inc., t/d/b/a PSA HealthCare.


N. Amendment #1 to Adoption Assistance Agreement #2007-36.

O. Subsidized Legal Custodianship Agreement #2015-12.

P. Opioid Overdose Prevention Fund Grant Agreement between Dauphin County and the Pennsylvania Commission on Crime and Delinquency (PCCD) for “Dauphin County- Outreach and Engagement”, Subgrant #2015-OP-ST-26190-Amendment #1.

Q. Amendments to the following Purchase of Service Agreements between Dauphin County (MH/ID) and:

1. CMU – Amendment #1
2. Melmark – Amendment #1
3. Pediatric Physical Therapy, Inc. – Amendment #1
4. Catholic Charities of the Diocese of Harrisburg, PA, Inc. – Amendment #1
5. Christian Churches United of the Tri-County Area, Inc. – Amendment #1
6. Julie E. Granito, MA, CCC-SLP – Amendment #1
7. Bonnie R. Quackenbush, MA, CCC-SLP – Amendment #1
8. Sovia Therapy LLC – Amendment #1
9. SpeechCare, Inc. – Amendment #1
10. United Cerebral Palsy of Central Pennsylvania, Inc. – Amendment #1
11. Youth Advocate Programs, Inc. – Amendment #1
12. Jessica Gazsi, PT, DPT – Amendment #1
13. Philhaven, Inc. – Amendment #1
14. Cherie M. Rodgers, MA, SLP-CCC – Amendment #1
15. The Vista Foundation, Inc. – Amendment #1
16. YWCA of Greater Harrisburg, Inc. – Amendment #1

R. Bailment Agreement between Dauphin County (Treasurer) and Loria Smith, Tax Collector.

S. State and Local Government Master Operating Lease Agreement (Master Agreement #103108, Schedule #103108000065) between Dauphin County (IT) and Hewlett-Packard Financial Services Company for PCs and laptops.
T. Service Agreement between Dauphin County (Human Resources) and Benefit Design Specialists, Inc. for Section 6055 & 6056 Reporting.

U. License Agreement between Dauphin County (Judicial Center) and Kubinski Business Machines, Inc. for a biometric hand reader time clock.

V. Ordinance #5-2015 – Refunding of the Dauphin County General Authority 2011 Notes (Dauphin Highlands Golf Course).

W. Change Order #1 – Prison Roof Replacement – TGW Corporation - adding $7,275.33 for Ponding Water Area (8’ x 10’) and Roof Top Roller Support (105 PCS).

X. Approval of Assignment Agreement from Halifax Security, Inc. d/b/a North American Video to Schneider Electric for access control, CCTV and 15 MDJ Offices, effective January 1, 2016.

Y. Unrestricted Gaming Grant Award – Dauphin County Safety & Security - $750,000 (over a 3 year period).

Z. Medical Assistance Provider PROMISSe Revalidation Applications.

AA. Scope of Work and Fee Proposal from Herbert, Rowland & Grubic, Inc. as a supplement to the existing Federal Aid Agreement for Bridge #32 Duke Street replacement project.

BB. Training Packet.

CC. Second Amendment to Inmate Telephone Vending Agreement between Dauphin County (Prison) and DSI-ITI, LLC.

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve Items A through CC, listed above under Matters Requiring Board Action.

Discussion:

Mr. Hartwick discussed Item Y. He wanted to make sure why it is being voted on and what it entails.

Mr. Haste stated that it is Unrestricted Gaming for security.

Mr. Hartwick stated that this is a good thing, particularly in light of what is being seen around the world.

Mr. Burford stated that the team has been going through property by property and analyzing the current equipment that is in place. They have made a comprehensive assessment. The team includes the IT department and Security. They identified that there are some areas in need of upgrades. All the downtown properties need to be upgraded and replaced. The Rapiscans are reaching their end of life cycle. They are at least ten years old. Part of this proposal is to replace all of those checkpoint screening devices. In addition, this request will address all of the controlled access screening equipment – all of the card
readers. The technology is old. All of that will be replaced and upgraded to modern technology. The third piece is the radio communications to ensure that the radios deployed in the Security Department are talking to the Sheriff’s Department, EMA and all the other first responders in the community. As part of a recent exercise, the need was immediately identified by the Security Department. The other major piece is video surveillance. They want to bring everything onto the digital platform. The image quality will improve.

Mr. Pries stated that he goes back 15 years. Card key access was a four letter word. The x-ray machines are over 13 years old. Randy and Mr. Pries talked about a warranty to add on to the contract. The warranty was never purchased, because it would have cost more to get the warranty than to just fix the machines. They are outdated. The walk through metal detectors, the card access and the video surveillance needs to be updated. He thanked Tom Guenther and the IT department and Security for their work with this issue. He thanked the Security staff and the Sheriff’s Office for keeping the downtown buildings save and secure. The Security department got over 5,000 items per year off of individuals as they came through the scanner. He looks forward to the new Sheriff coming in and having discussions with him on upgraded security suggestions and procedures.

**Question:** Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

**FORMER BUSINESS**

There was none.

**NEW BUSINESS**

There was none.

**COMMISSIONERS’ DISCUSSION & ACTIONS**

Mr. Haste thanked Mr. Dickson, Amy and Parks & Recreation staff for their work with the Victory Reception at the Civil War Museum. This event was celebrating part of the Civil War. Hari Jones, the Curator of the African American Museum in Washington, D.C. and CSPAN were there. CSPAN filmed the entire event. There were 320 guests. It was a really good event. He asked Carl to make sure he relays that message to the staff.

Mr. Hartwick stated that he spoke to Commissioner Barnhart from Berks County about regional transportation.

Mr. Haste indicated that Chad is scheduling a meeting.
Mr. Hartwick stated that CCAP is happening this weekend. They talked about the suggestion of the counties that may be interested in having that discussion. With the momentum that appears to be gaining to try to get folks together, maybe on Monday or Tuesday at CCAP (in Hershey). There may be a pre-meeting to the one that Chad is scheduling.

Mr. Haste indicated that he asked Chad, since he is on the CAT Board to be there.

**CORRESPONDENCE**

The following correspondence was received in the Commissioners’ Office and will be handled by the staff appropriately.

A. Notification from K&W advising that Apex Rehab Solutions is applying to DEP for a NPDES Permit for a SeniorLIFE Facility and Improvements Project at Manada Street.

B. Receipt of a copy of a letter from GHD to PA Public Utility Commission regarding Capital Region Water’s Water System Improvements Project at Paxton Street Bridge Railroad Crossing, City of Harrisburg.

C. Notification from Tetra Tech advising that Sunoco Pipeline, L.P. is applying to DEP for a Chapter 105 Water Obstruction and Encroachment Permit for the Pennsylvania Pipeline Project.

D. Notification from Brinjac Engineering advising that the Millersburg Area Authority is applying to DEP for a Chapter 105 Water Obstruction and Encroachment General Permit Registration – GP 11 for the relocation of the sanitary sewer on Chelton Avenue to remove it from crossing the inside of a storm culvert and to move it to a more stable location.

E. Notification from Librandi’s Incorporated advising that they are applying to DEP for the renewal of their Operating Permit (Air Contamination Renewal).

F. Notification from Herbert, Rowland & Grubic, Inc. advising that Lower Swatara Township is applying to DEP for a BWM General Permits GP-5 and GP-11 for the Richardson Road Bridge Replacement Project in Lower Swatara Township.

**PUBLIC PARTICIPATION**

There was none.

**ADJOURNMENT**

There being no further business, it was moved by Mr. Pries and seconded by Mr. Hartwick that the Board adjourn; motion carried.

Transcribed by: Richie-Ann Martz